



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, NOVEMBER 17 2020 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:**

Ward 7 (vacant)

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to adopt the Agenda.

**No. 2020/306** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on NOVEMBER 17, 2020 be adopted as  
 presented /  amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS ..... NIL**

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**D-1) PLANNING / PLANIFICATION**

**D-1(a)** Report / List of municipally owned properties

Council considered a report on municipally owned lands. Following discussion, Council requested that a list of the lands, which may be suitable for sale/development be brought back to Council for further consideration and potential disposition. Council also asked for a list of properties which provide access to water, which was considered by a previous Council be brought back along with the report on residential properties.

« Denis Sénécal »  
Denis Sénécal,  
Chair

« Melanie Ducharme »  
Melanie Ducharme,  
Municipal Planner

**D-2) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE ..... NIL**

### **D-3) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE**

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#### **D-3(a) Dutrisac Property – Follow-up from S. Seville presentation**

The Mayor, as acting chair, provided a brief summary of the presentation made by Mr. Seville at the meeting of October 6th, 2020. The CAO provided background to Council regarding discussions held in 2017 when the matter was considered by a previous Council. The CAO indicated that the acquisition is only a small part of the equation and that there are many other considerations including development and sustainability going forward. Following discussion, Council concurred that while the initiative is commendable; the municipality has many other priorities and opportunities that need to be addressed prior to entertaining acquisition of additional property.

« Joanne Savage »

Joanne Savage,  
Chair

« Stephan Poulin »

Stephan Poulin,  
Director of Economic Development and  
Community Services

### **D-4) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ**

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#### **D-4(a) Community Sharps Bin – John Street, Sturgeon Falls**

Council considered a letter from DNSSAB seeking the installation of a second Sharps Bin near John Street. Council was supportive of the initiative, in general, however they requested that additional information be sought from the Health Unit to explain the rationale for a second bin given that larger communities such as North Bay have only one (1) bin. Council also asked for rationale for the requested location given the close proximity to the existing bin.

« Léo Malette »

Léo Malette,  
Chair

« Melanie Ducharme »

Melanie Ducharme,  
Clerk

### **D-5) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

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#### **D-5(a) Verner Gym (COVID-19) & Outdoor Rink Plan**

The Director of Community Services and EC DEV provided Council with a memo indicating that efforts to relocate the Verner Gym and partner with local organizations for the operation of the gym have not been successful. The Mayor provided information regarding a prospective local group, which may be interested in operating the gym. Staff was directed to bring back additional information concerning the cost of relocating the equipment

The Director also provided an update on the proposed operation of the outdoor rinks for the 2020-2021 winter season. The rinks will be open, but no access to buildings will be permitted due to staffing and COVID disinfection protocols. Installation of porta-potties will be permitted by the Health Unit at an additional cost of approximately \$5,000. Council was supportive of the opening of the rinks, as proposed by the Director.

The matter of renting the rink to families for private use was discussed. The director agreed to bring back pricing recommendations for consideration by council.

« Joanne Savage »

Joanne Savage  
Acting Chair

« Stephan Poulin »

Stephan Poulin,  
Director of Economic Development and  
Community Services

### **D-6) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

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#### **D-6(a) Nipissing Street – Water Connection (J. Savage)**

The Mayor shared with Council an enquiry received from a resident asking for a connection to the municipal water system. The Director of Corporate services provided an overview of the Local Improvement process and the steps involved in imposing a local improvement. Following discussion, Council generally agreed that the cost of water installation for the benefit of one individual would not be

practical; however if additional interest should arise, then perhaps the matter of a local improvement can be re-visited. It was also agreed that a letter be sent to the affected residents.

« Dan Roveda »  
Dan Roveda,  
Chair

« Jean-Pierre (Jay) Barbeau »  
Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

**MOTION FOR RECESS:** at 8:14 PM, a motion was tabled for a brief recess and then continue with discussions.

Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

**CARRIED**

**D-7) ENVIRONMENTAL / L'ENVIRONNEMENT ..... NIL**

**D-8) PUBLIC WORKS / TRAVAUX PUBLICS**

**D-8(a) Capital Works Update**

The Public Works Manager provided an update on 2020 capital works.

« Yvon Duhaime »  
Yvon Duhaime,  
Chair

« Jean-Pierre (Jay) Barbeau »  
Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

## REGULAR COUNCIL / SÉANCE RÉGULIÈRE

**E) PLANNING / PLANIFICATION**

**E-1** By-Law **2020/61** to amend the Zoning By-Law at Old Hwy 17, Verner (*from RR to RR-3*) was referred.

**No. 2020/307** Moved by: Councillor Duhaime

Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** By-law **2020/61**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on Old Highway 17, Verner from Rural Residential (RR) Zone to Rural Residential Exception Zone 3 (RR-3), shall come into force and take effect on the date it is passed

A motion to refer the matter back to the Planning Advisory Committee for additional public consultation was approved:

Moved by: Councillor Roveda

Seconded by: Councillor S. Sénécal

**CARRIED**

**E-2** Rating By-Law **2020/65** passed for special drainage rates (S. Guillemette)

**No. 2020/308** Moved by: Councillor Fisher

Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-Law **2020/65**, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, application made by STEVEN GUILLEMETTE, (Part Lot 2, Conc. 2, Twp. of MacPherson – Roll No. 48-52-100-001-04500) in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

**CARRIED**

**E-3** By-Law **2020/66** passed to assume road for public roadway (Pt of Bay St)

**No. 2020/309** Moved by: Councillor Fisher

Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** By-law **2020/66**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 5, Concession A,  
Part 1, 36R-14475  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being parts of the travelled roads known as chemin Bay Street, Sturgeon Falls, Ontario.

**CARRIED**

**E-4** Resolution passed to approve Tile Loan Application on Lafreniere Road (Northland Farms)

**No. 2020/310** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the Application for a Tile Loan made under the *Tile Drainage Act RSO 1998*, by **NORTHLAND FARMS AND CONTRACTING INC.**, for the property described below in the amount of \$50,000.00 be accepted, pending financing by the Ministry of Agriculture, Food and Rural Affairs:

Lafreniere Road  
Part of Lot 5, Concession 2,  
Twp. Macpherson,  
Municipality of West Nipissing  
Roll No. 48-52-100-001-05330

**CARRIED**

**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

**F-1** A resolution was passed to adopt the minutes of a Council meeting.

**No. 2020/311** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on NOVEMBER 3, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-2** A resolution was passed to adopt the minutes of a Planning Advisory Committee meeting.

**No. 2020/312** Moved by: Councillor Fisher  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the minutes of the Planning Advisory Committee meeting held on September 28, 2020 be adopted, as  presented /  amended.

**CARRIED**

**F-3** A resolution was passed to receive the minutes of the following boards/committees:

**No. 2020/313** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• Sept-28-2020

**CARRIED**

**F-4** A resolution was passed to receive the disbursement sheets.

**No. 2020/314** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the account payables disbursement sheets for **SEPTEMBER 2020** be received.

**CARRIED**

**F-5** Correspondence: 2021 ROMA Conference – Virtual Delegation Request (Nov-30<sup>th</sup> deadline).

Council discussed delegation options for the upcoming ROMA virtual conference. Following discussion, Council agreed to request delegations with the Ministry of Transportation regarding rehabilitation of Hwy 539A, CAO to provide details (re: pavement materials/quality in town) and also a request for an update regarding a turning lane at Leblanc Road. In addition, a delegation is being sought with the Ministry of Health and LTC to discuss loss of funding for the Au Chateau.

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ**

**H) NOTICE OF MOTION / AVIS DE MOTIONS**

**I) NEW BUSINESS / AFFAIRES NOUVELLES**

**I-1** Resolution passed for Tax Relief for Charitable and Non-Profit Organizations

**No. 2020/315** Moved by: Councillor Fisher  
Seconded by: Councillor L. Sénécal

**WHEREAS** Section 361(4), of the *Municipal Act* 2001 S.O. 1991, as amended, provides authority for municipalities to establish tax rebate programs for eligible charities for the purpose of giving them relief from taxes or amounts paid on account of taxes on eligible property they occupy;

**BE IT RESOLVED THAT** the 2020 taxes for the organizations listed below be rebated in the amounts shown:

**COLLECTOR'S ROLL FOR THE YEAR 2020  
NON PROFIT ORGANIZATION**

NAME	Municipal Taxes	Education Taxes			TOTAL
Centre Culturel Lavigne	1,288.98	183.60			1,472.58
Club D'age D'Or (River)	837.83	119.34			957.17
Club D'Amitier (Verner)	3,711.68	1,881.60			5,593.28
Chevalier de Colomb(Verner)	849.75	121.04			970.79
Golden Age Club Sturgeon Falls & Joyeux Copains	8,226.00	4,170.10			12,396.10
College Boreal	3,292.18	1,668.94	4,961.12	40%	1,998.55
<b>TOTAL :</b>					<b>23,388.46</b>

**CARRIED**

**I-2** Resolution passed to approval of the Workplace Harassment Policy *(as amended at Nov-3 mtg)*

**No. 2020/316** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**WHEREAS** at the meeting held on November 3, 2020; Council of the Municipality of West Nipissing reviewed an amended Workplace Violence and Harassment Policy (Policy 2011/070);

**BE IT THEREFORE RESOLVED THAT** Council of the Municipality of West Nipissing approves the amended Workplace Violence and Harassment Policy No. 2011/070 as presented, which shall come into force and take effect on the date it is passed.

**BE IT FURTHER RESOLVED THAT** the amended Workplace Violence and Harassment Policy No. 2011/070 shall form part of the Policy Manual replacing both the old Workplace Violence and Harassment Policy and the Sexual Harassment Policy No. 2016/339

**CARRIED**

**MOTION FOR EXTENSION:** At 9:29 PM, a motion was tabled to extend the meeting beyond the regular curfew.

Moved by: Councillor Duhaime  
Seconded by: Councillor Fisher

**CARRIED**

**I-3** Resolution passed to terminate the financial agreement with CANO

**No. 2020/317** Moved by: Councillor Fisher  
Seconded by: Councillor Duhaime

**WHEREAS** on April 23, 2019, Council for the Municipality of West Nipissing entered into a Financial Partnership Agreement with le CONSEIL DES ARTS DU NIPISSING OUEST (CANO) as authorized by resolution no. 2019/143;

**AND WHEREAS** at the November 3, 2020 meeting, Council received a written request from le CANO to terminate the Financial Partnership Agreement with the Municipality;

**BE IT THEREOF RESOLVED THAT** Council for the Municipality of West Nipissing agrees to terminate the Financial Partnership Agreement with le CONSEIL DES ARTS DU NIPISSING OUEST (CANO), effective as of the date of adoption of this resolution

**CARRIED**

**I-4** By-Law **2020/67** passed to regulate the care and control of dogs, cats and domestic animals (*as amended*)

**No. 2020/318** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** By-law **2020/67**, being a by-law to regulate the care and control of dogs, cats and domestic animals in the Municipality of West Nipissing, shall come into force and take effect on January 1, 2021.

**CARRIED**

**J) ADDENDUM / ADDENDA**

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**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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**K-1** The Mayor gave her report.

**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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**L-1** Resolution passed to proceed into closed meeting.

**No. 2020/319** Moved by: Councillor Duhaime  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act (2001)*, to discuss the following:

- a proposed or pending acquisition of land by the municipality or local board;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

- (i) Promenade du Lac
- (ii) Property Claim File – Riverfront Drive

**CARRIED**

**L-2** Resolutions passed to approve previous CLOSED minutes:

👉 Jan-21 • Feb-25 • Jun-2 • Jun-22 • Jun-29 • Jul-14 • Sept-1 • Sept-15 • Oct-6

**L-3** Resolution passed to adjourn the closed session.

**No. 2020/329** Moved by: Councillor Fisher  
Seconded by: Councillor Larabie

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on NOVEMBER 17, 2020 be adjourned at 10:17 PM in order to proceed with the regular meeting

**CARRIED**

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** Resolution passed to confirm the proceedings of Council.

**No. 2020/330** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law No. **2020/68** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 17<sup>th</sup> day of November 2020, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** Resolution passed to adjourn the meeting of Council.

**No. 2020/331** Moved by: Councillor Fisher  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the meeting of Council held on NOVEMBER 17, 2020 be adjourned.

**CARRIED**

« Joanne Savage »

JOANNE SAVAGE  
MAYOR

« Melanie Ducharme »

MELANIE DUCHARME  
CLERK