

**AMENDED**

## AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum (if applicable) and Agenda / Addenda (si nécessaire) et Ordre du jour
- B-1 Resolution to approve the Addendum  
B-2 Resolution to adopt the Agenda
- C) Delegations / Petitions / Délégations / Pétitions
- C-1 Horizon Women Centre (soup kitchen) (Presenter: Linda Lafantaisie)

## COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

- D-1) Economic Development / Développement économique ..... **NIL**
- D-2) Social Services and Health / Services sociaux et santé ..... **NIL**
- D-3) Public Works / Travaux publics
- D-3 (a) Revision of the Patching/Water Connection Policy
- D-4) Community Services / Services communautaires
- D-4 (a) Update re: Main Street Revitalization Funding  
D-4 (b) Accessibility Fund
- D-5) Sewer and Water / Les égouts et l'eau ..... **NIL**
- D-6) Environmental / L'environnement ..... **NIL**
- D-7) General Government / gouvernement général
- D-7 (a) Ontario Civilian Policing Commission (OCP) – Disbandment Brief  
D-7 (b) ~~École Ste. Marguerite d'Youville (Verner)~~
- D-8) Planning / Planification ..... **NIL**
- D-9) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique .... **NIL**

MOVED TO  
CLOSED

**REGULAR COUNCIL MEETING /  
RÉUNION RÉGULIÈRE**

**E) Planning / Planification..... *NIL***

**F) Correspondence and Accounts / Comptes et courrier**

- F-1 Update re: Support from OGRA requesting that the MTO grant a permanent exemption for use of hand held devices.

**G) Unfinished Business / Affaires en marche ..... *NIL***

**H) Notice of Motion / Avis de motion**

- H-1 Motion from Councillor Tessier re: Proposed Naming of new OPP Building in Cache Bay

**I) New Business / Affaires nouvelles**

- I-1 Resolution to authorize the submission of the Proposal to the Ontario Civilian Policing Commission – Disbandment Brief

**J) Addendum / Addenda**

**K) Information & Questions / Information et questions**

- K-1 Mayor's Report

**L) Closed Meeting / Réunion à huis clos**

- L-1 Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;

- (i) Human Resource Issue

- (C) a proposed or pending acquisition or disposition of land by the municipality or local board;

**CORRECTION**

- (ii) ~~Human Resource Issue~~ Proposed sale of land (Bay/Villeneuve)

- (E) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**CORRECTION**

- (iii) Update re: Legal Matters (Morrison/Gagnon/Rifou)

- (iv) École Ste. Marguerite d'Youville (Verner) (*legal implications*)

- L-2 Resolution to adjourn the closed session

**M) Adjournment / Ajournement**

- M-1 Resolution to adopt By-law **2018/41** confirming proceedings of meeting  
M-2 Resolution to adjourn the meeting

## REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

**PLEASE PRINT CLEARLY:**

Council Meeting Date: **May 1, 2018**

Subject: Community Kitchen

Name: Linda Lafantaisie - Horizon Women's Centre

Address: 155 Salter Street

Phone:	Home: 705-477-2534	Business / Cell: 705-753-1154	Fax: 705-753-1945
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E-Mail: familyresourcecentr1@bellnet.ca

Name of Group or Person(s) being represented (if applicable) :

Horizon Women's Centre

Details of nature of the business/purpose (additional information can be attached separately) :

I will be asking for free use of the Complex kitchen and Hall of fame twice a week for the purpose of hosting a community kitchen from noon till one. The council passed a motion about two years ago and they had all agreed but since it's the Horizon Women's Centre doing it now, the mayor suggested i ask again.

Presentation Requirements:

<input type="checkbox"/> Easel	<input type="checkbox"/> Projection Equipment
<input type="checkbox"/> Other:	

Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.

**Submit your completed form to:**

Municipal Clerk  
Municipality of West Nipissing  
101 – 225 Holditch Street  
Sturgeon Falls, ON P2B 1T1  
e-mail: mducharme@westnipissing.ca  
Tel: 705-753-2250 • Fax: 705-753-3950

**Visit ... [www.westnipissingoust.ca](http://www.westnipissingoust.ca)**

# MEMORANDUM

**TO:** Mayor and Council  
**AND TO:** Jay Barbeau, CAO  
**FROM:** Shawn Remillard, C. Tech. Manager, Public Works  
**DATE:** April 27, 2018  
**RE:** **WATER/WASTEWATER SERVICE CONNECTIONS DISCUSSION**

The Public Works Department would like to discuss security hold backs and restoration criteria regarding our water/wastewater servicing policy.

**REOCCURRING CONCERNS IDENTIFIED:**

- Current \$1,000.00 hold back is often not sufficient or excessive in relation to the actual work
- Restoration work is subjective and should be standardized, at times leaving tax payers to live with sub standard restoration and ensuing additional costs.

**RECOMMENDATION:**

- Implement security hold back to reflect actual estimated cost of restoration.
- All restoration shall meet or exceed OPS/Municipal standards and will be communicated prior to authorizing the servicing.
- Contractors completing restoration shall be identified prior to construction and shall be approved by the Municipality to avoid rate payers being left with substandard workmanship.
- Minor amendments/changes should be reflected on our current policy to protect our tax payers.

Shawn Remillard, C.Tech  
Manager, Public Works

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

<b>Section: Water and Wastewater Operations</b>	<b>Policy Number: 2010/203</b>
<b>Department: Sewer and Water</b>	<b>Effective Date: June 15, 2010</b>
<b>Subject: Service Connection Policy</b>	<b>Revision Date:</b>

**Purpose:**

Property owners requesting service connections to sewer and water will have the options of having the Municipality contact approved contractors to supply price quotes or they may contact the contractors directly.

**ACTIONS:**

**Municipality Coordinates Installation Costs**

1. Property owners contact the Sewer and Water Billing Department to make request to have service connections to their lot.
2. Property owners are informed of a \$75 service fee to have the Sewer and Water Department gather the information necessary to provide the contractors for quoting purposes.
3. Upon payment of the required fee by the property owner, the Billing Department deploys the Distribution and Collection operators to conduct site survey (main locations, depth, main size, etc.) and to gather information the contractors need to price the work.
4. Surveyed information is added to a request sheet (schedule A) and the sheet is faxed to the approved contractors with a request for cost by a specific date.
5. An administrative fee of \$150 for sewer connection and \$150 for water connection is added to the cost.
6. An additional \$1000 fee is added to the cost in order to cover inspection costs by the Municipality.
7. The manager reviews and approves the scope of work. The owner is informed of the lowest cost including the additional municipal fees and must prepay the entire amount before the work is started.
8. Contractor completes the connections and restoration.
9. Contractor is responsible for 2 year warranty on restoration.
10. Upon completion of work any moneys not spent on the \$1000 cost for inspection is returned to the property owner.

### **Property Owner Coordinates Installation Costs**

1. Property owners contact the Sewer and Water Billing Department to make request to have service connections to their lot.
2. Property owners are informed of a \$75 service fee to have the Sewer and Water Department gather the information necessary to provide the contractors for quoting purposes.
3. Upon agreement with the property owner, Billing Department deploys the distribution and collection operators to conduct site survey (main locations, depth, main size, etc.) to gather information the contractors need to price the work.
4. Property owner is provided a list of municipally approved contractors.
5. Property owner contacts contractors to request quote.
6. Contractor contacts Municipality who will provide them with surveyed information sheet (schedule A) needed to quote on the work.
7. Property owner informs the Municipality of the successful bidder.
8. A contract (Schedule B) is entered with the property owner to complete the work.
9. Municipal fees of \$150 for sewer connection, \$150 for water connection and \$1000 for site inspection is charged to the property owner and collected prior to commencement of work.
10. Contractor completes the connections and restoration.
11. Property owner is responsible for 2 year warranty on restoration.
12. Upon completion of work any moneys not spent on the \$1000 cost for inspection is returned to the property owner.

**Janice Dupuis**

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**Subject:** FW: Main Street Revitalization – funding update

Begin forwarded message:

**From:** AMO Communications <[communicate@amo.on.ca](mailto:communicate@amo.on.ca)>  
**Date:** March 15, 2018 at 18:02:21 EDT  
**To:** "[jsavage@westnipissing.ca](mailto:jsavage@westnipissing.ca)" <[jsavage@westnipissing.ca](mailto:jsavage@westnipissing.ca)>  
**Subject:** Main Street Revitalization – funding update

This week, AMO signed an agreement with the Province to administer its \$26m Main Street Revitalization Initiative for Ontario's lower and single-tier municipalities (except for the City of Toronto). This initiative ensure investment in communities' main street/downtown areas to support small businesses.

AMO is pleased to announce that our administrative efficiencies mean that 413 municipalities will receive about 4% more than originally indicated in January when the program was announced by the province. The final allocations, compared to the original estimate, is attached.

Funding will follow a model similar to the Federal Gas Tax Fund (GTF) so there is no application process. Municipal governments will need a by-law authorizing it to sign a funding agreement with AMO. As with the GTF, treasurers are the administrator of this contract. Municipalities will need to identify the program category, the project(s), anticipated results and estimated cost when council deals with the agreement by-law. Please send this project information to AMO by sending an email to [mainstreets@amo.on.ca](mailto:mainstreets@amo.on.ca).

AMO will be distributing your municipal agreement the week of March 19th. Watch for it – it will be an electronic delivery from one of AMO's staff – Brittany Ardiel. It's critical that the funding agreement by-law be put on Council agendas as soon as possible to avoid potential municipal lame duck provisions, particularly for any 2018 projects.

**What projects qualify?**

The funding can be used to support revitalization efforts related to energy efficiency, accessibility, aesthetics and marketability. There will be two program categories:

1. Implementing priorities under existing Community Improvement Plans (includes grants for renovations, retrofits and structural improvements); and/or,
  2. Funding for municipal improvements that will support main street businesses, such as signage, streetscape improvement and marketing plan implementation.
- Municipalities can fund projects in one or both categories.

Information on eligible projects and cost along with reporting requirements will be in a Guide that accompanies the funding agreement. Please read it. Like the GTF accountability framework, municipalities will need to demonstrate due diligence around project progress, financial controls and risk management. Individual projects should include plans to promote and communicate the benefits, just as we do for the GTF.

AMO looks forward to working with all of you to ensure Ontario municipalities can put this funding to work in support of our main streets.

**AMO Contact:** Pat Vanini, Executive Director, [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca), 416.971.9856 ext. 316.

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**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).





# Ontario's Main Street Revitalization Initiative

## Funding Allocations

as of March 12, 2018

Municipality	Allocation Announced Jan 2018	Allocation March 2018
CITY OF BARRIE	\$ 148,125.16	\$ 154,708.50
CITY OF BELLEVILLE	\$ 71,286.20	\$ 74,454.48
CITY OF BRAMPTON	\$ 531,145.98	\$ 554,752.47
CITY OF BRANTFORD	\$ 110,909.28	\$ 115,838.58
CITY OF BROCKVILLE	\$ 54,123.84	\$ 56,529.34
CITY OF BURLINGTON	\$ 183,597.89	\$ 191,757.80
CITY OF CAMBRIDGE	\$ 138,372.70	\$ 144,522.59
CITY OF CLARENCE-ROCKLAND	\$ 56,805.47	\$ 59,330.15
CITY OF CORNWALL	\$ 67,790.60	\$ 70,803.51
CITY OF DRYDEN	\$ 42,607.06	\$ 44,500.70
CITY OF ELLIOT LAKE	\$ 45,141.31	\$ 47,147.59
CITY OF GREATER SUDBURY	\$ 165,147.50	\$ 172,487.38
CITY OF GUELPH	\$ 139,959.99	\$ 146,180.44
CITY OF HAMILTON	\$ 483,102.79	\$ 504,574.02
CITY OF KAWARTHA LAKES	\$ 92,213.25	\$ 96,311.62
CITY OF KENORA	\$ 48,830.03	\$ 51,000.25
CITY OF KINGSTON	\$ 133,187.31	\$ 139,106.74
CITY OF KITCHENER	\$ 225,870.41	\$ 235,909.10
CITY OF LONDON	\$ 353,429.96	\$ 369,137.95
CITY OF MARKHAM	\$ 306,966.43	\$ 320,609.39
CITY OF MISSISSAUGA	\$ 639,530.09	\$ 667,953.65
CITY OF NIAGARA FALLS	\$ 102,926.22	\$ 107,500.72
CITY OF NORTH BAY	\$ 71,995.15	\$ 75,194.93
CITY OF ORILLIA	\$ 54,727.18	\$ 57,159.50
CITY OF OSHAWA	\$ 163,391.65	\$ 170,653.50
CITY OF OTTAWA	\$ 819,641.45	\$ 856,069.96
CITY OF OWEN SOUND	\$ 54,119.60	\$ 56,524.92
CITY OF PEMBROKE	\$ 47,801.76	\$ 49,926.28
CITY OF PETERBOROUGH	\$ 96,964.12	\$ 101,273.64
CITY OF PICKERING	\$ 106,060.15	\$ 110,773.94
CITY OF PORT COLBORNE	\$ 51,548.93	\$ 53,839.99
CITY OF QUINTE WEST	\$ 65,239.41	\$ 68,138.93
CITY OF SARNIA	\$ 88,970.05	\$ 92,924.28
CITY OF SAULT STE. MARIE	\$ 90,472.65	\$ 94,493.65
CITY OF ST. CATHARINES	\$ 141,077.20	\$ 147,347.29
CITY OF ST. THOMAS	\$ 61,285.57	\$ 64,009.37
CITY OF STRATFORD	\$ 54,980.43	\$ 57,424.01
CITY OF TEMISKAMING SHORES	\$ 44,445.91	\$ 46,421.29
CITY OF THOROLD	\$ 51,968.20	\$ 54,277.90
CITY OF THUNDER BAY	\$ 119,729.18	\$ 125,050.48

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
CITY OF TIMMINS	\$ 63,724.11	\$ 66,556.29
CITY OF VAUGHAN	\$ 287,711.38	\$ 300,498.55
CITY OF WATERLOO	\$ 117,253.38	\$ 122,464.64
CITY OF WELLAND	\$ 72,621.94	\$ 75,849.58
CITY OF WINDSOR	\$ 212,289.47	\$ 221,724.56
CITY OF WOODSTOCK	\$ 62,973.66	\$ 65,772.49
COUNTY OF BRANT	\$ 59,420.45	\$ 62,061.36
COUNTY OF PRINCE EDWARD COUNTY	\$ 56,994.35	\$ 59,527.43
HALDIMAND COUNTY	\$ 66,959.68	\$ 69,935.67
MUNICIPALITY OF ARRAN-ELDERSLIE	\$ 41,805.79	\$ 43,663.82
MUNICIPALITY OF BAYHAM	\$ 42,308.06	\$ 44,188.42
MUNICIPALITY OF BLUEWATER	\$ 42,087.84	\$ 43,958.41
MUNICIPALITY OF BRIGHTON	\$ 46,075.56	\$ 48,123.36
MUNICIPALITY OF BROCKTON	\$ 44,057.13	\$ 46,015.23
MUNICIPALITY OF BROOKE-ALVINSTON	\$ 38,085.72	\$ 39,778.42
MUNICIPALITY OF CALLANDER	\$ 39,315.58	\$ 41,062.94
MUNICIPALITY OF CENTRAL ELGIN	\$ 46,721.82	\$ 48,798.35
MUNICIPALITY OF CENTRAL HURON	\$ 42,460.52	\$ 44,347.66
MUNICIPALITY OF CENTRE HASTINGS	\$ 40,087.20	\$ 41,868.86
MUNICIPALITY OF CHARLTON AND DACK	\$ 36,624.63	\$ 38,252.39
MUNICIPALITY OF CHATHAM-KENT	\$ 114,425.21	\$ 119,510.78
MUNICIPALITY OF CLARINGTON	\$ 106,265.13	\$ 110,988.02
MUNICIPALITY OF DUTTON/DUNWICH	\$ 39,318.12	\$ 41,065.59
MUNICIPALITY OF EAST FERRIS	\$ 40,066.88	\$ 41,847.63
MUNICIPALITY OF FRENCH RIVER	\$ 38,298.32	\$ 40,000.47
MUNICIPALITY OF GORDON / BARRIE ISLAND	\$ 36,458.62	\$ 38,079.00
MUNICIPALITY OF GREENSTONE	\$ 39,970.32	\$ 41,746.78
MUNICIPALITY OF GREY HIGHLANDS	\$ 44,347.66	\$ 46,318.67
MUNICIPALITY OF HASTINGS HIGHLANDS	\$ 39,497.69	\$ 41,253.14
MUNICIPALITY OF HIGHLANDS EAST	\$ 38,875.13	\$ 40,602.92
MUNICIPALITY OF HURON EAST	\$ 43,783.55	\$ 45,729.49
MUNICIPALITY OF HURON SHORES	\$ 37,453.01	\$ 39,117.58
MUNICIPALITY OF KILLARNEY	\$ 36,370.53	\$ 37,987.00
MUNICIPALITY OF KINCARDINE	\$ 45,690.17	\$ 47,720.84
MUNICIPALITY OF LAMBTON SHORES	\$ 45,048.14	\$ 47,050.27
MUNICIPALITY OF LEAMINGTON	\$ 51,702.51	\$ 54,000.40
MUNICIPALITY OF MAGNETAWAN	\$ 37,220.93	\$ 38,875.19
MUNICIPALITY OF MARKSTAY-WARREN	\$ 38,293.24	\$ 39,995.16
MUNICIPALITY OF MARMORA AND LAKE	\$ 39,391.81	\$ 41,142.56
MUNICIPALITY OF MCDOUGALL	\$ 38,332.20	\$ 40,035.86
MUNICIPALITY OF MEAFORD	\$ 45,353.06	\$ 47,368.75
MUNICIPALITY OF MIDDLESEX CENTRE	\$ 50,664.65	\$ 52,916.41
MUNICIPALITY OF MISSISSIPPI MILLS	\$ 47,192.76	\$ 49,290.22
MUNICIPALITY OF MORRIS-TURNBERRY	\$ 39,004.73	\$ 40,738.27

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
MUNICIPALITY OF NEEBING	\$ 37,784.19	\$ 39,463.48
MUNICIPALITY OF NORTH GRENVILLE	\$ 49,977.73	\$ 52,198.96
MUNICIPALITY OF NORTH MIDDLESEX	\$ 41,423.78	\$ 43,264.84
MUNICIPALITY OF NORTH PERTH	\$ 47,164.81	\$ 49,261.02
MUNICIPALITY OF NORTHERN BRUCE PENINSULA	\$ 39,430.77	\$ 41,183.25
MUNICIPALITY OF OLIVER PAIPOONGE	\$ 41,059.57	\$ 42,884.44
MUNICIPALITY OF PORT HOPE	\$ 50,233.52	\$ 52,466.13
MUNICIPALITY OF POWASSAN	\$ 38,970.00	\$ 40,702.00
MUNICIPALITY OF RED LAKE	\$ 39,522.25	\$ 41,278.79
MUNICIPALITY OF SHUNIAH	\$ 38,413.51	\$ 40,120.78
MUNICIPALITY OF SIOUX LOOKOUT	\$ 40,509.01	\$ 42,309.42
MUNICIPALITY OF SOUTH BRUCE	\$ 40,819.87	\$ 42,634.08
MUNICIPALITY OF SOUTH DUNDAS	\$ 45,219.23	\$ 47,228.97
MUNICIPALITY OF SOUTH HURON	\$ 44,594.99	\$ 46,576.98
MUNICIPALITY OF SOUTHWEST MIDDLESEX	\$ 40,891.02	\$ 42,708.39
MUNICIPALITY OF ST.-CHARLES	\$ 37,118.44	\$ 38,768.15
MUNICIPALITY OF TEMAGAMI	\$ 36,722.88	\$ 38,355.01
MUNICIPALITY OF THAMES CENTRE	\$ 47,216.48	\$ 49,314.99
MUNICIPALITY OF THE NATION	\$ 46,892.07	\$ 48,976.17
MUNICIPALITY OF TRENT HILLS	\$ 46,970.00	\$ 49,057.55
MUNICIPALITY OF TRENT LAKES	\$ 40,614.89	\$ 42,420.00
MUNICIPALITY OF TWEED	\$ 41,162.91	\$ 42,992.37
MUNICIPALITY OF WAWA	\$ 38,504.14	\$ 40,215.44
MUNICIPALITY OF WEST ELGIN	\$ 40,274.39	\$ 42,064.37
MUNICIPALITY OF WEST GREY	\$ 46,646.44	\$ 48,719.62
<b>MUNICIPALITY OF WEST NIPISSING</b>	<b>\$ 48,210.02</b>	<b>\$ 50,352.69</b>
MUNICIPALITY OF WEST PERTH	\$ 43,552.32	\$ 45,487.98
MUNICIPALITY OF WHITESTONE	\$ 36,819.44	\$ 38,455.86
NORFOLK COUNTY	\$ 82,575.14	\$ 86,245.14
TOWN OF AJAX	\$ 129,696.78	\$ 135,461.09
TOWN OF AMHERSTBURG	\$ 54,623.57	\$ 57,051.29
TOWN OF ARNPRIOR	\$ 43,493.03	\$ 45,426.05
TOWN OF AURORA	\$ 75,291.71	\$ 78,638.01
TOWN OF AYLMER	\$ 42,389.37	\$ 44,273.35
TOWN OF BANCROFT	\$ 39,330.83	\$ 41,078.86
TOWN OF BLIND RIVER	\$ 38,984.40	\$ 40,717.04
TOWN OF BRACEBRIDGE	\$ 49,604.20	\$ 51,808.83
TOWN OF BRADFORD WEST GWILLIMBURY	\$ 58,249.89	\$ 60,838.77
TOWN OF BRUCE MINES	\$ 36,536.54	\$ 38,160.39
TOWN OF CALEDON	\$ 84,657.09	\$ 88,419.62
TOWN OF CARLETON PLACE	\$ 45,059.15	\$ 47,061.78
TOWN OF COBALT	\$ 36,999.01	\$ 38,643.41
TOWN OF COBOURG	\$ 52,509.44	\$ 54,843.19
TOWN OF COCHRANE	\$ 40,550.52	\$ 42,352.76



<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWN OF COLLINGWOOD	\$ 54,502.45	\$ 56,924.78
TOWN OF DEEP RIVER	\$ 39,523.94	\$ 41,280.56
TOWN OF DESERONTO	\$ 37,546.18	\$ 39,214.90
TOWN OF EAST GWILLIMBURY	\$ 56,364.17	\$ 58,869.25
TOWN OF ENGLEHART	\$ 37,296.31	\$ 38,953.92
TOWN OF ERIN	\$ 45,732.52	\$ 47,765.07
TOWN OF ESPANOLA	\$ 40,275.24	\$ 42,065.25
TOWN OF ESSEX	\$ 53,345.43	\$ 55,716.34
TOWN OF FORT ERIE	\$ 54,340.94	\$ 56,756.09
TOWN OF FORT FRANCES	\$ 42,598.59	\$ 44,491.86
TOWN OF GANANOQUE	\$ 40,413.30	\$ 42,209.45
TOWN OF GEORGINA	\$ 66,798.75	\$ 69,767.58
TOWN OF GODERICH	\$ 42,504.57	\$ 44,393.66
TOWN OF GORE BAY	\$ 36,777.94	\$ 38,412.52
TOWN OF GRAND VALLEY	\$ 38,547.34	\$ 40,260.56
TOWN OF GRAVENHURST	\$ 46,471.11	\$ 48,536.49
TOWN OF GREATER NAPANEE	\$ 49,504.25	\$ 51,704.44
TOWN OF GRIMSBY	\$ 51,464.50	\$ 53,751.81
TOWN OF HALTON HILLS	\$ 80,133.21	\$ 83,694.69
TOWN OF HANOVER	\$ 42,555.39	\$ 44,446.74
TOWN OF HAWKESBURY	\$ 44,736.44	\$ 46,724.72
TOWN OF HEARST	\$ 40,337.92	\$ 42,130.72
TOWN OF HUNTSVILLE	\$ 52,827.91	\$ 55,175.82
TOWN OF INGERSOLL	\$ 46,848.88	\$ 48,931.05
TOWN OF INNISFIL	\$ 59,301.03	\$ 61,936.63
TOWN OF IROQUOIS FALLS	\$ 39,886.46	\$ 41,659.19
TOWN OF KAPUSKASING	\$ 43,066.98	\$ 44,981.07
TOWN OF KEARNEY	\$ 36,790.65	\$ 38,425.79
TOWN OF KINGSVILLE	\$ 54,298.32	\$ 56,711.58
TOWN OF KIRKLAND LAKE	\$ 42,803.56	\$ 44,705.94
TOWN OF LAKESHORE	\$ 59,339.14	\$ 61,976.44
TOWN OF LASALLE	\$ 53,892.03	\$ 56,287.23
TOWN OF LATCHFORD	\$ 36,308.70	\$ 37,922.42
TOWN OF LAURENTIAN HILLS	\$ 38,551.58	\$ 40,264.98
TOWN OF LINCOLN	\$ 56,191.38	\$ 58,688.78
TOWN OF MARATHON	\$ 38,815.84	\$ 40,540.99
TOWN OF MATTAWA	\$ 37,731.67	\$ 39,408.64
TOWN OF MIDLAND	\$ 50,327.54	\$ 52,564.32
TOWN OF MILTON	\$ 121,608.70	\$ 127,013.53
TOWN OF MINTO	\$ 43,388.00	\$ 45,316.35
TOWN OF MONO	\$ 43,335.48	\$ 45,261.50
TOWN OF MOOSONEE	\$ 37,298.00	\$ 38,955.69
TOWN OF NEW TECUMSETH	\$ 57,332.58	\$ 59,880.69
TOWN OF NEWMARKET	\$ 99,667.78	\$ 104,097.46

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWN OF NIAGARA-ON-THE-LAKE	\$ 50,875.56	\$ 53,136.69
TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS	\$ 38,340.67	\$ 40,044.70
TOWN OF OAKVILLE	\$ 192,506.73	\$ 201,062.59
TOWN OF ORANGEVILLE	\$ 52,807.86	\$ 55,154.87
TOWN OF PARRY SOUND	\$ 41,471.22	\$ 43,314.38
TOWN OF PELHAM	\$ 50,535.91	\$ 52,781.95
TOWN OF PENETANGUISHENE	\$ 43,634.48	\$ 45,573.79
TOWN OF PERTH	\$ 41,066.35	\$ 42,891.52
TOWN OF PETAWAWA	\$ 50,601.13	\$ 52,850.06
TOWN OF PETROLIA	\$ 40,907.11	\$ 42,725.20
TOWN OF PLYMPTON-WYOMING	\$ 42,646.02	\$ 44,541.40
TOWN OF PRESCOTT	\$ 39,619.66	\$ 41,380.53
TOWN OF RAINY RIVER	\$ 36,727.12	\$ 38,359.44
TOWN OF RENFREW	\$ 43,008.54	\$ 44,920.03
TOWN OF RICHMOND HILL	\$ 193,514.67	\$ 202,115.32
TOWN OF SAUGEEN SHORES	\$ 47,660.31	\$ 49,778.55
TOWN OF SHELBURNE	\$ 42,926.38	\$ 44,834.22
TOWN OF SMITHS FALLS	\$ 43,480.32	\$ 45,412.78
TOWN OF SMOOTH ROCK FALLS	\$ 37,170.11	\$ 38,822.11
TOWN OF SOUTH BRUCE PENINSULA	\$ 43,172.01	\$ 45,090.77
TOWN OF SPANISH	\$ 36,646.65	\$ 38,275.39
TOWN OF ST. MARYS	\$ 42,197.10	\$ 44,072.53
TOWN OF TECUMSEH	\$ 55,718.75	\$ 58,195.14
TOWN OF THE BLUE MOUNTAINS	\$ 41,993.82	\$ 43,860.21
TOWN OF THESSALON	\$ 37,132.84	\$ 38,783.19
TOWN OF TILLSONBURG	\$ 49,487.31	\$ 51,686.75
TOWN OF WASAGA BEACH	\$ 53,555.49	\$ 55,935.74
TOWN OF WHITBY	\$ 137,065.76	\$ 143,157.57
TOWN OF WHITCHURCH-STOUFFVILLE	\$ 67,153.65	\$ 70,138.25
TOWNSHIP OF ADDINGTON HIGHLANDS	\$ 38,011.19	\$ 39,700.57
TOWNSHIP OF ADELAIDE-METCALFE	\$ 38,576.14	\$ 40,290.64
TOWNSHIP OF ADJALA-TOSORONTIO	\$ 45,339.51	\$ 47,354.60
TOWNSHIP OF ADMASTON/BROMLEY	\$ 38,529.55	\$ 40,241.98
TOWNSHIP OF ALBERTON	\$ 36,864.34	\$ 38,502.75
TOWNSHIP OF ALFRED AND PLANTAGENET	\$ 44,242.63	\$ 46,208.97
TOWNSHIP OF ALGONQUIN HIGHLANDS	\$ 38,034.90	\$ 39,725.34
TOWNSHIP OF ALNWICK/HALDIMAND	\$ 41,861.69	\$ 43,722.21
TOWNSHIP OF AMARANTH	\$ 39,498.53	\$ 41,254.02
TOWNSHIP OF ARMOUR	\$ 37,241.25	\$ 38,896.42
TOWNSHIP OF ARMSTRONG	\$ 37,031.20	\$ 38,677.03
TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH	\$ 40,636.07	\$ 42,442.11
TOWNSHIP OF ASPHODEL-NORWOOD	\$ 39,523.94	\$ 41,280.56
TOWNSHIP OF ASSIGNACK	\$ 36,901.60	\$ 38,541.67
TOWNSHIP OF ATHENS	\$ 38,595.62	\$ 40,310.98

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWNSHIP OF ATIKOKAN	\$ 38,375.40	\$ 40,080.97
TOWNSHIP OF AUGUSTA	\$ 42,271.64	\$ 44,150.38
TOWNSHIP OF BALDWIN	\$ 36,568.73	\$ 38,194.01
TOWNSHIP OF BECKWITH	\$ 42,518.12	\$ 44,407.81
TOWNSHIP OF BILLINGS	\$ 36,554.33	\$ 38,178.97
TOWNSHIP OF BLACK RIVER-MATHESON	\$ 38,108.59	\$ 39,802.31
TOWNSHIP OF BLANDFORD-BLENHEIM	\$ 42,310.60	\$ 44,191.07
TOWNSHIP OF BONFIELD	\$ 37,716.43	\$ 39,392.71
TOWNSHIP OF BONNECHERE VALLEY	\$ 39,155.49	\$ 40,895.74
TOWNSHIP OF BRETHOUR	\$ 36,125.74	\$ 37,731.33
TOWNSHIP OF BROCK	\$ 45,904.46	\$ 47,944.66
TOWNSHIP OF BRUDENELL, LYNDON AND RAGLAN	\$ 37,316.64	\$ 38,975.16
TOWNSHIP OF BURPEE AND MILLS	\$ 36,334.11	\$ 37,948.96
TOWNSHIP OF CALVIN	\$ 36,480.64	\$ 38,102.00
TOWNSHIP OF CARLING	\$ 36,996.47	\$ 38,640.76
TOWNSHIP OF CARLOW/MAYO	\$ 36,775.40	\$ 38,409.86
TOWNSHIP OF CASEY	\$ 36,355.28	\$ 37,971.07
TOWNSHIP OF CAVAN MONAGHAN	\$ 43,521.83	\$ 45,456.13
TOWNSHIP OF CENTRAL FRONTENAC	\$ 39,747.55	\$ 41,514.11
TOWNSHIP OF CENTRAL MANITOULIN	\$ 37,808.75	\$ 39,489.14
TOWNSHIP OF CENTRE WELLINGTON	\$ 52,207.33	\$ 54,527.65
TOWNSHIP OF CHAMBERLAIN	\$ 36,324.79	\$ 37,939.23
TOWNSHIP OF CHAMPLAIN	\$ 43,417.64	\$ 45,347.32
TOWNSHIP OF CHAPLEAU	\$ 37,707.11	\$ 39,382.98
TOWNSHIP OF CHAPPLE	\$ 36,583.98	\$ 38,209.93
TOWNSHIP OF CHATSWORTH	\$ 41,659.25	\$ 43,510.78
TOWNSHIP OF CHISHOLM	\$ 37,137.07	\$ 38,787.61
TOWNSHIP OF CLEARVIEW	\$ 48,029.61	\$ 50,164.26
TOWNSHIP OF COCKBURN ISLAND	\$ 36,043.58	\$ 37,645.52
TOWNSHIP OF COLEMAN	\$ 36,547.55	\$ 38,171.89
TOWNSHIP OF CONMEE	\$ 36,737.28	\$ 38,370.05
TOWNSHIP OF CRAMAHE	\$ 41,426.33	\$ 43,267.50
TOWNSHIP OF DAWN-EUPHEMIA	\$ 37,709.65	\$ 39,385.63
TOWNSHIP OF DAWSON	\$ 36,439.98	\$ 38,059.54
TOWNSHIP OF DORION	\$ 36,311.24	\$ 37,925.07
TOWNSHIP OF DOURO-DUMMER	\$ 41,726.17	\$ 43,580.66
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY	\$ 42,627.38	\$ 44,521.93
TOWNSHIP OF DUBREUILVILLE	\$ 36,562.80	\$ 38,187.81
TOWNSHIP OF EAR FALLS	\$ 36,886.36	\$ 38,525.75
TOWNSHIP OF EAST GARAFRAXA	\$ 38,228.02	\$ 39,927.04
TOWNSHIP OF EAST HAWKESBURY	\$ 38,835.32	\$ 40,561.34
TOWNSHIP OF EAST ZORRA-TAVISTOCK	\$ 42,081.91	\$ 43,952.22
TOWNSHIP OF EDWARDSBURGH/CARDINAL	\$ 42,051.42	\$ 43,920.37
TOWNSHIP OF ELIZABETHTOWN-KITLEY	\$ 44,390.01	\$ 46,362.90

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWNSHIP OF EMO	\$ 37,172.65	\$ 38,824.76
TOWNSHIP OF ENNISKILLEN	\$ 38,411.82	\$ 40,119.01
TOWNSHIP OF ESSA	\$ 53,901.07	\$ 56,296.68
TOWNSHIP OF EVANTUREL	\$ 36,423.89	\$ 38,042.73
TOWNSHIP OF FARADAY	\$ 37,230.24	\$ 38,884.92
TOWNSHIP OF FAUQUIER-STRICKLAND	\$ 36,497.58	\$ 38,119.69
TOWNSHIP OF FRONT OF YONGE	\$ 38,251.74	\$ 39,951.81
TOWNSHIP OF FRONTENAC ISLANDS	\$ 37,534.32	\$ 39,202.51
TOWNSHIP OF GAUTHIER	\$ 36,160.47	\$ 37,767.60
TOWNSHIP OF GEORGIAN BAY	\$ 38,160.26	\$ 39,856.27
TOWNSHIP OF GEORGIAN BLUFFS	\$ 44,919.39	\$ 46,915.81
TOWNSHIP OF GILLIES	\$ 36,445.07	\$ 38,064.85
TOWNSHIP OF GREATER MADAWASKA	\$ 38,176.35	\$ 39,873.08
TOWNSHIP OF GUELPH/ERAMOSA	\$ 46,931.04	\$ 49,016.86
TOWNSHIP OF HAMILTON	\$ 45,311.56	\$ 47,325.40
TOWNSHIP OF HARLEY	\$ 36,510.29	\$ 38,132.96
TOWNSHIP OF HARRIS	\$ 36,505.20	\$ 38,127.66
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN	\$ 39,880.53	\$ 41,653.00
TOWNSHIP OF HEAD, CLARA AND MARIA	\$ 36,253.64	\$ 37,864.91
TOWNSHIP OF HILLIARD	\$ 36,232.47	\$ 37,842.80
TOWNSHIP OF HILTON	\$ 36,303.62	\$ 37,917.11
TOWNSHIP OF HORNEPAYNE	\$ 36,873.65	\$ 38,512.48
TOWNSHIP OF HORTON	\$ 38,488.90	\$ 40,199.52
TOWNSHIP OF HOWICK	\$ 39,324.05	\$ 41,071.78
TOWNSHIP OF HUDSON	\$ 36,469.63	\$ 38,090.50
TOWNSHIP OF HURON-KINLOSS	\$ 42,031.09	\$ 43,899.14
TOWNSHIP OF IGNACE	\$ 37,061.69	\$ 38,708.87
TOWNSHIP OF JAMES	\$ 36,399.33	\$ 38,017.08
TOWNSHIP OF JOCELYN	\$ 36,308.70	\$ 37,922.42
TOWNSHIP OF JOHNSON	\$ 36,679.69	\$ 38,309.90
TOWNSHIP OF JOLY	\$ 36,301.07	\$ 37,914.46
TOWNSHIP OF KERNS	\$ 36,346.81	\$ 37,962.23
TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS	\$ 38,093.35	\$ 39,786.38
TOWNSHIP OF KING	\$ 56,805.47	\$ 59,330.15
TOWNSHIP OF LA VALLEE	\$ 36,838.08	\$ 38,475.33
TOWNSHIP OF LAIRD	\$ 36,930.40	\$ 38,571.75
TOWNSHIP OF LAKE OF BAYS	\$ 38,726.06	\$ 40,447.22
TOWNSHIP OF LAKE OF THE WOODS	\$ 36,238.40	\$ 37,848.99
TOWNSHIP OF LANARK HIGHLANDS	\$ 40,564.92	\$ 42,367.80
TOWNSHIP OF LARDER LAKE	\$ 36,661.90	\$ 38,291.32
TOWNSHIP OF LAURENTIAN VALLEY	\$ 43,994.46	\$ 45,949.77
TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS	\$ 44,060.52	\$ 46,018.77
TOWNSHIP OF LIMERICK	\$ 36,336.65	\$ 37,951.61
TOWNSHIP OF LOYALIST	\$ 50,418.17	\$ 52,658.98

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWNSHIP OF LUCAN BIDDULPH	\$ 40,024.53	\$ 41,803.39
TOWNSHIP OF MACDONALD, MEREDITH AND ABERDEEN A	\$ 37,406.42	\$ 39,068.93
TOWNSHIP OF MACHAR	\$ 36,790.65	\$ 38,425.79
TOWNSHIP OF MACHIN	\$ 36,866.03	\$ 38,504.52
TOWNSHIP OF MADAWASKA VALLEY	\$ 39,535.80	\$ 41,292.95
TOWNSHIP OF MADOC	\$ 37,803.67	\$ 39,483.83
TOWNSHIP OF MALAHIDE	\$ 43,913.99	\$ 45,865.72
TOWNSHIP OF MANITOUWADGE	\$ 37,684.24	\$ 39,359.09
TOWNSHIP OF MAPLETON	\$ 44,960.05	\$ 46,958.27
TOWNSHIP OF MATACHEWAN	\$ 36,234.16	\$ 37,844.57
TOWNSHIP OF MATTAWAN	\$ 36,179.95	\$ 37,787.95
TOWNSHIP OF MATTICE-VAL CÔTÉ	\$ 36,592.45	\$ 38,218.78
TOWNSHIP OF MCGARRY	\$ 36,559.41	\$ 38,184.27
TOWNSHIP OF MCKELLAR	\$ 36,984.61	\$ 38,628.37
TOWNSHIP OF MCMURRICH/MONTEITH	\$ 36,741.52	\$ 38,374.48
TOWNSHIP OF MCNAB/BRAESIDE	\$ 42,123.41	\$ 43,995.57
TOWNSHIP OF MELANCTHON	\$ 38,591.39	\$ 40,306.56
TOWNSHIP OF MINDEN HILLS	\$ 41,200.17	\$ 43,031.29
TOWNSHIP OF MONTAGUE	\$ 39,229.18	\$ 40,972.70
TOWNSHIP OF MOONBEAM	\$ 37,086.25	\$ 38,734.53
TOWNSHIP OF MORLEY	\$ 36,450.99	\$ 38,071.04
TOWNSHIP OF MULMUR	\$ 38,989.48	\$ 40,722.35
TOWNSHIP OF MUSKOKA LAKES	\$ 41,623.68	\$ 43,473.62
TOWNSHIP OF NAIRN AND HYMAN	\$ 36,333.26	\$ 37,948.07
TOWNSHIP OF NIPIGON	\$ 37,434.37	\$ 39,098.12
TOWNSHIP OF NIPISSING	\$ 37,489.43	\$ 39,155.62
TOWNSHIP OF NORTH ALGONA WILBERFORCE	\$ 38,512.61	\$ 40,224.29
TOWNSHIP OF NORTH DUMFRIES	\$ 44,695.78	\$ 46,682.26
TOWNSHIP OF NORTH DUNDAS	\$ 45,596.15	\$ 47,622.65
TOWNSHIP OF NORTH FRONTENAC	\$ 37,651.21	\$ 39,324.59
TOWNSHIP OF NORTH GLENGARRY	\$ 44,606.00	\$ 46,588.49
TOWNSHIP OF NORTH HURON	\$ 40,221.03	\$ 42,008.63
TOWNSHIP OF NORTH KAWARTHA	\$ 38,143.32	\$ 39,838.58
TOWNSHIP OF NORTH STORMONT	\$ 41,865.08	\$ 43,725.75
TOWNSHIP OF NORWICH	\$ 45,361.53	\$ 47,377.60
TOWNSHIP OF O'CONNOR	\$ 36,605.15	\$ 38,232.05
TOWNSHIP OF OPASATIKA	\$ 36,235.01	\$ 37,845.45
TOWNSHIP OF ORO-MEDONTE	\$ 53,861.26	\$ 56,255.10
TOWNSHIP OF OTONABEE-SOUTH MONAGHAN	\$ 41,693.13	\$ 43,546.16
TOWNSHIP OF PAPINEAU-CAMERON	\$ 36,904.14	\$ 38,544.33
TOWNSHIP OF PELEE	\$ 36,242.63	\$ 37,853.41
TOWNSHIP OF PERRY	\$ 38,122.14	\$ 39,816.46
TOWNSHIP OF PERTH EAST	\$ 46,428.76	\$ 48,492.26
TOWNSHIP OF PERTH SOUTH	\$ 39,270.69	\$ 41,016.05



<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWNSHIP OF PICKLE LAKE	\$ 36,372.22	\$ 37,988.77
TOWNSHIP OF PLUMMER ADDITIONAL	\$ 36,602.61	\$ 38,229.39
TOWNSHIP OF PRINCE	\$ 36,899.06	\$ 38,539.02
TOWNSHIP OF PUSLINCH	\$ 42,257.24	\$ 44,135.34
TOWNSHIP OF RAMARA	\$ 44,080.00	\$ 46,039.12
TOWNSHIP OF RED ROCK	\$ 36,801.66	\$ 38,437.29
TOWNSHIP OF RIDEAU LAKES	\$ 44,789.80	\$ 46,780.46
TOWNSHIP OF RUSSELL	\$ 50,036.17	\$ 52,260.00
TOWNSHIP OF RYERSON	\$ 36,592.45	\$ 38,218.78
TOWNSHIP OF SABLES-SPANISH RIVERS	\$ 38,765.87	\$ 40,488.80
TOWNSHIP OF SCHREIBER	\$ 36,940.57	\$ 38,582.37
TOWNSHIP OF SCUGOG	\$ 54,353.38	\$ 56,769.08
TOWNSHIP OF SEGUIN	\$ 39,689.11	\$ 41,453.07
TOWNSHIP OF SELWYN	\$ 50,493.56	\$ 52,737.71
TOWNSHIP OF SEVERN	\$ 47,458.72	\$ 49,568.00
TOWNSHIP OF SIOUX NARROWS-NESTOR FALLS	\$ 36,523.84	\$ 38,147.12
TOWNSHIP OF SOUTH ALGONQUIN	\$ 36,971.91	\$ 38,615.10
TOWNSHIP OF SOUTH FRONTENAC	\$ 51,836.91	\$ 54,140.77
TOWNSHIP OF SOUTH GLENGARRY	\$ 47,181.75	\$ 49,278.72
TOWNSHIP OF SOUTH STORMONT	\$ 47,147.87	\$ 49,243.33
TOWNSHIP OF SOUTHGATE	\$ 42,272.49	\$ 44,151.26
TOWNSHIP OF SOUTH-WEST OXFORD	\$ 42,535.06	\$ 44,425.51
TOWNSHIP OF SOUTHWOLD	\$ 39,788.21	\$ 41,556.57
TOWNSHIP OF SPRINGWATER	\$ 52,186.73	\$ 54,506.14
TOWNSHIP OF ST. CLAIR	\$ 47,974.55	\$ 50,106.75
TOWNSHIP OF ST. JOSEPH	\$ 37,093.87	\$ 38,742.49
TOWNSHIP OF STIRLING-RAWDON	\$ 40,178.68	\$ 41,964.40
TOWNSHIP OF STONE MILLS	\$ 42,567.25	\$ 44,459.12
TOWNSHIP OF STRATHROY-CARADOC	\$ 53,718.12	\$ 56,105.59
TOWNSHIP OF STRONG	\$ 37,262.43	\$ 38,918.54
TOWNSHIP OF TARBUTT AND TARBUTT ADDITIONAL	\$ 36,495.89	\$ 38,117.93
TOWNSHIP OF TAY	\$ 44,541.62	\$ 46,521.25
TOWNSHIP OF TAY VALLEY	\$ 40,841.89	\$ 42,657.08
TOWNSHIP OF TEHKUMMAH	\$ 36,412.88	\$ 38,031.23
TOWNSHIP OF TERRACE BAY	\$ 37,408.11	\$ 39,070.70
TOWNSHIP OF THE ARCHIPELAGO	\$ 36,493.35	\$ 38,115.27
TOWNSHIP OF THE NORTH SHORE	\$ 36,464.55	\$ 38,085.19
TOWNSHIP OF TINY	\$ 46,027.28	\$ 48,072.93
TOWNSHIP OF TUDOR AND CASHEL	\$ 36,539.93	\$ 38,163.93
TOWNSHIP OF TYENDINAGA	\$ 39,683.18	\$ 41,446.88
TOWNSHIP OF UXBRIDGE	\$ 53,979.84	\$ 56,378.95
TOWNSHIP OF VAL RITA-HARTY	\$ 36,689.00	\$ 38,319.63
TOWNSHIP OF WAINFLEET	\$ 41,440.72	\$ 43,282.53
TOWNSHIP OF WARWICK	\$ 39,170.74	\$ 40,911.66

<b>Municipality</b>	<b>Allocation Announced Jan 2018</b>	<b>Allocation March 2018</b>
TOWNSHIP OF WELLESLEY	\$ 45,580.90	\$ 47,606.72
TOWNSHIP OF WELLINGTON NORTH	\$ 46,134.85	\$ 48,185.29
TOWNSHIP OF WEST LINCOLN	\$ 48,325.21	\$ 50,473.00
TOWNSHIP OF WHITE RIVER	\$ 36,589.90	\$ 38,216.12
TOWNSHIP OF WHITEWATER REGION	\$ 41,980.27	\$ 43,846.06
TOWNSHIP OF WILMOT	\$ 53,445.38	\$ 55,820.73
TOWNSHIP OF WOLLASTON	\$ 36,611.08	\$ 38,238.24
TOWNSHIP OF WOOLWICH	\$ 49,509.60	\$ 51,710.03
TOWNSHIP OF ZORRA	\$ 42,936.54	\$ 44,844.83
UNITED TOWNSHIPS OF DYSART, DUDLEY, HARCOURT, GUI	\$ 41,362.80	\$ 43,201.15
VILLAGE OF BURK'S FALLS	\$ 36,874.50	\$ 38,513.37
VILLAGE OF CASSELMAN	\$ 39,048.77	\$ 40,784.27
VILLAGE OF HILTON BEACH	\$ 36,188.42	\$ 37,796.80
VILLAGE OF MERRICKVILLE-WOLFORD	\$ 38,641.36	\$ 40,358.75
VILLAGE OF NEWBURY	\$ 36,438.29	\$ 38,057.77
VILLAGE OF OIL SPRINGS	\$ 36,592.45	\$ 38,218.78
VILLAGE OF POINT EDWARD	\$ 37,768.94	\$ 39,447.56
VILLAGE OF SOUTH RIVER	\$ 36,987.15	\$ 38,631.02
VILLAGE OF SUNDRIDGE	\$ 36,857.56	\$ 38,495.67
VILLAGE OF THORNLOE	\$ 36,138.45	\$ 37,744.60
VILLAGE OF WESTPORT	\$ 36,543.32	\$ 38,167.47
<b>Total Municipal Funding</b>	<b>\$ 23,400,000</b>	<b>\$ 24,440,000</b>
AMO Administration (6%)		\$ 1,560,000
<b>TOTAL MAIN STREETS FUNDING</b>		<b>\$ 26,000,000</b>

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du Canada**D-4(b)**[Home](#) → [Employment and Social Development Canada](#) → [Funding](#)

# Funding: Enabling Accessibility Fund for mid-sized projects – Overview

From: [Employment and Social Development Canada](#)

[1. Overview](#)[2. Eligibility information](#)[3. Assessment process](#)[4. Developing your application](#)[5. Apply](#)[6. Follow-up](#)

## **Apply now**

Deadline: May 24, 2018 at 11:59 p.m. Pacific Time Zone

The Government of Canada is currently accepting applications from eligible organizations interested in receiving contribution funding from the Enabling Accessibility Fund for mid-sized projects. Funding will support the construction, renovation and retrofit of accessible facilities or venues <sup>1</sup> in Canadian communities that offer or plan to offer programs and/or services that focus on a holistic approach <sup>2</sup> in addressing the social and/or labour market integration needs of people with disabilities.

This is the first of a two-step application process. For this first step, the Government of Canada is seeking an overview of your proposed project. As this is a competitive process, not all Applications for Funding will be retained. If your Application for Funding is retained, you will be invited to submit a full proposal. At that time, you will be asked to provide additional information about your proposed project.

**Notes:** Funded projects are expected to begin in early 2019. Eligible organizations may submit a maximum of one (1) Application for Funding in this process.

## 1. Overview

It is recommended that you read the entire guide before you start completing your Application for Funding. It contains important details on the information and supporting documentation that Employment and Social Development Canada requires to assess your application. Not doing so could result in an incomplete Application for Funding and the rejection of your application from this process.

After the application submission deadline, this guide will no longer be available online. You may wish to print or save a copy of this guide before the deadline in order to refer to it after the process is closed.

This is the first of a two-step application process. **For this first step, only the following questions in the Application for Funding must be answered: 1 to 37, 40 to 48, 50, 53 to 55, 57, 58 and 64.** This guide is specifically designed to help you complete only those questions. As this is a competitive process, not all applications will be retained.

Applicants that are successful in step one of this application process will be invited, in the fall of 2018, to develop a full proposal. Another guide with specific instructions will be provided to those applicants. At that time, you may be asked to provide additional information about your proposed project and submit additional supporting documents.

### Overview of the timeline for this process

- Call for concept: March 29 to May 24, 2018
- Notification of decision of application: Fall 2018
- Invitation to submit a full project proposal: Fall 2018
- Projects anticipated to begin: Early 2019

### Enquiries

If you have enquiries about this application process, please send an email to the following email address: [NC-HIP-PIP-EAF\\_ODI-GD@hrsdc-rhdcc.gc.ca](mailto:NC-HIP-PIP-EAF_ODI-GD@hrsdc-rhdcc.gc.ca). Enquiries sent before May 24, 2018, 9:00 a.m. Pacific Time Zone will be answered.

### Purpose of this guide

The purpose of this guide is to help you complete the Application for Funding for this first step of the application process. It consists of six tabs (presented above). You should read each tab before you start completing your application. The guide provides:

1. Important information about this application and assessment process;
2. Instructions on how best to respond to the questions in the Application for Funding; and,
3. A checklist of the documents that you are required to submit with your application. An early review of the [checklist](#) is suggested to ensure completeness of your application within the required timelines.

If your Application for Funding is retained in this first step of the process, you will be invited to submit a full project proposal in the fall of 2018.

### Objective of this funding process: Enabling Accessibility Fund for mid-sized projects

The objective of this process is to support new construction, renovation, and retrofit projects of accessible facilities and venues in Canadian communities. These facilities and venues must offer or plan to offer programs and services that focus on a holistic approach in addressing the social and/or labour market integration needs of people with disabilities.

### Expected results of this funding process: Enabling Accessibility Fund for mid-sized projects

This process seeks to:

- increase accessibility in facilities and venues for people with disabilities;
- increase access for people with disabilities to programs/services; and,

- increase opportunities for people with disabilities to participate in and contribute to community life and/or the labour market.

## Background on the Enabling Accessibility Fund

There are three different funding components under the Enabling Accessibility Fund: mid-sized projects, small projects and youth innovation. General information about these three funding components can be found on the [Enabling Accessibility Fund webpage](#). Information about upcoming funding opportunities for the small projects and the youth innovation components can be found on the [ESDC funding page](#).

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## Footnotes

- 1 Accessible facilities and venues are public spaces that offer direct access (that is, unassisted) and indirect access (such as compatibility with assistive technologies) for people with disabilities. These are facilities where people with disabilities can fully access and participate in its programs and/or services in a physically safe manner.
  - 2 Holistic approach refers to the offering of a wide variety of programs and/or services for people with disabilities that could include, but is not limited to facilities that offer a combination of: educational programs, recreational programs and services, social and life skills courses, counselling services, life transition support, job search assistance, interview and/or job-skills support and career planning.
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**Date modified:**

2018-04-04

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# Funding: Enabling Accessibility Fund for mid-sized projects – Eligibility information

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## 2. Eligibility information

To be considered eligible for funding, Applications for Funding must meet all of the eligibility criteria outlined in this tab. Additional information about the eligibility criteria can be found in Tab 4 - Develop your application.

As this is a competitive process, not all Applications for Funding will be retained. Funding is limited and subject to budget considerations of the Enabling Accessibility Fund, Employment and Social Development Canada (ESDC), and allocation of funds by Parliament.

### Eligible projects

- The Application for Funding must be received no later than May 24, 2018 at 11:59 p.m. Pacific Time Zone.
- The Application for Funding must be signed by the legally authorized representative(s) of the organization.
- The Application for Funding must be submitted by an eligible recipient.
- A document from the Canada Revenue Agency that includes the organization's business or registration number must be received.
- Two (2) letters that confirm community support for the proposed project must be provided with the Application for Funding.
- One (1) estimate by an external contractor that supports each main cost category of the proposed project. If this is not possible, an acceptable rationale must be provided as to why an estimate could not be submitted as well as a description of how the main cost categories for the project were determined
- The amount of funding requested from ESDC must be between \$350,000 and \$1,000,000.
- A minimum of 35% of the total eligible project costs must be provided in cash by funding sources other than the Government of Canada (not applicable for organizations in Yukon, Northwest Territories and Nunavut).

- A strategy and/or steps have been identified by applicants to meet the 35% leveraging requirement.

## Eligible recipients

- Not for profit organizations (including social enterprises)
- Municipalities
- Indigenous organizations (including band councils, tribal councils and self-government entities)
- Territorial governments

## Ineligible recipients

- For profit organizations
- Federal and provincial governments
- Crown corporations and entities that are controlled by the federal and provincial government

## Ministère du Conseil Exécutif (M-30)

The Quebec National Assembly adopted an Act respecting the Ministère du Conseil exécutif (M-30). The provisions of this Act impose certain conditions on Quebec government bodies and certain other entities wanting to contract with the federal government. You may wish to consult the provisions of M-30 at the following website prior to submitting your application: [An Act respecting the Ministère du Conseil exécutif \(M-30\)](#). Any entity that is subject to the Act is responsible for obtaining such authorization before signing any agreement with the Government of Canada.

If your proposed project is successful, ESDC will allow a reasonable amount of time for you to obtain the authorization from the Government of Quebec.

## Eligible activities

Eligible activities must relate to the construction, renovation, and/or retrofit of accessible facilities or venues in Canadian communities. These facilities and venues must offer or plan to offer programs and/or services that focus on a holistic approach in addressing the social and/or labour market integration needs of people with disabilities.

More specifically, projects must be directly related to the offering of centralized programs and/or services for people with disabilities in their communities through, for example, the creation or expansion of existing centres or hubs.

### Notes:

- Construction, renovation and retrofit projects must follow, where applicable by law, the [Canadian Standard Association's "Accessible Design for the Built Environment" \(B651-12 \(R2017\)\)](#).
- Project activities cannot begin before your project is approved and a funding agreement has been signed by both you and ESDC. Any activities that occur prior to the signing of the funding agreement by ESDC cannot be reimbursed.

## Examples of eligible activities

Activities specific to the construction, renovation, and retrofit of facilities or venues, can include, but

are not limited to:

- Preparatory work (for example demolition, excavation, foundation, concrete and structural work and related activities required to further the construction, renovation and/or retrofit project);
- Mechanical, electrical and plumbing work; and,
- Interior and exterior finishing work.

Activities specific to the provision of accessibility measures as part of a construction, renovation, and retrofit of facilities or venues, can include, but are not limited to:

- Widening doorways that are too narrow for clients using a wheelchair, electric scooter or walker, as well as lowering counter space in a washroom, service/serving area;
- Installing audio-visual fire alarm systems, as well as installing software or peripheral hardware, including screen readers, symbolic software, show-sound, voice recognition software and speech synthesizers for clients with hearing or visual impairments;
- Installing an accessible elevator or lift;
- Installing an access ramp and automated power door openers to enable the access of people with disabilities to the facility;
- Enhancing lighting to accommodate people with low vision;
- Installing appropriate signage, tactile cues, and painting with contrasting colours;
- Building continuous accessible pedestrian walkways between outdoor amenities and recreation area; and,
- Providing information and communication technologies such as interactive speech capability software on a computer used by patrons in a professional training centre, operated by a non-profit organization.

## Ineligible activities

- Construction, renovation and retrofit of Government of Canada property or of private homes or dwellings.
- Any activity that would result in increasing accessibility for only one individual based on personal needs.
- Retrofit of motor vehicles (for example automobiles, vans, buses) used for community-based transportation.
- Construction, renovation and retrofit activities related to the embellishment/or esthetics of a building or its surroundings.

## Eligible costs

Costs must be related to the construction, renovation and/or retrofitting of facilities or venues that are open to the public (not private home or dwelling), which can include the costs related to the accessibility features of a building. These facilities or venues must offer or plan to offer programs and/or services that focus on a holistic approach in addressing the social and/or labour market integration needs of people with disabilities.

Eligible costs are only those that are incurred after the signing of a funding agreement.

Costs can include, but are not limited to:

- Professional fees such as technical expertise and construction contractors;
- Costs of the construction or renovation of a building, including materials, supplies and labour;



- Costs of the purchase or rental of tools, equipment or machinery necessary to complete the project;
- Costs related to information technologies such as adapted computer software, and costs related to the purchase of universally accessible equipment; and,
- Other costs that are directly linked and/or incremental for the successful implementation of a project and that have been approved as part of the funding agreement with ESDC.

## Ineligible costs

Ineligible costs include, but are not limited to:

- Costs that are not directly related to improving accessibility to programs and services for people with disabilities in an accessible facility or venue;
- Costs related to non-accessible furnishings (for example desks, chairs, lockers, fridges, etc.);
- Costs linked to constructing, renovating, and/or retrofitting Government of Canada properties and private homes/dwellings;
- Costs linked to retrofitting and modifying motor vehicles (for example automobiles, vans, buses);
- Fees/costs associated with the lease or purchase of land, buildings or motor vehicles (for example automobiles, vans, buses);
- Training costs associated with the project;
- Costs for which the recipient or a third party is eligible for a rebate;
- Financing charges and interest costs;
- Legal fees;
- Routine repair and maintenance costs of buildings;
- Costs of consultation and preparation of the proposal;
- Costs associated with the research and development of a technology;
- Costs associated with feasibility, planning (including sustainability plans) and marketing studies, including environmental assessments;
- Costs associated with the commercialization, marketing and promotion of a product or service;
- Staff salaries and benefits of any employees of the recipient; and,
- General operating costs of your organization (for example overhead costs, direct or indirect operating or administrative costs, including, but not limited to regular telephone and heating costs, rent, utilities, property taxes, insurance, equipment for staff, audit costs, etc.).

## Example of a project

A not-for-profit organization offers a range of services that meet the needs of children and youth with specific physical, emotional, behavioral or medical challenges. This includes year round programming, such as recreational programs and services, social, life skills programs and counselling services, as well as day and summer camps. Most of the organization's facilities are adapted to meet the needs of the children they serve.

However, demand for these services has been increasing over the last few years to a point where it can no longer meet the needs. The organization wants to expand their operations and also add a new series of programming and services to their curriculum to support the labour market integration of youth with disabilities. It plans on providing new programming and services, such as: job search assistance, interview and/or job-skills support and career planning. To be able to better respond to the demand and provide the new programming it will need to build a new, fully accessible facility.

The total project cost is estimated at \$1,250,000. The organization has secured a grant from local foundations, partners and the municipality in the amount of \$400,000. It has also raised \$37,500 through fundraising activities. It is seeking \$812,500 from the Government of Canada's Enabling Accessibility Fund in order to complete their project.

With this funding, the organization can undertake the construction of a new, fully accessible facility to respond to the needs of their patrons, that is children and youth with disabilities. As a result of this project, more children and youth with disabilities will be able to access recreational programs, and youth with disabilities will be able to access labour market integration programming and services.

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**Date modified:**

2018-04-04

# MEMORANDUM

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**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** April 27, 2018

**RE:** **PROPOSAL TO THE ONTARIO CIVILIAN POLICE COMMISSION**

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Attached, for review and approval by Council, is the Municipality's portion of the document which is required to be submitted to the Ontario Civilian Police Commission to request the disbandment of the West Nipissing Police Service.

As part of the Brief, the Municipality is required to submit letters of concurrence from the West Nipissing Police Board, the Police Association, the Senior Officer and the Chief of Police concerning the severance provisions of their respective employment contract/agreement. To date, three of the four letters have been obtained.

Council's authorization to submit the Proposal to the OCPC is being sought.

Thank you,

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

# PROPOSAL TO THE ONTARIO CIVILIAN POLICE COMMISSION

## FOR A DISBANDMENT HEARING PURSUANT TO SECTION 40 OF THE *POLICE SERVICES ACT*

**FOR THE:** **WEST NIPISSING POLICE SERVICE**

(hereinafter referred to as “WNPS”)

**APPLICANT:** **THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

(hereinafter referred to as the “Municipality”)

This submission is authorized by By-Law # 2017/85 accepting the Ontario Provincial Police (hereinafter referred to as “OPP”) Contract Policing Proposal dated November 14, 2017.

Dated: April 26, 2018

**List of Involved Persons:**

The following individuals were prominently involved in the costing process. For ease of reference, their names and associated duties are being included at the beginning of this proposal.

Name	Position/Title	Organization
Jean-Pierre (Jay) Barbeau	Chief Administrative Officer	Municipality of West Nipissing
Alisa Craddock	Director Corporate Services/Treasurer	Municipality of West Nipissing
Stephan Poulin	Director of Community Services/Economic Development (acting CAO Nov-Dec, 2017)	Municipality of West Nipissing
Melanie Ducharme	Municipal Clerk	Municipality of West Nipissing
Sergeant Kelly Withrow	Municipal Policing Specialist Municipal Policing Bureau	Ontario Provincial Police
Staff Sergeant Liane Spong	Case Manager – Municipal Policing Bureau	Ontario Provincial Police
Inspector Bert McDonald	Bureau Manager, Municipal	Ontario Provincial Police
Sergeant Gilbert Cadieux	Contract Analyst, Municipal Policing Bureau	Ontario Provincial Police
Sergeant Peter Marshall	Contract Analyst/Transition Officer, Municipal Policing Bureau	Ontario Provincial Police
Staff Sergeant Laura Houliston	Northeastern Region	Ontario Provincial Police
Sergeant Nuccio Baldesarre	Northeastern Region	Ontario Provincial Police

This brief has been designed with inserted hyperlinks to allow the reader quick access to the sourced document(S). Double clicking the bolded word(s) contained within the paragraphs will immediately bring up the sourced document(s).

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**Table of Contents to be completed by P. Marshall**

## BACKGROUND

### Application Pursuant to Section 40

On October 18, 2016, the Council for the Municipality passed a resolution No.2016/431, authorizing the Municipality to seek a costing proposal from the OPP for municipal policing services for the Municipality. On December 5, 2017 Council for the Municipality of West Nipissing passed By-law 2017-85 to accept the OPP Contract Policing Proposal dated the 14<sup>th</sup> day of November, 2017.

Accordingly, the Corporation of the Municipality of West Nipissing and the West Nipissing Police Service Board (hereinafter, respectively, “the Municipality”, “the Board”, or collectively, “Applicants”) seek the consent of the Commission pursuant to section 40 of the *Police Services Act*, RSO 1990, c P. 15 to terminate the employment members of the West Nipissing Police Service for purposes of abolishing the force and transferring policing to the OPP.

As required by section 5 of the *Police Services Act*, the Municipality undertook a review of the available options for the delivery of policing services within the municipality, including the transfer of services to the OPP. In so doing, the Municipality carried out an analysis of the costs and services available under an alternative policing model. The Municipality also undertook public consultation of the matter.

These submissions detail the OPP costing proposal accepted by the Municipality, the process followed by the Municipality to consider and ultimately elect an alternate policing arrangement, including the process undertaken to obtain public input.

The OPP Costing Proposal and the services to be provided by the OPP satisfy the obligations of section 4 of the *Police Services Act*. The OPP is able to provide adequate and efficient policing services in a manner which protects the best interests of the municipality and details of the OPP Integrated Service Delivery Model is included herein.

The Applicant submits that it has fair and reasonable severance arrangements in place for the Chief, Inspector and the members of the WNPS. The existing collective agreements for the Senior Officer, Uniform Officers and the Civilian Members contain severance provisions freely negotiated between the parties. The Chief’s contract of employment also includes a severance provision which was agreed upon between the Chief and the Board. The Municipality has obtained letters from the West Nipissing Police Association (on behalf of the uniformed and civilian members), the Senior Officer (Inspector) and from the Chief of Police, each stating that the severance provisions contained in their respective agreements or contracts are acceptable and being honoured. Unfortunately, we have not been unable to obtain any statement from the West Nipissing Police Board, despite repeated requests. We will continue to follow up with the Board in the hope that such a statement will be forthcoming.

The following are the contracts or collective bargaining units and present status:

Party(s)	Collective Agreement/Contract	Status/Due Date
Chief of Police	Employment Contract	Due: 12-31-2019
Inspector	Collective Agreement No.	Renewed: 31-12-2019
Uniformed Officers	Collective Agreement No.	Renewed: 21-12-2018
Civilian Members	Collective Agreement No.	Renewed: 31-12-2018

If consent is granted by the Commission to terminate the employment of the members of the West Nipissing Police Service for purposes of disbanding the service and transferring policing to the OPP, the following members will be affected:

1. Chief of Police R.C.J. (Chuck) Séguin, employed pursuant to a contract of employment with the West Nipissing Police Services Board;
2. One (1) Inspector, employed pursuant to the Senior Officer's collective agreement;
3. One (1) Administrative Assistant, employed pursuant to the civilian members collective agreement;
4. Twenty (20) Full Time Uniformed Officers, employed pursuant to the Uniform Officer's collective agreement;
5. Two (2) Full Time Special Constables, two (2) Full-time dispatchers and five (5) part-time dispatchers, employed pursuant to the civilian member's collective agreement.

The Municipality respectfully asks that the Commission issue consent to the transfer of policing services to the OPP as soon as reasonably possible so that the transition may take effect in October, 2018.

#### **Decision to Request a Costing from the Ontario Provincial Police**

The Municipality has been engaged in the consideration of an alternative policing option since 2012. The following chronology provides a timeline showing the efforts and activities undertaken since March, 2012:

#### ***History - Costing Proposal – 2012/2013***

- **March 27, 2012** - at a Special Committee of the Whole meeting, the Chief Administrative Officer made a presentation to Council outlining the process for obtaining a costing from the Minister of Community Safety and Correctional Services for the provision of policing services to the Municipality of West Nipissing by the Ontario Provincial Police.
- **April 3, 2012** - the Municipality adopted Resolution No. 2012/110, requesting the Minister of Community Safety and Correctional Services requesting that the Ministry provide a cost for policing the Municipality of West Nipissing by the OPP.
- **April 4, 2012** - the CAO forwarded a copy of the Certified Resolution to the then Minister of Community Safety and Correctional Services, requesting that the Ministry provide a policing proposal for municipal policing by the OPP to the Municipality;
- **May 8, 2012** - at a meeting of the Committee of the Whole, Council agreed to strike an ad hoc Steering Committee to oversee the costing process;
- **May 5, 2012** - a letter was forwarded to the West Nipissing Police Services Board and Association requesting each to provide the name of members of each organization to serve on the Steering Committee;
- **June 12, 2012** - Council appointed Councillor Guilles Tessier as representative of Council to serve on the Steering Committee;



- **June 6, 2012** - the Steering Committee met for the first time to set the committee's agenda;
- **June 14, 2012** - Terms of Reference and Communications Protocols were circulated to all members of the Steering Committee
- **October 24, 2012** - the Steering Committee met to receive updates from the OPP;
- **June 5, 2013** the Contract Policing Proposal was received and presented to Council for the Municipality of West Nipissing;
- **June 12, 13 and 20<sup>th</sup>, 2013** - public meetings were held in Verner, Field and Sturgeon Falls, respectively to receive submissions concerning the contract policing proposal;
- **June 25, 2013** - at a special meeting of Council, Council voted to reject the OPP costing proposal;

## WEST NIPISSING'S COSTING PROCESS

- **October 4, 2016** – At a meeting of the Committee of the Whole, the CAO shared information concerning the process for obtaining an OPP costing proposal. The CAO briefly outlined the new billing model which has been implemented by the OPP. It was decided that a motion be brought to the October 16<sup>th</sup> meeting for a vote by Council as to whether it wishes to proceed to obtain an OPP costing;
- **October 16, 2016** - by Resolution No. 2016/431, Council formally re-engaged the costing process;
- **October 19, 2016** - a letter was forwarded to the Minister of Community Safety and Correctional Services requesting the OPP deliver a costing for the provision of policing services to the Municipality of West Nipissing;
- **October 2016 to October 2017** - the Municipality of West Nipissing, West Nipissing Police Service and the OPP exchanged information for the purpose of allowing the OPP to prepare its Policing Proposal;
- **May 23, 2017** - the West Nipissing Police Service Board requested a delegation to Council to express its concerns about the costing process;
- **May 26, 2017** - West Nipissing Staff met with members of the OPP who outlined the costing process and establish lines of communication. The OPP explained the new billing model and transitional services contract as well as how the disbandment process would proceed if the contract were accepted. **Notes of the meeting are attached to Appendix A;**
- **May 29, 2017** - the Municipal Clerk advised the Board that the costing process was underway and that deputations would be entertained once the proposal was delivered;
- **July 21, 2017** - the OPP delivered a letter to the CAO confirming that it's analysis of the West Nipissing policing facility indicated that the existing facility would not be suitable as an OPP detachment due to its proximity to railway lines, gasoline fueling stations and a hydroelectric installation (Power Dam).
- **August 14, 2017** - the Municipality delivered to OPP a list of potentially suitable sites for the establishment of a permanent OPP detachment;
- **November 7, 2017** - Council was provided with a memorandum indicating that the Contract Policing Proposal would be delivered to Council on November 14, 2017 and that the presentation would be live-streamed and on local cable television;

## CONSULTATION PROCESS

### *Presentation of the OPP Policing Proposal to Council:*

- **November 14, 2017** - the OPP Municipal Policing Bureau delivered a detailed and comprehensive costing presentation. The presentation included a detailed financial breakdown of the Transitional Contract which, over a 3+ year period, would be used to establish the required billing data to be rolled into the OPP Billing Model. The presentation also included a complete explanation of the Integrated Detachment Model providing details on how the Municipality would receive policing services along with a list of all of the services that the OPP would provide to the community. Council agreed that a public consultation meeting would take place on November 22, 2018 at the Marcel Noel Hall in order for all residents of West Nipissing to have the opportunity to receive the information and to ask questions of the OPP concerning the proposal. Staff was directed to make the public aware by posting information on the web, posting signs at all municipal offices, libraries and other places frequented by the public. Ads were taken out on the local radio station as well to let residents know about the public meeting. Council also directed that the public session be live-streamed by internet and available on cable television for those residents unable to attend in person.

### ***Public Engagement and Consultation in the Costing Process***

As in the past, the Municipality has taken significant and meaningful steps to seek public engagement in the costing process, and to consider any and all public input. Council had a strong desire to ensure a broad public engagement process and the communication efforts reflected the will of Council.

Following the presentation of the Costing Proposal to Council on November 14, 2014, a special page for the OPP was made available on the Municipal Website. Copies of the Proposal as well as links to useful information pages relating to OPP policing were posted on the Municipality's website.

On **November 22, 2017** a public forum was held at the Marcel Noel Hall at 6:30 p.m. The meeting was attended by:

**OPP:** Sergeant Kelly Withrow,  
Staff Sergeant Liane Spong;  
Staff Sergeant Laura Houliston;  
Inspector Nuccio Baldassare  
Sergeant Gilbert Cadieux.

**WEST NIPISSING STAFF:** Stephan Poulin, Director of Community Services (Acting CAO)  
Alisa Craddock, Director of Corporate Services, Treasurer  
Melanie Ducharme, Municipal Clerk

**WEST NIPISSING POLICE/BOARD:** Chief R.C.J. (Chuck) Séguin  
Barry Bertrand, Board Chair

The Mayor and members of Council were in attendance but a decision had been made that members of Council would not to participate in the presentation and elected to listen along with the members of the public.

Approximately 90 residents and stakeholders attended the Public Information Meeting. The meeting was also live-streamed on the municipal web-site and available on the local cable TV provider.

The format of the session included an overview of the OPP costing history along with an analysis of the OPP Proposal received on November 14, 2017. The Municipal Treasurer provided a presentation of the policing services analysis which is attached to Appendix X. A final presentation dealt with the Service Level Issues and Key Service Point Comparisons. The public forum was also uploaded to the Municipality's website for the benefit of those unable to participate at the information session or to see it live, via U-stream or cable.

Following the presentations, Municipal Director, Stephan Poulin, acting in the absence of CAO, Jay Barbeau who was unable to attend due to unexpected illness, moderated a question and answer period enabling West Nipissing residents and stakeholders to raise questions and to seek further clarification on the information presented. Approximately 25 questions were raised by those in attendance. Details of the public questions are summarized in the Summary Document attached to Appendix X.

In addition to the foregoing public consultation, the Municipality made extensive use of both Facebook and Twitter to further inform the public and obtain input on the OPP policing proposal. The Municipality also established a special page on the Municipal Web Site for the "OPP COSTING". The costing proposal, the Municipality's analysis of the Costing public communications as well as media streaming of the public session, were compiled onto the site.

Paper copies of the entire OPP Cost Proposal and the Municipality's analysis were made and distributed to all Municipal facilities and libraries for access by those without access to internet.

The Municipality also established a dedicated email address which was posted on the website and communicated via social media and print materials distributed. The emails were monitored and forwarded to the OPP or whomever could best address the question/concern. The email questions and answers were posted to on the Municipality's website.

#### ***Decision of Council:***

At the meeting of Council held on December 5, 2017, the Chair of the West Nipissing Police Board made a deputation to Council expressing concerns regarding municipal policing by the OPP for the Municipality. Mr. Bertrand also provided details of a survey, independently undertaken by the Board which did not conclusively indicate one way or the other that West Nipissing residents felt that they would be better served or disadvantaged by OPP policing in the community.

Two Notices of Motion were brought by the Mayor for which Council agreed, by vote, to dispense with the Notice provisions of the Procedural By-Law. This allowed the Notices of motion to be debated immediately rather than at the next meeting, since the vote to accept the Costing Proposal was already on the meeting agenda. The Motions brought by the Mayor were for (a) additional meetings to be held with the OPP; and (b) to request the matter of municipal policing be put to the electors. Both motions were defeated.

A Resolution to accept the OPP Costing proposal was then debated and, at the conclusion of the deliberations, a recorded vote was requested and taken. In a 6 to 2 vote (one member of Council declared a conflict of interest) Council adopted Resolution No. 2017-384, authorizing By-Law 2017/85 accepting the OPP Costing Proposal.

#### ***Employees of the West Nipissing Police Service***

The West Nipissing Police Service is comprised of the following members:

1. Chief of Police R.C.J. Séguin, employed pursuant to a contract of employment with the West Nipissing Police Services Board;
2. One (1) Inspector, Raymond St. Pierre, employed pursuant to the Senior Officer's collective agreement;
3. One (1) administrative assistant, employed pursuant to the Civilian Collective Agreement and Memorandum(s) of Settlement;
4. Twenty (20) full-time uniformed officers, employed pursuant to the Sworn Officer's collective agreement and Memorandum(s) of Settlement;
5. Two full-time Special Constables, two (2) full-time dispatchers and five (5) part-time dispatchers, all employed pursuant to the Civilian collective agreement.

The agreements governing their employment are found in Appendix X.

#### ***Senior Officer, Uniform and Civilian Collective Agreements***

- The Uniform Officers Memorandum of Settlement is for the period January 1, 2018 to December 31, 2018;
- The Civilian Members Memorandum of Settlement is for the Period January 1, 2018 to December 31, 2018;
- The Senior Officer Agreement expires December 31, 2019;
- The Chief of Police's contract expires December 31, 2019;

All terms and conditions of the aforementioned agreements, including the severance provisions, continue in force until otherwise negotiated between the parties.

Each agreement contains severance entitlements upon disbandment for OPP policing. These severance entitlements are both fair and reasonable as section 40 requires.

#### ***Chief of Police***

The Chief of the West Nipissing Police Service has an Employment Contract with the Board. The contract is a finite contract ending on December 31, 2019. There are no extension, renewal or provisions whatsoever regarding carrying on past the expiry date.

The contract includes a severance clause which will apply to the Chief, unless an alternative is negotiated between the parties. The severance arrangement is both fair and reasonable to the Chief.

#### ***Current Severance Entitlements***

Highlights of the current severance entitlements are outlined below. The full severance details can be found in the various agreements in Appendix X.

#### Chief of Police:

In the event of termination of the contract as a result of disbandment and provided that the Chief has not been offered a similar appointment or the Chief does not accept a similar position, the Chief is entitled to twelve (12) months of salary or the balance of the contract, whichever is the lesser amount.

#### Senior Officer:

The Senior Officer unit is comprised of one (1) Inspector.

In the event of termination due to disbandment, the Inspector is entitled to one year salary plus three weeks for every year of service.

#### Administrative Assistant - Article 25 Severance Pay

In the event of termination due to disbandment, civilian members who are not offered employment with the new provider are entitled to four (4) weeks of salary for every year of service plus up to \$5,000 for retraining.

#### Uniform Members, Article 30 Severance

In the event of termination due to disbandment, sworn members who are not offered employment with the new provider are entitled to four (4) weeks of salary for every year of service plus up to \$5,000 for retraining.

Sworn members who are offered employment with the new provider are entitled to four (4) weeks of pay.

#### Civilian Members: Article 25 Severance Pay

In the event of termination due to disbandment, civilian members who are not offered employment with the new provider are entitled to four (4) weeks of salary for every year of service plus up to \$5,000 for retraining.

#### Employees on Leave

No employees on leave at this time.

#### Retired Former Employees

Retired members are eligible to continue to receive drug plan, dental plan, and vision care until the age 65, if they retire under the conditions set out in Article 23.02. The Municipality will continue to pay the cost of these benefits. There are currently two retirees.

## Post Decision Matters

Since December 5, 2017, staff have worked closely with the OPP with respect to the transitional matters including the preparation of this brief.

Additionally, The Municipality of West Nipissing will provide a newly constructed permanent facility to operate as the administrative centre (host detachment) for the Integrated Sudbury OPP Detachment. The Municipality, working with the OPP Facilities Section, headed up by Joy Fishpool and Kendra Moffatt of Infrastructure Ontario, have chosen both a permanent site for the construction of the new OPP facility located at the intersection of Levac Road and Highway 17 in Cache Bay and also a temporary located on John Street, Sturgeon Falls at the north end of the Municipal property known as Goulard Park. The temporary OPP facility will allow the OPP to provide and deliver policing services, in accordance with Section 4 of the Police Services Act, to the Municipality of West Nipissing until the new facility is ready for occupancy.

## The Municipality of West Nipissing

### *Historical Origins, Economy and Tourism*

The Corporation of the Municipality of West Nipissing is an amalgamated single-tier municipality in the Territorial District of Nipissing, strategically located on Highway 17 between the cities of North Bay and Sudbury. The Municipality is governed by the West Nipissing Municipal Council, with a mayor and 8 Council members representing 8 Wards. Joanne Savage is the current Mayor of the Municipality of West Nipissing. The 2016 census population of West Nipissing was 14,364.

The Municipality of West Nipissing was amalgamated in 1999 and is comprised of the former incorporated Towns of Sturgeon Falls, Verner, Cache Bay, Field and Township of Springer as well as 17 formerly unincorporated areas which include the hamlets of Crystal Falls, Lavigne, North Monetteville, River Valley and Desaulniers. The Municipality consists of approximately 1200 kilometers of municipal roads and is transected by Provincial Highways 17, 64, 575, 805 and 805A. Prior to Amalgamation, all of West Nipissing, except for the Town of Sturgeon Falls, was policed by the OPP.

Sturgeon Falls was, until 2006, home to the former Abitibi Pulp and Paper mill. The Town of Verner boasts some of the best soils in Northeastern Ontario and is home to a thriving agricultural sector which continues to grow each year. The rest of the municipality is a mix of small hamlets, expansive rural areas and clusters of waterfront development on West Nipissing's many lakes and rivers.

Today, West Nipissing boasts a strong health care, agricultural, retail and tourism presence. The West Nipissing General Hospital is a 98-bed facility located in Sturgeon Falls and the newly established West Nipissing Health Centre serves approximately 3000 residents of West Nipissing. West Nipissing is home to Au Chateau, a municipally run long-term care facility which has and continues to expand to accommodate a variety of long-term care needs. West Nipissing has two (2) sports arenas, a museum which also serves as an event centre and a large municipal complex with a swimming pool, fitness facilities, banquet/event hall and sporting fields.

Located strategically between the cities of North Bay and Sudbury, West Nipissing is a bedroom community where young families, retirees and those seeking a more small-town rural lifestyle call home. Each small community within West Nipissing boasts its own cultural heritage and each offer a variety of different amenities and services to its residents. West Nipissing's retail sector includes a vibrant downtown with boutiques, bars, and specialty retail stores and restaurants offering a variety of services and products. Minnehaha Bay, located in the Town of Sturgeon Falls is a newly revitalized waterfront and marina facility. The Trans-Canada highway 17 and Highway 64 connecting link run through Sturgeon Falls and Verner, which are also the two most heavily populated communities. It is estimated that approximately 6,000 cars pass through the two communities on a daily basis.

West Nipissing, bounded on the east by Lake Nipissing and transected by the Sturgeon and Veuve Rivers, also has numerous smaller lakes and rivers as well as vast wooded areas both privately owned and Crown Land. West Nipissing is a four (4) season outdoor sporting hub offering boating, fishing, snowmobiling and hunting. Cache Bay is home to provincially significant wetlands through which nature enthusiasts can bird-watch and observe protected flora and fauna while hiking on municipally maintained trails.

The West Nipissing area also boasts a rich indigenous history and heritage, bounded on the east by the Nipissing First Nation and on the South by the Dokis First Nation. The Municipality has worked collaboratively with its neighbouring first nation communities to provide fire services, garbage collection, and the Anishnabek Police Service has always played a role in emergency services for West Nipissing.





*Working for Municipalities*

## ONTARIO GOOD ROADS ASSOCIATION

1525 CORNWALL ROAD, UNIT 22  
OAKVILLE, ONTARIO L6J 0B2  
TELEPHONE 289-291-6472  
FAX 289-291-6477  
[www.ogra.org](http://www.ogra.org)

April 16, 2018

Hon. Kathryn McGarry  
Ontario Minister of Transportation  
77 Wellesley St. W.,  
Toronto, ON  
M7A 1N3

Dear Minister:

Re: Permanent Exemption – Hand Held Devices

Please be advised that the Board of Directors of the Ontario Good Roads Association at their meeting of April 16, 2018 received letters from the Municipality of West Nipissing and the Municipality of St.-Charles requesting that the Ministry grant a permanent exemption for the use of Hand-held devices for employees or persons contracted to a road authority while performing road patrols, repairs, maintenance and construction duties on Ontario roads.

As you the know municipalities currently have a temporary exemption to the current distracted driving legislation, however OGRA and its member are seeking a permanent exemption. OGRA strongly endorses the distracted driving legislation as it makes Ontario's roads safer for all, however municipal public works employees (and others) need to be able to use communication equipment while operating their vehicles. While we appreciate the temporary exemption is in place to allow for technological advancements to catch up with current practices, we do not see a time when the physical manipulation of electronic devices, whether for communication purposes, or other purposes will become unnecessary.

OGRA respectfully requests that the Minister grant a permanent exemption to all municipal employees and contractors who are required to use electronic hand-held devices while operating their vehicles.

Thank you for your consideration.

Yours truly,

J. W. Tiernay  
Executive Director

c. **Municipality of West Nipissing**  
Municipality of St.-Charles



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**MAY 1, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

## MOTION

**WHEREAS** Cache Bay has and continue to play a vital role in West Nipissing;

**AND WHEREAS** Léo Malette has represented Cache Bay and West Nipissing in various capacities including: Mayor, Deputy Mayor, Councillor, Police Services Board Member and others;

**AND WHEREAS** Léo Malette has worked as an employee of the Ontario Provincial Police until his retirement;

**AND WHEREAS** the new building in Cache Bay will house the Ontario Provincial Police, creating some 60 jobs in the former town of Cache Bay;

**AND WHEREAS** Council recognizes the years of devotion Léo Malette has provided and continues to provide, for the betterment of West Nipissing;

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing show appreciation to Councillor Malette, by naming the new Building in Cache Bay as the “Léo Malette Building”.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

## NOTICE OF MOTION FORM

In accordance with Section 20.0 "NOTICES OF MOTION" of the Corporation of the Municipality of West Nipissing Procedural By-Law:

Member of Council:

Guilles Tessier

(print name)

Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of Council, which

is scheduled to be held on:

MAY 01 - 2018

(enter date)

SUBJECT:

Naming of The New Municipal owned Building  
In Cache Bay

and which **NOTICE OF MOTION** to read as follows:

See attached

Member of Council:

Guilles Tessier

(signature)

### FOR CLERK'S OFFICE USE ONLY:

Date received:

April 17, 2018 - Council meeting

Time received:

Entered in Council Agenda for meeting date of:

May 1, 2018

## NOTICE OF MOTION

Whereas Cache Bay has and continues to play a Vital role in West Nipissing,

and Whereas Leo Malette has Represented Cache Bay and West Nipissing in various Capacities, Mayor, Deputy Mayor, Councillor, Police Services Board Member, and others

And whereas Leo Malette has worked as an employee of the Ontario Provincial Police until his retirement.

And whereas the New building in Cache Bay will house the Ontario Provincial Police, creating some 60 jobs in the former town of Cache Bay ,

And whereas Council recognizes the years of devotion Leo Malette has provided and ~~will~~ continues to provide, for the betterment of West Nipissing,

Be it resolved that Council for the Municipality of West Nipissing show appreciation to Councillor Malette, by naming the new Building in Cache Bay as the "Leo Malette Building".

RECEIVED

APR 17 2018



**The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2018 /**

**APRIL 17, 2018**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** pursuant to Section 40 of the *Police Services Act*, the Municipality of West Nipissing is required to submit to the Ontario Civilian Policing Commission (OCPC) a Proposal for the Disbandment of the West Nipissing Police Service (the "Proposal");

**AND WHEREAS** Council has reviewed the Proposal held on May 1<sup>st</sup>, 2018;

**BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of West Nipissing authorizes the submission of the Proposal to the OCPC pursuant to Section 40 of the *Police Services Act*.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_