

AGENDA / ORDRE DU JOUR

A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires

B) Addendum (if applicable) and Agenda / Addenda (si nécessaire) et Ordre du jour

- B-1 Resolution to approve the Addendum
- B-2 Resolution to adopt the Agenda

C) Delegations & Petitions / Délégations et pétitions

- C-1 Sturgeon Falls Rod & Gun Club (Presenter: Denis Louiseize)

D) Planning / Planification

- D-1 Resolution to approve By-Law **2018/56** to accept, assume and dedicate lands for public highway purposes (Pt of Promenade du Lac Rd in Sturgeon Falls)
- D-2 Resolution to approve By-Law **2018/57** to accept, assume and dedicate lands for public highway purposes (Pt of Coutu Rd in Lavigne)

E) Correspondence and Accounts / Comptes et courrier

- E-1 Resolution to adopt the minutes of the meeting of Council held on May 15, 2018.
- E-2 Resolution to adopt the minutes of the meeting of Council held on June 5, 2018.
- E-3 Resolution to adopt the minutes of the CLOSED meeting of Council held on June 5, 2018.
- E-4 Resolution to adopt the minutes of the meeting of Council held on June 12, 2018.
- E-5 Resolution to receive the minutes of the Au Chateau Board of Management meeting held on April 25, 2018.
- E-6 Resolution to receive the minutes of the West Nipissing Police Services Board meeting held on April 19, 2018.
- E-7 Resolution to **adopt** the minutes of the West Nipissing Accessibility Advisory Committee meeting held January 25, 2018.
- E-8 Resolution to receive the minutes of the Committee of Adjustment meetings held on April 16, 2018 and May 14, 2018
- E-9 Resolution to receive the disbursements of accounts payables for the previous month.
- E-10 Correspondence – Letter from OPP

F) Unfinished Business / Affaires en marche

- F-1 Proposed amendments to the municipal Littering By-Law 2002/75

G) Notice of Motion / Avis de motion **NIL**

H) New Business / Affaires nouvelles

- H-1 Resolution to approve the summer Council meetings for July and August
- H-2 Resolution to appoint the Engineers for an examination of certain areas for drainage improvements (Gingras (1979) Drain & R. Gareau Drain)
- H-3 Resolution to grant an exemption from the municipal No Cut Policy
- H-4 Resolution to award the quotation for the Supply of Winter Sand for the 2018 Winter Season
- H-5 Resolution to grant an exemption from the Noise By-Law for a family reunion celebration at 150 Goulard Road (Josée Savage)
- H-6 Resolution to grant an exemption from the Noise By-Law for a wedding celebration at 761 Nipissing Street (Caroline Dawson and Pat Keough)
- H-7 Resolution to support a request from the City of Quinte West seeking a six month grace period following the legalization of cannabis legislation (Jul-1st) to ensure that enforcement officers are adequately trained to enforce the legislation.

I) Addendum / Addenda

J) Information & Questions / Information et questions

- J-1 Mayor's Report

K) Closed Meeting / Réunion à huis clos **NIL**

L) Adjournment / Ajournement

- L-1 Resolution to adopt By-law **2018/58** confirming proceedings of meeting
- L-2 Resolution to adjourn the meeting

REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

PLEASE PRINT CLEARLY:

Council Meeting Date:

JUNE 19, 2018

Subject:

AMENDED LICENSE AGREEMENT

Name:

DENIS LOUSBIZE FOR THE STURGEON FALLS ROD & GUN

Address:

404 LAC CLAIR ROAD

Phone:

Home:

705-753-0690

Business / Cell:

705-477-1123

Fax:

E-Mail:

DENIS.LOUIS16@ICLOUD.COM

Name of Group or Person(s) being represented (if applicable):

WEST NIPISSING SHOOTING RANGE

Details of nature of the business/purpose (additional information can be attached separately):

CHANGE OR MODIFY AGREEMENT TO ALLOW MORE SHOOTING OPPORTUNITIES SEE ATTACHMENT "A"

Presentation Requirements:

☐ Easel

☐ Projection Equipment

☐ Other:

Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.

Submit your completed form to:

Municipal Clerk
Municipality of West Nipissing
101 - 225 Holditch Street
Sturgeon Falls, ON P2B 1T1
e-mail: mducharme@westnipissing.ca
Tel: 705-753-2250 • Fax: 705-753-3950

Visit ... www.westnipissingoust.ca

Attachment A

Due to the fact that many of our members work during the week, we would like to add to the existing Memorandum all Sundays as days that we can use the said gun range.

Please note that the West Nipissing Clay Busters (trap shooters) already target practice on Sundays so the report heard would all be on the same days.

We would also like to remove the clause on page 2, item (v) on the Memorandum dated May 19, 2017, restricting the use of the range for the months of July and August.

As we are not sure of the situation with the West Nipissing Police Department but we are willing to work with whoever takes on the responsibility of police enforcement in our area.

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk/Planner
DATE: June 14, 2018
RE: **STURGEON FALLS ROD & GUN CLUB – SHOOTING RANGE AMENDMENTS**

As Council is aware, the Sturgeon Falls Rod & Gun Club received final authorization from the Chief Firearms Office in June, 2017 after several years of improvements to the lands, consultation with landowners and receiving authorization from the Ministry of the Environment to use the former Springer Landfill as a firing range.

Consultation with landowners at the onset of the approval process indicated concerns with respect to noise and loss of property enjoyment. Conditions were imposed on the approval to limit the use of the shooting range to day-time hours during weekdays (except for some necessary low-light training as may be required by law enforcement officers using the range). Copies of the License Agreement with the Municipality and the Chief Firearms Approval are attached. During the initial consultation, it was recommended that the situation be re-visited after 2 years from commencement.

Notwithstanding that the club has only been fully operational for less than a year, the Club is now seeking to amend the terms and conditions of the current agreement in order to permit shooting on weekends and to remove the July and August restrictions.

The Club is making a presentation seeking the above amendments.

Council's consideration of this request will require an amendment of the Approval granted by the Chief Firearms Officer; as well as an amendment to the Licence Agreement with the Municipality of West Nipissing.

Thank you,

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2018/56

BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – PROMENADE DU LAC ROAD, SPRINGER

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 1, Concession "C"
Part 5 and 10, Plan 36R-14134

Part of Lt 11, Plan M-240
Part 11, Plan 36R-14134

Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being part of the travelled road known as chemin Promenade du Lac Road, Sturgeon Falls, Ontario.

ENACTED AND PASSED THIS 19th DAY OF JUNE, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME
CLERK



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2018/56**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 1, Concession "C"
Part 5 and 10, Plan 36R-14134

Part of Lt 11, Plan M-240
Part 11, Plan 36R-14134

Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Promenade du Lac Road, Sturgeon Falls, Ontario.

| | YEAS | NAYS |
|-------------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2018/57

BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – COUTU ROAD, LOUDON TWP.

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

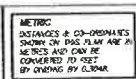
Part of East Half Lot 9 and Part of Lot 8
Concession 6
Part 2 and Part 3 of Plan 36R-14183
Geographic Township of Loudon
Municipality of West Nipissing
District of Nipissing

Being part of the travelled road known as chemin Coutu Road, in Lavigne, Ontario.

ENACTED AND PASSED THIS 19th DAY OF JUNE, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

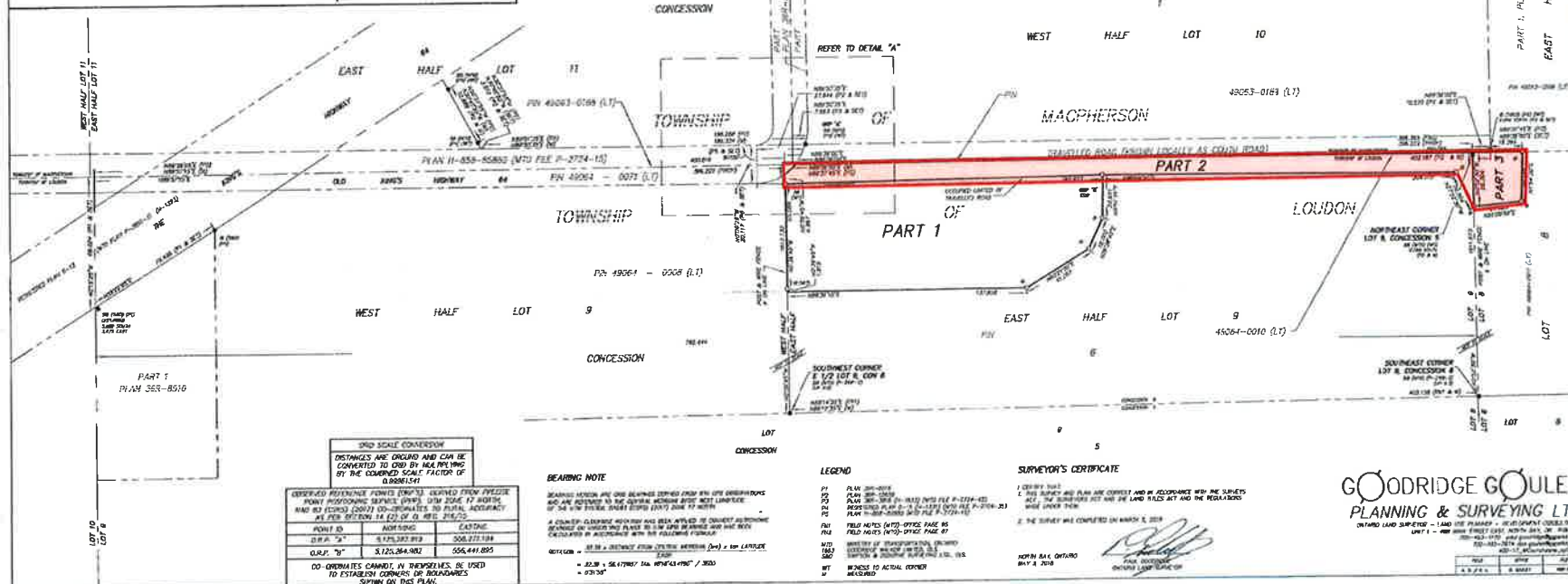
JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME
CLERK



SCALE: 1 : 1000

| I REQUIRE THIS PLAN TO BE DEPOSITED WITHIN THE 1440 HOURS ACT MAY 4, 2018 DATE PAUL GOODRICH (CANTABLO LAND SURVEYOR) | | | PLAN 368-14483 REOPENED AND EXTENDED May 4, 2018 DATE "N. White" REPRESENTATIVE FOR LAND SURVEYORS FOR THE PEOPLE'S CHOICE OF APPROVING (SEE PAGE) | |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| PART | LOT | CONVEYOR | FW | AREA (sq.ft.) |
| 1 | PART OF SECTION 36 T10N R10E S10E | # | PART OF SECTION 36 T10N R10E S10E | 1,000 ± S.W. 1/4 3.00 ± S.W. 1/4 |
| 2 | PART OF SECTION 36 T10N R10E S10E | | AREA OF SECTION 36 T10N R10E S10E | 36.00 ± S.W. 1/4 |





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2018/57**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part East Half Lot 9 and Part of Lot 8
Concession 6
Part 2 and Part 3 of Plan 36R-14183
Geographic Township of Loudon
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Coutu Road, in Sturgeon Falls, Ontario.

| | YEAS | NAYS |
|-------------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MAY 15, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR NORMAND ROBERGE
COUNCILLOR GUILLES TESSIER

ABSENT: COUNCILLOR DENISE BRISSON

A) Declaration of pecuniary interest / Déclaration d'intérêts pécuniaires

No pecuniary interest declared.

B) Adoption of agenda / Confirmation de l'ordre du jour

B-1 A resolution was passed approve the addendum as presented.

No. 2018/177 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Addendum for the meeting of Council held on May 15, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

B-2 A resolution was passed adopting the agenda as presented.

No. 2018/178 Moved by: Councillor Malette
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the Agenda for the meeting of Council held on May 15, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

C) Delegations & petitions / Délégations et pétitions

C-1 Conseil des arts du Nipissing Ouest (CANO) (Presenter: Dany Poulin)

Mr. Dany Poulin made a presentation to Council advising that CANO has expanded its mandate and programming to be inclusive of all cultural backgrounds and provide programming which appeals to all residents of West Nipissing. The organization wishes to be known as the West Nipissing Art Council; however he assured Council that the group will continue to promote French culture and engage French artists.

C-2 West Nipissing Police Service – Annual Report (Presenter: Chief Chuck Séguin)

Chief Séguin presented the highlights of the West Nipissing Police Service Annual Report for 2017 to Council. Copies of the presentation will be posted on the WNPS website and printed copies will be available at the Public Library.

D) Planning / Planification

D-1 A resolution was passed to authorize By-Law **2018/43** to accept, assume and dedicate lands for public highway purposes (Pt of Crosby Road)

No. 2018/179 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT By-Law **2018/43** be authorized to accept, assume and dedicate lands for public highway purposes (Pt of Crosby Road). **CARRIED**

- D-2** A resolution was passed to authorize By-Law **2018/44** to accept, assume and dedicate lands for public highway purposes (Pt of Quesnel Road)

No. 2018/180 Moved by: Councillor Malette
Seconded by: Councillor Fortier

BE IT RESOLVED THAT By-Law **2018/44** be authorized to accept, assume and dedicate lands for public highway purposes (Pt of Quesnel Road). **CARRIED**

E) Correspondence and Accounts / Comptes et courrier

- E-1** A resolution was passed to adopt the minutes of the meeting of Council held on April 17, 2018.

No. 2018/181 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 17, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-2** A resolution was passed to adopt the minutes of the meeting of Council held on May 1, 2018.

No. 2018/182 Moved by: Councillor Malette
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 1, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-3** A resolution was passed to adopt the minutes of the Closed meeting of Council held on May 1, 2018.

No. 2018/183 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on May 1, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-4** A resolution was passed to adopt the minutes of the meeting of Council held on May 8, 2018.

No. 2018/184 Moved by: Councillor Malette
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 8, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-5** A resolution was passed to adopt the minutes of the Closed meeting of Council held on May 8, 2018.

No. 2018/185 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on May 8, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-6** A resolution was passed to receive the minutes of the Au Chateau Board of Management meeting.

No. 2018/186 Moved by: Councillor Malette
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on March 21, 2018 be received. **CARRIED**

- E-7** A resolution was passed to receive the minutes of the West Nipissing Public Library Board meeting.

No. 2018/187 Moved by: Councillor Fortier
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the West Nipissing Library Board meeting held on March 8, 2018 be received. **CARRIED**

E-8 A resolution was passed to receive the minutes of the West Nipissing Police Services Board meeting.

No. 2018/188 Moved by: Councillor Larabie
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the minutes of the West Nipissing Police Services Board meeting held on March 15, 2018 be received. **CARRIED**

E-9 A resolution was passed to adopt the minutes of the Planning Advisory Committee meeting.

No. 2018/189 Moved by: Councillor Fortier
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the West Nipissing Planning Advisory Committee meeting held on January 15, 2018 be received. **CARRIED**

E-10 A resolution was passed to receive the minutes of the Committee of Adjustment meeting.

No. 2018/190 Moved by: Councillor Larabie
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the minutes of the West Nipissing Committee of Adjustment meeting held on March 12, 2018 be received. **CARRIED**

E-11 A resolution was passed to receive the disbursements of accounts payables.

No. 2018/191 Moved by: Councillor Fortier
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the accounts payables disbursement sheets be received in the amount of:
General Accounts..... \$ 2,629,526.67

CARRIED

F) Unfinished Business / Affaires en marche **NIL**

G) Notice of Motion / Avis de motions **NIL**

H) New Business / Affaires nouvelles

H-1 A resolution was passed to authorize the Mayor and CAO to sign a Management Fess & Accounting Services Agreement with WN Environmental Services

No. 2018/192 Moved by: Councillor Fortier
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2018 to 2020 Management Fees and Accounting Services Agreement with West Nipissing Environmental Services for the Municipality of West Nipissing.

CARRIED

H-2 A resolution was passed to approve By-Law **2018/45** to delegate to the CAO certain acts during a "lame duck" period.

No. 2018/193 Moved by: Councillor Larabie
Seconded by: Councillor Fortier

BE IT RESOLVED THAT By-law **2018/45**, being a by-law to delegate authority to the Chief Administrative Officer for certain acts during a "lame duck" period, shall come into force and take effect on the date it is passed.

CARRIED

- H-3** A resolution was passed to authorize the submission of a funding application under the Enabling Accessibility Fund.

No. 2018/194 Moved by: Councillor Fortier
Seconded by: Councillor Larabie

WHEREAS funding is available from the Federal Government of Canada through the Enabling Accessibility Fund;

AND WHEREAS various projects qualifying for the Enabling Accessibility Fund were discussed during Council meeting held on May 8th, 2018;

BE IT THEREFORE RESOLVED THAT the Council for the Municipality of West Nipissing authorizes the Director of Economic Development and Community Services to submit a funding application under the Enabling Accessibility Fund for upgrades and renovations to the Municipal Office Building located at 225 Holditch Street in Sturgeon Falls.

CARRIED

- H-4** A resolution was passed to approve By-Law **2018/46** to set Capping Options for the Municipality

No. 2018/195 Moved by: Councillor Larabie
Seconded by: Councillor Fortier

BE IT RESOLVED THAT by-law **2018/46**, being a by-law to Establish Capping Options on Assessment-Related Tax Increases and to Phase-In Assessment-Related Tax Increases for Property Owners, shall come into force and take effect on the date it is passed.

CARRIED

- H-5** A resolution was passed to approve By-Law **2018/47** to set the 2018 Tax Ratios for the Municipality

No. 2018/196 Moved by: Councillor Fortier
Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law **2018/47** to set tax ratios for the Municipality of West Nipissing for the year 2018; shall come into force and take effect on the date it is passed.

CARRIED

- H-6** A resolution was passed to approve By-Law **2018/48** to set the 2018 Tax Rates for the Municipality

No. 2018/197 Moved by: Councillor Duhaime
Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law **2018/48**, being a By-law to adopt the 2018 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

CARRIED

- H-7** A resolution was passed to grant an exemption of the Noise By-Law 1999/75 to Jenny Gagnon for a wedding celebration in Verner.

No. 2018/198 Moved by: Councillor Larabie
Seconded by: Councillor Duhaime

WHEREAS a request was received from Jenny Gagnon seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host an outdoor wedding celebration;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for an outdoor wedding celebration, as requested by Jenny Gagnon, which will take place at 40 Gagnon Road in Verner, residence of Yvon and Lise Gagnon, starting on Saturday, June 23rd, 2018 until 2:00 AM on Sunday, June 24th, 2018.

CARRIED

- H-8** A resolution was passed to designate June 16th, 2018 as "Shriners' Tag Day" in the Municipality

No. 2018/199 Moved by: Councillor Duhaime
Seconded by: Councillor Larabie

BE IT RESOLVED THAT Council grants permission to the Rorab Shrine Club of North Bay, to hold their annual '**SHRINERS' TAG DAY FUNDRAISER**' on Saturday, June 16th, 2018, in the Municipality of West Nipissing.

CARRIED

- H-9** A resolution was passed to authorize a temporary road closure to accommodate the Motorcycle Ride for Dad fundraiser.

No. 2018/200 Moved by: Councillor Larabie
 Seconded by: Councillor Duhaime

WHEREAS the Motorcycle Ride for Dad is an annual national fundraiser for research and awareness for Prostate Cancer;

AND WHEREAS Council received a request from the Nipissing Chapter of the Motorcycle Ride for Dad, to close a portion of Main Street on Saturday, June 16th, 2018 in order to accommodate motorcycle parking for approximately 200-300 participants who will be lunching at local establishments;

BE IT RESOLVED THAT Council grants permission to Nipissing – North Bay and Area Motorcycle Ride for Dad to temporarily barricade a portion of Main Street from Front Street northerly to Queen Street from 10:00 AM until 2:00 PM on Saturday, June 16th, 2018 in order to accommodate parking for approximately 200-300 motorcycles;

BE IT FURTHER RESOLVED THAT Council directs staff to setup the necessary barricades to block off the specified streets.

CARRIED

- H-10** A resolution was passed to support a resolution received from the Municipality of East Ferris in support of Bill 16 “Respecting Municipal Authority over Landfill Sites Act”.

No. 2018/201 Moved by: Councillor Duhaime
 Seconded by: Councillor Larabie

WHEREAS the Council for the Municipality of West Nipissing received resolution no. 2018-165, attached hereto, from the Municipality of East Ferris, requesting that the Government of Ontario to grant municipalities the authority to approve landfill projects in or adjacent to their communities;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Municipality of East Ferris, in their support of “**Bill 16 – Respecting Municipal Authority over Landfilling Sites Act**” as tabled by MPP Ernie Hardeman;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to MPP Ernie Hardeman, MPP John Vanthof (Timiskaming-Cochrane), MP Marc Serré (Nickel Belt), AMO and FONOM.

CARRIED

- H-11** A resolution was passed to approve the amended ‘Service Connection Policy’.
 🔗 [See under ADDENDUM](#)

- H-12** Discussion re: Construction of OPP Permanent Site
 🔗 [See under ADDENDUM](#)

I) Addendum / Addenda

- H-11** A resolution was passed to approve the amended ‘Service Connection Policy’.

No. 2018/202 Moved by: Councillor Larabie
 Seconded by: Councillor Duhaime

WHEREAS at the Committee of the Whole meeting held on May 1st, 2018; Council of the Municipality of West Nipissing discussed the inadequacies of the Service Connection Policy pertaining to water connection and asphalt patching;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing adopts the proposed revisions to the Service Connection Policy, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the revised ~~Memberships~~ **Service Connection** Policy shall become part of the Municipality of West Nipissing’s Policy Manual.

CARRIED

H-12 Discussion re: Construction of OPP Permanent Site

The Chief Administrative Officer and Director of Corporate Services advised Council of the OPP's requirements with regard to the appointment of consultants for the new building construction. The OPP has stringent security requirements and, as a result, has a list of contractors who have already been vetted. The CAO sought an exemption from the municipality's procurement by-law in order to commence discussions with firms which have already done work with the OPP. Some councillors expressed concerns about the process; however most supported the CAO's request.

J) Information & Questions / Information et questions

- J-1 The CAO provided a brief update on the status of the Verner building investigations, following which, Mayor Savage gave her report

K) Closed Meeting / Réunion à huis clos

NIL

L) Adjournment / Ajournement

- L-1 A resolution was passed to adopt By-law **2018/49** to confirm the proceedings of Council at its meeting of May 15, 2018.

No. 2018/203 Moved by: Councillor Duhaime
Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law No. **2018/49**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15th day of MAY 2018, shall come into force and take effect on the date it is passed.

CARRIED

- L-2 A resolution was passed to adjourn the meeting.

No. 2018/204 Moved by: Councillor Larabie
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on May 15, 2018 be adjourned.

CARRIED

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME,
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 5, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR GUILLES TESSIER
COUNCILLOR NORMAND ROBERGE

ABSENT: COUNCILLOR JAMIE RESTOULE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR

B-1 A resolution was passed to approve the Addendum.

No. 2018/205 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Addendum for the meeting of Council held on June 5, 2018 be adopted as ☒ presented / ☐ amended. **CARRIED**

B-2 A resolution was passed to adopt the Agenda.

No. 2018/206 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 5, 2018 be adopted as ☒ presented / ☐ amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1(a) Horizon Women's Centre – Community Kitchen (Presenter: Linda Lafantaisie)

Linda Lafantaisie made a presentation to Council to inform members of the valuable work performed by the Horizon Women's Centre. They are seeking to continue their service by hosting bi-weekly community kitchen gatherings. Council supported the initiative.

C-1(b) A resolution was passed to authorize free use of certain Sturgeon Falls facilities to the Horizon Women's Centre.

No. 2018/207 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

WHEREAS Council received a presentation from the Horizon Women's Centre at their meeting held on June 5th, 2018 during which the group requested the use of the Sturgeon Falls Recreational Complex kitchen and the Hall of Fame, free of charge, in order to host regular community kitchen gatherings from 12 noon until 1 PM (twice weekly);

AND WHEREAS Council supports the Horizon Women's Centre community kitchen initiative;

BE IT THEREFORE RESOLVED THAT the use of the Sturgeon Falls Recreation Complex kitchen and the West Nipissing Hall of Fame will be at no charge to the Horizon Women's Centre in order to host their bi-weekly community kitchen gatherings; which shall be coordinated with the Community Services Department.

CARRIED

C-2 Petition

A petition for the construction of a Children's Playground was received from the residents surrounding Tamerack, Balsam Court, Cedar Grove, etc. This matter will be brought forward to the Council's June 12th meeting. Councillor Roberge requested clarification as to whether the lands which are the subject of the petition are the same lands as Item D-8K to which the Planner confirmed that they one in the same.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-1(a) Verner Building Update & Request re : Renovations for Verner Doctor's Office

The Director of Economic Development, Stephan Poulin, provided Council with an update pertaining to the status of the Verner municipal building advising that the engineers have conducted an investigation of the structure which resulted in the need for further investigation. The second phase of the investigation has begun and a complete building assessment report will be provided which will include repair estimates and other options. Arrangements are being made with the engineers to assist existing tenants in obtaining their materials and supplies. In addition, municipal staff will be able at that time to enter the building in order to turn on the water for the splash-pad. A concise report is expected within a week and it is hoped that the report will be available for next week's meeting.

On the same matter, a letter from Dr. Klère Bourgault was shared with Council wherein she is requesting the Municipality's assistance in renovating her temporary physician's office while the Verner Satellite office is being repaired. The Director and Dr. Bourgault met with a local property owner to view space within the old Courchesne Furniture building. Dr. Bourgault is prepared to wait for the space to be ready. Mr. Poulin reiterated the agreement between the Municipality and the MOH and WNGH which provided leasehold improvements and free rent, in perpetuity. Should Council wish to continue with the agreement, the municipality would be responsible for renovations to the new space and future rent. Council was unanimous in its support for keeping Dr. Bourgault in the community.

D-1(b) Follow-up to Delegation – Request from CANO for funding support (Presenter: Dany Poulin)

Mr. Dany Poulin, Directeur de CANO, addressed Council seeking financial support for the new expanded programming direction that the group will be undertaking. Mr. Poulin is seeking the municipality's partnership in contributing the sum of \$75,000 annually over a 3 year period, totalling \$225,000, to assist with CANO operations and new programming. Council commended Mr. Poulin for his presentation and agreed to discuss the matter in detail at the next meeting of Council.

D-1(c) Request from IPM Executive Committee re: Use of municipal slogan

A request from the IPM Executive Committee was shared with Council wherein they are seeking permission to integrate a translation of the municipal slogan "Joie de Vivre" into their logo for promotional material. A sample logo was provided for reference purposes. Following discussions, Council was agreeable to the use of the logo with the addition of "Love Life".

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-2) CLOSED MEETING / RÉUNION À HUIS CLOS

D-2(a) A resolution was passed to proceed into closed meeting.

No. 2018/208 Moved by: Councillor Duhaime
 Seconded by: Councillor Brisson

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal

Act, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;
- (i) Field Lumber Property
- (E) litigation or potential litigation, including matters before administrative tribunals, affecting the municipal or local board;
- (ii) OPP Update

CARRIED

D-2(b) A resolution was passed to adjourn the closed session.

No. 2018/209 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 5, 2018 be adjourned at 8:25 PM in order to proceed with the regular meeting

CARRIED

D-3) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

NIL

D-4) PUBLIC WORKS / TRAVAUX PUBLICS

D-4(a) Truck Route Plan – Leblanc and Bay Street

The Mayor provided comments on the proposed truck route plan. It was suggested that the turning lane issue at Leblanc Road be re-visited in light of the truck route. The CAO indicated that staff will proceed to open the discussion with MTO. The Mayor also suggested that consultation with the business owners to find out exactly what the businesses are seeking. Council was in agreement that the matter needs to be addressed in order to preserve safety of residents and business owners.

Guilles Tessier,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-5) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

NIL

D-6) SEWER AND WATER / LES ÉGOUTS ET L'EAU

NIL

D-7) ENVIRONMENTAL / L'ENVIRONNEMENT

NIL

D-8) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-8(a) Discussion re: Summer Council Meeting Dates

Council was presented with a memo proposing the summer meeting dates for Council. Following discussion, Council was agreeable to the proposed dates of July 10th and August 14th. A resolution will be brought forward at the June 15th regular Council meeting for approval.

D-8(b) Discussion re: 2018 AMO Delegation Request – submission deadline is July 3rd, 2018

The Clerk sought direction from Council regarding proposed delegations at the upcoming AMO conference. The following suggestions were proposed:

- MTO – Leblanc Road
- Follow up to study of Hwy 17 & Hwy 575 intersection (Verner)
- MOHLTC – Au Château re: Staffing
- Northern Ontario Travel Grant (Min. of Health)

D-8(c) Discussion re: Request for use of a municipal parking lot and exemption from Mobile Food Equipment Licence requirement in order to host a fundraising event (Beaver Tail Kiosk)

Council was presented with a request from Denyse DeBernardi seeking use of the municipal parking lot to host a fundraising event through the sales of Beaver Tails in support of Le centre de formation du Nipissing Ouest. Council was in agreement with the request.

D-8(d) Signage by-law

The Mayor requested update on staff research on the posting of flyers and advertisements on hydro poles and the requirement to have business owners remove outdated signage from closed businesses. Councillor Roberge also requested update on the private roads signage. The CAO indicated that the by-law will be brought back with recommendations.

D-8(e) Parking issues – Muskasung Lake Road

The Planner informed Council that a group of island cottagers are seeking the Municipality's assistance in obtaining parking for water-access properties. Following discussions, Council agreed that the Manager of Public Works work with the residents to accommodate the request. It was requested that the Manager of Public provide a report back to Council with regard to the proposed cost of the project.

D-8(f) Parking issues – St. Jean Beach

Councillor Fortier advised Council of a situation at the St. Jean Beach where launching of boats is impeded by certain landowners. The CAO informed Council that the lands are not owned by the Municipality and enforcement is uncertain. The CAO indicated that discussion can be opened with the landowner with regard to the potential transfer of the lands or the entering into of a land use agreement.

D-8(g) 911 Farm Signage

The Mayor reminded Council of the 'Emily 911 Project' where farms with multiple entrances can obtain 911 services. The Mayor indicated that the issue at hand is to integrate the 911 addresses with the existing 911 emergency services. The Clerk indicated that there are logistic issues with regard to roll numbers and multiple addresses being associated with the same roll number. It was also noted that the same situation exists with bush lots. Staff was directed to contact the municipality which has already implemented the system for further information and direction.

D-8(h) Communication Policy re: Facebook and updates to residents

The Social Media Policy was distributed to Council for reference purposes. The Mayor sought direction as to what the process is for the posting of municipal information on social media. The CAO introduced Kim Cuillier, the new employee responsible for communication in the future. In addition, the CAO indicated that he felt that administrators should be permitted to use social media to inform the public. The mayor also requested that there be a policy in how staff respond to resident's complaints/concerns. The CAO requested that members of Council inform staff of any complaints they receive with respect to lack of response. The new communication officer will be implementing a communications policy which will be brought to Council for discussion.

Moved by: Councillor Tessier
Seconded by: Councillor Roberge

Council agreed to extend its meeting beyond the regular curfew of 10:00 PM in order to conclude with all agenda items.

D-8(i) Illegal dumping – Littering

The CAO informed Council that illegal dumping is an ongoing concern and staff are often successful in catching the individuals who are doing the dumping. The By-Law Enforcement Officer and Environmental Services Manger are looking at a communication strategy. It was also recommended that the by-law be amended to increase the fine to \$500.

D-8(j) Offer to purchase property on Hwy 539

The Planner informed Council that the Municipality has received interest from a resident in purchasing municipally owned property on Hwy 539. Following discussion, Council agreed to the request and at the same price as previously agreed to.

D-8(k) Offer to purchase property on Tamerack Street and Balsam Court

The Planner informed Council that the Municipality has received interest from a resident in purchasing municipally owned property on Tamerack Street and Balsam Court. In light of the petition received Council agreed to defer the discussion to next week's meeting.

D-8(l) OPP Update

➡ [Refer to the Addendum Section](#)

Guy Fortier,
Chair

Melanie Ducharme,
Clerk

D-9) PLANNING / PLANIFICATION

NIL

D-10) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION

NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER

NIL

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE

NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

NIL

I) NEW BUSINESS / AFFAIRES NOUVELLES

- I-1** A resolution was passed to adopt By-Law 2018/50 to provide tax assistance to the elderly and disabled residents who are property owners.

No. 2018/210 Moved by: Councillor Duhaime

Seconded by: Councillor Brisson

BE IT RESOLVED THAT By-Law 2018/50, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed. **CARRIED**

- I-2** A resolution was passed to declare certain lands on Railway Street in Sturgeon Falls as surplus lands
- No. 2018/211** Moved by: Councillor Brisson
Seconded by: Councillor Duhaime
- WHEREAS** at a meeting held on June 5, 2018, the Council for the Municipality of West Nipissing recommended the transfer of certain municipally owned lands located on Railway Avenue, Sturgeon Falls;
- AND WHEREAS** the lands described as Part of Lot 3, Concession 1, Plan 36R-14187, Springer Township, now the Municipality of West Nipissing, District of Nipissing must first be declared surplus by the Corporation of the Municipality;
- BE IT RESOLVED THAT** Part of Lot 3, Concession 1, Plan 36R-14187, Springer Township, now the Municipality of West Nipissing, District of Nipissing, is hereby declared as surplus.
- CARRIED**
-
- I-3** A resolution was passed to adopt By-Law 2018/51 authorizing the sale of surplus lands to Ontario Aboriginal Housing Corporation
- No. 2018/212** Moved by: Councillor Duhaime
Seconded by: Councillor Brisson
- BE IT RESOLVED THAT** By-law 2018/51, being a by-law to authorize the transfer of certain lands being Part of Lot 3, Concession 1, Plan 36R-14187 in the Township of Springer, Municipality of West Nipissing, District of Nipissing (vacant land – Railway Avenue); which shall come into force and take effect on the date it is passed.
- CARRIED**
-
- I-4** A resolution was passed to adopt By-Law 2018/52 authorizing the Mayor and CAO to sign an agreement with Minister of Transportation for the construction/maintenance of improvements (sidewalk) along Hwy 17 to No Frills
- No. 2018/213** Moved by: Councillor Fortier
Seconded by: Councillor Tessier
- BE IT RESOLVED THAT** By-law 2018/52 being a by-law to authorize the execution of Agreement with Her Majesty The Queen in Right of Ontario as represented by the Minister of Transportation for improvements along the Highway 17 road allowance within the jurisdiction of the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.
- CARRIED**
-
- I-5** A resolution was passed to authorize By-Law 2018/53 for the Mayor and CAO to execute an agreement with the Association of Municipalities of Ontario for the transfer of Main Street Revitalization Initiatives funds.
- No. 2018/214** Moved by: Councillor Tessier
Seconded by: Councillor Fortier
- BE IT RESOLVED THAT** By-law 2018/53 being a by-law to authorize the execution of a Municipal Funding Agreement for the transfer of Main Street Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Municipality of West Nipissing, shall come into force and take effect on the date it is passed
- CARRIED**
-
- I-6** A resolution was passed to grant the use of a municipal parking lot and an exemption of the mobile food equipment licence requirement for a fundraiser event.
- No. 2018/215** Moved by: Councillor Fortier
Seconded by: Councillor Tessier
- WHEREAS** a request was received from Le centre de formation du Nipissing seeking Council's authorization for exemptions of the municipal Mobile Food Service Equipment Licence requirement in order to hold a fundraising activity;
- AND WHEREAS** the request also seeks permission to hold the fundraisers on municipal public parking lot located at the intersection of Queen and King Streets;
- BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Mobile Food Service Equipment Licence By-Law 2016/40 to Beaver Tails, for fundraising on behalf of "Le centre

de formation du Nipissing” which will take place in the municipal public parking lot located at the intersection of Queen and King Streets, in Sturgeon Falls, on the following date:

➔ Wednesday, June 20th, 2018 from 11:00 AM until 6:30 PM.

CARRIED

- I-7 A resolution was passed to proclaim the month of June 2018 as “Seniors’ Month” in the municipality.

No. 2018/216 Moved by: Councillor Tessier

Seconded by: Councillor Fortier

BE IT RESOLVED THAT the Mayor be authorized to proclaim the month of June 2018 as “**SENIORS’ MONTH – MOIS DES PERSONNES ÂGÉES**” in the Municipality of West Nipissing.

CARRIED

- I-8 A resolution was passed to authorize the Treasurer to write off uncollectible taxes.

No. 2018/217 Moved by: Councillor Fortier

Seconded by: Councillor Tessier

WHEREAS under Section 354 (2) of the *Municipal Act*, the Treasurer of a local Municipality can remove unpaid taxes from a property roll if:

- (a) the Council of the local Municipality, on the recommendation of the Treasurer, writes off the taxes as uncollectible;

AND WHEREAS at a meeting held on June 5, 2018, Council was informed by the Treasurer that a portion of the outstanding taxes for the property with Roll No. 4852 070 00234700.0000 are deemed uncollectible, it is recommended that the Municipality of West Nipissing invoke its right to write off the taxes on said property;

AND WHEREAS a request has been made by the Treasurer to write off the uncollectible taxes for Roll No. 4852 070 00234700.0000;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing authorizes the tax-write off for Roll No. 4852 070 00234700.0000 as follows:

| MUNICIPAL | EDUCATION | PENALTIES & INTEREST |
|-------------|-------------|----------------------|
| \$16,701.29 | \$10,449.96 | \$44,029.82 |

CARRIED

- I-9 A resolution was passed to award the quotation for the Asphalt Patching Projects in the municipality.

➔ *Refer to the Addendum Section*

J) ADDENDUM / ADDENDA

D-8(I) OPP Update

The Chief Administrative Office provided Council with an update pertaining to the ongoing OPP litigation matter. The CAO advised that the OCPC has refused the Board’s request to stay the proceedings; however the Board has indicated that they will seek another legal avenue. The OCPC has granted the Board until July 6 to seek whatever other remedy it may to further its cause.

- I-9 A resolution was passed to award the quotation for the Asphalt Patching Projects in the municipality.

No. 2018/218 Moved by: Councillor Tessier

Seconded by: Councillor Fortier

WHEREAS quotations for the Asphalt Patching Projects for the municipality were opened publicly on June 1st, 2018 by the Director of Corporate Services and Deputy Clerk;

AND WHEREAS three (3) quotations were received;

AND WHEREAS the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotations for the Asphalt Patching Projects for the municipality be awarded to **PIONEER CONSTRUCTION** having submitted the lowest quotations meeting all the specifications as identified below:

| DESCRIPTION | UNIT | ASPHALT PAVER UNIT PRICE | HAND WORK UNIT PRICE |
|------------------------|--------------|-----------------------------|-------------------------|
| SP12.5 60 mm thick | square meter | \$36.00 | \$63.00 |
| SP12.5 100 mm thick | square meter | \$59.00 | \$99.00 |

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) ADJOURNMENT / AJOURNEMENT

L-1 A resolution was passed to adopt By-law 2018/54 confirming the proceedings of Council at its meeting held on June 5, 2018.

No. 2018/219 Moved by: Councillor Fortier
Seconded by: Councillor Tessier

BE IT RESOLVED THAT By-law No. **2018/54** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 5th day of June 2018, shall come into force and take effect on the date it is passed.

CARRIED

L-2 A resolution was passed to adjourn the meeting of Council.

No. 2018/220 Moved by: Councillor Tessier
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the meeting of Council held on June 5, 2018 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 12th, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR GUILLES TESSIER
COUNCILLOR NORMAND ROBERGE

ABSENT: COUNCILLOR LÉO MALETTE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR

B-1 A resolution was passed to approve the Addendum.

No. 2018/221 Moved by: Councillor Brisson
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the Addendum for the meeting of Council held on June 12, 2018 be adopted as
☒ presented / ☐ amended. **CARRIED**

B-2 A resolution was passed to adopt the Agenda.

No. 2018/222 Moved by: Councillor Fortier
Seconded by: Councillor Brisson

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 12, 2018 be adopted as
☒ presented / ☐ amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 North Bay Regional Health Centre and Foundation (Presenter: Paul Heinrich and Tammy Morison)

Paul Heinrich and Tammy Morison of the North Bay Regional Health Centre made a presentation to Council to provide them with an update on the current situation of the NBRHC both operationally and financially. The Health Centre provides a variety of services including mental health and addictions, diabetes education, EMS services. 27 new physicians have been recruited including surgeons, specialists, family physicians and psychiatrists. A new information system is being implemented which will include West Nipissing which will integrate all patient records to ensure that information is shared between facilities to provide the best care for patients. Tammy Morrison provided an update on the foundation's situation including West Nipissing's contribution. A new capital campaign is being undertaken to raise funds to keep more cancer care in North Bay. This includes lab equipment, equipment, telemedicine equipment and a palliative care unit.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

NIL

D-2) PUBLIC WORKS / TRAVAUX PUBLICS

D-2(a) Public Works - Update

The manager of public works provided an update on both operational and capital works. Crews are working with the by-law officers to update and repair signs including accessible parking; Capital works will be commencing shortly; asphalt patching is scheduled to begin this week with prepping cuts; brushing and ditching is ongoing; calcium is scheduled to begin next week; gravel work will begin as soon as the contract is awarded; the John/Holditch crossing has been updated with an amber flashing light; unfortunately, the municipality only has one traffic data recorder which is currently deployed on Dokis Reserve Road; investigations into installing a speed bump have been undertaken and neither emergency services nor the municipal engineer have recommended such an installation citing that the speed bump may cause additional problems. The manager recommended that no pedestrian crossing be permitted at that intersection. A discussion ensued concerning the intersection and a variety of opinions were raised. The manager agreed to continue to investigate options for the intersection.

Guillem Tessier,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-3) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-3(a) Update - Community Services

The Director provided Council with an overview of Community Services facilities and operations; all parks and facilities are open and operational; garbage cans have been installed downtown and in all parks; all docks are in save and except the fishing and swimming platform at Minnehaha Bay due to water levels; swimming platform at Lac Clair and dock in Field will be installed tomorrow; staff are installing flowers and flags; all the big flower pots will be installed tomorrow; crews will be looking at maintenance on downtown trees to increase visibility; Ice rental agreements are already underway with local user groups; a consultation is planned with gym members and members of the public in order to determine what types of equipment users would be interested in seeing installed; signage – a new sign is being installed to provide direction to the splash park on King Street; the Welcome sign in Lavigne has been installed; the process will be beginning for the Welcome sign for Sturgeon Falls; additional no parking signs are being looked into at the Lavigne Boat Launch; the inspection at the Verner facility was pushed back and a report is expected late next week. The Mayor indicated that she would like a special meeting once the report is received to discuss the report; a lot of work is scheduled for Town Hall but it is currently on hold until a response received is concerning the Accessibility funding; the Verner clock is being assessed and a cost for the replacement is expected by the July meeting; an RFP for the replacement of the dehumidifiers at the arenas; monies for revitalization have been received from AMO and a plan is being completed to use the money to serve the downtown core and comply with the funding requirements.

D-3(b) Request for creation of new Social Media Accounts

The Director requested approval for the creation of social media accounts for the Museum and an additional account for the Municipality. Council had no objections to the proposed new accounts.

D-3(c) Request for use of Cache Bay Hall - Paroisse Ste.Thérèse d'Avila

A request was received from the Paroisse Ste.Thérèse d'Avila for the use of the Cache Bay Hall at no cost. Council had no objections to the request.

D-3(d) Request for use of municipal tent and waive setup fee - Royal Canadian Legion

A request from the Legion was considered for the use of a tent and waiver of the installation fee. Council had no objection to the request.

D-3(e) Follow-up re: Financial assistance request from le CANO

A follow-up discussion was held concerning the request of CANO for funding. Following a lengthy discussion, the majority of Council agreed that the request could not be supported in light of other more pressing needs facing the municipality. The Mayor requested that Council consider a one-year contribution. Council was not agreeable to the Mayor's request.

Denise Brisson,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-4) SEWER AND WATER / LES ÉGOUTS ET L'EAU **NIL**

D-5) ENVIRONMENTAL / L'ENVIRONNEMENT **NIL**

D-6) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-6(a) Financial Update *(documents to follow)*

The Director of Corporate Services provided a financial update for all departments as of May 31st.

D-6(b) MTO Update re: Hwy. 539A

The Municipal Clerk provided Council with an update concerning the rehabilitation of Highway 539A and 805 in River Valley.

D-6(c) (i) Petition for Children's Playground

Council considered a petition from residents for the installation of a park on property in the Tamerack Subdivision concurrently with two offers to purchase the same lands. Following discussion, Council decided to hold off considering any offers to purchase until such time as the neighbourhood group comes back to Council with a plan for development.

(ii) Offer to Purchase Land on Tamerack Avenue / Balsam Court

➡ *Refer to above comments.*

D-6(d) Request for comments by MNRF re: Disposition of Crown Land (Kirkpatrick Twp.)

The Municipal Clerk presented a request for comments by MNRF with respect to the proposed disposition of Crown Lands in the Township of Kirkpatrick. Council had no concerns other than a request was made to confirm with MNRF that all landowners have been notified in order to ensure that no access is impeded by the disposition.

Guy Fortier,
Chair

Melanie Ducharme,
Clerk

D-7) PLANNING / PLANIFICATION **NIL**

D-8) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE **NIL**

D-9) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE **NIL**

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION **NIL**

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER **NIL**

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ **NIL**

H) NOTICE OF MOTION / AVIS DE MOTIONS **NIL**

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to authorize the creation of various social media accounts for the Museum and the Municipality.

No. 2018/223 Moved by: Councillor Brisson

Seconded by: Councillor Fortier

WHEREAS Council received a request from the Director of Economic Development and Community Services, during the meeting held June 12th, 2018, for the setup/creation of various social media accounts for the Sturgeon River House Museum, as well as an additional social media account for the Municipality;

AND WHEREAS under the municipal Social Media Policy No. 2015/054 any pages or sites created and/or maintained by the Municipality require prior approval, by way of resolution from the Municipal Council, and that the content and maintenance thereof shall comply with this policy;

AND WHEREAS Council concurs with the request put forth;

BE IT THEREFORE RESOLVED THAT Council for the Municipality of West Nipissing hereby authorizes the creation/setup of the following social media accounts; which content and maintenance shall adhere to the Social Media Policy No. 2015/054:

| DEPARTMENT | TYPE OF SOCIAL MEDIA ACCOUNT |
|--------------|------------------------------|
| Municipality | Instagram Account |
| Museum | Facebook Account |
| | Instagram Account |
| | Snapchat Account |

CARRIED

I-2 A resolution was passed to award the quotations for the 2018 Capital Road Projects

↳ [Refer to Addendum Section](#)

J) ADDENDUM / ADDENDA **NIL**

I-2 A resolution was passed, **as amended**, to award the quotations for the 2018 Capital Road Projects

No. 2018/224 Moved by: Councillor Fortier

Seconded by: Councillor Duhaime

WHEREAS quotations for the Capital Road Projects for the municipality areas were opened publicly on June 1st, 2018 by the Director of Corporate Services and Deputy Clerk;

AND WHEREAS four (4) quotations that met all specifications were received;

AND WHEREAS the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotations for the Capital Road Projects for the Municipality be awarded as follows, having submitted the lowest quotation meeting all the specifications:

| AWARDED TO: | ROAD | GRANULAR 'A' (TONNES) | GRANULAR 'A' UNIT PRICE | GRANULAR 'B' TYPE II (TONNES) | GRANULAR 'B' TYPE II UNIT PRICE | TOTAL COST PER ROAD |
|------------------------|----------------|--------------------------|----------------------------|-------------------------------------|---------------------------------------|------------------------|
| ROLEO SEGUIN CONST. | LAPLAGE | 8,000 | \$14.45 | N/A | N/A | \$115,600.00 |
| ED SEGUIN & SONS | SALTER | 3,040 | \$14.45 | 1,243 | \$13.49 | \$60,696.07 |
| ED SEGUIN & SONS | GOLF COURSE | 3,210 | \$14.45 | 3,694 | \$13.49 | \$96,216.56 |
| ED SEGUIN & SONS | LAROCQUE | 3,200 | \$14.45 | N/A | N/A | \$46,240.00 |
| ROLEO SEGUIN CONST. | SABOURIN | 620 | \$14.45 | N/A | N/A | \$8,959.00 |

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

NIL

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2018/55** confirming the proceedings of Council at its meeting held on June 12, 2018.

No. **2018/225** Moved by: Councillor Duhaime
Seconded by: Councillor Fortier

BE IT RESOLVED THAT By-law No. **2018/55** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 12th day of June 2018, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. **2018/226** Moved by: Councillor Fortier
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on June 12, 2018 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held in Au Château's Boardroom
on April 25, 2018 at 4:45 pm**

| | | |
|--------------------|-----------------|---------------------------|
| PRESENT: MEMBERS : | Bertrand Bizier | Vice-Chairperson |
| | Denise Brisson | |
| | Yvon Duhaime | |
| | Jacques Dupuis | Administrator / Secretary |
| | Guy Éthier | |
| | Henri Laflamme | Chief Financial Officer |
| | Caroline Lowery | |
| | Joanne Savage | |
| | Nicole Janson | Recording Secretary |
| REGRETS: | Léo Malette | Chairperson |

In the absence of the Chairperson, the Vice-Chairperson presided the meeting.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 27

Moved by : Caroline Lowery

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Agenda of the Regular Meeting on April 25, 2018 be approved as amended at 4:45 pm.

Carried

04. Adoption of Minutes

Resolution No. 28

Moved by : Denise Brisson

Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Minutes of the Regular Meeting held March 21, 2018 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

After clarification of a few items the Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 29

Moved by : Caroline Lowery

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Quality Management Team Meeting Minutes

After clarification of a few items the Quality Management Team Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 30

Moved by : Denise Brisson

Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

c) **MOHLTC Inspection Report**

Administrator informed the Board that based on the Follow-up inspection results, the Home is in full compliancy except for the order on the use of agency staff. Some RN's are currently working 12-hour shifts to resolve this issue. Further discussion was held on this topic and it was further recommended that Administrator contact the Ministry of Health's Director of Inspection to discuss the possibility of reviewing/ amending the legislation, as well as the consequences of having a repeat order of the same nature referral thereon.

d) **MOHLTC Public Posting of Home Performance Levels**

The Board was informed on the Ministry's changes regarding the public posting of the Homes' performance levels. Administrator informed the Board that the Home is in good standing with the province.

e) **Strategic Plan**

No update

06. **Unfinished Business:**

a) **Financial Report - Presentation of Draft Financial Statements**

The Chief Financial Officer summarized the Audited Financial Statements prior to the Auditors presentation. Daniel Longlade of the firm of Collins Barrow outlined the audit of the Financial Statements. Amongst other matters, there were no internal control matters and no misstatements and as such, a clean audit opinion was provided. Furthermore, because they did not note any significant issues, they will not be issuing a letter to management. The following resolution was then adopted as presented:

Resolution No. 31

Moved by : Guy Éther

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Audited Statements for the year 2017 be approved as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 32

Moved by : Yvon Duhaime

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. **In-Camera Session**

Resolution No. 33

Moved by : Guy Éthier

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board go in-camera to discuss Labour Matters at 5:46 pm.

Carried

Labour Matters:

Administrator updated the Board on a recent termination of an employee due to resident neglect.

Resolution No. 34

Moved by : Joanne Savage

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Board returns to its Regular meeting a 6:16 pm.

Carried

08. Other Business / Information Items

a) Next Meeting

The next meeting is scheduled for May 16th, 2018 at 4:45 pm.

b) Information Items

- a) AdvantAge Ontario – Executive Report - March 23, 2018
- b) AdvantAge Ontario – Action Update – March 2018

09. Adjournment

Resolution No. 35

Moved by : Yvon Duhaime
Seconded by : Guy Éthier

BE IT RESOLVED THAT the meeting now adjourn at 6:17 pm.

Carried


Chairperson


Administrator / Secretary

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON THURSDAY, APRIL 19th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand
Celeste Auger Proulx
Paul Finley
Leo Malette

Regrets: Jamie Restoule

Staff Present: Chief Charles Séguin
Inspector Ray St. Pierre
Diane Lagacé (Secretary)

Teleconference: Graham Wight (Ministry Advisor)

Meeting called to order at 17:31 HR

1. Declaration of Pecuniary Interest: Nil

2. Adoption of the Consent Agenda:

No. 2018/039 Moved by: C. Auger Proulx Seconded by: Leo Malette
BE IT RESOLVED THAT the consent agenda for the meeting of April 19th, 2018
be adopted as presented. **CARRIED**

3. **No. 2018/040 Moved by: Leo Malette Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT the agenda for the meeting of April 19th, 2018 be
adopted as presented. **CARRIED**

4. **No. 2018/041 Moved by: C. Auger Proulx Seconded by: Leo Malette**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received
in the amount of: \$80,416.97 **CARRIED**

5. Business Arising Out the Minutes
a) None

6. Outstanding Business

a) WNPS Self-Assessment: Having compiled the data for the Self-Assessment, the Board Chair provided a copy of the results to the Board for comments and recommendations at the next regular meeting.

b) Disposal of Assets 2 Ford Explorers: The Chief advised that the Municipality will purchase one of the Explorers and the other will go out for public tender.

7. Monthly Budget Report

The Chief provided the Board with the monthly financial statement for the month of March 2018 which also served as his first quarter (Q1) for 2018 per reporting requirements.

8. OPP Update

The Board Chair started the discussion by expressing his concerns about the temporary facility to be located at the “zone” building. Having requested from the Municipality and not receiving a floor plan the Board Chair took it upon himself to go measure the “zone” building and provide a current layout to the Board. The Board discussed their concerns about the temporary facility, including safety concerns and lack of space for current needs such as holding cells and a decontamination area. Although Board Member Malette was not in agreement, the Board opted to write a letter to the Ministry of Labour and passed a motion to that affect.

No. 2018/042 Moved by: Paul Finley

Seconded by: C. Auger Proulx

BE IT RESOLVED THAT the Board contact the Ministry of Labour to review the proposed use of the “zone” building as a temporary police facility.

CARRIED

9. Letter from Peter Marshall

Having received an email from Peter Marshall, contract analyst/transition coordinator, the Board Chair was requesting input from the Board on how to proceed with the letter requested as he did not feel comfortable signing off on it. The Board Chair was specifically concerned with bullet 4 and 5 of the email referring to the PSB being involved in the OPP costing proposal and the role the Chair of the PSB played in the process. The Board Chair stated that he had not been involved with the process despite the documentation that exists in a “review of policing options” dating back to 2012 and “an information manual for the OPP contract proposal process” that outline how things should proceed when requesting an OPP costing. The Board Chair stated that he could not respond incorrectly and therefore couldn't sign off on the letter requested as it contravened the best practices recommended by both the OPP and Ontario Association of Chiefs of Police. The Board agreed that rubber stamping a letter to OCPC should not take place as the Board had not been involved in the process. The Board opted rather to write a letter to the Ministry outlining their concerns about the process and the lack of Board involvement. The Board Chair requested a resolution to write the letter of concerns to the Minister and the following resolution was passed although when asked who was in favour Board Member Malette did not respond.

No. 2018/043 Moved by: Paul Finley

Seconded by: C. Auger Proulx

BE IT RESOLVED THAT a letter to the Minister be written to verbalize concerns with the OPCC process.

CARRIED

10. Website
As per reporting requirements, the Chief provided the Board with a report on the website statistics for the first quarter of 2018.

11. Annual Report 2017
The Chief provided a copy of the Annual Report for the year 2017 for Board approval before making a presentation to council.

No. 2018/044 Moved by: Leo Malette Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board accepts the Annual Report for the year 2017 as presented. **CARRIED**

12. Forfeited Monies
The Chief provided a report from Sergeant Duhaime outlining the handling of forfeited monies that have been forwarded to Seized Property Management Directorate.

13. RCMP International Mission
The Chief provided a letter from the RCMP regarding international missions and the future participation from members of the West Nipissing Police Association. The Chief also provided a copy of his response to the RCMP.

14. Dates to Set Aside
In partnership with the Club Richelieu on safety programming, the Chief provided dates for the Board to set aside on upcoming events drawing near.

15. Correspondence:
a) Teen Learn to Drive: An email from "Teens Learn to Drive" looking for police partners that can help facilitate their Seat Belts and Air Bags station to provide teens with safety information. The email was passed along to the Chief to ensure that an officer would be in attendance.
b) "Who Are We": An email from the East Ferris PSB requesting input or examples of pamphlets they would like to put together.
c) Card of Thanks: A card of thanks to Inspector St Pierre for his attendance at a meeting in CacheBay.

16. Other
None

17. **No. 2018/045 Moved by: C. Auger Proulx Seconded by: Leo Malette**
BE IT RESOLVED THAT we proceed into closed meeting at 18:46 HR to discuss the following:
1) Personal matters about an identifiable individual, including board employee

2) Labour relations or employee negotiations. **CARRIED**

No. 2018/051 Moved by: C. Auger Proulx Seconded by: Paul Finley
BE IT RESOLVED THAT the West Nipissing Police Services Board ratifies the
Memorandum of Settlement – Civilian Member Collective Agreement as presented.
CARRIED

No. 2018/052 Moved by: Paul Finley Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board ratifies the
Memorandum of Settlement – Sworn Member Collective Agreement as presented.
CARRIED

18. Next meeting
The next regular meeting is scheduled for Thursday, May 17th, 2018 beginning at
17h30 in the Sturgeon Falls Library Auditorium.

19. Direction on Municipal Council
None.

20. **No. 2018/053 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT this meeting be adjourned at 20:13 HR.
CARRIED

Original signed May 17, 2018

Barry Bertrand - Chair

Diane Lagacé - Secretary

MINUTES of the Municipal Accessibility Advisory Committee

Meeting held on January 25th , 2018

PRESENT: Sylvie Belanger, Marie-Paule Roberge, Céleste Auger-Proulx, Roberte Giroux, Yvon Gauthier, Rachel Gagnon, Tammy Rheume-Fortin and Lynn Duhaime.

ABSENT : Lacey Pigeau, Councillor Yvon Duhaime

ELECTION OF THE CHAIR FOR 2018

Moved by: Tammy Rhéume-Fortin

Seconded by: Celeste Auger-Proulx

THAT Sylvie Belanger be nominated for the chairperson for 2018.

CARRIED.

APPROVAL AND ADDITION TO THE AGENDA

Moved by: Yvon Gauthier

Seconded by: Roberte Giroux

That the agenda and addition be accepted as presented.

CARRIED

APPROVAL OF THE MINUTES April 21st , 2017

Moved by: Yvon Gauthier

Seconded by: Marie-Paul Roberge

THAT the minutes of April 21st , 2017 be accepted.

CARRIED.

BUSINESS ARISING OUT OF THE MINUTES - Nil

NEW BUSINESS

Terms of reference

Sylvie reviewed the terms of reference with the committee.

Action Plan for 2018-2019

Lynn reviewed the proposed plan with the committee. It was recommended to leave the 2015-2020 Priority list of barriers the same but we can remove the Museum Buzzer because it was install. Sylvie mentioned that when we visited the Verner Hall in regards to the lift, Marc Ayotte was suppose to get quote on new doors, paving and fix the entrance. Lynn will get an update from Marc on this issue.

Moved by: Marie-Paul Roberge

Seconded: Rachel Gagnon

THAT the Action Plan for 2018-2019 be accepted as presented.

CARRIED.

Suggestions – May Awareness

Sylvie reported on the different awareness we did in the previous years. Rachelle mentioned that maybe this year we could focus on the law with scooters, wheelchairs on sidewalk/roads. She noticed that we have many people using the scooters for transportation and that they should be made aware the law.

Lynn mentioned that we have a new by-law office that we can invite him to our next meeting and we can ask him to make a presentation to explain the law pertaining to this issue. It was recommended that we promote the information that will be given to us on the municipal website and maybe we can put an ad in the tribune.

Lynn will communicate with Robert Pilon and try to schedule him for our next meeting.

Accessibility Concern – Celeste Auger-Proulx mentioned that she was approach by a resident who lives at the Villa Aubin and mentioned that they do not have an elevator in that building and wanted to see if our committee can help.

Sylvie mentioned to the group that our mandate is to make sure our municipality facilities are barrier free but we have no say in private/business buildings. It was recommended that we forward this concern to the WN Non-Profit Housing Board. Celeste will communicate with Councillor Yvon Duhaime because he is on our accessibility committee and on the Housing Board.

NEXT MEETING – April 19, 2018

AJOURNMENT

Moved by: Roberte Giroux

Seconded by: Marie-Paule Roberge

That the meeting be adjourned.

CARRIED.



MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On April 16, 2018 at 07:30 PM
Chair: Normand Roberge

PRESENT: Guy Fortier
Fernand Pellerin
Normand Roberge
Roger Gagnon

ABSENT: Mark Fryer

CALL TO ORDER

RESOLUTION #2018/024

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

That the Agenda for the meeting of April 16, 2018 be approved, as presented, amended. **CARRIED**

MINUTES

RESOLUTION #2018/025

Moved by: Guy Fortier

Seconded by: Fernand Pellerin

That the Minutes of the Committee of Adjustment meeting held on March 12, 2018, be adopted, as presented. **CARRIED**

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

1. Application for Consent C15/2018 by Jean-Paul Labelle & Daniel Labelle

A consent application made by Jean-Paul Labelle & Daniel Labelle for a Boundary Adjustment (Change of Land Direction), on lands legally described as Vacant Land on Roy Street, Part of Lot 5, Concession A, 36R-8394, Part 6 & 7, Township of Springer, Municipality of West Nipissing on April 16, 2018.

RESOLUTION #2018/026

Moved by: Guy Fortier

Seconded by: Roger Gagnon

CONDITIONS:

1. That a copy of the new survey be filed with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.

4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the owner agrees to enter into a Servicing Agreement with the Municipality of West Nipissing to satisfy all requirements, financial and otherwise of the Municipality of West Nipissing concerning provision of roads, installation of services, and drainage.
6. That the Owner provides full engineering drawings showing the provision of full municipal services including storm, sanitary sewers, water and full curb section, prepared by a qualified engineer, to the satisfaction of, and at no expense to the Municipality of West Nipissing.
7. That the owner shall provide a turn-around at the dead-end of the proposed roadway;
8. That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
9. That the Servicing Agreement between the owner and the Municipality contain wording acceptable to the City Engineer to ensure that:
10. The owner agrees that a Storm Water Management Plan shall be undertaken by a professional engineer with respect to the
11. Any recommendations forthcoming from the Storm Water Management Study shall be incorporated into the final Subdivision site design and implemented to the ongoing satisfaction of, and at no expense to, the Municipality.
12. The owner covenants and agrees to provide the municipality with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community Mail Boxes (CMB) as required by Canada Post Corporation.
13. That the Servicing Agreement between the owner and the Municipality be registered by the Municipality against lands to which it applies.
14. That the Servicing Agreement between the owner and the Municipality contain a Special Provision with wording acceptable to Greater Sudbury Hydro Utilities (GSU) to ensure that:
 - a. Prior to final approval, a copy of the lot grading and drainage plan, showing existing and final grades, must be submitted to GSU for review and approval.
 - b. Any development in conjunction with the subdivision must not block vehicular access to any GSU facilities located on the right-of-way. During construction, there will be no storage of materials or mounding of earth or other debris on the right-of-way.
 - c. The costs of any relocations or revisions to GSU facilities which are necessary to accommodate this subdivision will be borne by the developer.
 - d. The easement rights of GSU and its legal predecessors are to be protected and maintained.
15. That before City Council's Final Approval is given, the Council shall be advised in writing by Canada Post Corporation How Condition No. 12 has been satisfied.
16. We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
17. We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
18. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing

communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

19. The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with Greater Sudbury Hydro that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with Greater Sudbury Hydro policies and the Ontario Distribution System Code.

CARRIED

ADJOURNMENT

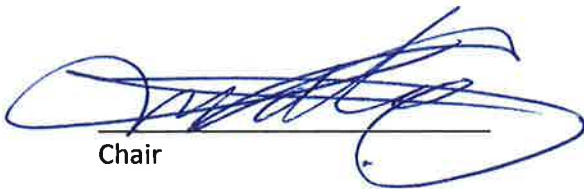
RESOLUTION #2018/027

Moved By: Fernand Pellerin


Seconded By: Guy Fortier

That the West Nipissing Committee of Adjustment meeting be adjourned to May 14, 2018 in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

CARRIED



Chair



Secretary-Treasurer



MINUTES

**Municipality of West Nipissing
Meeting of the Committee of Adjustment
On May 14, 2018 at 06:00 PM
Chair: Normand Roberge**

PRESENT: Guy Fortier
Fernand Pellerin
Normand Roberge
Roger Gagnon

ABSENT: Mark Fryer

CALL TO ORDER

RESOLUTION #2018/028

Moved by: Guy Fortier

Seconded by: Roger Gagnon

That the Agenda for the meeting of May 14, 2018 be approved, as presented, amended. **CARRIED**

MINUTES

RESOLUTION #2018/029

Moved by: Fernand Pellerin

Seconded by: Guy Fortier

That the Minutes of the Committee of Adjustment meeting held on April 16, 2018, be adopted, as presented. **CARRIED**

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

1. Application for Minor Variance MV2018/02 by Glen Saumier & Dianne Labbé-Applicant.

A consent application made by Glen Saumier & Dianne Labbé at 621 Drive in Road, Legally described as Pt Lot 6, Con 1, Parts 1 & 2, 36R-10534, Pt 5 & 6, in order to reduce Front Yard Set Backs from 6m to 4m requirements in Table 6.3-Lot Requirements for a Residential (R1) Zone, Township of Springer, Municipality of West Nipissing, on May 14, 2018.

RESOLUTION #2018/030

Moved by: Guy Fortier

Seconded by: Roger Gagnon

CONDITIONS:

A minor variance is a small variation from the requirements of the zoning by-law. A minor variance approval is a certificate of permission, because it allows the property owner to obtain a building permit even though their property does not comply precisely with the

zoning by-law. Under Section 45(1) of the Planning Act there are four tests a minor variance must meet:

- Is the application minor?
- Is the application desirable for the appropriate development of the lands in question?
- Does the application conform to the general intent of the Zoning By-law?
- Does the application conform to the general intent of the Official Plan?

****It is important to note that to consider any application a minor variance it must meet all four tests

- **Additional Information:** Owners wishing to replace front steps with a permanent porch.

CARRIED

2. Application for Consent C16/2018 by Frank & Pauline Lafreniere- (Joey Lafreniere-Applicant)

A consent application made by Frank & Pauline Lafreniere-(Joey Lafreniere-Applicant) for the creation of a New Lot at North & South Road on lands, Legally described as Part of Lot 9, Concession 2, Township of Kirkpatrick, Municipality of West Nipissing on May 14, 2018.

RESOLUTION #2018/031

Moved by: Fernand Pellerin

Seconded by: Guy Fortier

CONDITIONS:

1. That a copy of the new survey be filed with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before May 15, 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6. The owners shall, pursuant to Section 65(2) of the Drainage Act, S.O., 1990 (the "Act"), enter into an Agreement with regard to their respective share(s) of the drainage assessment and shall file such agreement with the Clerk of the Municipality of West Nipissing, for the approval by the Council for the Municipality of West Nipissing. In the event that the Agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 5 (1) of the Act shall apply. (Hurtubise Drain, Dalcourt Drain).

CARRIED

3. Application for Consent C17/18 by Marsha Dale Ferris-Applicant

A consent application made by Marsha Dale Ferris for Creation of Two (2) New Lots on lands at 463 Quesnel Road, Legally described as 36M679, Lot 17, Township of Springer, Municipality of West Nipissing on May 14, 2018.

RESOLUTION #2018/032

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a copy of the new survey be filed with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before May 15 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

4. Application for Consent C18/2018 by Richard Martin-Applicant

A consent application made by Richard Martin for the Creation of a New Lot with at 51 Bourbonnais Road, legally described as Pt Lot 9, Concession 2, PCL 12794, Township of Gibbons, Municipality of West Nipissing on May 14, 2018.

RESOLUTION #2018/033

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filled with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before May 15 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the owner shall consult with and obtain confirmation from the Ministry of Transportation that an entrance permit can be issued for the severed and retained lands, as applicable.
6. That the owner provides proof of compliance with the Order issued by the Chief Building Official of the Municipality of West Nipissing.

CARRIED

5. Application for Consent C19/2018 by Paul Fox-Applicant

A consent application made by Paul Fox for the Creation of a New Lot with a Right-of-Way at 192 Plante Road, legally described as Pt Lot 12, Concession 2, PCL 12360, Township of Macpherson, Municipality of West Nipissing on May 14, 2018.

RESOLUTION #2018/034

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filled with the Municipality;
2. Confirmation that all taxes are paid up to date;
3. That all conditions be met on or before May 15 2019, being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion of the municipality maintained and travelled road located on the property shall be transferred of the Municipality of West Nipissing and thereafter assumed by By-Law as Municipal Highway.

CARRIED

ADJOURNMENT

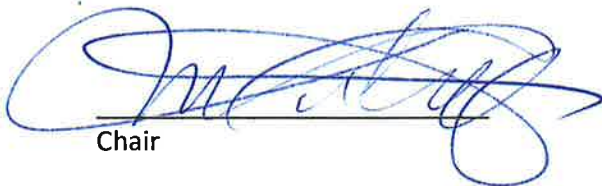
RESOLUTION #2018/037

Moved By: Fernand Pellerin

Seconded By: Roger Gagnon

That the West Nipissing Committee of Adjustment meeting be adjourned to June 11, 2018, in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

CARRIED



Chair



Secretary-Treasurer

The Corporation of the Municipality of West Nipissing

Regular Council Meeting June 19 2018

SUMMARY

| | | |
|-------------------------------------------------------|-----------|----------------------------|
| May 2018 Payables | \$ | 1,910,837.83 |
| Total Disbursements as per A/P report enclosed | \$ | <u>1,910,837.83</u> |

Additional Disbursements

| | | | |
|---------------------------------------|--------|-----------|------------------------|
| EFT Fees | May-18 | \$ | 1,636.23 |
| Bank Fees/Charges | May-18 | \$ | 415.20 |
| Total Additional Disbursements | | \$ | <u>2,051.43</u> |

| | | |
|--------------------|-----------|----------------------------|
| Grand Total | \$ | <u>1,912,889.26</u> |
|--------------------|-----------|----------------------------|



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets be received in the amount of:

General Accounts **\$ 1,912,889.26**

| | YEAS | NAYS |
|-------------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 612-10

June 08, 2018

Her Worship Mayor Joanne Savage
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, Ontario, Canada
P2B 1T1

Mayor Savage,

Further to Sergeant Gilbert Cadieux's April 10th, 2018 correspondence with your CAO, Mr. Jay Barbeau, please note that the OPP will be amending the OPP contract proposal with a few clarifications, including adding the civic addresses for the permanent and temporary facilities identified by your municipality, as well as the timelines for completion:

- The temporary Community Policing Office (CPO) facility, located at 216 John Street, Sturgeon Falls, ON, readiness for occupancy by October 11, 2018;
- The permanent facility, located at 880 Levac Road, Cache Bay, ON, be fully operational by April 2020.

Please note that successful transition of your municipality to the OPP policing services on October 11, 2018 is contingent on the following factors: adherence to the OPP prescribed timelines/construction requirements and standards for the new OPP Detachment and temporary CPO location, receipt of OCPC disbandment approval by August 29th, 2018 and a timely sign-off of the revised OPP contract proposal.

Should you have any questions, please email Municipal Policing Bureau at opp.municipalpolicing@opp.ca or Sergeant Withrow at Kelly.Withrow@opp.ca.

Thanks again for your assistance along the way.

Sincerely

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

Email OPP.MunicipalPolicing@opp.ca
Twitter [@OPP_Mun_Pol](https://twitter.com/OPP_Mun_Pol)

/nv

cc. North East Regional Commander, Chief Superintendent Fern Labelle
Sudbury OPP Detachment Commander
West Nipissing Chief Administrative Officer Jean-Pierre (Jay) Barbeau

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: June 15, 2018
RE: **PROPOSED AMENDMENT TO THE MUNICIPAL LITTERING BY-LAW**

During Council's meeting held on June 5th, it was recommended that the municipal Littering By-Law 2002/75 be amended to increase the set fines to \$500.00 in order to address the illegal dumping problem on both municipal and private properties.

The current by-law makes no specific reference to illegal dumping or littering on private property and furthermore only addresses littering on municipal roadways and municipal properties.

Staff is proposing a comprehensive review of the current by-law to address the illegal dumping and littering problems on municipal and private properties in the community. A draft will be presented at the July meeting for review. The request for increased set fines will be incorporated.

Thank you.

Joie de vivre



West Nipissing Ovest

Joie de vivre

www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS during the meeting held on June 5th, 2018; Council considered the proposed dates for the summer Council meetings for July and August 2018;

BE IT THEREFORE RESOLVED THAT the following dates be set for the Combined Committee of the Whole and Regular meetings of Council to be held on:

- Tuesday, **JULY 10th, 2018** at 6:30 PM in Council Chambers
- Tuesday, **AUGUST 14th, 2018** at 6:30 PM in Council Chambers

| | YEAS | NAYS |
|-------------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Clerk

DATE: June 15, 2018

RE: **PETITION FOR DRAINAGE IMPROVEMENTS**

In response to the numerous Council discussions pertaining to drainage issues on Betty Road, the attached petition is presented for Council's consideration.

Thank you.

Joie de vivre



West Nipissing Ovest

Joie de vivre

www.westnipissingouest.ca

Notice of Request for Drain Improvement

Drainage Act, R.S.O. 1990, c. D.17, subs. 78(1)

To: The Council of the Corporation of the Municipality of West Nipissing

Re: Gingras Drain (1979) and R. Gareau Drain (if necessary)

(Name of Drain)

In accordance with section 78(1) of the *Drainage Act*, take notice that I/we, as owner(s) of land affected, request that the above mentioned drain be improved.

The work being requested is (check all appropriate boxes):

- ☐ Changing the course of the drainage works;
- ☒ Making a new outlet for the whole or any part of the drainage works;
- ☐ Constructing a tile drain under the bed of the whole or any part of the drainage works;
- ☐ Constructing, reconstructing or extending bridges or culverts;
- ☐ Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, pumping stations or other protective works in connection with the drainage works;
- ☒ Otherwise improving, extending to an outlet or altering the drainage works;
- ☐ Covering all or part of the drainage works; and/or
- ☒ Consolidating two or more drainage works.

Provide a more specific description of the proposed drain improvement you are requesting:

Drain Outlet is inadequate for volume of water creating property damage during storm events. The owner(s) is/are requesting that the Municipality appoint an engineer to make an examination of the area and to prepare a report under Section 78 for the improvement of the drain.

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Part Lot 9, Concession 4

Ward or Geographic Township

Caldwell Township (Ward 7)


Parcel Roll Number

see attached list

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request a drain improvement.

Sole Ownership

Individual or Sole Ownership

| | | |
|------------------------------------|------------------------------------------------------------------------------------|-------------------|
| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
| Seguin, Pierre 48-52-060 002 10255 |  | 18/05/15 |

Enter the mailing address and primary contact information of property owner below:

| | | | | |
|------------------------|------------------------------|------------------|--------------------------|----------------|
| Last Name | | First Name | | Middle Initial |
| Seguin | | Pierre | | |
| Mailing Address | | | | |
| Unit Number | Street/Road Number | Street/Road Name | | PO Box |
| | 959 | Betty Road | | |
| City/Town | | Province | | Postal Code |
| Verner | | Ontario | | P0H 2M0 |
| Telephone Number | Cell Phone Number (Optional) | | Email Address (Optional) | |
| | | | | |

To be completed by recipient municipality:

Notice filed this _____ day of May 20 18

| | |
|---------------------------------------|--------------------|
| Name of Clerk (Last Name, First Name) | Signature of Clerk |
| Ducharme, Melanie | |



Sole Ownership

Individual or Sole Ownership

| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
|----------------------------------------|--------------------------|-------------------|
| Seguin, Jacqueline 48-52-060 002 10255 | <i>Jacqueline Seguin</i> | 2018/05/15 |

Enter the mailing address and primary contact information of property owner below:

| Last Name | First Name | Middle Initial |
|-----------|------------|----------------|
| Seguin | Jacqueline | |

Mailing Address

| Unit Number | Street/Road Number | Street/Road Name | PO Box |
|------------------|------------------------------|--------------------------|--------|
| | 959 | Betty Road | |
| City/Town | Province | Postal Code | |
| Verner | Ontario | P0H 2M0 | |
| Telephone Number | Cell Phone Number (Optional) | Email Address (Optional) | |
| | | | |

To be completed by recipient municipality:

Notice filed this _____ day of May 20 18

| Name of Clerk (Last Name, First Name) | Signature of Clerk |
|---------------------------------------|--------------------|
| Ducharme, Melanie | |



Sole Ownership

Individual or Sole Ownership

| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
|----------------------------------|------------------------------------------------------------------------------------|-------------------|
| Gareau, Rene 48-52-060 002 20300 |  | |

Enter the mailing address and primary contact information of property owner below:

| Last Name | First Name | Middle Initial |
|-----------|------------|----------------|
| Gareau | Rene | |

Mailing Address

| Unit Number | Street/Road Number | Street/Road Name | PO Box |
|------------------|------------------------------|--------------------------|--------|
| | 971 | Betty Road | |
| City/Town | Province | Postal Code | |
| Verner | Ontario | P0H 2M0 | |
| Telephone Number | Cell Phone Number (Optional) | Email Address (Optional) | |
| 705-594-9134 | | | |

To be completed by recipient municipality:

Notice filed this _____ day of May 20 18

| Name of Clerk (Last Name, First Name) | Signature of Clerk |
|---------------------------------------|--------------------|
| Ducharme, Melanie | |



Sole Ownership

Individual or Sole Ownership

| | | |
|---------------------------------------|------------------------------------------------------------------------------------|-------------------|
| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
| Gareau, Gabrielle 48-52-060 002 20300 |  | |

Enter the mailing address and primary contact information of property owner below:

| | | |
|-----------|------------|----------------|
| Last Name | First Name | Middle Initial |
| Gareau | Gabrielle | |

Mailing Address

| | | | |
|------------------|------------------------------|--------------------------|--------|
| Unit Number | Street/Road Number | Street/Road Name | PO Box |
| | 971 | Betty Road | |
| City/Town | Province | Postal Code | |
| Verner | Ontario | P0H 2M0 | |
| Telephone Number | Cell Phone Number (Optional) | Email Address (Optional) | |
| 416-594-9134 | | | |

To be completed by recipient municipality:

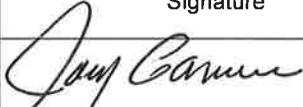
Notice filed this _____ day of May 20 18

| | |
|---------------------------------------|--------------------|
| Name of Clerk (Last Name, First Name) | Signature of Clerk |
| Ducharme, Melanie | |



Sole Ownership

Individual or Sole Ownership

| | | |
|----------------------------------|------------------------------------------------------------------------------------|-------------------|
| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
| Gareau, Joey 48-52-060 002 10245 |  | 2018/05/01 |

Enter the mailing address and primary contact information of property owner below:

| | | |
|-----------|------------|----------------|
| Last Name | First Name | Middle Initial |
| Gareau | Joey | |

Mailing Address

| | | | |
|------------------|------------------------------|--------------------------|--------|
| Unit Number | Street/Road Number | Street/Road Name | PO Box |
| | 943 | Betty Road | |
| City/Town | Province | Postal Code | |
| Verner | Ontario | P0H 2M0 | |
| Telephone Number | Cell Phone Number (Optional) | Email Address (Optional) | |
| | 498-1907 | joey.gareau4@gmail.com | |


To be completed by recipient municipality:

Notice filed this _____ day of May 20 18

| | |
|---------------------------------------|--------------------|
| Name of Clerk (Last Name, First Name) | Signature of Clerk |
| Ducharme, Melanie | |



Sole Ownership**Individual or Sole Ownership**

| | | |
|-------------------------------------------|------------------------------------------------------------------------------------|-------------------|
| Name (Last Name, First Name) | Signature | Date (yyyy/mm/dd) |
| Seguin-Gareau, Nicole 48-52-060 002 10245 |  | 2018/05/01 |

Enter the mailing address and primary contact information of property owner below:

| | | |
|-----------------------------|----------------------|----------------|
| Last Name Seguin-Gareau, | First Name Nicole | Middle Initial |
|-----------------------------|----------------------|----------------|

Mailing Address

| | | | |
|---------------------|----------------------------------------------|--------------------------------|--------|
| Unit Number | Street/Road Number 943 | Street/Road Name Betty Road | PO Box |
| City/Town Verner | Province Ontario | Postal Code P0H 2M0 | |
| Telephone Number | Cell Phone Number (Optional) 705 498-1204 | Email Address (Optional) | |

To be completed by recipient municipality:

Notice filed this _____ day of May 20 18

| | |
|------------------------------------------------------------|--------------------|
| Name of Clerk (Last Name, First Name) Ducharme, Melanie | Signature of Clerk |
|------------------------------------------------------------|--------------------|





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Gingras Drain (1979) and the R. Gareau Drain were authorized by By-Law No.(s) 7-79 and 12-86, respectively, by the former Township of Caldwell;

AND WHEREAS changes have occurred to the watersheds of the respective drains such that the Drains are no longer functioning as originally intended, creating hardship for landowners and

AND WHEREAS a Notice of Request for Drain Improvements under Section 78(1) of the *Drainage Act* was received from:

| | |
|------------------------------------|--------------------------------------------------|
| Pierre SEGUIN & Jacqueline SEGUIN | Registered owners of Roll No. 4852 060 002 10255 |
| René GAREAU & Gabrielle GAREAU | Registered owners of Roll No. 4852 060 002 20300 |
| Joey GAREAU & Nicole SEGUIN-GAREAU | Registered owners of Roll No. 4852 060 002 10245 |

AND WHEREAS the request for drainage improvements is required for the drainage of lands on Betty Road in the Geographic Township of Caldwell, Municipality of West Nipissing;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing hereby agrees to proceed with the proposed drainage improvements to the Gingras Drain (1979) and the R. Gareau Drain pursuant to section 78(1) of the *Drainage Act* ; and

BE IT FURTHER RESOLVED THAT K.Smart & Associates Limited be appointed, pursuant to Section 78(1) of the *Drainage Act*, to make an examination of the area being Part of Lot 9, Concession 4, Geographic Township of Caldwell, Municipality of West Nipissing.

| | YEAS | NAYS |
|------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

| | |
|-----------------------------------------|----------------------------------------|
| Section: PUBLIC WORKS | Policy Number: 2009/268 |
| Department: Streets and Roads | Effective Date: June 16, 2009 |
| Subject: Five-year No-Cut Policy | Revision Date: January 19, 2010 |

Purpose:

To eliminate unnecessary asphalt or hard surface road cuts for the provision of various utilities and services, in order to ensure a prolonged quality of the life and efficiency of municipal roads, a five (5) year no-cut policy will apply to all roads that are surfaced or resurfaced with asphalt or hard surface treatment.

ACTIONS:

1. The Director of Infrastructure will conduct annual spring meetings with utilities to review planned Sewer and Water and Public Works projects for the upcoming year.
2. Property owners and developers will be informed by letter of planned work in order to encourage them to install services prior to resurfacing.
3. Only municipally-approved contractors will be allowed to install sewer and water services.
4. Boring technology will only be allowed for services and utility installations after resurfacing.
5. Special situations or deviations of this Policy must be previously approved by Council.
6. For special situations, cuts may be done by a third party, but reinstatement will be completed by the Municipality and all costs will be charged back to the contractor.
7. Should special permission be granted, the third party performing the cut must supply a cash deposit to the Municipality and the deposit will be retained for three years. Should reinstatement issues arise; repairs will be made using funds from this deposit. At the end of this period, the repair site will be re-evaluated, and should further repairs be anticipated, the monies will be retained an additional 2 years. If not, the remaining monies will be returned.
8. In the event of an emergency, such as a water main break or natural gas leak, road cuts will be permitted without Council Approval. Reinstatement will occur as per section 7.

June 14, 2018

Melanie Ducharme
Municipal Clerk / Planner
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Dear Melanie,

**Re: Nipissing Street – No Cut Policy
Town of Sturgeon Falls, District of Nipissing
PIN 49079-0355 (LT)**

As you are aware, I am currently seeking severance approval for the creation of a total of four new lots fronting on Railway Street one lot west of Nipissing Street. During discussions with you and staff of the municipality, I was made aware that full municipal services were not available on this portion of Railway Street; specifically, there was no sanitary sewer. The existing watermain is being upgraded this year by the Municipality. While the road is under construction would provide the ideal time for the installation of the new sanitary sewer. I understand that a Site Servicing Agreement will need to be entered to guarantee the financing of this project.

I am working with Goodridge Goulet Planning & Surveying Ltd (GGPS) and Antoine Boucher, P.Eng., to determine the best means of providing a sanitary sewer. They have been consulting with Peter Ming and Shawn Remillard and have completed an assessment of the potential options for connecting the new sewer to the existing system. It is GGPS' and Boucher's recommendation that the new line be connected to the existing sanitary main on Nipissing Street. Please refer to the attached sketch for a visual representation of this.

Unfortunately, Nipissing Street was re-paved a few years ago and the Municipality's no cut policy would preclude any disturbance until five years after the road was paved. However, if we do not complete the construction in conjunction with the Municipality's replacement of the watermain on Railway Street, the construction cost of installing the new sanitary sewer would be far too cost prohibitive for the creation of just four lots. Also, we would be further delayed as Railway Street will be re-paved and the no cut policy would effectively limit development for an additional five years.

I am respectfully requesting Council to waive the no cut policy given the unique situation that exists. As shown on the sketch, the amount of disturbance of the asphalt on Nipissing Street is minimal and would be for a period of only a day or two before full service on Nipissing Street would be re-instated. We have an opportunity to provide full municipal service on Nipissing Street at no cost to the taxpayer for the sanitary sewer component of the work being undertaken. The benefits to the Municipality far outweigh the short-term inconvenience of a very limited time closure of one lane on Nipissing Street. All safety protocols will be provided

with flag-persons assigned to control traffic allowing vehicles to continue both north and southbound on Nipissing Street during construction.

It is my honest belief that all parties including the people of West Nipissing will benefit from this proposal.

Thank you for your consideration,

Sincerely,

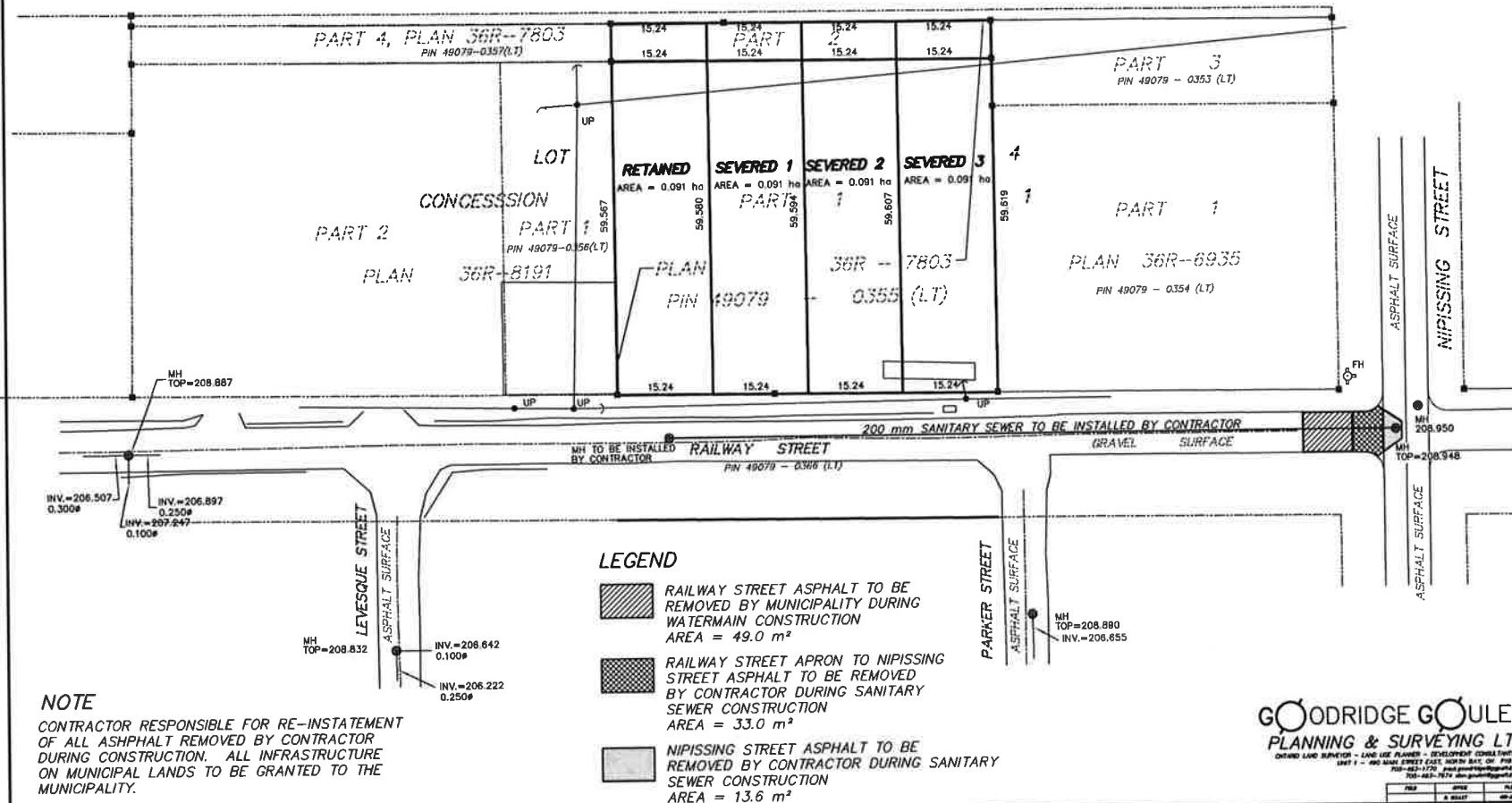
A handwritten signature in black ink, appearing to read "Lavoie", written in a cursive style.

Brian Lavoie

METRIC
DISTANCES & CO-ORDINATES
SHOWN ON THIS PLAN ARE IN
METRES AND CAN BE
CONVERTED TO FEET
BY DIVIDING BY 0.3048

PART OF LOT 4, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING
DISTRICT OF NIPISSING

CANADIAN PACIFIC RAILWAY





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a request was received seeking Council's authorization for an exemption of the municipal No Cut Policy in order to install new sanitary sewer connections for property located on Railway Street;

AND WHEREAS Council has the authorization to approve a policy exemption under the provision of special situations or a deviation of the policy;

AND WHEREAS the applicant has consulted with the Manager of Public Works, the Manager of Water and Wastewater Operations in seeking the most effective and cost efficient sewer connection site having minimal impact on any asphalt disturbance;

AND WHEREAS the applicant agrees to enter into such financial arrangements as may be recommended by the Manager of Public Works and/or Manager of Water and Wastewater in order to guarantee the integrity of the pavement reinstatement.

BE IT RESOLVED THAT Council approves an exemption of the municipal No Cut Policy 2009/268, as amended, for the installation of a new sanitary sewer connection for newly severed lots on Railway Street, which connection will occur at or near the intersection of Railway and Nipissing Street.

| | YEAS | NAYS |
|------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____



| Project | Supply of Winter Sand | | |
|----------------------------|-----------------------------------------|-----------------------|-----------------------|
| Closing Information | May 30, 2018 @ 3:00 PM | | |
| Opened By | Alisa Craddock and Janice Dupuis | | |
| Name | Date Received | Bid Submission | |
| | | Verner | Sturgeon Falls |
| A Miron | May 29, 2018 | \$ 9.50 | \$ 11.20 |
| Miller Paving | May 30, 2018 | \$ 7.39 | \$ 9.28 |
| Roleo Seguin | May 30, 2018 | \$ 11.50 | \$ 11.50 |
| Ed Seguin & Sons | May 30, 2018 | \$ 9.95 | \$ 13.55 |
| | | | |
| | | | |
| | | | |
| | | | |



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS quotations for the Supply of Winter Sand for the 2018 Winter Season were received and opened publicly on May 30th, 2018, by the Director of Corporate Services and the Deputy Clerk;

AND WHEREAS four (4) tenders were received;

AND WHEREAS the Manager of Public Works has reviewed the quotations and is satisfied that the recommendations herein consist of the best prices meeting all the specifications;

AND WHEREAS Council concurs with the recommendations received;

BE IT RESOLVED THAT the quotation for the Supply of Winter Sand for the 2018 Winter Season, being October 1, 2018 to April 1, 2019, be awarded as follows:

| | | |
|---------------------------|---------------------|-------------------------|
| MILLER PAVING LTD. | Verner Yard | \$7.39 per tonne |
| | Sturgeon Falls Yard | \$9.28 per tonne |

| | YEAS | NAYS |
|-------------------------------|-------------|-------------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

Josee Savage
150 Goulard rd PO Box 6175
Sturgeon Falls, Ontario
P2B 3K6
705-492-3688
josee.224@hotmail.com

June 4, 2018

Melanie Ducharme
Municipal Clerk
Municipality of West Nipissing
101-255 Holditch st
Sturgeon Falls, Ontario
P2B 1T1

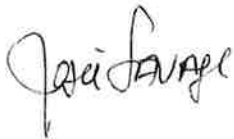
Re: Noise By-law exemption

Dear Municipal Clerk,

I Josee Savage am requesting a noise by-law exemption for Friday, July 6th and Saturday July 7th 2018, until 2:00am for a family reunion.
This event will take place at 150 Goulard rd, Sturgeon Falls, Ontario.

I look forward to hearing from you in regards to this request. Please contact me at the above address, by phone 705-492-3688 or e-mail josee.224@hotmail.com

Sincerely

A handwritten signature in black ink that reads "Josee Savage". The signature is written in a cursive, flowing style.

Josee Savage



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a request was received from Josée Savage seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host an outdoor family reunion celebration;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a family reunion celebration, as requested by Josée Savage, which will take place at 150 Goulard Road in Sturgeon Falls, on Friday, July 6th and Saturday, July 7th, 2018 until 2:00 AM.

| | YEAS | NAYS |
|------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

Janice Dupuis

From: Caroline Dawson <kennedy240604@gmail.com>
Sent: May-22-18 10:40 AM
To: Janice Dupuis; patrick keough
Subject: Noise permit - Keough & Dawson wedding - July 28th 2018

Hi,

As discussed, this email serves to request permission to play music (live band and speakers playing from a playlist) and more than usual noise as there will be a crowd attending our wedding on July 28th, 2018.

Our wedding will take place outside at our home at 761 Nipissing street from 3pm-2am. We are expecting approximately 80-90 people.

I hope this information is enough. Should you have any questions, please don't hesitate.

Thank you!

Caroline Dawson and Pat Keough



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a request was received from Caroline Dawson and Pat Keough seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host their outdoor wedding celebration;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a wedding celebration, as requested by Caroline Dawson and Pat Keough, which will take place at 761 Nipissing Street in Sturgeon Falls, on Saturday, July 28th, 2018 until 2:00 AM.

| | YEAS | NAYS |
|------------------------|------|------|
| BRISSON, Denise | | |
| DUHAIME, Yvon | | |
| FORTIER, Guy | | |
| LARABIE, Roland | | |
| MALETTE, Léo | | |
| RESTOULE, Jamie | | |
| ROBERGE, Normand | | |
| TESSIER, Guilles | | |
| SAVAGE, Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

May 28, 2018

Ms. Lynn Dollin, President
Association of Municipalities of Ontario
200 University Ave, Suite 801
Toronto, ON M5H 3C6

RE: Resolution – Cannabis Grace Period Request

Dear: Ms. Lynn Dollin,

This letter will serve to advise that at a meeting of City of Quinte West Council held on May 22, 2018 Council passed the following resolution:

"That the Council of the City of Quinte West requests that once the cannabis legislation is passed that a six month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation;

And further that this resolution be circulated to the local MP, MPP, AMO, and other municipalities. **Carried**"

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in black ink that reads "Jim Harrison".

Jim Harrison
Mayor

cc: MP Neil Ellis, Bay of Quinte
cc: MPP Lou Rinaldi, Northumberland-Quinte West



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

JUNE 19, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Council for the Municipality of West Nipissing received a resolution, attached hereto, from the City of Quinte West, requesting a six month grace period following the enactment of the cannabis legislation in order to ensure adequate enforcement training;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the City of Quinte West, in their request seeking a six month grace period following the enactment of the cannabis legislation in order to ensure adequate enforcement training;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the MPP for Timiskaming-Cochrane, MP for Nickel Belt, Association of Municipalities of Ontario (AMO).

| | YEAS | NAYS |
|--------------------------------|------|------|
| BRISSON , Denise | | |
| DUHAIME , Yvon | | |
| FORTIER , Guy | | |
| LARABIE , Roland | | |
| MALETTE , Léo | | |
| RESTOULE , Jamie | | |
| ROBERGE , Normand | | |
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| SAVAGE , Joanne (MAYOR) | | |

Carried: _____

Defeated: _____

Deferred or tabled: _____