

**AMENDED**

**AGENDA / ORDRE DU JOUR**

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) Addendum (if applicable) and Agenda / Addenda (si nécessaire) et Ordre du jour**
- B-1 Resolution to approve the Addendum  
B-2 Resolution to adopt the Agenda
- C) Delegations / Petitions / Délégations / Pétitions ..... **NIL****

**REGULAR COUNCIL MEETING /  
RÉUNION RÉGULIÈRE**

- D) New Business / Affaires nouvelles**
- D-1 Resolution to appoint the Chairs for the various Committees of the Whole  
D-2 Resolution to appoint the Deputy Mayor  
D-3 Resolution to appoint Council Members to various municipal Committees  
D-4 Resolution to appoint Council Members to various Boards  
D-5 Resolution to appoint Board of Directors to WN Power Distribution  
D-6 Meeting of WN Power Distribution to confirm loan documents
- E) Closed Meeting / Réunion à huis clos**
- E-1 Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:  
(B) personal matters about an identifiable individual, including municipal or local board employees;  
E-2 Resolution to adjourn the closed session
- F) Resolution to appoint the volunteer community members to various municipal boards and committees.**
- List of Boards / Committees**
- F-1 West Nipissing Accessibility Committee
  - F-2 West Nipissing Agricultural Committee
  - F-3 West Nipissing Cemetery Board
  - F-4 West Nipissing Court of Revision (Drains)
  - F-5 West Nipissing Environmental Services Board
  - F-6 West Nipissing Planning Advisory Committee
  - F-7 West Nipissing Committee of Adjustment
  - F-8 West Nipissing Property Standards Committee
  - F-9 West Nipissing Police Services Board
  - F-10 West Nipissing Public Library Board

**COMMITTEE OF THE WHOLE MEETING /  
COMITÉ PLÉNIER**

- G-1) Economic Development / Développement économique ..... **NIL**
- G-2) Social Services and Health / Services sociaux et santé ..... **NIL**
- G-3) Public Works / Travaux publics ..... **NIL**
- G-4) Community Services / Services communautaires ..... **NIL**
- G-5) Sewer and Water / Les égouts et l'eau ..... **NIL**
- G-6) Environmental / L'environnement ..... **NIL**
- G-7) General Government / gouvernement général  
G-7 (a) Council Code of Conduct and Integrity Commissioner
- G-8) Planning / Planification ..... **NIL**
- G-9) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique  
~~G-9 (a) — Policing Transition — Financial Update~~

MOVED TO  
DEC-18th

**REGULAR COUNCIL MEETING /  
RÉUNION RÉGULIÈRE**

- H) Planning / Planification  
H-2 Resolution to approve By-Law 2018/92 to accept, assume and dedicate lands for public highway purposes (Pt of Stewart Rd, Springer Twp.)
- I) Correspondence and Accounts / Comptes et courrier ..... **NIL**
- J) Unfinished Business / Affaires en marche ..... **NIL**
- K) Notice of Motion / Avis de motion
- L) New Business / Affaires nouvelles  
L-1 Resolution to guarantee WN Power Generation loan
- M) Addendum / Addenda
- N) Information & Questions / Information et questions  
N-1 Mayor's Report

O) **Closed Meeting / Réunion à huis clos** ..... **NIL**

P) **Adjournment / Ajournement**

- P-1 Resolution to adopt By-law **2018/93** confirming proceedings of meeting
- P-2 Resolution to adjourn the meeting



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /****DECEMBER 11, 2018**Moved by / *Proposé par* :Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the following members of Council be appointed to act as Chairs for the Committees of the Whole for the current Council term:

GENERAL GOVERNMENT	Lise Sénécal
PUBLIC WORKS	Yvon Duhaime
COMMUNITY SERVICES	Jeremy Séguin
EMERGENCY MEASURES & PUBLIC SAFETY	Christopher Fisher
WATER AND SEWER	Dan Roveda
SOCIAL SERVICES AND HEALTH	Léo Malette
ECONOMIC DEVELOPMENT	Joanne Savage
PLANNING	Denis Sénécal
ENVIRONMENTAL	Roland Larabie

	YEAS	NAYS
<b>DUHAIME</b> , Yvon		
<b>FISHER</b> , Christopher		
<b>LARABIE</b> , Roland		
<b>MALETTE</b> , Léo		
<b>ROVEDA</b> , Dan		
<b>SÉGUIN</b> , Jeremy		
<b>SÉNÉCAL</b> , Denis		
<b>SÉNÉCAL</b> , Lise		
<b>SAVAGE</b> , Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /****DECEMBER 11, 2018**Moved by / *Proposé par* :Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** Councillor Yvon Duhaime be appointed DEPUTY MAYOR for the Corporation of the Municipality of West Nipissing for a one (1) term ending December 31<sup>st</sup>, 2019.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**DECEMBER 18, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** members of Council be appointed to the following Committees:

COMMITTEE	APPOINTMENT
West Nipissing Municipal Accessibility Advisory	(1) Roland Larabie
West Nipissing Municipal Agricultural Advisory	(1) Denis Sénécal (2) Jeremy Séguin ( <i>alternate</i> )
West Nipissing Doctor Recruitment	(1) Joanne Savage (2) Léo Malette
West Nipissing Planning Advisory	(1) Yvon Duhaime (2) Christopher Fisher (3) Denis Sénécal (4) Dan Roveda (5) Joanne Savage
Committee of Adjustment	(1) Christopher Fisher (2) Denis Sénécal
West Nipissing Youth Action Advisory	(1) Jeremy Séguin
Sturgeon River House Museum Advisory	(1) Léo Malette (2) Joanne Savage

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /****DECEMBER 11, 2018**Moved by / *Proposé par* :Seconded by / *Appuyé par* :**BE IT RESOLVED THAT** the members of Council be appointed to the following Boards:

BOARD	APPOINTMENT
West Nipissing Police Services Board	(1) Christopher Fisher (2) Denis Sénécal
West Nipissing Public Library Board	(1) Jeremy Séguin
West Nipissing Cemetery Board	(1) Roland Larabie (2) Denis Sénécal
District of Nipissing Social Services Administration Board	(1) Dan Roveda <i>(Jan-1-2019 to Dec-31-2022)</i>
Au Chateau Home for the Aged – Board of Management	(1) Joanne Savage (2) Lise Sénécal (3) Léo Malette (4) Yvon Duhaime
West Nipissing Non-Profit Housing Board	(1) Joanne Savage (2) Lise Sénécal (3) Yvon Duhaime (4) Jeremy Séguin
North Bay Parry Sound District Health Unit	(1) Dan Roveda
West Nipissing General Hospital Board	(1) Léo Malette
The West Nipissing Environmental Services	(1) Roland Larabie (2) Jeremy Séguin

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2018 /

DECEMBER 11, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** the membership of the Board of Directors for West Nipissing Power Distribution Limited is to include all members of the Municipal Council;

**BE IT THEREFORE RESOLVED THAT** the Mayor and all members of Council be appointed to the Board of Directors for West Nipissing Power Distribution Limited, for the term of 2018 to 2022.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



# MEMORANDUM

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**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** December 7, 2018

**RE:** **BILL 68 – CODES OF CONDUCT AND INTEGRITY COMMISSIONERS**

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Bill 68, the *Modernizing Ontario's Municipal Legislation Act, 2017* was adopted by the Ontario Legislature and received Royal Assent on May 30, 2017. It provided approximately 43 pages of amendments to the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* (the "MCIA"), the *Municipal Elections Act, 1996* (the "MEA"), as well as other pieces of municipal legislation.

A few of the provisions of Bill 68 came into force immediately upon receiving Royal Assent, some came into force on January 1, 2018. However, most others, specifically those having the greatest impact and requiring significant time and resources for implementation, will not come into effect until **March 1, 2019**.

Council for the Municipality of West Nipissing has already undertaken some changes, including amendments to the procedural by-law, in order to be compliant with portions of the legislation which are already in force and effect. There remains, however, much work to be done in order to be compliant with the other changes within Bill 68 that will be required as of **March 1, 2019**, specifically relating to the now mandatory Code of Conduct for Council as well as members of local boards, and procedures and protocols with respect to the mandatory requirement for an Integrity Commissioner and that person's expanded role and the new conflict-of-interest framework.

One of the reasons for having the more complex provisions of Bill 68 come into force in March, 2019, was to ensure that newly elected councillors who will be governed by and held accountable to the new legislation, are given an opportunity to be fully informed on their obligations and to be part of the decision making processes.

## **Bill 68 Provisions in Effect as of March 1, 2019**

While there are many changes in the new legislation which will take effect on March 1, 2019, the two most notable and requiring immediate action on the part of Council and Staff are mandatory codes of conduct for Council and Local Boards and the appointment of an Integrity Commissioner.

### **Mandatory Codes of Conduct for Council and Local Boards:**

Bill 68 requires that municipalities establish codes of conduct for Members of Council **as well as for members of local boards**. Certain local boards will be excluded from the definition of local board for the purposes of this requirement, including a board of health, a police services board, a library board and municipal corporations. While the definition of “local board” is somewhat vague, the general understanding of what constitutes a local board is a body over which Council has control and could dissolve and assume its responsibilities. The following is a preliminary list of boards and committees to which the new requirements will apply:

- Committee of Adjustment
- Planning Advisory
- Agriculture Advisory
- Economic Development Committee
- Environmental Services
- Property Standards
- Museum
- Court of Revision
- Accessibility Advisory
- Heritage
- Accessibility Advisory
- Cemetery

Attached to this memo is a copy of the previously adopted Code of Conduct which has been updated to include some newly required regulations relating to the use of municipal property. Also included are some additional definitions, a new section on Conflict of Interest and expanded duties of the Integrity Commissioner, as outlined below.

It is the Mayor's wish to adopt a Code of Conduct immediately with the understanding that the document will be further amended and refined once an Integrity Commissioner has been appointed as that person will most likely be able to offer valuable input on subject matters which may not have been contemplated herein. Council will also have to determine whether the Code of Conduct, as adopted, will be amended to include all boards and committees or if a separate code of conduct policy will be adopted for boards and committees,

### **Integrity Commissioner and their Expanded Duties:**

Municipalities must appoint an Integrity Commissioner or provide for the services of an Integrity Commissioner of another municipality.

Integrity Commissioners are now mandated to:

- oversee the application of Codes of Conduct (for both local boards and council) and the *Municipal Conflict of Interest Act* (the “MCIA”);
- to respond to requests from Members of Council and of local boards for advice respecting their obligations under their respective code of conduct and the MCIA, and

- to provide educational information to Members of Council, members of local boards, the municipality and the public regarding the municipality's codes of conduct and the MCIA.

Specifically, Bill 68 requires Integrity Commissioners to play a critical role with respect to the MCIA. It gives new authority to the Integrity Commissioner with respect to the application of the MCIA as it relates to Members of Council and members of local boards. It establishes a new process for MCIA complaints whereby the Integrity Commissioner will be responsible for accepting complaints, conducting inquiries into alleged contraventions and making an application to a judge as appropriate.

Staff are currently undertaking research and working with other municipalities to determine the cost efficient means of obtaining the required services of an Integrity Commissioner. Discussions have been undertaken with the neighbouring municipalities as well as with Independent contractors. It is intended to obtain the services of a qualified individual who will not require an ongoing retainer fee, but whose services can be accessed on an "as-needed" basis. A full report with options is expected to be available for the first meeting in January, 2019.



**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

**BY-LAW 2018/92**

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS  
FOR PUBLIC HIGHWAY PURPOSES – STEWART ROAD, SPRINGER TWP.**

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**WHEREAS** Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

**AND WHEREAS** Section 44 does not apply to the highways until the municipality has passed the by-law;

**AND WHEREAS** it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 11, Concession 3,  
Part 2, Plan 36R-14250  
Geographic Township of Springer  
Municipality of West Nipissing  
District of Nipissing

Being parts of the travelled road known as chemin Stewart Road, Sturgeon Falls, Ontario.

**ENACTED AND PASSED THIS 18<sup>TH</sup> DAY OF DECEMBER, 2018 AS WITNESSED BY THE SEAL OF  
THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK

[illegible]