



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE VIRTUAL ZOOM COUNCIL MEETING
HELD ON TUESDAY, NOVEMBER 3, 2020 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
Ward 7 (vacant)

ABSENT:

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2020/293 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the Agenda for the meeting of Council held on November 3, 2020 be adopted as
 presented / amended.

CARRIED

The CANO letter which was provided as additional supporting documentation for the Closed portion of the meeting was moved to C.O.W. under Correspondence and Accounts for open discussion.

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 West Nipissing General Hospital – CT Scanner (Presenter: Cynthia Désormiers, CEO & President)

Mrs. Cynthia Désormiers made a presentation to Council to providing an update on the operations and programs offered by the West Nipissing General Hospital. Following an update on operations and programs, Mrs. Desormiers provided Council with information concerning the new CT Scanner and requested Council to consider a levy of \$7.50 per household in order to assist with the operation of the new CT Scanner. Council directed the Treasurer to prepare a report on how the request would impact the ratepayers to be brought back to the next meeting of General Government for discussion.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Changes to the Procedural By-Law re: Calling of Special / Emergency Meetings (D. Roveda)

Councillor Roveda brought forth a request to amend the procedure by-law with regard to the calling of Special meetings to create more consultation with members of Council in the calling of such meetings. Following discussion, council did not support the proposed amendment.

D-1(b) Workplace Harassment Policy

The Director of Corporate Services provided Council with an updated Workplace Harassment Policy for approval. Council were generally supportive of the proposed policy and requested clarification on some areas relating to the timelines and wording of disciplinary actions. Following discussion, council agreed to adopt the policy subject to the inclusion of the recommended amendments.

D-1(c) OPP Billing Statement

The Director of Corporate Services provided Council with information concerning the OPP Billing Statement for 2019, 2020 and projections for 2021.

D-1(d) Animal Control By-Law – proposed amendments

The Clerk submitted a comparative report outlining the regulations for surrounding communities as it relates to the number of cats and dogs permitted per household. A lengthy discussion ensued with Council agreeing that there should be different permitted numbers of pets, based on zoning with higher limits to be in the rural area and increasingly lower as it moved through the various residential zones. A revised by-law will be brought to Council for adoption at the next meeting of Council.

« Lise Sénécal »
Lise Sénécal,
Chair

« Melanie Ducharme »
Melanie Ducharme,
Clerk

MOTION FOR RECESS: at approx. 8:35 PM, a motion was tabled for a short recess and then continue with discussions.

Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

CARRIED

D-2) PLANNING / PLANIFICATION

D-2(a) Offer to purchase municipal property on Simcoe St.

The Clerk informed Council of an interest received from a resident seeking to purchase municipal vacant land behind property owned at the dead end of Craig Street. Following discussion, Council was in agreement with the request and staff was directed to proceed with the disposition in accordance with the Municipality's by-law.

D-2(b) Offer to purchase municipal property on Cholette St.

The Clerk informed Council of an interest received for a resident seeking to purchase municipal vacant land at the end of Cholette Street. Following discussion, Council agreed to proceed with the disposition on the recommendation of the Clerk with regard to retaining a portion of the lands to ensure access by landowner and further in accordance with the Municipality's by-law.

« Denis Sénécal »
Denis Sénécal,
Chair

« Melanie Ducharme »
Melanie Ducharme,
Municipal Planner

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Staff Report re: Parking of commercial vehicles on municipal roads

At a previous meeting, Council requested a staff report as it relates to parking of commercial vehicles on municipal roads and private property. Staff provided a comparative report outlining the current regulations in surrounding communities as it relates to this matter. Council agreed that there should

be no restrictions to parking on private property. A discussion ensued regarding street parking resulting in a direction to Public Works staff to assess the residential areas with a view of identifying any potential areas of concern with respect to large commercial vehicle parking on roadways.

« Chris Fisher »

Christopher Fisher,
Chair

« Melanie Ducharme »

Melanie Ducharme,
Clerk

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-6(a) Christmas Lights (J. Savage) (time sensitive)

The Mayor highlighted a local initiative to light up buildings in the municipality including Town Hall. Following discussion, Council was in agreement with participating in the initiative provided that the cost of such initiative does not create additional burden on the budget. The Director of Community Services agreed to review with staff the possibilities for illuminating the municipal building and/or other municipal facilities as may be feasible.

« Joanne Savage »

Joanne Savage,
Acting Chair

« Stephan Poulin »

Stephan Poulin,
Director of Economic Development and
Community Services

MOTION FOR EXTENSION: At 9:35 PM a motion was tabled to extend the meeting beyond the regular curfew time in order to proceed with time sensitive items.

Moved by: Councillor Fisher

Seconded by: Councillor Duhaime

CARRIED

D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-8) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Resolution passed to adopt the minutes of a Council meeting

No. 2020/294 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on October 20, 2020 be adopted, as presented / amended. **CARRIED**

F-2 A resolution was passed to receive the minutes of the following boards/committees:

No. 2020/295 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Public Library Board	• September 10, 2020

CARRIED

F-3 Correspondence: CANO Letter (*moved from CLOSED portion to C.O.W. for open discussion*)

The Mayor read aloud the letter received from CANO requesting a termination of the financial agreement with the Municipality and waiving any further funding under the said agreement. Council agreed to terminate the agreement.

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 By-Law 2020/51 to amend Procedural By-Law re: Electronic Participation

No. 2020/296 Moved by: Councillor Fisher
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law **2020/51**, being a by-law to amend By-Law 2019/94, as amended, to include provisions for electronic participation for Council, Local Boards and Other Committees, shall come into force and take effect on the date it is passed.

CARRIED as amended

I-2 Declare surplus land on Bay Street

No. 2020/297 Moved by: Councillor L. Sénécal
Seconded by: Councillor Fisher

WHEREAS at a meeting held on July 14th, 2020, the Council for the Municipality of West Nipissing recommended the transfer of certain municipally owned lands located on Bay Street, Sturgeon Falls; in order to proceed with the disposition thereof;

AND WHEREAS the lands described as PIN No. 49078-0308. Lots 3, 4 and 5, East Side Montreal Street and Part Lot 5, West Side Ottawa Street, being Part 4, 36R-7374, Plan 14, former Township of Springer, now the Municipality of West Nipissing, District of Nipissing must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT PIN No. 49078-0308, being Lots 3, 4 and 5, East Side Montreal Street, and Part Lot 5, West Side Ottawa Street, Part 4, 36R-7374, Plan 14, Springer Township, now the Municipality of West Nipissing, District of Nipissing, is hereby declared as surplus.

CARRIED

I-3 Private Road Winter Maintenance Agreements

No. 2020/298 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

WHEREAS the Municipality of West Nipissing has received Private Road Winter Maintenance Agreements for certain roads within the municipality;

AND WHEREAS the roads in question have been duly inspected and identified as meeting the municipality's standards for maintenance;

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2020-2021 Private Road Winter Maintenance Agreements with the residents of each of the following roads:

ROAD	STATUS
ALFRED ROAD	Inspections successfully completed
ARGO ROAD	<i>conditional that the required brushing be completed to the standard and satisfaction of the Municipality (Public Works Dept.)</i>
PELLERIN ROAD	Inspections successfully completed
POINT ROAD	<i>conditional that the required granular "A" work be completed to the standard and satisfaction of the Municipality (Public Works Dept.)</i>
PRANG'S LANE	Inspections successfully completed
ST-JEAN ROAD	Inspections successfully completed

CARRIED

I-4 By-Law 2020/63 to borrow funds to aid in the construction of drainage works

No. 2020/299 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-Law No. **2020/63**, being a By-law of the Municipality of West Nipissing to authorize borrowing to aid in the construction of Drainage Works under the *Tile Drainage Act*, shall come into force and take effect on the date it is passed.

CARRIED

I-5 Approve Tile Loan Application on Trottier Road

No. 2020/300 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Application for a Tile Loan made under the *Tile Drainage Act RSO 1998*, by STEVEN GUILMETTE for the property described below in the amount of \$32,000.00 be accepted, pending financing by the Ministry of Agriculture, Food and Rural Affairs:

21B Trottier Road, Lavigne, ON
 Part Lot 2, Concession 2,
 Township of Macpherson,
 Municipality of West Nipissing

Roll No.: 48-52-100-001-04500

CARRIED

I-6 Volunteer appointment to the West Nipissing Library Board

No. 2020/301 Moved by: Councillor L. Sénécal
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the following individual be appointed to the West Nipissing Public Library Board for the remainder of the 2018 - 2022 term:

Susie Michaud

CARRIED

J) ADDENDUM / ADDENDA NIL

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

L-1 A resolution was passed to proceed into closed meeting to discuss the following:

No. 2020/302 Moved by: Councillor Fisher
Seconded by: Councillor Larabie

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act (2001)*, to discuss the following:

- a proposed or pending acquisition of land by the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;

- (i) Promenade du Lac *(carried forward to next meeting)*
- (ii) By-Law Enforcement
- ~~(iii) CANO – Update~~ *(moved to C.O.W. for open discussion)*

CARRIED

L-2 Approval of previous CLOSED minutes: *(carried forward to next meeting)*

↳ Jan-21 • Feb-25 • Jun-2 • Jun-22 • Jun-29 • Jul-14 • Sept-1 • Sept-15 • Oct-6

L-3 A resolution was passed to adjourn the closed session.

No. 2020/303 Moved by: Councillor Fisher
Seconded by: Councillor Larabie

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on November 3, 2020 be adjourned at 10:40 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to confirm the proceedings of Council.

No. 2020/304 Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law No. **2020/64** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 3rd day of November 2020, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2020/305 Moved by: Councillor Fisher
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on November 3, 2020 be adjourned.

CARRIED

« Joanne Savage »
JOANNE SAVAGE
MAYOR

« Melanie Ducharme »
MELANIE DUCHARME
CLERK