



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, APRIL 17, 2018 AT 6:30 PM**

PRESENT: COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR NORMAND ROBERGE
COUNCILLOR GUILLES TESSIER

ABSENT: MAYOR JOANNE SAVAGE
COUNCILLOR LEO MALETTE

A-1) ADDENDUM

A-1 A resolution was passed to appoint the Chair for the April 17th Council meeting.

No. 2018/135 Moved by: Councillor Roberge
Seconded by: Councillor Restoule

BE IT RESOLVED THAT Councillor GUY FORTIER be appointed as Chair for the regular Council meeting of April 17th, 2018.

CARRIED

A-2) Declaration of pecuniary interest / Déclaration d'intérêts pécuniaires

No pecuniary interest declared.

B) Adoption of agenda / Confirmation de l'ordre du jour

B-1 A resolution was passed approve the addendum as presented.

No. 2018/136 Moved by: Councillor Restoule
Seconded by: Councillor Roberge

BE IT RESOLVED THAT the Addendum for the meeting of Council held on April 17, 2018 be adopted, as presented / amended.

CARRIED

B-2 A resolution was passed adopting the agenda as presented.

No. 2018/137 Moved by: Councillor Roberge
Seconded by: Councillor Restoule

BE IT RESOLVED THAT the Agenda for the meeting of Council held on April 17, 2018 be adopted, as presented / amended.

CARRIED

C) Delegations & petitions / Délégations et pétitions

C-1 West Nipissing Search & Rescue (Presenter: Shannon Tromp)

Mrs. Tromp made a presentation to bring Council up to date on the activities of the West Nipissing Search and Rescue. The group has now been accepted by the Ontario Search and Rescue Volunteer Association (OSARVA). A Board of Directors has been established and will shortly be undertaking a recruitment drive for volunteers to serve in a variety of capacities.

C-2 Lavigne Community Centre (Presenter: Carolyn Gaunt & Bill Gaves)

Mrs. Gaunt and Mr. Gaves made a presentation to inform Council regarding the Centre Communautaire de Lavigne which was originally incorporated in 1997 as a charitable organization.

All new directors were elected in 2016 and they went to the community with a questionnaire/survey to find out what the community's objectives were. It was identified that there was little for the youth and that the waterfront development were priorities for the community. Membership has grown to more than 100. Ongoing activities have resulted in more than \$7,500 in donations to the community. This year it is proposed to install garden beds, additional barbeques and flags. Summer students have been an integral part of the success. Proposed activities for this year include a Pike Derby and golf tournament while continuing to host other activities, including bingo, fitness, jam sessions, etc. The group is seeking financial support from the Municipality of West Nipissing to further its activities including a partnership for the construction of a playground facility where each would contribute \$25,000 towards the project.

D) Planning / Planification

- D-1 A resolution was passed to authorize By-Law **2018/33** to accept, assume and dedicate lands for public highway purposes (Pt of Lafrenière Road)

No. 2018/138 Moved by: Councillor Restoule

Seconded by: Councillor Roberge

BE IT RESOLVED THAT By-Law **2018/33** be authorized to accept, assume and dedicate lands for public highway purposes (Pt of Lafrenière Road in Lavigne). **CARRIED**

- D-2 Resolution to authorize By-Law **2018/37** to rezone certain lands on Promenade du Lac

↪ **SEE UNDER ADDENDUM**

- D-3 Resolution to authorize By-Law **2018/38** to rezone certain lands on Main Street

↪ **SEE UNDER ADDENDUM**

- D-4 Resolution to authorize By-Law **2018/39** to rezone certain lands on Railway Street

↪ **SEE UNDER ADDENDUM**

- D-5 Resolution to authorize By-Law **2018/40** to rezone certain lands located at 14 Toulouse Crescent.

↪ **SEE UNDER ADDENDUM**

E) Correspondence and Accounts / Comptes et courrier

- E-1 A resolution was passed to adopt the minutes of the meeting of Council held on March 20, 2018.

No. 2018/143 Moved by: Councillor Roberge

Seconded by: Councillor Restoule

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 20, 2018 be adopted, as presented / amended. **CARRIED**

- E-2 A resolution was passed to adopt the minutes of the meeting of Council held on April 3, 2018.

No. 2018/144 Moved by: Councillor Restoule

Seconded by: Councillor Roberge

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 3, 2018 be adopted, as presented / amended. **CARRIED**

- E-3 A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on April 3, 2018.

No. 2018/145 Moved by: Councillor Roberger

Seconded by: Councillor Restoule

BE IT RESOLVED THAT the minutes of the Closed meeting of Council held on April 3, 2018 be adopted, as presented / amended. **CARRIED**

E-4 A resolution was passed to adopt the minutes of the meeting of Council held on April 10, 2018.

No. 2018/146 Moved by: Councillor Larabie
Seconded by: Councillor Restoule

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 10, 2018 be adopted, as presented / amended. **CARRIED**

E-5 A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on April 10, 2018.

No. 2018/147 Moved by: Councillor Restoule
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the Closed meeting of Council held on April 10, 2018 be adopted, as presented / amended. **CARRIED**

E-6 A resolution was passed to receive the minutes of the Au Chateau Board of Management meeting.

No. 2018/148 Moved by: Councillor Larabie
Seconded by: Councillor Restoule

BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on February 21, 2018 be received. **CARRIED**

E-7 A resolution was passed to receive the disbursements of accounts payables.

No. 2018/149 Moved by: Councillor Restoule
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the accounts payables disbursement sheets be received.
General Accounts..... \$ 3,480,991.11 **CARRIED**

F) Unfinished Business / Affaires en marche **NIL**

G) Notice of Motion / Avis de motions

G-1 A notice of motion was submitted by Councillor Tessier re: dedication of new OPP Building
The notice was read by the Clerk and will be brought forward at the next Council meeting for discussion.

H) New Business / Affaires nouvelles

H-1 A resolution was passed to approve the general municipal expenditures for the 2018 budget.

No. 2018/150 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime


WHEREAS budget deliberations were held at Special Budget meetings held on February 10th, 2018 and February 21st, 2018 to discuss general municipal expenditure estimates for the year 2018;

AND WHEREAS Capital Projects for the Public Works and the Community Services Departments were presented at a Special Budget meeting held on March 7th, 2018;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the general municipal expenditure estimates attached hereto as Schedule "A" for the year 2018.

➔ *Schedule "A" on next page*

SCHEDULE "A"



SUMMARY OF ALL CATEGORIES					
	2017			2018	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Property Taxation	15,195,885	15,081,930	113,955	15,721,226	639,296
Payments in lieu	525,953	513,672	12,281	527,186	13,514
Grants	6,300,500	6,300,500	-	6,494,500	194,000
Other Revenues	2,888,564	2,711,365	177,199	2,966,976	255,611
Total Revenues	24,910,902	24,607,467	303,435	25,709,888	1,102,421
Expenditures					
HR Costs	6,977,966	7,318,999	341,033	7,731,403	(412,404)
Operating Expenses	6,014,507	6,484,363	469,856	6,622,099	(137,736)
Social Programs	4,194,506	4,212,131	17,625	4,307,007	(94,876)
Total Expenditures	17,186,979	18,015,493	828,514	18,660,509	(645,016)
Local Boards					
Police	4,195,739	4,206,359	10,620	4,297,822	(91,463)
Library	432,000	432,000	-	440,000	(8,000)
Cemetery	19,651	48,350	28,699	44,600	3,750
Total Board Expenditures	4,647,390	4,686,709	39,319	4,782,422	(95,713)
Total Expenditures incl. Boards	21,834,369	22,702,202	867,833	23,442,931	(740,728)
Surplus (Deficit)-Operating	3,076,533	1,905,265	1,171,268	2,266,957	361,693
Donations					
Funding	(798,107)	(860,350)	(62,243)	(2,769,082)	1,908,732
Total Revenues-Capital Fund	(798,107)	(860,350)	(62,243)	(2,769,082)	1,908,732
Transfer to Reserve	1,869,239	1,430,000	(439,239)	1,565,000	(135,000)
Contribution from Reserve	(1,152,724)	(2,518,555)	(1,365,831)	(2,804,010)	285,455
Unexpended Revenue	(130,597)	-	130,597	-	-
Unexpended Revenue	-	-	-	-	-
Total Change in Reserves	585,918	(1,088,555)	(1,674,473)	(1,239,010)	150,455
Long Term Debt Financing					
Payments on Loans	319,047	315,265	(3,782)	331,958	(16,693)
Total Change in Financing	319,047	315,265	(3,782)	331,958	(16,693)
Capital Assets					
Capital expenditures-Infrastructure	1,008,187	1,589,895	581,708	3,954,081	(2,364,187)
Capital expenditures	1,412,734	1,949,010	536,276	1,989,010	(40,000)
Total Capital Assets	2,420,921	3,538,905	1,117,984	5,943,091	(2,404,187)
	2,527,779	1,905,265	622,514	2,266,957	361,693
Surplus (Deficit)	548,754	-	548,754	-	-

CARRIED

H-2 A resolution was passed to confirm receipt and discussion of the West Nipissing and Verner Drinking Water Quality Management System (DWQMS) Reports.

No. 2018/151 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

WHEREAS the *Safe Drinking Water Act* 2002, Ontario Regulation 170/03, Schedule 22, requires that the 2017 Summary Reports for Sturgeon Falls and Verner, and the Annual Reports for Sturgeon Falls and Verner for the period of January 1, 2017 to December 31, 2017 were prepared and delivered to Council on March 29th, 2018, by the Manager of Water and Wastewater Operations;

AND WHEREAS a Summary Management Review of the Drinking Water Quality Management System (DWQMS) is provided to members of Council by March 31, of each year;

BE IT RESOLVED THAT Council confirms receipt of the above-mentioned reports and confirms that the Manager of Water and Wastewater Operations provided an overview of the Report at the Combined Meeting of Council held on April 10th, 2018, during which members were provided the opportunity to question the Manager of Water and Wastewater Operations.

CARRIED

H-3 A resolution was passed to authorize key personnel to perform on-line transactions with the Verner Caisse Populaire.

No. 2018/152 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

WHEREAS the Municipality of West Nipissing is responsible for the financial management of various cemeteries within its jurisdiction;

AND WHEREAS staff is required to make timely transfers from a general account to trust account;

AND WHEREAS the Caisse Populaire of Verner requires Council's authorization to grant on-line access to specific municipal personnel in order to carry out these bank transfers on-line;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing authorizes that the following individuals are granted on-line access to the Municipality of West Nipissing's Cemetery accounts at the Caisse Populaire in Verner, including the transfer of funds :

- Alisa Craddock, Director of Corporate Services / Treasurer
- Louise Laforge, Tax Collector / Deputy Treasurer

BE IT FURTHER RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing also authorizes the following member be appointed as the Principal Administrator for on-line access to Municipality of West Nipissing Cemetery accounts at the Caisse Populaire in Verner, including the transfer of funds:

- Alisa Craddock, Director of Corporate Services / Treasurer

CARRIED

H-4 A resolution was passed to approve By-Law **2018/34** pertaining to the use of corporate resources during a municipal election.

No. 2018/153 Moved by: Councillor Duhaime
 Seconded by: Councillor Brisson

BE IT RESOLVED THAT By-law **2018/34**, being a by-law to govern the use of corporate resources for a municipal election in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

H-5 A resolution was passed to approve By-Law **2018/35** pertaining to the use of corporate resources during a municipal election.

No. 2018/154 Moved by: Councillor Brisson
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law **2018/35**, being a by-law to authorize the Clerk to sign an Addendum to the Voter List Management Services Agreement with Comprint Systems Incorporated (known as 'Data Fix') to provide vote-by-mail services for the 2018 municipal elections, shall come into force and take effect on the date it is passed.

CARRIED

H-6 A resolution was passed to authorize an exemption of By-Law 1999/75 to control Noise in the municipality to Steve Morrison in order to host a birthday celebration on Champagne Road in Sturgeon Falls.

No. 2018/155 Moved by: Councillor Duhaime
 Seconded by: Councillor Brisson

WHEREAS a request was received from Steve Morrison seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a private celebration;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a private celebration, as requested by Steve Morrison, which will take place at 416 Champagne Road in Sturgeon Falls, starting on Saturday, May 26th, 2018 until 2:00 AM on Sunday, May 27th, 2018.

CARRIED

H-7 A resolution was passed to declare Sunday, April 29th, 2018 as "Army Cadets Tag Day" in the Municipality

No. 2018/156 Moved by: Councillor Brisson
 Seconded by: Councillor Duhaime

WHEREAS Council has received a request from 204 Royal Canadian (Army) Cadet Corps asking permission to hold a « TAG DAY » in the Municipality of West Nipissing;

BE IT RESOLVED THAT Council grants permission to the Army Cadet Corps of North Bay, to hold an «**ARMY CADET CORPS TAG DAY**» fundraiser on Sunday, April 29th, 2018, in the Municipality of West Nipissing.

CARRIED

I) Addendum / Addenda

D) Planning / Planification

D-2 A resolution was passed to authorize By-Law **2018/37** to rezone certain lands on Promenade du Lac from Shoreline Residential Exemption (SR-3) to Shoreline Residential (SR) Zone and Rural Residential (RR) Zone.

No. 2018/139 Moved by: Councillor Roberge
Seconded by: Councillor Restoule

BE IT RESOLVED THAT By-law **2018/37**, being a by-law to amend By-law 2015/21, being a By-law to rezone certain lands on Promenade du Lac from Shoreline Residential Exemption (SR-3) to Shoreline Residential (SR) Zone and Rural Residential (RR) Zone, shall come into force and take effect on the date it is passed.

CARRIED

D-3 A resolution was passed to authorize By-Law **2018/38** to rezone certain lands on Main Street from Residential Two (R2) to General Commercial Exception (C1-1) Zone.

No. 2018/140 Moved by: Councillor Restoule
Seconded by: Councillor Roberge

BE IT RESOLVED THAT By-law **2018/38**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands on Main Street from Residential Two (R2) to General Commercial Exception (C1-1) Zone, shall come into force and take effect on the date it is passed.

CARRIED

D-4 A resolution was passed to authorize By-Law **2018/39** to rezone certain lands on Railway Street from Highway Commercial (C2) Zone to Residential Four (R4) Zone.

No. 2018/141 Moved by: Councillor Roberge
Seconded by: Councillor Restoule

BE IT RESOLVED THAT By-law **2018/39**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands on Railway Street from Highway Commercial (C2) Zone to Residential Four (R4) Zone, shall come into force and take effect on the date it is passed.

CARRIED

D-5 A resolution was passed to authorize By-Law **2018/40** to rezone certain lands located at 14 Toulouse Crescent from Highway Industrial Exception Zone 1 (M2-1) Zone to M2-1 (Temporary) Zone.

No. 2018/142 Moved by: Councillor Restoule
Seconded by: Councillor Roberge

BE IT RESOLVED THAT By-law **2018/40**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands located at 14 Toulouse Crescent from Highway Industrial Exception Zone 1 (M2-1) Zone to M2-1 (Temporary) Zone, shall come into force and take effect on the date it is passed.

CARRIED

I-1 WN Police Board – News Media Release

The CAO shared with Council a News Media Release from the West Nipissing Police Service Board (WNPSB) which was brought to his attention today by local media. No additional information was available with respect to the WNPSB meeting which purpose is to offer comments on the OPP process and most recent updates. The open WNPSB meeting is scheduled for April 19th at 5:30 PM.

J) Information & Questions / *Information et questions*

J-1 No Mayor's report.

K) Closed Meeting / Réunion à huis clos

K-1 A resolution was passed to proceed into special closed meeting.

No. 2018/157 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT we proceed into the Closed Meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

(A) the security of the property of the municipality or local board;

CARRIED

K-2 A resolution was passed to adjourn the special closed meeting

No. 2018/158 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the closed meeting of Council held on April 17, 2018 be adjourned at 7:57 PM in order to proceed with the regular meeting.

CARRIED

L) Adjournment / Ajournement

L-1 A resolution was passed to adopt By-law **2018/36** to confirm the proceedings of Council at its meeting of April 17, 2018.

No. 2018/159 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT By-law No. **2018/36**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 17th day of April 2018, shall come into force and take effect on the date it is passed.


CARRIED

L-2 A resolution was passed to adjourn the meeting.


No. 2018/160 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on April 17, 2018 be adjourned.

CARRIED



GUY FORTIER,
ACTING CHAIR



MELANIE DUCHARME,
CLERK