

AGENDA / ORDRE DU JOUR

A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires

B) Addendum and Agenda / Addenda et Ordre du jour

- B-1 Resolution to approve the Addendum *(if required)*
- B-2 Resolution to adopt the Agenda

C) Delegations / Petitions / Délégations / Pétitions

- C-1 Le CANO – Demande de partenariat (Dany Poulin)

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) Economic Development / Développement économique

- D-1(a) IPM 2019 Funding Application for Regional Display Tent (Fednor/ NOHFC) *(verbal)*

D-2) Social Services and Health / Services sociaux et santé

- D-2 (a) (i) Proposed by-law to restrict cannabis consumption
- (ii) Proposed policy re: Retail cannabis locations
- D-2 (b) Amendment to the Smoking By-Law to include “No Vaping” language
- D-2 (c) Recruitment and Retention of Personal Support Workers (PSW) *(J. Savage)*

D-3) Public Works / Travaux publics

- D-3 (a) Proposal to reduce speed on Golf Course and Goulard Road

D-4) Community Services / Services communautaires *NIL*

D-5) Sewer and Water / Les égouts et l'eau *NIL*

D-6) Environmental / L'environnement

- D-6 (a) Temporary garbage/recycling facilities in rural areas *(verbal)*

D-7) General Government / gouvernement général

- D-7 (a) **Bill 68** - Mar-1st Legislated amendments to the Procedural By-Law
- D-7 (b) Request for donation from Association pour l'amélioration des sols et récoltes du Nipissing Ouest Sudbury Est

D-7 (c) Bilingualism Policy (*J. Savage*)

D-7 (d) 2019 Budget – Proposed Dates for Deliberations

D-8) Planning / Planification *NIL*

D-9) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique *NIL*

**REGULAR COUNCIL MEETING /
RÉUNION RÉGULIÈRE**

E) Planning / Planification *NIL*

F) Correspondence and Accounts / Comptes et courrier *NIL*

G) Unfinished Business / Affaires en marche *NIL*

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles *NIL*

J) Addendum / Addenda

K) Information & Questions / Information et questions

K-1 Mayor's Report

L) Closed Meeting / Réunion à huis clos

L-1 Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

(B) personal matters about an identifiable individual, including municipal or local board employees;

L-2 Resolution to adjourn the closed session

M) Adjournment / Ajournement

M-1 Resolution to adopt By-law **2019/05** confirming proceedings of meeting

M-2 Resolution to adjourn the meeting

FORMULAIRE DE DEMANDE DÉLÉGATION / SOUMISSION ÉCRITE

Une demande pour une délégation ou pour une présentation devant le Conseil municipal doit être adressée par écrit à la Greffière municipale ou délégué. Le formulaire suivant doit être rempli et soumis au plus tard à 16 h 30 le mercredi précédant la réunion en question.

S.V.P., IMPRIMEZ EN CARACTÈRE D'IMPRIMERIE :

Date demandée (réunion du Conseil municipal) : **Mardi 05 février 2019**

Objet : **Demande de partenariat financier**

Nom : **DANY H. POULIN, directeur général et programmation**

Adresse : **90 rue Main, Sturgeon Falls, P2B 2Z7**

Téléphone :	Domicile : 705-753-6000	Travail / Cellulaire : 418-931-0769	Télécopieur : 705-753-0659
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Courriel : **dany@lecano.ca**

Nom du groupe ou personne(s) représentée(s) (si applicable) :

CONSEIL DES ARTS DE NIPISSING OUEST - CANO / WEST NIPISSING ARTS COUNCIL

Détails de la demande / intention / but (informations supplémentaires peuvent être joints séparément) :

Nouvelle demande de partenariat financier entre le CANO et la Municipalité afin d'assurer la continuité des services offerts à toute la population par le Conseil des Arts de Nipissing Ouest en 2019-2020.

Exigences de présentation :	<input type="checkbox"/> chevalet	<input checked="" type="checkbox"/> projecteur
	<input type="checkbox"/> autre :	

Veuillez prendre note que votre délégation/présentation sera enregistrée en format vidéo dans le cadre des réunions du Conseil et sera diffusée en direct (soit sur Eastlink et sur Internet). Les renseignements personnels sur ce formulaire serviront aux fins de l'envoi de correspondance relative aux questions devant le Conseil et le Comité plénier. Votre nom, adresse, commentaires et autres renseignements personnels, sont recueillis et entretenus dans le but de créer un rapport qui sera disponible au public sous forme imprimée en vertu de l'article 27 de Loi sur l'accès à l'information municipale et la protection de la vie privée, L.R.O. 1990, ch. m 56, tel que modifié.

Soumettre votre formulaire de demande à :

Greffière municipale (délégué)
Municipalité de Nipissing Ouest
225, rue Holditch, Unité 101
Sturgeon Falls, ON P2B 1T1

Courriel : mducharme@westnipissing.ca ou jdupuis@westnipissing.ca

Tél. : 705-753-2250 • Téléc. : 705-753-3950

Consultez ... www.westnipissingouest.ca

Jeudi, 31 janvier 2019

À l'attention de :

**Mme La Mairesse Johanne Savage
et les membres du conseil municipal de Nipissing Ouest**

Objet : Présentation d'une demande de partenariat financier entre le Conseil des Arts de Nipissing Ouest – CANO et la Municipalité.

Bonjour,

La présente a pour but de vous informer d'une proposition de partenariat entre le Conseil des Arts de Nipissing Ouest – CANO et la Municipalité afin d'assurer pour les deux prochaines années (2019-2020) les services de production et de diffusion de spectacles professionnels et communautaires offerts à toute la population de Nipissing Ouest.

À titre d'introduction à notre demande, voici quelques statistiques qui sauront sûrement vous intéresser.

Nombre de représentations de spectacles/activités présentés - Automne 2018 :

Spectacles Grand Public : 7

Spectacles Jeune Public : 2

Cinéma : 2

Total : 11 représentations

Assistance totale : 2 942 personnes

dont **969 enfants** pour les représentations du groupe Ariko folklorique et d'Annie Brocoli.

Assistance moyenne : *267 personnes/spectacle (pour une capacité de 350 pers.)

***Note : Augmentation de 24% par rapport à la saison précédente en 2017.**

Provenance de la clientèle – Automne 2018 :

Voici la provenance de notre clientèle selon **562 personnes sondées** (sondage / survey) lors de nos spectacles entre le 29 septembre et le 1^{er} décembre 2018.

85% de nos spectateurs viennent de Nipissing Ouest : 478/562

- Sturgeon Falls
- Cache bay
- Verner
- Lavigne
- Warren
- Field
- Crystal Falls
- River Valley
- Garden Village

8.5% de nos spectateurs viennent de la région du Grand Sudbury/Great Sudbury : 48/562

- Sudbury
- Chelmsford
- Hanmer
- Azilda
- Alban
- Dowling
- Rowland
- Val Caron
- Coniston
- Lively
- Washigimi
- Parry Sound

3% de nos spectateurs viennent de la région de North Bay / North Bay Area : 17/562

- North Bay
- Rutherglen
- Astorville
- Mattawa

3.5% de nos spectateurs viennent de l'extérieur de ces régions : 19/562

- Smooth Rock – Kapuskasing – Temagami – Kirkland Lake – Brampton –Ottawa –
Gatineau – Rockland – Pembroke – Rimouski – Laval.

DATE : 30 JAN. 2019

LE CONSEIL DES ARTS DE NIPISSING OUEST / THE WEST NIPISSING ARTS COUNCIL

DOCUMENT PRÉPARÉ PAR : / DOCUMENT PREPARED BY : DANY H. POULIN, DIRECTEUR GÉNÉRAL ET PROGRAMMATION / GM & PROGRAM DIRECTOR

À L'ATTENTION DES MEMBRES DU CONSEIL MUNICIPAL / TO THE MUNICIPALITY COUNCIL MEMBERS

RÉSUMÉ DE LA PROPOSITION DE PARTENARIAT FINANCIER / SUMMARY OF FINANCIAL PARTNERSHIP PROPOSITION

1.0 - PARTENARIAT FINANCIER BIENNAL (2019-2020) - SOUS CONDITIONS / BIENNIAL FINANCIAL PARTNERSHIP (2018-2019) - UNDER CONDITIONS

2.0 - MONTANT ANNUEL DEMANDÉ / ANNUAL AMOUNT REQUESTED: 50 000\$ / PER YEAR (3.35\$ per capita per year approx.)

3.0 - TYPE DE SERVICES OFFERTS: DIFFUSEUR DE SPECTACLES PROFESSIONNELS ET COMMUNAUTAIRES / PROFESSIONAL & COMMUNITY CONCERTS PROMOTER

4.0 - DURÉE DES SERVICES OFFERTS / PERIOD DURING THESE SERVICES WILL BE PROVIDED: FOR 2019 AND 2020 / ALL YEAR ROUND / TOUTE L'ANNÉE

5.0 - LES SERVICES SONT OFFERTS À / SERVICES PROVIDED TO: ALL CITIZENS OF WEST NIPISSING / À TOUS LES CITOYENS DE NIPISSING OUEST

6.0 - DANS LES DEUX LANGUES OFFICIELLES / IN BOTH OFFICIAL LANGUAGES

7.0 - RECONNAISSANCE DEMANDÉE / REQUESTED RECOGNITION: - FOURNISSEUR ACCRÉDITÉ DE SERVICES / ACCREDITED SERVICES PROVIDER

Contribution financière du Conseil des Arts de Nipissing Ouest dans ce partenariat avec la Municipalité
West Nipissing Arts Council financial contribution within this partnership with the Municipality

2019-2020

MONTANT TOTAL RECUEILLI PAR LE CANO / TOTAL AMOUNT COLLECTED BY CANO
237 000\$

Subventions / Grants

- 48 000\$ pour 2 ans (For a 2 years period - grant)	Subvention Patrimoine Canadien / Canadian Heritage (DCLO)	/ Statut: Approuvée - Status: Approved
- 20 000\$ pour 2 ans (For a 2 years period - grant)	Subvention Patrimoine Canadien / Canadian Heritage (FCPA)	/ Statut: Approuvée - Status: Approved
- 46 000\$ pour 1 an (1 year grant)	Subv. Patrimoine Canadien / Canadian Heritage (Theater for kids)	/ Statut: Approuvée - Status: Approved
- <u>30 000\$</u> pour 1 an (1 year grant for internship)	Subvention SGFPNO / Northern Ontario Heritage Fund Corp.	/ Statut: Approuvée - Status: Approved

144 000\$ -----MONTANT TOTAL EN SUBVENTIONS APPROUVÉ / TOTAL GRANTS AMOUNT APPROVED

Contributions financières de la communauté / Community financial contributions

- 50 000\$ pour 1 an (For 1 year period – Ambassadors Packages)	Business community contribution – Gens d’affaires	/ Statut: Approuvée - Status: Approved
- 25 000\$ pour 2 ans (For a 2 years period - sponsorship)	Commandite partenaire majeur de Caisse Pop Alliance	/ Statut: Approuvée - Status: Approved
- 12 000\$ pour 2 ans (For a 2 years period - contribution)	Conseil Scolaire Catholique Franco-Nord (For kids shows)	/ Statut: Approuvée - Status: Approved
- <u>6 000\$</u> pour 2 ans (For a 2 years period - contribution)	Conseil Scolaire Public Nord Est - Ontario (For kids shows)	/ Statut: Approuvée - Status: Approved

93 000\$ -----MONTANT TOTAL VENANT DE LA COMMUNAUTÉ / TOTAL AMOUNT FROM THE COMMUNITY

HERE ARE OUR COMMITMENTS TOWARD YOU AND ALL OUR COMMUNITY MEMBERS
VOICI NOS ENGAGEMENTS ENVERS VOUS ET TOUS LES MEMBRES DE LA COMMUNAUTÉ

- 1- Nous nous engageons à offrir annuellement à la population entre vingt (20) et vingt-cinq (25) représentations de spectacles et/ou activités culturelles dont quatre (4) pour les enfants/étudiants.
- 2- **Le montant versé par la Municipalité servira uniquement à la production et à la diffusion des spectacles programmés pendant l'année au Centre récréatif et non pas pour les frais de fonctionnement (salaires).**
- 3- Nous vous fournirons un rapport d'activités trimestriel dans le cadre de ce nouveau partenariat.
- 4- Par souci de transparence, une fois par année au bureau de Cano, vous aurez accès aux résultats financiers annuels produits par Collins Barrow.
- 5- Nous offrons aussi l'opportunité à un des membres du conseil municipal (de votre choix) de siéger à titre d'observateur à chaque réunion régulière du conseil d'administration de Cano. Le représentant de la municipalité aura la possibilité de poser des questions et d'avoir des réponses adéquates ainsi que d'avoir accès à de l'information détaillée concernant l'évolution des activités dans le cadre de ce partenariat.
- 6- Et finalement, nous vous offrons une clause échappatoire advenant que nous ne respectons pas nos engagements envers la Municipalité. (Voir page suivante).

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- 1- We are committed to offer annually to our community between twenty (20) and twenty-five (25) shows or cultural activities. Four (4) of them will be presented for all the children/students of our community.
 - 2- **The financial contribution of the Municipality will be applied only for the production and presentation fees of the concerts/activities programmed yearly at the Complex. Not for salaries.**
 - 3- We will provide to you a quarterly activities report in this new partnership with you.
 - 4- To ensure transparency, once a year at Cano's office, you will have access to our annual financial report prepared by Collins Barrow.
 - 5- We are also offering you the opportunity for one member of the Municipality (of your choice) to have a seat as an observer at each Cano's board meeting. This member will be allowed to ask questions and get accurate answers and also have access to detail information regarding the evolution of the activities included in this partnership.
 - 6- And finally, we are offering you a loophole clause/way out in case if we did not respect our commitments toward the Municipality. (See next page).

CLAUSE ÉCHAPPATOIRE

CHAQUE ENGAGEMENT DE NOTRE PART ENVERS LA MUNICIPALITÉ, SI IL N'EST PAS ENTIÈREMENT RESPECTÉ ET/OU CORRIGÉ DANS UN DÉLAI DE TRENTE (30) JOURS APRÈS LA RÉCEPTION PAR CANO D'UN AVIS ÉCRIT DE LA PART DE LA MUNICIPALITÉ, SERA CONSIDÉRÉ AUTOMATIQUEMENT À TITRE DE CLAUSE ÉCHAPPATOIRE (WAY OUT) DE CETTE ENTENTE FINANCIÈRE BIENNALE PAR LA MUNICIPALITÉ ET NE POURRA ÊTRE CONTESTÉ DE QUELCONQUE FAÇON PAR LE CONSEIL DES ARTS DE NIPISSING OUEST ET/OU PAR LES MEMBRES DU CONSEIL D'ADMINISTRATION DE CANO. SI APPLIQUÉE PAR LA MUNICIPALITÉ, CETTE DÉCISION SERA FINALE ET DÉFINITIVE POUR LES DEUX PARTIES.

LOOPHOLE CLAUSE / WAY OUT

EACH COMMITMENT ON OUR PART TOWARD THE MUNICIPALITY, IF NOT FULLY RESPECTED AND/OR CORRECTED BY CANO IN A THIRTY (30) DAYS PERIOD AFTER THE RECEPTION BY CANO OF A WRITTEN NOTIFICATION SENT BY THE MUNICIPALITY, SHALL BE CONSIDERED AS AN AUTOMATIC LOOPHOLE CLAUSE (WAY OUT) FOR THE MUNICIPALITY FROM THIS BIENNIAL FINANCIAL AGREEMENT WITH CANO, AND SHALL NOT BE DISPUTED IN ANYWAY AND/OR SHAPE OF FORM BY THE WEST NIPISSING ARTS COUNCIL AND/OR BY THE CANO'S BOARD MEMBERS. IF APPLICATED BY THE MUNICIPALITY, THIS DECISION WILL BE FINAL AND DEFINITIVE FOR BOTH PARTIES.

EN CONCLUSION / IN CONCLUSION

Nous connaissons tous et toutes l'importance de votre décision afin de garantir la continuité des activités du CANO et surtout d'en assurer la pérennité des services offerts à la population. Notre président, les membres du C.A. et moi-même, savons que nous devons répondre à vos attentes ainsi qu'à celles des membres de la communauté et nous sommes tout à fait prêts. C'est pourquoi, nous nous engageons à honorer votre confiance envers notre organisme en menant à bien nos tâches et nos responsabilités à titre d'administrateurs responsables dans le cadre de cette nouvelle proposition de partenariat entre le Conseil des Arts de Nipissing Ouest et la Municipalité de Nipissing Ouest. **Alors voilà, nous vous remercions sincèrement pour votre collaboration et le temps accordé à la lecture de ce document et espérant que notre demande puisse trouver un écho favorable et positif auprès de vous afin de préserver les services offerts par le CANO à l'ensemble des membres de notre communauté pour les deux prochaines années.**

And finally, we all know the importance of your decision to insure Cano's continuity and longevity. Our president Mr. Daniel Richard, the members of the board and I, we all know that we meet your expectation and also as well for our community, in sending a strong message of trust to everyone to built on. So it's the reason why, we are committed to honour your trust in our organization and to carry out our duties and responsibilities as rightful administrators toward you and the community into this new partnership agreement between the West Nipissing Arts Council and the Municipality of West Nipissing. **So therefore, we thank you for your collaboration and the time allowed to the reading of this document and hopefully our request will find a favourable and positive echo on your end to preserved the services offered by le CANO to each and every member of our community for the next two years.**

Très cordialement, / With kind regards,

DANIEL RICHARD, PRESIDENT

DANY H. POULIN, GM & PROGRAM DIRECTOR

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: January 31, 2019
RE: **PROPOSED CANNABIS REGULATION(S)**

On January 22, the Committee consisting of Councillors L. Senecal, Fisher and Séguin, met with Cynthia Desormiers of the West Nipissing General Hospital/Alliance Centre and Guy Robichaud of the West Nipissing Health Centre to review the following two documents:

1. Municipal Cannabis Policy Statement; and
2. By-Law to Prohibit Smoking or Vaping of Recreational Cannabis in Public Places

Following the meeting and after incorporating amendment suggested by the committee, I met with Chief St. Pierre to further review the policies. The Chief was pleased that Council is taking steps to assist with the ongoing and escalating drug problem in West Nipissing. The Chief noted that the proposed legislation will require increased enforcement.

Municipal Cannabis Policy Statement:

The Province of Ontario has announced that retail cannabis will be controlled through the Alcohol and Gaming Commission of Ontario (AGCO). The AGCO will notify municipalities of proposed retail cannabis licence applications and will seek input from the municipality. By creating a Municipal Cannabis Policy Statement, Municipal Staff will be able to respond quickly to AGCO notifications and further, such policy will assist those wishing to establish retail outlets by identifying locations which have been indicated as desirable for such activity.

The Committee has identified the areas set out in Section 4 of the policy as areas which are not desirable for the locating of a retail cannabis outlet. These include schools, daycares, all municipally owned properties, churches, hospitals, health centres and places where persons with mental health or addictions receive services.

It should be noted that the within policy will not preclude the AGCO from licensing a facility which may be contrary to this policy; however the licensing process does require municipal input and having such a policy in place will ensure that the Municipality's requests are considered by the AGCO.

Joie de vivre



www.westnipissingouest.ca

By-Law to Prohibit Smoking or Vaping of Recreational Cannabis in Public Places

At the Committee of the Whole meeting on January 8th, Council agreed that the Municipality wishes to prohibit the public consumption of Cannabis in order to protect the health and well-being of all West Nipissing Residents.

Accordingly, the attached proposed Cannabis By-Law includes all areas where the consumption of cannabis is prohibited. The restrictions will, in essence, will restrict the consumption of recreational cannabis to privately owned property.

This by-law has been created along with the required changes to the Smoking By-Law, as are required by the new Smoke Free Ontario Act. For the purposes of the Act and to provide clarity to residents, the Municipality of West Nipissing shall have a “**Smoking By-Law**” which governs the use of tobacco and a “**Cannabis By-law**” which will govern the use of recreational cannabis.

Ontario Cannabis Legalization Implementation Fund

The Committee also discussed the funding which is being provided to municipalities in Ontario in order to assist with implementation of the new cannabis legislation. The province is providing the funds to be used for increased enforcement; increased public enquiry; increased paramedic and fire service and costs associated with policy development.

It was agreed that the new proposed policies will increase the work-load on enforcement officials, particularly the by-law enforcement officer. Accordingly, the committee recommended that the funds be used to enhance/increase the current by-law enforcement complement.

It was also suggested that some funds could be used for promotional materials to promote awareness of the new policies as well as training for enforcement officials.

Further Committee Recommendations

In addition to discussions surrounding the cannabis policies, the following additional topics were raised relating to addictions and awareness in general:

- Request a delegation from the Alliance Centre to provide further education and awareness;
- Municipal facilities – sharps disposals in washrooms, narcan kits, etc.
- Personal protective equipment and training for staff
- Protection of youth in subsidized housing complexes ie) Alain Court. (can smoking/cannabis use be regulated?)

BY-LAW 2019/
"CANNABIS BY-LAW"

**BEING A BY-LAW TO PROHIBIT THE SMOKING OR VAPORIZING OF
RECREATIONAL CANNABIS IN A PUBLIC PLACE**

WHEREAS Section 8 of the *Municipal Act*, 2001, c. 25, as amended ("Municipal Act") provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS clause 6 of subsection 10(1) of the *Municipal Act* provides that a municipality may pass by-laws in the interest of the health, safety and well-being of its residents and persons within the municipality;

AND WHEREAS Section 128 of the *Municipal Act* provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of the council are or could become or cause public nuisances;

AND WHEREAS section 129 of the *Municipal Act* provides that a local municipality may prohibit and regulate with respect to odours;

AND WHEREAS the Council of The Corporation of the Municipality of West Nipissing (the "Council") wishes to prohibit the smoking or vaporizing of cannabis in public places within the Municipality of West Nipissing and,

WHEREAS Section 18 of the Smoke-Free Ontario Act, 2017, S.O. 2017, c. 26, Schedule 3, contemplates that a municipal by-law may deal with a matter to which that Act applies but in a more restrictive manner, and directs that the by-law prevails to the extent it is more restrictive than that Act.

Now therefore the Council hereby enacts as follows:

1.0 BY-LAW TITLE

1.1 This By-law may be cited as the "Cannabis By-law".

2.1 DEFINITIONS

2.2 For the purpose of this By-law:

- a) **"Cannabis"** means cannabis as defined in the *Cannabis Act* (Canada);
- b) **"Council"** means the Council of The Corporation of the Municipality of West Nipissing;
- e) **"Municipality"** means all lands located within the geographic boundaries of the Municipality of West Nipissing;
- c) **"Officer"** means:
 - i) A Municipal By-Law Officer of the Municipality or other person appointed by or under the authority of a Town by-law to enforce Municipal by-laws; or
 - ii) A Police Officer having authority under the Police Services Act to provide police services to the Municipality;
- d) **"Public Place"** includes any place to which the public has access as of right or invitation, express or implied, regardless of whether it is owned by a public or private entity, and also includes any motor vehicle located in a public place or in any place open to public view.

- e) **“Smoke or Smoking”** means:
 - i) to inhale and exhale the smoke produced by a cannabis cigarette or device producing such smoke;
 - ii) holding or otherwise having control of a cannabis cigarette or device producing cannabis smoke;
- f) **“Vaporize or Vaporizing or Vaping”** means:
 - i) to inhale and exhale the vapour produced by an electronic cigarette or similar device containing Cannabis, or
 - ii) holding or otherwise having control of an electronic smoking device that is producing vapour, emissions or aerosol from Cannabis.

3.0 GENERAL PROHIBITIONS:

- 3.1 In addition to the prohibitions set out in the *Smoke-Free Ontario Act*, S.O. 1994, c.10 as amended from time to time, no person shall Smoke or Vaporize Cannabis, or hold or otherwise use lighted Cannabis in any Public Place, including but not limited to the following:
- a) Municipal Offices;
 - b) parks, trails and natural areas in the Municipality;
 - c) public and private parking lots in the Municipality;
 - d) facilities owned by the Corporation of the Municipality of West Nipissing, including arenas, community centres, libraries, parks, outdoor skating rinks, hiking trails and pools;
 - e) roads, sidewalks and municipal boulevards in the Municipality;
 - f) all schools, daycare facilities, and other child care facilities in the Municipality;
 - g) all retail, commercial and business establishments, including parking areas in the Municipality; and
 - h) Hospitals, Health Centres and Medical Clinics in the Municipality;

4.0 APPLICABILITY

- 4.1 This By-law does not apply to privately owned property containing one or more dwellings.
- 4.2 This By-law does not apply to a person who is entitled to possess Cannabis pursuant to a medical document issued pursuant to the Access to Cannabis for Medical Purposes Regulations, SOR/2016-230 or successor legislation or regulations.

5.0 ENFORCEMENT

- 5.1 The provisions of this By-law may be enforced by an Officer.
- 5.2 An Officer who has reasonable grounds to believe that a person has contravened any provision of this By-law may require that person to provide their identification to the Officer.
- 5.3 Every person who is required by an Officer to provide identification under section 5.2 shall identify themselves to the Officer. Giving their correct name, date of birth, and address shall constitute sufficient identification. Failure to provide sufficient identification shall constitute obstruction of the Officer as set out in section 6.2 of this By-law.

6.0 OFFENCES

- 6.1 Any person who contravenes or fails to comply with any provision of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.

- 6.2 No person shall hinder or obstruct, or attempt to hinder or obstruct, an Officer who is exercising a power or performing a duty under this By-law.

7.0 CONTINUATION, REPETITION PROHIBITED BY ORDER

- 7.1 The court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.

8.0 PENALTIES

- 8.1 Every person who is guilty of an offence under this By-law shall be subject to a fine of \$200.00 as set out in the attached Schedule "A" which shall form part of this by-law;

9.0 COLLECTION OF UNPAID FINES

- 9.1 Where a fine is in default, the Municipality may proceed with civil enforcement against the person upon whom the fine has been imposed, pursuant to the Provincial Offences Act, R.S.O. 1990, Chapter P.33.
- 9.2 The Municipality may make a request to the Treasurer to add any part of a fine that is in default to the tax roll for any property in the local municipality for which all of the owners are responsible for paying the fine, and collect it in the same manner as municipal taxes.

10.0 SEVERABILITY

- 10.1 If any provision or part of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

11.0 INTERPRETATION

- 11.1 The provisions of Part VI of the Legislation Act, 2006, S.O. 2006, c. 21, Schedule F shall apply to this By-law.

12.0 FORCE AND EFFECT

- 12.1 This By-law comes into force and effect on the date it is passed and enacted by the Council.

ENACTED AND PASSED THIS ____th DAY OF FEBRUARY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



CANNABIS BY-LAW 2019/

BEING A BY-LAW TO PROHIBIT THE SMOKING OR VAPORIZING OF RECREATIONAL CANNABIS IN A PUBLIC PLACE

SCHEDULE "A"

SET FINES

Part 1 *Provincial Offence Act*

By-Law 2019/ as amended re: Smoking or Vaping or Cannabis in public places

ITEM	SHORT FORM WORDING	OFFENCE CREATING PROVISION OR DEFINING OFFENCE	SET FINE
1	Smoke / vaporize / hold cannabis in Municipal Offices	Section 3.1 (a)	\$200.00
2	Smoke / vaporize / hold cannabis in park, trails and natural areas in the Municipality	Section 3.1 (b)	\$200.00
3	Smoke / vaporize / hold cannabis in public or private parking lots in the Municipality	Section 3.1 (c)	\$200.00
4	Smoke / vaporize / hold cannabis in municipal facilities	Section 3.1 (d)	\$200.00
5	Smoke / vaporize / hold cannabis on roads, sidewalks and municipal boulevards	Section 3.1 (e)	\$200.00
6	Smoke / vaporize / hold cannabis near schools, daycares and other child care facilities	Section 3.1 (f)	\$200.00
7	Smoke / vaporize / hold cannabis in retail, commercial and business establishments	Section 3.1 (g)	\$200.00
8	Smoke / vaporize / hold cannabis in hospitals, health centres and medical clinics	Section 3.1 (h)	\$200.00

NOTE: Penalty provision for the offences indicated above is Section 3.0 of By-Law No. 2019/ as amended.

CANNABIS POLICY STATEMENT

1. PURPOSE AND VISION

- The purpose of this policy statement is to provide a format for municipal government input to the Alcohol and Gaming Commission of Ontario (AGCO) as well as help prospective recreational cannabis retailers in their consideration of location of cannabis retail stores in the Municipality of West Nipissing.
- The AGCO is the provincial authority that licences cannabis retail operators, authorizes cannabis retail locations and licenses senior store staff. Municipal governments have no licensing authority.
- The AGCO regulates and reviews all aspects of the retail operation including municipal and public input, that the proposed store location is consistent with the public interest as defined in the regulations.
- The Municipality of West Nipissing has chosen to allow retail sales of recreational cannabis. The following provides municipal staff with guidance on commenting to AGCO when notice on a specific proposed cannabis retail store site is provided on the site location.

2. PRINCIPLES FOR CANNABIS RETAIL STORE LOCATIONS AND RELATIONSHIP TO OTHER APPLICABLE LAW:

Land Use Planning: The provincial licensing process does not remove the requirement to comply with the zoning by-law and other municipal planning documents. The definitions within the municipality's Official Plan and Zoning By-law are applicable to all retail, including cannabis retail stores. Retail sale of cannabis from a provincially licensed store is legal and is a permitted use in the zones which permit retail stores, namely the C1 (General Commercial) and C2 (Highway Commercial) zones.

Municipal Building and Fire Inspections: while the licencing of the store operation is the responsibility of the AGCO, the Building Code applies to cannabis retail store locations. Therefore, where a building permit is required, the building inspector will undertake duties as usual. Fire Code compliance is also mandatory.

3. DEFINITIONS:

- (a) **"Cannabis Retail Store"** shall mean a store licenced by the AGCO.
- (b) **"Council"** means the Council for the Municipality of West Nipissing;
- (c) **"Municipal Property"** includes all municipally owned buildings, parks and parking lots to which the public has access as of right or invitation, express or implied and includes any motor vehicle located on Municipal property other than a Highway, as defined in the *Municipal Act 2001*;
- (d) **"Place of Worship"** shall mean building dedicated to religious worship;

- (e) **“Residential Use”** shall mean any property which is zoned, R1, R2, R3, R4, RS or RR in the Municipality’s Zoning By-Law 2014-45;
- (f) **“Sensitive Use Property”** shall include, but not be limited to, public or private day-cares, public or private schools, libraries, hospitals, health centres or clinics, parks, skating rinks, swimming pools or sports fields located on property owned by the Municipality or other government levels outside of the municipal government or any other property to whom services are provided to Youth;
- (g) **“Youth”** shall mean any person who is under the age of 19 years.

4. **CANNABIS RETAIL STORES AND SENSITIVE USE PROPERTIES:**

1. In order to help ensure public health and safety, protect Youth and reduce illegal sales, Retail Cannabis stores are discouraged where nearby properties are designed to serve youth. Therefore the Cannabis Retail stores should not be located:
 - (a) within 150m of any of any Municipal Property;. The distance shall be measured from the property line of such property.
 - (b) within 150m of any property which is zoned CF (Community Facilities) in the Municipality of West Nipissing Zoning By-Law No. 2014-45;
 - (c) within 150m of any Sensitive Use Property. The distance shall be measured from the property line of such property.
 - (d) on any property directly abutting a property which is zoned primarily for Residential Use.
 - (e) on any property directly abutting a Place of Worship;
 - (f) within 150m of any property for persons whose access is for the purpose of recovery from addiction, which shall include half-way houses, recovery facilities or drugstores which dispense medications for the purpose of relief from addiction. The distance shall be measured from the property line of such property;
 - (g) on any property which directly abuts a facility which provides services to persons with mental health issues;
2. The Municipality may not place municipal density restrictions on Cannabis Retail Stores nor limit their number within the municipality, under the legislation or regulations. However, it is possible that the number of Cannabis Retail Stores in one area could in the future be considered under the public interest criteria in the regulations and merit comment from the municipal government and community.
3. Attached is a map showing the commercial zones of the municipality in which a Cannabis Retail Store may be located, subject to the policies herein.
4. This Policy shall be adopted by Council for the Municipality of West Nipissing and become part of the West Nipissing Policy Manual

MEMORANDUM

TO: MAYOR and COUNCIL

FROM: Melanie Ducharme, Clerk
Janice Dupuis, Deputy Clerk

DATE: February 1st, 2019

SUBJECT: **CONSOLIDATION OF THE SMOKING BY-LAW**

Due to Changes including the legalization of Cannabis as well as the upsurge in use of vapour products, the *Smoke Free Ontario Act* has been amended resulting in required changes to the Municipality's current by-law.

Since the Municipality has recommended to move forward with a stand-alone by-law prohibiting cannabis use in public, the "Smoking By-law" will continue to address only tobacco and tobacco/nicotine related products. In addition to amending all references to include "vaping" along with smoking, some minor housekeeping matters have also addressed and are noted in the margins.

Thank you,

Joie de vivre



www.westnipissingouest.ca

BY-LAW 2019/
"SMOKING BY-LAW"

**BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING OF TOBACCO OR
VAPOUR PRODUCTS IN PUBLIC PLACES AND WORKPLACES
IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Subsection 115(1) of the *Municipal Act, 2001*, C.25, authorizes the Council of a local municipality to pass a by-law to regulate or prohibit smoking and/or vaping of tobacco or vapour products in public places and workplaces within the municipality. ~~and designating public places or workplaces or classes or parts of such places as places in which smoking tobacco, vaping or holding lighted tobacco is prohibited;~~

To permit
more
restrictive
by-law

WHEREAS Section 18 of the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, contemplates that a municipal by-law may deal with a matter to which that Act applies but in a more restrictive manner, and directs that the by-law prevails to the extent it is more restrictive than that Act.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

PART I - DEFINITIONS

- 1.1. "Employee" means a person who, being paid or unpaid, performs any work for or supplies any service to an employer, or a person who receives any instruction or training in the activity, business, work, trade occupation or profession of an employer and includes a volunteer and a person who is self-employed and "employment" has a corresponding meaning;
- 1.2. "Employer" means any person who, as the owner, proprietor, manager, contractor, superintendent, supervisor or overseer of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of an employee;
- 1.3. "Entranceway" means the area within a nine (9) meter radius surrounding any entrance to a building owned and/or leased by the Municipality of West Nipissing, but does not include a street, road or highway;
- 1.4. "Exit" means the area within a nine (9) meter radius surrounding an exit doorway of any public place;
- 1.5. "Inspector" means any By-Law Enforcement Officer of the Municipality authorized by Council to enforce the by-laws or any member of the West Nipissing Police Service;
- 1.6. "Municipality" means the Corporation of the Municipality of West Nipissing;
- 1.7. "Outdoor patio" means an outdoor area or partially enclosed outdoor area that is adjacent to an establishment where food or beverages are sold and where food or beverages or both are consumed by the public;
- 1.8. "Person" includes a corporation;
- 1.9. "Playground / Play area" means any municipally owned public area that is equipped with children's play equipment, such as, but not limited to: slides, swings, climbing apparatuses, splash pads, wading pools, or sand boxes;
- 1.10. "Proprietor" means the person who ultimately controls, governs or directs the activity carried on within a public place and includes the person actually in charge of the premises at any particular time;
- 1.11. "Public place" means any municipally owned/leased building, structure, sporting area, playground, vessel, vehicle or conveyance, or part thereof, whether covered by a roof or not, to

which the public has access as of right or by invitation, expressed or implied, whether or not a fee is charged for entry and are identified on Schedule "C" attached hereto, but does not include a street, road or highway;



1.12. **"Smoke" or "Smoking"** means inhaling and exhaling or holding lighted tobacco including the carrying of any other lighted smoking or vaping equipment, but does not include smoke or smoking where smoke or smoking is used in a stage production of a theatrical performance;

1.13. **"Sports area"** means any municipally owned public area that is used primarily for the purposes of sports such as, but not limited to the following, but not including golf, whether or not a fee is paid for the use: soccer, football, basketball, tennis, baseball, softball or cricket, skating, beach volleyball, running, swimming, or skateboarding;



1.14. **"Vape", "Vaping" or "Vaporizing"** means inhaling or exhaling vapour from an electronic cigarette (e-cigarette) or an inhalant-type device or holding an activated e-cigarette or inhalant-type device, whether or not the vapour contains nicotine;

1.15. **"Workplace"** means a municipally owned or leased building, structure, vessel, vehicle or conveyance or part thereof, to which the public may or may not have access either expressed or implied, in which one or more employees work, including any other area in the building, structure, vessel, vehicle or conveyance utilized by employees.

PART II - WORKPLACES

2.1 No person shall smoke and/or vape in any workplace within the Municipality whether or not a "No Smoking/No Vaping" sign is posted.

2.2 Every employer shall:

- (i) ensure compliance with this by-law;
- (ii) prohibit smoking and/or vaping in the workplace;
- (iii) inform each employee in the workplace that smoking and/or vaping is prohibited in the workplace;
- (iv) post "No Smoking/No Vaping" signs in accordance with Part IV of this by-law in conspicuous locations at every entrance and washrooms in the workplace indicating that smoking and/or vaping is prohibited in the workplace; and
- (v) ensure that no ashtrays or like paraphernalia are placed or permitted to remain in any part of the workplace.

2.3 Section 2.1 does not apply to,

- (i) a part of a workplace that is used as a private residence;
- (ii) a workplace located in a dwelling where the only employees of that workplace are persons who live in the dwelling; or
- (iii) a room in a hotel, motel or other place where rooms are rented for sleeping accommodation, provided the room is used for sleeping accommodation only and the room is designated and specifically set aside as a room in which smoking and/or vaping is permitted.

PART III - PUBLIC PLACES

3.1 No person shall smoke and/or vape within a nine (9) metre radius of any entranceway or exit to any public place within the Municipality whether or not a "No Smoking/No Vaping" sign is posted.

3.2 Every proprietor of a public place shall:

- (i) ensure compliance with this by-law;
- (ii) prohibit smoking and/or vaping in the Public Place;
- (iii) post "No Smoking/No Vaping" signs in accordance with Part IV of this by-law in conspicuous locations at every entrance and washrooms in the public place indicating that smoking and/or vaping is prohibited in the public place;
- (iv) ensure that no ashtrays or like paraphernalia are placed or permitted to remain in the public place.

3.3 No person shall smoke and/or vape in the following Public Places, except in the designate smoking/vaping areas:

	BUILDING		ADDRESS
(i)	West Nipissing Municipal Office	Entire property	225 Holditch Street
(ii)	West Nipissing Community and Recreation Centre	Entire property	219 O'Hara Street and 210 Clark Street
(iii)	Verner Arena / Community Centre	Entire property	80 Principale Street East

- 3.4 No person shall smoke **and/or vape** within a 20 meter radius (65 feet) of any Playground / Play Area within the Municipality, whether or not a "No Smoking/**No Vaping**" sign is posted.
- 3.5 No person shall smoke **and/or vape** within a 20 meter radius (65 feet) of any Sports Area within the Municipality, whether or not a "No Smoking/**No Vaping**" sign is posted.

PART IV - SIGNAGE REQUIRED



- 4.1 Every employer and every proprietor shall post and maintain in conspicuous locations at each entrance to the facility and in the washrooms, a sign at least 10 centimetres by 10 centimetres in size that includes depiction of the international "No Smoking/**No Vaping**" symbol **at least 7.5 centimetres (3 inches), and lettering at least 0.8 centimetres (5/16 inch) high and at least 0.2 centimetres (1/16 inch) wide at the narrowest point, with the rest of the letter sized proportionately;**
- 4.2 All "No Smoking/**No Vaping**" signs posted within the Municipality of West Nipissing must conform to any **of the Municipality of West Nipissing** by-law **2002/33** regulating the use of French and English
- 4.3 Where a "No Smoking/**No Vaping**" sign is required to be placed or posted under this by-law, the sign shall have the proportions, characteristics and minimum measurements as set out in Section 4.1 as depicted in "Schedule B" and consist of two (2) contrasting colours, or if the lettering and graphic symbol is to be applied directly to surface or to be mounted on a clear panel, the lettering and graphic symbol shall contrast with the background.
- 4.4 Despite the fact that the symbol referred to in Schedule "B" is a cigarette, it may include a lighted cigar, cigarette, pipe or any other lighted smoking **and/or vaping** instrument.
- 4.5 Deviations from the colour or content of the sign prescribed by this section that do not affect the substance or that are not calculated to mislead do not invalidate the sign.
- 4.6 Any sign prohibiting smoking **and/or vaping** that refers to a by-law of an old municipality or previous by-law number is deemed to be referring to this by-law.

PART V - INSPECTIONS

- 5.1 An inspector may, at any reasonable time, enter any public place or workplace for the purposes of determining compliance with this By-law.
- 5.2 No inspector may enter a workplace that is also a dwelling without the consent of the occupant or without first obtaining and producing a warrant.

PART VI - OFFENCES AND ENFORCEMENT

- 6.1 Any person who contravenes any of the provisions of the by-law, or who hinders or obstructs an inspector lawfully carrying out the enforcement of this by-law, is guilty of an offence and upon conviction is liable to a fine of not more than five thousand dollars (\$5,000.00) as provided for in the *Provincial Offences Act*, R.S.O. 1990, chapter 33, or any successor thereof.
- 6.2 If this by-law is contravened and a conviction entered, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.

PART VII - CONFLICTS

- 7.1 If a provision of this by-law conflicts with an Act or Regulation or another by-law, the provision that is the most restrictive of smoking and/or vaping shall prevail.

PART VIII - SEVERABILITY

- 8.1 If any section or sections of this by-law or part thereof, is found in any court of law to be illegal or beyond the power of the Municipality to enact, such section or sections or part thereof shall be deemed to be severable and all other sections or parts of the by-law shall be deemed to be separate and independent thereof and to be enacted as such.

PART IX - REPEAL

- 9.1 By-Laws ~~2003/20, 2004/26, 2008/08~~ 2016/102 and 2016/112 and any other by-law inconsistent with this by-law, are hereby repealed.

PART X - SHORT TITLE

- 10.1 This By-Law shall be cited at the "SMOKING BY-LAW"

PART XI - EFFECTIVE DATE

- 11.1 That the following updated schedules attached hereto shall form part of this by-law:
- Schedule "A" – Set Fine Schedule;
 - Schedule "B" – Signage;
 - Schedule "C" – West Nipissing Municipal Buildings (lands).
 - Schedule "D" – Maps - Designated Smoking Areas
- 11.2 This By-Law shall come into effect on February 1, 2019 and be enforceable thereafter.

ENACTED AND PASSED THIS 1st DAY OF FEBRUARY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME
CLERK

SMOKING BY-LAW 2019/

BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING IN PUBLIC PLACES AND WORKPLACES

SCHEDULE "A"

SET FINES

Part 1 Provincial Offence Act

By-Law 2019/ as amended re: Smoking and/or Vaping in public places

ITEM	SHORT FORM WORDING	OFFENCE CREATING PROVISION OR DEFINING OFFENCE	SET FINE
1	Smoke and/or Vape in workplace	Part II, Section 2.1	\$150.00
2	Employer fail to ensure compliance	Part II, Section 2.2 (i)	\$150.00
3	Employer fail to prohibit smoking and/or vaping in workplace	Part II, Section 2.2 (ii)	\$150.00
4	Employer fail to post "No Smoking/No Vaping" signs	Part II, Section 2.2 (iv)	\$150.00
5	Employer permit ashtrays (or like paraphernalia) in the workplace	Part II, Section 2.2 (v)	\$150.00
6	Smoke and/or Vape within nine (9) meter radius of entranceway or exit to any public place	Part III, Section 3.1	\$150.00
7	Proprietor fail to ensure compliance	Part III, Section 3.2 (i)	\$150.00
8	Proprietor fail to prohibit smoking and/or vaping in public place	Part III, Section 3.2 (ii)	\$150.00
9	Proprietor fail to post "No Smoking/No Vaping" signs	Part III, Section 3.2 (iii)	\$150.00
10	Proprietor permit ashtrays (or like paraphernalia) in public place	Part III, Section 3.2 (iv)	\$150.00
11	Smoke and/or vape in public place other than in designated smoking/vaping area	Part III, Section 3.3	\$150.00
12	Smoke and/or vape within 20 meter radius of Playground / Play Area	Part III, Section 3.4	\$150.00
13	Smoke and/or vape within 20 meter radius of Sports Area	Part III, Section 3.5	\$150.00

NOTE: Penalty provision for the offences indicated above is Section 6.1 of By-Law No. 2019/ as amended.

SMOKING BY-LAW 2019/

BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING IN PUBLIC PLACES AND WORKPLACES

SCHEDULE "B"

SIGNAGE

The following graphic symbol, or likeness thereof, shall be used to indicate the areas where smoking and/or vaping is prohibited pursuant to this by-law :

Removed to
 keep signage
 standard with
 Act

On a white background, with the circle and the interdictory stroke in red.

The graphic symbol referred to in Section 4 shall include the text « Municipality of West Nipissing By-Law / Règlement municipal de la Municipalité de Nipissing-Ouest » in letters and figures at least five (5%) percent of the diameter of the circle in the symbol.



With respect to size of the graphic symbol, the diameter of the circle in the symbol referred to in this section shall be not less than ten (10 cm) centimetres.

Despite the fact that the symbol referred to is a cigarette, it shall include a lighted cigar, cigarette, pipe or any other lighted smoking and/or vaping instrument including e-cigarettes or inhalant-type devices.

Deviations from the colour or content or the signs prescribed by this section that do not affect the substance or that are not calculated to mislead do not invalidate the signs.

Any sign prohibiting smoking and/or vaping that refers to a by-law of an old municipality is deemed to be referring to this by-law.

SMOKING BY-LAW 2019/

BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING IN PUBLIC PLACES AND WORKPLACES

SCHEDULE "C"

Revised: February 2019

WEST NIPISSING MUNICIPAL BUILDINGS		
DESCRIPTION	ADDRESS	TOWNSHIP
Municipal Main Office	Holditch Street	Sturgeon Falls
Municipal Satellite Office	Highway 64	Verner
Fire Services – Administration #1A	Holditch Street	Sturgeon Falls
Fire Station# 1B	Cache Bay Road	Sturgeon Falls
Fire Station #9	Waterfront Drive	Cache Bay
Fire Station #2	Crystal Falls Road	Crystal Falls
Fire Station #4	110 Morin Street	Field
Fire Station #7	Hwy 64	Lavigne
Fire Station #8	Hwy 64 South	North Monetville
Fire Station #5	St-Joseph Road	River Valley
Fire Station #3	Tomiko Road	Crystal Falls
Fire Station #6	Principal Street West	Verner
Police Services - Administration	Holditch Street	Sturgeon Falls
Public Works Garage	Floral Street	Sturgeon Falls
Public Works Garage	Highway 17	Verner
Public Works Garage	Larocque Street	Field
Landfill Site	Lac Clair Road	Field
Landfill Site	Deer Lake Road	Kipling
Landfill Site	Landfill Road	Lavigne
Landfill Site	Muskosung Lake Road	Muskosung
Landfill Site	Alphonse Road	River Valley
Landfill Site	Hwy 17 West	Sturgeon Falls
Landfill Site	Hwy 575	Verner
Water & Sewage Treatment Plant	Nipissing Street	Sturgeon Falls
Water & Sewage - Administration	Front Street	Sturgeon Falls
Information / Tourist Centre	Front Street	Sturgeon Falls
Community Centre + Arena + Pool	O'Hara Street	Sturgeon Falls
Community Centre + Arena + Storage Garage	Principal Street	Verner
Community Centre	Cache Street	Cache Bay
Community Centre	Hwy. 64 South	North Monetville
Outdoor Rink	Waterfront Drive	Cache Bay
Outdoor Rink	Jarbeau Street	Field
Outdoor Rink	Leblanc Road	Springer
Outdoor Rink	Caron Road	Lavigne
Outdoor Rink	St-Joseph Road	River Valley
Baseball Diamond	Waterfront Drive	Cache Bay
Baseball Diamond	Leblanc Road	Springer
Baseball Diamonds	Jarbeau Street	Field
Baseball Diamonds	John St. & Coursol Rd.	Sturgeon Falls
Baseball Diamond	Principal Street	Verner
Tennis Court	Main St. & Ethel Street	Sturgeon Falls
Tennis Court	Waterfront Drive	Cache Bay
Tennis Court	Jarbeau Street	Field

WEST NIPISSING MUNICIPAL BUILDINGS

DESCRIPTION	ADDRESS	TOWNSHIP
Soccer Field	Coursol Road	Sturgeon Falls
Soccer Field	Riverfront Drive	Sturgeon Falls
Soccer Field	Park Road	Sturgeon Falls
Public Beach	Clear Lake Road	Field
Public Beach	Main St. & Ethel Street	Sturgeon Falls
Public Beach	St-Jean Road	Lavigne
Playground	Riverfront Drive	Cache Bay
Playground	Highway 64	Field
Playground	Waterfront Park	Lavigne
Playground	Leblanc Road	Springer
Playground	Park Street & Janen Street	Sturgeon Falls
Playground + Splash/Water Park	King Street	Sturgeon Falls
Playground	Piette Street	Verner
Playground - France Gareau Park	Principal Street	Verner
Library	Holditch Street	Sturgeon Falls
Library	Cache Street	Cache Bay
Library	Morin Street	Field
Library	Forget Avenue	River Valley
Library	Highway 64	Verner
Museum - Sturgeon River House	Fort Road	Sturgeon Falls
Family Resource Centre	Salter Street	Sturgeon Falls
Seniors Club (Club 50)	Bain Street	Cache Bay
Minnehaha Bay Community Waterfront Park & Marina	King Street	Sturgeon Falls
Ambulance Bay	Ethel Street	Sturgeon Falls
Ambulance Bay + PW Garage	Larocque Street	Field
WN Community Health Centre	Ethel Street & Michaud Street	Sturgeon Falls
Family Resource Centre	Salter Street	Sturgeon Falls
Trailer Park	Teal Road	Cache Bay

NOTE:

As the Municipality acquires/leases other properties or builds other facilities these new municipal sites will be immediately subject to the West Nipissing Smoking By-Law No. 2019/███; until such time as this schedule is updated accordingly.

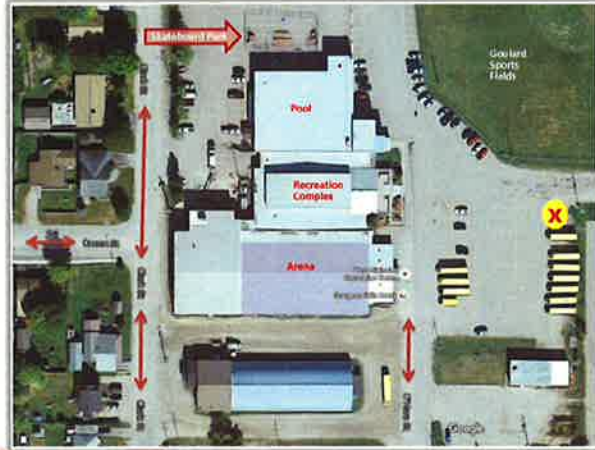
SMOKING BY-LAW 2019/ BEING A BY-LAW TO REGULATE SMOKING AND/OR VAPING IN PUBLIC PLACES AND WORKPLACES

SCHEDULE "D"

MAP OF DESIGNATED SMOKING/VAPING AREAS FOR CERTAIN MUNICIPAL BUILDINGS

As identified in Section 3.3, the following municipal buildings will have designated smoking areas:

- (i) West Nipissing Recreation and Community Centre
(location may vary – not to scale)



- (ii) West Nipissing Town Hall
(location may vary – not to scale)



- (iii) Verner Arena / Community Centre
(location may vary – not to scale)



RECEIVED
JAN 29 2019

January 22, 2019

Melanie Ducharme, Clerk
Municipality of West Nipissing
101 - 225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Dear Melanie Ducharme:

Subject: *Smoke-Free Ontario Act, 2017* – Changes effective October 17, 2018

We are writing to inform you of important changes to the *Smoke-Free Ontario Act, 2017 (SFOA, 2017)* that came into effect October 17, 2018. The *SFOA, 2017* includes changes relevant to you as a workplace and municipality.

In addition to prohibiting smoking and holding lighted tobacco in specified places, the legislation now includes smoking or holding lighted cannabis and using an electronic cigarette (i.e., inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette). **This means that smoking cannabis and using electronic cigarettes are no longer permitted wherever smoking is not permitted.**

In addition, the following prohibited places were included:

- Public areas within 9 metres of any restaurant or bar patio
- School property and public areas within 20 metres of the perimeter of the school grounds
- **The outdoor grounds of a community recreation facility, and public areas within 20 metres of the perimeter of the grounds (e.g., municipal community centres, hockey arenas).**

Under the revised *Smoke-Free Ontario Act, 2017*, no smoking in addition to no vaping signs must be posted at all entrances and exits and in washrooms. In the next several weeks, we will be preparing packages for your municipality with these signs. We are asking that you post them where appropriate as well as have them available for any workplace in your municipality to pick up.

In addition, updated signage will be required for all municipal playgrounds, sporting areas, spectator areas and community and recreational facilities. Signage is currently being developed for municipalities within our Health Unit district. When signage becomes available, the Health Unit Tobacco Enforcement Officers will be in contact with you to coordinate orders and delivery.

We would also like to remind you that existing municipal smoke-free by-laws only restrict tobacco usage and do not cover vaping and cannabis use. We recommend that municipalities who do have by-laws, review them, and add restrictions on vaping and cannabis use to align with the regulations in the *SFOA, 2017*. Furthermore, we encourage your municipality to consider creating new by-laws for smoke-free/vape-free social housing, municipal properties, and public spaces (e.g., parks, trails and beaches). By-laws to implement or increase retail licensing fees for tobacco, electronic cigarette and cannabis products should also be considered, as well as restricting new retail licenses based on proximity to schools, playgrounds and other areas where high risk populations reside.

Please see attached fact sheets for more information about the *Smoke-Free Ontario Act, 2017*. If you have any further questions, contact one of our Tobacco Enforcement Officers:

- Paula Benoit – 705-474-1400 Ext. 5324 or paula.benoit@healthunit.ca
- Bill Clark – 705-474-1400 Ext. 5323 or bill.clark@healthunit.ca
- John Nolan – 705-474-1400 Ext. 3227 or john.nolan@healthunit.ca

For more information about the *SFOA, 2017* and Regulations please visit: <https://www.ontario.ca/laws/statute/17s26>. We look forward to working with you, and we appreciate your continued support in helping to create more smoke-free outdoor spaces in our community.

Sincerely,



Chris Bowes
Program Manager, Healthy Living



Smoke-Free Ontario Act, 2017

How the Act Affects: Community Recreational Facilities

The Basics

The *Smoke-Free Ontario Act, 2017* (SFOA, 2017) prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette, or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

Community Recreational Facilities

Smoking and vaping is not permitted on the outdoor grounds of community recreational facilities or in public spaces within 20 metres of the perimeter of the grounds.

A community recreational facility is an enclosed public place or an enclosed workplace where:

1. The place is owned or operated by a charity, non-profit or government.
2. The place is primarily used for the purposes of providing athletic or recreational programs or services to the local community, including children and youth, whether or not a fee is paid for the use.

For example:

- a) Sports programs;
- b) Children's play programs; or
- c) Fitness programs.

3. The public is normally allowed access.
4. The place is not primarily a private dwelling.

Owner Responsibilities

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking is prohibited in the smoke-free and vape-free areas.
- Post “No Smoking”, and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances, exits and washrooms of the smoke and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the smoke-free and vape-free areas.
- Ensure that no one smokes or vapes in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the smoke-free and vape-free areas.

Enforcement

Local public health units will carry out inspections and respond to complaints of smoking and vaping on the outdoor grounds and public spaces within 20 metres of the perimeter of the grounds of community recreational centres.

Penalties

Any individual who violates the prohibition on smoking or vaping in smoke-free and vape-free areas may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence) ; \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking or vaping laws applicable to community recreational centres, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the *Smoke-Free Ontario Act, 2017*, please visit the Ontario Ministry of Health and Long-Term Care website: ontario.ca/smokefree.



Smoke-Free Ontario Act, 2017

How the Act Affects: Children's Playgrounds

The Basics

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

Children's Playgrounds

Smoking and vaping is not permitted on children's playgrounds or in public spaces within 20 metres of the perimeter of a playground.

A children's playground is:

- An area open to the public at no cost or for a fee, primarily used for children's recreation and equipped with children's play equipment, such as:
 - Slides;
 - Swings;
 - Climbing apparatuses;
 - Splash pads;
 - Wading pools; and
 - Sandboxes.

These restrictions include playgrounds at hotels, motels and inns. It does not apply to playgrounds intended for residents of apartments, condominiums or campgrounds.

Note: Additional restrictions on smoking and vaping may exist in municipal or condominium bylaws; lease agreements, and the policies of employers and property owners.

Owner Responsibilities

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking and vaping is prohibited in the place.
- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances and exits to the smoke- and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the place.
- Ensure that no one smokes or vapes in the place.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws do not remain in the place.

Enforcement

Local public health units will carry out inspections and respond to complaints regarding smoking and vaping on and around children’s playgrounds.

Penalties

An individual who violates the prohibition on smoking or vaping on and around children’s playgrounds may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5,000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws applicable to playgrounds, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/location.aspx>.

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: ontario.ca/smokefree.



Smoke-Free Ontario Act, 2017

How the Act Affects: Sporting Areas

The Basics

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

Sporting Areas

Smoking and vaping is not permitted at publicly-owned outdoor sporting areas, spectator areas next to sporting areas and public areas within 20 metres of any point of the edge of the sporting or spectator areas.

This applies to sporting areas:

- Owned by the province, a municipality, colleges or universities;
- Used primarily for sports, such as soccer, football, basketball, beach volleyball or skateboarding; and
- Open to the public whether or not a fee is charged to enter.

Note: This does not apply to golf courses.

Owner Responsibilities

The Act requires owners and operators of these sporting areas to ensure that smoking and vaping laws are respected. They are required to:

- Give notice to the public that smoking and vaping is not allowed in smoke-free and vape-free areas.

- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances and exits to the smoke-free areas, in appropriate locations and in sufficient numbers to ensure that the public is aware that smoking and vaping is not allowed.
- Ensure that people do not smoke or vape in the smoke-free and vape-free areas.
- Ensure that no ashtrays or similar equipment remain in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the smoke-free and vape-free area.

Enforcement

Local public health units will carry out inspections and respond to complaints regarding smoking and vaping on or around sporting areas.

Penalties

Anyone caught smoking or vaping on or around these sport areas may be charged with an offence, and if convicted could face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

The owner or operator of a sporting area who fails to fulfill their responsibilities under the law may be charged with an offence, and if convicted, could face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local [Public Health Unit](#).

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws in and around sporting areas, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at: Smoke-Free Ontario Act, 2017 How the Act Affects:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: ontario.ca/smokefree.

MEMORANDUM

TO: STAFF AND COUNCIL
FROM: Joanne Savage, Mayor
DATE: January 30, 2019
RE: RECRUITMENT & RETENTION OF PERSONAL SUPPORT WORKERS (PSW)

The following details were captured during a Working Group meeting held on January 22nd, 2019 :

DISCUSSION : SHORTAGE OF PSWs

- locally , regionally and provincially
- Community need : Au Chateau , Community Living, West Nipissing General Hospital and West Nipissing Community Health Centre
- Decrease in Interest
- Opportunities of local employment
- Salary range \$25+
- Full time and part time hrs avail locally - shift work
- Summer employment for students pursuing Post-secondary studies in Health related occupations
- Various initiatives explored by all stakeholders
- Stakeholders : Health and Community Service Providers, College Boréal, High School and School Board
- Initiatives recommended to province such as paid apprenticeship, recognize PSW with an association such as RN's and RPN's
- Job shadowing for awareness
- Elected officials: advocacy role to province
- Community campaign of PSW and employment opportunities to address shortage
- Recruitment and retention of Health professionals
- Municipality : help with marketing campaign, assistance from communication

REQUEST TO COUNCIL :

Seeking in kind from Municipality for a community media awareness campaign regarding shortage of Personal Support Workers (PSW) / Préposés aux services de soutien à la personne (PSSP).

Joie de vivre



West Nipissing Ovest

Joie de vivre

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MEMORANDUM

TO: Mayor and Council
FROM: Shawn Remillard, Manager of Public Works
DATE: January 30, 2019
RE: PROPOSAL OF SPEED REDUCTION

For safety purposes, a speed reduction on both Goulard Road and Golf Course Road is being proposed for Council's consideration.

Our current Traffic and Parking By-Law - Schedule "F" sets the current speeds as follows:

ROAD	FROM	TO	CURRENT SPEED	PROPOSED REDUCTION
Golf Course Road	Highway 17	Goulard Road	70 kms/hr	50 kms/hr
Goulard Road	Golf Course Road	Coursol Road	70 kms/hr	50 kms/hr

Thank you,

Joie de vivre



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MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: February 1, 2019

RE: **BILL 68 – MODERNIZING ONTARIO’S MUNICIPAL LEGISLATION**

Pursuant to the ongoing implementation of Bill 68, the *Modernizing Ontario’s Municipal Legislation Act, 2017*, changes are required in order to meet the March 1st deadline, one of which is an amendment to the Procedural By-Law to include the new provisions of the *Municipal Conflict of Interest Act*.

Requirement for a written statement of interest and a registry of declarations of interest

Council members are currently required to disclose a pecuniary interest, including the general nature of that interest, at the meeting where the relevant matter is being considered. Going forward, written declarations of interest should be prepared in advance and signed by the Member, who will read the statement aloud at the meeting for the record. The Clerk will subsequently record the declaration of interest and general nature thereof in the minutes, thereby creating a public record of the declaration.

Bill 68 also requires that the municipality establish and maintain a public registry that shall include two items for each declaration of interest:

- i. a copy of each written statement of interest that a Member files with the Clerk; and,
- ii. a copy of each declaration of interest that the Clerk records in the minutes.

Attached hereto is a proposed amendment to the Procedural By-Law which incorporates the new requirements and includes the required form as a Schedule to the By-Law.

Joie de vivre



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BY-LAW 2019/

**BEING A BY-LAW TO AMEND BY-LAW 2018/26 TO GOVERN THE PROCEEDINGS
OF THE MUNICIPAL COUNCIL, THE CONDUCT OF ITS MEMBERS
AND THE CALLING OF MEETINGS**

WHEREAS pursuant to Section 238(2) of the *Municipal Act, 2001*, S. O. 2001 c. 25, authorizes a Municipality and local board shall adopt a procedure by-law to govern the calling, place and proceedings of meetings;

AND WHEREAS pursuant to Section 223.2(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, authorizes the municipality to establish a Code of Conduct for members of the council and of local boards;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING AMENDS BY-LAW 2018/26 AS FOLLOWS:

1. That Section 13 – Disclosures of Pecuniary Interest be replaced in its entirety with the following:

13.0 DISCLOSURES OF PECUNIARY INTEREST

13.1 Members are required to make declarations of pecuniary interest in accordance with the Municipal Conflict of Interest Act and or other relevant legislation. Any member who has a direct or indirect pecuniary interest on matters brought before Council or Committee is required by law to make a disclosure of his/her pecuniary interest in the following manner:

13.1.1 Disclose the interest and its general nature at the meeting, prior to any discussion taking place;

13.1.2 At the meeting submit a written statement in the **COUNCIL / COMMITTEE DECLARATION OF PECUNIARY INTEREST FORM** (forming part of this by-law as Schedule "A" and shall submit it to the Clerk or his or her designate;

13.1.3 Refrain from taking part in the discussion of the matter;

13.1.4 Refrain from voting on the matter;

13.1.5 Make no attempt to influence the voting at any time before, during or after the meeting.

13.2 Closed meeting: If the matter in which the member has a pecuniary interest is discussed at a meeting closed to the public, the member must disclose their interest as outlined above, and also leave the meeting, or that portion of the meeting dealing with the matter.

13.2.1 A member's disclosure of pecuniary interest during a closed meeting must also be recorded in the minutes of the next meeting that is open to the public. This can be achieved when the member makes a disclosure of pecuniary interest on the resolution adopting the minutes of the closed meeting in question, at which time the member is again prohibited from discussion or voting on the minutes related to the matter.

13.2 Not in attendance: If the matter in which the member has a pecuniary interest is discussed at a meeting not attended by the member, the member must disclose his/her interest in the appropriate manner at the first meeting attended after said meeting

13.4 Chairperson: If the Mayor or presiding officer has made a disclosure of

pecuniary interest on any matter before Council or Committee, the Chairperson shall withdraw from the chair during the deliberations on that matter.

13.4.1 In the event that the Mayor or presiding officer has made a disclosure of pecuniary interest on a matter before Council or Committee, the Chairperson shall withdraw from the chair during the deliberations on that matter.

13.4.2 In the event that the Mayor or presiding officer and the Acting Mayor or chairperson are unable to chair the portion of a meeting in which a disclosure of pecuniary interest applies, the remaining members present shall, amongst themselves, appoint a member to act as Chairperson for that portion of the meeting.

13.5 A public registry of all declarations of pecuniary interest shall be maintained by the Clerk in accordance with the Municipal Conflict of Interest Act.

13.6 The Clerk shall record the particulars of any disclosure of pecuniary interest and the general nature thereof and this record shall appear in the minutes of the meeting;

13.7 Where a member has declared a pecuniary interest on an item, they shall not take part in adopting the confirmatory by-law.

2. That **Schedule 'A'** attached hereto shall form part of By-Law **2018/26**.

3. That the above noted amendments and additions shall form part of By-Law **2018/26**.

ENACTED AND PASSED THIS th DAY OF FEBRUARY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME,
CLERK



SCHEDULE "A" OF BY-LAW 2019/

AMENDING BY-LAW 2018/26 GOVERNING THE PROCEEDINGS
OF THE MUNICIPAL COUNCIL, THE CONDUCT OF ITS MEMBERS
AND THE CALLING OF MEETINGS

COUNCIL / COMMITTEE MEMBER

DISCLOSURE OF PECUNIARY INTEREST FORM

As required under Section 6 of the *Municipal Conflict of Interest Act*, I, _____

Print Name

declare a conflict of interest with the following ☐ Council / ☐ Committee agenda item :

ITEM(S)	AGENDA DATE

on the

REASON FOR DISCLOSURE:

Signature:

--

MEMORANDUM

TO: MAYOR and COUNCIL
FROM: Janice Dupuis, Deputy Clerk
DATE: February 1st, 2019
SUBJECT: REQUEST FOR DONATION

Pursuant to the municipal Donation Policy No. 1999/131, attached hereto, a request for donation from l'Association pour l'amélioration des sols et récoltes du Nipissing Ouest Sudbury Est is being brought to Council for consideration.

Thank you,

Joie de vivre



www.westnipissingouest.ca



Association pour l'amélioration des sols et récoltes du Nipissing Ouest Sudbury Est

Le 7 Janvier, 2019

Municipalité du Nipissing Ouest
c/o Madame Joanne Savage
225 rue Holditch
Sturgeon Falls, ON P2B 1T1

Comme vous savez, l'agriculture est un moteur économique important dans la région du Nipissing Ouest.

L'association pour l'amélioration des sols et récoltes du Nipissing Ouest est une organisation qui stimule la recherche agricole et la diversification de nouvelles cultures. L'association fournit de l'éducation pour les cultivateurs au sujet des nouvelles technologies.

Notre association est à but non lucratif avec très peu de revenu pour atteindre les objectifs mentionnés si-dessus. C'est pour quoi vous êtes demandés à chaque année de contibuer financièrement a notre association.

Dans les années antérieures la municipalité a contribué généreusement à notre association un don de \$500.00 et nous espérons pouvoir compter sur votre support encore cette année.

Merci pour l'attention accordée à notre demande.

Bien à vous,

Normand Delorme
Secrétaire/trésorier de l'Association pour l'amélioration
des sols et récoltes du Nipissing Ouest Sudbury Est
10946 Hwy 17
Verner, ON P0H 2M0
705-594-2324

DONATIONS (Policy 1999/131)

Section: D	Policy Number: 1999/131
Department: All Departments	Effective Date: May 4, 1999
Subject: DONATIONS	Revision Date: Jun-6-2000; Apr-15-2014 Mar-20-2018;

POLICY STATEMENT

- (1) Council will consider written requests for donations from private groups/organizations which are not registered charities and which do not solicit donations from the general public.
- (2) Notwithstanding the provisions of Item 1, donations to registered charities in accordance with Policy 1999/131 – Flowers, purchase of (funeral arrangements) shall be honoured.
- (3) Donations in the form of a bursary will be made annually to both secondary schools in the amount of \$600.00 each for graduation purposes only.
 - École secondaire Franco-Cité
 - École secondaire Northern Secondary School
- (4) Donations in the form of a bursary will be made annually to primary schools in the amount of \$50.00 each for graduation purposes only.
 - École Christ Roi
 - École La Résurrection
 - Jeunesse Active
 - Sainte Marguerite D'Youville
 - Our Lady of Sorrows
 - St-Joseph
 - White Woods Public School
- (5) Donations in the form of a bursary will be made annually to Collège Boréal in the amount of \$100.00 for graduation purposes only.

MEMORANDUM

TO: COUNCIL
DATE: January 30, 2019
RE: BILINGUALISM POLICY

In follow-up to the delegation made by Denis Labelle regarding '*Paysage Linguistique du Nipissing Ouest*' made on August 14, 2018, the attached is being brought forward by Her Worship, Joanne Savage, for Council discussion.

Thank you,

Joie de vivre



www.westnipissingouest.ca

RÈGLEMENT MODIFIÉ	AMENDED REGULATIONS
ÉTANT UN RÈGLEMENT DE LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST CONCERNANT L'USAGE DU FRANÇAIS ET DE L'ANGLAIS DANS LA MUNICIPALITÉ	BEING A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING CONCERNING THE USE OF FRENCH AND ENGLISH IN THE MUNICIPALITY
ÉTANT DONNÉ QUE les communautés francophones et anglophones ont contribué et continuent à contribuer à la richesse de la municipalité de Nipissing Ouest;	WHEREAS both the Francophone and Anglophone communities have contributed and continue to contribute to the richness of the Municipality of West Nipissing;
ÉTANT AUSSI DONNÉ QUE l'article 247 de la Loi de 2001 sur les municipalités prévoit que : (a) les règlements et résolutions d'une municipalité sont adoptés soit en anglais, soit en anglais et en français; (b) le conseil et chacun de ses comités peuvent délibérer en anglais, en français ou dans les deux langues; et (c) les procès-verbaux des délibérations sont rédigés soit en anglais, soit en anglais et en français.	AND WHEREAS section 247 of the Municipal Act 2001 provides that: (a) the by-laws and resolutions of a municipality shall be passed in English or in both French and English; (b) every council and every committee of council may conduct its proceedings in French or English or in both French and English; and (c) the minutes of the proceedings shall be kept in English or in both French and English.
ÉTANT AUSSI DONNÉ QUE l'article 14 de la <i>Loi sur les services en français</i> prévoit que (a) un conseil d'une municipalité située dans une région désignée à l'annexe de la Loi peut adopter un règlement municipal prévoyant que l'administration de la municipalité se fera en français et en anglais et que les services municipaux au public, ou une partie précisée de ces services, seront fournis dans ces deux langues; (b) lorsqu'un tel règlement municipal est en vigueur, chacun a droit à l'emploi du français ou de l'anglais pour communiquer avec tout bureau de la municipalité et pour recevoir les services visés par le règlement municipal;	AND WHEREAS section 14 of the <i>French Language Services Act</i> provides that: (a) the council of a municipality that is in an area designated in the Schedule of the Act may pass a by-law providing that the administration of the municipality shall be conducted in both French and English and that all or specified municipal services to the public shall be made available in both languages; (b) when such a by-law is in effect, a person has the right to communicate in French or English with any office of the municipality, and to receive available services to which the by-law applies, in either language;
PAR LA PRÉSENTE, LA MUNICIPALITÉ DE NIPISSING OUEST EST DÉCLARÉE UNE MUNICIPALITÉ BILINGUE ET ADOPTE LE PRÉSENT RÈGLEMENT	THE MUNICIPALITY OF WEST NIPISSING IS HEREBY DECLARED A BILINGUAL MUNICIPALITY AND ADOPTS THE FOLLOWING BY-LAW
1. BUT D'assurer l'égalité de statut et l'égalité de droits et privilèges quant à l'usage du français et de l'anglais dans la Municipalité, notamment en ce qui touche les communications avec le public et la prestation des services.	1. GOAL Ensure equality of status and equal rights and privileges as to the use of French and English in the Municipality with respect to communicating with or providing services to the public.
2. OBJECTIFS 2.1 De veiller à ce que le public puisse communiquer avec la Municipalité, et en recevoir les services, en français ou en anglais. 2.2 D'informer le public que les communications et les services sont disponibles en français ou en anglais, dans la langue de leur choix.	2. OBJECTIVES 2.1 To ensure that the public can communicate with and receive services from the Municipality, in French or in English. 2.2 To inform the public that communications and services are available in either French or English, in the language of their choice.

RÈGLEMENT MODIFIÉ	AMENDED REGULATIONS
<p>2.3 D'assurer que l'administration de la municipalité se fera en français et en anglais.</p> <p>2.4 De promouvoir le caractère bilingue de la Municipalité et d'encourager les entreprises à promouvoir la reconnaissance et l'usage du français et de l'anglais.</p>	<p>2.3 To ensure that the administration of the Municipality will be conducted in both French and English.</p> <p>2.4 To promote the bilingual character of the Municipality and encourage businesses to promote the recognition and use of English and French.</p>
<p>3. <u>SIGNALISATION</u></p> <p>3.1 Tous les panneaux et enseignes identifiant la municipalité doivent être en français et en anglais, ou placés ensemble de façon que les textes de chaque langue soient également en évidence.</p> <p>3.2 Tous les panneaux de signalisation routière de la municipalité devront être en français et en anglais.</p> <p>3.3 Toute signalisation comportant de l'information sur la santé, la sûreté et la sécurité du public doit être en français et en anglais.</p> <p>3.4 Le drapeau franco-ontarien doit être arboré sur tous les édifices municipaux.</p>	<p>3. <u>SIGNAGE</u></p> <p>3.1 All signs identifying the Municipality shall be in French and English, or placed together so that the texts of each language are also prominently displayed.</p> <p>3.2 All traffic signs of the Municipality shall be in both French and English.</p> <p>3.3 All signage regarding the health, safety or security of the public is in both French and English.</p> <p>3.4 The Franco-Ontarian flag shall be prominently flown on all municipal buildings.</p>
<p>4. <u>COMMUNICATIONS AVEC LE PUBLIC ET PRESTATION DES SERVICES</u></p> <p>4.1 La Municipalité doit veiller à ce que le public puisse communiquer, et en recevoir les services, en français ou en anglais, dans l'une ou l'autre de ces deux langues.</p> <p>4.2 Les communications avec le public et la prestation des services doivent être dans la langue préférée du destinataire, soit le français ou l'anglais, quel que soit le mode de communication utilisé. Si la langue préférée du destinataire est inconnue, les communications sont en anglais et en français.</p>	<p>4. <u>COMMUNICATIONS WITH AND SERVICES TO THE PUBLIC</u></p> <p>4.1 The Municipality has the duty to ensure that any member of the public can communicate with and obtain available services in either French or English.</p> <p>4.2 Communications with and services to the public shall be in the recipient's preferred language, either French or English, regardless of the mode of communication used. If the recipient's preferred language is unknown, the communications are in both French and English.</p>
<p>5. <u>OFFRE ACTIVE</u></p> <p>5.1 La disponibilité des communications et des services en français et en anglais doit être promue en indiquant clairement, visuellement et verbalement, que les membres du public peuvent communiquer avec et obtenir les services en anglais ou en français.</p> <p>5.2 A l'amorce d'une communication, le choix entre le français et l'anglais doit être clairement proposé au membre du public et la communication se poursuit dans la langue officielle choisie par le membre du public.</p>	<p>5. <u>ACTIVE OFFER</u></p> <p>5.1 The availability of communications and services in both French and English shall be promoted by clearly indicating visually and verbally that members of the public can communicate with and obtain services in either French or English.</p> <p>5.2 The choice between French and English shall be clearly offered to the member of the public when communication is initiated and the communication shall continue in the official language chosen by the member of the public.</p>
<p>6. <u>ADMINISTRATION DE LA MUNICIPALITÉ</u></p> <p>6.1 L'ordre du jour de toute réunion du conseil municipal, ainsi que de ses comités, doit être distribué en français et en anglais simultanément.</p>	<p>6. <u>ADMINISTRATION OF THE MUNICIPALITY</u></p> <p>6.1 The agenda of any meeting of the Municipal Council, as well as its committees, shall be distributed in both French and English at the same time.</p>

RÈGLEMENT MODIFIÉ	AMENDED REGULATIONS
<p><i>Cette obligation ne s'applique pas aux documents à l'appui des réunions du conseil municipal parce que ces documents proviennent souvent d'instances qui ne sont pas assujetties à ce règlement. Par contre, les lignes directrices vont prévoir que, où il est raisonnable et pratique, les documents à l'appui produits par la municipalité seront produits et distribués en français et en anglais.</i></p> <p>6.2 Les délibérations de toute réunion du conseil municipal, ainsi que de ses comités, doivent être en français ou en anglais, dans la langue de choix du participant.</p> <p>6.3 Les règlements et les résolutions adoptés par le conseil municipal devront être fournis au public en français et en anglais et ce, dans un délai raisonnable.</p> <p>6.4 Les procès-verbaux des délibérations de toute réunion du conseil municipal, ainsi que de ses comités, devront être fournis au public en français et en anglais et ce, dans un délai raisonnable.</p>	<p><i>This requirement does not apply to supporting documents of meetings of the Municipal Council because these documents are often from organizations that are not subject to this By-law. However, the guidelines will provide that, where it is reasonable and practical, the supporting documents produced by the Municipality will be produced and distributed in both French and English.</i></p> <p>6.2 The proceedings of any meeting of the Municipal Council, as well as its committees, shall be in either French or English, in the participant's language of choice.</p> <p>6.3 The by-laws and resolutions passed by the Municipal Council shall be provided to the public in both French and English, within a reasonable time.</p> <p>6.4 The minutes of the proceedings of any meeting of the Municipal Council, as well as its committees, shall be provided to the public in both French and English, within a reasonable time.</p>
<p>7. RESSOURCES HUMAINES ET LANGUE DE TRAVAIL</p> <p>7.1 Le français et l'anglais sont les langues de travail dans l'administration de la municipalité. Les employés de la municipalité ont le droit d'utiliser le français ou l'anglais dans l'exercice de leurs fonctions, sous réserve de l'obligation de veiller à ce que le public puisse communiquer, et en recevoir les services, en français ou en anglais.</p> <p>7.2 Les postes qui fournissent des communications ou des services directs au public nécessitent la connaissance et l'usage du français et de l'anglais.</p> <p>7.3 Lors de la dotation des postes qui fournissent des communications ou des services directs au public, la priorité sera accordée aux personnes qui possèdent déjà le niveau de compétence requis quant à la connaissance et l'usage du français et de l'anglais.</p>	<p>7. HUMAN RESOURCES AND LANGUAGE OF WORK</p> <p>7.1 French and English are the languages of work in the administration of the Municipality. Employees of the Municipality have the right to use either French or English in carrying out their duties, subject to the duty to ensure that any member of the public can communicate with and obtain available services in either French or English.</p> <p>7.2 Positions providing direct communications or services to the public require the knowledge and use of English and French.</p> <p>7.3 When staffing positions that provide direct communications or services to the public, priority will be given to those who already have the required level of proficiency in the knowledge and use of English and French.</p>
<p>8. LA PROMOTION DU FRANÇAIS ET DE L'ANGLAIS</p> <p>8.1 Le conseil municipal et l'administration de la Municipalité s'engage à encourager et aider les entreprises de Nipissing Ouest à promouvoir et à donner des services en français et en anglais.</p>	<p>8. PROMOTION OF FRENCH AND ENGLISH</p> <p>8.1 The Municipal Council and the administration of the Municipality is committed to encourage and assist West Nipissing businesses to promote and to provide services in French and English.</p>

RÈGLEMENT MODIFIÉ	AMENDED REGULATIONS
<p>9. <u>RECOURS</u></p> <p>9.1 Tout individu ou groupe a le droit de porter plainte devant le Maire, un conseiller municipal ou devant le Directeur général de la Municipalité à l'effet que la lettre et l'esprit du présent Règlement n'étaient pas ou ne sont pas respectés.</p> <p>9.2 Avant de mener une enquête, le maire, le conseiller municipal ou le directeur général doit informer le conseil municipal des motifs de la plainte.</p> <p>9.3 Le conseil municipal refusera ou cessera d'instruire une plainte dans l'un ou l'autre des cas suivants :</p> <ul style="list-style-type: none">(a) elle est futile ou vexatoire ou n'est pas faite de bonne foi;(b) l'objet de la plainte ne constitue pas une contravention ou un manquement à se conformer à la lettre et à l'esprit du présent règlement, ou(c) l'objet de la plainte ne relève pas pour tout autre raison de la compétence du présent règlement. <p>9.4 Lorsque le conseil municipal refuse ou cesse d'enquêter sur une plainte, il en informe le plaignant et en indique les motifs.</p> <p>9.5 Lorsqu'une plainte s'avère fondée, le plaignant est informé des mesures correctives pour rectifier la situation.</p>	<p>9. <u>RECOURSE</u></p> <p>9.1 Any person or group of persons may make a complaint to the Mayor, a councillor or to the Chief Administrative Officer to the effect that the letter and spirit of this By-law were not or are not respected.</p> <p>9.2 Before carrying out an investigation, the Mayor, the councillor the Chief Administrative Officer shall inform the Municipal Council of the grounds of the complaint.</p> <p>9.3 The Municipal Council shall refuse to investigate or cease to investigate any complaint if in its opinion:</p> <ul style="list-style-type: none">(a) the complaint is frivolous or vexatious or is not made in good faith;(b) the subject-matter of the complaint does not involve a contravention or failure to comply with the letter and spirit of this By-law, or(c) the subject-matter does not for any other reason come within the authority of this By-law. <p>9.4 Where the Municipal Council refuses to investigate or ceases to investigate any complaint, it shall inform the complainant of that decision and shall give the reasons therefor.</p> <p>9.5 When a complaint is substantiated, the complainant shall be informed of the corrective measures to rectify the situation.</p>
<p>10. <u>ABROGATION</u></p> <p>10.1 Ce règlement abroge le règlement 2003/33 adopté le 7 mai 2002.</p>	<p>10. <u>REPEAL</u></p> <p>10.1 This by-law repeals by-law 2002/33 passed on May 7, 2002.</p>

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2002/33

**BEING A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF
WEST NIPISSING CONCERNING THE USE OF ENGLISH AND FRENCH
IN CARRYING ON THE PROGRAMS AND WORK OF THE
CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS the Corporation of the Municipality of West Nipissing celebrates the bilingual nature of the Municipality of West Nipissing and deems it essential to establish a policy for the use of French and English for the departments and agencies of the Corporation,

AND WHEREAS Section 103 subsection (5) of the Municipal Act R.S.O. 1990 provides authority for Council to pass a by-law governing the use of French and English when conducting the business and affairs of the Municipality by officers and employees,

AND WHEREAS Section 14, subsection (1) Chapter F.32 of the French Language Services Act, R.S.O. 1990 as amended from time to time, states that "The Council of a new municipality may pass a by-law providing that the administration of the municipality shall be conducted in both French and English and that all or specified services to the public shall be made available in both languages";

AND WHEREAS both the Francophone and Anglophone communities have contributed and continue to contribute to the richness in the Municipality of West Nipissing;

AND WHEREAS the Municipality of West Nipissing wishes to ensure an equal treatment to all its Francophone and Anglophone residents;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. RECOGNITION:

The Corporation of the Municipality of West Nipissing celebrates the bilingual nature of the Municipality of West Nipissing and requires the departments and agencies of the Corporation being able to provide services to and communication with the public in both the official languages of French and English.

2. GOALS:

- 2.1 To ensure an equal treatment to all Francophone and Anglophone residents in the Municipality of West Nipissing;
- 2.2 To provide the opportunity to the residents of West Nipissing of choosing the official language in which they wish to be served.
- 2.3 To permit a municipal employee to be able to work in his or her own language and to create an atmosphere which encourages the use of both official languages; to provide bilingual services to the public based on the following objectives:

3. OBJECTIVES

- 3.1 To provide for the staffing by bilingual persons, fluent in both languages of French and English, where designated.
- 3.2 To giving priority to those competent in carrying out the municipal policy on bilingualism, when hiring personnel.


- 3.3 To produce, in both official languages, the logo, corporate identity, public signs and any public information material offered to the general public.
- 3.4 To reply to any correspondence received in either language in the language of the official enquiry.
- 3.5 To encourage its employees to take language courses in order to improve their ability to communicate in both official languages.
- 3.6 To guarantee the present rights and privileges of uni-lingual employees.

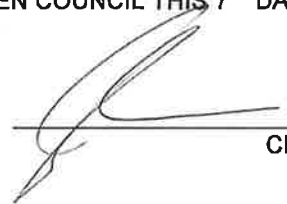
READ A FIRST AND SECOND TIME AND PASSED AS SUCH IN OPEN COUNCIL THIS 7TH DAY OF MAY, 2002.


MAYOR


CLERK

READ A THIRD TIME AND PASSED AS SUCH IN OPEN COUNCIL THIS 7TH DAY OF MAY 2002.


MAYOR


CLERK

LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

ARRÊTÉ NO. 2002/33

ÉTANT UN ARRÊTÉ DE LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST CONCERNANT L'EMPLOI DU FRANÇAIS ET DE L'ANGLAIS DANS L'EXÉCUTION DES PROGRAMMES ET DU TRAVAIL DE LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

ÉTANT DONNÉ QUE la Municipalité de Nipissing Ouest célèbre la nature bilingue de ses citoyen(ne)s et elle note qu'il est essentiel d'établir une politique pour l'emploi du français et de l'anglais pour les bureaux et les agences de la municipalité;

ÉTANT AUSSI DONNÉ QUE la section 103 subdivision (5) de la loi sur les municipalités, R.S.O. 1990, autorise le Conseil municipal de passer un arrêté gouvernant l'utilité du français et de l'anglais de ses officiers et de ses employés dans la conduite des affaires de la municipalité;

ÉTANT AUSSI DONNÉ QUE la section 14, subdivision (1) du Chapitre F.32 de la Loi sur les services en français, R.S.O. 1990, tel que modifié de temps à autre, dit que " Le conseil d'une municipalité peut adopter un règlement municipal prévoyant que l'administration de la municipalité se fera en français et en anglais et que les services municipaux au public, ou une partie précisée de ces services, seront fournis dans ces deux langues;

ÉTANT AUSSI DONNÉ QUE les communautés francophones et anglophones ont contribué et continuent à contribuer à la richesse de la Municipalité de Nipissing Ouest;

ÉTANT AUSSI DONNÉ QUE la municipalité de Nipissing Ouest désire assurer un traitement égal à tous(tes) ses résident(e)s francophones et anglophones;

LE CONSEIL DE LA MUNICIPALITÉ DE NIPISSING OUEST DÉCLARE PAR LA PRÉSENTE QUE:

1. RECONNAISSANCE:

La Corporation de la municipalité de Nipissing Ouest célèbre la nature bilingue de la dite municipalité et prends en note qu'il soit requis que chaque bureau et agence de la corporation fournisse des services bilingues et puisse communiquer avec le public en français et en anglais.

2. BUTS:

- 2.1 D'assurer un traitement égal à tous(tes) les résident(e)s francophones et anglophones de la Municipalité de Nipissing Ouest;
- 2.2 De permettre aux résidents du Nipissing Ouest de se faire servir dans la langue officielle de leur choix.
- 2.3 De permettre aux employés municipaux de travailler dans leur propre langue et de créer une atmosphère qui encourage l'usage des deux langues, ainsi que de fournir au public des services bilingues dans la mesure du possible, selon les objectifs suivants:

3. OBJECTIFS

- 3.1 De favoriser un personnel bilingue qui puisse converser couramment dans les deux langues où ceci est désigné;

- 3.2 En embauchant son personnel, de donner priorité aux compétences nécessaires pour la mise en oeuvre de la présente politique sur le bilinguisme.
- 3.3 De reproduire, dans les deux langues, le logo, l'écusson officiel, les enseignes publiques et toute forme de renseignements publics.
- 3.4 De répondre à toute correspondance dans la langue choisie par la personne qui s'adresse à la municipalité.
- 3.5 D'encourager ses employés à suivre des cours de langue afin d'améliorer la capacité du personnel de pouvoir converser dans les deux langues.
- 3.6 De garantir les droits et les privilèges des employés unilingues.

LU UNE PREMIÈRE ET UNE DEUXIÈME FOIS ET ADOPTÉ COMME TEL LE 7^{IE}ME JOUR DE MAI, 2002.



MAIRE



GREFFIER

LU UNE TROISIÈME FOIS ET ADOPTÉ COMME TEL LE 7^{IE}ME JOUR DE MAI, 2002.



MAIRE



GREFFIER

AVAILABILITY FOR 2019 BUDGET DELIBERATIONS

	SATURDAY Feb-9		WEDNESDAY Feb-13		THURSDAY Feb-14		WEDNESDAY Feb-20		THURSDAY Feb-21		SATURDAY Feb-23		MONDAY Feb-25		TUESDAY Feb-26		WEDNESDAY Feb-27		THURSDAY Feb-28	
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO
J. SAVAGE	X		X		X		X		X		X			OGRA ?		OGRA ?		OGRA ?	X	
L. SÉNÉCAL	X		X		X		X		X		X		X		X		X		X	
L. MALETTE	X		X		X		X		X		X		X		X		X		X	
Y. DUHAIME	X		X		X		X		X		X		X		X		Maybe		X	
D. ROVEDA	X		X		X		X		X		X		X		X			X	X	
C. FISHER	Maybe		X		X			X	X		X		X		X		X		X	
R. LARABIE	X			X	X			X	X		X			X		X		X	X	
J. SÉGUIN	X		X			X	X			X	X		X		X		X			X
D. SÉNÉCAL	X			Police	X			Police	X		X		X		X		X		X	

NOTES:

J. Savage ... indicates that she's available for all dates except during OGRA (Feb-24-27)

R. Larabie ... voice mail message indicated that he was available on Saturdays & Thursdays

Y. Duhaime ... on Jan-24-2019, he revised his availability for Feb-27th



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2019/05

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON THE 5th DAY OF FEBRUARY, 2019**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 5th day of February, 2019, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

ENACTED AND PASSED THIS 5th DAY OF February, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK