

## AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) Addendum (if applicable) and Agenda / Addenda (si nécessaire) et Ordre du jour**
- B-1 Resolution to approve the Addendum  
B-2 Resolution to adopt the Agenda
- C) Delegations / Petitions / Délégations / Pétitions**
- C-1 Le paysage linguistique de la Municipalité de Nipissing Ouest *(Presenter: Denis Labelle)*  
C-2 Municipal Accommodation Tax *(Presenter: Chamber of Commerce)*  
C-3 Petition re: St-Amand and O'Brien Roads *(discussed under Item D-4(c))*

## COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

- D-1) Community Services / Services communautaire**
- D-1 (a) Community Services – Update *(verbal)*
- D-2) Sewer and Water / Les égouts et l'eau ..... **NIL****
- D-3) Environmental / L'environnement**
- D-3 (a) Request for reduced dumping fees re : demolition of Champlain Motel
- D-4) General Government / gouvernement général**
- D-4 (a) Update - Amendments to the Signage By-Law re: hydro poles  
D-4 (b) Request to amend the Taxi By-Law no. 2016/63 seeking the elimination of flat rates  
D-4 (c) O'Brien & St-Amand Roads re: Trailers  
D-4 (d) Use of Municipal Property (Parking lots) for non-municipal commercial activities without a Hawker's & Peddler's License (vegetable stands, food trucks, etc.)  
D-4 (e) Request to host Community Texas Horseshoe Tournament in downtown core – requires temporary closure of King St. (from John St. to Queen St. on Sept-15<sup>th</sup>)  
D-4 (f) Request to amend Police Budget  
D-4 (g) Update re: AMO Delegations  
D-4 (h) Proposed Culvert Replacement – Hwy 64 (between Field and Sturgeon Falls)
- D-5) Planning / Planification ..... **NIL****
- D-6) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique ... **NIL****

- D-7) **Economic Development / Développement économique** ..... **NIL**
- D-8) **Social Services and Health / Services sociaux et santé** ..... **NIL**
- D-9) **Public Works / Travaux publics** ..... **NIL**

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**REGULAR COUNCIL MEETING /  
RÉUNION RÉGULIÈRE**

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**E) Planning / Planification**..... **NIL**

- E-1 Resolution to approve By-Law **2018/68** to accept, assume and dedicate lands for public highway purposes (Pt of Clear Lake Rd in Cache Bay)
- E-2 Resolution to approve By-Law **2018/69** to accept, assume and dedicate lands for public highway purposes (Pt of Arcand Rd in Cache Bay)
- E-3 Resolution to approve By-Law **2018/70** to accept, assume and dedicate lands for public highway purposes (Pt of Laplage Rd in Verner)
- E-4 Resolution to approve By-Law **2018/71**, amending By-Law 2018/56, to re-convey certain lands to the original owners/grantors (Pt of Promenade du Lac Rd)
- E-5 Resolution to approve By-Law **2018/72** to transfer certain lands in River Valley (T. & B. Gostick)

**F) Correspondence and Accounts / Comptes et courrier**

- F-1 Resolution to adopt the minutes of the meeting of Council held on July 10, 2018
- F-2 Resolution to adopt the minutes of the CLOSED meeting of Council held on July 10, 2018
- F-3 Resolution to adopt the minutes of the SPECIAL meeting of Council held on July 17, 2018
- F-4 Resolution to adopt the minutes of the CLOSED meeting of Council held on July 17, 2018
- F-5 Resolution to adopt the minutes of the SPECIAL meeting of Council held on August 7, 2018
- F-6 Resolution to receive the minutes of the West Nipissing Public Library Board meeting held on June 21, 2018.
- F-7 Resolution to receive the minutes of the West Nipissing Police Services Board meeting held on June 20, 2018.
- F-8 Resolution to **adopt** the minutes of the Planning Advisory Committee meeting held on April 16, 2018.
- F-9 Resolution to receive the minutes of the Committee of Adjustment meeting held June 11, 2018.
- F-10 Resolution to receive the disbursements of accounts payables for the previous month.

**G) Unfinished Business / Affaires en marche** ..... **NIL**

**H) Notice of Motion / Avis de motion**

**I) New Business / Affaires nouvelles**

- I-1 Resolution to authorize the Municipality to enter into an agreement for the operation of the Verner Arena Canteen.
- I-2 Resolution to extend the road sweeping contract for another 2 years (2019 & 2020) as indicated in original quotation.
- I-3 Resolution to authorize By-Law **2018/73** to change the name of certain streets/roads in the Municipality (from Bouffard Court to St-Jacques Court in Sturgeon Falls)

- I-4 Resolution to authorize By-Law **2018/74** to amend Schedule “D” of the Traffic and Parking By-Law 2015/62 for the addition of a stop sign (St-Jacques Crt and Hwy 64)
- I-5 Resolution to authorize By-Law **2018/75** to prohibit littering on municipal and private property within the Municipality
- I-6 Resolution to authorize By-Law **2018/76** to regulate signs and other advertising devices, including posting of notices with the Municipality
- I-7 Resolution to award the Holditch Sanitary & Watermain Reconstruction quotation
- I-8 Resolution to award the quotation for the Reconstruction of Leblanc & Lalande Roads and parts of Fort and Bay Roads
- I-9 Resolution to award the quotation for a Tandem Diesel Snow Plow and Combination Dump Body/Spreader Truck (Public Works)
- I-10 Resolution to award the quotation for Duck Creek Bridge ([documents to follow](#))
- I-11 Resolution to authorize the use of the SF Recreation Complex Hall and Kitchen (2 days), at a reduced rate, by the École secondaire Sturgeon Falls secondary School for their 50-Year Class Reunion (May 2020)
- I-12 Resolution to authorize By-Law **2018/77** supporting the Society for the Prevention of Cruelty against Animal (SPCA) in the “NO HOT PETS CAMPAIGN”
- I-13 Resolution to grant an exemption of the municipal Noise By-Law for a wedding celebration on September 1, 2018 (Miranda Hepworth)
- I-14 Resolution to support the City of North Bay resolution 2018/229 seeking long term funding commitment from the provincial government for the film industry
- I-15 Resolution to authorize the amendment of the West Nipissing Police Service Board Budget

**J) Addendum / Addenda**

**K) Information & Questions / Information et questions**

- K-1 Mayor’s Report

**L) Closed Meeting / Réunion à huis clos ..... **NIL****

**M) Adjournment / Ajournement**

- M-1 Resolution to adopt By-law **2018/78** confirming proceedings of meeting
- M-2 Resolution to adjourn the meeting

## FORMULAIRE DE DEMANDE DÉLÉGATIONS / SOUMISSIONS ÉCRITE

Une demande pour une délégation ou pour une présentation devant le Conseil municipal doit être adressée par écrit à la Greffière municipale. Le formulaire suivant doit être rempli et soumis au plus tard à 16 h 30 le mercredi précédant la réunion en question.

### S.V.P., IMPRIMEZ EN CARACTÈRE D'IMPRIMERIE :

Date demandée (réunion du Conseil municipal) :		<del>10 juillet</del> ou 14 août 2018	
Objet :	Présentation d'une recherche dirigée intitulé : Le paysage linguistique de la municipalité de Nipissing Ouest.		
Nom :	Denis Labelle		
Adresse :	103 rue Aubrey		
Téléphone :	Domicile : 705-753-3770	Travail / Cellulaire : 705 494-0083	Télécopieur :
Courriel :	<a href="mailto:drdenislabelle@bell.net">drdenislabelle@bell.net</a>		

Nom du groupe ou personne(s) représentée(s) (si applicable) :

Denis Labelle

Détails de la demande / intention / but (informations supplémentaires peuvent être joints séparément) :

Cette recherche a été inscrite dans une démarche positive de promotion du français au nom des résidents francophones de Nipissing Ouest. Elle se veut une contribution à l'amélioration des services bilingues, à la désignation bilingue de la municipalité et à l'affichage commercial bilingue sur le territoire de Nipissing Ouest.

Exigences de présentation :	<input checked="" type="checkbox"/> chevalet	<input checked="" type="checkbox"/> projecteur
	<input type="checkbox"/> autre :	

Veuillez prendre note que votre délégation/présentation sera enregistrée en format vidéo dans le cadre des réunions du Conseil et sera diffusée en direct (soit sur Eastlink et sur Internet). Les renseignements personnels sur ce formulaire serviront aux fins de l'envoi de correspondance relative aux questions devant le Conseil et le Comité plénier. Votre nom, adresse, commentaires et autres renseignements personnels, sont recueillis et entretenus dans le but de créer un rapport qui sera disponible au public sous forme imprimée en vertu de l'article 27 de Loi sur l'accès à l'information municipale et la protection de la vie privée, L.R.O. 1990, ch. m 56, tel que modifié.

**Soumettre votre formulaire de demande à :**

Greffière municipale  
Municipalité de Nipissing Ouest  
225, rue Holditch, Unité 101  
Sturgeon Falls, ON P2B 1T1  
Courriel : [mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca)  
Tél. : 705-753-2250 • Téléc. : 705-753-3950

**Consultez ... [www.westnipissingouest.ca](http://www.westnipissingouest.ca)**



## REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

### PLEASE PRINT CLEARLY:

Council Meeting Date:

**AUGUST 14, 2018**

Subject:

Municipal Accommodation Tax

Name:

WN Chamber of Commerce, Jordan Baker

Address:

173 King St., Unit A, Sturgeon Falls, ON P2B 1R5

Phone:

Home:

Business / Cell:

Fax:

705-753-5672

E-Mail:

admin@westnipissingchamber.ca

Name of Group or Person(s) being represented (if applicable) :

Chamber of Commerce

Details of nature of the business/purpose (additional information can be attached separately) :

Discussion re: Municipal Accommodation Tax

Presentation Requirements:

☐

Easel

☐

Projection Equipment

☐

Other:

*Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.*

**Submit your completed form to:**

Municipal Clerk  
Municipality of West Nipissing  
101 – 225 Holditch Street  
Sturgeon Falls, ON P2B 1T1  
e-mail: mducharme@westnipissing.ca  
Tel: 705-753-2250 • Fax: 705-753-3950

**Visit ... [www.westnipissingquest.ca](http://www.westnipissingquest.ca)**





## AnnexA-Signatures



Name (Please print)	Address	Signature
Denis Laferrière	111 O'Brien Rd.	Denis Laferrière
Nicole Laferrière	111 O'Brien Rd.	Nicole Laferrière
Xavier Gauthier	en visite chez grand-papa + grand-maman	Xavier Gauthier
Jonathan	en visite chez grand-papa + grand-maman	Jonathan
Etienne Gauthier	61 Grey Oak Dr / 111 O'Brien Rd. Guelph	Etienne Gauthier
Geneviève L. Gauthier	61 Grey Oak Dr, Guelph / 111 O'Brien Rd, Vernon	Geneviève L. Gauthier
JEAN-FRANÇOIS LAFERRIÈRE	1679 WILLEN ST / 111 O'Brien Rd, Vernon	Jean-François Laferrière
Febronie Barnett	101 O'Brien / 1738 Oriole Rd / Park Dr, Woodlee	Febronie Barnett
RYAN BARNETT	101 O'Brien / 1738 Oriole Pr. Drive	Ryan Barnett
Cindy Vincent	96 O'Brien Rd.	Cindy Vincent
Lauren Pinsonneault	101 O'Brien / 1610 Oriole Rd / Park Drive	Lauren Pinsonneault
John Pinsonneault	1610 Oriole Road	John Pinsonneault
Kevin Boggs	101 O'Brien / 1610 Oriole Park Drive	Kevin Boggs
Scott Boggs	101 O'Brien	Scott Boggs
Mary Boggs	101 O'Brien	Mary Boggs
JP Pinsonneault	101 O'Brien / 1610 Oriole Park Drive Woodlee	JP Pinsonneault
Jean-Luc Pinsonneault	101 O'Brien	Jean-Luc Pinsonneault
Keilani Gibbs	101 O'Brien	Keilani Gibbs
Gabrielle Lefebvre	101 O'Brien	Gabrielle Lefebvre
Arane Lefebvre	101 O'Brien	Arane Lefebvre
Geneviève Lefebvre	101 O'Brien	Geneviève Lefebvre
Debrise Lefebvre	101 O'Brien	Debrise Lefebvre
Aug Lefebvre	26 Riddle Rd.	Aug Lefebvre
Gaston Vincent	96 O'Brien	Gaston Vincent
Mina Vincent	96 O'Brien	Mina Vincent

[illegible]

De :  
Objet : RE: O'Brien Rd petition  
Date : 9 août 2018 22:51:54 HAE  
À :  
Cc:

We are writing to electronically confirm our concurrence with the petition attached below. We vehemently agree with the statements made by the residents (undersigned) in the area regarding the unauthorized development of the property of Mr. Yvon and Mrs. Aline Gagne on O'Brien Rd.

Copied on this email, and in agreement with the petition are:

Paola Mendoza, spouse, Seasonal resident  
Luc Djordjevic, son, Seasonal resident  
Ryan Djordjevic, seasonal resident

Should you have any further questions, please do not hesitate to contact me.

Regards,

Ryn  
**From:**  
**Sent:** August 7, 2018 11:25 AM  
**To:**  
**Subject:** O'Brien Rd petition

Hi Ryan,

The residents of O'Brien Rd. are concerned with the recent development activities on the property of Mr. Yvon & Mrs Aline Gagné on O'Brien Rd. They are the first one living down the road. The majority of O'Brien Rd., Riddle Rd. and St-Amant Rd. already signed the competition this weekend. Attached to this email are the documents that we will be sending to our mayor and councillors. If you are interested in supporting this cause, fill free to signed and send us your signature.  
Thank you and hope you enjoy your summer.

Denis et Nicole Laferrière



August 9, 2018

RECEIVED

AUG 09 2018

To Council,

We: Bert Desgroseiller, Bernard Guenette & Richard Guenette

As you are aware, we bought the property where Champlain Motel used to be.

As a precaution and because of the situation, we had the building torn down.

Today, we are here to ask the council if our      per load could be lowered.

You all know that the building was an eye sore for everyone travelling through Sturgeon Falls. If you can take a few moments in this regard to this matter to reducing the cost, it would be greatly appreciated.

Thank you,

Best regards,

Richard Guenette

A handwritten signature in blue ink, appearing to read 'Richard Guenette', is written over the printed name.

# MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Melanie Ducharme and Janice Dupuis  
**DATE:** August 10, 2018  
**RE:** **SIGNAGE BY-LAW**

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At the meeting of Council in July, staff were directed to obtain additional information regarding the placing of flyers on Hydro Poles.

Staff of Greater Sudbury Hydro have advised that they have no written policies regarding the placing of flyers on their poles and do not believe that the practice poses any risk or creates any issues; however if materials which are posted are deemed to be offensive or create a sight-line hazard, GSU staff will remove them.

Staff also indicated that they did not believe that the Municipality has the ability to regulate GSU infrastructure.

Thank you

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)



1814311 Ontario Limited

o/a Le Taxi

62 William St

Sturgeon Falls, Ontario

P2B 2S3

To; Mayor Joanne Savage, West Nipissing Council, Melanie Ducharm,

**I'm writing this letter because at the end of June 2018, I wrote a letter to change the flat rates on the tariff card. With some consideration to certain ones.**

**I still feel there will be some confusion, so to stop all confusion I would like to remove the first letter I wrote and replace it with this one. I would like to remove all flat rates off the Tariff Card and run the meter as per what the Bi-Law says except the senior rate would not be removed. This way here it would eliminate complaints about it.**

**Sincerely Yours**

**Patricia And Pierre Deforge  
Owners of Le TAXi**



**West Nipissing Ovest**

**Joie de vivre**

The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ovest  
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)

F/TC (705) 753-3950

Date: August 10th, 2018

TO: Municipal Council  
West Nipissing

### **Re: Elimination of Taxi Flat Rates**

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On June 18<sup>th</sup>, 2018 Mrs. Deforge (Le Taxi) submitted a request to the Municipality to eliminate some and increase other Taxi Flat Rates. On June 19<sup>th</sup>, 2018 I was assigned by our Clerk Ms. Ducharme, to investigate this request. On July 16<sup>th</sup>, 2018 Mrs. Deforge withdrew that request and replaced it with a new request asking to eliminate all Taxi Flat Rates.

To date, I have not had the time to properly investigate this new request.

There is no doubt whatsoever that the users of the taxi services here in our community are those that are disadvantaged. If the Taxi Flat Rates are eliminated, those that use the service will be directly affected.

Because of this, I ask that Council afford me more time to study the ramifications of eliminating the Taxi Flat Rates.

Respectfully,

ROBERT PILON  
By-Law Officer

	<b>Current Flat Rate</b>	<b>Full Metered Rate</b>
Verner	\$ 30.00	\$ 41.41
River Valley	\$ 50.00	\$ 88.69
Lavigne	\$ 50.00	\$ 71.15
Dokis Rd	\$ 75.00	\$ 132.30
Field (Hw 575 and 64)	\$ 40.00	\$ 54.33



# MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Melanie Ducharme  
**DATE:** August 10, 2018  
**RE:** **O'BRIEN & ST-AMAND ROADS**

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Attached is correspondence recently received by all members of Council from a resident expressing concerns with respect to some recent development activities on O'Brien & St. Amand Road.

In 2014 a severance was granted authorizing the creation of 4 new lots. A condition of severance was that a restrictive covenants be placed on title to the subject properties to preclude development on areas which had been identified as having Natural Heritage Features (wetlands, fish habitat, species at risk, etc.).

This is an ongoing enforcement file of which staff are aware and are cooperating with other agencies (MNR and North Bay Mattawa Conservation Authority) as well as the subject landowner to ascertain the Municipality's role in enforcement of these alleged concerns. As Council is aware, the details of ongoing enforcement files are not the subject of public discussion.

Council should also be aware that staff are also investigating a variety of issues which have been raised in connection with the use of recreational vehicles (camping trailers) in many areas of the municipality. A full report will be brought to a future meeting for discussion and recommendation by Council.

Thank you,

Melanie

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

August 3<sup>rd</sup>, 2018

Mrs. Joanne Savage  
Mayor, Municipality of West Nipissing  
Sent by email to [jsavage@municipality.westnipissing.on.ca](mailto:jsavage@municipality.westnipissing.on.ca)

Mrs. Joanne Savage,

We, the undersigned permanent and seasonal residents of O'Brien Rd, St-Amand Rd, and Riddle Rd (Annex A), are writing this letter to express our support for the concerns raised with you, by Denis Laferriere, with regards to the recent development activities on the O'Brien Rd. property [REDACTED]

To date, this property located on the shores of Lake Nipissing and consisting mainly of wetlands, has been back filled and levelled with trees and underbrush removed from the shoreline and adjacent wetlands. Reeds in the shallows of the bay have also been removed to create a beach area.

In this process, the ditches on both sides of the road have also been filled. These changes, affecting the drainage, will cause flooding of the road in the fall and spring and threatens safe year round access to our properties, particularly in the case of a situation requiring access by emergency vehicles. **At this time, we are presenting a formal request to Council for full restoration of the backfilled road drainage on both sides of O'Brien Rd, between Riddle Rd and St-Amand Rd.**

In addition, 3 RV trailers and two frame decks have been installed within meters of the shoreline. It is our understanding that a 30-meter protection zone was to apply to this lakefront shoreline as indicated in the *Application to Annex Restrictive Covenants S.119* registered under the title of this property (Annex B). From our understanding, no formal approval was sought or granted from the municipality or other appropriate bodies to alter this area or permanently locate the trailers and decks within the 30-meter setback. Their activity to date is a clear violation of that directive.

As owners of lakeshore residential properties with cottages and permanent homes, we are concerned with the environmental impact of these modifications on the water quality of our beautiful lake and its natural fauna and flora. We feel that a maximum of one permanent house, cottage or trailer with the possibility of additional temporary trailers as per *Zoning by-law 2014-45, Section 4.22.1g* would be appropriate and ensure proper waste management with documented disposal.

As this property is within the floodplain of the lake and environmentally sensitive, special attention must be paid to any development and no unauthorized improvements should be permitted without the consent of the municipality, the Ministry of Environment and the North Bay Mattawa Conservation Authority. **At this time, we are requesting assurances that any permanent buildings or trailer site will only be permitted on a location above the floodplain as only this will not have serious impacts or consequences for the swamp and wetlands located on this property.**

The West Nipissing Planning Advisory Committee was made aware in 2015 of an ecological site assessment conducted in this area that states:

*It is associated with the shoreline of Lake Nipissing but has likely been influenced by hydrology changes imposed when the access road/driveway was constructed effectively separating the lake from the swamp area... Regardless, it is a wetland area that is generally not compatible with development and it is recommended that no development occur in this ecosite or within 30 metres of it.*

Trailer

**We would request that you direct the appropriate municipal official(s) to discuss the development intentions of Mr. Yvon & Mrs. Aline Gagné with them and ensure that they fully understand the restrictions placed on this property and that all required permissions are in place prior to them proceeding with developing their new property in an ecologically responsible manner.**

Respectfully,

The residents (see Annex A)

c.c. Municipality of West Nipissing Councillors

Enclosures:

Annex A: Signatures of supporting residents

Annex B: LRO# 36 Application to Annex Restrictive Covenants S.119

# MEMORANDUM

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**TO:** Mayor and Council

**FROM:** Melanie Ducharme & Stephan Poulin

**DATE:** August 10, 2018

**RE:** **USE OF MUNICIPAL PARKING LOTS FOR  
NON-MUNICIPAL COMMERCIAL ACTIVITIES**

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The Municipality was recently approached by an individual for the placement of barriers in the Queen Street Parking Lot to facilitate the installation of a wagon to sell corn. When questioned, the individual indicated that she had purchased the business from a local resident who had previously utilized the space. There was/is no written agreement with the former operator, so we granted permission for the person to go ahead and set up for this season or until we get further direction.

Further, the vegetable market has set up once again in our Municipal parking lot across from Town Hall. There is no written agreement with these individuals either.

It has been identified on many occasions that parking is at a premium in the downtown core and that often people are unable to find parking in order to access Town Hall, the library or local businesses. Currently, these businesses are occupying valuable parking space in municipal lots. Further, because of the clause in our Hawkers and Peddler's By-Law which exempts persons selling local produce, these businesses are not required to obtain a license.

We are seeking direction from Council as to whether or not we wish to continue to entertain these vendors in perpetuity or whether options for venues which do not impede parking could be sought for future years.

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

RECEIVED

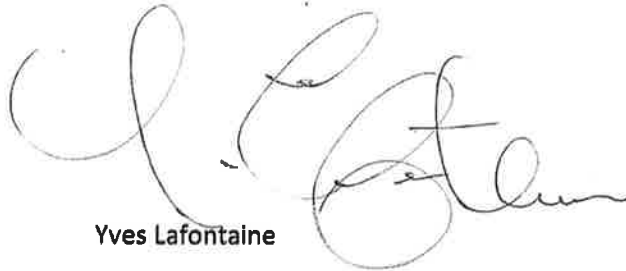
AUG 08 2018

August 7, 2018

Dear Mayor Savage and members of council,

My name is Yves Lafontaine and I'd like to organize a Community Texas Horseshoe Tournament for West Nipissing and all proceeds would be going to the West Nipissing Community Kitchen. The event would take place September 15<sup>th</sup> (Saturday) from Noon to 6pm. We would like to hold this fundraiser on the street since we would be accepting 64 teams so we are requesting that King Street be closed from the corner of John to Queen Street from 10am to 7pm and we would request that barricades be put up for the safety of all. This event will bring revenue to the local businesses and they have all been approached and have all shown their support for the fundraiser. This will be a fun event that will bring support to our local soup kitchen. Should you need to contact myself please call 705-753-4795.

Looking forward to a favorable response.

A handwritten signature in black ink, appearing to read 'Yves Lafontaine', with a large, stylized initial 'Y'.

Yves Lafontaine

cc WNPS and WNFS



# MEMORANDUM

**TO:** Mayor and Council

**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

**DATE:** August 10, 2018

**RE:** **POLICE BOARD ESTIMATES**

In July, I provided an update to Council regarding the Police Board's amendment to its operating and board budgets. As the capacity for the Police Board to maintain costs is part of the ongoing Judicial Review process, I expected that the issue would have been part of the July 12 hearing. However, on July 12<sup>th</sup>, the judge only heard the issue of the stay of proceedings.

As mentioned in my previous memo, clarification on the ability for the Police Board to transfer funds from operating to board expenditures, without Council approval, had been brought up to the Ontario Civilian Police Commission (OCPC). Despite its ability to intervene in disputes between municipalities and boards in regards to insufficient budget for the maintenance of an adequate number of police officers, OCPC confirmed that it did not have any authority to intervene in this situation.

The Police Board has passed a resolution authorizing the transfer of \$72,000 from recoverable salaries to Board legal. The Board has submitted a revised budget that included a transfer of \$110,000 from operating expenditures to Board expenditures, not just the \$72,000 outlined in the resolution. The revised estimates include a transfer of \$72,000 from sworn salaries, \$10,000 from work clothes & safety, \$7,000 from training, \$10,000 from equipment purchases, \$6,000 from equipment repairs & maintenance, and an additional \$5,000 in operating expenses over a variety of small lines.

As previously outlined, under the Police Services Act, the estimates for amounts required to maintain a police force and amounts to pay the expenses of the board's operation are two separate estimates. Councils have the ability to accept or decline these estimates.

## **IMPACT ON OPERATING BUDGET**

Transfer of \$72,000 of sworn salaries – As the police force declined from 20 front line officers and 2 senior officers to 20 front line officers and 1 senior officer at the end of June, it would be expected that there may be some single year savings in this line. This is predicated on the Police Board not replacing the second senior officer position, which has not been confirmed. The current trend of payroll expenditures, at the end of July, indicates that this is not achievable. It will take a significant cut back in salaries in order to have a surplus of \$72,000 in sworn salaries.

# Joie de vivre



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Transfer of \$21,000 of materials & supplies expenses (\$10,000 for equipment purchases, \$6,000 for equipment repair, and \$5,000 across a variety of expenditures) – This would reduce the overall materials & supplies budget from \$312,780 to \$291,780. At the end of July, there had been \$188,000 of expenses already paid. Based on the current level of expenditures and this reduced budget, the police officers would run out of operating dollars in November. Additionally, the reduction of equipment purchases and repairs seems to contradict the Police Board's position of the police service as a going concern.

Transfer of \$17,000 in training and safety (\$7,000 in training and \$10,000 in work clothes and safety) – These expenses are easier to control. This would reduce the overall training budget from \$21,000 to

\$14,000 and work clothes and safety from \$25,000 to \$15,000. Over the previous 5 years, the police service has spent an average of \$19,500 on training and \$27,800 on work clothes and safety. The proposed reduction is a significant departure from prior trends and again seems to contradict the Police Board's position of the police service as a going concern.

In summary, even if Council accepts the syphoning of operating dollars for police officers to board expenditures is a reasonable course of action in this situation, I am not confident that the revised operating budget is achievable. As the Police Board's actions have led to a delay in the implementation of a transition to OPP until after the new year, we must assume that the police service requires a full year of operating funding. The current and historic spending patterns of the department conflict with the proposed ability to control expenditures to the proposed level.

I am seeking Council's approval or denial of the Board's request by way of resolution.

# MEMORANDUM

---

**TO:** Mayor and Council  
**FROM:** Melanie Ducharme  
**DATE:** August 10, 2018  
**RE:** AMO Delegations

---

The Municipality had requested delegations with the Ministry of Health and Long-Term Care and the Ministry of Transportation at the upcoming AMO conference.

Unfortunately, both Ministries have indicated that due to high volumes of requests, they will not be able to entertain a delegation from West Nipissing at this time.

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Melanie Ducharme

**DATE:** August 10, 2018

**RE:** **Proposed Culvert Replacement – Highway 64 (between Field and Sturgeon Falls)**

---

Please see attached correspondence from DM Wills, consultant for the Ministry of Transportation. The MTO are planning to replace a culvert on Hwy. 64 in 2019 which is anticipated to require a lengthy road closure (up to 10 days) where traffic will be detoured via Highway 575.. The Consultant has indicated that if Council wishes, he can attend the meeting in September to discuss the project further and answer questions.

I am seeking comments from Council with respect to the proposed road closure and direction as to whether Council wishes the individual to come to Council in September.

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

## Melanie Ducharme

---

**From:** Wes Kingdon <wkingdon@dmwills.com>  
**Sent:** August 10, 2018 10:04 AM  
**To:** Melanie Ducharme  
**Cc:** Shawn Remillard; Michael Lang; Frances Wilbur; Diana Keay; Mike Lord  
**Subject:** RE: Proposed Highway 64 Closure (Field)

Good Morning Melanie,

The expected timeline for the work is 2019 or 2020 at this point.

We are still working to refine the amount of time which will require the closure, and the timeframe below is a worst case scenario based on the information we have right now. We would anticipate that the actual timeframe would be shorter if we could pursue a Full Closure.

If it would be possible to bring this to council for a preliminary discussion next week that would be great to hear some feedback sooner rather than later. Also, if you need me to provide any more specific details to help you on your side please let me know. We would also be happy to come to the next council meeting in September to present the details and history of the project so that all the information is on the table if you think that would be a good idea. Our Environmental Planner is away until next week so unfortunately we won't be able to offer support for next week's meeting. If you would like to have a teleconference next Monday or Tuesday (once hopefully you've got your voice back!) I would also be more than happy to arrange it because there are some rather unusual (perhaps unfortunate) circumstances for this site which the project team has spent a lot of time evaluating over the last few months. We certainly agree that this would be a significant undertaking, but with careful planning and communication we feel that this option is definitely a reality and could be completed with as little disruption to the area as possible.

We have spent a lot of time and evaluated essentially all reasonable alternatives for traffic staging for this site and the particular site characteristics present many constraints. Because of how deep the culvert is in the ground (about 7 m) and the fact that there is a large hill to the south, maintaining traffic would require both a very large excavation for signals and a substantial 5 – 6 m grade lowering in combination with either a) a temporary single lane detour with an unreasonably low design speed (introducing potential safety concerns for both traffic and workers); or b) a massive excavation that would involve an unreasonably large amount of material, as well as impacting utilities and several residents (one resident would have about a 4 m grade drop in front of their entrance and alternate access arrangements would need to be made). Both the above options would likely consume several months to complete, as the majority of the work would simply be temporary measures to get down to replace the culvert itself. If we could complete the work under a Full Closure in about a week while having a very reasonable detour, this would offset any imposition to motorists for the majority of an entire season.

We've been looking at the planned detour options, and just to clarify, the 40 minutes is the time it would take to drive from one side of the closure all the way back to the other side which in reality no one would be making. If someone was travelling from Field to Sturgeon Falls via Highway 64 (17 minutes) and had to use Highway 575 & Highway 17, the trip would take them about 24 minutes, resulting in a net 7 extra minutes per trip. For about only one week, we would expect that the negative impacts of construction for a good part of an entire season far outweigh an extra 7 minutes per trip for just a week. It would be important to note as well, for the staged construction approach a



much longer than normal work zone would be required and delays to motorists would be greater than one would normally expect on a typical project like this. If staged construction (as opposed to a full closure) is used, these delays would be implemented continuously for at least a few months.

Thanks Melanie, we greatly appreciate your assistance and involvement. Let me know if and when you would like to discuss this further and I would be happy to do so. I've also left a message with Jim Stewart (Ambulance Manager) and Richard was next on my list to Contact.

Best Regards,



**Wes Kingdon, P.Eng.**  
Project Engineer

**D.M. Wills Associates Ltd.**  
150 Jameson Drive · Peterborough, ON · K9J 0B9  
Tel: (705) 742-2297 ext. 266 · Fax: (705) 748-9944

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---

**From:** Melanie Ducharme [mailto:[mducharme@municipality.westnipissing.on.ca](mailto:mducharme@municipality.westnipissing.on.ca)]  
**Sent:** August-09-18 4:30 PM  
**To:** Wes Kingdon <[wkingdon@dmwills.com](mailto:wkingdon@dmwills.com)>  
**Cc:** Shawn Remillard <[sremillard@municipality.westnipissing.on.ca](mailto:sremillard@municipality.westnipissing.on.ca)>  
**Subject:** RE: Proposed Highway 64 Closure (Field)

Hi Wes,

Thank you for the information. I assume you are looking at 2019 for this? 7 to 10 days to close a highway with a volume of traffic such as exists between here and Field is significant. There is no doubt that Council is going to want to see if there are alternatives to complete closure simply because most people who reside in Field work in other areas and depend on that highway to commute and having to go around via Hwy. 575 back to 17 would be very inconvenient for such a long stretch.

I don't know if you have had any preliminary discussions with the Fire Chief, Richard Maranda, who will most certainly want to be involved in the planning stages.

I can bring it to Council this coming Tuesday evening for a preliminary discussion or, if it isn't time sensitive, I can bring it in September. Kindly let me know when you would be needing feedback.

Melanie

---

**From:** Wes Kingdon [mailto:[wkingdon@dmwills.com](mailto:wkingdon@dmwills.com)]  
**Sent:** August 9, 2018 3:42 PM  
**To:** Melanie Ducharme <[mducharme@municipality.westnipissing.on.ca](mailto:mducharme@municipality.westnipissing.on.ca)>  
**Cc:** Shawn Remillard <[sremillard@municipality.westnipissing.on.ca](mailto:sremillard@municipality.westnipissing.on.ca)>; Frances Wilbur <[fwilbur@dmwills.com](mailto:fwilbur@dmwills.com)>; Diana

Keay <[DiKeay@dmwills.com](mailto:DiKeay@dmwills.com)>; Michael Lang <[mlang@dmwills.com](mailto:mlang@dmwills.com)>

**Subject:** RE: Proposed Highway 64 Closure (Field)

Thanks for getting back to me Melanie, sorry to hear about the sickness. We have the exact same thing going around our office right now so I can certainly sympathize.

I've attached a drawing showing culvert details, as well as a location plan. Please be advised that this is only for discussion purposes at this time, however if we chose to move forward than we would likely be seeking both a Council Support Resolution and a Noise ByLaw Exemption.

Just a couple of highlights to note about this particular circumstance.

The culvert is a large deep-fill structural culvert about 7 m beneath Highway 64. The effort required here will be significantly more than the last full closure we had discussed for Highway 539A which required three days maximum, with only about two days expected. As a preliminary estimate, we think that seven to ten continuous 24 hour days will be required at this time in the design stage. The signed detour route during that time would be for road users to use Highway 17 and Highway 575 as an alternate route. As a worst case scenario, if someone wanted to drive from one side of the closure around to the other using only MTO roads, it would be about 40 extra minutes.

I would guess that this would mostly affect anyone who commutes between Sturgeon Falls and Field. As done before the period is being considered during July or August to offset impacts to school buses.

Please let me know if you need any more information and I can try to help out as best as I can with the information I have right now.

Thanks Melanie,



**Wes Kingdon, P.Eng.**  
Project Engineer

**D.M. Wills Associates Ltd.**  
150 Jameson Drive · Peterborough, ON · K9J 0B9  
Tel: (705) 742-2297 ext. 266 · Fax: (705) 748-9944

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---

**From:** Melanie Ducharme [<mailto:mducharme@municipality.westnipissing.on.ca>]

**Sent:** August-09-18 2:59 PM

**To:** Wes Kingdon <[wkingdon@dmwills.com](mailto:wkingdon@dmwills.com)>

**Cc:** Shawn Remillard <[sremillard@municipality.westnipissing.on.ca](mailto:sremillard@municipality.westnipissing.on.ca)>

**Subject:** Proposed Highway 64 Closure (Field)

Hi Wes,

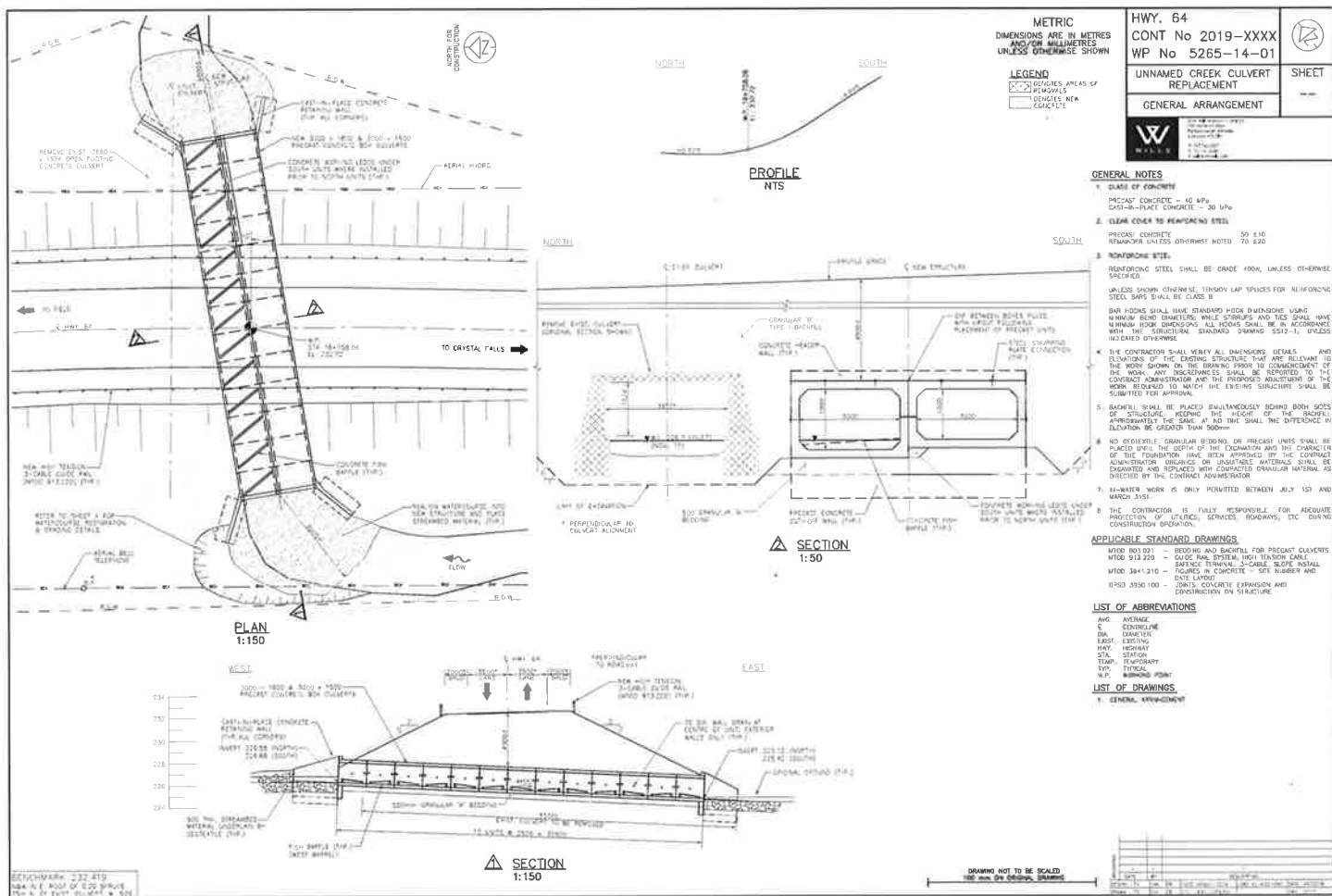
I got your voice mail; however I have a terrible cold and have no voice with which to call you back right now. Can you please provide details of the work so that I can brief Council. Obviously, the highway is the jurisdiction of the MTO, but our Council likes to know what is being planned and the timeline.

Thanks,

Melanie

**Melanie Ducharme**  
**Municipal Clerk/Planner**  
**Municipality of West Nipissing**  
**101-225 Holditch Street**  
**Sturgeon Falls, ON P2B 1T1**  
**705-753-6926**  
**705-753-3950 (facsimile)**  
[mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca)







**Unnamed Creek Culvert  
Site 43-315/C**







**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

**BY-LAW 2018/68**

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS  
FOR PUBLIC HIGHWAY PURPOSES – CLEAR LAKE ROAD, CACHE BAY**

---

**WHEREAS** Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

**AND WHEREAS** Section 44 does not apply to the highways until the municipality has passed the by-law;

**AND WHEREAS** it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

South Part Broken Lot 11, Con 4,  
Part 2, Plan 36R-14202, S/T LT111125  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Clear Lake Road, Cache Bay, Ontario.

**ENACTED AND PASSED THIS 14th DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

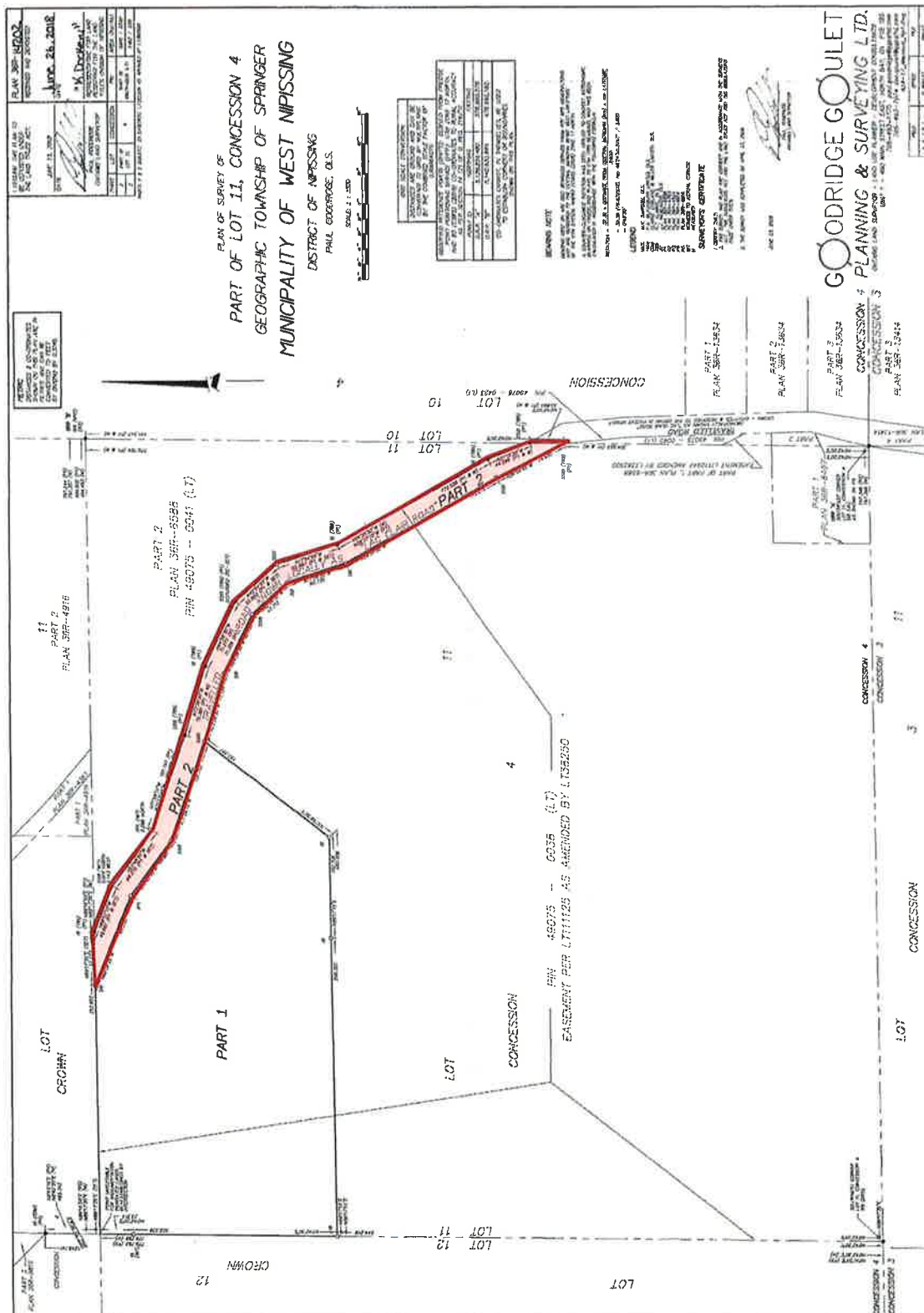
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LÉO MALETTE,  
DEPUTY MAYOR

---

MELANIE DUCHARME  
CLERK



**SKETCH FOR BY-LAW 2018/68**



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-law **2018/68**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

South Part Broken Lot 11, Con 4,  
Part 2, Plan 36R-14202, S/T LT111125  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Clear Lake Road, Cache Bay, Ontario.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

**BY-LAW 2018/69**

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS  
FOR PUBLIC HIGHWAY PURPOSES – ARCAND ROAD, CACHE BAY**

---

**WHEREAS** Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

**AND WHEREAS** Section 44 does not apply to the highways until the municipality has passed the by-law;

**AND WHEREAS** it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 11, Concession 2,  
Part 4, Plan 36R-14171  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Arcand Road, Cache Bay, Ontario.

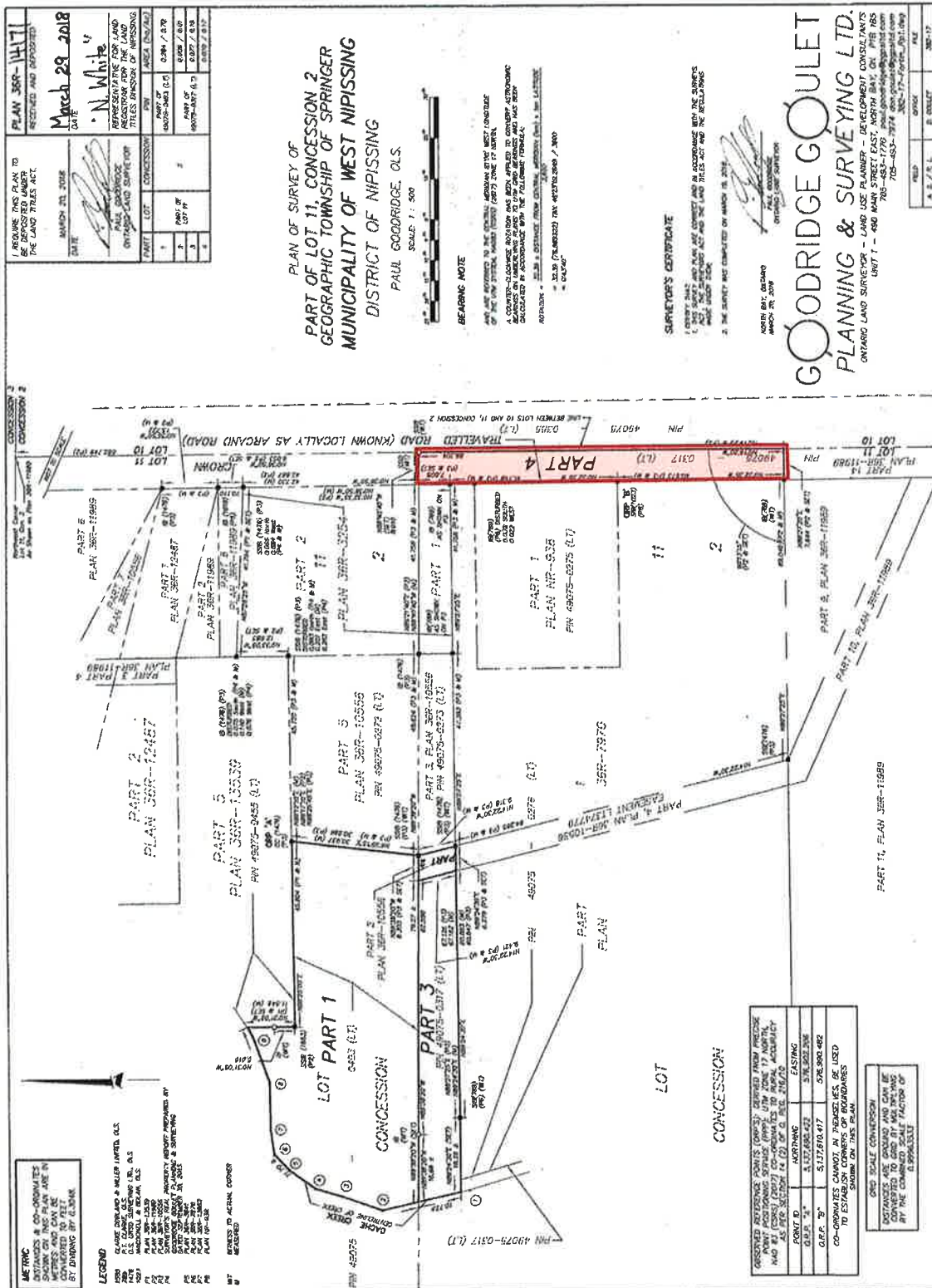
**ENACTED AND PASSED THIS 14th DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

LÉO MALETTE,  
DEPUTY MAYOR

---

MELANIE DUCHARME  
CLERK

**SKETCH FOR BY-LAW 2018/69**



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-law **2018/69**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 11, Concession 2  
Part 4, Plan 36R-14171  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being parts of the travelled roads known as chemin Arcand Road, Sturgeon Falls, Ontario.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_





**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

**BY-LAW 2018/70**

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS  
FOR PUBLIC HIGHWAY PURPOSES – PT LAPLAGE ROAD, VERNER**

---

**WHEREAS** Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

**AND WHEREAS** Section 44 does not apply to the highways until the municipality has passed the by-law;

**AND WHEREAS** it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 3, Concession C,  
Parts 8 and 9, 36R-14173  
Geographic Township of Caldwell  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Laplage Road, Verner, Ontario.

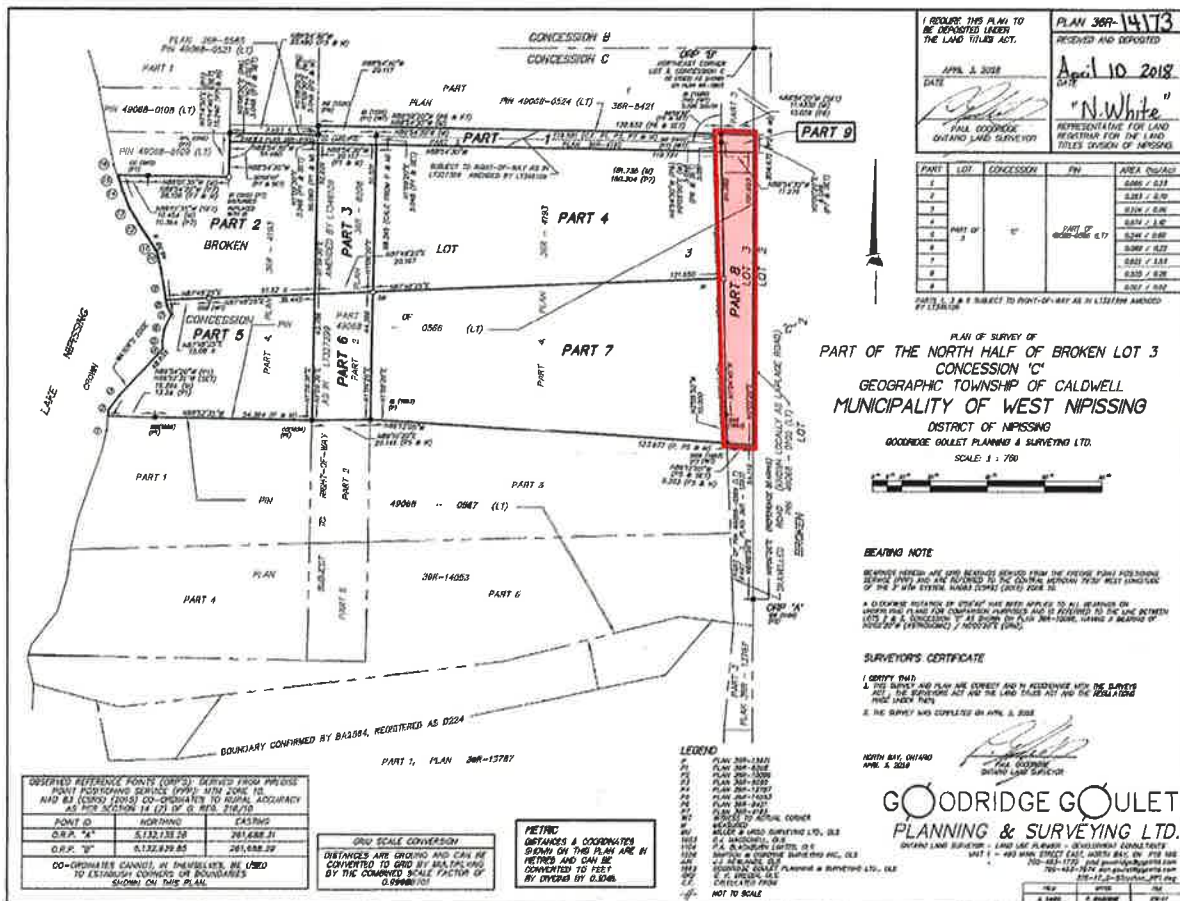
**ENACTED AND PASSED THIS 14th DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

LÉO MALETTE,  
DEPUTY MAYOR

---

MELANIE DUCHARME  
CLERK





**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-law **2018/70**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 3, Concession C,  
Parts 8 and 9, 36R-14173  
Geographic Township of Caldwell  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Laplage Road, Verner, Ontario.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_

# **STEWART & BAIN**

## **PARTNERS IN LAW LLP**

Barristers, Solicitors and Notaries

David T. Stewart, B.A. LL.B.

Andrea M. Bain, B.Sc., B.Ed., LL.B.

[david@stewartlaw.ca](mailto:david@stewartlaw.ca)

[andrea@stewartlaw.ca](mailto:andrea@stewartlaw.ca)

38 Queen Street, Sturgeon Falls, ON P2B 2C6

Tel.: (705) 753-3000 Fax: (705) 753-3968

---

July 18, 2018

VIA E-MAIL

Municipality of West Nipissing Planning Board  
225 Holditch Street  
Sturgeon Falls, ON P2B 1T1

Attention: Melanie

Dear Madam:

RE: Gary & Paulette O'Connor - severance

I wish to confirm that I act on behalf of Gary and Paulette O'Connor and their son, Patrick O'Connor. It is come to my attention that when the turn around was transferred to the Municipality, the deed was in error. The deed was prepared by my office and I was at fault in that two additional parts on the plan, namely, Parts 4 & 6 on 36R14134 were included and transferred to the Municipality. These parts are in fact part of the front lawn of the son's lands.

I am requesting that the Municipality retransfer Parts 4 & 6 on Plan 36R14134 back to the original grantor, Gary & Paulette O'Connor at your earliest possible convenience.

Thank you in advance for your cooperation.

Yours very truly,

Stewart & Bain Partners in Law LLP

Per:



David T. Stewart

DTS/jc



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2018/71

BEING A BY-LAW TO AMEND BY-LAW 2018/56 AND TO RE-CONVEY CERTAIN LAND TO  
THE ORIGINAL OWNERS/GRANTORS – PROMENADE DU LAC ROAD, SPRINGER TWP.

**WHEREAS** at the June 19, 2018 Council meeting **By-Law 2018/56** was passed to accept, assume and dedicate lands for public highway purposes under Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended;

**AND WHEREAS** a request was received from Stewart & Bain Partners in Law LLP citing a clerical error and requesting that Parts 4 and 6 on Plan 36R-14134 be retransferred to the original owners/grantors Gary and Paulette O'Connor;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That the Deputy Mayor and the Clerk be authorized on behalf of the Corporation of the Municipality of West Nipissing to transfer the following lands:

Part of Lot 1, Concession "C"  
Parts 4 and 6, Plan 36R-14134  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

To Gary and Paulette O'Connor, being the original owners/grantors, at no cost.

2. That By-Law 2018/56 be amended to reflect that the lands assumed by the Municipality of West Nipissing for Public highway purposes shall be:

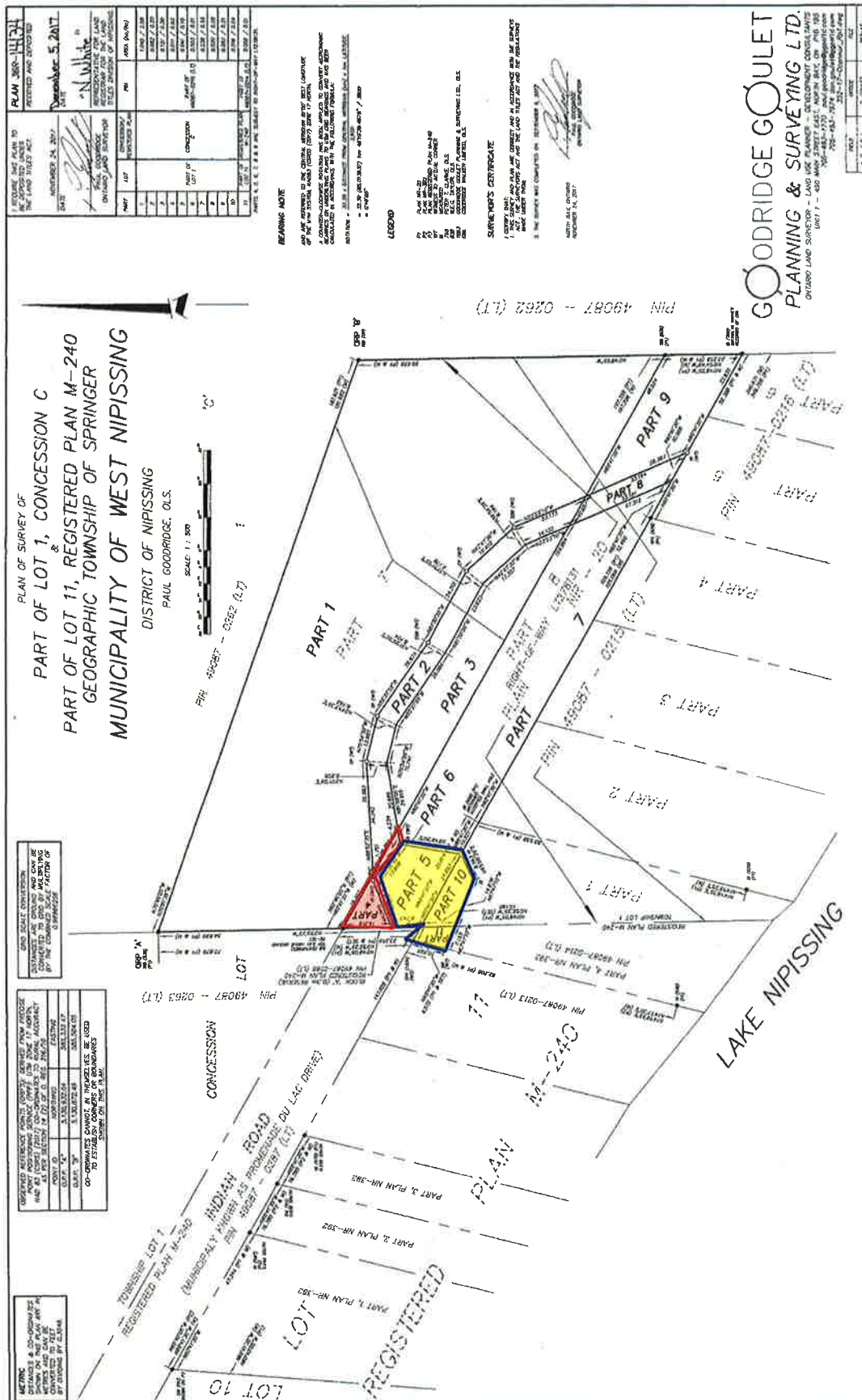
Part of Lot 1, Concession "C"  
Parts 5, 10 and 11 Plan 36R-14134  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being part of the travelled road known as chemin Promenade du Lac Road, Sturgeon Falls, Ontario.

**ENACTED AND PASSED THIS 14th DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
LÉO MALETTE,  
DEPUTY MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
CLERK





**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-law **2018/71**, being a by-law to amend By-Law **2018/56** to re-convey certain land to original owners/grantors as follows:

Part of Lot 1, Concession "C"  
Parts 4 and 6, Plan 36R-14134  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

To Gary and Paulette O'Connor, being the original owners/grantors.

**BE IT FURTHER RESOLVED THAT** By-law **2018/71**, being a by-law to amend By-Law **2018/56** to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 11, Concession "C"  
Parts 5, 10 and 11, Plan 36R-14134  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being parts of the travelled roads known as chemin Promenade du Lac Road, Sturgeon Falls, Ontario.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_





THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

**BY-LAW 2018/72**

**BEING A BY-LAW TO AUTHORIZE THE TRANSFER OF LAND  
PART OF DESAULNIERS STREET, PLAN 36M-200  
GEOGRAPHIC TOWNSHIP OF GIBBONS,  
MUNICIPALITY OF WEST NIPISSING, DISTRICT OF NIPISSING**

**WHEREAS** the Municipality of West Nipissing received an expression of interest from Thomas and Bernice Gostick concerning the acquisition of certain lands being an unopened road allowance abutting their property located at 3492 Highway 539, River Valley, which was discussed by Council at its meeting held on June 5, 2018;

**AND WHEREAS** the Corporation of the Municipality of West Nipissing has agreed to transfer the lands described as follows:

Part of Desaulniers Street,  
Registered Plan 36M-200  
Concession 5,  
Geographic Township of Gibbons  
Being Part 1, 36R-  
Municipality of West Nipissing, District of Nipissing

**NOW THEREFORE** the Corporation of the Municipality of West Nipissing hereby enacts as follows:

1. That the Deputy Mayor and the Clerk be authorized on behalf of the Corporation of the Municipality of West Nipissing to transfer the following lands:

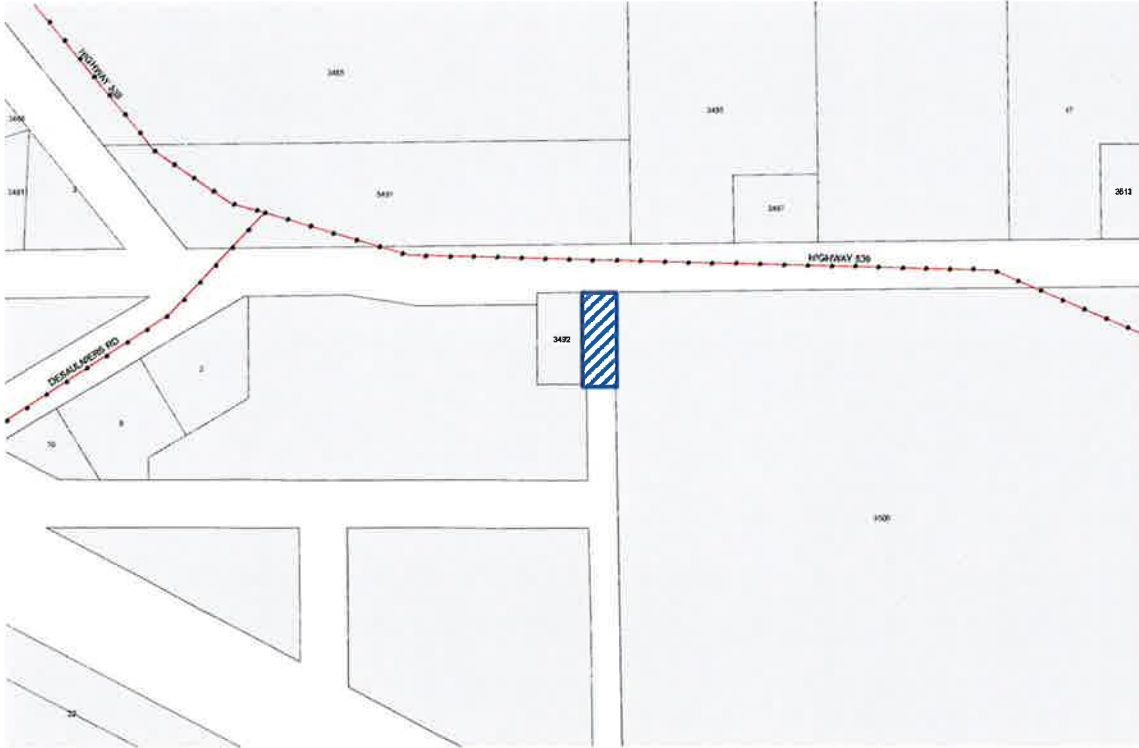
Part of Desaulniers Street,  
Registered Plan 36M-200  
Concession 5,  
Geographic Township of Gibbons  
Being Part 1, 36R-  
Municipality of West Nipissing, District of Nipissing

To Thomas and Bernice Gostick, for a consideration of \$2,000 plus all applicable expenses for the completion of the sale.

**ENACTED AND PASSED THIS 14<sup>th</sup> DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
LÉO MALETTE  
DEPUTY MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
CLERK

**SKETCH FOR BY-LAW 2018/72**



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, JULY 10, 2018 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR DENISE BRISSON  
COUNCILLOR YVON DUHAIME  
COUNCILLOR GUY FORTIER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LEO MALETTE  
COUNCILLOR JAMIE RESTOULE  
COUNCILLOR GUILLES TESSIER  
↳ requested to be excused following Item D-5(b)  
COUNCILLOR NORMAND ROBERGE

**ABSENT:**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR**

**B-1** A resolution was passed to approve the Addendum.

**No. 2018/252** Moved by: Councillor Larabie  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on July 10, 2018 be adopted as  
☒ presented / ☐ amended. **CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2018/253** Moved by: Councillor Malette  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on July 10, 2018 be adopted as  
☒ presented / ☐ amended. **CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS ..... NIL**

**COMMITTEE OF THE WHOLE MEETING /  
COMITÉ PLÉNIER**

**D-1) PUBLIC WORKS / TRAVAUX PUBLICS**

**D-1 (a) Public Works – Capital Projects Update**

The Manager of Public Works provided council with an update on the 2018 capital projects;

- Sabourin resurfaced and treated with calcium
- Laplage Road – ongoing
- Salter Street - gravel resurfacing complete
- Larocque Road scheduled for the 16<sup>th</sup>
- Storm sewer separation on Nipissing
- Watermain on Railway Street is complete, asphalt scheduled
- Bay Street has been pulverized and is nearly ready for resurfacing
- Brushing & ditching - ongoing
- Bridge on Duck Creek – Request for Proposal being prepared

- Speed sign installed on John Street (west of Holditch Street)
- Calcium application is 90% complete
- Grass cutting underway and completion scheduled for mid to late August
- Quote for D40 snow blower scheduled to be delivered before December 15<sup>th</sup>

**D-1 (b) Follow-up re: Parking issues – Muskosung Lake Road – Expansion at the public boat launch**

The Manager of Public works provided council with an update on the parking issue on Muskosung; an arrangement has been entered into with the residents for the widening of the current municipal turn around (5m x 25m) which will provide parking for 8-10 vehicles. Council was in agreement with the Manager's recommendation.

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Guillem Tessier,  
Chair

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Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

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**D-2) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

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**D-2 (a) (i) Museum Business Plan**

Renée Ann Paquette, Sturgeon River House Museum Coordinator, presented the Museum Business Plan to Council which includes an expanded Mission Statement and Mandate; core services will include hall rentals, tours, equipment rentals, boat launch, educational programs and a gift shop; hours have been adjusted to meet user group needs; events have increased from 15 to 75 events; statistics are being kept for all events and attendances in order to monitor usage. They have used the Tourism's attraction study as a starting point for programming direction; the Coordinator also provided Council with a proposed budget for a full year implementing the programming contemplated in the Business Plan. Council was supportive of the initiatives.

**D-2 (a) (ii) Museum Fee Structure Review**

Renée Ann Paquette, Sturgeon River House Museum Manager, provided Council with a proposed fee structure for parties, rentals, tours and admissions; Council was agreeable with the proposed fees.

**D-2 (b) Community Services – Update**

The Director of Community Services provided Council with an update informing them on the following matters:

- Verner Municipal Building – The Director has reached out to the tenants and temporary locations for the doctor's office and the library have been secured; it is hoped that the library services will be up and running within a month; OMAFRA will hopefully be temporarily housed in the Cache Bay Community Centre;
- Downtown Revitalization funding – The Director met with local stakeholders and Chamber of Commerce; still in dialogue but expect the projects to be phased in;
- Capital Projects – an application was submitted to the Federal Government for funding under the Accessibility Program and dialogue is ongoing with the funding organization regarding the municipality's eligibility for the funding; depending on the outcomes, the project scope may have to be revisited;
- Pool and gym consultations were carried out and good feedback was received concerning programming and equipment. A report is being prepared for Council's discussion.
- Staff are busy maintaining parks and are getting ready for the Recreational Complex Summer Shutdown;
- Quotes for the Verner clock repair are underway

**D-2 (c) Arena Canteen Services – Request for proposal**

The Director of Community Services informed Council that a Request for Proposal for canteen services was posted. The Municipality received one submission for the Verner canteen operation only; staff are recommending that the proposal be accepted. Sturgeon Falls arena is more complex due to the close proximity of restaurants and two (2) primary entrances. The Mayor asked if the current model in French River could be explored; Council was agreeable with

proceeding with the current proponent for the Verner arena canteen. The Director agreed to come back to Council with options for the Sturgeon Falls arena canteen.

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Denise Brisson,  
Chair

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Stephan Poulin,  
Director of Economic Development and  
Community Services

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**D-3) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

**NIL**

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**D-4) ENVIRONMENTAL / L'ENVIRONNEMENT**

**NIL**

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**D-5) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL**

**D-5 (a)** Request for Stop Sign on Dovercourt (Councillor Tessier)

Councillor Tessier shared with Council the concerns of a resident on Dovercourt Road pertaining to the increased traffic. Dovercourt is being used as a shortcut to Hwy. 64 and as such is experiencing a significant traffic increase. The Manager of Public Works indicated that the data does not support a 4 way stop on that street; he did admit that the street is experiencing heavy traffic and suggested that signage be installed to restrict heavy truck traffic from using Dovercourt. Council concurred that increased enforcement by way of reducing speed limits and posting signage to direct heavy truck traffic onto Hwy. 64 be implemented for starters.

**D-5 (b)** Police Board Estimates

The Director of Corporate Services/Treasurer provided Council with an update pertaining to Police Board expenditures. At its meeting June, the Board passed a resolution authorizing the transfer of funds from salaries and operating expenses to legal fees. The Board's ability to fund the legal is part of the legal motion being heard on Thursday and the Director recommended that Council refrain from making any decision on the Board's amended budget until the courts have ruled on the matter.

**D-5 (c)** Proposed consolidation of the municipal Littering By-Law

A draft proposal for a new Littering By-Law was presented to Council for their consideration. The new draft addressed the matter of littering on both municipal and private property and increased the set fines as recommended by Council. Council agreed with the by-law and requested it to be brought back at the August meeting for adoption.

**D-5 (d)** Proposed consolidation of the municipal Signage By-Law

A draft proposal for a new Signage By-Law was presented to Council for their consideration. The new draft sought to simplify the details for signage requirements and also sought to address the issue of abandoned signs which no longer advertise active businesses or locations. Following discussions, Council was generally in agreement with the proposed by-law; however, council directed staff to obtain further information concerning the prohibition of flyers on hydro poles; Council also directed staff to report back on the feasibility of installing "community" bulletin boards in the various communities where such flyers could be posted and controlled.

**D-5 (e)** Update re: St-Jean Beach Parking issue

The Clerk provided Council with information concerning the ownership of the St. Jean beach area. Following discussing, council agreed that signage be installed to direct parking and that greater enforcement of illegal parking/docking be undertaken.

**D-5 (g)** Request from SPCA to implement a municipal By-Law to the support their "2018 No Hot Pets Campaign"

Information from the SPCA was shared with Council wherein they are seeking Council's support for their no "No Hot Pets Campaign". They are requesting Council to enact a by-law for which a sample was been provided. Following discussion, Council agreed to implement the by-law as requested recognizing that the enforcement would have to be shared between the police service, by-law enforcement officer and the contractor.

**D-5 (h)** Request from École secondaire Sturgeon Falls Secondary School Homecoming Committee for use of the Marcel Noel Hall and Kitchen, at no charge or reduced rate, during the May 2020 long weekend in order to host their 50-Yr Class Reunion.

➤ *Refer to the Addendum Section*

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Guy Fortier,  
Chair

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Melanie Ducharme,  
Clerk

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**D-6) PLANNING / PLANIFICATION**

**NIL**

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**D-7) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

**D-7 (a)** Update from Mr. Louiseize re: Request for amendments to the amended agreement from the Sturgeon Falls Rod & Gun Club

Council was provided with an update from the Sturgeon Falls Rod & Gun Club advising that they had canvased neighbours surrounding the West Nipissing Shooting Range and had no major concerns to report pertaining to their request to operate the shooting range during the month of August as well as operating on Sundays. Council agreed to enter into the amended agreement.

**D-7 (b)** 911 Farm Signage – "Emily Project"

Chief Maranda presented a memorandum on the agricultural initiative to implement a 911 project for vacant farm properties; following discussion, it was agreed that the council endorse the voluntary project and that the initiating group through Mme. Beaudry be charged with carrying out a survey of which individuals would be interested in participating in such a project.

*The Fire Chief also provided a brief update on the ongoing forest fire issue in and around our region.*

*The Fire Chief further provided a brief update on the Emergency Measures Contingency Plan for the culvert replacement on Hwy 539A. It was requested that the Chief contact MNRF and MTO to ensure that the forest fire fighting take precedence over the culvert replacement.*

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Jamie Restoule,  
Chair

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Stephan Poulin,  
Director of Economic Development and  
Community Services

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**D-8) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE**

**NIL**

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**D-9) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ**

**NIL**

**REGULAR COMMITTEE MEETING /  
RÉUNION RÉGULIÈRE**

A motion was passed to extend the meeting curfew : Moved by: Councillor Brisson  
Seconded by: Councillor Duhaime

**E) PLANNING / PLANIFICATION**

- E-1** A resolution was passed to approve By-Law **2018/60** to accept, assume and dedicate lands for public highway purposes (Pt of Gauthier Rd in Sturgeon Falls)

**No. 2018/254** Moved by: Councillor Lababie  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law **2018/60**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 13, Concession 2  
Parts 1 and 4, Plan 36R-13792  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being parts of the travelled roads known as chemin Gauthier Road, Sturgeon Falls, Ontario.

**CARRIED**

- E-2** A resolution was passed to authorize a redline amendment to the Approved Draft Subdivision Plan, File No SUBD 2017/01, on Levesque Street (5 lots) owned by 1973743 Ontario Limited.

**No. 2018/255** Moved by: Councillor Malette  
Seconded by: Councillor Larabie

**WHEREAS** on April 16, 2016, the Council of the Municipality of West Nipissing granted approval for a Draft Subdivision Plan, File No. SUBD 2017/01 for property at 144 Main Street to the Diocese of Sault Ste. Marie;

**AND WHEREAS** by Consent file No.C25/17 the Diocese of Sault Ste. Marie has severed and sold the property excluding the church lands and has assigned the Draft Plan Approval to the new owner, 1973743 Ontario Limited (Joel Larocque);

**AND WHEREAS** Council has received a proposed redline amendment of the Approved Draft Subdivision Plan, File No. SUBD 2017/01, legally described as Lots 20-24 West Side Levesque Street and Lots 23 and 24 East Side of Main Street, Sturgeon Falls Municipality of West Nipissing, in the District of Nipissing, prepared by Miller & Urso Surveying Inc. which will amend the subdivision to five (5) new lots and one Block (existing rectory building);

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipality of West Nipissing hereby approves the proposed redline amendments to the Approved Draft Subdivision Plan, File No SUBD 2017/01, legally described as Lots 20-24 West Side Levesque Street and Lots 23 and 24 East Side Main Street, Sturgeon Falls, Municipality of West Nipissing, in the District of Nipissing, owned by 1973743 Ontario Limited.

**CARRIED**

- E-3** Resolution to authorize By-Law **2018/62** to rezone certain lands on Leblanc Road from Commercial-Two (C-2) to Rural Residential (RR) Zone.

➤ *Refer to the Addendum Section*

- E-4** Resolution to authorize By-Law **2018/63** to rezone certain lands on Railway Street from Commercial-One (C-1) to Residential-Three (R-3) Zone

➤ *Refer to the Addendum Section*





**I) NEW BUSINESS / AFFAIRES NOUVELLES**

- I-1** A resolution was passed to approve By-Law **2018/61** to add the Museum Fee Structure as a Schedule under the Set Fees and Charges By-Law

**No. 2018/265** Moved by: Councillor Malette  
Seconded by: Councillor Fortier

**BE IT RESOLVED THAT** By-law **2018/61**, being a by-law to amend By-law 2001/21, as amended, being a By-law to Set Fees and Charges in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

**CARRIED**

- I-2** A resolution was passed to award the quotation for the 2018 Sidewalk Projects.

**No. 2018/266** Moved by: Councillor Fortier  
Seconded by: Councillor Malette

**WHEREAS** quotations for various sidewalk projects were received and opened publicly on June 28<sup>th</sup>, 2018, by the Director of Corporate Services and the Deputy Clerk;

**AND WHEREAS** three (3) tenders were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for 2018 sidewalk projects, be awarded to **LABELLE BROTHERS EXCAVATING**, having submitted the lowest quotation of \$96,301.00 meeting all the specifications.

**CARRIED**

- I-3** A resolution was passed to award the quotation for Asphalt Sheeting.

**No. 2018/267** Moved by: Councillor Malette  
Seconded by: Councillor Fortier

**WHEREAS** quotations for asphalt sheeting project were received and opened publicly on July 5<sup>th</sup>, 2018, by the Director of Corporate Services and the Deputy Clerk;

**AND WHEREAS** three (3) tenders were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for 2018 asphalt sheeting project, be awarded to **INTERPAVING**, having submitted the lowest quotation of \$585,351.92 meeting all the specifications.

**CARRIED**

- I-4** A resolution was passed to authorize the Mayor to enter into an Agreement with the West Nipissing Police Services Board and the Ministry of Community Safety and Correctional Services for the Community Policing Partnership (CPP) Program.

**No. 2018/268** Moved by: Councillor Brisson  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the Mayor be authorized to sign an Agreement with the Ministry of Community Safety and Correctional Services and the West Nipissing Police Services Board for the Community Policing Partnerships Program, terminating on March 31, 2019

**CARRIED**

- I-5** A resolution was passed to award the contract for the replacement of the Sturgeon Falls Arena dehumidifier

**No. 2018/269** Moved by: Councillor Duhaime  
Seconded by: Councillor Brisson

**WHEREAS** quotations for the replacement of the Sturgeon Falls Arena dehumidifier project were opened publicly on June 26<sup>th</sup>, 2018, by the Building Inspector/Project Administrator and the Facilities Manager;

**AND WHEREAS** two (2) tenders were received;

**AND WHEREAS** the Building Inspector/Project Administrator and the Facilities Manager, have reviewed the quotations and are satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for the replacement of the Sturgeon Falls Arena dehumidifier project, be awarded to **TOROMONT CIMCO**, having submitted a bid of \$55,000.00 meeting all the specifications.

**CARRIED**

- I-6 A resolution was passed to authorize the Mayor and CAO to sign an Amendment to the License Agreement with the Sturgeon Falls Rod and Gun for the West Nipissing Shooting Range.

**No. 2018/270**    Moved by:    Councillor Brisson  
                      Seconded by:    Councillor Duhaime

**BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer (CAO) be authorized to sign an Amendment to the License Agreement with the Sturgeon Falls Rod and Gun Club for the West Nipissing Shooting Range operating from 334 chemin Lac Clair, Sturgeon Falls, Ontario.

**CARRIED**

- I-7 A resolution was passed to authorize the submission of a funding application to the Ontario Trillium Foundation for the Field Outdoor Rink.

**No. 2018/271**    Moved by:    Councillor Duhaime  
                      Seconded by:    Councillor Brisson

**WHEREAS** funding is available from the Ontario Trillium Foundation;

**AND WHEREAS** upgrades / renovations required to the Field Outdoor Rink qualify under the available funding criteria;

**BE IT THEREFORE RESOLVED THAT** the Council for the Municipality of West Nipissing authorizes the Director of Economic Development and Community Services to submit a funding application to the Ontario Trillium Foundation for upgrades / renovations to the Field Outdoor Rink.

**CARRIED**

- I-8 A resolution was passed to grant an exemption from the municipal Noise By-Law for a street BBQ on Hillman Road (Joanne & Manfred Koehler)

**No. 2018/272**    Moved by:    Councillor Brisson  
                      Seconded by:    Councillor Duhaime

**WHEREAS** a request was received from Joanne and Manfred Koehler seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Hillman Road BBQ";

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a "Hillman Road BBQ", as requested by Joanne and Manfred Koehler, which will take place at 41 Hillman Road in Lavigne, on Saturday, August 18, 2018 from 8:00 PM until 1:00 AM.

**CARRIED**

- I-9 A resolution was passed to grant use of the municipal parking lot to the Sturgeon Falls Pentecostal Church to host their annual "We Love Sturgeon Falls Day".

**No. 2018/273**    Moved by:    Councillor Duhaime  
                      Seconded by:    Councillor Brisson

**WHEREAS** a request was received from the Sturgeon Falls Pentecostal Church to use the municipal parking lot located at the corner of King Street and Queen Street to host their annual "We Love

Sturgeon Falls Day" on Saturday, August 25<sup>th</sup>, 2018 and to have the entrances blocked off starting on Friday evening to allow for set up;

**BE IT RESOLVED THAT** the Sturgeon Falls Pentecostal Church be permitted the use of the municipal parking lot at the corner of King Street and Queen Street on Saturday, August 25<sup>th</sup>, 2018, from 9:00 AM to 4:00 PM, to host their annual "We Love Sturgeon Falls Day";

**BE IT ALSO RESOLVED THAT** the Municipality of West Nipissing shall have the parking lot entrances blocked off Friday evening, August 24<sup>th</sup>, 2018, to allow for the set up prior to the event.

**CARRIED**

- I-10 ~~Resolution to authorize a temporary street closure of King Street in order to host a Butterfly Release Fundraising Event at Minnehaha Bay on July 25<sup>th</sup>.~~

Item removed from the agenda as the requestor changed the venue location and no longer requires Council authorization.

- I-11 Resolution to grant an exemption from the Noise By-Law for an outdoor family celebration at 64 South Shore Road (Joey Plante)

➤ *Refer to the Addendum Section*

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**J) ADDENDUM / ADDENDA**

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- D-5 (h) Request from École secondaire Sturgeon Falls Secondary School Homecoming Committee for use of the Marcel Noel Hall and Kitchen, at no charge or reduced rate.

A request was shared with Council from the École secondaire Sturgeon Falls Secondary School Homecoming Committee seeking use of the Marcel Noel Hall and Kitchen, at no charge or reduced rate, during the May 2020 long weekend in order to host their 50-Yr Class Reunion. Following discussions, Council agreed that the venue be provided to the group on a cost-recovery basis (staff & cleanup).

- E-3 A resolution was passed to authorize By-Law **2018/62** to rezone certain lands on Leblanc Road from Commercial-Two (C-2) to Rural Residential (RR) Zone.

**No. 2018/256** Moved by: Councillor Larabie

Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law **2018/62**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands located at 696 Leblanc Road from Commercial-Two (C2) Zone to Rural Residential (RR) Zone, shall come into force and take effect on the date it is passed.

**CARRIED**

- E-4 A resolution was passed to authorize By-Law **2018/63** to rezone certain lands on Railway Street from Commercial-One (C-1) to Residential-Three (R-3) Zone.

**No. 2018/257** Moved by: Councillor Malette

Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** By-law **2018/63**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands located on Railway Street from Commercial-One (C1) Zone to Residential-Three (R3) Zone, shall come into force and take effect on the date it is passed.

**CARRIED**

- E-5 A resolution was passed to authorize By-Law **2018/64** to rezone certain lands on Morleys' Road from Rural (RU) to Rural Exception 6 (RU-6) Zone.

**No. 2018/258** Moved by: Councillor Larabie

Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law **2018/64**, being a by-law to amend By-law 2014/45, as amended, being a By-law to rezone certain lands located at 192 Morley's Road from Rural (RU) Zone to Rural Exception 6 (RU-6) Zone, shall come into force and take effect on the date it is passed.

**CARRIED**

- I-11 A resolution was passed to grant an exemption from the Noise By-Law for an outdoor family celebration at 64 South Shore Road (Joey Plante)

**No. 2018/274** Moved by: Councillor Brisson  
Seconded by: Councillor Duhaime

**WHEREAS** an e-mail request was received from Joey Plante seeking Council's authorization for an exemption from the municipal Noise By-Law in order to host an outdoor Family Celebration;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for an outdoor Family Celebration, as requested by Joey Plante, which will take place at 64 South Shore Road in Field, on Saturday, July 14<sup>th</sup>, 2018 from 10:00 AM until 1:00 AM on Sunday, July 15<sup>th</sup>, 2018.

**CARRIED**

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**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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- K-1 The Mayor gave her report.

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**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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- L-1 A resolution was passed to proceed into closed meeting.

**No. 2018/275** Moved by: Councillor Duhaime  
Seconded by: Councillor Brisson

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;  
(i) Water Service on Lac Clair Road  
(ii) Human Resource matter

**CARRIED**

- L-2 A resolution was passed to adjourn the closed session.

**No. 2018/276** Moved by: Councillor Brisson  
Seconded by: Councillor Duhaime

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on July 10, 2018 be adjourned at 10:33 PM in order to proceed with the regular meeting.

**CARRIED**

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**M) ADJOURNMENT / AJOURNEMENT**

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- M-1 A resolution was passed to adopt By-law 2018/01 confirming the proceedings of Council at its meeting held on July 10, 2018.

**No. 2018/277** Moved by: Councillor Duhaime  
Seconded by: Councillor Brisson

**BE IT RESOLVED THAT** By-law No. 2018/65 being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 10<sup>th</sup> day of July 2018, shall come into force and take effect on the date it is passed.

**CARRIED**

- M-2 A resolution was passed to adjourn the meeting of Council.

**No. 2018/278** Moved by: Councillor Brisson  
Seconded by: Councillor Duhaime

**BE IT RESOLVED THAT** the meeting of Council held on July 10, 2018 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, JULY 17, 2018 AT 6:00 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR DENISE BRISSON  
COUNCILLOR YVON DUHAIME  
COUNCILLOR GUY FORTIER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR JAMIE RESTOULE  
COUNCILLOR NORMAND ROBERGE  
COUNCILLOR GUILLES TESSIER

**ABSENT:** COUNCILLOR LEO MALETTE

**A) Declaration of pecuniary interest / Déclaration d'intérêts pécuniaires**

No pecuniary interest declared.

**B) Adoption of agenda / Confirmation de l'ordre du jour**

**B-1** A resolution was passed adopting the addendum as presented.

**No. 2018/279** Moved by: Councillor Malette  
Seconded by: Councillor Roberge

**BE IT RESOLVED THAT** the Addendum for the SPECIAL meeting of Council held on July 17<sup>th</sup>, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

**B-2** A resolution was passed adopting the agenda as presented.

**No. 2018/280** Moved by: Councillor Roberge  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on July 17<sup>th</sup>, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

**C) Sewer and Water / Les égouts et l'eau**

**C-1** Water / Sewer Connection on Railway Street

Documentation was provided to Council detailing the history of a request for municipal financial assistance pertaining to a sewer connection on Railway Street. Council directed staff to obtain costing information from the proponent in order to better understand the nature request being sought.

**D) Closed Meeting / Réunion à huis clos**

**D-1** A resolution was passed to proceed into closed meeting.

**No. 2018/281** Moved by: Councillor Malette  
Seconded by: Councillor Roberge

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;  
**(i)** Human Resource matter

**CARRIED**



**D-2** A resolution was passed to adjourn the closed session.

**No. 2018/282** Moved by: Councillor Roberge  
Seconded by: Councillor Malette

**BE IT BE IT RESOLVED THAT** the Closed session of the SPECIAL meeting Council held on July 17<sup>th</sup>, 2018 be adjourned at 7:42 PM in order to proceed with the regular meeting.

**CARRIED**

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**E) New Business / Affaire nouvelles**

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**E-1** A resolution was passed to delegate the Chief Administrative responsibilities, on an interim basis, to municipal Directors.

**No. 2018/283** Moved by: Councillor Fortier  
Seconded by: Councillor Restoule

**BE IT RESOLVED THAT** in the absence of the Chief Administrative Officer all responsibilities of the Chief Administrative Officer are hereby delegated, on an interim basis, to Alisa Craddock, Director of Corporate Services/Treasurer and to Stephan Poulin, Director of Economic Development/Community Services.

**CARRIED**

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**F) Adjournment / Ajournement**

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**F-1** A resolution was passed to adopt By-law **2018/66** to confirm the proceedings of Council at its meeting of July 17<sup>th</sup>, 2018.

**No. 2018/284** Moved by: Councillor Restoule  
Seconded by: Councillor Fortier

**BE IT RESOLVED THAT** By-law No. **2018/66**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 17<sup>th</sup> day of July 2018, shall come into force and take effect on the date it is passed.

**CARRIED**

**F-2** A resolution was passed to adjourn the meeting.

**No. 2018/285** Moved by: Councillor Restoule  
Seconded by: Councillor Fortier

**BE IT RESOLVED THAT** the SPECIAL meeting of Council held on July 17<sup>th</sup>, 2018 be adjourned.

**CARRIED**

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JOANNE SAVAGE,  
MAYOR

---

MELANIE DUCHARME,  
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, AUGUST 7, 2018 AT 6:00 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR DENISE BRISSON  
COUNCILLOR YVON DUHAIME  
COUNCILLOR GUY FORTIER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LEO MALETTE  
COUNCILLOR JAMIE RESTOULE  
COUNCILLOR NORMAND ROBERGE  
COUNCILLOR GUILLES TESSIER

**ABSENT:**

**A) Declaration of pecuniary interest / Déclaration d'intérêts pécuniaires**

No pecuniary interest declared.

**B) Adoption of agenda / Confirmation de l'ordre du jour**

**B-1** A resolution was passed adopting the agenda as presented.

**No. 2018/286** Moved by: Councillor Brisson

Seconded by: Councillor Fortier

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on August 7<sup>th</sup>, 2018 be adopted, as  
☒ presented / ☐ amended. **CARRIED**

**C) Sewer and Water / Les égouts et l'eau**

**C-1** Water / Sewer Connection on Railway Street

Documentation was provided to Council in follow up to the discussion on July 17 regarding the cost of the installation of sewer services on Railway Street. The Director of Corporate Services broke down the developer's cost, excluding the items for which he would have been responsible in any event. The Director also pointed out that the province has moved to a full cost recovery model for infrastructure and that the proposed subsidy of the developer would be poor asset management. Following discussion, it was determined that the Municipality would not be participating in the developer's costs.

**D) Adjournment / Ajournement**

**D-1** A resolution was passed to adopt By-law **2018/67** to confirm the proceedings of Council at its meeting of August 7<sup>th</sup>, 2018.

**No. 2018/287** Moved by: Councillor Fortier

Seconded by: Councillor Brisson

**BE IT RESOLVED THAT** By-law No. **2018/67**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 7<sup>th</sup> day of August 2018, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** A resolution was passed to adjourn the meeting.

**No. 2018/288**    Moved by:    Councillor Brisson  
                         Seconded by:    Councillor Fortier

**BE IT RESOLVED THAT** the SPECIAL meeting of Council held on August 7<sup>th</sup>, 2018 be adjourned.

**CARRIED**

---

JOANNE SAVAGE,  
MAYOR

---

MELANIE DUCHARME,  
CLERK

**MINUTES OF THE REGULAR MEETING OF  
THE WEST NIPISSING PUBLIC LIBRARY BOARD  
HELD AT 5:00 P.M. ON THURSDAY JUNE 21, 2018 IN STURGEON FALLS**

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PRESENT: M. Willemsen, S. Friedrich, S. Pilon, M. Willemsen,  
A. Langevin

STAFF: C. Marion

REGRETS: D. Brisson, M. Shaye

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CALL TO ORDER: Meeting called to order by M. Willemsen, chair

APPROVAL OF THE AGENDA FOR REGULAR BOAD MEETING OF  
MOTION #18-30

MOVED BY A. Langevin

SECONDED BY S. Pilon that the agenda be approved .... **CARRIED**

DECLARATION OF ANY CONFLICTS OF INTEREST: **NONE**

Presentation of 2017 Financial Statements prepared by Collins Barrow – Dan Longlade

MOTION #18-31

MOVED BY A. Langevin

SECONDED BY S. Pilon that the 2017 Financial Statements prepared by Collins Barrow be received and approved .... **CARRIED**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION #18-32

MOVED BY A. Langevin

SECONDED BY S. Pilon that the minutes of the regular board meeting of May 10, 2018, be approved as presented ..... **CARRIED**

BUSINESS ARISING FROM THE MINUTES:

Follow up to Debrina Human Resources discussion of proposal to undertake a salary review and creation of a salary grid for library staff.

MOTION #18-33

MOVED BY S. Friedrich

SECONDED BY A. Langevin that the Debrina Group be retained to undertake a salary review as per email received June 21, 2018

CORRESPONDENCE: none

TREASURER'S REPORT:

MOTION #18-34

MOVED BY Steven Louis Friedrich, esquire

SECONDED BY A. Langevin that the expenditures for the month of May 2018 in the amount of \$ 12,696.30 for cheques #5867 to #5896 inclusive be approved and that fees and fines in the amount of \$999.40 be acknowledged ..... **CARRIED**

Budget Year-to-date presented

REPORT OF BOARD MEMBERS' ADVOCACY ACTIVITIES : **NONE**

BRANCH REPORTS:

a) Field: Flyer to be distributed of new items to collection and available services

b) Verner:  
Report of engineers due today. Special meeting of council will be held on June 28, 2018

D. Tellier has been working from the Sturgeon Falls site.

REPORT OF THE CEO:

- a) Summer Programming activities schedule:
  - \*Science North- July 3<sup>rd</sup>, 2018 from 1-4
  - \*TD Summer Reading Program begins July 5, 2018
  - \*Crafts – July 31<sup>st</sup>, 2018
  - \*Toddler Tea Party & Dance
  - \*Fun with new green screen
- b) New backpacks are ready: Princesses, Heroes, Science and Cooking
- c) Dungeons & Dragon every Tuesday from 5 to 8 this summer
- d) Seniors Being Safe on Social Media session
- e) Book Launch: One Job Town well attended
- f) OLSN consultant visit- Steven Kraus
- g) OLSN Conference September 25 to 27, 2018 in Sudbury- Conference kit available @ <http://home.olsn.ca/training-professional-development/conference>
- h) Meetings attended: Literacy Alliance, Guidelines Committee, Health & Safety
- i) CRA HST examination was prepared and submitted by Collins Barrow

MOTION #18-35

MOVED BY S. Friedrich

SECONDED BY S. Pilon that the CEO's report be received ... **CARRIED**

REPORT OF THE STANDING COMMITTEES:    **NONE**

Board members interested in working on Ad Hoc committee to prepare a CEO succession plan will be invited to meet over the summer. A Doodle poll will be sent to determine possible meeting dates.

POLICY REVIEW AND UPDATES:

- a)     Policy HR1 Statement on Personnel, Policy HR2 Hiring Policy, Policy HR3 Appointments, Resignations, Dismissal reviewed. Suggested changes will be incorporated and submitted for approval at next Board meeting
- b)     CEO Succession Plan- Ad Hoc committee will meet to develop the plan.

REVIEW OF PLANS (i.e. ACTION PLAN, STRATEGIC PLAN etc:    **NONE**

NEW BUSINESS:    **NONE**

DATE AND TIME OF NEXT MEETING:

July (date to determined)

ADJOURNMENT

MOTION # 18-36

MOVED BY S. Friedrich

SECONDED BYA. Langevin that the meeting be adjourned at 7:15 .... **CARRIED**

CHAIRMAN \_\_\_\_\_

SECRETARY \_\_\_\_\_

DATE \_\_\_\_\_



**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD  
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM  
ON WEDNESDAY, JUNE 20<sup>th</sup>, 2018 AT 5:30 P.M.**

**Members present:** Barry Bertrand  
Celeste Auger Proulx  
Paul Finley (arrived at 17:40 HR)  
Jamie Restoule

**Staff Present:** Chief Charles Séguin  
Inspector Ray St Pierre  
Diane Lagacé (Secretary)

Meeting called to order at 17:35 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:

**No. 2018/075 Moved by: C. Auger Proulx      Seconded by: Jamie Restoule**  
**BE IT RESOLVED THAT** the consent agenda for the meeting of June 20<sup>th</sup>, 2018  
be adopted as presented. **CARRIED**

3. **No. 2018/076 Moved by: Jamie Restoule      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** the agenda for the meeting of June 20<sup>th</sup>, 2018 be  
adopted as amended. **CARRIED**

4. **No. 2018/077 Moved by: Jamie Restoule      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** the accounts payables disbursements sheet be received  
in the amount of: \$59,381.65 **CARRIED**

5. Business Arising Out the Minutes

- a) Board Policy re: Use of Board resources during electing campaign: The Board was provided with a draft policy for review.
- b) OACP Zone 1A and OAPSB Zone 1A Meeting: The tentative dates for the meeting are scheduled for September 6<sup>th</sup> and 7<sup>th</sup>, 2018 to be held in Sturgeon Falls. Hospitality event will be held at the Sturgeon River House Museum with the conference taking place the next day at the West Nipissing Recreation Complex.

6. Outstanding Business

- a) Disposal of Assets 2 Ford Explorers and Boat Trailer: The Chief advised the Board that by the end of the week the items would be posted on govdeals.com making the items available to the public. The Chief informed the Board that he was still waiting for a response from one municipal department manager regarding the 1 Ford Explorer being transferred to that department.

7. Monthly Budget Report  
Moved to closed.
8. Updated Policies for Homicide, Sexual Assault or Criminal Assault  
Moved to closed.
9. Chief's Expenses  
Per reporting requirements, the Chief advised the Board that he had nothing to report regarding his expenses.
10. Forfeited monies  
The Chief provided a report prepared by Sergeant Duhaime outlining the handling of forfeited monies that were forwarded to Seized Property Management Directorate.
11. Update on Ministry Grant Transformation  
The Chief provided the Board with a report from the Ministry of Community Safety and Correctional Services Bulletin regarding the Ministry Grant Transformation. According to this bulletin, the Chief advised the Board that they would have the option of maintaining status quo for the year 2019 for the current CPP and 1,000 Officers Grant or convert to the PEM grant which is a transitional program until the Ministry fully implements the Community Safety and Well-Being Plan structure which will become more of a council responsibility as opposed to a Board responsibility.
12. Annual Report to Staff  
The Chief provided the Board with a copy of the Chair's letter to each staff member regarding year-end 2017. The Chair requested an update on the MacLean's article that people were referring to on social media. The Chief advised that the statistics being used, although the article is dated 2018 is actually data from 2016 in which 1 homicide occurred therefore elevating the crime severity index for our area. The Chief advised that new data from Statistics Canada for the year 2017 should be coming out in July.
13. Collective Bargaining Agreements  
The Chief provided the Board with a Memo to the Chair and the Association President advising that the documents had been scanned and forwarded to the appropriate parties.
14. Chief's Performance Appraisal  
The Chief provided the Board with the document previously used to conduct the performance review of the Chief of Police. The Chair requested that the Chief provide any measurables that need to be added and also requested that the Board review to provide perspective and look at questions that need to be changed, added or subtracted. He advised the Board that Sault Ste Marie requested a copy

of the evaluation as Ministry Advisor, Graham Wight, advised them that the WNPSB had a great evaluation in place.

15. Board Summary

The Board, through the Chief, will provide a summary for the public following the Board meetings. The points to highlight are the dates for the court hearings, OCPC agreed to an extension of July 16<sup>th</sup> as opposed to the July 12<sup>th</sup> deadline and that affidavits have been sworn and cross examination on affidavits is set for Monday June 25<sup>th</sup>, 2018.

16. Correspondence:

- a) OPP – Annual Summary of OPP activity for each policing jurisdiction: A document received by the OPP received by all municipal police services in the Province. The document outlines OPP support delivered on a provincial basis to everyone and is covered by an agreement under Section 7 of the Police Services Act. These services are paid through provincial services from a provincial mandate.
- b) Tribune letter: A letter from the Tribune asking if OCPC had communicated its findings to the WN Police Services Board regarding the investigation into the conduct of Chief Seguin. The Board consensus was for the Chair to respond that the Board had not heard nor received any information from OCPC.
- c) Zone 1A motion of support: A copy of motion No. 6, a motion of Support from zone 1A OAPSB carried at the Zone 1A Ontario Police Services Board meeting held May 24<sup>th</sup>, 2018.

17. Other

None

18. **No. 2018/078 Moved by: C. Auger Proulx      Seconded by: Jamie Restoule**  
**BE IT RESOLVED THAT** we proceed into closed meeting at 18:15 HR to discuss the following:

- 1) Personal matters about an identifiable individual, including board employee
- 2) Labour relations ore employee negotiations      **CARRIED**

**No. 2018/086 Moved by: C. Auger Proulx      Seconded by: Jamie Restoule**  
**BE IT RESOLVED THAT** the WNPSB transfer \$72,000.00 from recoverable salaries to Board legal.      **CARRIED**

19. Next meeting

The next regular meeting is scheduled for Wednesday, July 18<sup>th</sup>, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.

20. Direction on Municipal Council

None.

21. **No. 2018/087 Moved by: Jamie Restoule      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** this meeting be adjourned at 19:45 HR.  
**CARRIED**

Original signed July 18<sup>th</sup>, 2018

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Barry Bertrand - Chair

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Diane Lagacé - Secretary



## WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2018 / 0 1 3

July 9, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED** that that the Minutes of meeting held on April 16, 2018, be adopted, as presented.

CHAIR

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fortier, Guy		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Tessier, Guilles		



## MINUTES

**Municipality of West Nipissing  
Meeting for the Planning Advisory Committee  
On April 16, 2018 at 06:00 PM  
Chair: Normand Roberge**

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**PRESENT:** Yvon Duhaime  
Guy Fortier  
Roger Gagnon  
Fernand Pellerin  
Normand Roberge  
Guilles Tessier

**ABSENT:** Joanne Savage

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**(1) CALL TO ORDER**

**(2) DECLARATION OF PECUNIARY INTEREST**

**(3) APPROVAL OF AGENDA**

**RESOLUTION # 2018/005**

Moved By: Guilles Tessier

Seconded By: Guy Fortier

That the Agenda for the meeting of April 16, 2018, be approved, as presented.

**CARRIED**

**(4) APPROVAL OF PREVIOUS MINUTES**

**RESOLUTION #2018/006**

Moved By: Guy Fortier

Seconded By: Guilles Tessier

That the Minutes of meeting held on January 15, 2018 be adopted, as presented.

**CARRIED**

**(5) *ZONING AMENDMENT APPLICATION ZBLA 2018-01- O'CONNOR, PAULETTE-  
(Patrick O'Connor-Beneficial Owner of Severed Lands)***

**RESOLUTION #2017/007**

Moved By: Guilles Tessier

Seconded By: Guy Fortier



**WHEREAS** a public meeting was held on April 16, 2018 for the purpose of amending Zoning By-Law 2015-21;

**AND WHEREAS** written concerns have been received and considered ☐ Yes ☒ No

**AND WHEREAS** Oral submissions were made at the said Public Meeting ☐ Yes ☒ No

**BE IT RESOLVED THAT THE NIPISSING PLANNING ADVISORY COMMITTEE**

☐

**RECOMMENDS**

☐

**DOES NOT RECOMMEND**

that the Council for the West Nipissing Municipality adopt the proposed zoning by-law to amend the zoning designation of the property located at 60 Promenade du Lac, Sturgeon Falls, as follows:

Part Lot 1, Concession C, Parts 1-4, NR-20, from SR-3 (SHORELINE RESIDENTIAL-THREE) to SR (SHORELINE RESIDENTIAL).

Part Lot 1, Concession C, Part 1, 2, and 3, Plan 36R-14134 from SR-3 (SHORELINE RESIDENTIAL THREE) to RR (RURAL RESIDENTIAL)

In accordance with the conditions of Consent File C21/17

**CARRIED**

**(6) ZONING AMENDMENT APPLICATION ZBLA 2018-02- STEVENS, LANA**

**RESOLUTION #2017/008**

Moved By: Yvon Duhaime

Seconded By: Roger Gagnon

**WHEREAS** a public meeting was held on April-16, 2018 for the purpose of amending By-Law 2014-45

**AND WHEREAS** written concerns and objections were received: ☐ Yes ☐ No

**BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE**

☐

**RECOMMENDS**

☐

**DOES NOT RECOMMEND**

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to amend the zoning designation of the property located at 170 Main Street, Sturgeon Falls, legally described as Part of Lot 18, Plan 11, S, NPT, Township of Springer, Municipality of West Nipissing, District of Nipissing from R2 (RESIDENTIAL-TWO) to C1-1 (COMMERCIAL-ONE EXCEPTION ZONE ONE).

**CARRIED**

**(7) ZONING AMENDMENT APPLICATION ZBLA 2018-03-MUNICIPALITY OF WEST NIPISSING**

**RESOLUTION #2017/009**

Moved By: Roger Gagnon

Seconded By: Yvon Duhaime

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-law 2014-45;

**AND WHEREAS** written concerns and objections were received: ☐ Yes ☐ No

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☐

**RECOMMENDS**

☐

**DOES NOT RECOMMEND**

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone a portion of the property (150m fronting on Railway Street), municipally known as 281 Coursol Road, Sturgeon Falls, legally described as Part Lot 3, Concession 1, NS Railway St, RP 36R-10645, Part 1, Township of Springer, Municipality of West Nipissing, District of Nipissing from C2 (HIGHWAY COMMERCIAL) to R4 (RESIDENTIAL FOUR) to permit the development of multi-residential housing.

**CARRIED**

**(8) ZONING AMENDMENT APPLICATION ZBLA 2018-04-W.B.P.W. LANDS INC.  
C/O MATT GARIEPY**

**RESOLUTION #2017/010**

Moved By: Fernand Pellerin

Seconded By: Yvon Duhaime

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-law 2014-45;

**AND WHEREAS** written concerns and objections were received: ☐ Yes ☐ No

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☐

**RECOMMENDS**

☐

**DOES NOT RECOMMEND**

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property known as 14 Toulouse Crescent, Sturgeon Falls, legally described as Lot 14, 36M-618, Township of Springer, Municipality of West Nipissing, District of Nipissing to amend the zoning designation of the lands from M2-1 to M2-1(Temporary) to reduce the yard setbacks from 15m to 0.5m for a period of not more than 3 years for the installation of a temporary (Portable) office trailer.

**CARRIED**

**(9) ADJOURNMENT**


**RESOLUTION #2017/011**

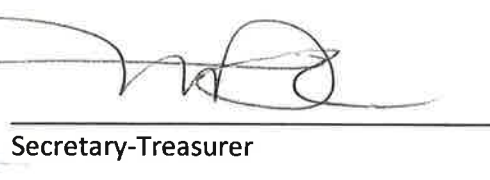
Moved By: Yvon Duhaime

Seconded By: Roger Gagnon

That the West Nipissing Planning Advisory Committee meeting be adjourned to July 9, 2018, in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

**CARRIED**

  
Chair

  
Secretary-Treasurer



## WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2018 / 047

July 9<sup>th</sup>, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED** that the Minutes of the Committee of Adjustment meeting held on June 11, 2018, be adopted, as presented.

  
CHAIR  
SECRETARY

Name	Yeas	Nays
Fortier, Guy		
Fryer, Mark		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		



**MINUTES**  
**Municipality of West Nipissing**  
**Meeting of the Committee of Adjustment**  
**On June 11, 2018 at 06:00 PM**  
**Chair: Normand Roberge**

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**PRESENT:** Guy Fortier  
Fernand Pellerin  
Normand Roberge  
Roger Gagnon

**ABSENT:** Mark Fryer

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**CALL TO ORDER**

**RESOLUTION #2018/036**

Moved by: Roger Gagnon

Seconded by: Guy Fortier

That the Agenda for the meeting of June 11, 2018 be approved, as presented, amended. **CARRIED**

**MINUTES**

**RESOLUTION #2018/037**

Moved by: Guy Fortier

Seconded by: Roger Gagnon

That the Minutes of the Committee of Adjustment meeting held on May 14, 2018, be adopted, as presented. **CARRIED**

**APPLICATIONS FOR MINOR VARIANCE AND CONSENT**

**1. Application for Consent C20/2018 by D.S. Dorland-Applicant (Paul Lucien Charles-Owner)**

A consent application made by D.S. Dorland-Applicant (Paul Lucien Charles-Owner) for the creation of a Right-of-Way at Duck Creek Road, Legally described as Pt Lot 1, Concession 5, PCL 16528 SEC NIP, PIN 49064-0021, Township of Loudon, Municipality of West Nipissing, on June 11, 2018.

**RESOLUTION #2018/038**

Moved by: Roger Gagnon

Seconded by: Guy Fortier

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filled with the Municipality;
2. Confirmation that all taxes are paid up to date;

3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

**CARRIED**

**2. Application for Consent C21/2018 by Fernand Pellerin-Applicant**

A consent application made by Fernand Pellerin for the creation of a New Lot and 4 Lot Additions at Pellerin Road, Alouette Road on lands, Legally described as Part of Lot 6, Concession C, Township of Caldwell, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/039**

Moved by: Guy Fortier

Seconded by: Roger Gagnon

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

Declaration of Pecuniary Interest-Fernand Pellerin declared in C21/18

**CARRIED**

**3. Application for Consent C22/18 by Stephen & Nancy Pottery-Applicant**

A consent application made by Stephen & Nancy Pottery for Creation of a New Lot on lands at 13356 Highway 64 North, Legally described as, Part Lot 9, Con 4,36R-13923, Parts 3 to 7 & 11, Township of Field, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/040**

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.



5. The owner shall obtain satisfactory Entrance Permits to the severed and/or retained Lands from the Ministry of Transportation

**CARRIED**

**4. Application for Consent C23/2018 by Denise & Roger Brosseau-Applicant**

A consent application made by Denise & Roger Brosseau for the Creation of 3 New Lots at 74 Lapointe Road, Legally described as Pt Lot 3, Concession 2, PCL 13356 & PCL 13536, Township of Field, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/041**

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion of the municipally maintained and travelled road located on the property shall be transferred of the Municipality of West Nipissing and thereafter assumed by By-Law as Municipal Highway.

**CARRIED**

**5. Application for Consent C24/2018 by Nathalie Michaud-Applicant (Stephan & Julie Renaud-Owner)**

A consent application made by Nathalie Michaud-Applicant (Stephan & Julie Renaud-Owner), for the Creation of a New Lot at 235 Dubuc Road, Legally described as Pt Lot 10, Concession 2, PCL 17099 NIP, Township of Grant, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/042**

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

**CONDITIONS:**

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5. That any portion of the municipally maintained and travelled road located on the property shall be transferred of the Municipality of West Nipissing and thereafter assumed by By-Law as Municipal Highway.

**CARRIED**

**6. Application for Consent C25/2018 by PRJ Electric Limited-Applicant**

A consent application made by PRJ Electric Limited for the Creation of a Right-of-Way at Du Fort Road, legally described as Pt Lot 8, Concession B, 36R-4932, Part 1, 36R-12928, Parts 5 to 7, Township of Springer, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/043**

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

**CONDITIONS:**

1. That a copy of the new survey be filed with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. The owner shall convey such easements as may be required by the Municipality for drainage of Fort Road and Concord Road to the Sturgeon River;

**7. Application for Consent C26/2018 by PRJ Electric Limited-Applicant**

A consent application made by Paul Fox for the Creation of an Easement at Concorde Road, legally described as Pt Lot 8, Concession B, 36R-12928, Part 1, 36R-13694, Township of Springer, Municipality of West Nipissing on June 11, 2018.

**RESOLUTION #2018/044**

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

**CONDITIONS:**

1. That a copy of the new survey be filed with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before June 12, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

**ADJOURNMENT**

**RESOLUTION #2018/045**

Moved By: Fernand Pellerin

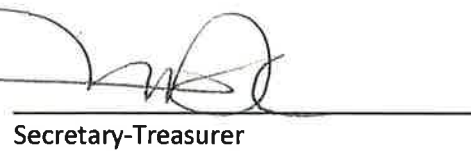
Seconded By: Roger Gagnon

That the West Nipissing Committee of Adjustment meeting be adjourned to July 9, 2018, in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

**CARRIED**



Chair



Secretary-Treasurer

# The Corporation of the Municipality of West Nipissing

Regular Council Meeting August 14 2018

## SUMMARY

July 2018 Payables	\$	2,692,326.03
<b>Total Disbursements as per A/P report enclosed</b>	<b>\$</b>	<b><u>2,692,326.03</u></b>

### Additional Disbursements

EFT Fees	Jul-18	\$	1,285.48
Bank Fees/Charges	Jul-18	\$	199.20
<b>Total Additional Disbursements</b>		<b>\$</b>	<b><u>1,484.68</u></b>

<b>Grand Total</b>	<b>\$</b>	<b><u>2,693,810.71</u></b>
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**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the accounts payables disbursement sheets be received in the amount of:

General Accounts ..... **\$ 2,693,810.71**

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_

# CONCESSION AGREEMENT

## Verner Arena

This AGREEMENT is BETWEEN :

THE MUNICIPALITY OF WEST NIPISSING

and

LOUISE RIBERDY

For the purpose of this agreement, the Community Services Department is referred to as the "Municipality" and Louise Riberdy is referred to as the "Concessionaire".

### THE TERMS AND CONDITIONS shall be as follows:

1. The Concessionaire will lease from the Municipality, the "Canteen" concession facility and equipment located in the Verner arena.
2. The term of this agreement from September 24th, 2018 to March 31st, 2019.  
The municipality will consider the option to renew the contract (up to an additional 2 years) with the Concessionaire upon review at the end of the current agreement. The Municipality will notify the Concessionaires of their intent for renewal in writing no later than April 30th, 2018. If the Concessionaires does not wish to renew the contract for a subsequent year, she must provide written notice to the Director of Community Services by February 28<sup>th</sup>, 2019.
3. The Concessionaire agrees to pay rent to the Municipality as follows:  
Monthly Rental Fee  
\$400.00 per month (plus applicable taxes)  
For the months of September 2018 and March 2019 a weekly rental fee of \$100 plus HST will be set for weeks that the arena is open.
  - 4a. The first installment is payable by October 1, 2018 and thereafter on the 1<sup>st</sup> day of each subsequent month.
  - 4b. In the event that the Concessionaire fails to make the payments on the dates as provided for herein, the Municipality shall have the authority to terminate the within agreement forthwith without notice and to take the appropriate action necessary to collect any outstanding balance owing.
  - 4c. Payments are to be made at Town Hall, at which place the Concessionaire will receive a cashier's receipt.
5. The Concessionaire agrees to abide by the rules and regulations of the North Bay Parry Sound District Health Unit and all Municipality of West Nipissing By-Laws, which govern the operation of this business. The Concessionaire shall procure and maintain at the Concessionaire's own cost and expense such licenses, permits or approvals, if any from Federal, Provincial, Municipal or other Government authorities (ex. WSIB) and such private permits, if any, as may be necessary to enable the Concessionaire to exercise the rights and privileges hereunder.
6. It is agreed that the Concessionaire may not contract or sublease the concession facility or equipment therein to any group, club or individual. This agreement shall automatically become null and void if the Concessionaire contracts or subleases this facility or equipment herein.

- 7(i). The Municipality agrees to keep the premises in suitable condition to operate a concession "canteen" and to supply the Concessionaire with sufficient electrical outlets and existing equipment to enable operation of the concession. The acceptance of a tender to lease does not impose an obligation on the Municipality to provide any services now or at any time in the future other than what is specified in this agreement.
- 7(ii). The Municipality will provide an access key to the concession booth; the Concessionaire will receive a key for access to entrance doors to the arena lobby/canteen arena. If the Concessionaire requires access to the building during the off season or whenever the facility is closed, the Concessionaire shall make arrangements with the Facilities Manager.
- 7(iii). It is understood that no physical deviances or structural changes to the existing canteen facilities shall take place at any time during the term of this agreement unless by written consent of the Municipality.
- 8a. The Municipality will be responsible for the supply of electrical, water and heating services to the facility.
- 8b. Normal maintenance repairs to the concession facility and municipally owned equipment will be the responsibility of the Municipality providing the Concessionaire has not shown negligence in their use of the facilities and equipment.
- 8c. The Concessionaire is responsible for their own janitorial services, cleaning supplies, garbage bags and removal of garbage from the appropriate areas. The Concessionaire agrees to keep the concession arena clean and organized. The Concessionaire is responsible for the upkeep and maintenance to all concession equipment owned by the Municipality.
- 8d(i). The Concessionaire agrees to clean the entire concession booth and storage room within seven (7) days after the last day of arena operations during this contract.
- 8d(ii). The Concessionaire agrees to remove all frying oil / grease from the deep fryer within seven (7) days after the last day of arena operations during this contract.
- 9a. The Concessionaire shall, at all times, indemnify and save harmless the Municipality and any of its officers, servants or agents from and against all claims or demands, loss, costs, damages, action, suits or other proceedings by whomsoever may, be brought or prosecuted in any manner based upon, occasioned by or attributable to the execution of these presents, or any action taken or things done or maintained by virtue hereof, or the exercise of any manner of rights arising hereunder, except claims or damage resulting from the negligence of any officer or servant of the Municipality while acting within the scope of his duties or employment.
- 9b. The Concessionaire shall place and at all times maintain during the currency of this Agreement, comprehensive liability insurance which shall include contractual liability coverage hereunder including claims that might be brought against the Municipality by an employee or volunteer worker with such insurance to provide limits of at least:
- \$2,000,000.00 for each occurrence or accident and the Municipality be named in the policy as a co-insured.
  - Bodily Injury Liability and Property Damage Liability inclusive to include Fire-Water damage and Theft coverage.



- 9c. The Concessionaire shall furnish the Municipality with a certified copy of the comprehensive liability insurance policy or policies together with an Undertaking from the insurance company that such insurance will not be cancelled or reduced in coverage without thirty (30) days prior written notice by prepaid registered post addressed to the Municipality at 225 Holdtich Street, Sturgeon Falls, ON P2B 1T1, ATTENTION: Director of Economic Development and Community Services. Should the Municipality be of the opinion that the insurance taken out by the Concessionaire is inadequate in any respect for any reason whatsoever, it shall forthwith advise the Concessionaire of its reason therefore and the Concessionaire shall forthwith take out additional insurance satisfactory to the Municipality.
- 9d. The Concessionaire shall not have any claim or demand under this Agreement against the Municipality for detriment, damage or injury of any kind whatsoever or howsoever caused to any person or property including any sign, material, article, supplies or equipment effect or thing maintained upon Municipality premises unless such damage or injuries are due to the willful act or the negligence of the Municipality, its officers, employees, or agents while acting within the scope of their duties or employment.
- 10a. It is understood and agreed that the Municipality may terminate this Lease Agreement without notice, in the event that the Concessionaire fails to comply with the rules and regulations of the North Bay Parry Sound District Health Unit and Municipality of West Nipissing By-laws.
- 10b. Alcoholic beverages and tobacco products are prohibited.
- 10c. The sale of "Non Snack" Items will require municipal approval. A request to sell non snack items must be made in writing to the Director of Economic Development and Community services. The sale of hockey related products such as tape, laces, hockey sticks, etc. as a service to arena users will be permitted. The Concessionaire is permitted to provide vending machines and ATM machines located in the lobby area. All costs associated with the vending and ATM machines (lease, insurance and repairs/maintenance) are the sole responsibility of the Concessionaire. All revenue derived from these machines remains with the Concessionaire.
- 10d. The Municipality reserves the right to allow other organizations to provide goods and services at the Verner Arena that do not compete with products sold in the concession during the term of the Agreement.
- 10e. It is the responsibility of the Concessionaire to ensure that the concessions will be fully stocked with a variety of quality food options at all times throughout the length of this agreement, and further that a copy of items being sold be provided to the Municipality prior to initial opening of concession.
- 11a. It is the responsibility of the Concessionaire to take the initiative to become acquainted with the Municipality's schedule of activities throughout the term of the lease. It is agreed the Municipality does not accept responsibility for lack of notification to the Concessionaire on schedules and upcoming events but shall co-operate to provide such information when possible.
- 11b. It is the responsibility of the Concessionaire to ensure that the concessions are open during public skating, hockey tournaments, High School games, figure skating competitions and during other significant events hosted at the arenas. The Concessionaire will also ensure that the concessions are open on Saturdays and Sundays during times where minor hockey games are scheduled in succession. Failure to do so may result in the immediate cancellation of this agreement.

12. The Municipality is automatically entitled to all concession privileges when the Concessionaire is not interested in providing services for any event during the term of the Agreement.
13. Notwithstanding anything in this Agreement to the contrary, if the Concessionaire becomes bankrupt or insolvent or executes an assignment for the benefit of the Concessionaire's creditors, or takes the benefit of any winding up or insolvency act, then in each and any of such cases this Agreement shall be and become by any such acts absolutely forfeited and the Municipality shall become entitled to take the steps in such cases provided.
14. The Municipality shall not be liable for any failure to perform this Agreement by reason of the exercise of its discretion or by reason of strikes or industrial disputes or of major force, fire, lightning or tempest or in addition of any other cause similar not beyond its control, and in any of these events, the Concessionaire shall have no claim against the Municipality for damages nor for credit, repayment of fees, or otherwise, except as otherwise provided herein.

**This Agreement constitutes the entire Agreement between the Municipality and the Concessionaire and it shall not be amended, altered or changed except by written agreement between the parties hereto.**

**DATED AT Sturgeon Falls, ONTARIO THIS 14<sup>th</sup> DAY OF AUGUST , 2018.**

**CONCESSIONAIRE**

By: \_\_\_\_\_  
Name: Louise Riberdy

\_\_\_\_\_

**THE CORPORATION OF THE  
MUNICIPALITY OF WEST NIPISSING**

By: \_\_\_\_\_  
Name: Léo Malette  
Title: Deputy Mayor

By: \_\_\_\_\_  
Name: Alisa Craddock  
Title: Director of Corporate Services

*I/We have authority to bind the Corporation*



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the Deputy Mayor and Director of Corporate Services/Treasurer be authorized to sign a Concession Agreement with **LOUISE RIBERDY** for the operation of the Verner Arena Canteen for the Municipality of West Nipissing.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**Carried:** \_\_\_\_\_

**Defeated:** \_\_\_\_\_

**Deferred or tabled:** \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** Council previously awarded the 2018 Road Sweeping quotation to **LAFOND SNOW REMOVAL AND SWEEPING** by resolution no. 2018/119 during its meeting held on April 3<sup>rd</sup>, 2018;

**AND WHEREAS** the quotation from the successful contractor indicated that they wished to exercise the option of providing Road Sweeping services to the Municipality for the 2019 and 2020 seasons;

**BE IT THEREFORE RESOLVED THAT** the Road Sweeping quotation for the 2019 and 2020 seasons be awarded to **LAFOND SNOW REMOVAL & SWEEPING**, having met all the specifications.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2018/73

BEING A BY-LAW TO CHANGE THE NAME OF CERTAIN  
STREETS AND ROADS IN THE MUNICIPALITY OF WEST NIPISSING

**WHEREAS** the Municipal Act, R.S.O. 2001, c.25, Section 27, and amendments thereto, empowers the Council of every municipality to pass by-laws in respect of Highways over which it has jurisdiction;

**AND WHEREAS** by a Plan of Subdivision registered as 36M-691, Bouffard Court was created in the Municipality of West Nipissing;

**AND WHEREAS** it has been identified that there is an existing road by the same name in the Township of Caldwell;

**AND WHEREAS** for the proper provision of emergency services and to avoid duplication of street names, it is deemed necessary to change the name(s) of certain streets and roads within the Municipality of West Nipissing;

**AND WHEREAS** the owners of all of the lands affected by the street name change have consented thereto;

**NOW THEREFORE** the Council of the Corporation of the Municipality of West Nipissing enacts as follows:

1. That the following roads/streets be renamed as indicated;

CURRENT NAME:	NEW NAME:
BOUFFARD COURT	ST-JACQUES COURT

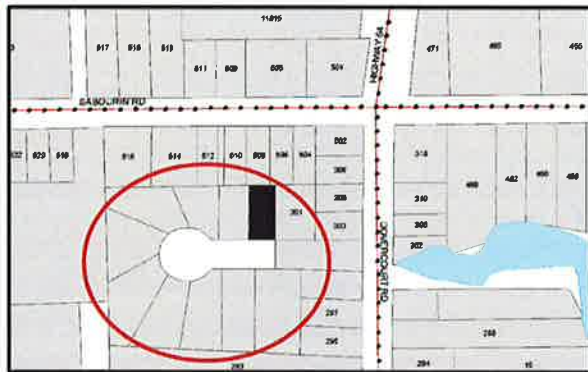
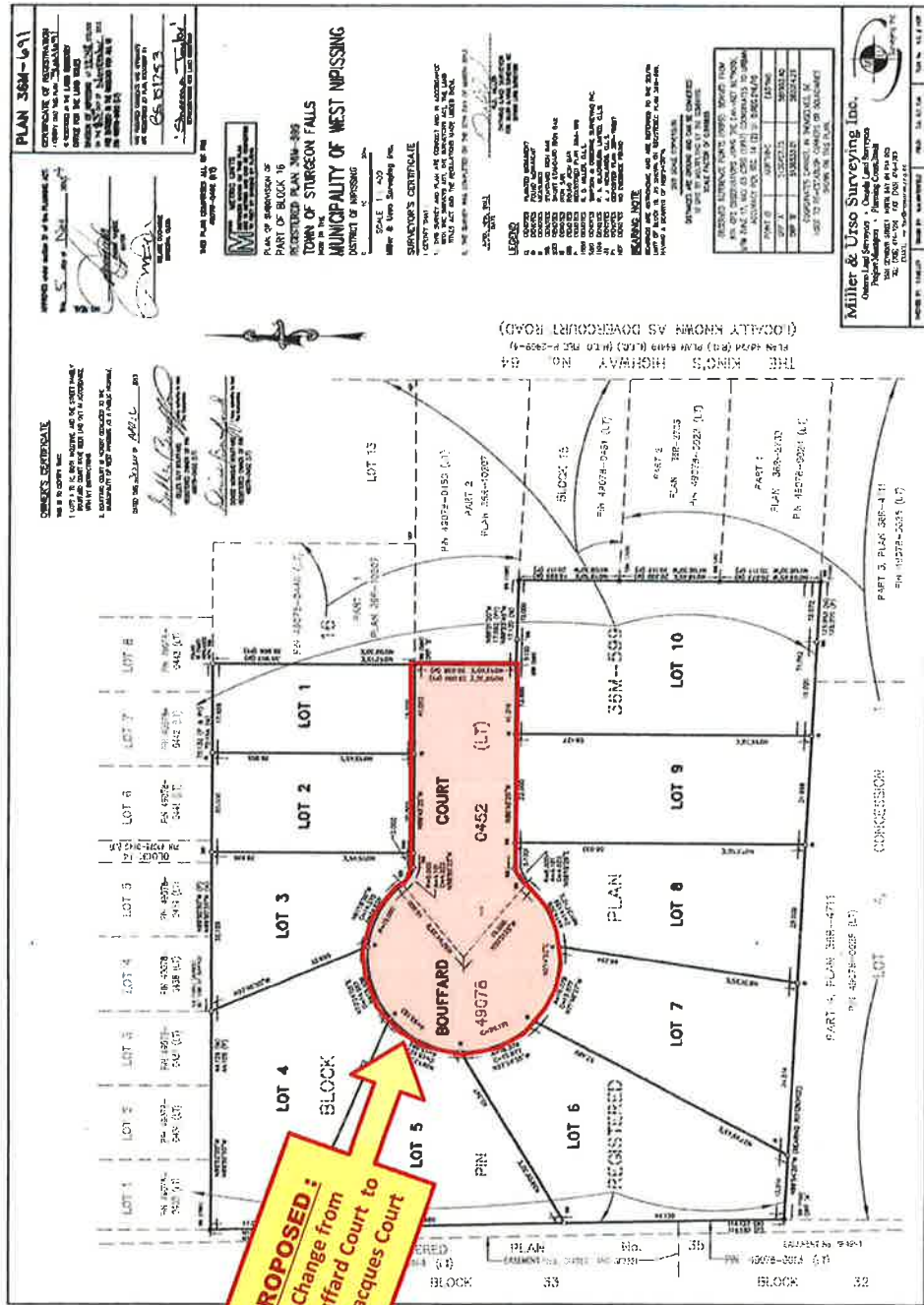
2. That the Mayor and Clerk are hereby authorized to execute the required Document General on behalf of the Corporation of the Municipality, in order to have the by-law registered in the Land Registry Office for the District of Nipissing.

ENACTED AND PASSED THIS 14<sup>th</sup> DAY OF AUGUST, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

\_\_\_\_\_  
LÉO MALETTE  
DEPUTY MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
CLERK

# Sketch for By-Law 2018/73





**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-law **2018/73**, being a by-law to change the name of certain streets and roads in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**Carried:** \_\_\_\_\_

**Defeated:** \_\_\_\_\_

**Deferred or tabled:** \_\_\_\_\_



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

**BY-LAW 2018/74**

**BEING A BY-LAW TO AMEND BY-LAW 2015/62  
BEING A BY-LAW TO REGULATE TRAFFIC AND PARKING IN THE  
MUNICIPALITY OF WEST NIPISSING**

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**WHEREAS** the *Municipal Act*, S.O. 2001, c.25, allows municipalities to pass by-laws in the sphere of parking, except on highways;

**AND WHEREAS** the *Municipal Act*, S.O. 2001, c.25, allows the Municipality to pass by-laws respecting highways, including parking and traffic on highways;

**AND WHEREAS** Council deems it expedient to amend the municipal Traffic and Parking By-Law **2015/62**; to identify additional stop signs on municipal roads;

**NOW THEREFORE** the Council of the Corporation of the Municipality of West Nipissing amends by-law **2015/62**, as follows:

- (1)** That Schedule “D - Stops at Intersections”, of By-Law **2015/62**, as amended, be repealed and replaced with Schedule “D” attached hereto and forming part of this by-law.
- (2)** That this by-law shall take effect on the date it is enacted.

**ENACTED AND PASSED THIS 14<sup>th</sup> DAY OF AUGUST 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

LÉO MALETTE  
DEPUTY MAYOR

---

MELANIE DUCHARME  
CLERK



**TRAFFIC and PARKING BY-LAW**  
**SCHEDULE "D" TO BY-LAW 2018/74**  
**AMENDING BY-LAW 2015/62**

**STOPS AT INTERSECTIONS (Sec. 26.1)** See Section 26.2 re: Stop signs in MTO road allowances

Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Robichaud Road and Coursol Road	Westbound on Robichaud Road	Springer
Robitaille Road and Moose Point Road	Eastbound on Robitaille Road	Grant
Rochon Road at Hwy 539	Southeast bound on Rochon Road	Crerar
Rose Street and Forget Road	Westbound on Rose Street	Crerar- River Valley
Roy Road and Quesnel Road	Southbound on Roy Road	Springer
Roy Street and Third Street	Northbound and Southbound on Roy Street	Sturgeon Falls
Russell Street and Arthur Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Clark Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and Church Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Coursol Road	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Holditch Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and King Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Levesque Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Michaud Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Nipissing Street	Eastbound and westbound on Russell Street	Sturgeon Falls
Russell Street and Parker Street	Westbound on Russell Street	Sturgeon Falls
Salter Street and Desgroseilliers Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
St-Amour Road and Principale West	Northbound on St Amour Road	Caldwell
 <b>St-Jacques Court (formerly Bouffard Court) and Hwy 64 (Dovercourt Road)</b>	<b>Eastbound on St-Jacques Court</b>	<b>Springer</b>
St-Jean Baptiste Street and Dubeau Street	Westbound on St Jean Baptiste	Caldwell
St-Jean Road and Alouette Road	Northbound on St Jean Road	Caldwell
St-Joseph Road at Hwy 539	Westbound on St Joseph Road	Crerar
St-Laurent Street and Beaudin Street	Eastbound and Westbound on Street Laurent Street	Caldwell
St-Laurent Street and Coté Street	Westbound on St Laurent Street	Caldwell
St-Laurent Street and Paquette Street	Eastbound and Westbound on Street Laurent Street	Caldwell
Sabourin Road and Drive-in Road	Westbound on Sabourin Road	Springer
Sabourin Road and Hwy 64	Eastbound and Westbound on Sabourin	Springer
Sabourin Road and Sandhill Road	Westbound and Eastbound on Sabourin	Springer
Salter Street and Main Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Road and Dutrisac Road	Eastbound and Westbound on Salter Street	Springer
Salter Street and Coursol Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Street and Nipissing Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Sandhill Road and Cache Bay Road	Northbound and Southbound on Sandhill Road	Sturgeon Falls
Sandhill Road and Sabourin Road	Northbound on Sandhill Road	Sturgeon Falls / Springer
Sandhill Road and Tamarack Avenue	Southbound and Eastbound on Sandhill Road	Sturgeon Falls
Sandy Falls Road and Hwy 17	Southbound on Sandy Falls Road	Pedley
Savignac Road and Leclair Road	Northbound on Savignac Road	Caldwell
Savignac Road and Rainville Road	Southbound on Savignac Road	Caldwell
Second Street and Nipissing Street	Eastbound on Second Street	Sturgeon Falls
Shoreline Rd and Crystal Falls Road	Westbound on Shoreline Road	Field
Shushwap Road and Lemieux Road	Southbound on Shushwap Road	Loudon
Simcoe Street and Lisgar Street	Northwest bound on Simcoe	Sturgeon Falls
Simcoe Street and Toronto Street	Southeast bound on Simcoe Street	Sturgeon Falls
Smylie Road and Bay Street	Northbound on Smylie Road	Springer
Southshore Road and Lac Claire Road	Southeast bound on Southshore Road	Field
Southview Crescent and Park Street	Westbound on Southview	Sturgeon Falls
Spring Street and Pembroke Street	Westbound on Spring Street	Sturgeon Falls
Springer Street and Park Street	Eastbound and Westbound on Springer Street	Sturgeon Falls
Stevens Road and Cockburn Road	Eastbound on Stevens Road	Springer
Stewart Road and Hwy 17	Westbound on Stewart Road	Springer



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW NO. 2018/75

BEING A BY-LAW FOR THE PURPOSE OF PROHIBITING LITTERING  
ON PRIVATE OR MUNICIPAL PROPERTY  
IN THE MUNICIPALITY OF WEST NIPISSING

**WHEREAS** Section 10(2) 8 of the *Municipal Act*, 2001, R.S.O. 2001, c. 25, authorizes municipalities to pass by-laws respecting the Protection of persons and property, including consumer protection;

**AND WHEREAS** Section 127 (c) the *Municipal Act*, 2001, R.S.O. 2001, c. 25, authorizes municipalities to pass by-laws to prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land;

**AND WHEREAS** the Council of the Corporation of the Municipality of West Nipissing deems it expedient and necessary to prohibit the illegal dumping or depositing of litter on private and municipal properties;

**NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

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**1. SHORT TITLE**

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This by-law may be cited as the "Municipal Littering By-law".

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**2. DEFINITIONS**

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In this by-law,

- a) **"Litter"** shall mean to willfully or carelessly discard any garbage, refuse or debris of any type, which includes the following items such as household goods/furnishings, ashes, earth, paper/cardboard, advertisement, vegetable matter, stone, sand, glass, tin or wood but is not limited to these items, without consent, resulting in pollution or an unsightly condition.
- b) **"Highway"** shall include any road, bridge, street, land or similar thoroughfare and includes such parts thereof commonly known as roadways, curbs, ditches, sidewalks, median strips, boulevards, islands and associated sewer, catch basin, water courses and retaining walls.
- c) **"Land"** shall include any ground, yard, lot or other real property whether or not occupied by a building or structure, and being private or municipal property.
- d) **"Municipality"** shall mean the Corporation of the Municipality of West Nipissing.
- e) **"Person"** shall mean any individual, association, firm, partnership or corporation.
- f) **"Municipal Law Enforcement Officer"** shall mean any person appointed by Council for the purpose of enforcing the by-laws of the Municipality.

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**3. GENERAL**

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- 3.1 No person shall deposit or cause to be deposited or permit to be deposited any **"LITTER"** on any privately owned lands within the municipality, unless granted consent to do so by the rightful land owner.

- 3.2 No person shall deposit or cause to be deposited or permit to be deposited any “LITTER” on any highway within the municipality.
- 3.3 No person shall deposit or cause to be deposited or permit to be deposited any “LITTER” on lands owned by the municipality or any local board thereof except at a waste disposal site operated by the West Nipissing Environmental Services, or in receptacles approved by the Municipality for that purpose, unless granted consent to do so by the Municipality of West Nipissing.

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#### **4. EXCEPTIONS**

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- 4.1 None of the provisions of this by-law apply where, in the normal course of garbage collection, a person employed by the West Nipissing Environmental Services deposits “LITTER” on a highway or on land owned by the municipality or any local board thereof.

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#### **5. PENALTY**

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- 5.1 Every person who contravenes any provision of this By-law is guilty of an offence and, on conviction, is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P33, as amended, as set out in Schedule ‘A’ attached hereto and forming part of this By-law.
- 5.2 Where a conflict arises between the requirements of this by-law and any other by-law of the Corporation of the Municipality of West Nipissing, the more restrictive regulations shall apply.

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#### **6. ENFORCEMENT**

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This by-law shall be enforced by a person appointed by Council for the purpose of enforcing the by-laws of the Municipality.

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#### **7. REPEAL**

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By-Law No. 2002/75 of the Corporation of the Municipality of West Nipissing is hereby repealed.

**ENACTED AND PASSED THIS 14<sup>th</sup> DAY OF AUGUST 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

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LÉO MALETTE  
DEPUTY MAYOR

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MELANIE DUCHARME  
CLERK

**SET FINES for BY-LAW 2018/75,  
Repealing By-Law 2002/75**

**SCHEDULE "A"**

**PART 1 PROVINCIAL OFFENCES ACT**

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 OFFENCE CREATING PROVISION	COLUMN 3 SET FINE (include costs)
1	Deposit any "LITTER" on any privately owned lands, without land owner's consent	Section 3.1	\$500.00
2	Cause to be deposited any "LITTER" on any privately owned lands, without land owner's consent	Section 3.1	\$500.00
3	Permit to be deposited any "LITTER" on any privately owned lands, without land owner's consent	Section 3.1	\$500.00
4	Deposit any "LITTER" on any highway	Section 3.2	\$500.00
5	Cause to be deposited any "LITTER" on any highway	Section 3.2	\$500.00
6	Permit to be deposited any "LITTER" on any highway	Section 3.2	\$500.00
7	Deposit any "LITTER" on any municipally owned lands, without municipality's consent	Section 3.3	\$500.00
8	Cause to be deposited any "LITTER" on any municipally owned lands, without municipality's consent	Section 3.3	\$500.00
9	Permit to be deposited any "LITTER" on any municipally owned lands, without municipality's consent	Section 3.3	\$500.00
10	Deposit "LITTER" on any lands owned by a local board, without local board's consent	Section 3.3	\$500.00
11	Cause to be deposited any "LITTER" on any lands owned by a local board, without local board's consent	Section 3.3	\$500.00
12	Permit to be deposited any "LITTER" on any lands owned by a local board, without local board's consent	Section 3.3	\$500.00

**NOTE:** Penalty provision for the offences indicated above is Section 5 of By-Law No.2018/75 a certified copy of which has been filed.



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

**BYLAW NO. 2018 / 76**

**BEING A BYLAW TO REGULATE SIGNS AND OTHER ADVERTISING DEVICES,  
INCLUDING POSTING OF NOTICES WITHIN THE MUNICIPALITY OF WEST NIPISSING**

**WHEREAS** pursuant to Section 11(3) 7 of the Municipal Act, R.S.O. 2001, as amended, authorizes the Council to pass bylaws regulating structures, including fences and signs;

**AND WHEREAS** The Council of the Corporation of the Municipality of West Nipissing deems it advisable to enact a by-law regulating signs for the purpose of avoiding traffic hazards, unsightly appearance and maintaining aesthetic and architectural integration of all Municipal street scapes and abutting properties;

**AND WHEREAS** Council deems it desirable to regulate posterage while maintaining safety, litter control and to prevent visual blight in relation to the placement of posters on municipal property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:**

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**1. SCOPE**

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This bylaw shall apply to signs erected, displayed or substantially altered within the municipal limits of the Municipality of West Nipissing.

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**2. DEFINITIONS**

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**"Abandoned sign"** shall mean a sign which no longer identifies or advertises a bona fide business, lessor, service, owner, product, or activity, or for which no legal owner can be found.

**"Advertising Device"** shall mean any device or object erected or located so as to attract public attention to any goods or services or facilities or events and includes flags, banners, pennants and lights.

**"Alter"** shall mean any alteration to the supports or structure of a sign, which includes any alteration to the message, advertisement or emblem thereon, provided that such alteration does not compromise the structure or support of said sign.

**"Animated Sign"** shall mean a sign that, whether by mechanical and/or electrical means, is set in motion or appears to be set in motion, which fixture is an integral part of the construction of said sign, and shall include signs that project any moving or changing image.

**"Awning/Canopy"** shall mean any structure which projects from the exterior face of a building wall and which may afford protection or shelter from the weather on which a sign may be placed.

**"Banner Sign"** shall mean a temporary sign or advertising device made from cloth, plastic or similar lightweight non-rigid material

**"Billboard/Highway Signs"** shall mean a sign that advertises or identifies a product or service available or a business not conducted on the property where the sign is located.

**"Building Street Frontage"** shall mean the width of the exterior wall of the building that runs parallel to a public street and in the case of a commercial building, each and any store of such building used for commercial purposes.

**"Construction Sign"** shall mean a sign identifying the contractor involved in the renovation, construction or demolition of a building or structure. Said sign shall not be permanently constructed at one place in the ground or be affixed to any other sign structure. Said sign shall be non-illuminated and shall be located on the property where the work is being performed and only during the period of such work.

**"Council"** means the Council of the Corporation of the Municipality of West Nipissing

**"Directional Signage"** shall mean signage instituted by the Municipality to provide local identification and available for rental by business owners, community groups or organizations.

**"Fascia Sign"** shall mean a sign which is any manner affixed to any exterior wall of a building of structure, and which does not project from the building wall or structure and does not extend above the parapet, eaves or building facade of the building on which it is located.

**"Free Standing Sign"** shall mean a sign supported directly from the ground by a structure whose principal use is the support of the sign.

**"Ground Sign"** shall mean a sign supported by uprights or braces in or upon the ground or structural base, which is not attached to any part of the building and which, because of its design nature may not be moved, and is primarily used to identify the name and/or location of the building on the property on which the sign is located.

**"Mobile Sign"** shall mean any sign not permanently attached to the ground or any other permanent structure which is capable of being easily relocated, and includes, but is not limited to, signs designed to be transported by means of wheels; umbrellas used as advertising, inflatable signs, signs attached to or painted on vehicles/trailers parked and visible from a public street, unless said vehicle/trailer is used in the normal day to day operations of the business.

**"Municipality"** means The Corporation of the Municipality of West Nipissing

**"Parapet Sign"** shall mean a sign erected on the wall extending above the roof line of a building.

**"Poster"** shall mean any notice, or sign which contains direction, information, identification or advertisement. Posters shall be no bigger than 11" x 17" and must be attached with tape or tie-wraps only to utility poles with consent from the property owner.

**"Sandwich Board Sign"** shall mean a sign with two independent sides attached together by a hinge to allow them to be folded for removal and placing on the sidewalk at opening and closing of a business. The width of the sign is not more than 0.5 meters and the height not less than 1.5 meters. It is not to be considered as a mobile sign.

**"Sign"** shall mean any device, structure, fixture or placard using graphics, symbols and/or written copy for the primary purpose of identifying, providing directions or advertising any establishment, product, goods or services, with the exception of window displays, interior signs, flags.

**"Sign Height"** shall mean the vertical distance from the grade of the nearest street to the highest point of the sign.

**"Sign Size"** shall mean the area of a sign computed by multiplying the maximum width of a sign by the maximum length of that sign.

**"Temporary Sign"** shall mean a sign not permanently attached to the ground or any other permanent structure and is not intended for long term use. It is primarily used to advertise special events, grand openings or holidays and includes construction signs, election signs and real estate signs.

**"Window Sign"** shall mean a sign installed inside a window and intended to be viewed from the outside.

**"Zone"** shall mean zone designation contained in the Municipality of West Nipissing's zoning bylaw as amended.

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### **3. GENERAL PROVISIONS**

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3.1 No person shall erect, display or maintain:

- a) abandoned signs
- b) signs imitating or resembling traffic sign or government signs
- c) banners
- d) rooftop signs
- e) hanging signs

3.2 No person shall without first having obtained a Building Permit from the Municipality, as set out in Schedule "A":

- a) construct or alter a sign

- b) cause construction or alteration of a sign
- 3.3. The owners of any sign erected or altered in the Municipality shall conform to:
  - a) the provisions of this bylaw
  - b) to any applicable requirements of the Ontario Building Code
  - c) any order issued under this bylaw
- 3.4 Signs that emit flashing or intermittent illumination are prohibited. Strings of light bulbs of low intensity, such as Christmas decorations, are excluded from the provision.
- 3.5 When external lights are used to illuminate signs, such lights shall be
  - a) directed away from any adjacent residential premises
  - b) directed away from the path of vehicle traffic.
- 3.6 A permit is not required for the following signs or advertising devices:
  - a) a poster or temporary sign announcing special events, grand openings or holidays. Such signs and decorations may be erected no earlier than ten (10) days prior to a special event or holiday and shall be removed one (2) days following the event or holiday. Special events may include events hosted by the Municipality or non profit organizations (i.e.: Heart Health Walk, Festivals, Service Groups, trade fairs). See Section 10.3.7.
  - b) holiday or special event decorations
  - c) nameplates of 0.2 sq. m. or less
  - d) election / political signs
  - e) real estate signs
  - f) public signs or notices, or any sign related to an emergency
  - g) construction signs, directional / information signs
  - h) incidental signs
  - i) window signs, displays, interior signs, handbills or window posters
- 3.7 Notwithstanding any other section of this bylaw, no person shall construct, affix, attach, fasten, alter, display or continue to display any sign which obstructs the sight of or access to any of the following:
  - a) Fire hydrant
  - b) Sprinkler connection
  - c) Fire alarm box
  - d) Police call box
  - e) Traffic signal box
  - f) Traffic signal light
  - g) Street light poles
  - h) Traffic sign
  - i) Manhole
  - j) Catch basin
  - k) Waterworks
  - l) Valve chamber
  - m) Fire escape
  - n) Emergency exit from a building

or any other property that would be deemed by the Municipality of West Nipissing on reasonable grounds that public or occupational safety would be at risk if sight of such property is obstructed.
- 3.8 No person shall construct, alter, display or continue to display a sign which prevents free access to any part of a building
- 3.9 No person shall hinder free access to any sign by municipal representatives
- 3.10 Notwithstanding any other section of this Bylaw, no person shall construct, affix, attach, fasten, alter, display or continue to display any sign which obstructs free and immediate access to any of the items listed in Section 3.7 above or on any other property deemed by the Municipality of West Nipissing on reasonable grounds that public or occupational safety would be at risk if obstructed sight of such property is obstructed.
- 3.11 No commerce or business shall be permitted to erect any notice, writing, display, advertisement or device that is used or intended to attract attention or convey a message to premises, business, services

and products or other real or personal property, whether or not it contains words, other than on their own place of business.

- 3.12 Commercial signs, advertising signs, business identification signs, fascia signs, free-standing, illuminated or incidental signs, mobile signs, projecting or roof-top, and inflatable signs shall be restricted to commercial establishments and to areas zoned as such in the Municipality of West Nipissing Zoning By-laws.

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#### **4. APPLICATION FOR SIGN**

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- 4.1 No person shall erect or display a sign unless an application for a permit to construct or demolish, under the Building Code Sentence, has been filed at the Municipal Office, which has been signed by the applicant and the applicable fee deposited.
- 4.2 Each applicant shall pay to the Municipality a permit fee of in accordance with By-Law No. 2016/34, as amended.
- 4.3 The Chief Building Official shall approve an application only if it is in compliance with the bylaw.

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#### **5. ABANDONED AND HAZARDOUS SIGNS**

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- 5.1 No person shall erect, display or allow the erection or display of any sign which constitutes a danger to the public by reason of:
- a) faulty support, or
  - b) inadequate construction, or
  - c) dangerous distraction to vehicular traffic
- 5.2 No person shall close or cease to operate a business for which a sign has been erected without removing the sign within ninety (90) days of the cessation of operation of the business.
- 5.3 Where a sign is erected, displayed or abandoned contrary to this bylaw, the Chief Building Official shall forward a notice, by personal service, to the lessee or owner of the sign or their agents, or if there is no lessee, or the lessee, owner or agent cannot be determined with certainty, to the person or agent therefore having the use or major benefit of the sign, or if such person is unknown, to the registered owner of the land on which the sign is situated, requiring that illegal or abandoned sign be removed, or in a proper case, be made to comply with this bylaw within 30 days of the date of the notice, it may be pulled down and removed by the Municipality.

In cases of emergency, the Chief Building Official may cause the immediate removal of a dangerous or hazardous sign, as outlined in section 5.1 without notice.

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#### **6. NONCONFORMING SIGNS**

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##### **6.1 Determination of legal non conformity**

Existing signs that do not conform to the specific provisions of the bylaw may be eligible for the designation "legal non-conforming" provided that the signs was installed in conformity with a valid permit or variance, or complied with all applicable laws on the date of adoption of this bylaw.

##### **6.2 Loss of Legal non-conforming status**

A legal non-conforming sign may lose this designation if;

- a) the sign is relocated or replaced.
- b) the structure or size of the sign is altered in any way except toward compliance with this bylaw. This does not refer to normal maintenance.

- 6.3 Any person who maintains a legal non-conforming sign is subject to all requirements of this bylaw regarding safety, maintenance and repair.



If the sign suffers more than fifty (50) percent damage or deterioration, based on an appraisal, the owner shall bring the sign into conformity with this bylaw or be removed.

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## **7. REMOVAL OF UNLAWFUL SIGNS**

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- 7.1 Where a sign is erected or displayed in contravention of this Bylaw, such sign may be pulled down or removed by the Municipality in the manner stated in this section.
- 7.2 Where a sign is erected or displayed contrary to this Bylaw, the Chief Building Official may forward a notice, by personal service or regular post, to the lessee or owner of the sign or their agents, or if there is no lessee, or the lessee, owner or agent cannot be determined with certainty, to the person or agent thereof having the use or major benefit of the sign, or is such person is unknown, to the registered owner of the land on which the sign is situated, requiring that the illegal sign be removed, or in a proper case, be made to comply with this Bylaw forthwith, it may be pulled down and removed by the Municipality.
- 7.3 If the notice is not complied with, the Chief Building Official may direct municipal forces or an independent contractor to enter upon the land to pull down and remove the sign but no such entry shall be made into a building for this purpose.
- 7.4 Signs so removed shall be stored by the Municipality for a period of not more than thirty (30) days, during which time the owner, or his agent, may be entitled to redeem the sign upon receipt of payment to the Municipality of West Nipissing of;
- a) the sum of \$100.00, being the cost of removing the sign
  - b) storage charge of \$10.00 per day
  - c) a sign acknowledgement and release on a prescribed form
  - d) where the cost of removing the sign exceeds \$100.00, then the cost to redeem the actual cost accrued by the Municipality
- 7.4.1 The expense of such removal may be recovered from the owner or occupant of the building or premises upon or to which it is attached by action at law which may include an assessment or lien to be collected in like manner or realty taxes. Nothing contained herein shall diminish or affect the liability of any person to any penalty imposed for a breach of the bylaw.
- 7.5 Where a sign has been removed by the municipality and stored for a period of (30) thirty days and the said sign has not been redeemed, such sign may be forthwith destroyed or otherwise disposed of by the municipality.

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## **8. REVOCATION OF PERMIT**

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- 8.1 A permit may be revoked by the Municipality of West Nipissing under the following circumstances:
- a) where the sign does not conform to this bylaw and amendments thereto, or
  - b) where the sign does not conform to any legal requirements of any governmental authority having jurisdiction over the area where the sign is situated, or
  - c) where the permit has been issued as the result of false or misleading statements, or undertakings in the application, or
  - d) where the permit has been issued in error by the Municipality of West Nipissing

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## **9. CONFLICT WITH ONTARIO BUILDING CODE**

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In the event of any conflict between the provisions of this Bylaw and the provisions of the Ontario Building Code, the provisions of the Ontario Building Code shall prevail.

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## **10. REGULATIONS BYZONE**

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### **10.1 Signs permitted in all zones**

The following signs are allowed in all zones as defined in the Municipality of West Nipissing Zoning By-

Law No. 2014/45.

- a) All signs as stated in Section 3.6.

## **10.2 Signs permitted in residential zones**

Signs are allowed in residential zones provided that they conform with Sections 4.3.1(e), 4.10, 4.11 and 4.26 of the Zoning By-Law 2014/45.

## **10.3 Signs permitted in commercial and industrial zones**

### **10.3.1. Awnings/Canopies**

Awnings/canopies are permitted provided that:

- a) minimum height to the frame of the canopy is 2.5 metres above the finished grade at ground level.
- b) maximum projection from the wall (building face) is 1 metre.
- c) the sign area of the advertised message is to be included in the total area calculation for fascia sign area.

### **10.3.2. Fascia Signs**

The total area of fascia signs shall not exceed .3 m<sup>2</sup> (3.2 sq. ft.) for each linear meter of building frontage and such signs shall be subject to the following regulation:

- a) maximum projection of 0.5 metres from building face
- b) building exterior walls shall be deemed to be separate building frontages for the purpose of calculating permitted area of signs on each individual wall;
- c) with respect to a building on a corner of a street and/or pedestrian way, the building frontage on each street lot line or on each pedestrian way lot line shall be deemed to be separate building frontages for the purpose of calculating the permitted area of signs;
- d) the permitted area for each separate building frontage shall not be combined to erect one or more signs on any one separate building frontage;
- e) no sign that has a flashing or intermittent illumination shall be erected if the sign is visible from a residential zone at a distance of 75 m;
- f) where letters, figures of symbols are affixed to a wall separately to denote the name of the business or service, then the sign area shall be deemed to be the area contained within a line surrounding all of the letters, figures, or symbols.
- g) fascia signs must not extend above the eaves of the building
- h) illumination is permitted

### **10.3.3. Free Standing Signs**

Free standing signs are permitted provided that:

- a) no part of the sign shall be located closer than 1.2 metres (3' 9") from a street line or lot line.
- b) minimum height of 4.5 metres above grade intended for vehicular traffic
- c) the support structure shall form an integral part of the design
- d) nothing in this bylaw shall prevent the erection of one three sided free standing sign, not exceeding 24.6m<sup>2</sup> (264 sq. ft.) in area
- e) illumination is permitted, however such lights shall be directed away from any adjacent residential premises and from the path of vehicle traffic

### **10.3.4. Mobile Signs**

Mobile signs shall be permitted provided that:

- a) mobile signs are not permitted in residential zones
- b) mobile signs may be allowed for up to a 1 year period
- c) no mobile sign that has flashing or intermittent illumination shall be erected if the sign is visible from a residential area
- d) mobile signs are not permitted on public property unless; the Chief Building Official in consultation with the Manager of Public Work and the Chief of Police determine on reasonable grounds that public or occupational safety would not be at risk if free and immediate access to or on such property is not obstructed.

### **10.3.5. Sandwich Board Signs**

Sandwich board signs shall be permitted in any commercial or industrial zone provided that:

- a) the minimum height permitted is 1.5 metres
- b) the maximum width permitted is .5 of a meter
- c) sandwich board on public property shall be removed at the closing of business hours
- d) sandwich board signs shall be located in such a manner so as to provide clear and free pedestrian movement at all times and, except as provided in paragraph c) shall be placed in a position whereby they abut the building adjacent to the sidewalk, or where there is a widened area of sidewalk, sandwich board signs shall be placed as close to the curb as possible.
- e) Sandwich board signs are prohibited in residential zones
- f) Sandwich board signs shall be located no more than 2 meters from the business entrance to the business advertised on the sidewalk sign.

#### **10.3.6. Parapet Signs**

Parapet sign shall be allowed provided that:

- a) one sign, not exceeding .3m<sup>2</sup> (3.2 sq. ft) in area for each linear foot shall be permitted for each business premise
- b) no business shall display more than one parapet sign
- c) proof of the structural stability of the sign and the roof assembly upon which the sign is to be erected shall be provided by the owner.

#### **10.3.7. Special provisions – Highway Corridor Area**

Billboards shall be permitted within the Highway 17/Front Street corridor area provided that:

- a) Maximum height is restricted to 8 metres (25') above the finished grade at ground level.
- b) Minimum distance between billboards located from any residential use in a zone where the principal use is residential is restricted to 30 metres (100').
- c) Illumination and animation is permitted
- d) Minimum distance between billboards shall be not less than 304 metres (1000')

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### **11. SIGNS ON PUBLIC LANDS**

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- 111** The Council of the Corporation of the Municipality of West Nipissing may enter into a lease agreement with a person proposing to erect a sign on municipal property within any commercial, industrial or institutional zone.
- 112** Lease agreements made under this authority shall not be more than 1 year in duration.
- 113** Signs shall not be allowed to interfere with the normal business hours of adjoining land owners
- 114** Signs shall be removed on or before the expiry of the date of the lease or in the case of advertising a business be removed before the cessation of the business, whichever shall occur first.

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### **12. SIGNSON HIGHWAYS**

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- 121** Signs being erected on any Highway within the municipal jurisdiction are subject to approval and specifications of the Ministry of Transportation of Ontario.

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### **13. SIGNS ON PRIVATE LAND**

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- 131** Written permission from the landowner shall be provided at the time of an application.

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### **14. SIGN STANDARD**

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- 141** All signs shall be maintained in good repair and in a structurally sound condition, and any signs that are excessively weathered or faded, or those upon which the paint has excessively peeled

or cracked, shall be removed or put into good state of repair along with their supporting members, upon the instruction of the Chief Building Official.

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## **15. ADMINISTRATION**

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- 151** No person shall erect, display or substantially alter a sign without a building permit relating thereto having first been obtained from the Municipality.
- 152** The Municipality may refuse to issue a permit for any sign, which if erected, displayed or substantially altered, would be contrary to any bylaw to the municipality or any other applicable law.
- 153** Where any sign has been erected, displayed or substantially altered in contravention of this bylaw the Municipality may issue to the owner of the property on which the sign is situated an Order to Comply with this bylaw.
- 154** Any sign other than a portable sign, that was erected on or before the day this Bylaw came into force is exempt from the provisions of the Bylaw, providing the sign is in a state of good repair. When the sign is replaced it shall conform to the provisions of this Bylaw.
- 155** In the event that the Order to Comply is not complied with then the Municipality may cause the sign to be pulled down or removed at the expense of the owner any sign that is erected, displayed, or substantially altered in contravention of this bylaw; and all costs incurred shall be collected from the owner and will be deemed to be taxes in default of payment.
- 156** An application for a permit to construct or demolish being a form authorized under the Ontario Building Code.

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## **16. APPLICATION FEE**

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- 161** There shall be an application fee for the issuance of a permit to erect, display or substantially alter a sign.
- 162** Permit fees double if any work requiring a permit is commenced prior to receiving a permit from the Building Department.

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## **17. APPLICATION REQUIREMENT**

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- 171** The applicant for a permit to erect, display or substantially alter any sign shall file with the Chief Building Official the following;
- a) A sketch of the proposed sign, drawings and specifications covering the construction of the sign and its supporting framework.
  - b) A site sketch showing the street lines or other boundaries of the property upon which the sign is to be erected and showing the sign(s) in relation to other structures and signs upon the property.
  - c) When deemed necessary by the Chief Building Official, the plans and specifications referred to in the above subsection shall be certified by a qualified architect or engineer, and such certificate shall be supplied at the expense of the applicant.

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## **18. PUBLIC USES PERMITTED**

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- 181** The provisions of this bylaw shall not apply to any signs constructed or altered, or cause to be constructed by the Municipality and any of its Boards and Commissions, and/or any department of the Government of Canada or the Province of Ontario and/or Crown Corporation for the purposes of public service.

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## **19. CONTENT OF SIGNS**

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- 191** The Chief Building Official may refuse to issue a permit for a proposed sign which, if erected, displayed or substantially altered, would contain contents which:
- a) are obscene, indecent or which would tend to corrupt or demoralize;
  - b) appeal to or are designed to appeal to erotic or sexual appetites or inclinations; or
  - c) are aesthetically offensive or aesthetically incompatible with the surrounding neighbourhood
  - d) are not in compliance with the general intent of this bylaw or any other bylaw of the municipality
- 192** In the event that the Chief Building Official refuses to issue a permit for a sign on any of the grounds enumerated in paragraph 19.1 above, then the applicant may, within 7 days of said refusal, request in writing that the matter be referred to Council for deliberation and decision.
- 193** At least 14 days prior to the Council meeting where the matter is to be deliberated and decided upon the Municipality shall cause notice of the matter to be advertised in a local newspaper, which notice shall, amongst other things, invite members of the public to view the application for the proposed sign at the Municipality offices and to attend at the Council meeting, on written request, to participate in the deliberations regarding same at the meeting of Council.
- 194** At the meeting of the council at which the matter is to be deliberated Council shall afford an opportunity to speak to the sign applicant and to all members of the public who have in writing requested in advance the opportunity to speak. Council shall then vote on whether or not to uphold the initial decision of the Chief Building Official and the matter shall be decided by majority vote. Council's decision shall be final.
- 195** This By-law shall come into effect upon receipt of approval of Schedule 'A' Short Form Wording by the Ontario Court of Justice.

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**20. PENALTY**

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- 20.1 Every person who contravenes any of the provisions of this bylaw is guilty of an offence and upon conviction under the Provincial Offences Act is liable to a fine and another other penalty imposed under the Act as defined in Schedule "B" attached hereto.

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**21. BYLAW REPEALED**

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- 21.1 That Bylaw No. 2007/39 and all amendments are hereby repealed.

**ENACTED AND PASSED THIS 14<sup>th</sup> DAY OF AUGUST 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK



Municipality of West Nipissing  
101-225 Holditch Street  
Sturgeon Falls, ON P2B 1T1

Project :	<b>HOLDITCH SANITARY &amp; WATERMAIN RECONSTRUCTION - Quote 2018-016</b>	
Closing Information :	<b>July 18, 2018 @ 3:00 PM</b>	
Opened By :	<b>Alisa Craddock</b> and <b>Peter Ming</b>	
Name	Date Received	Bid Submission
BRUMAN CONSTRUCTION INC.	18-Jul-18	\$ 809,278.66
<b>LABELLE BROS EXCAVATING</b>	<b>18-Jul-18</b>	<b>\$ 367,998.00</b>
ED SEGUIN & SONS	18-Jul-18	\$ 645,399.56



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** quotations for the Holditch Sanitary & Watermain Reconstruction were received and opened publicly on July 18<sup>th</sup>, 2018, by the Director of Corporate Services and the Manager of Water and Wastewater Operations;

**AND WHEREAS** three (3) tenders were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for the Holditch Sanitary & Watermain Reconstruction, be awarded to **LABELLE BROTHERS EXCAVATING**, having submitted the lowest quotation of \$367,998.00 meeting all the specifications.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



<b>Project</b>	<b>Reconstruction of Leblanc, Lalande Roads and parts of Fort Road and Bay Road</b>	
<b>Closing Information</b>	<b>August 9, 2018 @ 3:00 PM</b>	
<b>Opened By</b>	<b>Alisa Craddock and Shawn Remillard</b>	
<b>Name</b>	<b>Date Received</b>	<b>Bid Submission</b>
Interpaving	August 9, 2018	\$930,695.00
Pioneer Construction	August 9, 2018	\$928,430.00
Labelle Bros Excavating	August 9, 2018	\$898,740.00
<b>Miller Paving</b>	<b>August 9, 2018</b>	<b>\$868,375.00</b>





The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2018 /

AUGUST 14, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** quotations for the Reconstruction of Leblanc and Lalande Road and parts of Fort and Bay Roads were received and opened publicly on August 9, 2018, by the Director of Corporate Services and the Manager of Public Works;

**AND WHEREAS** four (4) tenders were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for the Reconstruction of Leblanc and Lalande Road and parts of Fort and Bay Roads, be awarded to **MILLER PAVING**, having submitted the lowest quotation of \$868,375.00 meeting all the specifications.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_

[illegible]



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** quotations for a Tandem Diesel Reversible Snow Plow and Combination Dump Body/Spreader Truck were received and opened publicly on August 9th, 2018, by the Director of Corporate Services and the Manager of Public Works;

**AND WHEREAS** one (1) tender was received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the recommendation herein consists of the best prices meeting all the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotation for a Tandem Diesel Reversible Snow Plow and Combination Dump Body/Spreader Truck be awarded to **FREIGHTLINER NORTH BAY**, having submitted the lowest quotation of \$275,271.12 meeting all the specifications.

	YEAS	NAYS
<b>BRISSON, Denise</b>		
<b>DUHAIME, Yvon</b>		
<b>FORTIER, Guy</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>RESTOULE, Jamie</b>		
<b>ROBERGE, Normand</b>		
<b>TESSIER, Guilles</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** Council received a request from The Homecoming Committee, from École secondaire Sturgeon Falls Secondary School at its meeting held on July 10<sup>th</sup>, 2018 wherein the group is requesting the use of the Sturgeon Falls Recreational Marcel Noel Hall and kitchen for 2 days during the long-weekend of May 2020, free of charge or at a reduced rate, in order to host their 50-Year Class Reunion;

**AND WHEREAS** Council supports the École secondaire Sturgeon Falls Secondary School Homecoming Committee's initiative in organizing a 50-year Class Reunion;

**BE IT THEREFORE RESOLVED THAT** the École secondaire Sturgeon Falls Secondary School Homecoming Committee be authorized to use of the Sturgeon Falls Recreational Marcel Noel Hall and kitchen at the reduced cost recovery rate (staff + cleanup), for 2 days during the long-weekend of May 2020; in order to host their 50-Year Class Reunion.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



**BY-LAW 2018/77**

**BEING A BY-LAW TO SUPPORT THE ONTARIO SOCIETY FOR THE PREVENTION OF  
CRUELTY TO ANIMALS (SPCA) "NO HOT PETS CAMPAIGN"  
IN THE MUNICIPALITY OF WEST NIPISSING**

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**WHEREAS** it is imperative that animal owners be responsible in providing the proper care for their pets and leaving a pet unattended in a vehicle during the summer months is irresponsible;

**AND WHEREAS** the Society for the Prevention of Cruelty to Animals (SPCA) offices across Canada receive hundreds of reports of pets being left in cars every year;

**BE IT THEREFORE RESOLVED THAT** the Council of the Corporation of the Municipality of West Nipissing deems it desirable to support the Ontario Society for the Prevention of Cruelty to Animals (SPCA) in their "**NO HOT PETS CAMPAIGN**";

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

**1. Animals in Vehicles:**

- (1) No person shall leave an animal unattended in a motor vehicle unless: (230-14)
  - (a) The animal is restrained in a manner that prevents contact between the animal and any member of the public; and
  - (b) The animal has suitable ventilation.
- (2) Notwithstanding subsection 1(1) of this By-Law, no person shall leave an animal unattended in a motor vehicle if the weather conditions are not suitable to remain free from distress or injury.
- (3) Notwithstanding subsection 1(1) of this By-Law, no person shall transport an animal outside the passenger compartment of any motor vehicle unless the animal is contained in a kennel or similar device that provides adequate ventilation, adequate space, protects the animal from the elements and is securely fastened in such a manner to prevent distress or injury to the animal.

**2. Enforcement:**

- (1) Enforcement of this by-law shall be the joint and several responsibility of the Police Service, municipally appointed by-law enforcement officer and the contractor responsible for providing animal control services for the Municipality of West Nipissing.

**ENACTED AND PASSED THIS 14th DAY OF AUGUST 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

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LÉO MALETTE, DEPUTY MAYOR

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MELANIE DUCHARME, CLERK

## Janice Dupuis

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**From:** Melanie Ducharme  
**Sent:** June-12-18 9:26 AM  
**To:** Janice Dupuis  
**Subject:** FW: Noise bylaw exemption request

**From:** Miranda Hepworth (Crosstown) [<mailto:miranda.hepworth@crosstownchev.ca>]  
**Sent:** June 12, 2018 9:24 AM  
**To:** Melanie Ducharme <[mducharme@municipality.westnipissing.on.ca](mailto:mducharme@municipality.westnipissing.on.ca)>  
**Subject:** Noise bylaw exemption request

Good morning Melanie,

Thank you for taking the time to speak with me this morning, I am requesting a noise bylaw exemption for my wedding which will take place September 1st 2018 from 3pm- 2am. It will be hosted at 234 Fort Rd Sturgeon Falls.

Please let me know if you have any questions or concerns or if I am missing any valuable information you require.

My cell number is 705-923-5551.

Thank you,

*Miranda Hepworth*

Digital Marketing Specialist

**Crosstown**

Chevrolet|Buick|Cadillac|GMC

280 Falconbridge Rd. Sudbury On P3A 5K3

P: 705 566-4804

F: 705 566-9723

C: 705-923-5551

[miranda.hepworth@crosstownchev.ca](mailto:miranda.hepworth@crosstownchev.ca)



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** an e-mail request was received from Miranda Hepworth seeking Council's authorization for an exemption from the municipal Noise By-Law in order to host her outdoor Wedding Celebration;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for an outdoor Wedding Celebration, as requested by Miranda Hepworth, which will take place at 234 Fort Road in Sturgeon Falls, on Saturday, September 1<sup>st</sup>, 2018 from 3:00 PM until 2:00 AM.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



**The Corporation of the  
City of North Bay**

200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: 705 474-0400

OFFICE OF THE CITY CLERK  
CORPORATE SERVICES DIVISION  
Direct Line: (705) 474-0626, ext. 2510  
Fax Line: (705) 495-4353  
E-mail: [karen.mcisaac@cityofnorthbay.ca](mailto:karen.mcisaac@cityofnorthbay.ca)

18 July 2018

The Honourable Doug Ford  
Premier of Ontario  
Queen's Park  
Legislative Building  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

This is Resolution No. 2018-229 which was **unanimously** passed by Council at its Regular Meeting held Tuesday, July 17, 2018.

**Resolution No. 2018-229:**

Whereas the film industry in North Bay added approximately \$6 million to the economy in 2016, and in excess of \$20 million in direct spending in 2017, as well as similar investments in our Northern Sister-Cities;

And Whereas NOHFC funding of the industry is a large part of the attraction to utilizing our area, and our people as staff in the productions, as well as in other Northern Cities;

And Whereas the NOHFC funding application process continues to be short term, with current information on their website indicating funding applications are only currently open until fall of 2018;

And Whereas more stable, long term or permanent funding would give more stability to the industry and the jobs and impact it has here, as well as across Northern Ontario;

And Whereas a new Provincial Government has just been sworn in, and must be aware of the importance of this industry to our City and our Region;

Therefore Be it Resolved that the City of North Bay again calls upon the Province to make the funding of the film industry either more long term, as in 10 year commitments, or better yet as a permanent commitment.





**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** the Council for the Municipality of West Nipissing received resolution no. 2018-229, attached hereto, from the City of North Bay, requesting the Province to extend the funding of the film industry, either 10 years or permanent commitment;

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing supports the City of North Bay, in their request seeking a 10 year or permanent commitment for funding of the film industry;

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Minister of Finance, Minister of Energy Northern Development and Mines, MPP for Timiskaming-Cochrane, MP for Nickel Belt, Leader of the Opposition (NDP), Leader of Opposition (PC), Leader of the Opposition Green Party, Interim Leader of the Bloc Québécois and the Federation of Northern Ontario Municipalities (FONOM).

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**AUGUST 14, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** the West Nipissing Police Service Board passed a resolution authorizing the transfer of \$72,000 from recoverable salaries to Board Legal coverage;

**AND WHEREAS** the West Nipissing Police Service Board has submitted a revised budget which includes a transfer of \$110,000 from operating expenditures to Board expenditures which breakdown is as follows:

Sworn salaries	\$72,000
Work Clothes & Safety	\$10,000
Training	\$7,000
Equipment Purchases	\$10,000
Equipment Repairs & Maintenance	\$6,000
Operating Expenses	\$5,000

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing hereby approves the revised West Nipissing Police Service budget.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_