



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS  
ON TUESDAY, DECEMBER 17, 2019 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR JEREMY SÉGUIN  
COUNCILLOR LISE SÉNÉCAL

**ABSENT:** COUNCILLOR DENIS SÉNÉCAL

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

Mayor Savage and Councillor L. Sénécal submitted conflict of interest forms pertaining to **Item L-1(b)(v) – Investigation Report – Human Resource Matter** from the December 3, 2019 agenda.

Councillor Duhaime submitted a conflict of interest form pertaining to **Item L-1(b)(ii) -Human Resource Matter – Complaint** on the December 17, 2019 agenda.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** A resolution was passed to approve the Addendum.

**No. 2019/431** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on December 17, 2019 be adopted as  presented /  amended.

**CARRIED**

**B-2** A resolution was passed to adopt the Agenda.

**No. 2019/432** Moved by: Councillor Séguin  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on December 17, 2019 be adopted as  presented /  amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** **PETITION :** Request for 4-way Stop Signs at King and Queen Streets

The above petition was received at the December 17, 2019 Council meeting and will be brought forward for discussion at the first meeting of January for discussion.

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**D-1) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

**D-1(a)** Feasibility Study Report – Verner Water Supply

The Chair of Water and Sewer provided Council with the background concerning a feasibility study, prepared by AECOM; which outlines the options as it relates to the water supply to the Town of Verner. The study indicates that the Sturgeon Falls plant can accommodate the supply to Verner. The Chair requested an expenditure in the approximate amount of \$100,000.00 which involves obtaining an

environmental assessment in order to be ready to submit funding applications should such opportunity arise. Council was agreeable to the proposed expenditure and also suggested that the matter of returning the sewage to Sturgeon Falls from Verner also be investigated.

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Dan Roveda,  
Chair

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Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

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## D-2) PLANNING / PLANIFICATION

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### D-2(a) Casa Development – Quesnel Subdivision

The Planner provided Council with additional information and options as it pertains to the security required from the developer, Casa Development. Following discussion, Council was agreeable to the widened shoulder in lieu of the sidewalk; however Council was unanimous in its agreement to require the developer to furnish security for all services to be installed. Staff was requested to follow up with Hydro One to see if there is anything that the Municipality can do to assist the developer in obtaining an estimate for hydro services. Council also indicated that they would like to review the municipality's subdivision policy in the new year in order to ensure fairness and equitability in all future developments.

### D-2(b) Promenade du Lac

The Planner provided Council with information pertaining to issues regarding Promenade du Lac Road. Following discussion, staff were requested to move forward with discussions with landowners, obtain valuations of property and also investigate the cost of moving the road to its intended location.

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Leo Malette  
Chair

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Melanie Ducharme,  
Municipal Planner

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## D-3) PUBLIC WORKS / TRAVAUX PUBLICS

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### D-3(a) Condition of Crystal Falls and Tomiko Road *(Mayor Savage)*

The Chair of Public Works addressed issues raised by residents of Tomiko/Crystal Falls Road. The road is listed on the 2020 potential capital projects and will be looked at during the 2020 budget discussions. It was identified that the current 5 year capital plan priorities have shifted and that the capital will have to be examined in detail early in the year in order to capitalize on making plans for public works.

### D-3(b) Commercial Traffic on Lisgar Street re: Access via Public Works yard (SF Brush) *(Councillors Duhaime and L. Sénécal)*

The Chair of public works advised that the matter of the gate has been resolved such that truck traffic insofar as is possible will be re-directed through the public works yard to reduce heavy truck traffic on Lisgar Street.

### D-3(c) Snow removal – River Valley Club d'Age d'Or *(Councillor Larabie)*

Councillor Larabie brought forward a request to Council from the River Valley Golden Age Club seeking assistance with winter snow removal and sanding. The chair advised that it is more economical to have a contractor do the entire job rather than the municipality having to do it with two separate passes. Following discussion, council was agreeable to the arrangement. The Mayor indicated that she will be bringing a proposed policy in the New Year for snow removal/maintenance at specific venues (banks, post office) which provide enhanced services to seniors.

### D-3(d) Replacement or Repair of Plow Truck

[Refer to Addendum section for all details.](#)

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Yvon Duhaime,  
Chair

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Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

**MOTION FOR RECESS:** A motion was tabled for a 10 minute recess and then continue with discussions:

Moved by: Councillor L. Sénécal  
Seconded by: Councillor Fisher

**CARRIED**

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**D-4) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE ..... NIL**

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**D-5) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE ..... NIL**

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**D-6) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... NIL**

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**D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

**D-7(a) Downtown garbage cans**

The Chair of Community Services indicated that many requests have been made for the return of the garbage cans in the downtown core. The director explained that it has been the practice to remove the garbage cans to avoid damage by snow removal equipment but that staff are working to ensure that garbage cans can remain with as little disruption and inconvenience to public works snow removal crews as possible.

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Jeremy Séguin,  
Chair

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Stephan Poulin,  
Director of Economic Development and  
Community Services

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**D-8) ENVIRONMENTAL / L'ENVIRONNEMENT ..... NIL**

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**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

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**E) PLANNING / PLANIFICATION ..... NIL**

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**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

**F-1** A resolution was passed to adopt the minutes of the meeting of Council held on December 3, 2019.

**No. 2019/434** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on December 3, 2019 be adopted, as  
 presented /  amended. **CARRIED**

**F-2** A resolution was passed to receive the minutes of the West Nipissing Environmental Services Board meeting.

**No. 2019/435** Moved by: Councillor Séguin  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the minutes of the West Nipissing Environmental Services Board meeting held on August 19, 2019 be received. **CARRIED**

**F-3** A resolution was passed to receive the minutes of the Committee of Adjustment meeting.

**No. 2019/436** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the minutes of the West Nipissing Committee of Adjustment meeting held on November 4, 2019 be received. **CARRIED**

**F-4** A resolution was passed to receive the minutes of the North Bay Parry-Sound District Health Unit meeting.

**No. 2019/437** Moved by: Councillor Séguin  
Seconded by: Councillor Larabie

**BE IT RESOLVED THAT** the minutes of the North Bay Parry-Sound District Health Unit (NBPSDHU) meetings held on June 26, 2019 be received. **CARRIED**

**F-5** A resolution was passed to receive the disbursement sheets.

**No. 2019/438** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the account payables disbursement sheets for NOVEMBER 2019 be received, as presented. **CARRIED**

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ ..... NIL**

**H) NOTICE OF MOTION / AVIS DE MOTIONS**

**I) NEW BUSINESS / AFFAIRES NOUVELLES**

**I-1** A resolution was passed to authorize Tax Relief for Charities and Other Organizations.

**No. 2019/439** Moved by: Councillor Séguin  
Seconded by: Councillor Larabie

**WHEREAS** Section 361(4), of the *Municipal Act* 2001 S.O. 1991, as amended, provides authority for municipalities to establish tax rebate programs for eligible charities for the purpose of giving them relief from taxes or amounts paid on account of taxes on eligible property they occupy;

**BE IT RESOLVED THAT** the 2019 taxes for the organizations listed below be rebated in the amounts shown:

**COLLECTOR'S ROLL FOR THE YEAR 2019  
NON PROFIT / CHARITABLE ORGANIZATIONS**

NAME	Municipal Taxes	Education Taxes			TOTAL
Centre Culturel Lavigne	1,269.24	193.20			1,462.44
Club d'Age d'Or (River Valley)	822.36	125.18			947.54
Royal Canadian Legion (Branch 225)	3,260.36	496.28			3,756.64
Club d'Amitié (Verner)	3,431.24	1,856.58			5,287.81
Chevalier de Colomb (Verner)	1,070.92	163.01			1,233.93
Golden Age Club Sturgeon Falls and Joyeux Copains	7,784.53	4,212.05			11,996.58
College Boréal	3,241.83	1,754.09	4,995.92	40%	1,998.55
<b>TOTALS:</b>					<b>26,683.50</b>

**CARRIED**

**I-2** A resolution was passed to authorize the Mayor and CAO to sign a Memorandum of Understanding with the WN Snowmobile Club.

**No. 2019/440** Moved by: Councillor Larabie  
Seconded by: Councillor Séguin

**BE IT RESOLVED THAT** the Municipality of West Nipissing be authorized to execute a Memorandum of Understanding with the **WEST NIPISSING SNOWMOBILE CLUB** to authorize the use of a portion of Stewart and Leblanc Roads for their trail system.

**CARRIED**

**I-3** A resolution was passed to authorize the Mayor and CAO to enter into an agreement with the North Bay Parry Sound District Health Unit re: sharps kiosk

**No. 2019/441** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**WHEREAS** the Municipality of West Nipissing, the Alliance Centre and the North Bay Parry Sound District Health Unit wish to participate in a community sharps bin project that involves the installation of **one community sharps bin** to collect used injection drug use equipment;

**AND WHEREAS** the Municipality of West Nipissing, the Alliance Centre and the North Bay Parry Sound District Health Unit have mutually agreed to the installation of the community sharps bin at the intersection of Queen and Main Streets in Sturgeon Falls;

**BE IT THEREFORE RESOLVED THAT** the Municipality of West Nipissing be authorized to execute an Agreement with the **NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT (NBPSDHU)** and the **ALLIANCE CENTRE** for the installation and maintenance of the community sharps bin at the intersection of Queen and Main Streets in Sturgeon Falls;

**BE IT FURTHER RESOLVED THAT** all community partners work together to provide any required training and to establish a safe handling protocol for all personnel involved in sharps pick-up and disposal.

**CARRIED**

**I-4** A resolution was passed to authorize the Head of Council to approve expenditures for Council Legal Fees.

[↪ Refer to Addendum section for all details.](#)

## **J) ADDENDUM / ADDENDA**

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### **D-3(d)** Replacement or Repair of Plow Truck

The Manager of Public Works informed Council that a snowplow truck engine is broken and needs to be repaired or replaced in order to provide adequate snow plowing services over the winter months. The engine can be replaced for approximately 64,500 without warranty (warranty is 10-12K more). Another option is to purchase a new vehicle for approximately \$180,000. Public Works could absorb the engine replacement through its overall operations budget; however the purchase of the new truck would put the Public Works over budget; however the overall municipal budget should absorb the shortfall in public works. Following discussion, council agreed that the manager acquire the new truck.

**No. 2019/433** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** Council approves the un-budgeted expenditure of approximately \$181,000 for the purchase of a new plow-truck.

**CARRIED**

**I-4** A resolution was passed to authorize the Head of Council to approve expenditures for Council Legal Fees.

**No. 2019/442** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**WHEREAS** Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

**AND WHEREAS** there will be ongoing legal expenditures with respect to the Human Resources Investigation matter;

**BE IT THEREFORE RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve invoice in the amount of \$ 1,461.09 for the period ending on November 14, 2019 relating to the current Human Resources Investigation matter.

**CARRIED**

**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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**K-1** The Mayor gave her report.

**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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**L-1** A resolution was passed to proceed into closed meeting.

**No. 2019/443** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

**(H)** information explicitly supplied in confidence to the Municipality or local board by Canada, a province or territory or a Crown Agency of any of them;

**(i)** Connecting Links Funding

**(B)** personal matters about an identifiable individual, including municipal or local board employees;

**(ii)** Human Resource Matter - Complaint

**CARRIED**

**L-2** A resolution was passed to adopt the CLOSED minutes of the meeting of Council held on December 3, 2019.

**L-3** A resolution was passed to adjourn the closed session.

**No. 2019/445** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on December 17, 2019 be adjourned at 9:18 PM in order to proceed with the regular meeting

**CARRIED**

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** A resolution was passed to adopt By-law **2019/100** confirming the proceedings of Council at its meeting held on December 17, 2019.

**No. 2019/446** Moved by: Councillor Fisher  
Seconded by: Councillor Malette

**BE IT RESOLVED THAT** By-law No. **2019/100** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 17<sup>th</sup> day of December 2019, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** A resolution was passed to adjourn the meeting of Council.

**No. 2019/447** Moved by: Councillor Malette  
Seconded by: Councillor Fisher

**BE IT RESOLVED THAT** the meeting of Council held on December 17, 2019 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK