

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) Addendum and Agenda / Addenda et Ordre du jour**
- B-1** Resolution to approve the Addendum
 - B-2** Resolution to adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions**
- C-1** Direction of Federal Government and Update on Budget (*Presenter: Marc Serré*)
- D) Planning / Planification**
- D-1** Resolution to approve Tile Loan Rating By-Law **2019/35** for Northland Farms (D. Schwartzentruber) ... *correction in the loan amount and repealing of By-Law 2019/19*
 - D-2** Resolution granting Draft Subdivision Plan Approval SUBD 2019/02 to 2623822 Ontario Ltd. (44 Lots, Dovercourt Rd.)
- E) Correspondence and Accounts / Comptes et courrier**
- E-1** Resolution to adopt the minutes of the BUDGET meeting of Council held on March 18, 2019
 - E-2** Resolution to adopt the minutes of the meeting of Council held on March 19, 2019.
 - E-3** Resolution to adopt the minutes of the CLOSED meeting of Council held on March 19, 2019.
 - E-4** Resolution to adopt the minutes of the meeting of Council held on April 2, 2019.
 - E-5** Resolution to adopt the minutes of the meeting of Council held on April 9, 2019.
 - E-6** Resolution to adopt the minutes of the CLOSED meeting of Council held on April 9, 2019.
 - E-7** Resolution to receive the minutes of the Au Chateau Board of Management meeting held on February 20, 2019.
 - E-8** Resolution to receive the minutes of the West Nipissing Police Services Board meeting held on February 20, 2019.
 - E-9** Resolution to receive the minutes of the West Nipissing Public Library Board meeting held on March 14, 2019.
 - E-10** Resolution to receive the minutes of the Committee of Adjustment meetings held on March 11, 2019.
- F) Unfinished Business / Affaires en marche**
- G) Notice of Motion / Avis de motion**
- G-1** Notice of Motion re: Accounts Payable reports (disbursement sheets) (*from Feb-19 mtg.*)

H) New Business / Affaires nouvelles

- H-1 OPP Transition Update (CAO)
- H-2 Resolution to approve the General Municipal Expenditure Estimates for 2019
- H-3 Resolution to approve the Water and Wastewater Expenditure Estimates for 2019
- H-4 Resolution to authorize By-Law **2019/36** to set the Water and Wastewater Rates for 2019
- H-5 Resolution to approve the Solid Waste Expenditure Estimates for 2019
- H-6 Resolution to authorize By-Law **2019/37** to set the Solid Waste Rates for 2019
- H-7 Resolution to adopt By-Law **2019/38** to establish a Council - Staff Relation Policy
- H-8 Resolution to adopt By-Law **2019/39** to amend the Traffic and Parking By-Law as follows:
 - (a) Schedule “B” to reduce the number of 30 minute parking spaces across from 13 down to 6 in the Holditch Street Parking lot
 - (b) Schedule “F” to reduce the rate of speed on Goulard Rd and Golf Course Rd
 - (c) Schedule “H” to add the WN Community Health Centre to the list of approved private properties for enforcement of accessible parking spots for disabled persons
- H-9 Resolution to adopt the Asset Management Plan
- H-10 Resolution to authorizing signing of agreement with SF Rod and Gun Club
- H-11 Resolution to enter into an agreement with CANO (*agreement to follow*)
- H-12 Resolution to authorize the installation of a memorial plaque honouring the service of the WN Police Service (*Mayor Savage*)
- H-13 Resolution requesting the Federal Government to undertake the necessary initiatives and actions to control climate change (*Councillor Fisher from Apr-2 mtg*)
- H-14 Resolution to support the requests from the Twp. of South Frontenac supporting the Twp. of South Stormont resolution requesting a Provincial Government review of the Ontario Municipal Partnership Fund (OMPF) and voicing municipal concerns.

I) Addendum / Addenda

J) Information & Questions / Information et questions

- J-1 Mayor’s Report

K) Closed Meeting / Réunion à huis clos

- K-1 Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:
 - (B) personal matters about an identifiable individual, including municipal or local board employees;
 - (i) Human Resource Matter
- K-2 Resolution to adjourn the closed session

L) Adjournment / Ajournement

- L-1 Resolution to adopt By-law **2019/40** confirming proceedings of meeting
- L-2 Resolution to adjourn the meeting

REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

PLEASE PRINT CLEARLY:

Council Meeting Date: **April 23, 2019**

Subject: **Update on the direction of the Federal Government and update on Budget 2019**

Name: **Marc Serré MP Nickel Belt**

Address: **2945 Hwy 69 North, Suite 203, Val Caron ON P3N 1N3**

Phone:	Home: 1-800-267-4829	Business / Cell: 705-562-7827	Fax: 705-897-2223
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E-Mail: **marc.serre.c1@parl.gc.ca**

Name of Group or Person(s) being represented (if applicable) :

Federal Government Member of Parliament for the Riding of Nickel Belt

Details of nature of the business/purpose (additional information can be attached separately) :

Presentation Requirements: ☐ Easel ☒ Projection Equipment

☐ Other:

Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.

Submit your completed form to:

Municipal Clerk (delegate)
Municipality of West Nipissing
101 – 225 Holditch Street
Sturgeon Falls, ON P2B 1T1
e-mail: mducharme@westnipissing.ca or jdupuis@westnipissing.ca
Tel: 705-753-2250 • Fax: 705-753-3950

Visit ... www.westnipissingouest.ca

MEMORANDUM

TO: MAYOR and COUNCIL

FROM: Janice Dupuis, Deputy Clerk

DATE: April 18, 2019

SUBJECT: CORRECTION OF THE TILE LOAN RATING BY-LAW

On March 19, 2019, Council passed Rating By-Law 2019/19 imposing special annual drainage rates for a tile loan application of \$48,100 made Northland Farms & Contracting Inc.

The Municipality has learned that the tile loan amount is less than initially indicated which stipulates that under the *Tile Drainage Act* a new Rating By-Law with the corrected loan amount of \$47,800 be issued and then be re-submitted to OMAFRA for processing as required.

Attached hereto you will find the new rating by-law citing the corrected loan amount for Council's approval.

Joie de vivre



www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS on March 19, 2019, Council of the Municipality of West Nipissing passed By-Law 2019/19 imposing special annual drainage rates in respect of which money is borrowed under the Tile Drainage Act to Northland Farms & Contracting Inc.;

AND WHEREAS the Municipality has been informed of an amendment to the loan amount and Council deems it necessary to make the required correction;

BE IT THEREFORE RESOLVED THAT By-Law 2019/19 be repealed;

BE IT FURTHER RESOLVED THAT By-Law **2019/35**, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, application made by NORTHLAND FARMS AND CONTRACTING INC., (Part of Lot 11, Concession B, Township of Caldwell) Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/35

**BEING A BY-LAW IMPOSING SPECIAL ANNUAL
DRAINAGE RATES IN RESPECT OF WHICH MONEY IS BORROWED
UNDER THE *TILE DRAINAGE ACT***

WHEREAS Northland Farms & Contracting Inc., being owners of land in the municipality has applied to the Council for the Municipality of West Nipissing under the Tile Drainage Act for loan for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS Council has, upon the application lent the owners the total sum of **\$47,800.00** to be repaid with interest by means of the rates hereinafter imposed;

NOW THEREFORE THE COUNCIL FOR THE MUNICIPALITY OF WEST NIPISSING, PURSUANT TO THE *TILE DRAINAGE ACT*, ENACTS AS FOLLOWS:

1. That annual rates as set out in the Schedule "A" attached hereto are hereby imposed upon such lands described as Part of Lot 11, Concession B, Twp. Caldwell (Roll No. 48-52-060-001-33522) for a period of ten years, such rates shall have a priority lien status and shall be levied and collected in the same manner as taxes.
2. That By-Law 2019/19 is hereby repealed and replaced with By-Law 2019/35.

ENACTED AND PASSED THIS 23rd DAY OF APRIL, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

SCHEDULE "A" for BY-LAW 2019/35

The Corporation of the Municipality of West Nipissing
Schedule 'A' to By-law Number 2019/35

Property Owner Information*				Description of Land Parcel to Which the Repayment Charge Will be Levied				Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$
Daniel Schwartzentruber	President	Donatiano Farms and Contracting Inc.		Lot: Part Lot 11		Con: B		2019-May-01	\$ 47,800.00	\$ 6,494.49
-	-									
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**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019/

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a public meeting of the West Nipissing Planning Advisory Committee was held on April 8, 2019, to consider draft approval of a Plan of Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for a subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing;

AND WHEREAS written and public submissions were made and considered by the West Nipissing Planning Advisory Committee;

AND WHEREAS the West Nipissing Planning Advisory Committee has recommended to Council for the Municipality of West Nipissing that the Draft Plan, be approved, subject to certain conditions;

BE IT THEREFORE RESOLVED THAT draft plan of Subdivision, be granted for Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing, subject to the recommendation of the West Nipissing Planning Advisory Committee, attached hereto, including Schedule "A" thereto.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2019 / 011

April 8, 2019

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS a Public meeting was held on April 8, 2019 for draft plan approval of a plan of subdivision in the Township of Springer, Municipality of West Nipissing;

AND WHEREAS written concerns have been received and considered ☐ Yes ☒ No

AND WHEREAS Oral submissions were made at the said Public Meeting ☐ Yes ☒ No

BE IT RESOLVED that the Planning Advisory Committee of West Nipissing



RECOMMENDS

☐ **DOES NOT RECOMMEND**

draft approval of the Application for Subdivision Approval made by 2623822 Ontario Limited for plan of subdivision located on Dovercourt Rd, Township of Springer, Municipality of West Nipissing.

SPECIAL CONDITIONS to be included in addition to SCHEDULE "A", attached hereto:

Defeated:

Deferred/Tabled:

CHAIR

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		

Schedule A

SPECIAL CONDITIONS OF DRAFT APPROVAL

If an approval is forthcoming by the West Nipissing Planning Advisory Committee, it is recommended that the following conditions be imposed on the Owner along with the Conditions of Draft Approval included in Schedule "A" hereto:

- 1) The Corporation of the Municipality of West Nipissing's conditions and amendments to final plan of approval, for registration of Subdivision File No. SUBD2019/02 made by **2623822 Ontario Limited** are as follows:
- 2) That this approval expires three (3) years from the date of approval shown by the "Draft Plan Approval Stamp" on the face of the draft plan. If there is an appeal to the Ontario Municipal Board under section 51 (39) of the *Planning Act*, the three (3) year expiration period does not begin until the date of the order of the Ontario Municipal Board issued in respect of the appeal or from the date of a notice issued by the Board under section 52(51) of the *Planning Act*.
- 3) This Draft Approval applies to the Plan of Subdivision prepared by GOODRIDGE, GOULET PLANNING & SURVEYING as shown on the attached Schedule A, dated March 18, 2019 which is comprised of 5.16 Hectares (12.6 acres).
- 4) That the owner agrees in writing to satisfy all requirements, financial and otherwise of the Municipality of West Nipissing concerning provision of roads, installation of services, street lighting, and drainage. As well, the owners shall provide a paved shoulder for pedestrian and bicycles.
- 5) That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
- 6) That the owner agrees to convey up to 5% of the land included in the plan ~~or cash in lieu~~ to the Municipality for park or other public recreational purposes.
- 7) The owner covenants and agrees to provide the municipality with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community Mail Boxes (CMB) as required by Canada Post Corporation. The owner further agrees to provide notice to prospective purchaser of the locations of the CMB and that home/business mail delivery will be provided by CMBs provided by the owner, provided that the owner has paid for the activation and equipment installation of the CMB's.
- 8) That the Subdivision Agreement between the owner and the Municipality be registered by the Municipality against lands to which it applies once the Plan of Subdivision has been registered prior to any encumbrances.

- 9) That the Subdivision Agreement between the owner and the Municipality contain a Special Provision with wording acceptable to Greater Sudbury Hydro Utilities (GSU) or Hydro One to ensure that:
- a. Prior to final approval, a copy of the lot grading and drainage plan, showing existing and final grades, must be submitted to GSU for review and approval.
 - b. Any development in conjunction with the subdivision must not block vehicular access to any GSU/Hydro One facilities located on the right-of-way. During construction, there will be no storage of materials or mounding of earth or other debris on the right-of-way.
 - c. The costs of any relocations or revisions to GSU/Hydro One facilities which are necessary to accommodate this subdivision will be borne by the developer.
 - d. The easement rights of GSU and its legal predecessors are to be protected and maintained.
- 10) That before Municipal Council's Final Approval is given, the Council shall be advised in writing by the Director of Community Services how Condition No. 8 has been satisfied.
- 11) That before City Council's Final Approval is given, the Council shall be advised in writing by Canada Post Corporation how Condition No. 9 has been satisfied.

NOTES

- 1) We suggest you make yourself aware of the following:
- a) Section 143(1) of The Land Titles Act, R.S.O. 1980 as amended, which requires all new plans to be registered in a land titles system.
 - b) Section 143(2) allows certain exceptions.
- ~~2) Prior to any construction, a Fill, Construction and Alteration to Waterways Permit is required from the North Bay-Mattawa Conservation Authority. The subject lands are within an area regulated by the North Bay-Mattawa Conservation Authority under Ontario Regulation 162/90. This regulation is pursuant to Section 28 of the Conservation Authorities Act of Ontario.~~
- 3) Private water supply and sewage disposal facilities must be approved by the Ministry of the Environment, or its agent in certain areas, in accordance with Ontario Regulations 229/74 as amended, made under the Environmental Protection Act, 1971, as amended.
- 4) We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
- 5) The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such

infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

- 6) The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with Greater Sudbury Hydro or Hydro One that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with Greater Sudbury Hydro policies or Hydro One and the Ontario Distribution System Code.

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE BUDGET MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS
ON MONDAY, MARCH 18, 2019 AT 6:30 PM**

<u>PRESENT:</u> MAYOR JOANNE SAVAGE COUNCILLOR YVON DUHAIME COUNCILLOR CHRISTOPHER FISHER COUNCILLOR DAN ROVEDA COUNCILLOR JEREMY SÉGUIN COUNCILLOR DENIS SÉNÉCAL COUNCILLOR LISE SÉNÉCAL	<u>ABSENT:</u> COUNCILLOR ROLAND LARABIE COUNCILLOR LÉO MALETTE
--	---

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADOPTION OF AGENDA / CONFIRMATION DE L'ORDRE DU JOUR

B-1 A resolution was passed to approve the Agenda.

No. 2019/65 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Agenda for the BUDGET meeting of Council held on March 18, 2019 be adopted as ☒ presented / ☐ amended.

CARRIED

C) BUDGET DELIBERATIONS CONTINUED

- The Mayor summarized the three previous budget meetings as well as the Solid Waste and Sewer and Water budgets which were discussed at Committee of the Whole (COW) meeting on March 12, 2019;
- The CAO summarized the handout for Strategic Decisions for Council;
- The CAO indicated that given the items already dealt with the opening position is 10.7% and requested direction on what the general levy increase will be in order to know which projects can fit within the parameters given.
- The Mayor called for a round table requesting a position on increases and projects;
- Councillor L. Sénécal – requested information on how the new Police building will be paid for and she indicated that 3.5% would be an acceptable increase;
- Councillor Duhaime acknowledged the extent of damage to the roads based on the winter weather and indicated that monies may have to be diverted to deal with the extent of the damage; he indicated that Cache Bay Road as well as a number of downtown streets will require extensive repairs; Councillor Duhaime indicated that perhaps the repairs to the Verner garage can be put off in order to deal with more urgent issues; aside from the sidewalk on Coursol, Councillor Duhaime indicated that perhaps the items identified by members at a February meeting could perhaps be put off to future years; Councillor Duhaime indicated that 2.85% – 3.0% be an acceptable increase;
- Councillor D. Sénécal echoed Councillor Duhaime's sentiment that he would not like to see anything over 3.0%;
- Councillor Seguin indicated that he feels that past councils have neglected necessary increases and the Municipality is now paying for it; he indicated that 8.00% would be acceptable with the reserve from 2018 being used to lower the rate;
- Councillor Fisher agreed that a higher rate was preferable and that the Municipality will have to try and continue to play catch up; Councillor Fisher indicated that he would support an increase of up to 10%;
- Councillor Roveda concurred with Councillors Seguin and Fisher in that a larger increase is preferable and that the Municipality needs to start investing in the municipality; he asked whether it would be possible for scenarios be presented to show what various increase levels would look like;

- The Mayor indicated that the surplus from 2018 is tax payer money which should go back to them; she echoed Councillor Duhaime's concerns regarding the state of the roads given the bad winter; she indicated that if a threshold of 10% were agreed upon, then she would not feel comfortable asking more than 4-5% from the taxpayers;
- Councillor Lise Sénécal indicated concern with the roads as well, but indicated that 10% would not be an acceptable increase;
- The CAO spoke to PW increases for 2019 and addressed Councillor L. Sénécal's concerns about "unknowns";
- Councillor L. Sénécal indicated that she did not feel comfortable with the information provided concerning the police building indicating that she would have preferred to receive a breakdown of each project individually;
- Councillor Roveda indicated that he intends to plead the Municipality's case with the Federal Government regarding the elevator at Villa St Aubin and that he's been given direction from DNSSAB; he indicated that the Active Living Committee could be put to the 2020 budget and that the Arts Fund could be put to 2021; he indicated that if Coursol cannot be done this year that it at least be on the radar for 2020;
- Councillor Fisher indicated that he did not feel that this was the year to be conservative given the situation with the roads, the Lavigne building and the IPM & Rural Expo;
- A discussion was held concerning the Economic Development Committee and it was agreed that the Economic Development Committee is a priority;
- Councillor L. Sénécal indicated a wish to see the impact of the proposed increases on the various classes of tax payers;
- The Mayor indicated a priority for sidewalks and roads; she indicated a decrease in Public Works capital from \$310,000 down to \$250,000; replace one pickup only;
- The CAO provided some direction on how to get to an acceptable tax levy by taking 500K from reserves as well as the \$221 for IPM; the CAO reiterated that not raising taxes is taking a risk because if you don't pay this year, the problem is only being deferred to a future year; the CAO indicated that Public Works is not where anyone should be looking for savings;
- Councillor D. Sénécal indicated that 5.7% is still too high for the Ward 8 residents who are largely paying waterfront tax rates;
- Councillor L. Sénécal again requested a table showing the proposed increases on the different Assessment rates;
- The CAO indicated that going lower than 5.7% without reducing things such as the IPM and CANO is getting into core services.
- Councillor Seguin reiterated his position that minimum taxation results in minimum services;
- Councillor Roveda requested clarification regarding the reserves;
- Councillor Fisher stated that if taxes aren't increased that the old school will never be able to be demolished;
- Councillor L. Sénécal stated that she believes that West Nipissing has done well in spite of adversity;
- The Mayor stated that she believes that the amount for bilingualism is still too high and that 10K would be sufficient;
- Councillor Fisher and Councillor Roveda both raised the issue of compensation for mileage for council members and volunteers;
- Council sought confirmation that the funds earmarked for Council Chamber equipment upgrades will serve the purpose for which it is intended.
- The CAO indicated that staff will bring back a visual presentation of what 5.7% will look like for the various classes as well as options for "tweaking";
- Budget deliberations will continue on the first Tuesday in April.

D) ADJOURNMENT / AJOURNEMENT

It was agreed that the meeting be adjourned to Monday, March 18th at which time general discussions on an acceptable increase can continue.

D-1 A resolution was passed to adopt By-law **2019/16** to confirm the proceedings of Council at its Special Budget meeting.

No. 2019/66 Moved by: Councillor Roveda

Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law No. **2019/16** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 18th day of March 2019, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting.

No. 2019/67 Moved by: Councillor Séguin
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the BUDGET meeting of Council held on March 18th, 2019 be
adjourned. **CARRIED**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MARCH 19, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

Councillor Dan Roveda declared a conflict regarding the Delegation by the Beautification committee as he is a member of the committee and the committee would be requesting financial assistance from the Municipality. A written copy was provided to the Clerk.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

Councillor Larabie raised a point of order regarding Item K-1(B) stating that he did not agree that the item should be dealt with in Closed Meeting since the roles and responsibilities of Mayor and Council are clearly set out in the Municipality's Procedural By-Law. The Mayor responded to the point of order by indicating that the reasons would become clear upon proceeding into closed session.

B-1 A resolution was passed adopting the agenda as presented.

No. 2019/068 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Agenda for the meeting of Council held on March 19, 2019 be adopted, as
☒ presented / ☐ amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Beautification Committee (Presenter: Gayle Primeau)

Gayle Primeau gave a presentation to Council on the works which have been carried out by the Beautification Committee. Following the presentation, Council congratulated the committee for its initiatives.

C-2 A petition seeking installation of various street lights in Lavigne was received and will be brought forward at the April 2nd meeting.

D) PLANNING / PLANIFICATION

D-1(a) A resolution was passed to approve Tile Loan Application made by Northland Farms (D. Schwartzentruber)

No. 2019/069 Moved by: Councillor Duhaime
Seconded by: Councillor Roveda

BE IT RESOLVED THAT the Application for a Tile Loan made under the *Tile Drainage Act RSO 1998*, by NORTHLAND FARMS AND CONTRACTING INC. for the property described below in the amount of \$48,100 be accepted, pending financing by the Ministry of Agriculture, Food and Rural Affairs:

144 Rainville Road, Lavigne, ON
Part Lot 11, Concession B,
Twp. Caldwell, Municipality of West Nipissing
Roll No. 48-52-060-001-33522

CARRIED

- D-1(b)** A resolution was passed to approve Tile Loan Rating By-Law **2019/19** for Northland Farms (D. Schwartzentruber)

No. 2019/070 Moved by: Councillor Roveda
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-Law **2019/19**, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, application made by NORTHLAND FARMS AND CONTRACTING INC., (Part of Lot 11, Concession B, Township of Caldwell) Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- D-2** A resolution was passed to approve Deeming By-Law **2019/20** to designate certain land not to be within a Plan of Subdivision (Hwy 539 – K. Gostick).

No. 2019/071 Moved by: Councillor Duhaime
 Seconded by: Councillor Roveda

BE IT THEREFORE RESOLVED THAT By-law **2019/20**, being a deeming bylaw to designate lot 18, registered plan M-200 not to be a lot on a registered plan of subdivision, shall come into force and take effect on the date it is passed.

CARRIED

- D-3** A resolution was passed to approve By-Law **2019/21**, to amend the zoning at 150 Eugene Road from Agriculture (A1) to Rural Residential Exemption (RR-1) Zone.

No. 2019/072 Moved by: Councillor Fisher
 Seconded by: Councillor Duhaime

BE IT THEREFORE RESOLVED THAT By-law **2019/21**, being a by-law to amend By-Law 2014/45 to rezone certain lands on Eugene Road from Agriculture (A1) to Rural Residential Exemption (RR-1) Zone, shall come into force and take effect on the date it is passed.

CARRIED

- D-4** A resolution was passed to approve By-Law **2019/22**, to amend the zoning at 99 Malette Road, Sturgeon Falls from C3 (Tourist Commercial) to SR (Shoreline Residential) Zone.

No. 2019/073 Moved by: Councillor Duhaime
 Seconded by: Councillor Fisher

BE IT THEREFORE RESOLVED THAT By-law **2019/22**, being a by-law to amend zoning by-law no. 2014/45 to rezone certain lands on Malette Road from Tourist Commercial (C3) to Shoreline Residential (SR) zone, shall come into force and take effect on the date it is passed.

CARRIED

- D-5** A resolution was passed granting Draft Subdivision Plan Approval SUBD 20198/01 to Patrick O'Connor (4 Lots, Promenade du Lac)


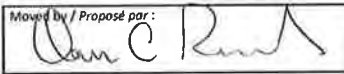

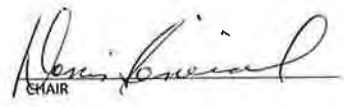

No. 2019/074 Moved by: Councillor Fisher
 Seconded by: Councillor Duhaime

WHEREAS a public meeting of the West Nipissing Planning Advisory Committee was held on March 11, 2019, to consider draft approval of a Plan of Subdivision Application No. SUBD 2019/01 made by PATRICK O'CONNOR for a subdivision of six (6) lots on lands legally described as Part Lot 1 Con C, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing;

AND WHEREAS written and public submissions were made and considered by the West Nipissing Planning Advisory Committee;

AND WHEREAS the West Nipissing Planning Advisory Committee has recommended to Council for the Municipality of West Nipissing that the Draft Plan, be approved, subject to certain conditions;

BE IT THEREFORE RESOLVED THAT draft plan of Subdivision, be granted for Subdivision Application No. SUBD 2019/01 made by PATRICK O'CONNOR for subdivision of four (4) lots on lands legally described as Part Lot 1, Concession C, being Part of Part 12, 36R-14206, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing, subject to the recommendation of the West Nipissing Planning Advisory Committee, attached hereto, including Schedule "A" thereto.

 WEST NIPISSING PLANNING ADVISORY COMMITTEE	Resolution No. 2019 / 007																												
March 11, 2019																													
Moved by / Proposé par : 	Seconded by / Appuyé par : 																												
<p>WHEREAS a Public meeting was held on March 11, 2019 for draft plan approval of a plan of subdivision in the Township of Springer, Municipality of West Nipissing;</p> <p>AND WHEREAS written concerns have been received and considered <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>AND WHEREAS Oral submissions were made at the said Public Meeting <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>BE IT RESOLVED that the Planning Advisory Committee of West Nipissing</p> <p><input checked="" type="checkbox"/> RECOMMENDS <input type="checkbox"/> DOES NOT RECOMMEND</p> <p>draft approval of the Application for Subdivision Approval made by Patrick O'Connor for plan of subdivision located on Promenade du Lac, Township of Springer, Municipality of West Nipissing.</p> <p>SPECIAL CONDITIONS to be included in addition to SCHEDULE "A", attached hereto:</p> <p>that the travelled road be surveyed existing sheds to remain & written encroachment - no further development</p>																													
 CHAIR	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Defeated:</td> <td style="width: 50%;"></td> </tr> <tr> <td>Deferred/Tabled:</td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Yeas</th> <th>Nays</th> </tr> </thead> <tbody> <tr> <td>Duhaime, Yvon</td> <td></td> <td></td> </tr> <tr> <td>Fisher, Christopher</td> <td></td> <td></td> </tr> <tr> <td>Pellerin, Fernand</td> <td></td> <td></td> </tr> <tr> <td>Roberge, Normand</td> <td></td> <td></td> </tr> <tr> <td>Savage, Joanne</td> <td></td> <td></td> </tr> <tr> <td>Sénécal, Denis</td> <td></td> <td></td> </tr> <tr> <td>Roveda, DanCpo</td> <td></td> <td></td> </tr> </tbody> </table>	Defeated:		Deferred/Tabled:			Yeas	Nays	Duhaime, Yvon			Fisher, Christopher			Pellerin, Fernand			Roberge, Normand			Savage, Joanne			Sénécal, Denis			Roveda, DanCpo		
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Schedule A

SPECIAL CONDITIONS OF DRAFT APPROVAL

If an approval is forthcoming by the West Nipissing Planning Advisory Committee, it is recommended that the following conditions be imposed on the Owner along with the Conditions of Draft Approval included in Schedule "A" hereto:

- 1) The Corporation of the Municipality of West Nipissing's conditions and amendments to final plan of approval, for registration of Subdivision File No. SUBD2019/01 made by PATRICK O'CONNOR are as follows:
- 2) That this approval expires three (3) years from the date of approval shown by the "Draft Plan Approval Stamp" on the face of the draft plan. If there is an appeal to the Ontario Municipal Board under section 51 (39) of the *Planning Act*, the three (3) year expiration period does not begin until the date of the order of the Ontario Municipal Board issued in respect of the appeal or from the date of a notice issued by the Board under section 52(51) of the *Planning Act*.
- 3) This Draft Approval applies to the Plan of Subdivision prepared by GOODRIDGE, GOULET PLANNING & SURVEYING as shown on the attached Schedule A, dated February 19, 2019 which is comprised of 4 hectares.
- 4) That the owner agrees in writing to satisfy all requirements, financial and otherwise of the Municipality of West Nipissing concerning provision of roads, installation of services, and drainage.
- 5) That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
- 6) That the owner agrees to convey up to 5% of the land included in the plan or cash-in-lieu to the Municipality for park or other public recreational purposes.
- 7) The owner covenants and agrees to provide the municipality with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community Mail Boxes (CMB) as required by Canada Post Corporation. The owner further agrees to provide notice to prospective purchaser of the locations of the CMB and that home/business mail delivery will be provided by CMBs provided by the owner, provided that the owner has paid for the activation and equipment installation of the CMB's.
- 8) That the Subdivision Agreement between the owner and the Municipality be registered by the Municipality against lands to which it applies once the Plan of Subdivision has been registered prior to any encumbrances.
- 9) That the Subdivision Agreement between the owner and the Municipality contain a Special Provision with wording acceptable to Greater Sudbury Hydro Utilities (GSU) or Hydro One to ensure that:

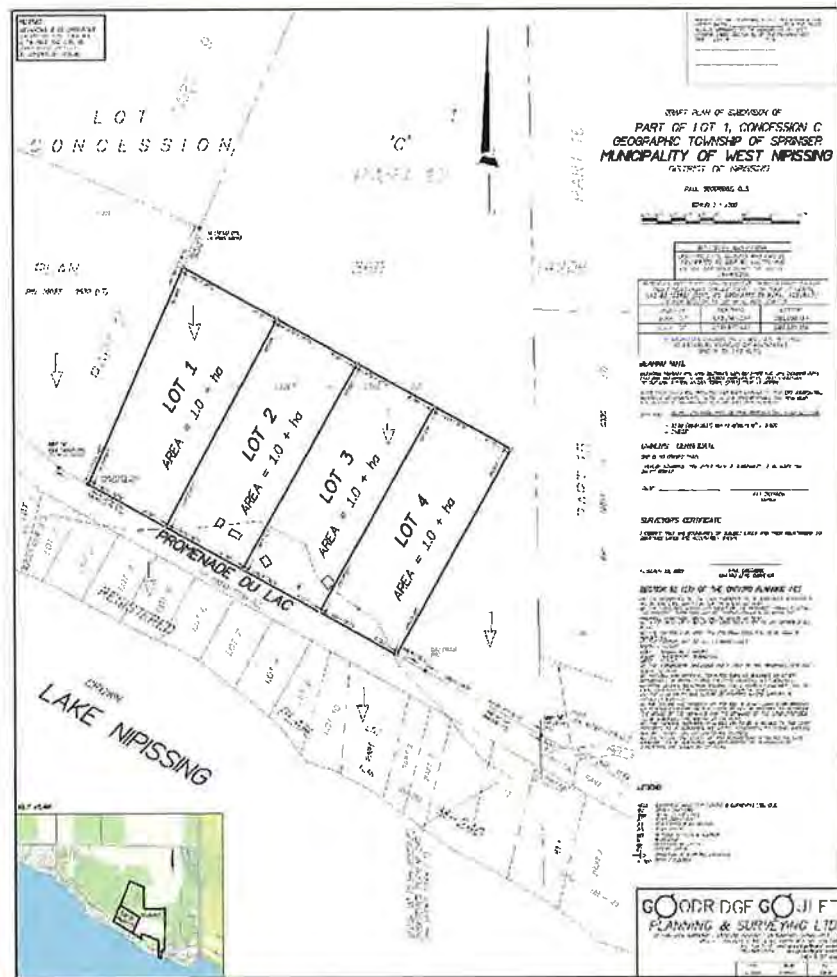
- a. Prior to final approval, a copy of the lot grading and drainage plan, showing existing and final grades, must be submitted to GSU for review and approval.
 - b. Any development in conjunction with the subdivision must not block vehicular access to any GSU/Hydro One facilities located on the right-of-way. During construction, there will be no storage of materials or mounding of earth or other debris on the right-of-way.
 - c. The costs of any relocations or revisions to GSU/Hydro One facilities which are necessary to accommodate this subdivision will be borne by the developer.
 - d. The easement rights of GSU and its legal predecessors are to be protected and maintained.
- 10) That before Municipal Council's Final Approval is given, the Council shall be advised in writing by the Director of Community Services how Condition No. 8 has been satisfied.
 - 11) That before City Council's Final Approval is given, the Council shall be advised in writing by Canada Post Corporation how Condition No. 9 has been satisfied.
 - 12) That the travelled road be surveyed
 - 13) Existing sheds to remain subject to written encroachment and no further development.

NOTES

- 1) We suggest you make yourself aware of the following:
 - a) Section 143(1) of The Land Titles Act, R.S.O. 1980 as amended, which requires all new plans to be registered in a land titles system.
 - b) Section 143(2) allows certain exceptions.
- ~~2) Prior to any construction, a Fill, Construction and Alteration to Waterways Permit is required from the North Bay-Mattawa Conservation Authority. The subject lands are within an area regulated by the North Bay-Mattawa Conservation Authority under Ontario Regulation 162/90. This regulation is pursuant to Section 23 of the Conservation Authorities Act of Ontario.~~
- ~~3) Private water supply and sewage disposal facilities must be approved by the Ministry of the Environment, or its agent in certain areas, in accordance with Ontario Regulations 229/74 as amended, made under the Environmental Protection Act, 1971, as amended.~~
- 4) We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
- 5) The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide

communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

- 6) The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with Greater Sudbury Hydro or Hydro One that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with Greater Sudbury Hydro policies or Hydro One and the Ontario Distribution System Code.



CARRIED

- D-6** A resolution was passed to approve extension of Draft Condominium Plan (VLC 2015-01 – G. Gagnon – Deer Lake Road, Hugel Twp.)

No. 2019/075 Moved by: Councillor Duhaime
Seconded by: Councillor Roveda

WHEREAS on October 19, 2015, the Council of the Municipality of West Nipissing granted approval for a Draft Vacant Land Condominium Plan (VLC 2015/01) on Deer Lake Road to **GERALD GAGNON**;

AND WHEREAS, due to delays relating to the orderly installation of infrastructure, the Applicant/Subdivider is seeking an extension of the Approved Draft Vacant Land Condominium Plan;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of West Nipissing hereby approves the requested extension of the Approved Draft Vacant Land Condominium Plan No. VLC 2015/01 to **GERALD GAGNON**, until March 19, 2021, allowing the Applicant time to complete the required work in order to meet the previously set terms and conditions.

CARRIED

- D-7** A resolution was passed to approve extension of Draft Plan Approval (SUBD 2014-03 – Delorme Properties – Delorme Road, Sturgeon Falls)

No. 2019/076 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

WHEREAS on May 20, 2014, the Council of the Municipality of West Nipissing granted approval for a Draft Subdivision Plan (SUBD 2014/03) on Delorme Road to **DELORME PROPERTIES LIMITED**;

AND WHEREAS due to delays relating to the approval and construction of the Delorme Road Drain, which was imposed as a condition of the draft approval, the Applicant/Subdivider is seeking an extension of the Approved Draft Subdivision Plan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of West Nipissing hereby approves the requested extension of the Approved Draft Subdivision Plan No. SUBD 2014/03 to

DELORME PROPERTIES LIMITED, until March 19, 2020, allowing the Applicant/Subdivider time to complete the required work in order to meet the previously set terms and conditions.

CARRIED

- D-8** A resolution was passed to approve By-Law **2019/23** to accept, assume and dedicate lands for public highway purposes (Pt of Dovercourt Rd in Sturgeon Falls)

No. 2019/077 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law **2019/23**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 4, Concession 1,
Part 7, Plan 36R-14278
Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Dovercourt Road, Sturgeon Falls, Ontario.

CARRIED

E) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

- E-1** A resolution was passed to adopt the minutes of the meeting of Council held on February 19, 2019.

No. 2019/078 Moved by: Councillor Duhaime
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on February 19, 2019 be adopted, as ☒ presented / ☐ amended.

CARRIED

- E-2** A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on February 19, 2019.

No. 2019/079 Moved by: Councillor Duhaime
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on February 19, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-3 A resolution was passed to adopt the minutes of the BUDGET meeting of Council held on February 23, 2019.

No. 2019/080 Moved by: Councillor Roveda
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on February 23, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-4 A resolution was passed to adopt the minutes of the BUDGET meeting of Council held on February 26, 2019.

No. 2019/081 Moved by: Councillor Duhaime
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on February 26, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-5 A resolution was passed to adopt the minutes of the BUDGET meeting of Council held on March 4, 2019.

No. 2019/082 Moved by: Councillor Roveda
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the minutes of the BUDGET meeting of Council held on March 4, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-6 A resolution was passed to adopt the minutes of the meeting of Council held on March 5, 2019.

No. 2019/083 Moved by: Councillor Roveda
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 5, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-7 A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on March 5, 2019.

No. 2019/084 Moved by: Councillor Séguin
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on March 5, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-8 A resolution was passed to adopt the minutes of the meeting of Council held on March 12, 2019.

No. 2019/085 Moved by: Councillor Roveda
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 12, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

E-9 A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on March 12, 2019.

No. 2019/086 Moved by: Councillor Séguin
 Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on March 12, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-10** A resolution was passed to receive the minutes of the Au Chateau Board of Management meeting.
No. 2019/087 Moved by: Councillor Roveda
Seconded by: Councillor Séguin
BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on January 16, 2019 be received. **CARRIED**
- E-11** A resolution was passed to receive the minutes of the West Nipissing Police Services Board meeting.
No. 2019/088 Moved by: Councillor Séguin
Seconded by: Councillor Roveda
BE IT RESOLVED THAT the minutes of the West Nipissing Police Services Board meeting held on January 16, 2019 be received. **CARRIED**
- E-12** A resolution was passed to receive the minutes of the West Nipissing Public Library Board meetings.
No. 2019/089 Moved by: Councillor Roveda
Seconded by: Councillor Séguin
BE IT RESOLVED THAT the minutes of the West Nipissing Library Board meetings held on January 10, 2019 and February 21, 2019, be received. **CARRIED**
- E-13** A resolution was passed to receive the minutes of the Committee of Adjustment meeting.
No. 2019/090 Moved by: Councillor Séguin
Seconded by: Councillor Roveda
BE IT RESOLVED THAT the minutes of the West Nipissing Committee of Adjustment meeting held on January 14, 2019 be received **CARRIED**
- E-14** A resolution was passed to adopt the minutes of the Planning Advisory Committee meeting.
No. 2019/091 Moved by: Councillor Roveda
Seconded by: Councillor Séguin
BE IT RESOLVED THAT the minutes of the West Nipissing Planning Advisory Committee meeting held on July 9, 2018, be adopted. **CARRIED**
- E-15** **Engineering Report for Lavigne Fire Hall Inspection**
The CAO provided an overview of the report received from the structural engineer pertaining to the concerns raised regarding the Lavigne Fire Hall building. The report indicates a variety of issues which require attention; however the overall structural integrity of the building is indicated to be safe for occupancy. Councillor Denis Sénécal commented on the information used to prepare the report as being out of date; the CAO reiterated that the engineer has placed professional integrity on the report. Councillor D. Sénécal questioned why the report took 5 years to complete; the CAO indicated that he was unable to speculate on what took place in 2014 but that the recommendations noted by the engineer in the most recent report be brought back to council for discussion once a further report is received with respect to costs; a discussion ensued as to whether or not the engineer prepared his current analysis using information which is current and verifiable since he did not attend personally at the property,
- E-16** **Safe Drinking Water – Training for Council** (offered by OCWA)
Council was informed of Safe Drinking Water training available in Callendar on Tuesday, April 16th; which is offered by Ontario Clean Water Agency (OCWA) free of charge. Staff was directed to contact OCWA to inquire if there would be any opportunity to receive the training onsite in West Nipissing on the same date but at a later time.

F) UNFINISHED BUSINESS / AFFAIRES EN MARCHENIL

G) NOTICE OF MOTION / AVIS DE MOTIONS

H) NEW BUSINESS / AFFAIRES NOUVELLES

- H-1** A resolution was passed to adopt By-Law **2019/24** to amend the Procedural By-Law re: Conflict of Interest and Preparation of Agenda items

No. 2019/092 Moved by: Councillor Séguin

Seconded by: Councillor Roved

BE IT THEREFORE RESOLVED THAT By-law **2019/24**, being a by-law to amend By-Law 2018/26 to govern the proceedings of the Municipal Council, the conduct of its members and the calling of meetings, shall come into force and take effect on the date it is passed.

CARRIED

- H-2** A resolution was passed to adopt By-Law **2019/25** to establish a Cannabis By-Law for the Municipality

No. 2019/093 Moved by: Councillor Roveda

Seconded by: Councillor Séguin

BE IT THEREFORE RESOLVED THAT By-law **2019/25**, being a by-law to prohibit the smoking or vaporizing of cannabis in a public place, shall come into force and take effect on the date it is passed.

CARRIED

- H-3** A resolution was passed to approve By-Law **2019/26** to Establish a Fire Department.

No. 2019/094 Moved by: Councillor Malette

Seconded by: Councillor L. Sénécal

BE IT THEREFORE RESOLVED THAT By-law **2019/26**, being a by-law to establish and regulate a fire service for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- H-4** A resolution was passed to approve By-Law **2019/27** to establish an Emergency Management Plan for the Municipality.

No. 2019/095 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT THEREFORE RESOLVED THAT By-law **2019/27**, being a by-law requiring an Emergency Management Program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and an emergency-resilient community, shall come into force and take effect on the date it is passed.

CARRIED

- H-5** A resolution was passed to approve By-Law **2019/28** to participate in the Nipissing District Mutual Aid Program (Fire).

No. 2019/096 Moved by: Councillor L. Sénécal

Seconded by: Councillor Malette

BE IT THEREFORE RESOLVED THAT By-law **2019/28**, being a by-law to provide for participation of the West Nipissing Fire & Emergency Service in the Nipissing and Parry Sound District Mutual Aid Plan, shall come into force and take effect on the date it is passed.

CARRIED

- H-6** A resolution was passed to approve By-Law **2019/29** to establish the Office of the Integrity Commissioner and a Process for Hearing Complaints regarding Elected Officials

No. 2019/097 Moved by: Councillor Malette

Seconded by: Councillor L. Sénécal

BE IT THEREFORE RESOLVED THAT By-law **2019/29**, being a by-law to establish the office of the Integrity Commissioner and a process for hearing complaints regarding elected officials of the municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- H-7** A resolution was passed to approve By-Law **2019/30** to appoint an Integrity Commissioner and sign agreement.

No. 2019/098 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT THEREFORE RESOLVED THAT By-Law **2019/30**, being a By-Law to appoint **PATRICE J. CORMIER** as Integrity Commissioner for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- H-8** A resolution was passed to authorize the Mayor and CAO to sign the Court Security and Prisoner Transportation (CSPT) Program agreement. .

No. 2019/099 Moved by: Councillor Malette
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services with regard to Court Security and Prisoner Transportation Program, for the January 1, 2019 to December 31, 2019 period.

CARRIED

- H-9** A resolution was passed to authorize LiveStreaming of Committee meetings.

No. 2019/100 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

WHEREAS on December 4, 2018 at the Inaugural Meeting of Council, the Mayor indicated that the objective of Council will be to ensure that the activities of the Mayor and Council of the Municipality of West Nipissing be open and transparent;

AND WHEREAS the Mayor also indicated that all meetings of municipal boards and committees should be made available for viewing on the Municipality's through use of LiveStream or such other technology as may be used from time to time.

AND WHEREAS Boards are autonomous bodies and reserve the right to govern themselves;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing hereby directs that all meetings of municipal committees shall, so far as is practicable, be held in the West Nipissing Council Chamber and that such meeting shall be available for viewing by the public on the municipality's website, via LiveStream or such other technology as may be used from time to time for the electronic delivery of meetings to the public.

AND BE IT ALSO RESOLVED that a letter be send to all Boards requesting consideration of the same.

Council discussed the matter and several concerns were raised about the appropriateness of placing both volunteer committee members and members of the public in a live streaming situation without them having been consulted or permission being received. Councillor Fisher raised concern that placing Planning Committee meetings on the live stream may result in persons being reluctant to speak freely due to being on "TV". Following discussion, it was agreed that the individual committees be canvassed as to their willingness to participate in the initiative and that the matter be deferred the April 23rd meeting to allow individual committees time to respond.

DEFERRED

to April 23, 2019 mtg.

- H-10** A resolution was passed to expand and improve broadband internet service across rural Ontario.

No. 2019/101 Moved by: Councillor Malette
Seconded by: Councillor Fisher

WHEREAS in 2016, the Canadian Radio-Television and Telecommunications Commission (CRTC) established a universal service objective that Canadians have access to voice services and broadband Internet access services on fixed and mobile wireless networks;

AND WHEREAS reliable and high-speed internet is a key driver for the economic and social well-being of our communities;

AND WHEREAS the Municipality of West Nipissing currently does not have full and equal access to reliable, affordable high-speed broadband Internet service;

AND WHEREAS the \$500 million Connect to Innovate program and the CRTC's \$750 million Broadband Fund are first steps toward bringing service to hard-to-reach areas and are positive steps for addressing this need;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of West Nipissing calls on the Government of Canada, and Innovation, Science and Economic Development Canada, to establish a national broadband strategy that includes clear standards and timelines to achieve the CRTC's speed targets for fixed broadband (50/10 Mbps download/upload), and a new target for rural mobile access;

AND FURTHER TO commit to long-term, predictable funding for broadband and mobile Internet in rural, remote and northern communities such that local governments can plan for reliable service that is affordable and accessible to a level consistent with those in more urban areas;

AND FURTHER THAT a copy of this resolution be forwarded to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), MP – Marc Serré and MPP – John Vanthof.

CARRIED

H-11 A resolution was passed to appoint a new member to the Agriculture Advisory Committee

No. 2019/102 Moved by: Councillor L. Sénécal
Seconded by: Councillor Malette

BE IT RESOLVED THAT the following individual be appointed to the West Nipissing Agriculture Committee for the term of 2018 to 2022:

(1) Jean-Pierre Courchesne

CARRIED

H-12 A resolution was passed to proclaim the month of April 2019 as Organ Donor Month in the municipality.

No. 2019/103 Moved by: Councillor Malette
Seconded by: Councillor Fisher

BE IT RESOLVED THAT the Mayor be authorized to proclaim APRIL 2019 as « **BE A DONOR MONTH / MOIS SOYEZ UN DONNEUR** » in the Municipality of West Nipissing.

CARRIED

H-13 A resolution was passed to designate Saturday, June 22, 2019 as « Tag Day » in the Municipality as requested by the Rorab Shrine Club of North Bay .

No. 2019/104 Moved by: Councillor L. Sénécal
Seconded by: Councillor Fisher

BE IT RESOLVED THAT Council grants permission to the Rorab Shrine Club of North Bay, to hold their annual 'SHRINERS' TAG DAY FUNDRAISER' on Saturday, June 22nd, 2019, in the Municipality of West Nipissing.

CARRIED

I) ADDENDUM / ADDENDA NIL

J) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

J-1 Mayor Savage gave her report.

Councillor Roveda also provided a brief update on DNSSAB initiatives which will result in new appliances being provided to all WN non-profit seniors housing;

K) CLOSED MEETING / RÉUNION À HUIS CLOS

K-1 A resolution was passed to proceed into special closed meeting.

No. 2019/105 Moved by: Councillor Fisher
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT we proceed into the Closed Meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;
- (E) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

CARRIED

K-2 A resolution was passed to adjourn the special closed meeting

No. 2019/106 Moved by: Councillor L. Sénécal

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the closed meeting of Council held March 19, 2019 be adjourned at 9:11 PM in order to proceed with the regular meeting.

CARRIED

L) ADJOURNMENT / AJOURNEMENT

L-1 A resolution was passed to adopt By-law **2019/31** to confirm the proceedings of Council at its meeting of March 19, 2019.

No. 2019/107 Moved by: Councillor L. Sénécal

Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2019/31**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 19th day of March 2019, shall come into force and take effect on the date it is passed.

CARRIED

L-2 A resolution was passed to adjourn the meeting.

No. 2019/108 Moved by: Councillor L. Sénécal

Seconded by: Councillor Malette

BE IT RESOLVED THAT the meeting of Council held on March 19, 2019 be adjourned.

CARRIED

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME,
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, APRIL 2, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: COUNCILLOR LÉO MALETTE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

Councillor Jeremy Séguin declared a conflict of interest pertaining to item D-4(a) West Nipissing Chamber of Commerce request for hall and donation, citing that he is a member of their Executive Committee.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2019/109 Moved by: Councillor Duhaime

Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on April 2, 2019 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 West Nipissing–East Sudbury Soils & Crop Improvement Ass. (Presenter: Normand Delorme)

The Delegation arrived at 8:20 PM having miss-read the e-mail concerning the meeting start time.

The Mayor requested permission from Council to entertain the delegation. Mr. Normand Delorme and Mr. Michel Deschatelets made a presentation to Council to inform members on the mandate and initiatives of the Soil and Crop Association. The Soil and Crop Association is the hub for organized activities for the West Nipissing agricultural community.

C-2 PETITION – Dovercourt Street Closure Request

A petition submitted by Mr. Eugène Cardinal was received by Council requesting the closure of Dovercourt Street at the Hwy 64 intersection. The matter will be brought forward at the April 9th Committee of the Whole meeting.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-2) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-3) PUBLIC WORKS / TRAVAUX PUBLICS

D-3(a) Highway 535 Update

The Municipal Clerk provided information from the MTO concerning the work to be carried out on Highway 539. The work is expected to commence in 2020 with the portions of the road most needing work to be a priority. Design work is underway. Council recommended that a letter be sent to MTO requesting that all of the work be carried out in 2020 if possible. Council asked that the letter to the MTO should request that the MTO provide a full plan of work to be carried out. Councillor Larabie suggested that evaluation of the road itself be carried out to ensure that the classification of the road be reflective of the traffic. It was also recommended that a delegation with the Minister be sought for the AMO conference in August.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-4) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-4(a) West Nipissing Chamber of Commerce – Request for Hall and Donation – 2019 Business Excellence Awards

Council considered a request from the Chamber of Commerce for a donation of a free hall and a donation in the amount of \$5,000.00 for the Business Excellence Awards. There was a general consensus that the hall be donated; however council was not supportive of the \$5,000 donation and agreed that the silver level sponsorship in the amount of \$1,500. It was also requested that the Chamber be invited to make a delegation to Council to update Council on its activities and initiatives.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-5(a) Discussion re: Summary Management Review of the Drinking Water Quality Management System (DWQMS) Report

The Chair of Water and Wastewater provided a brief introduction to the DWQMS Summary Management review process. Peter Ming, Manager of Water and Waste Water summarized the non-compliance incidents contained in the reports and opened the floor to questions. Following review of the non-compliance matters, the Manager guided Council through the Management Review summary sheet..

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-6) ENVIRONMENTAL / L'ENVIRONNEMENT

D-6(a) Climate Change Emergency Declaration

The Chair of Environmental introduced the topic and turned matter over to Councillor Fisher whose initiative it is to bring this matter before Council. Councillor Fisher provided an overview of the effects of climate change and what the world needs to do as a coordinated effort in order to address the issue. As a starting point, Councillor Fisher requested that Council consider bringing a Declaration/Resolution to Council for ratification. Council supported Councillor Fisher's initiative by bringing a Declaration for Council for approval and that Council consider this as a first step toward taking further initiatives. Councillor Seguin provided additional information indicating that Canada is one of only 3 countries which is moving backward rather than forward on the matter; to Councillor Roveda suggested that a

Delegation be sought with the MOECC at the upcoming AMO. The mayor suggested that perhaps looking at our recycling programs and processes could be a starting point over the next 12 months.

Roland Larabie,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-7) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-7(a) Recommendations from Bilingualism Sub-Committee pertaining to proposed amendments to the "Use of French & English" By-Law in the Municipality.

Councillor Lise Sénécal requested that discussion of the matter be postponed to a later date due to an alleged complaint to the Ombudsman's office concerning the original bilingualism by-law. Council was in agreement to defer the discussion until further information is obtained.

D-7(b) Update on Grants

The Director of Corporate Services provided an update on recent grant and funding announcements which have recently been announced by the Federal and Provincial governments.

D-7(c) 2018 Budget Deliberations continued – Tax Impact and Tax Ratios

The Director of Corporate Services summarized the various scenarios as to the impact on the various tax classes. Council expressed some confusion with respect to what items have been included in this budget. Councillor Duhaime stated that he would not support any increase in excess of 3.00%. The Mayor expressed that Council may wish to shift its priorities based on the winter and its effect on roads. The Mayor also suggested that staff canvass council members for an available evening to focus on the budget alone

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-8) PLANNING / PLANIFICATION NIL

D-9) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER NIL

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS NIL

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to alter the prescribed dates for Council meetings.

No. 2019/110 Moved by: Councillor Séguin
Seconded by: Councillor Duhaime

WHEREAS Article 2.2.1 of the West Nipissing Procedural By-Law No.2018/26 provides that Regular meetings of Council shall be held every third Tuesday of each month, unless changed by resolution;

AND WHEREAS Council has agreed to undertake certain training relating to Standards of Care for Municipal Drinking Water on April 16, 2019;

BE IT RESOLVED THAT the Regular Meeting of Council scheduled for April 16, 2019 shall be re-scheduled to April 23, 2019.

CARRIED

J) ADDENDUM / ADDENDA NIL

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS NIL

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2019/32** confirming the proceedings of Council at its meeting held on April 2, 2019.

No. 2019/111 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law No. **2019/32** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 2nd day of April 2019, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/112 Moved by: Councillor Séguin
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on April 2, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, APRIL 9, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2019/113 Moved by: Councillor Roveda
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Agenda for the meeting of Council held on April 9, 2019 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 West Nipissing Dream Catchers Theatre (Presenter: Patricia Morin)

Mrs. Patricia Morin made a presentation to Council informing members of the West Nipissing Dream Catchers Theatre group; which offers local youth a theatrical and artistic outlet. She notes that West Nipissing has many opportunities for youth to get involved in sports but she further notes that there is a lack on the artistic side. Mrs. Morin highlighted various upcoming activities such as teen dance and plays; which are organized for the youth. Mrs. Morin has already communicated with various local businesses seeking support with various levels of sponsorship (i.e. logo advertisement). The organization is seeking support from the Municipality in the form of funding and/or site location to hold meetings and activities, a list of other necessities was also provided. All Councillors were supportive of this important initiative for the local youth. The Director of Community Services indicated that there are a variety of municipal venues/facilities that could be explored as potential options, if they meet the group's needs to hold their meetings and store their equipment. The Municipality will communicate with the WN Dream Catchers Theatre to discussion feasible options.

D) CLOSED MEETING / RÉUNION À HUIS CLOS

D-1 A resolution was passed to proceed into closed meeting.

No. 2019/114 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

(B) personal matters about an identifiable individual, including municipal or local board employees;

(i) Human Resource Matter

CARRIED

D-2 A resolution was passed to adjourn the closed session.

No. 2019/115 Moved by: Councillor Duhaime

Seconded by: Councillor Roveda

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on April 9, 2019 be adjourned at 6:56 PM in order to proceed with the regular meeting

CARRIED

COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER

E-1) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

E-2) PUBLIC WORKS / TRAVAUX PUBLICS NIL

E-3) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

E-3(a) Request from Royal Canadian Legion for use of municipal tent for 2 fundraising events

A request from the Royal Canadian Legion was shared with Council wherein the organization is seeking free use and setup of the municipal event tent on June 15th, 2019 to host a fundraising event for the Neo Kids Foundation in Sudbury; and also on July 20th, 2019 to host a fundraising event to assist with their operational costs. Council inquired about the cost of providing the tent for such events; wherein the Director of Community Services informed Council that a 3rd party service provider is responsible for the setup, take down and storage of the tent, the cost is approx. \$350 per occurrence. Following discussions, Council concurred with the request for both dates, citing that the Royal Canadian Legion is an organization that is always ready to assist the community and other organizations when called upon.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

E-4) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-5) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

D-6) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-6(a) Notice – Ombudsman Investigation

Councillor L. Sénécal read aloud a notice from the Ombudsman of Ontario, dated April 3, 2019 for public record which in part states that « This is to notify you that the Ombudsman's Office has received complaints alleging that on March 19, 2019, Council for the Municipality of West Nipissing held a meeting that did not comply with the open meeting rules in the *Municipal Act*. The Ombudsman's Open Meetings Team will be investigating this complaint. ». The Mayor shared that she did receive an inquiry from the media asking if the matter in question was related to a budget meeting and if proper notice was provided. The Mayor responded to the inquiry citing that the matter did not relate to a budget meeting but rather to an agenda item originally identified as closed meeting item the March 12th agenda; which was subsequently carried forward to the closed meeting of March 19th meeting and that the title had been changed to Municipal Act / Roles & Responsibilities.

E-6(b) Petition: Request for Dovercourt Street Closure at Hwy 64 intersection

Historical data and comments from the West Nipissing Fire Service were shared with Council pertaining to the request for the closure of Dovercourt Street at the Hwy 64 intersection. Councillor Duhaime shared with Council that following a recent Planning Committee meeting during which a new planned sub-division application located off of Dovercourt Street is being developed. Once approved by Council and construction of the new sub-division is initiated, it was noted that a three-way stop will most likely be required to assist with traffic control on the street. This will necessitate an amendment to the Traffic and Parking By-Law to have a new stop sign installed at the identified location.

Discussions ensued and the following comments/options were noted:

- temporary speed bumps be installed to decrease speed;
- use of larger speed islands to decrease speed;
- the option of identifying Dovercourt St. as a one-way street, accessible from Cache Bay St.;
- no entry signs at the Dovercourt / Hwy 64 intersection

It was recommended the Traffic & Parking By-Law be amended to include the installation of a three-way stop sign at Dovercourt & Niko Streets and brought back to Council at the April 23rd regular meeting. Council further requested that staff secure feedback from Public Works re: speed bump options (i.e. rubber speed bumps, graded/slopped paved speed bumps).

E-6(c) Council / Staff Relations Policy

The Council / Staff Relations Policy is being brought forward for Council's consideration. The Mayor indicated that she believed this by-law was being held back until after the appointment of an Integrity Commissioner for the Municipality pending their review/concurrence of the content. The CAO clarified that the Council Code of Conduct was to be discussed/reviewed with the Integrity Commissioner and that the Council / Staff Relations Policy is a mirror of the Council Code of Conduct Policy, Workplace Violence and Harassment Policy and the Procedural By-Law with the addition of the communication portion. Following discussions, it was agreed that the proposed Council / Staff Relations Policy will be brought back to the Apr-23rd regular meeting of Council for approval. It was further agreed that the approved policy will also be shared with the Integrity Commissioner.

E-6(d) Council Financial Report

Council received documentation prepared by the Director of Corporate Services/Treasurer outlining details regarding the disbursement sheets that were distributed to the previous Council which included rationale as to why such information may not be the best format to assist Council in their "role to maintain the financial integrity of the municipality". Discussions ensued during which clarification was sought on the original Notice of Motion submitted by Councillor Duhaime and why it has not been brought back for a vote. The CAO clarified that at the March 5th meeting the matter was referred back to a committee.

Councillor Duhaime requested that the information and proposed policy provided by the Director of Corporate Services/Treasurer be deferred to the Apr-23rd meeting, along with the original Notice of Motion so that a vote can be taken. It was moved by Councillor Duhaime and supported by a majority of Council that this item be deferred to the April 23rd meeting for discussion and a vote.

E-6(e) Draft Asset Management Policy

A draft Asset Management Policy was presented to Council by the Director of Corporate Services / Treasurer. The Director indicated that it is mandated by regulation to have a municipal Asset Management Policy in place by July 2019. She further indicated that there are various stages that within the next 2 yrs. we need to adopt an asset management plan for core assets such as roads, water & wastewater, bridges and stormwater; with a goal that by 2023 an all-encompassing Asset Management Plan which will cover all municipal assets including roads, infrastructure, bridges, fleets, facilities which will all be linked back to service level that will be connected to budgets.

Some organizations such as MFOA, AMO have started to develop highly detailed Asset Management Plan templates that can assist in the process. This requirement is completely separate from the Community Safety & Well-Being Plan. This is a joint internal and external management team and consultants.

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-7) PLANNING / PLANIFICATION NIL

D-8) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-8(a) Update – Lavigne Fire Station

A draft construction Cost Estimate Report, prepared by Perry & Perry Architects, for the Lavigne Fire Hall was shared with Council. The CAO confirmed that the shared documents indicated that the estimated costs to repair deficiencies are approx. \$370,000 +/- 15% + HST. The construction of a new similar emergency service facility taking into account the newer, stricter building codes requiring that emergency facilities be built to a post-disaster standard would cost in the neighbourhood of \$1.2 to \$1.5 million.

Chief Maranda commented that based on the estimates provided in the Perry & Perry Report, and given his fire service facilities budget that partial remedial repairs could be undertaken in order to extend the life expectancy of the Lavigne Fire Hall.

A lengthy discussion ensued regarding the structural integrity of the Lavigne Fire Hall. It was indicated that the municipal Chief Building Official and Facilities Manager have performed onsite evaluations and that an Engineer was consulted with everyone confirming that the Lavigne Fire Hall is structurally sound, that the building can be occupied but noting that repairs are required. Certain Councillors are seeking further guarantees requesting that the Engineer perform a site visit to confirm and validate his original assessment of the integrity of the building.

Following a show of hands the request to have the structural Engineer return to perform a site visit was not supported. Staff will endeavour to bring back a report / additional information to Council pertaining to various options on how to proceed with the Fire Hall repairs:

- (1) Partial remedial repairs
- (2) Investing in long-term repairs to extend the life of the building

E-8(b) Community Safety & Well Being Plan – Webinars (Councillor Fisher)

Councillor Fisher wished to bring to everyone's attention the upcoming webinars pertaining to Community Safety & Well-Being Plan initiative. Councillor Fisher implored Councillors to avail themselves of the information and participate in one of the available webinars.

It was requested that the letter from the Chair of the West Nipissing Police Board offering assistance and support for this initiative should be brought back to Council for discussion.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-9) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

F) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

G) NOTICE OF MOTION / AVIS DE MOTIONS

H) NEW BUSINESS / AFFAIRES NOUVELLES NIL

I) INFORMATION, QUESTIONS & MAYOR'S REPORT / INFORMATION, QUESTIONS et RAPPORT DU MAIRE

- I-1 The Mayor gave her report which included:
- (1) Raising of the flag took place at the municipal office in honour of the Organ donation month. Individuals are encouraged to register as donors to help save lives.
 - (2) Thanks goes out to all our great local volunteers, as this is National Volunteer week.
 - (3) Marc Serre's office is looking for nominations for volunteer recognition.

J) CLOSED MEETING / RÉUNION À HUIS CLOS..... NIL

K) ADJOURNMENT / AJOURNEMENT

- K-1 A resolution was passed to adopt By-law **2019/33** confirming the proceedings of Council at its meeting held on April 9, 2019.

No. 2019/116 Moved by: Councillor Roveda
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law No. **2019/33** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 9th day of April 2019, shall come into force and take effect on the date it is passed.

CARRIED

- K-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/117 Moved by: Councillor Malette
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT the meeting of Council held on April 9, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on February 20, 2019 at 12:00 noon**

PRESENT:	Lise Senécal	Chairperson
	Guy Éthier	Vice-Chairperson
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Henri Laflamme	Chief Financial Officer / Treasurer
	Léo Malette	
	Dan O'Mara	
	Corinne Restoule	Financial Accountant
	Joanne Savage	

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 11

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on February 20, 2018 be approved as presented at 12:00 noon.

Carried

04. Adoption of Minutes

Resolution No. 12

Moved by : Joanne Savage

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Regular Meeting held January 16, 2019 be approved as presented.

Carried

05. New Business:

a) Bakertilly – Audit Update

On behalf of Bakertilly (previously known as Collins Barrow), the Chief Financial Officer presented the Board with the Letter of Engagement. After explaining the different aspects of the audit letter, it was signed by the Administrator for its onward forwarding to Bakertilly.

b) LHIN's – Declaration of Compliance

The Board approved the signing of the Declaration of Compliance Report as part of our commitment to the Long-Term Care Service Accountability Agreement therefore the following resolution was passed:

Resolution No. 13

Moved by : Joanne Savage

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Board Chair and Administrator sign the Schedule E – Form of Compliance Declaration of the Long-Term Care Service Accountability Agreement.

Carried

c) MOHLTC Inspection Report

Administrator provided the Board with a report that outlines the Corrective Plan of Action to address the current orders by the MOHLTC.

06. Unfinished Business:

a) Budget Presentation

The Chief Financial Officer presented the budget for review. After discussion the following resolution was adopted:

Resolution No. 14

Moved by : Guy Éthier
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Budget for the year 2019 be approved as presented.

Carried

07. Other Business / Information Items:

a) The next meeting is scheduled for March 20th, 2019 at 12:00 noon.

b) The April meeting is scheduled for April 24th, 2019 at 12:00 noon.

08. Adjournment

Resolution No. 15

Moved by : Yvon Duhaime
Seconded by : Guy Éthier

BE IT RESOLVED THAT the meeting now adjourn at 2:00 pm

Carried


Chairperson


Administrator / Secretary

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON WEDNESDAY, FEBRUARY 20th, 2019 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Christopher Fisher
Denis Sénécal
Roch St-Louis

Regrets: Celeste Auger Proulx

Staff Present: Chief Ray St Pierre
Sergeant Paul Brunet
Diane Lagacé (Secretary)

Meeting called to order at 17:25 HR

1. Declaration of Pecuniary Interest: Nil
2. **No. 2019/012 Moved by: Chris Fisher Seconded by: Roch St-Louis**
BE IT RESOLVED THAT the consent agenda for the meeting of February 20th, 2019 be adopted as presented. **CARRIED**
3. **No. 2019/013 Moved by: Roch St-Louis Seconded by: Chris Fisher**
BE IT RESOLVED THAT the agenda for the meeting of February 20th, 2019 be adopted as amended. **CARRIED**
4. **No. 2019/014 Moved by: Chris Fisher Seconded by: Roch St-Louis**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$70,463.83 **CARRIED**
5. Business Arising Out the Minutes
a) OPP Update: The Chair advised that Council had signed the agreement with the O.P.P. during their council meeting the previous evening. After speaking with Ministry Advisor Graham Wight, it would seem that the Government of Ontario is in the process of passing the new *Police Services Act*. Although unclear at this point, it would appear that the O.P.P. Board will comprise of one representative from each area, most likely a municipal councillor for West Nipissing. The proposed board would comprise of representatives up to Parry Sound area.

After being approached by a member of the public, the Board Chair questioning why Board Member Fisher was on the Board if he supported the O.P.P. Board Member Fisher replied that he was aware of issues on the Board and therefore wanted to be on the Board however had always stated his position was in favour of the O.P.P. With his permission, the Board Chair requested that any other inquires he might receive from the public on this matter he could directly refer them to Board Member Fisher.

b) Budget Process 2019:

With municipal budget deliberations beginning on the weekend and the police department not being on the agenda, the Chief maintained the current budget with a slight increase. After review, discussion and lack of information being provided by the Municipality, the Board approved the 2019 budget.

No. 2019/015 Moved by: Denis Sénécal Seconded by: Roch St-Louis
BE IT RESOLVED THAT the WNPS Board approves the 2019 Budget as presented.
CARRIED

c) Board Training:

In light of council's decision and the likely disbandment of the Board, the Chair questioned if members were still interested in receiving the board training from the Ministry Advisor. Members expressed interest in still receiving the training therefore the Board Chair would communicate with the Ministry Advisor to make arrangements. The Board Chair also urged new members to contract the Chief and participate in a ride along to see exactly what the police officers are dealing with on a regular basis.

d) Website:

The Chief reported that the website is up-to-date.

e) Community Safety Plan:

As discussed last month, a letter was sent to the Mayor regarding the Board's concerns when it comes to the Community Safety and Well Being Plan; no response has been received by the Municipality.

Board Member Auger Proulx had also requested clarification as to whether a Community Safety Plan had been initiated by the Municipality. The Chief was unaware of any such plan existing however the Chief was taking part in a Webinar February 21 that was being hosted by the Ministry of Community Safety and Correction Services that would cover topics related to well-being planning process. Board Member Fisher advised that council had received the same information and that he would also be taking part. Board Member Fisher also encouraged the other Board Members to sign up for the Webinar.

f) Updated rolls for Sergeants:

The Chief advised that Sergeant Brunet began his new position on February 1st and that all Sergeants would be rotating through the position.

Sergeant Brunet spoke of his new duties and thanked the board for allowing the Sergeants to do this.

6. Outstanding Business

a) Ministry Inspection – Response:

After receiving a report from the Ministry as it pertains to Major Case Management, back in November, the Chief and the Board Chair sent Ministry Advisor Graham Wight a joint response that the report was received and these items we're addressed.

b) Records Management:

The Chief advised that they have been purging some files. The O.P.P. will hold certain files with the Municipality being responsible to hold other files for a certain amount of time. The Chief advised that the records will be itemized for the Municipality.

7. Monthly Budget Report

The Chief was unable to provide any details in relation to the month end statement for January 2019 as numbers were not provided to him by Ms. Craddock.

The Chief did advise that after receiving and reviewing the year end data provided by Ms. Craddock, the Board Budget was in a net surplus of \$118,710.00 for year-end 2018.

8. Policy to Govern the Proceedings of the WNPSB:

The Board was provided with a revised policy on the governance of the proceedings of the West Nipissing Police Services Board. After review and with no other changes being needed, the Board adopted the amended policy.

No. 2019/016 Moved by: Roch St-Louis Seconded by: Denis Sénécal
BE IT RESOLVED THAT the West Nipissing Police Services Board adopts the Board Procedural Policy 01/19 as presented. **CARRIED**

9. Correspondence:

An email from the West Nipissing Police Association requesting assistance in paying the entry fee for a hockey tournament they participated in.

No. 2019/017 Moved by: Denis Sénécal Seconded by: Roch St-Louis
BE IT RESOLVED THAT the West Nipissing Police Services Board donate \$337.50 from the Board's contingency account to assist the WNPS members with the hockey tournament entry fee to benefit the North Bay Critical Incident Stress Debriefing Team. **CARRIED**

10. Other

a) Collection of Identifying Information in Certain Circumstances:

Per Ministry requirements, the Service is required to report the number of time officers collected identifying information from unknown individuals. The Chief reported that the service had no such interaction and would therefore be reporting a NIL report to the Ministry.

11. **No. 2019/018 Moved by: Roch St-Louis Seconded by: Chris Fisher**
BE IT RESOLVED THAT we proceed into closed meeting at 18:35 HR.
CARRIED
12. Board Summary
- Good meeting
- Joint submission to the Ministry (re: Major Case Management)
- Donation to Association
- Community Safety and Well Being Plan and moving it forward.
13. Next meeting
The next regular meeting is scheduled for Wednesday, March 20th, 2019 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
14. Direction on Municipal Council
None.
15. **No. 2019/022 Moved by: Chris Fisher Seconded by: Denis Sénécal**
BE IT RESOLVED THAT this meeting be adjourned at 19:36 HR.
CARRIED

Original approved March 20, 2019

Barry Bertrand - Chair

Diane Lagacé - Secretary

Minutes of the regular meeting of the West Nipissing Public Library Board held at 5:00 p.m. on Thursday March 14, 2019 in Sturgeon Falls

PRESENT: S. Friedrich, S. Pilon, A. Langevin, J. Séguin, D. Venne

STAFF: C. Marion

CALL TO ORDER: Meeting called to order by A. Langevin (chair)

APPROVAL OF THE AGENDA FOR REGULAR BOAD MEETING OF
MOTION #19-18

MOVED BY S. Friedrich

SECONDED BY S. Pilon that the agenda be approved as amended (adding 12(b)...carried

DECLARATION OF ANY CONFLICTS OF INTEREST: none

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION #19-19

MOVED BY S. Friedrich

SECONDED BY S. Pilon that the minutes of the regular board meeting of February 21, 2019, be approved as presented.....carried

BUSINESS ARISING FROM THE MINUTES:

- a) Follow up on programming ideas.
- b) Revisiting loan procedures for DVDs.

CORRESPONDENCE: C. Marion re: Anticipated retirement

MOTION #19-20

MOVED BY S, Friedrich

SECONDED BY S. Pilon that the correspondence be received...carried

TREASURER'S REPORT:

- a) Approval of disbursements for the month of February 2019

MOTION #19-21

MOVED BY J. Séguin

SECONDED BY S. Friedrich that the expenditures for the month of February 2019 in the amount of \$9,159.43 for cheques # 6083 to #6105 inclusive be approved and that fees and fines in the amount of \$415.75 be acknowledged.....carried

- b) Budget Update – deliberations still underway
- c) Auditors

REPORT OF BOARD MEMBERS' ADVOCACY ACTIVITIES –

- a) S. Pilon * Historical display at Cache Bay Branch @ end of May

BRANCH REPORTS:

- a) Field: issues door, book drop
- b) Cache Bay: Marketing campaign
- c) Verner: requested electrical work to permanent site
- d) River Valley: Occasional replacement staff

REPORT OF THE CEO:

- a) SEP application submitted (\$3, 658)
- b) 2018 Annual Survey submitted to Ministry
- c) Report on library Activities& upcoming events *Instagram now available

MOTION #19-22

MOVED BY J. Séguin

SECONDED BY S. Friedrich that the CEO's report be received.....carried

REPORT OF THE STANDING COMMITTEES: none

POLICY REVIEW AND UPDATES:

- a) Governance Policies: Reviewed and consistent terminology applied throughout.
- b) Draft policy re: Inclement weather and unscheduled library closing

MOTION # 19-23

MOVED BY J. Séguin

SECONDED BY S. Friedrich that Policy #HR-18 Inclement Weather and Unscheduled Library Closing be approve as presented....carried

REVIEW OF PLANS (i.e. ACTION PLAN, STRATEGIC PLAN etc:

NEW BUSINESS: Ad Hoc Transition Committee created

DATE AND TIME OF NEXT MEETING:

Thursday April 11, 2019 in Cache Bay at 5:00

ADJOURNMENT

MOTION # 19-24

MOVED BY J.Séguin

SECONDED BY S. Friedrich that the meeting be adjourned at 6:05 pm.....carried

CHAIRMAN _____

SECRETARY _____

DATE _____

Reading gives us someplace to go when we have to stay where we are.



WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2019 / 020

April 8, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED that the Minutes of the Committee of Adjustment meeting held on March 11, 2019, be adopted, as presented.

CHAIR
SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On March 11, 2019 at 7:30 PM
Chair: Normand Roberge



PRESENT: Christopher Fisher
Fernand Pellerin
Normand Roberge
Denis Senecal

ABSENT: Roger Gagnon

CALL TO ORDER

RESOLUTION #2019/012

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

That the Agenda for the meeting of March 11, 2019 be approved, as presented.

CARRIED

MINUTES

RESOLUTION #2019/013

Moved by: Denis Sénécal

Seconded by: Christopher Fisher

That the Minutes of the Committee of Adjustment meeting held on January 14, 2019, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

Application for Consent C06/2019 by Laurent Malette-Applicant

A consent application made by Laurent Malette for the creation of a new lot at 99 Malette Rd, Legally described as Part of Lot 5, Concession C, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2019/014

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 12, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That a right of way be obtained over the lands shown as Part 1, 36R-12298 for access to the severed property.

CARRIED

Application for Consent C07/2019 by Luc and Carole Fournier-Applicant

A consent application made by Luc and Carole Fournier for the creation of lot additions at 64 Bouffard Rd, Legally described as Part of Lot 2, Concession C, Township of Caldwell, Municipality of West Nipissing.

RESOLUTION #2019/015

Moved by: Denis Sénécal

Seconded by: Christopher Fisher

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 12, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That a Pin Consolidation be filed in the Land Registry Office in order to consolidate the lot addition.
6. That a site plan Agreement be entered into and registered on title to the property to restrict development on the property subject to MNR approval.

CARRIED

Application for Consent C08/2019 by Rejean Piquette-Applicant

A consent application made by Rejean Piquette for the creation of a new lot at 87 Principale St, legally described as Lots 22,23 & 24, 36M-598, Township of Caldwell, Municipality of West Nipissing.

RESOLUTION #2019/016

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before March 12, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the owner shall install individual sanitary and water services for both the severed and retained lands, to be confirmed by the Manager of Water and Sewer.
6. That a Minor Variance be obtained for reduced rear yard set-back.

7. Dwelling shall be fully constructed prior to final consent being granted.

CARRIED

Application for Minor Variance MV2019/03 by Charles Lesperance & Jody Badowski-Applicant
A Minor Variance application made by Charles Lesperance & Jody Badowski to reduce rear yard set-back from 15m to 0.60m at Kipling Road West, Legally described as Part of Lot 6, Concession 4, Parts 3 and 4, 36R-13324, Township of Hugel, Municipality of West Nipissing.

RESOLUTION #2019/017

Moved by: Denis Sénécal

Seconded by: Christopher Fisher

That an agreement be entered into between the lot owners to establish a conventional line and confirmation of drainage path.

CARRIED

ADJOURNMENT

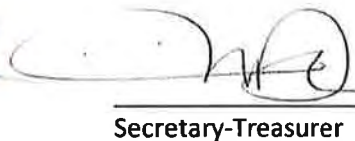
RESOLUTION #2019/018

Moved by: Denis Sénécal

Seconded by: Christopher Fisher

That the West Nipissing Committee of Adjustment meeting be adjourned to April 8, 2019 in the Council Chambers of the West Nipissing Municipal Building.

CARRIED


Chair
Secretary-Treasurer



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

NOTICE OF MOTION FROM FEBRUARY 19, 2019

WHEREAS Council's objectives are to ensure that the Municipality's financial and administrative resources are being used as efficiently as possible;

AND WHEREAS accountability and transparency are a priority in maintaining public trust in Council and the management of our Municipality;

AND WHEREAS it is important to ensure that Councillors have access to more information about the Municipality's accountability (finances);

AND WHEREAS this information will be essential to ensure that integrity is practiced all the time;

AND WHEREAS the accounts payable have always been part of the Municipality of West Nipissing agenda and approved on a monthly basis;

BE IT THEREFORE RESOLVED THAT the Council of the Municipality of West Nipissing receive on a monthly basis the accounts payable in the same format as previously provided for review and questions of understanding.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

NOTICE OF MOTION FORM

In accordance with Section 20.0 "NOTICES OF MOTION" of the Corporation of the Municipality of West Nipissing Procedural By-Law: (20.2)

Member of Council:

YVON DOHAIME
(print name)

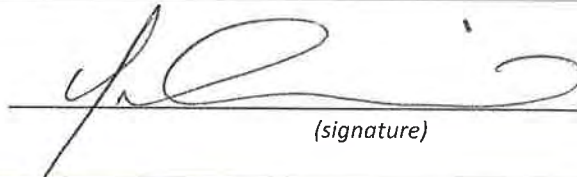
Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of Council, which is scheduled to be held on: MARCH 5TH (TUESDAY)
(enter date)

SUBJECT:

ACCOUNTS PAYABLE

and which **NOTICE OF MOTION** to read as follows:

Member of Council:


(signature)

FOR CLERK'S OFFICE USE ONLY:

Date received:	Feb 19, 2019
Time received:	6:20 pm
Entered in Council Agenda for meeting date of:	FEB 19 2019

March 5, 2019

WHERE AS:

COUNCIL OBJECTIVES ARE TO ENSURE THAT THE MUNICIPALITY'S FINANCIAL AND ADMINISTRATIVE RESOURCES ARE BEING USED EFFICIENTLY AS POSSIBLE WHEREAS:

ACCOUNTABILITY AND TRANSPARENCY ARE A PRIORITY IN MAINTAINING PUBLIC TRUST IN COUNCIL AND THE MANAGEMENT OF OUR MUNICIPALITY

WHERE AS:

IT IS IMPORTANT TO INSURE THAT COUNCILLORS HAVE ACCESS TO MORE INFORMATION ABOUT THE MUNICIPALITY ACCOUNTABILITY (FINANCES)

WHERE AS:

THIS INFORMATION WILL BE ESSENTIAL TO INSURE THAT INTEGRITY IS PRACTICE AT ALL TIME

WHERE AS:

THAT THE ACCOUNTS PAYABLE HAVE ALWAYS BEEN PART OF THE MUNICIPALITY OF WEST NIPISSING AGENDA AND APPROVED ON A MONTHLY BASES

SO THEREFORE BE IT RESOLVED
THAT THE COUNCIL OF THE
MUNICIPALITY OF WEST NASSING
RECEIVE ON A MONTHLY BASES,
THE ACCOUNTS PAYABLE IN THE
SAME FORMAT AS PREVIOUSLY
PROVIDED FOR REVIEW AND
QUESTIONS OF UNDERSTANDING



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS budget deliberations were held at Special Budget meetings held on February 23rd, 2019, February 26, 2019, March 4, 2019, March 18, 2019, April 15, 2019, and during a regular meeting of Council on April 2, 2019 to discuss general municipal expenditure estimates for the year 2019;

AND WHEREAS Capital Projects for the Public Works and the Community Services Departments were presented at a Special Budget meetings held on February 26, 2019 and March 4, 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the general municipal expenditure estimates attached hereto as Schedule "A" for the year 2019.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

SCHEDULE "A"

GENERAL MUNICIPAL EXPENDITURE ESTIMATES FOR 2019



SUMMARY OF ALL CATEGORIES

	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Property Taxation	15,732,953	15,721,226	11,727	16,794,148	1,072,922
Grants	6,494,500	6,494,500	-	6,549,050	54,550
Other Revenues	3,664,387	3,541,976	122,411	3,707,023	165,047
Payments In lieu	529,389	527,186	2,203	530,023	2,837
Total Revenues	26,421,229	26,284,888	136,341	27,580,244	1,295,356
Expenditures					
Salaries & Benefits	7,250,296	7,564,153	313,857	8,043,754	(479,601)
Conferences & Training	137,721	167,250	29,529	192,250	(25,000)
Social Programs	4,303,451	4,307,007	3,556	4,469,671	(162,664)
Materials, Supplies, Services & Rents	5,736,752	6,093,038	356,286	6,483,908	(390,870)
Finance Expenses	2,433,264	2,426,018	(7,246)	2,639,012	(212,994)
Total Expenditures	19,861,484	20,557,466	695,982	21,828,595	(1,271,129)
Local Boards					
Police	4,297,822	4,297,822	-	4,383,799	(85,977)
Library	440,000	440,000	-	446,000	(6,000)
Cemetery	28,424	44,600	16,176	36,850	7,750
Total Board Expenditures	4,766,246	4,782,422	16,176	4,866,649	(84,227)
Total Expenditures Incl. Boards	24,627,730	25,339,888	712,158	26,695,244	(1,355,356)
Surplus (Deficit)-Operating	1,793,499	945,000	848,499	885,000	(60,000)
Capital Fund					
Revenues	3,524,687	5,220,282	(1,695,595)	4,375,054	(845,228)
Expenses	4,423,574	6,165,282	1,741,708	5,260,054	905,228
Surplus (Deficit)-Capital	(898,887)	(945,000)	46,113	(885,000)	60,000
Surplus (Deficit)	894,612	(0)	894,612	0	0



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at the combined meeting of Council held on March 12, 2019, deliberations were held to discuss expenditure estimates for Water and Wastewater for the year 2019;

AND WHEREAS Council approved the expenditure estimates for Water and Wastewater for the year 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates attached hereto as Schedule "A" for Water and Wastewater for the year 2019.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

SCHEDULE 'A'

Water & Wastewater 2019



	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Provincial Grant	1,680	-	1,680	-	-
Rate Revenue	5,525,700	5,497,394	28,306	5,629,776	132,382
Interest Revenue	23,785	15,000	8,785	20,000	5,000
Other Income	17,251	34,500	(17,249)	29,500	(5,000)
West Nipissing Power Generation	100,000	100,000	-	70,000	(30,000)
Total Revenues	5,668,416	5,646,894	21,522	5,749,276	102,382
Expenditures					
HR Costs					
Salaries & Wages	911,846	933,728	21,882	980,847	(47,119)
Benefits	223,804	226,499	2,695	240,267	(13,768)
Education	14,293	25,000	10,707	25,000	-
Total HR Costs	1,149,943	1,185,227	35,284	1,246,114	(60,887)
Operating Costs					
Advertising	408	500	92	500	-
Contractors	201,261	180,000	(21,261)	180,000	-
General Insurance	126,050	126,049	(1)	139,269	(13,220)
Interest on Loans	481,932	490,650	8,718	449,264	41,386
Materials & Supplies	145,848	142,750	(3,098)	142,750	-
Office Supplies	29,427	34,850	5,423	35,165	(315)
Process Materials	627,589	675,000	47,411	685,250	(10,250)
Professional Fees	16,919	20,000	3,081	20,000	-
Repairs & Maintenance	78,901	120,000	41,099	120,000	-
Services and Rents	289,068	285,240	(3,828)	295,070	(9,830)
Special Projects	-	-	-	-	-
Utilities & Telecommunication	519,047	538,478	19,431	546,308	(7,830)
Vehicle Expenses	15,821	21,000	5,179	21,000	-
Total Material, Supplies & Rents	2,532,271	2,634,517	102,246	2,634,576	(59)
Total Expenditures	3,682,214	3,819,744	137,530	3,880,690	(60,946)
Net Surplus (Deficit) Operations	1,986,202	1,827,150	159,052	1,868,586	41,436

SCHEDULE 'A'

Water & Wastewater 2019



	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Transfer to Reserve	1,125,000	1,125,000	-	1,125,000	-
Contribution from Reserve	(432,508)	(708,400)	(275,892)	(904,242)	195,842
Funding	(1,044,770)	(1,168,600)	(123,830)	(625,869)	(542,731)
Other revenue	-	-	-	-	-
Total Change in Reserves	(352,278)	(752,000)	(399,722)	(405,111)	(346,889)
Repayment to General Reserve	-	-	-	-	-
Payments on Loans	702,153	702,150	(3)	743,586	(41,436)
Total Change in Financing	702,153	702,150	(3)	743,586	(41,436)
Capital Assets					
Capital expenditures-Infrastructure	1,376,075	1,627,000	250,925	1,092,061	534,939
Capital expenditures-Equipment	101,203	250,000	148,797	438,050	(188,050)
Total Capital Assets	1,477,278	1,877,000	399,722	1,530,111	346,889
	1,827,153	1,827,150	(3)	1,868,586	(41,436)
Surplus (Deficit)	159,049	(0)	159,049	0	0



BY-LAW 2019/36

**BEING A BY-LAW WITH RESPECT TO SETTING
THE WATER AND SEWER RATES
WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2019**

WHEREAS Part II, Section 10. (2) 3. of the *Municipal Act* provides for single-tier municipalities to pass by-laws respecting financial management of the municipality and its local boards; and

WHEREAS Section 398 (2) of the *Municipal Act*, 2001, S.O. 2001 provides that: 'The Treasurer of a local municipality may add fees and charges imposed by the municipality, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes';

- (1) In the case of fees and charges for the supply of public utility, the property to which the public utility was supplied;

AND WHEREAS Section 391 (3) of the *Municipal Act* provides that: The costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing deems it desirable and expedient to revise and amend its water and sewer rates for the year 2019;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS PER SCHEDULES ATTACHED HERETO AND FORMING PART OF THE BY-LAW:

- (1) **THAT** all Single Family dwellings in the Municipality be charged the same flat fee for water and sanitary sewer services as follows:

	Single Family Dwelling	Term
Water service	\$608.49	year
Sanitary sewer service	\$760.61	year
Both water and sewer	\$1,369.10	year

- (2) **THAT** all Multiple dwellings in the Municipality be charged the same flat fee for water and sewers services as follows:

	First dwelling	Each Additional Dwelling	Term
Water service	\$608.49	\$304.24	year
Sanitary sewer service	\$760.61	\$380.30	year
Both water and sanitary sewer	\$1,369.10	\$684.54	year

- (3) **THAT** all Cache Bay residents not connected to sanitary sewer services, the annual fee shall be : \$304.23
- (4) **THAT** all Cache Bay residents not connected to sanitary sewer services, the annual rate for multiple-dwellings is as follows: \$304.23 year for the first dwelling and \$152.13 year for each addition dwelling
- (5) **THAT** all Residential and Commercial pools be charged the following fee: \$74.35 year
- (6) **THAT** all Buildings within the Municipality of West Nipissing, other than Residential Buildings be charged for the use of municipal water and sewer based upon **Schedule "A"** of rates attached.
- (7) **THAT** the following water rate be the one charged to all clients within the Municipality of West Nipissing who have water meters.

(a)	All metered services Industrial, Commercial and Residential	\$6.9558 per 1,000 i.g.
(b)	All Commercial Water Tankers	\$6.9558 per 1,000 i.g.

- (8) **THAT** the Sanitary Sewer surcharge rate charged to all clients within the Municipality be the water rate multiplied by 1.25
- (9) **THAT** non-payment of outstanding charges will be handled as follows:
- 9.1 In case of non-payment of assessed rates or charges by any owner or consumer when the same becomes due and payable, the Collector's office will charge a monthly interest charge of 1.25% of the outstanding balance to the account on the (1st) day of each month.
- 9.2 When a consumer has neglected to pay the assessed rates or charges for ninety (90) days, the arrears balance, including any interest charges and administrative fee, shall be added to the tax roll and shall become due and payable, and shall be collected as if the same had originally been imposed and formed part of such tax levy.
- 9.3 Penalties and interest on the principle outstanding amount in default of the utility charges so added to the tax roll shall continue to be computed until the clearance of the tax roll balance.
- 9.4 An administration fee of \$25.00 shall be added to the outstanding utility charge before the total outstanding balance is added to the tax roll.
- (10) **THAT** By-law **2018/29** be hereby repealed.
- (11) **THAT** this By-Law shall be retroactive to the first day of the Year **2019**.

ENACTED AND PASSED THIS 23rd DAY OF APRIL 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK

SCHEDULE "A" TO BY-LAW NO. 2019/36

BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2019

1.	Bath tubs or showers	Hotels and Motels & Institutions	148.46
		Each additional	69.13
2.	Basins		120.82
	Each additional	Institutions & Commercial	51.99
3.	Bait Dealers & Minnow Ponds	(Per season X 4 yearly)	-
		Min. ponds with Cont. Flow	691.83 quarter
		Min. Ponds with Reg. Systems	346.10 quarter
4.	Barber Shops	First chair	148.46
		Each additional	86.72
5.	Building (during const.)	New commercial building	574.63
		New residential building	114.83
		New industrial building	1,731.21
6.	Bakeries	Each	519.14
7.	Banks	Each	346.10
8.	Beauty Salons, Spa's and other Health Related Businesses	First Chair	148.46
		- Each additional	86.72
9.	Brewer's Warehouse	Each	1,044.72
10.	Steam Boilers	Manufacturing establishments	346.10
11.	Bowling Alleys	First lane	139.25
		Each additional lane	51.99
12.	Water closets (toilets)	Stores, offices, restaurants, bars	103.95
		Each additional	62.40
		Manufacturing establishment	173.07
		Hotels, Motels, Institutions	86.72
		Schools, public buildings, (Halls)	86.72
		Each additional	69.18
		Continuous Flow	148.46
13.	Churches	Base Rate - First 2,000 sq. ft.	103.95
		Each additional 1,000 sq. ft.	22.93
		(Based on main floor area)	-
14.	Golf Course	Base rate (no irrigation)	138.35
15.	Club Rooms	Base rate	138.35
16.	Curling Rinks	Base rate	692.13
17.	Cleaning, Drying,	Base rate	346.10
		Pressing Shops	-
18.	Fountains (drinking)	Self Closing	206.91
		Continuous Flow	519.14
		Ornamental display - public	206.91
		Ornamental - swimming pools	206.91
		Ornamental - private property	103.60
		In restaurant	241.61
19.	Gas Station, Service Station	Base rate	519.14
	Car Wash Manual	Each bay	411.41
	Car Wash	Semi-automatic	1,292.86
20.	Garages	Base rate	519.14

SCHEDULE "A" TO BY-LAW NO. 2019/36
BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES
WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2019

21.	Greenhouses	Private- per season	103.95
		Commercial - per person	430.95
22.	Hospital West Nipissing Flat Rate		10,342.34
23.	Car Wash	Base rate	519.14
		Manual each bay	411.41
		Semi-automatic	1,292.86
24.	Hotels, Motels, Boarding Houses		
		Each room	34.79
		Bars in hotels	483.21
		Cocktail lounges	861.89
25.	Home for the Aged	Base rate first 2,500 sq. ft.	103.95
		Each additional 1,000 sq. ft.	51.99
26.	Heating	Central heating system (Hot water)	
		Hotel, commercial establishments,	173.05
27.	Private Hydrants	Each per year	1,044.72
28.	Liquor Store	Base rate	610.53
29.	Laundromats	Base rate	173.07
		Each additional washing machine	173.07
30.	Municipal Buildings and Government buildings	Base rate	277.57
31.	Market	Base rate	208.99
32.	Offices	Printing	195.92
	Dental	First Chair	414.65
		Each additional chair	173.07
	Law	Base rate	103.95
	Medical	Base rate	180.95
	All others	Base rate	103.95
33.	Schools, Day Care Buildings	Base rate	861.89
		Each additional room	51.99
34.	Photograph Galleries	Base Rate	483.21
35.	Pool rooms & billiards	Base rate	86.72
36.	Restaurants and Chip stands	No seating inside	414.65
		With seating inside	861.89
37.	Rinks & Skating	Closed	692.13
		Open - Institutions	519.14
		Open - Commercial	1,721.61
38.	Stores	General, provisions groceries	241.61
		Confectionery	346.10
		Drug Stores	346.10
		Department Stores	692.13
		Dry Goods & Hardware	241.61
		Stationery Stores	241.61
		Butcher Shop	310.20
		Shoemaker & Tinsmith Shops	139.25
		Butcher Shops with grocery store	414.65
39.	Swimming pools	Maintenance fee	74.34
40.	Siphon Water	Each	431.00

SCHEDULE "A" TO BY-LAW NO. 2019/36
BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES
WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2019

41.	Taxi Stands	Base rate	173.07
42.	Tubs (wash)	In Hotels & Commercial	103.95
		Each additional	51.99
43.	Theatres or Bingo Halls	Each	310.37
		Hall attached to Church or School	258.54
44.	Tourist Cabins	Each single cabin without water service from system	27.97 year
		Each single cabin with water service from system	43.38 year
		Double cabins to be treated as two cabins when calculating water	-
45.	Urinals Self Acting Only	Hotels & Motels	155.57
		Public Buildings, schools, etc.	155.57
46.	Warehouses	Base rate	173.07
47.	Welders	Base rate	173.07
48.	Washer	Commercial buildings	-
		Automatic washer	59.39
		Automatic dishwasher	59.39
49.	Jacuzzi	Hotels & Motels	207.79
50.	Outside taps	Each tap	29.72
51.	Shut off and turn on water box	Each time during regular hours	88.63
52.	Buildings with sprinkler systems	Base rate	442.01
53.	Ice machines in building	Base rate	110.54
54.	Manufacturing buildings & Industrial Building (No water meter)	Base rate	861.89



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/36**, being a by-law to set the Water and Sewer Rates in the Municipality of West Nipissing for the year 2019, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /**APRIL 23, 2019**Moved by / *Proposé par* :Seconded by / *Appuyé par* :

WHEREAS at the Special Budget meeting of Council held on March 12, 2019, deliberations were held to discuss expenditure estimates for the management of Solid Waste for the year 2019;

AND WHEREAS Council approved the expenditure estimates for the management of Solid Waste for the year 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates attached hereto as Schedule "A" for the management of Solid Waste for the year 2019.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

SCHEDULE "A"

SOLID WASTE



	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Rate Revenue	1,363,539	1,357,162	6,377	1,416,634	59,472
Stewardship	138,796	138,721	75	144,487	5,766
Miscellaneous Income	57,380	10,000	47,380	10,000	-
Total Revenues	1,559,715	1,505,883	53,832	1,571,121	65,238
Expenditures					
HR Costs					
Salaries & Wages	131,116	131,940	824	116,813	15,127
Benefits	13,249	14,456	1,207	14,668	(212)
Education	1,313	6,000	4,687	6,000	-
Total HR Costs	145,678	152,396	6,718	137,481	14,915
Operating Costs					
Advertising	2,303	5,000	2,697	2,500	2,500
Contractors	1,206,631	1,226,767	20,136	1,311,779	(85,012)
General Insurance	5,618	5,620	2	5,861	(241)
Materials	1,177	10,000	8,823	10,000	-
Office Supplies	933	1,700	767	1,700	-
Professional Fees	77,335	70,000	(7,335)	73,000	(3,000)
Services and Rents	4,445	13,100	8,655	10,100	3,000
Supplies	13,108	17,500	4,392	15,000	2,500
Utilities & Telecommunication	3,366	3,800	434	3,700	100
Non TCA Expenses	-	-	-	-	-
Total Material, Supplies & Rents	1,317,127	1,353,487	36,360	1,433,640	(80,153)
Total Expenditures	1,462,805	1,505,883	43,078	1,571,121	(65,238)
Net Surplus (Deficit) Operations	96,910	-	96,910	-	-
Transfer to Reserve					
Contribution from Reserve	(26,010)	(30,000)	(3,990)	(41,000)	(11,000)
Total Change in Reserves	(26,010)	(30,000)	(3,990)	(41,000)	(11,000)
Capital Assets					
Capital expenditures	26,010	30,000	3,990	41,000	11,000
Total Capital Assets	26,010	30,000	3,990	41,000	11,000
	-	-	-	-	-
Surplus (Deficit)	96,910	-	96,910	-	-



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2019/37

**BEING A BY-LAW TO SET THE RATES FOR A SOLID WASTE MANAGEMENT SYSTEM
IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Section 326(2)(b) of the *Municipal Act* states as follows:

“**Special Service**” means a service or activity of a municipality or local board of the municipality that is being provided or undertaken at different levels or in a different manner in different parts of the municipality.

WHEREAS the solid waste management for the Corporation of the Municipality of West Nipissing shall be segregated in two areas, being:

- Sturgeon Falls, Springer Township and Cache Bay, Verner and Field, being one area, and
- all other outlying areas being the other area;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:

1) THAT THE FOLLOWING SOLID WASTE MANAGEMENT RATES FOR THE YEAR 2019 :

Sturgeon Falls, Springer and Cache Bay, Verner and Field:

Per household unit: \$ 267.00
Each additional unit: \$ 162.25
Seasonal units: \$ 162.25

OUTLYING AREA:

RESIDENTIAL:

A) Where landfill access and garbage pickup is provided:

Per household unit: \$ 231.25
Each additional unit: \$ 127.00
Seasonal units: \$ 127.00

B) Where landfill access only is provided:

Per household unit: \$ 127.00
Each additional unit: \$ 62.25
Seasonal units \$ 62.25
Island units \$ 62.25

COMMERCIAL AND INDUSTRIAL:

A) Group 1 consisting of Lodges, Trailer Parks, Restaurants, Grocery Stores and Confectionaries:\$ 375.00

B) Group 2 consisting of Professional Office, Banks, Motels, Garages, Bell, and all others not captured in Group 1:

- Where landfill access and garbage pickup is provided\$ 231.25
- Where landfill access only is provided\$ 127.00

2) That any By-law in contradiction hereof is repealed.

ENACTED AND PASSED ON THIS 23rd DAY OF APRIL, 2019, AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/37**, being a by-law to set the Solid Waste Management System Rates in the Municipality of West Nipissing for the year 2019, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2019/38

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO ADOPT A COUNCIL-STAFF RELATIONS POLICY**

WHEREAS Subsection 270(1) of the Municipal Act, Chapter C.25, R.S.O. 2001, as amended, requires municipalities to adopt and maintain a policy with respect to relationship between members of council and the officers and employees of the municipality by March 1, 2019;

AND WHEREAS, the Council of the Corporation of the Municipality of West Nipissing deems it expedient to adopt the aforementioned policy;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. The "Council-Staff Relations Policy" is hereby adopted as set out in Schedule "A" attached hereto and forming part of this By-law.
2. This By-Law shall come into force and effect on the date of passing thereof.

ENACTED AND PASSED THIS 23rd DAY OF APRIL, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK



Schedule "A" By-law No. 2019/38

COUNCIL-STAFF RELATIONS POLICY

POLICY STATEMENT:

The Corporation of the Municipality of West Nipissing (the "Corporation") will promote a respectful, tolerant and harassment-free relationship and workplace between Members of Council and the officers and employees of the corporation, guided by the Code of Conduct for Members of Council, The Workplace Violence and Harassment Policy and the Procedural By-law.

PURPOSE:

This policy provides guidance on how the Corporation ensures a respectful, tolerant and harassment-free relationship and workplace between Members of Council and the officers and employees of the Corporation.

APPLICATION:

In accordance with Section 270 of the Municipal Act, 2001, this policy applies to all Members of Council and officers and employees of the Corporation.

COMMUNICATION

The Chief Administrative Officer (CAO) is the sole employee of Council. All communication with employees of the Corporation by members of Council shall be made through the CAO or his delegate.

POLICY REQUIREMENTS

The relationship between Members of Council and the officers and employees of the Corporation is guided by the following:

1. **Code of Conduct for Members of Council By-Law No. 2018/96, as amended**

The Code of Conduct for Members of Council establishes the ethical behaviour expected of Members of the Municipality of West Nipissing Council.

Section 7 titled "Conduct Respecting Staff" states as follows:

Only Council as a whole, where applicable, has the authority to approve budget, policy, Committee processes and other such matters. Accordingly, Members shall direct requests outside of Council or Committees approved budgets. Unless an emergency, all Staff responses will be provided during regular work hours.

- (a) *Under the direction of the CAO or designate, staff serves the Council as a whole and the combined interests of all members as evidenced through the decisions of Council.*
- (b) *Members shall be respectful of the role of staff to advise based on political fairness, and objectivity, and without due influence from any individual member or group of the Council.*
- (c) *No Member shall maliciously or falsely harm the professional or ethical reputation or the prospects or practice of staff. All Members shall show respect for the professional capacities of the staff of the Municipality of West Nipissing.*
- (d) *No Member shall compel staff to engage in partisan political activities or be subjected to threats or discrimination for refusing such activities.*

- (e) *Members shall not use or attempt to use their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any staff member with the intent of interfering with the person's duties including the duty to disclose improper activity.*
- (f) *No Member shall:*
 - *maliciously or falsely injure the professional or ethical reputation by spreading malicious rumours;*
 - *cause persistent, excessive nit-picking, unjustified criticism and constant scrutiny;*
 - *exclude or ignore the target;*
 - *refuse to acknowledge the target or his/her contributions;*
 - *undermine the target's efforts by setting impossible goals and deadlines; and*
 - *impede or have influence on an employee's effort in advancing, promotions or transfers.*

2. **Workplace Violence and Harassment Policy No. 2011/70, as amended**

The Workplace Violence and Harassment Policy states as follows:

The Management of The Corporation of the Municipality of West Nipissing is committed to providing a work environment in which all individuals are treated with respect and dignity.

Workplace harassment will not be tolerated from any person in the workplace. Everyone in the workplace must be dedicated to preventing workplace harassment. Managers, supervisors, and workers are expected to uphold this policy, and will be held accountable by the employer. This policy applies to all workers of the Municipality of West Nipissing, supervisors, members of council, customers, clients, contractors, consultants, delivery persons, volunteers and domestic/intimate partners.

- *Workplace harassment means engaging in a course of vexatious comment or conduct against a worker in a workplace – a comment or conduct that is known or ought reasonably to be known to be unwelcome bullying*
- *teasing*
- *intimidating or offensive jokes or innuendos*
- *displaying or circulating offensive pictures or materials*
- *offensive or intimidating phone calls*

Harassment may also relate to a form of discrimination as set out in the Ontario Human Rights Code, but it does not have to. Discrimination includes the unequal treatment of a person based on one of the protected grounds listed.

- | |
|--|
| <ul style="list-style-type: none"> - <i>Race</i> - <i>Ancestry</i> - <i>Place of Origin</i> - <i>Color</i> - <i>Ethnic Origin</i> - <i>Citizenship</i> - <i>Creed(Religion)</i> - <i>Sex (including pregnancy and gender identity)</i> - <i>Sexual orientation</i> - <i>Disability</i> - <i>Age</i> - <i>Marital and family status (including same sex partner)</i> |
|--|

3. **Procedure By-law No. 2018/28, as amended**

The Procedure By-law establishes rules, procedure and conduct within Council and Committee meetings. Specifically, Subsections 5.1 state as follows:

- 5.1.2 *Use profane or offensive words or insulting expressions against the Council or against any member, staff or guest;*
- 5.1.5 *Disturb another member, staff or guest by any disorderly conduct disconcerting the speaker or the assembly;*

MONITORING/CONTRAVENTIONS

The CAO shall be responsible for receiving complaints and/or concerns related to this policy. Upon receipt of a complaint and/or concern, the CAO shall notify:

1. In the case of officers and employees of the Corporation, the Director responsible for the employee; or
2. In the case of Council, the Integrity Commissioner.

Where there is a discrepancy between the Council-Staff Relations Policy and the Code of Conduct for Members of Council, the language of the Code prevails.

LEGISLATIVE AND ADMINISTRATIVE AUTHORITIES

Section 270 of the *Municipal Act*, 2001, as revised by Bill 68 requires Council to adopt and maintain a policy with respect to the relationship between Members of Council and the officers and employees of the Corporation. The Council-Staff Relations Policy identifies the legislation, policies, procedures and practices that the Municipality complies with in order to promote a respectful relationship between Members of Council and the officers and employees of the Corporation.



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/38**, being a by-law to adopt a Council-Staff Relations Policy, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
Savage, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

TO: Mayor and Council
FROM: Janice Dupuis, Deputy Clerk
DATE: April 18, 2019
RE: **AMENDMENT TO THE TRAFFIC AND PARKING BY-LAW**

It is being proposed that the Traffic & Parking By-Law 2015/62 be amended as follows:

- (1) Schedule “**B**” to reduce the number of 30 minute parking spaces from 13 down to 6, in the municipal parking lot on Holditch Street
- (2) Schedule “**F**” to reduce the rate of speed on Goulard Rd and Golf Course Rd *(from Feb-5th mtg.)*
- (3) Schedule “**H**” to add the WN Community Health Centre / Centre de santé communautaire de NO to the list of approved private properties for enforcement of accessible parking spots for disabled persons *(application attached)*

Thank you,

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca

SCHEDULE "L" TO BY-LAW 2015/62**APPLICATION FOR PARKING ENFORCEMENT ON PRIVATE PROPERTY /
FORMULAIRE DE DEMANDE POUR LE STATIONNEMENT SUR LA PROPRIÉTÉ PRIVÉE**

Name of Business / Corporation or Individual making request: Nom de l'entreprise / corporation ou personne faisant demande :	Centre de Santé communautaire de Nipissing Ouest CSCNO - WNCHE		
Address: Adresse:	68, rue Michaud Sturgeon Falls		
Telephone #: / No. de téléphone:	705-753-0151		
Contact person for Business/ Corporation: Personne contacte pour l'entreprise/corporation:	Guy Robichaud		
E-Mail: / Courriel:	Robichaud G @ CSCNO-WNCHE.org		
DISABLED PERSON PARKING: / STATIONNEMENT ACCESSIBLE POUR PERSONNES HANDICAPÉES:			
Describe exact location of Parking space(s): Décrire l'endroit de l'emplacement du stationnement:	<input type="checkbox"/> North side <input type="checkbox"/> côté nord	<input type="checkbox"/> South side <input type="checkbox"/> côté sud	<input checked="" type="checkbox"/> East side <input type="checkbox"/> côté est
			<input checked="" type="checkbox"/> West side <input type="checkbox"/> côté ouest
Address of building where parking space located (municipal address): Adresse de l'édifice du stationnement (adresse municipale):	68 Michaud Street (E) 2 spaces Sturgeon Falls ON (W) 3 spaces P2B 1B8		
EMERGENCY ENTRANCE or EXIT : / ENTRÉE ou SORTIE D'URGENCE :			
Describe exact location of Entrance/exit: Décrire l'endroit de l'entrée/sortie :	<input type="checkbox"/> North side <input type="checkbox"/> côté nord	<input type="checkbox"/> South side <input type="checkbox"/> côté sud	<input type="checkbox"/> East side <input type="checkbox"/> côté est
			<input type="checkbox"/> West side <input type="checkbox"/> côté ouest
Address of building where entrance/exit is located (municipal address): Adresse de l'édifice de l'entrée/sortie (adresse municipale):			
EMERGENCY VEHICLE PARKING : / STATIONNEMENT D'URGENCE :			
Describe exact location of parking: Décrire l'endroit de stationnement:	<input type="checkbox"/> North side <input type="checkbox"/> côté nord	<input type="checkbox"/> South side <input type="checkbox"/> côté sud	<input type="checkbox"/> East side <input type="checkbox"/> côté est
			<input type="checkbox"/> West side <input type="checkbox"/> côté ouest
Address of building where parking is located (municipal address): Adresse de l'édifice du stationnement (adresse municipale) ::			
Date :	Signature of applicant: / Signature du demandeur:		
June 20, 2018			
Date inspected by WN Police Services: Date de l'inspection par le Service Policier de NO:	Signature of Officer carrying out inspection: Signature de l'Officier faisant l'inspection:		
June 25 th 2018			
Date approved by Council: Date d'approbation du Conseil:			

RECU / RECEVEU
25-06-2018



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/39

**BEING A BY-LAW TO AMEND BY-LAW 2015/62
BEING A BY-LAW TO REGULATE TRAFFIC AND PARKING IN THE
MUNICIPALITY OF WEST NIPISSING**

WHEREAS COUNCIL DEEMS IT EXPEDIENT TO AMEND SCHEDULE "F" OF BY-LAW 2015/62 AS AMENDED;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS THAT BY-LAW 2015/62, AS AMENDED, BE AMENDED AS FOLLOWS:

- 1. THAT** Schedule "**B**" of By-law 2015/62, as amended, be repealed and replaced with Schedule "**B**" attached hereto and forming part of this By-law which :
 - (a) reduces the number of 30 minute parking spots from 13 to 6 in the municipal parking lot on Holditch Street
- 2. THAT** Schedule "**F**" of By-law 2015/62, as amended, be repealed and replaced with Schedule "**F**" attached hereto and forming part of this By-law which :
 - (a) lowers the rate of speed on Golf Course Road (starting at Highway 17 to Goulard Road) be reduced from 70 km/hr. to 50 km/hr.
 - (b) lowers the rate of speed on Goulard Road (starting at Coursol Road to Golf Course Road) be reduced from 70 km/hr. to 50 km/hr.
- 3. THAT** Schedule "**H**" of By-law 2015/62, as amended, be repealed and replaced with Schedule "**H**" attached hereto and forming part of this By-law which :
 - (a) adds the WN Community Health Centre / Centre de santé communautaire de NO to the list of approved private properties for enforcement of accessible parking spots for disabled persons
- 4. THAT** this by-law shall take effect on the date it is enacted.

ENACTED AND PASSED THIS 23rd DAY OF APRIL, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK

REVISED : APRIL 2019

TRAFFIC and PARKING BY-LAW
SCHEDULE "B" to BY-LAW 2019/39
replacing Schedule "B" of By-Law 2015/62, as amended

➔ (i) **PARKING PROHIBITED/RESTRICTED AT SPECIFIED PLACES AT STATED TIMES OR WHERE SIGNS ARE ON DISPLAY** (Sections 4.3 and 5.1)

HIGHWAY	SIDE	FROM	TO	DAYS OR TIME OR BOTH	PERIOD
John	North	Arthur	Church	8 AM – 4:30 PM	Monday-Friday
Levesque	East	Market	101 meters North of Market	8 AM – 4:30 PM	Monday-Friday
Levesque	West	Market	101 meters North of Market	8 AM – 4:30 PM	Monday-Friday
Main	East	Ethel	202 meters South of Ethel	8 AM – 4:30 PM	Monday-Friday
Ethel	North	Main	Nipissing	9 AM – 3 PM	Nov. 1- Mar. 31
Holditch	East	William	Queen	8 AM – 6 PM	1 hour
Holditch	East	Hwy. 17	For 30 meters North	8 AM – 5 PM	30 min.
Holditch	East	South boundary of property abutting LCBO	13 parking spaces	8 AM – 4:30 PM	Monday-Friday 30 min.
Holditch	East	End of no parking zone (north of 170 m from Front St.)	21.5 meter northerly	8 AM – 6 PM	Monday-Friday
King	East	Mackie	Market	8 AM – 5 PM	1 hr.
King	East	John	Front	8 AM – 6 PM	2 hrs.
King	West	John	Front	8 AM – 6 PM	2 hrs.
Main	East	John	Front	8 AM – 6 PM	2 hrs.
Main	West	15 meters in front of Main Entrance	École Secondaire Franco-Cité	9 AM – 3 PM	2 hrs.
Main	West	John	Front	8 AM – 6 PM	2 hrs.
Queen	South	Holditch	Levesque	8 AM – 6 PM	2 hrs.
Queen	North	Holditch	Levesque	8 AM – 6 PM	2 hrs.
William	North	Holditch	Levesque	8 AM – 6 PM	2 hrs.
William	South	Holditch	Levesque	8 AM – 6 PM	2 hrs.
HIGHWAY	SIDE	BETWEEN			
Nil	Nil	Nil			

➔ (ii) **RESTRICTED PARKING 9:00 P.M. to 7:00 A.M. – COMMERCIAL MOTOR VEHICLES AND TRAILERS** (Sec. 5.3)

HIGHWAY	SIDE	BETWEEN
Nil	Nil	Nil

➔ (iii) **ANGLE PARKING AT ANY TIME** (Section 6.1)

HIGHWAY	SIDE	BETWEEN
Russell Street	South	South side of Russell at Main
Main	West	West side from Market St. (100 m. north)
180 Nipissing St.	East	William Street and John Street

➔ (iv) **RESTRICTED PARKING AT ANY TIME** (Section 7.1)

HIGHWAY	SIDE	FROM	TO
Front	South	Coursol	Floral
Front	North	Coursol	Floral

TRAFFIC and PARKING BY-LAW
SCHEDULE "B" to BY-LAW 2019/39
 replacing Schedule "B" of By-Law 2015/62, as amended

➔ (v) **EXCESS LOADS – PARTS OF HIGHWAYS EXCEPTED** (Sections 8.1 and 21.3)

HIGHWAY	FROM	TO	
Front (Hwy 17)	Bridge	Coursol	
Hwy 64	Front	Sabourin	

➔ (vi) **U-TURNS PROHIBITED** (Sec. 23.2)

Intersection John and King			
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➔ (vii) **RESRICTED MOVEMENT** (Section 23.3)

HIGHWAY	DIRECTION OF TRAVEL	RESTRICTION	TIMES	
Main at Front	South	No left turn	Any time	

➔ (viii) **SPECIAL CIRCUMSTANCES PARKING**

HIGHWAY		SIDE	FROM	TO	PERIOD
Holditch		East	John	Mackie	Parking permitted on paved boulevard from May to November

REVISED : APRIL 2019

SCHEDULE "F" TO BY-LAW 2018/89
replacing Schedule "F" of 2015/62, as amended
HIGHER OR LOWER RATES OF SPEED THAN THAT PRESCRIBED
BY THE HIGHWAY TRAFFIC ACT (Section 31.1)

ROAD NAME	FROM	TO	MAXIMUM RATES OF SPEED KMS PER HOUR	TOWN(SHIP)
<i>All other streets and roads within <u>Caldwell Township</u></i>			60 kms per hour	Caldwell
<i>All other streets and roads within <u>Field Township</u></i>			60 kms per hour	Field
<i>All other streets and roads within former <u>Town of Sturgeon Falls</u> limits</i>			40 kms per hour	Sturgeon Falls
<i>All streets and roads in <u>all other Townships</u> not mentioned herein</i>			60 kms per hour	ALL Townships
<i>All streets and roads in former <u>Town of Cache Bay</u></i>			40 kms per hour	Cache Bay
Arcand Road	Levac Road	Highway 17	50 kms per hour	Springer
Bay Street	Town limits	End of road	40 kms per hour	Springer
Burnt Lake Road	Highway 64	West end of road	50 kms per hour	Springer
Caron Road	Highway 17	End of Road	40 kms per hour	Caldwell
Champagne Rd.	Quesnel Road	End of road	40 kms per hour	Springer
Chebogan Road	Crystal Falls Gen. Store	Lake Cheboganog	60 kms per hour	Field
Cockburn Road	Garden Village Rd.	Stevens Road	50 kms per hour	Springer
Cockburn Road	Conc. B & C. Line	150 met. South of Conc. B & C Line	40 kms per hour	Springer
Coursol Road	Salter Street	Goulard Road	40 kms per hour	Springer
Coursol Road	John Street	Ethel Street	40 kms per hour	Springer
Coyote Ridge Road	Crystal Falls Road	South End of Road	50 kms per hour	Springer
Crystal Falls Road	Highway 64	Sturgeon River Bridge	60 kms per hour	Field
Crystal Falls Rd.	Line between Lot 2 & 3 Field Twp.	East end of Road	50 kms per hour	Springer
De l'Étang Road	Sabourin Road	Levert Drive	50 kms per hour	Springer
Delorme Road	Leblanc Road	Smylie Road	40 kms per hour	Springer
Des Cèdres	Grande Allée	Des Érables	40 kms per hour	Field
Des Pins	Maple Street		40 kms per hour	Field
Drive in Road	Town limits	Highway 17	40 kms per hour	Springer
Dutrisac Road	Highway 17	Pierre Road	60 kms per hour	Springer
Dutrisac Road	Pierre Road	Promenade du Lac	40 kms per hour	Springer
Église Road	Highway 17	Caron Road	40 kms per hour	Caldwell
Evansville Drive	Goulard Road	End of Road	50 kms per hour	Springer
Fort Road	Lalande Road	South end of Road	50 kms per hour	Springer
Front St. East -- Highway 17	East Town	West Town Limits	50 kms per hour	Sturgeon Falls
Gareau Road	Hwy 575	East end of Road	40 kms per hour	Badgerow
Garden Village Road	Dutrisac Road	Cockburn Road	60 kms per hour	Springer
Garden Village Road	150 meters West of Boundary Line	Springer Twp. and Indian Reserve Line	60 kms per hour	Springer
Gauthier Road	Highway 17	West end of Road	60 kms per hour	Springer
Glenrock Road	Marleau West	End of Road	40 kms per hour	Springer
Golf Course Road	Highway 17	Goulard Road	70 50 kms per hour	Springer
Goulard Road	Golf Course Road	Coursol Road	70 50 kms per hour	Springer
Grande Allée	Highway 64	Coursol Road	40 kms per hour	Field
Guenette Road	Levac Road	Veuve Road	60 kms per hour	Springer
Highway 64	Highway 17	Sabourin Road	50 kms per hour	Sturgeon Falls
Quesnel Road	Northeast of Sunbeam	Starlite Marina	25 kms per hour	Springer
Lac Clair Road	Highway 17	Lafond Road	60 kms per hour	Springer
Lac Clair Road	Lafond Road	Highway 64	50 kms per hour	Springer
Lac Deux Milles	Marleau Road	End of Road	40 kms per hour	Springer
Lafond Road	Lac Clair Rd. West	End of Road	50 kms per hour	Springer
Lalande Road	Leblanc Road	Fort Road	50 kms per hour	Springer

AMEND

SCHEDULE "F" TO BY-LAW 2018/89
replacing Schedule "F" of 2015/62, as amended
HIGHER OR LOWER RATES OF SPEED THAN THAT PRESCRIBED
BY THE HIGHWAY TRAFFIC ACT (Section 31.1)

ROAD NAME	FROM	TO	MAXIMUM RATES OF SPEED KMS PER HOUR	TOWN(SHIP)
Lapointe Road	Crystal Falls Road	Lot 4, Conc. 2	40 kms per hour	Field
Larocque Street	Highway 64	Patenaude Road	40 kms per hour	Field
Laronde Road	All of Road		50 kms per hour	Springer
Leclair Road	Beaudry Road	Highway 64	70 kms per hour	Caldwell
Leblanc Road	South End of Road	North End of Road	50 kms per hour	Springer
Legault Road	All of Road		50 kms per hour	Springer
Lalande Road	Leblanc Road	Fort Road	50 kms per hour	Springer
Lapointe Road	Crystal Falls Road	Lot 4, Conc. 2	40 kms per hour	Field
Larocque Street	Highway 64	Patenaude Road	40 kms per hour	Field
Laronde Road	All of Road		50 kms per hour	Springer
Leclair Road	Beaudry Road	Highway 64	70 kms per hour	Caldwell
Leblanc Road	South end of Road	North End of Road	50 kms per hour	Springer
Legault Road	All of Road		50 kms per hour	Springer
Levac Road	Highway 17	Arcand Road	50 kms per hour	Springer
Levac Road	Arcand Road	Beaudry Road	80 kms per hour	Springer
Levert Drive	Highway 17	to East End	50 kms per hour	Springer
McDonald Road	from the westerly limit of Kirkpatrick Township	Old Highway 17	50 kms per hour	Kirkpatrick
Malette Road	Marleau West	End of Road	40 kms per hour	Springer
Maple Street	Grande Allée	Clear Lake Road	40 kms per hour	Field
Marleau Road	Nipissing	West End of Marleau	50 kms per hour	Springer
Marleau Road	Nipissing	East End of Marleau	40 kms per hour	Springer
Maurice Road	All of Road		40 kms per hour	Springer
Nipissing Street	Quesnel Road	Marleau Road	60 kms per hour	Springer
Nipissing Street	Town Limits	Quesnel Road	50 kms per hour	Springer
Nipissing Street	Boundary line with Town of Sturgeon Falls	South limit of Nipissing St.	60 kms per hour	Springer
North Shore Road	Clear Lake Road	Lot 13 Conc. 2	40 kms per hour	Field
Perrin Road	All of Road		50 kms per hour	Springer
Pierre Road	All of Road		40 kms per hour	Springer
Promenade du Lac	All of Road		40 kms per hour	Springer
Quesnel Road	East End of Road	100 meters Northeast of Sunbeam	60 kms per hour	Springer
Rivet Street	Coursol Road	End of Road	40 kms per hour	Springer
Robichaud Road	All of Road		50 kms per hour	Springer
Roy Road	Town limits	Quesnel Road	50 kms per hour	Springer
Sabourin Road	Highway 64	De L'Étang Road	50 kms per hour	Springer
Sabourin Road	Highway 64	Drive In Road	50 kms per hour	Springer
Salter Street	Dutrisac Road	Coursol Road	40 kms per hour	Springer
Salter Street	Dutrisac	Golf Course Road	50 kms per hour	Springer
Sandhill Road	All of Road		50 kms per hour	Springer
Smylie Road	Bay Street	Delorme Road	40 kms per hour	Springer
South Shore Road	Clear Lake Road	Lot 13 Conc. 2	40 kms per hour	Field
Stevens Road	All of Road		40 kms per hour	Springer
Stewart Road	Highway 64	Highway 17	60 kms per hour	Springer
Thibault Road	Levac Road	North End of Road	50 kms per hour	Springer
Vachon Road	Drive In Road	North End of Road	50 kms per hour	Springer
Verner - Urban Area			40 kms per hour	Caldwell
Villeneuve Road	Marleau West	Lac Deux Milles	50 kms per hour	Springer

TRAFFIC and PARKING BY-LAW
SCHEDULE "H" TO BY-LAW 2019/39
 replacing Schedule "H" of By-Law 2015/62, as amended

**ENFORCEMENT OF ACCESSIBLE PARKING FOR DISABLED PERSONS,
 EMERGENCY ENTRANCES/EXITS AND EMERGENCY VEHICLE PARKING**

**LIST OF MUNICIPAL PROPERTIES AND PRIVATE PROPERTIES
 (Section 4.1 (p), 12.3(a), 14.2)**

(A) ACCESSIBLE PARKING SPACES

MUNICIPAL PROPERTIES:

- on William Street – Southwest corner of William Street and King Street *(beside Post Office)*
- on Queen Street – Southeast corner of Queen Street and King Street *(1 space)*
- on Queen Street – Municipal Parking lot *(Northwest corner - 1 space)*
- on Holditch Street - Municipal Parking lot *(3 spaces)*
- on Holditch Street – 1st space of 30 minute limited spots in the municipal parking lot *(abutting LCBO)*
- West Nipissing Recreation Centre, 219 O'Hara Street, Sturgeon Falls *(2 spaces)*
- on Main Street, 202 Main Street, Sturgeon Falls
- on Holditch Street - Police and Fire parking lot
- Minnehaha Bay Marina, 300 King Street, Sturgeon Falls *(1 space)*
- on Front Street – Municipal parking *(west end – Sturgeon Falls Library)*
- Sturgeon Falls Arena, 210 Clark Street, Sturgeon Falls *(1 space)*
- on King Street – Northwest corner of King Street and John Street *(2 spaces - beside Church)*
- on William Street – Northwest corner of William Street and Holditch Street *(1 space - beside Church)*
- on Front Street – West side *(Welcome Center)*
- Verner Arena, 80 Principale Street East, Verner *(north side)*
- Verner Municipal Office, 11790 Highway 64, Verner *(west side)*
- Field Public Library, 110 Morin Street, Field *(north side)*
- Lavigne Community Centre, Highway 64 South, Lavigne *(2 spaces – west side)*
- on King Street – Northeast side at 154 King Street, Sturgeon Falls *(2 spaces – beside Community Living Centre)*

PRIVATE PROPERTIES:

- West Nipissing General Hospital: (i) 172 Ethel Street, Sturgeon Falls
 (ii) 725 Coursol Road, Sturgeon Falls
- Our Lady of Sorrows School, 680 Coursol Road, Sturgeon Falls
- Community Living West Nipissing Administration Office, 75 Railway Street, Sturgeon Falls
- Au Chateau Home for the Aged and adjoining apartment buildings:
 - (i) Au Chateau (main building), 100 Michaud Street, Sturgeon Falls
 - (ii) Villa du Loisir, 106 Michaud Street, Sturgeon Falls
 - (iii) Domaine Leclair, 711 Coursol Road, Sturgeon Falls
 - (iv) Terrace d'Or / Life Lease, 713 Coursol Road, Sturgeon Falls
 - (v) Villa Joie de Vivre, 715 Coursol Road, Sturgeon Falls
- Dr. P.J. Allaire – Optometrist, 101 John Street, Sturgeon Falls *(west side)*
- Gervais Restaurant & Tavern, 169 C Front Street, Sturgeon Falls *(south side)*
- The Beer Store, 100 Front Street, Sturgeon Falls *(north side – 1 space)*
- RX Drug Mart, 228 King Street, Sturgeon Falls *(west side)*
- Caisse Populaire Alliance Ltée., 241 King Street, Sturgeon Falls *(west side)*
- Canadian Tire, 12011 Highway 17 East, Sturgeon Falls *(south side)*
- LCBO, 55 Front Street, Sturgeon Falls *(west side)*
- Tim Hortons: (i) 82 Front Street, Sturgeon Falls *(west side)*
 (ii) 647 Coursol Road, Sturgeon Falls *(east side)*
- Verner Pharmacy (1338413 Ontario Ltd.), 26 Principale Street East, Verner *(west side – 2 spaces)*
- Verner FoodTown, 4 Principale Street, Verner *(north side)*
- Caisse Populaire Alliance Ltée., 8 Grande Allée, Field *(south side)*
- Sturgeon Falls Home Hardware Building Center, 118 Front Street, Sturgeon Falls *(north side)*
- McDonald's Restaurant, 195 Front Street, Sturgeon Falls *(east side)*
- CO-OP Gas Bar, 10401 Highway 17, Verner *(south side)*
- METRO Grocery Store, 203 Front Street, Sturgeon Falls *(east side)*
- NO FRILLS (Paul and Nancy's), 12035 Highway 17, Sturgeon Falls *(south side)*
- Royal Canadian Legion, 201 River Street, Sturgeon Falls *(south side)*
- Centre de santé communautaire de Nipissing Ouest *(east and west sides)*



TRAFFIC and PARKING BY-LAW
SCHEDULE “H” TO BY-LAW 2019/39
 replacing Schedule “H” of By-Law 2015/62, as amended

**ENFORCEMENT OF ACCESSIBLE PARKING FOR DISABLED PERSONS,
 EMERGENCY ENTRANCES/EXITS AND EMERGENCY VEHICLE PARKING**
LIST OF MUNICIPAL PROPERTIES AND PRIVATE PROPERTIES
 (Section 4.1 (p), 12.3(a), 14.2)

(B) EMERGENCY ENTRANCES/EXITS

MUNICIPAL PROPERTIES:

- All municipal properties with emergency entrances/exits.

PRIVATE PROPERTIES:

- Nipissing District Housing Corporation emergency entrances at :
 - (i) Villa Aubin, 145 Holditch Street, Sturgeon Falls
 - (ii) Bellevue Apartments, 19 William Street, Sturgeon Falls
- West Nipissing General Hospital:
 - (i) 725 Coursol Road, Sturgeon Falls
 - (ii) 172 Ethel Street, Sturgeon Falls
- Au Chateau Home for the Aged and adjoining apartment buildings:
 - (i) Au Chateau (main building), 100 Michaud Street, Sturgeon Falls
 - (ii) Villa du Loisir, 106 Michaud Street, Sturgeon Falls
 - (iii) Domaine Leclair, 711 Coursol Road, Sturgeon Falls
 - (iv) Terrace d’Or / Life Lease, 713 Coursol Road, Sturgeon Falls
 - (v) Villa Joie de Vivre, 715 Coursol Road, Sturgeon Falls
- RX Drug Mart, 228 King Street, Sturgeon Falls
- Royal Canadian Legion, 201 River Street, Sturgeon Falls

(C) EMERGENCY VEHICLE PARKING

MUNICIPAL PROPERTIES:

- All municipal Emergency Vehicle Parking.

PRIVATE PROPERTIES:

- West Nipissing General Hospital, 725 Coursol Road, Sturgeon Falls
- Au Chateau Home for the Aged and adjoining buildings:
 - Au Chateau (main building), 100 Michaud Street, Sturgeon Falls
 - Villa du Loisir, 106 Michaud Street, Sturgeon Falls
 - Domaine Leclair, 711 Coursol Road, Sturgeon Falls
 - Terrace d’Or / Life Lease, 713 Coursol Road, Sturgeon Falls
 - Villa Joie de Vivre, 715 Coursol Road, Sturgeon Falls
- Tim Hortons:
 - 82 Front Street, Sturgeon Falls
 - 647 Coursol Road, Sturgeon Falls
- Canadian Tire, 12011 Highway 17 East, Sturgeon Falls
- METRO Grocery Store, 203 Front Street, Sturgeon Falls
- NO FRILLS (Paul and Nancy’s), 12035 Highway 17, Sturgeon Falls
- Royal Canadian Legion, 201 River Street, Sturgeon Falls



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2019/39**, being a by-law to amend By-Law 2015/62, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

ASSET MANAGEMENT POLICY (Policy 2019/)

Section: A	Policy Number: 2019/
Department: Corporate Services Department	Effective Date: April , 2019
Subject: ASSET MANAGEMENT POLICY	Revision Date:

STRATEGIC ASSET MANAGEMENT POLICY

1.0 PURPOSE:

A strategic asset management policy formalizes the Municipality's commitment to asset management, aligns its asset management actions with strategic goals and objectives, and provides direction to guide Council, management, and staff in carrying out its business strategies, plans and activities. This policy will support the Municipality in focusing its infrastructure efforts on managing risks, addressing priorities, and meeting short and long-term needs within the bounds of possible funding.

2.0 VISION:

The Municipality's vision is to proactively manage its assets to best serve the Municipality's objectives, including:

- Prioritizing the need for existing and future assets to effectively deliver services,
- Supporting sustainability and economic development, and
- Maintaining prudent financial planning and decision-making.

3.0 OBJECTIVES:

The objectives of this policy are to:

- Provide a consistent framework for implementing asset management throughout the organization.
- Provide transparency and accountability and to demonstrate to stakeholders the legitimacy of decision-making processes which combine strategic plans, budgets, service levels and risks.

4.0 STRATEGIC ALIGNMENT:

Our vision to maintain a safe community with sustainable growth requires alignment of the many initiatives underway in our organization at any given time in order for it to be achieved. This alignment is necessary to properly consider whether the level of service provided by our existing and planned assets is congruent and supports our vision.

All of the Municipality's plans rely to some extent on the physical assets owned by the Municipality of West Nipissing and the commitment of staff to ensure their strategic use. This includes the long-term maintenance, repair, and replacement of existing assets along with the acquisition of new assets to meet the evolving needs of the Municipality.

Asset management planning therefore will not occur in isolation from other municipal goals, plans, and policies. Rather, an integrated approach will be followed to successfully develop practical asset management plans that align with the overarching accountabilities. Municipality of West Nipissing has developed and adopted an Official Plan, an Emergency Management Plan, a Multi-Year Accessibility Plan, Water financial plan, and an Asset Management Plan. These plans were designed to meet the legislative requirements and work together to achieve the Municipality's mission of providing innovation and excellence in service delivery. Spending requirements defined in the budgeting process will reflect the objectives of these plans.

5.0 STAKEHOLDER ENGAGEMENT

The ultimate goal of the municipality is to efficiently provide its various stakeholders with the municipal services they need within the bounds of regulatory requirements, the built environment, and the natural environment. In order to achieve this goal, it is necessary that the municipality understand the needs of current stakeholders, consider the needs of future generations, and incorporate these perspectives into asset management plans. The municipality recognizes them as an integral part of the asset management approach. Accordingly, the municipality will:

- Provide opportunities for residents and other stakeholders served by the municipality to provide input in asset management planning; and
- Coordinate asset management planning with other infrastructure asset owning agencies such as municipal bodies and regulated utilities.

6.0 GUIDING PRINCIPLES

The Municipality of West Nipissing will strive to incorporate the following principles whenever possible in managing its infrastructure assets

- **Service focused:** The City will consider all the assets in a service context and take into account their interrelationships as opposed to optimizing individual assets in isolation.
- **Risk-based:** The City will manage the asset risk associated with attaining the agreed levels of service by focusing resources, expenditures, and priorities based upon risk assessments and the corresponding cost/benefit, recognizing that public safety is the priority.
- **Value-based affordable:** The City will choose practices, interventions and operations that aim at reducing the lifecycle cost of asset ownership, while satisfying agreed levels of service. Decisions are based on balancing service levels, risks, and costs.
- **Forward looking:** The Municipality shall take a long-term view while considering demographic and economic trends in the region.
- **Budgeting and planning:** The Municipality shall take into account any applicable budgets or fiscal plans, including those adopted through Ontario legislation
- **Prioritizing:** The Municipality shall clearly identify infrastructure priorities which will drive investment decisions.
- **Transparency:** The Municipality shall be evidence-based and transparent, basing decision on publicly shared information and make info available to the public
- **Consistency:** The Municipality shall ensure the continued provision of core public services
- **Health and safety:** The Municipality shall ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.

- **Innovation:** The Municipality shall create opportunities to make use of innovative technologies, services, and practices
- **Integration:** The Municipality shall where relevant and appropriate, be mindful and consider the principles and content of non-binding provincial or municipal plans and strategies established under an Act or otherwise, in planning and making decisions surrounding the infrastructure that supports them.

7.0 COMMUNITY PLANNING

The combination of lifecycle analysis and financial sustainability principles will be the driver in the design and selection of community development or redevelopment that requires new assets, or existing asset enhancements, to take place. Asset management planning will be aligned with the Municipality's Official Plan and the 2014 Provincial Policy Statement of the Planning Act. The asset management plans will reflect how the community is projected to change with respect to development. Methods, assumptions, and data used in the selection of projected changes should be documented to support the recommendations in the Asset Management Plan.

Cross-referencing the Municipality's Official Plan and the Asset Management Plan will ensure that development occurs within the Municipality's means through an understanding of current and future asset needs.

8.0 CLIMATE CHANGE

Climate change will be considered as part of Municipality's risk management approach embedded in local asset management planning methods. This approach will balance the potential cost of vulnerabilities to climate change impacts and other risks with the cost of reducing these vulnerabilities. The balance will be struck in the levels of service delivered through operations, maintenance schedules, disaster response plans, contingency funding, and capital investments. The Municipality commits to the development of tailored actions that make the best use of its resources to mitigate and adapt to climate change. Bolstering resilience to climate change in Municipality also means modifying the scope of current operations, anticipating possible costs to support contingency funds, leveraging alternative funding mechanisms, integrating the disaster response perspective to planning, and revising levels of service. The Municipality will tailor these actions by striking a balance between its organizational capacity, financial and stakeholder support, and the local risks and vulnerabilities related to climate change. The asset management plan will encompass this sustainable approach to climate change mitigation and adaptation.

9.0 SCOPE AND CAPITALIZATION THRESHOLDS

This policy applies to all assets owned by the Municipality whose role in service delivery requires deliberate management by the Municipality. The Municipality will use a service-based (qualitative) perspective when applying this policy to municipal assets, rather than a monetary value (quantitative). The service-focus intent of this policy differentiates its requirements for identifying assets from the capitalization thresholds that are developed for the purposes of financial reporting. For this reason, the capitalization threshold developed for financial reporting will not be the guide in selecting the assets covered by the asset management planning process.

10.0 FINANCIAL PLANNING AND BUDGETING

The Municipality will integrate asset management planning into the annual capital budget, operating budget, and its long-term financial plan. The asset management plan will be used as a resource in order to:

- Identify all potential revenues and costs (including operating, maintenance, replacement and decommissioning) associated with forthcoming infrastructure asset decisions;
- Evaluate the validity and need of each significant new capital asset, including considering the impact on future operating costs; and incorporate new revenue tools and alternative funding strategies where possible.

The department level budget submission prepared by each Senior Manager will be reviewed and evaluated by the CAO and Treasurer in the preparation of the Municipality's annual budget. Service area personnel will reference the asset management plan for their area in order to look up forecasted spending needs identified in the plan, verify progress made on the plan to identify potential gaps, and prioritize spending needs, across the gap identified in the plan and recent developments, for the year to be budgeted for. Finance staff will be involved in the asset management planning process to coordinate the information from the service personnel in the preparation of the budget submission.

For the purposes of managing water and wastewater assets, the water and wastewater financial plans will be used as a basis for establishing user fees, and master plans will be referenced in order to ensure alignment with the budgeting process.

11.0 GOVERNANCE AND CONTINUOUS IMPROVEMENT

The policy requires the commitment of key stakeholders within the Municipality's organization to ensure the policy guides the development of a clear plan that can be implemented, reviewed and updated.

The Council is entrusted with the responsibility of overseeing, on behalf of citizens, a large range of services provided through a diverse portfolio of assets. The Council and senior management are committed to the success of asset management planning. The following details the responsibilities of the key stakeholders within the Municipality:

Council:

- Approve by resolution the asset management plan and its updates every five years;
- Conduct annual reviews of the management plan implementation progress on or before July 1st of every year
- Supporting ongoing efforts to improve and implement the asset management plan.

CAO:

- The executive lead is ultimately responsible for asset management planning across the municipality
- Maintain compliance with the asset management policy and provincial asset management regulations

Senior Management:

- Oversee asset management planning activities that fall within their service area and in support of others.



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at the Committee of the Whole meeting held on April 9, 2019; Council of the Municipality of West Nipissing reviewed the Asset Management Policy;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing adopts the Asset Management Policy, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the Asset Management Policy shall become part of the Municipality of West Nipissing's Policy Manual.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: March 25, 2019
RE: **Renewal Agreement – Sturgeon Falls Rod & Gun Club**

Please find attached Renewal Agreement for the Firing Range, duly executed by the Sturgeon Falls Rod & Gun Club. This Agreement is made pursuant to the terms and conditions of the License Agreement, which provides that the Agreement may be renewed for two (2) additional two (2) year terms. This Agreement covers the September 2018 – August 2020 Term.

Thank you,



Melanie

Joie de vivre



West Nipissing Ovest

Joie de vivre

www.westnipissingouest.ca

Extension Agreement

THIS EXTENSION AGREEMENT (the "Agreement") made the day of January, 2019, between:

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

as Licenser

and

STURGEON FALLS ROD & GUN CLUB

as Licensee

1. By a License Agreement dated May 16, 2016 and amended May 16, 2018 and July 10, 2018 (the "License"), the Landlord Licensed to the Tenant the premises (the "Premises") more fully described in the License and being Part of Lot 11, Concession 5, Township of Springer for a term of two years from September 1, 2016, to August 31, 2018, upon and subject to the terms and conditions set forth in the License;

2. AND WHEREAS the License provides for the renewal of the License Agreement for two (2) additional two (2) year terms;

3. AND WHEREAS the Tenant has exercised its right to extend the Term of the License pursuant to the terms thereof and the Landlord and the Tenant have agreed to enter into this Agreement to set out the terms and conditions of such extension.

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby covenant and agree with each other as follows:

1. The Term of the License Agreement is hereby extended for the period of two (2) years from **September 1, 2018, to August 31, 2020** (the "Extension Term") together with the further right to extend as provided in the License.
2. The Tenant shall pay the License Fee, as provided for in the License Agreement, and any other charges and expenses payable pursuant to the License Agreement during the Extension Term, at the times and in the manner provided in the License Agreement.
3. This Agreement shall be read together with the License and the parties confirm that, except as modified herein, all covenants and conditions in the License remain unchanged, unmodified and in full force and effect.
4. Any capitalized word or term used in this Agreement but not otherwise defined herein shall have the meaning given to it in the License Agreement.
5. The parties agree, from time to time, to do or cause to be done all such things, and shall execute and deliver all such documents, agreements and instruments reasonably requested by any other party to this Agreement, as may be necessary or desirable to complete the extension contemplated by this Agreement and to carry out its provisions and intention.

6. This Agreement may be executed and delivered in counterparts and by facsimile transmission or email PDF form and the parties hereto may rely upon all such signatures as though they were original signatures. Upon request of any party the parties will exchange a copy of this agreement with original signatures.
7. This Agreement shall enure to the benefit of and be binding upon the parties and their legal representatives, heirs, executors, administrators, successors and permitted assigns, as the case may be.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

**THE CORPORATION OF THE MUNICIPALITY
OF WEST NIPISSING**

Per: _____
Joanne Savage (Mayor)

Per: _____
Jean-Pierre (Jay) Barbeau (CAO)

"We have authority to bind the corporation"

STURGEON FALLS ROD AND GUN CLUB

Per: _____
Authorized Signing Officer

Per: _____
Theresa Ducharme
Authorized Signing Officer



MEMORANDUM

TO: MAYOR and COUNCIL

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: April 18, 2019

SUBJECT: LE CANO - REQUEST FOR FINANCIAL PARTNERSHIP

A presentation was made by le CANO at the February 5th Council meeting during which they were requesting a Financial Partnership with the Municipality. Council discussed the request during budget deliberations; wherein it was agreed by Council to provide financial support to le CANO.

On April 18th, the Director of Economic Development and Community Services and CANO representatives met to further discuss the proposed financial partnership agreement. A draft agreement is being finalized and it will be provided to Council for review via email ahead of Tuesday's meeting.

Thank you,

Joie de vivre



www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Council for the Municipality of West Nipissing wishes to honour the West Nipissing Police Service for their long-standing service and dedication to the community;

BE IT THEREFORE RESOLVED THAT a memorial plaque be installed by the Municipality of West Nipissing to commemorate the service and dedication of the West Nipissing Police Service;

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Chris		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SEGUIN, J.		
SENECAL, Denis		
SENECAL, Lise		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS climate change is currently contributing to billions of dollars in property and infrastructure damage worldwide, stressing local and international economies;

WHEREAS climate change is currently jeopardizing the health and survival of many species and other natural environments worldwide, stressing local and international eco systems;

WHEREAS climate change is currently harming human populations through rising sea levels and other extraordinary phenomena like intense wildfires worldwide, stressing local and international communities;

WHEREAS recent international research has indicated a need for massive reduction in carbon emissions in the next 11 years to avoid further and devastating economic, ecological, and societal loss;

WHEREAS an emergency can be defined as “an often dangerous situation requiring immediate action”;

THEREFORE BE IT RESOLVED that the Municipality of West Nipissing officially declare a climate emergency for the purposes of naming, framing, and deepening our commitment to protecting our economy, our eco systems, and our community from climate change.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, Minister of Environment & Climate Change, Minister of Finance, John Vanthof - MPP Timiskaming-Cochrane, Marc Serré - MP Nickel Belt, Association of Municipalities of Ontario (AMO).

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

APRIL 23, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a resolution from the Township of South Frontenac on March 22, 2019, attached hereto, requesting the Premier of Ontario to review the Ontario Municipal Partnership Funding (OMPF);

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Township of South Frontenac in their request to the Premier of Ontario to review the Ontario Municipal Partnership Fund (OMPF) which significantly impacts municipal budgets and creates further tax burden on residents;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, Minister of Finance, John Vanthof - MPP Timiskaming-Cochrane, Marc Serré - MP Nickel Belt, Association of Municipalities of Ontario (AMO).

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 2222 or 1-800-559-5862
amaddocks@southfrontenac.net



March 19, 2019

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Dear Premier:

Re: Review of Ontario Municipal Partnership Funding (OMPF)

Please be advised that the Council of the Township of South Frontenac passed the following resolution at their meeting March 19, 2019:

"That Council of the Township of South Frontenac support the request to endorse the resolution passed by the Township of South Stormont at their February 20, 2019 Council meeting regarding the Provincial Government review of OMPF funding that provides annual funding allotments to municipal governments to help offset operating and capital costs and advise the Premier, Ministers of Finance, Municipal Affairs and Housing and our local MPP of our concerns. Carried"

We urge the provincial government to complete the review the Ontario Municipal Partnership Fund in a timely manner as reductions to the allocation of this funding will significantly impact future budgets and create further tax burden on our residents.

We look forward to receiving any updates on this matter.

Yours truly

A handwritten signature in blue ink that reads "Angela Maddocks".

Angela Maddocks
Clerk

c.c. Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Vick Fedeli, Minister of Finance
Ashley Sloan, Clerk's Assistant, Township of South Stormont
All Other Ontario Municipalities