



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS
ON WEDNESDAY, MARCH 7, 2018 AT 6:00 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR NORMAND ROBERGE
COUNCILLOR GUILLES TESSIER

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADOPTION OF AGENDA / CONFIRMATION DE L'ORDRE DU JOUR

B-1 A resolution was passed to approve the Addendum.

No. 2018/081 Moved by: Councillor Malette
Seconded by: Councillor Roberge

BE IT RESOLVED THAT the Agenda for the Special Budget Meeting of Council held on March 7, 2018 be adopted as presented / amended.

CARRIED

C) 2018 BUDGET PRESENTATION / PRÉSENTATION BUDGÉTAIRES POUR L'ANNÉE 2018

C-1 Solid Waste Presentation

The Treasurer went through the 2017 actuals and the budgeted 2018 highlighting some key points:

- Blue box revenue was slightly higher than projected.
- Recycling revenue from scrap metal continues to be the most profitable.
- Biggest expenditure continues to be Contractors; which includes services for site maintenance, pest control at landfills, curbside collection and hauling charges for refuse.
- Special projects for solid waste include small improvements at various landfill sites including attendants' building, gate repairs and such.
- Professional service fees is high due to water testing for ground leaching which is mandatory.
- There were questions about the dates for disposal of household hazardous waste (i.e. paint products, fertilizers, batteries, cleaning chemicals, etc.) at the North Bay location. The Environmental Services Manager indicated that a list of dates and hours for accessing the hazardous waste site in North Bay, as well as what is accepted, are available on the municipality's website.
- The projected rate increase is 2.90% which is equivalent to:
 - approx. \$7.00 per household receiving all services;
 - approx. \$3.00 for outlying areas with access to landfill sites only; and
 - approx. \$1.30 for seasonal dwellings

C-2 Water and Wastewater Presentation

The Treasurer went through the 2017 actuals and the budgeted 2018 highlighting some key points:

- Anticipated rate revenues for metered customers were not realized due to discrepancies with commercial clients.
- Revenues which were usually transitioned from West Nipissing Power Generation to Water & Sewer has been decreased from \$160,000 down to \$100,000; the difference now being captured on the municipal side.
- The Water and Sewer Department is a high hydro consumer and in 2017 efficiencies were implemented which led to a significant consumption decrease; however the 2018 budgeted expenditure is indicative of continued high hydro consumption.
- Human Resources costs remain consistent.
- Sludge processing (contracted service) is a large expenditure for the Municipality. On this matter, the Municipality will be evaluating the option of implementing a municipal sludge processing/removal but this is still being evaluated and additional specific information, details and requirements will be brought forward to Council, as it becomes available.
- The Michaud / Bourgault project is nearing completion although all the invoices have not yet been received and processed.
- Professional fees were budgeted at \$20,000 but only \$2,400 was expensed in 2017 as additional outside consulting services were not required.
- Material and supplies expenditures were down but can vary annually.
- Salary and wages was also lower due to shared personnel between the Public Works and the Water & Sewer Departments.
- A projected rate increase is 1.76% which is equivalent to approx. \$23.00 annual increase for both water and sewer services.

Other matters:

Safety concerns about the lift station equipment were raised specifically pertaining to children playing on the equipment. The Manager of Water & Wastewater will monitor.

C-3 Municipal Budget – Additional Information

The CAO indicated that we started at a 2.17% increase point and shared some of the following key points:

- We received an adjustment from DNSSAB which has adjusted our initial budget increase from 2.17% up to 2.21%
- Au Chateau's budget has not yet been finalized
- Ontario Community Infrastructure Fund (OCIF) has committed funding for the rehabilitation of Leblanc, Lalande and Fort Roads citing that the Municipality needs to fund their portion of the project. OCIF funding will be shared between Water & Sewer and the Public Works budgets for this rehabilitation project. It was commented, that this road rehabilitation project should include expansion for a bike paths.
- Dutrisac Road requires rehabilitation, an interim option is to grind the road thus eliminating the potholes and apply calcium for dust control, until funding can be secured for the project. On this matter, Councillor Restoule offered assistance with initiating contact with various levels of government pertaining to Indian Affairs in search of possible funding assistance for the rehabilitation of Dutrisac Road being the only access road into Garden Village (Nipissing First Nation).
- Concerns were raised about the front portion of Leblanc Road specifically as it relates to increased travel of heavy-duty vehicles to and from the Industrial Park. The Municipality needs to ensure the integrity and prolonged life expectancy of all new infrastructure investments including roads / water & sewer.
- There were discussions pertaining to the opportunity of extending water & sewer connections to the Industrial Park during the rehabilitation of Leblanc, Lalande and Fort Roads. This possibility can be re-evaluated during the course of project.
- On other budget matters, Council further discussed the proposition from the Museum Board for a one (1) year pilot project seeking full-time operation of the Museum which includes a Museum Assistant. It was agreed that a site visit by Council would be beneficial and the Director of Community Services indicated that he will provide Council with statistical data pertaining to attendance and usage of the Museum. With this statistical data in hand, Council could then discuss the viability/practicality of the Museum Board's proposal.
- Another inquiry regarding the snow-blower rental (for snow bank removal) was raised. The Municipality is anticipating renting the equipment for a 3 month period in 2018 (approx. Dec-15th to Mar-15th). It was noted that it is more cost efficient to lease the equipment rather than purchase it due to long-term maintenance and costly repairs.

- The CAO reiterated that Council is ultimately responsible for prioritizing municipal projects including roads and water & sewer.
- In conclusion, the current budget increase stands at 2.21%

D) ADJOURNMENT / AJOURNEMENT

D-1 A resolution was passed to adopt By-law **2018/21** to confirm the proceedings of Council at its Special Budget meeting.

No. 2018/082 Moved by: Councillor Roberge
Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2018/21** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 7th day of March 2018, shall come into force and take effect on the date it is passed.

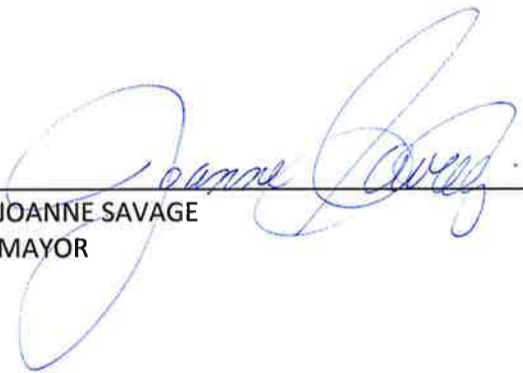
CARRIED

D-2 A resolution was passed to adjourn the meeting.


No. 2018/083 Moved by: Councillor Roberge
Seconded by: Councillor Malette

BE IT RESOLVED THAT the SPECIAL BUDGET meeting of Council held on March 7, 2018 be adjourned.

CARRIED



JOANNE SAVAGE
MAYOR



JANICE DUPUIS
DEPUTY CLERK