



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, JUNE 5, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR GUILLES TESSIER
COUNCILLOR NORMAND ROBERGE

ABSENT: COUNCILLOR JAMIE RESTOULE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR

B-1 A resolution was passed to approve the Addendum.

No. 2018/205 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Addendum for the meeting of Council held on June 5, 2018 be adopted as presented / amended. **CARRIED**

B-2 A resolution was passed to adopt the Agenda.

No. 2018/206 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 5, 2018 be adopted as presented / amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1(a) Horizon Women's Centre – Community Kitchen (*Presenter: Linda Lafantaisie*)

Linda Lafantaisie made a presentation to Council to inform members of the valuable work performed by the Horizon Women's Centre. They are seeking to continue their service by hosting bi-weekly community kitchen gatherings. Council supported the initiative.

C-1(b) A resolution was passed to authorize free use of certain Sturgeon Falls facilities to the Horizon Women's Centre.

No. 2018/207 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

WHEREAS Council received a presentation from the Horizon Women's Centre at their meeting held on June 5th, 2018 during which the group requested the use of the Sturgeon Falls Recreational Complex kitchen and the Hall of Fame, free of charge, in order to host regular community kitchen gatherings from 12 noon until 1 PM (twice weekly);

AND WHEREAS Council supports the Horizon Women's Centre community kitchen initiative;

BE IT THEREFORE RESOLVED THAT the use of the Sturgeon Falls Recreation Complex kitchen and the West Nipissing Hall of Fame will be at no charge to the Horizon Women's Centre in order to host their bi-weekly community kitchen gatherings; which shall be coordinated with the Community Services Department.

CARRIED

C-2 Petition

A petition for the construction of a Children's Playground was received from the residents surrounding Tamerack, Balsam Court, Cedar Grove, etc. This matter will be brought forward to the Council's June 12th meeting. Councillor Roberge requested clarification as to whether the lands which are the subject of the petition are the same lands as Item D-8K to which the Planner confirmed that they one in the same.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-1(a) Verner Building Update & Request re : Renovations for Verner Doctor's Office

The Director of Economic Development, Stephan Poulin, provided Council with an update pertaining to the status of the Verner municipal building advising that the engineers have conducted an investigation of the structure which resulted in the need for further investigation. The second phase of the investigation has begun and a complete building assessment report will be provided which will include repair estimates and other options. Arrangements are being made with the engineers to assist existing tenants in obtaining their materials and supplies. In addition, municipal staff will be able at that time to enter the building in order to turn on the water for the splash-pad. A concise report is expected within a week and it is hoped that the report will be available for next week's meeting.

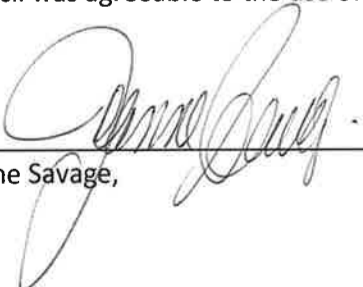
On the same matter, a letter from Dr. Klère Bourgault was shared with Council wherein she is requesting the Municipality's assistance in renovating her temporary physician's office while the Verner Satellite office is being repaired. The Director and Dr. Bourgault met with a local property owner to view space within the old Courchesne Furniture building. Dr. Bourgault is prepared to wait for the space to be ready. Mr. Poulin reiterated the agreement between the Municipality and the MOH and WNGH which provided leasehold improvements and free rent, in perpetuity. Should Council wish to continue with the agreement, the municipality would be responsible for renovations to the new space and future rent. Council was unanimous in its support for keeping Dr. Bourgault in the community.

D-1(b) Follow-up to Delegation – Request from CANO for funding support (Presenter: Dany Poulin)

Mr. Dany Poulin, Directeur de CANO, addressed Council seeking financial support for the new expanded programming direction that the group will be undertaking. Mr. Poulin is seeking the municipality's partnership in contributing the sum of \$75,000 annually over a 3 year period, totalling \$225,000, to assist with CANO operations and new programming. Council commended Mr. Poulin for his presentation and agreed to discuss the matter in detail at the next meeting of Council.

D-1(c) Request from IPM Executive Committee re: Use of municipal slogan

A request from the IPM Executive Committee was shared with Council wherein they are seeking permission to integrate a translation of the municipal slogan "Joie de Vivre" into their logo for promotional material. A sample logo was provided for reference purposes. Following discussions, Council was agreeable to the use of the logo with the addition of "Love Life".



Joanne Savage,
Chair



Stephan Poulin,
Director of Economic Development and
Community Services

D-2) CLOSED MEETING / RÉUNION À HUIS CLOS

D-2(a) A resolution was passed to proceed into closed meeting.

No. 2018/208 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal

Act, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;
 - (i) Field Lumber Property
- (E) litigation or potential litigation, including matters before administrative tribunals, affecting the municipal or local board;
 - (ii) OPP Update

CARRIED

D-2(b) A resolution was passed to adjourn the closed session.

No. 2018/209 Moved by: Councillor Brisson
 Seconded by: Councillor Duhaime

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 5, 2018 be adjourned at 8:25 PM in order to proceed with the regular meeting

CARRIED

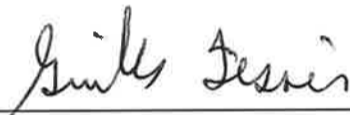
D-3) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

NIL

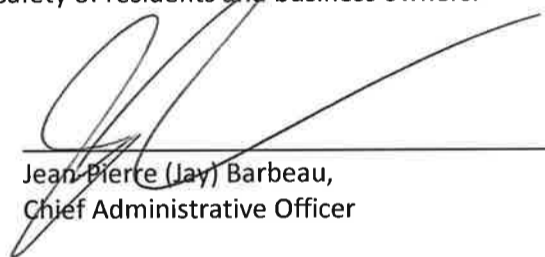
D-4) PUBLIC WORKS / TRAVAUX PUBLICS

D-4(a) Truck Route Plan – Leblanc and Bay Street

The Mayor provided comments on the proposed truck route plan. It was suggested that the turning lane issue at Leblanc Road be re-visited in light of the truck route. The CAO indicated that staff will proceed to open the discussion with MTO. The Mayor also suggested that consultation with the business owners to find out exactly what the businesses are seeking. Council was in agreement that the matter needs to be addressed in order to preserve safety of residents and business owners.



Guilles Tessier,
Chair



Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-5) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

NIL

D-6) SEWER AND WATER / LES ÉGOUTS ET L'EAU

NIL

D-7) ENVIRONMENTAL / L'ENVIRONNEMENT

NIL

D-8) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-8(a) Discussion re: Summer Council Meeting Dates

Council was presented with a memo proposing the summer meeting dates for Council. Following discussion, Council was agreeable to the proposed dates of July 10th and August 14th. A resolution will be brought forward at the June 15th regular Council meeting for approval.

D-8(b) Discussion re: 2018 AMO Delegation Request – submission deadline is July 3rd, 2018

The Clerk sought direction from Council regarding proposed delegations at the upcoming AMO conference. The following suggestions were proposed:

- MTO – Leblanc Road
- Follow up to study of Hwy 17 & Hwy 575 intersection (Verner)
- MOHLTC – Au Château re: Staffing
- Northern Ontario Travel Grant (Min. of Health)

D-8(c) Discussion re: Request for use of a municipal parking lot and exemption from Mobile Food Equipment Licence requirement in order to host a fundraising event (Beaver Tail Kiosk)

Council was presented with a request from Denyse DeBernardi seeking use of the municipal parking lot to host a fundraising event through the sales of Beaver Tails in support of Le centre de formation du Nipissing Ouest. Council was in agreement with the request.

D-8(d) Signage by-law

The Mayor requested update on staff research on the posting of flyers and advertisements on hydro poles and the requirement to have business owners remove outdated signage from closed businesses. Councillor Roberge also requested update on the private roads signage. The CAO indicated that the by-law will be brought back with recommendations.

D-8(e) Parking issues – Muskasung Lake Road

The Planner informed Council that a group of island cottagers are seeking the Municipality's assistance in obtaining parking for water-access properties. Following discussions, Council agreed that the Manager of Public Works work with the residents to accommodate the request. It was requested that the Manager of Public provide a report back to Council with regard to the proposed cost of the project.

D-8(f) Parking issues – St. Jean Beach

Councillor Fortier advised Council of a situation at the St. Jean Beach where launching of boats is impeded by certain landowners. The CAO informed Council that the lands are not owned by the Municipality and enforcement is uncertain. The CAO indicated that discussion can be opened with the landowner with regard to the potential transfer of the lands or the entering into of a land use agreement.

D-8(g) 911 Farm Signage

The Mayor reminded Council of the 'Emily 911 Project' where farms with multiple entrances can obtain 911 services. The Mayor indicated that the issue at hand is to integrate the 911 addresses with the existing 911 emergency services. The Clerk indicated that there are logistic issues with regard to roll numbers and multiple addresses being associated with the same roll number. It was also noted that the same situation exists with bush lots. Staff was directed to contact the municipality which has already implemented the system for further information and direction.

D-8(h) Communication Policy re: Facebook and updates to residents

The Social Media Policy was distributed to Council for reference purposes. The Mayor sought direction as to what the process is for the posting of municipal information on social media. The CAO introduced Kim Cuillerier, the new employee responsible for communication in the future. In addition, the CAO indicated that he felt that administrators should be permitted to use social media to inform the public. The mayor also requested that there be a policy in how staff respond to resident's complaints/concerns. The CAO requested that members of Council inform staff of any complaints they receive with respect to lack of response. The new communication officer will be implementing a communications policy which will be brought to Council for discussion.

Moved by: Councillor Tessier

Seconded by: Councillor Roberge

Council agreed to extend its meeting beyond the regular curfew of 10:00 PM in order to conclude with all agenda items.

D-8(i) Illegal dumping – Littering

The CAO informed Council that illegal dumping is an ongoing concern and staff are often successful in catching the individuals who are doing the dumping. The By-Law Enforcement Officer and Environmental Services Manger are looking at a communication strategy. It was also recommended that the by-law be amended to increase the fine to \$500.

D-8(j) Offer to purchase property on Hwy 539

The Planner informed Council that the Municipality has received interest from a resident in purchasing municipally owned property on Hwy 539. Following discussion, Council agreed to the request and at the same price as previously agreed to.

D-8(k) Offer to purchase property on Tamerack Street and Balsam Court

The Planner informed Council that the Municipality has received interest from a resident in purchasing municipally owned property on Tamerack Street and Balsam Court. In light of the petition received Council agreed to defer the discussion to next week's meeting.

D-8(l) OPP Update

↪ *Refer to the Addendum Section*

Guy Fortier,
Chair

Melanie Ducharme,
Clerk

D-9) PLANNING / PLANIFICATION

NIL

D-10) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION

NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER

NIL

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

NIL

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed to adopt By-Law 2018/50 to provide tax assistance to the elderly and disabled residents who are property owners.

No. 2018/210 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT By-Law **2018/50**, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed. **CARRIED**

I-2 A resolution was passed to declare certain lands on Railway Street in Sturgeon Falls as surplus lands

No. 2018/211 Moved by: Councillor Brisson
 Secoded by: Councillor Duhaime

WHEREAS at a meeting held on June 5, 2018, the Council for the Municipality of West Nipissing recommended the transfer of certain municipally owned lands located on Railway Avenue, Sturgeon Falls;

AND WHEREAS the lands described as Part of Lot 3, Concession 1, Plan 36R-14187, Springer Township, now the Municipality of West Nipissing, District of Nipissing must first be declared surplus by the Corporation of the Municipality;

BE IT RESOLVED THAT Part of Lot 3, Concession 1, Plan 36R-14187, Springer Township, now the Municipality of West Nipissing, District of Nipissing, is hereby declared as surplus.

CARRIED

I-3 A resolution was passed to adopt By-Law 2018/51 authorizing the sale of surplus lands to Ontario Aboriginal Housing Corporation

No. 2018/212 Moved by: Councillor Duhaime
 Secoded by: Councillor Brisson

BE IT RESOLVED THAT By-law **2018/51**, being a by-law to authorize the transfer of certain lands being Part of Lot 3, Concession 1, Plan 36R-14187 in the Township of Springer, Municipality of West Nipissing, District of Nipissing (vacant land – Railway Avenue); which shall come into force and take effect on the date it is passed.

CARRIED

I-4 A resolution was passed to adopt By-Law 2018/52 authorizing the Mayor and CAO to sign an agreement with Minister of Transportation for the construction/maintenance of improvements (sidewalk) along Hwy 17 to No Frills

No. 2018/213 Moved by: Councillor Fortier
 Secoded by: Councillor Tessier

BE IT RESOLVED THAT By-law **2018/52** being a by-law to authorize the execution of Agreement with Her Majesty The Queen in Right of Ontario as represented by the Minister of Transportation for improvements along the Highway 17 road allowance within the jurisdiction of the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-5 A resolution was passed to authorize By-Law 2018/53 for the Mayor and CAO to execute an agreement with the Association of Municipalities of Ontario for the transfer of Main Street Revitalization Initiatives funds.

No. 2018/214 Moved by: Councillor Tessier
 Secoded by: Councillor Fortier

BE IT RESOLVED THAT By-law **2018/53** being a by-law to authorize the execution of a Municipal Funding Agreement for the transfer of Main Street Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Municipality of West Nipissing, shall come into force and take effect on the date it is passed

CARRIED

I-6 A resolution was passed to grant the use of a municipal parking lot and an exemption of the mobile food equipment licence requirement for a fundraiser event.

No. 2018/215 Moved by: Councillor Fortier
 Secoded by: Councillor Tessier

WHEREAS a request was received from Le centre de formation du Nipissing seeking Council's authorization for exemptions of the municipal Mobile Food Service Equipment Licence requirement in order to hold a fundraising activity;

AND WHEREAS the request also seeks permission to hold the fundraisers on municipal public parking lot located at the intersection of Queen and King Streets;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Mobile Food Service Equipment Licence By-Law 2016/40 to Beaver Tails, for fundraising on behalf of "Le centre

de formation du Nipissing” which will take place in the municipal public parking lot located at the intersection of Queen and King Streets, in Sturgeon Falls, on the following date:

→ Wednesday, June 20th, 2018 from 11:00 AM until 6:30 PM.

CARRIED

I-7 A resolution was passed to proclaim the month of June 2018 as “Seniors’ Month” in the municipality.

No. 2018/216 Moved by: Councillor Tessier

Seconded by: Councillor Fortier

BE IT RESOLVED THAT the Mayor be authorized to proclaim the month of June 2018 as “**SENIORS’ MONTH – MOIS DES PERSONNES ÂGÉES**” in the Municipality of West Nipissing.

CARRIED

I-8 A resolution was passed to authorize the Treasurer to write off uncollectible taxes.

No. 2018/217 Moved by: Councillor Fortier

Seconded by: Councillor Tessier

WHEREAS under Section 354 (2) of the *Municipal Act*, the Treasurer of a local Municipality can remove unpaid taxes from a property roll if:

(a) the Council of the local Municipality, on the recommendation of the Treasurer, writes off the taxes as uncollectible;

AND WHEREAS at a meeting held on June 5, 2018, Council was informed by the Treasurer that a portion of the outstanding taxes for the property with Roll No. 4852 070 00234700.0000 are deemed uncollectible, it is recommended that the Municipality of West Nipissing invoke its right to write off the taxes on said property;

AND WHEREAS a request has been made by the Treasurer to write off the uncollectible taxes for Roll No. 4852 070 00234700.0000;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing authorizes the tax-write off for Roll No. 4852 070 00234700.0000 as follows:

MUNICIPAL	EDUCATION	PENALTIES & INTEREST
\$16,701.29	\$10,449.96	\$44,029.82

CARRIED

I-9 A resolution was passed to award the quotation for the Asphalt Patching Projects in the municipality.

↳ **Refer to the Addendum Section**

J) ADDENDUM / ADDENDA

D-8(I) OPP Update

The Chief Administrative Office provided Council with an update pertaining to the ongoing OPP litigation matter. The CAO advised that the OCPC has refused the Board’s request to stay the proceedings; however the Board has indicated that they will seek another legal avenue. The OCPC has granted the Board until July 6 to seek whatever other remedy it may to further its cause.

I-9 A resolution was passed to award the quotation for the Asphalt Patching Projects in the municipality.

No. 2018/218 Moved by: Councillor Tessier

Seconded by: Councillor Fortier

WHEREAS quotations for the Asphalt Patching Projects for the municipality were opened publicly on June 1st, 2018 by the Director of Corporate Services and Deputy Clerk;

AND WHEREAS three (3) quotations were received;

AND WHEREAS the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotations for the Asphalt Patching Projects for the municipality be awarded to **PIONEER CONSTRUCTION** having submitted the lowest quotations meeting all the specifications as identified below:

DESCRIPTION	UNIT	ASPHALT PAVER UNIT PRICE	HAND WORK UNIT PRICE
SP12.5 60 mm thick	square meter	\$36.00	\$63.00
SP12.5 100 mm thick	square meter	\$59.00	\$99.00

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) ADJOURNMENT / AJOURNEMENT

L-1 A resolution was passed to adopt By-law 2018/54 confirming the proceedings of Council at its meeting held on June 5, 2018.

No. 2018/219 Moved by: Councillor Fortier
Seconded by: Councillor Tessier

BE IT RESOLVED THAT By-law No. **2018/54** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 5th day of June 2018, shall come into force and take effect on the date it is passed.


CARRIED

L-2 A resolution was passed to adjourn the meeting of Council.

No. 2018/220 Moved by: Councillor Tessier
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the meeting of Council held on June 5, 2018 be adjourned.

CARRIED



JOANNE SAVAGE
MAYOR



MELANIE DUCHARME
CLERK