

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour
- B-1 Resolution to approve the Addendum
- B-2 Resolution to adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions **NIL**

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

- D-1) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique
- D-1(a) Update – Status of Flooding Emergency (verbal)
- D-2) Economic Development / Développement économique **NIL**
- D-3) Social Services and Health / Services sociaux et santé **NIL**
- D-4) Public Works / Travaux publics **NIL**
- D-5) Community Services / Services communautaires
- D-5(a) Update re: Lavigne Building (verbal)
- D-6) Sewer and Water / Les égouts et l'eau **NIL**
- D-7) Environmental / L'environnement **NIL**
- D-8) General Government / Gouvernement général
- D-8(a) OPP Update (verbal)
- D-9) Planning / Planification **NIL**

REGULAR COUNCIL MEETING / RÉUNION RÉGULIÈRE

- E) Planning / Planification

- E-1** Resolution authorizing Draft Subdivision Plan Approval SUBD 2019/02 to 2623822 Ontario Ltd. (44 Lots, Dovercourt Rd.)
- E-2** Resolution to authorize a Draft Subdivision Plan Extension SUBD 2013/01 to April 30, 2022 (Bay Street).
- E-3** Resolution to authorize By-Law **2019/42** to amend the zoning from Rural (RU) to General Commercial (C1) of certain lands in Field (Field Lumber Property – P. Allison)

F) Correspondence and Accounts / Comptes et courier

- F-1** Resolution to adopt the minutes of the BUDGET meeting of Council held on April 15, 2019.
- F-2** Resolution to adopt the minutes of the meeting of Council held on April 23, 2019.
- F-3** Resolution to adopt the minutes of the CLOSED meeting of Council held on April 23, 2019.
- F-4** Resolution to adopt the minutes of the meeting of Council held on May 7, 2019.
- F-5** Resolution to receive the minutes of the Au Chateau Board of Management meetings held on March 20th and April 24th, 2019.
- F-6** Resolution to receive the minutes of the West Nipissing Police Services Board meeting held on March 20, 2019.
- F-7** Resolution to receive the minutes of the West Nipissing Public Library Board meeting held on April 11, 2019
- F-8** Resolution to adopt the minutes of the Planning Advisory Committee meeting held on March 11, 2019.
- F-9** Resolution to receive the minutes of the West Nipissing Environmental Services Board meeting held February 25, 2019.
- F-10** Resolution to receive the minutes of the West Nipissing Cemetery Board meeting held on May 23, 2018.
- F-11** Resolution to receive the minutes of the NBPSDHU meetings held on January 23rd and February 27th, 2019.
- F-12** Resolution to receive the minutes of the DNSSAB Board meeting held March 27, 2019.
- F-13** Resolution to receive the minutes of the Committee of Adjustment meetings held on April 8, 2019.
- F-14** Resolution to receive the disbursements of accounts payables.
- F-15** **CORRESPONDENCE** :
 - (a) Response re: Request to organize a combined Annual ROMA/OGRA Conference.
 - (b) MTO letter re: Highway 17 – Speed limit reduction
 - (c) MTO letter re: Highway 64 – Speed limit reduction
 - (d) Request from WN Police Board seeking Office space

G) Unfinished Business / Affaires en marche

- G-1** Resolution to authorize LiveStreaming of Committee meetings (*carried from Mar-19th mtg*)

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles

- I-1** Resolution to authorize By-Law **2019/43** to set the Tax Ratios for 2019
- I-2** Resolution to award the tender for the Supply of Granular Material
- I-3** Resolution to award the tender for Asphalt Patching Projects
- I-4** Resolution to approve the 'Request for Investigation' form as required by the Council Code of Conduct By-Law (2018/96)
- I-5** Resolution to appoint a volunteer member to the West Nipissing Cemetery Board

- I-6 Resolution to approve By-Law **2019/44** to appoint a municipal Building Inspector
- I-7 Resolution to adopt the Asset Management Policy (*carried from Apr-23rd mtg.*)
- I-8 Resolution to adopt By-Law **2019/45** to amend the Taxi By-law
- I-9 Resolution authorize the municipality to enter into an agreement with Junior 'A' Hockey Team (Lynx)
- I-10 Resolution to grant an exemption of the municipal Noise By-Law:
 - (a) for a family reunion on June 22nd, 2019 (R & M Guerin – Lavigne)
 - (b) for a wedding celebration on June 29th, 2019 (Lynn Liard – Cache Bay)
- I-11 Resolution to proclaim the week of June 2-8th, 2019 as Cycling Week in the Municipality
- I-12 Resolution to authorize temporary closure of Main Street to accommodate parking for the Motorcycle Ride for Dad fundraising event on June 15th, 2019.

J) **Addendum / Addenda**

K) **Information & Questions / Information et questions**

- K-1 Mayor's Report

L) **Closed Meeting / Réunion à huis clos** **NIL**

M) **Adjournment / Ajournement**

- M-1 Resolution to adopt By-law **2019/46** confirming proceedings of meeting
- M-2 Resolution to adjourn the meeting

MEMORANDUM

E-1

TO: MAYOR and COUNCIL

FROM: Melanie Ducharme, Clerk

DATE: May 17, 2019

SUBJECT: SUBD2019/02 – Dovercourt Subdivision

Please see attached memorandum from Paul Goodridge, Agent for the Developer. The Planning Advisory Committee has recommended that the Municipality request a dedication of Parkland to the Municipality in the approval of the subdivision plan. The Developer has requested that Council reconsider the Committee's recommendation and accept a cash payment in lieu of dedication of lands. The relevant sections of the Planning Act are outlined below.

S. 51.(1) of the Planning Act provides:

(1) The approval authority may impose as a condition to the approval of a plan of subdivision that land in an amount not exceeding, in the case of a subdivision proposed for commercial or industrial purposes, 2 per cent and in all other cases 5 per cent of the land included in the plan shall be conveyed to the local municipality for park or other public recreational purposes or, if the land is not in a municipality, shall be dedicated for park or other public recreational purposes. 1994, c. 23, s. 31.

Payment in lieu

(3) If the approval authority has imposed a condition under subsection (1) requiring land to be conveyed to the municipality and subsection (2) does not apply, the municipality may require a payment in lieu, to the value of the land otherwise required to be conveyed. 2015, c. 26, s. 32 (2).

Determination of value

(4) For the purpose of determining the amount of any payment required under subsection (3) or (3.1), the value of the land shall be determined as of the day before the day of the approval of the draft plan of subdivision. 1994, c. 23, s. 31; 2015, c. 26, s. 32 (3).

Notwithstanding the Agent's detailed analysis of how the cash in lieu should be determined, If council agrees to take the Cash in lieu, as requested by the developer, I am recommending that the MPAC assessment be used to determine the value of the land as set out in subsection (4) above. This has been the land value determiner which has been used in all previous subdivisions in which the cash in lieu has been accepted.

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019/

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a public meeting of the West Nipissing Planning Advisory Committee was held on April 8, 2019, to consider draft approval of a Plan of Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for a subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing;

AND WHEREAS written and public submissions were made and considered by the West Nipissing Planning Advisory Committee;

AND WHEREAS the West Nipissing Planning Advisory Committee has recommended to Council for the Municipality of West Nipissing that the Draft Plan, be approved, subject to certain conditions;

BE IT THEREFORE RESOLVED THAT draft plan of Subdivision, be granted for Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing, subject to the recommendation of the West Nipissing Planning Advisory Committee, attached hereto, including Schedule "A" thereto.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2019 / 011

April 8, 2019

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS a Public meeting was held on April 8, 2019 for draft plan approval of a plan of subdivision in the Township of Springer, Municipality of West Nipissing;

AND WHEREAS written concerns have been received and considered ☐ Yes ☒ No

AND WHEREAS Oral submissions were made at the said Public Meeting ☐ Yes ☒ No

BE IT RESOLVED that the Planning Advisory Committee of West Nipissing



RECOMMENDS

DOES NOT RECOMMEND

draft approval of the Application for Subdivision Approval made by 2623822 Ontario Limited for plan of subdivision located on Dovercourt Rd, Township of Springer, Municipality of West Nipissing.

SPECIAL CONDITIONS to be included in addition to SCHEDULE "A", attached hereto:

CHAIR
SECRETARY

Defeated:	
Deferred/Tabled:	

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		

Schedule A

SPECIAL CONDITIONS OF DRAFT APPROVAL

If an approval is forthcoming by the West Nipissing Planning Advisory Committee, it is recommended that the following conditions be imposed on the Owner along with the Conditions of Draft Approval included in Schedule "A" hereto:

- 1) The Corporation of the Municipality of West Nipissing's conditions and amendments to final plan of approval, for registration of Subdivision File No. SUBD2019/02 made by **2623822 Ontario Limited** are as follows:
- 2) That this approval expires three (3) years from the date of approval shown by the "Draft Plan Approval Stamp" on the face of the draft plan. If there is an appeal to the Ontario Municipal Board under section 51 (39) of the *Planning Act*, the three (3) year expiration period does not begin until the date of the order of the Ontario Municipal Board issued in respect of the appeal or from the date of a notice issued by the Board under section 52(51) of the *Planning Act*.
- 3) This Draft Approval applies to the Plan of Subdivision prepared by GOODRIDGE, GOULET PLANNING & SURVEYING as shown on the attached Schedule A, dated March 18, 2019 which is comprised of 5.16 Hectares (12.6 acres).
- 4) That the owner agrees in writing to satisfy all requirements, financial and otherwise of the Municipality of West Nipissing concerning provision of roads, installation of services, street lighting, and drainage. As well, the owners shall provide a paved shoulder for pedestrian and bicycles.
- 5) That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
- 6) That the owner agrees to convey up to 5% of the land included in the plan ~~or cash-in-lieu~~ to the Municipality for park or other public recreational purposes.
- 7) The owner covenants and agrees to provide the municipality with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community Mail Boxes (CMB) as required by Canada Post Corporation. The owner further agrees to provide notice to prospective purchaser of the locations of the CMB and that home/business mail delivery will be provided by CMBs provided by the owner, provided that the owner has paid for the activation and equipment installation of the CMB's.
- 8) That the Subdivision Agreement between the owner and the Municipality be registered by the Municipality against lands to which it applies once the Plan of Subdivision has been registered prior to any encumbrances.

- 9) That the Subdivision Agreement between the owner and the Municipality contain a Special Provision with wording acceptable to Greater Sudbury Hydro Utilities (GSU) or Hydro One to ensure that:
- a. Prior to final approval, a copy of the lot grading and drainage plan, showing existing and final grades, must be submitted to GSU for review and approval.
 - b. Any development in conjunction with the subdivision must not block vehicular access to any GSU/Hydro One facilities located on the right-of-way. During construction, there will be no storage of materials or mounding of earth or other debris on the right-of-way.
 - c. The costs of any relocations or revisions to GSU/Hydro One facilities which are necessary to accommodate this subdivision will be borne by the developer.
 - d. The easement rights of GSU and its legal predecessors are to be protected and maintained.
- 10) That before Municipal Council's Final Approval is given, the Council shall be advised in writing by the Director of Community Services how Condition No. 8 has been satisfied.
- 11) That before City Council's Final Approval is given, the Council shall be advised in writing by Canada Post Corporation how Condition No. 9 has been satisfied.

NOTES

- 1) We suggest you make yourself aware of the following:
- a) Section 143(1) of The Land Titles Act, R.S.O. 1980 as amended, which requires all new plans to be registered in a land titles system.
 - b) Section 143(2) allows certain exceptions.
- ~~2) Prior to any construction, a Fill, Construction and Alteration to Waterways Permit is required from the North Bay Mattawa Conservation Authority. The subject lands are within an area regulated by the North Bay Mattawa Conservation Authority under Ontario Regulation 162/90. This regulation is pursuant to Section 28 of the Conservation Authorities Act of Ontario.~~
- 3) Private water supply and sewage disposal facilities must be approved by the Ministry of the Environment, or its agent in certain areas, in accordance with Ontario Regulations 229/74 as amended, made under the Environmental Protection Act, 1971, as amended.
- 4) We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
- 5) The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such

infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

- 6) The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with Greater Sudbury Hydro or Hydro One that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with Greater Sudbury Hydro policies or Hydro One and the Ontario Distribution System Code.

Goodridge Goulet Planning & Surveying Ltd.

ONTARIO LAND SURVEYOR

LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

May 17, 2019

Ms. Melanie Ducharme, Clerk
Municipality of West Nipissing
200 Holditch Street
Sturgeon Falls, ON K9J 8M5

Dear Ms. Ducharme,

**Reference: Parkland Dedication Analysis – Seguin-Toulouse Subdivision
Municipality of West Nipissing, District of Nipissing**

Our file: 472-18

In response to Council's request for more information regarding the financial impacts of parkland dedication, attached are two prints of the proposed subdivision draft plan with various scenarios for parkland dedication and an analysis of each option. We have assessed both the costs to the developer of providing a municipal park and also reviewed whether the purchase price of the land formed a legitimate basis from which to calculate the alternative 5% cash-in-lieu option.

The cost to the developer of providing a park can be two-fold if it is to be located on a proposed road rather than an existing road. The cost is calculated as being the revenue lost due to the loss of marketable lots plus one half of the cost of the infrastructure and engineering costs over the length of the park. The latter is added as the total costs of the infrastructure can now only be recouped from the lots on the opposite side of the road.

The first plan attached illustrates two park options with frontage on the proposed road. In summary, the cost to the developer of park option 1 is \$243,035.00. The cost of park option 2 is \$184,250.00.

The second plan attached illustrates an option of creating a park on Dovercourt Road (Highway 64). By doing so, we eliminate one of the cul-de-sacs and reduce the total number of lots by two. We also reduce the amount of infrastructure required. Cul-de-sac lots are sold at a premium compared to regular road lots, however, due to the increased size of the newly configured five lots, we have increased the average price of the road lots (non-waterfront) to account for this. In this scenario, the cost to the developer is simply the difference between the gross revenues with and without the park (\$135,000.00) minus the savings from the reduced infrastructure costs (\$113,850.00) yielding a net cost of \$21,150.00. Although this is substantially better for the developer in terms of costs for the developer, the benefit to the municipality is greatly reduced by having the park located on a busy, often high-speed section of road at a significant curve. The safety implications to the children using the park should be obvious to all.

The second component of this analysis was a review of the 5% cash-in-lieu alternative. I use a rough rule of thumb to determine the viability of development proposals particularly with clients new to the development industry. The rule of thumb is that the development should generate twice the revenue as the anticipated costs of the development including the purchase price or market value of the land. We assess the number of lots possible and the realistic selling price of the lots to determine a gross revenue. We then consider the costs of providing the necessary municipal infrastructure and add the costs of engineering, planning, surveying and inspection and the cost of the land. If this number is half

Unit 1, 490 Main Street East, North Bay, ON P1B 1B5
Paul Goodridge, BSc, OLS, OLIP (705) 493-1770 paul.goodridge@ggpsltd.com
Don Goulet, Survey Consultant (705) 493-7974 don.goulet@ggpsltd.com

Reference: File 472-18

or less of the gross revenue figure, we assume that the development will be profitable. Please note that this profitability is still subject to legal and real estate fees, financing costs, carrying charges and interest over the length of time to completely sell out the subdivision, unforeseen costs such as potential environmental rehabilitation and downturns in the economy and housing market both locally and nationally. The final profit level is usually well below the 50% figure we start from. The bigger firms anticipate a 12 to 15% annual return but they typically have better cost-control processes and know the game far better than the off the street mom and pop operations. It is no -co-incidence that many land developers also own construction companies that can provide the infrastructure. Some also have their own engineering, planning and real estate divisions.

Working the formula backwards allows the land cost to be determined prior to a developer bidding on the property. Subtracting the "hard" costs (engineering and infrastructure) from one half of the gross revenues allows a developer to assess whether a site will be profitable at a given purchase price. On the first plan provided, the target purchase price is calculated to be \$123,790.00. On the second plan due to the reduced servicing costs, the target purchase price would be \$170,140.00. As shown on both plans, the purchase price associated with the undeveloped lands of the subdivision is \$177,466.84.

Although higher than the ideal amount, this price is still viable for this development to proceed but is substantially below the MPAC assessed value of \$554,250.00. Please remember though that this property sat on the market for an extended period at a value well below MPAC's assessment until purchased by the current owner. The truest form of market value assessment is the purchase price arrived at by a willing vendor and a willing buyer in a competitive market. I believe that my clients' purchase price is reflective of this and that it forms an appropriate basis for the 5% cash-in-lieu calculation. This amounts to \$8,873.34.

The last consideration for the municipality should be the ongoing maintenance cost of the park versus the potential property tax revenue generated annually by the creation of new lots.

I will be in attendance at the Council meeting on Tuesday night to answer any questions your Council members may have. If you require any further information, please reach me at any time.

Regards,



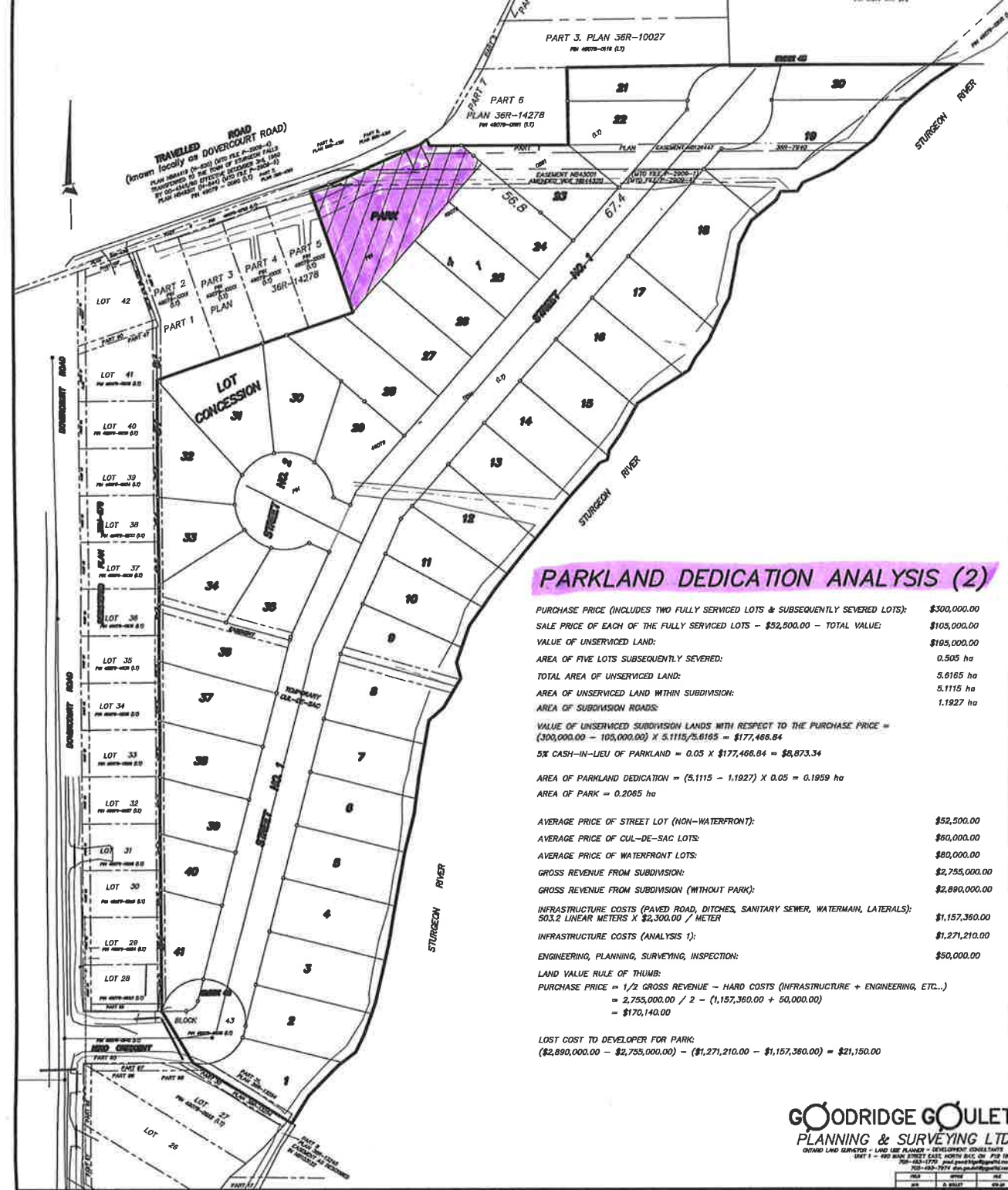
Paul Goodridge

TRAVELLED ROAD
(known locally as DOVERCOURT ROAD)
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PLAN 44276-0199 (L.D.)
PLAN 44276-0200 (L.D.)

PARKLAND DEDICATION ANALYSIS (1)

PURCHASE PRICE (INCLUDES TWO FULLY SERVICED LOTS & SUBSEQUENTLY SEVERED LOTS): \$300,000.00
 SALE PRICE OF EACH OF THE FULLY SERVICED LOTS - \$52,500.00 - TOTAL VALUE: \$105,000.00
 VALUE OF UNSERVICED LAND: \$195,000.00
 AREA OF FIVE LOTS SUBSEQUENTLY SEVERED: 0.505 ha
 TOTAL AREA OF UNSERVICED LAND: 5.6165 ha
 AREA OF UNSERVICED LAND WITHIN SUBDIVISION: 5.1115 ha
 AREA OF SUBDIVISION ROADS: 1.1927 ha
 VALUE OF UNSERVICED SUBDIVISION LANDS WITH RESPECT TO THE PURCHASE PRICE =
 $(300,000.00 - 105,000.00) \times 5.1115 / 5.6165 = \$177,466.84$
 5% CASH-IN-LIEU OF PARKLAND = $0.05 \times \$177,466.84 = \$8,873.34$
 AREA OF PARKLAND DEDICATION = $(5.1115 - 1.1927) \times 0.05 = 0.1959$ ha
 AREA OF PARK OPTION 1 (LOTS 41, 42 & 43) = 0.2113 ha
 AREA OF PARK OPTION 2 (LOTS 22 & 23) = 0.2098 ha
 SERVICING COST - PARK OPTION 1 = $80.9m \times \$2,300.00 / \text{METER} / 2 = \$93,035.00$
 SERVICING COST - PARK OPTION 2 = $67.4m \times \$2,500.00 / \text{METER} / 2 = \$84,250.00$
 TOTAL LISTING PRICE FOR LOTS 41, 42 & 43 = \$150,000.00
 TOTAL LISTING PRICE FOR LOTS 22 & 23 = \$90,000.00
 LOST COST TO DEVELOPER FOR PARK OPTION 1 = $\$93,035.00 + \$150,000.00 = \$243,035.00$
 LOST COST TO DEVELOPER FOR PARK OPTION 2 = $\$84,250.00 + \$100,000.00 = \$184,250.00$
 AVERAGE PRICE OF STREET LOT (NON-WATERFRONT): \$50,000.00
 AVERAGE PRICE OF CUL-DE-SAC LOTS: \$60,000.00
 AVERAGE PRICE OF WATERFRONT LOTS: \$80,000.00
 GROSS REVENUE FROM SUBDIVISION: \$2,890,000.00
 INFRASTRUCTURE COSTS (PAVED ROAD, DITCHES, SANITARY SEWER, WATERMAIN, LATERALS):
 $552.7 \text{ LINEAR METERS} \times \$2,300.00 / \text{METER} = \$1,271,210.00$
 ENGINEERING, PLANNING, SURVEYING, INSPECTION: \$50,000.00
 LAND VALUE RULE OF THUMB:
 PURCHASE PRICE = $1/2 \text{ GROSS REVENUE} - \text{HARD COSTS (INFRASTRUCTURE + ENGINEERING, ETC...)}$
 $= 2,890,000.00 / 2 - (\$1,271,210.00 + \$50,000.00)$
 $= \$123,790.00$

GOODRIDGE GOULET
 PLANNING & SURVEYING LTD.
 CHICAGO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS
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 905-463-7977 fax good@goodridgegoulet.com



PURCHASE PRICE (INCLUDES TWO FULLY SERVICED LOTS & SUBSEQUENTLY SEVERED LOTS):	\$300,000.00
SALE PRICE OF EACH OF THE FULLY SERVICED LOTS = \$52,500.00 - TOTAL VALUE:	\$105,000.00
VALUE OF UNSERVICED LAND:	\$105,000.00
AREA OF FIVE LOTS SUBSEQUENTLY SEVERED:	0.505 ha
TOTAL AREA OF UNSERVICED LAND:	5.615 ha
AREA OF UNSERVICED LAND WITHIN SUBDIVISION:	5.115 ha
AREA OF SUBDIVISION ROADS:	1.1927 ha
VALUE OF UNSERVICED SUBDIVISION LANDS WITH RESPECT TO THE PURCHASE PRICE = (300,000.00 - 105,000.00) X 5.1115/5.6155 = \$17,466.84	
5% CASH-IN-LIEU OF PARKLAND = 0.05 X \$17,466.84 = \$8,873.34	
AREA OF PARKLAND DEDICATION = (5.1115 - 1.1927) X 0.05 = 0.1959 ha	
AREA OF PARK = 0.2065 ha	
AVERAGE PRICE OF STREET LOT (NON-WATERFRONT):	\$52,500.00
AVERAGE PRICE OF CUL-DE-SAC LOTS:	\$60,000.00
AVERAGE PRICE OF WATERFRONT LOTS:	\$80,000.00
GROSS REVENUE FROM SUBDIVISION:	\$2,755,000.00
GROSS REVENUE FROM SUBDIVISION (WITHOUT PARK):	\$2,890,000.00
INFRASTRUCTURE COSTS (PAVED ROAD, DITCHES, SANITARY SEWER, WATERMAIN, LATERALS): 503.2 LINEAR METERS X \$2,300.00 / METER	\$1,157,360.00
INFRASTRUCTURE COSTS (ANALYSIS 1):	\$1,271,210.00
ENGINEERING, PLANNING, SURVEYING, INSPECTION:	\$50,000.00
LAND VALUE RULE OF THUMB:	
PURCHASE PRICE = 1/2 GROSS REVENUE - HARD COSTS (INFRASTRUCTURE + ENGINEERING, ETC.) = 2,755,000.00 / 2 - (1,157,360.00 + 50,000.00) = \$170,140.00	
LOST COST TO DEVELOPER FOR PARK: (\$2,890,000.00 - \$2,755,000.00) - (\$1,271,210.00 - \$1,157,360.00) = \$21,150.00	

ONTARIO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS
UNIT 1 - 490 MAIN STREET EAST, NORTH BAY, ON P1B 1M6
705-643-1720 and www.hardison.ca

MSA	SPR	MS
MS	Δ SPR	CR-SP



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS on April 16, 2013 the Council of the Municipality of West Nipissing passed resolution no. 2013/131 granting approval for a Draft Subdivision Plan (SUBD 2013/01) on Bay Street to Paul and Jeannine Lafreniere;

AND WHEREAS on March 15, 2016 the Council of the Municipality of West Nipissing passed resolution no. 2016/104 granting a requested extension of the Approved Draft Subdivision Plan No. SUBD 2013/01 for another three (3) years (until April 6, 2019) to complete the required work in order to meet the previously set terms and conditions;

AND WHEREAS the property has been transferred to Pauline Lafreniere and Julie Leblanc, daughters of the original applicants, who have requested a further extension of the Approved Draft Subdivision Plan;

BE IT RESOLVED THEREFORE THAT the Council of the Municipality of West Nipissing hereby approves the requested extension of the Approved Draft Subdivision Plan No. SUBD 2013/01 to Julie Leblanc and Pauline Lafreniere for another three (3) years (until April 30, 2022), allowing the Applicant/Subdivider time to complete the required work in order to meet the previously set terms and conditions.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/42

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO
REZONE CERTAIN LANDS ON DESJARDINS STREET
FROM RURAL (RU) TO GENERAL COMMERCIAL (C1) ZONE

WHEREAS the owner of the subject property has initiated an amendment to Zoning By-Law 2014-45 for the property located at 98 Desjardins Street, being Part Lot 14, Con. 5, Twp. Field, Municipality of West Nipissing;

AND WHEREAS the Council of The Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS the Planning Advisory Committee of the Municipality of West Nipissing has recommended the property be placed under site plan control pursuant to Site Plan Control By-Law No. 2015-63 in order to further regulate the development.

AND WHEREAS it is deemed desirable to amend the zone designation shown on Schedule 'C4-3' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

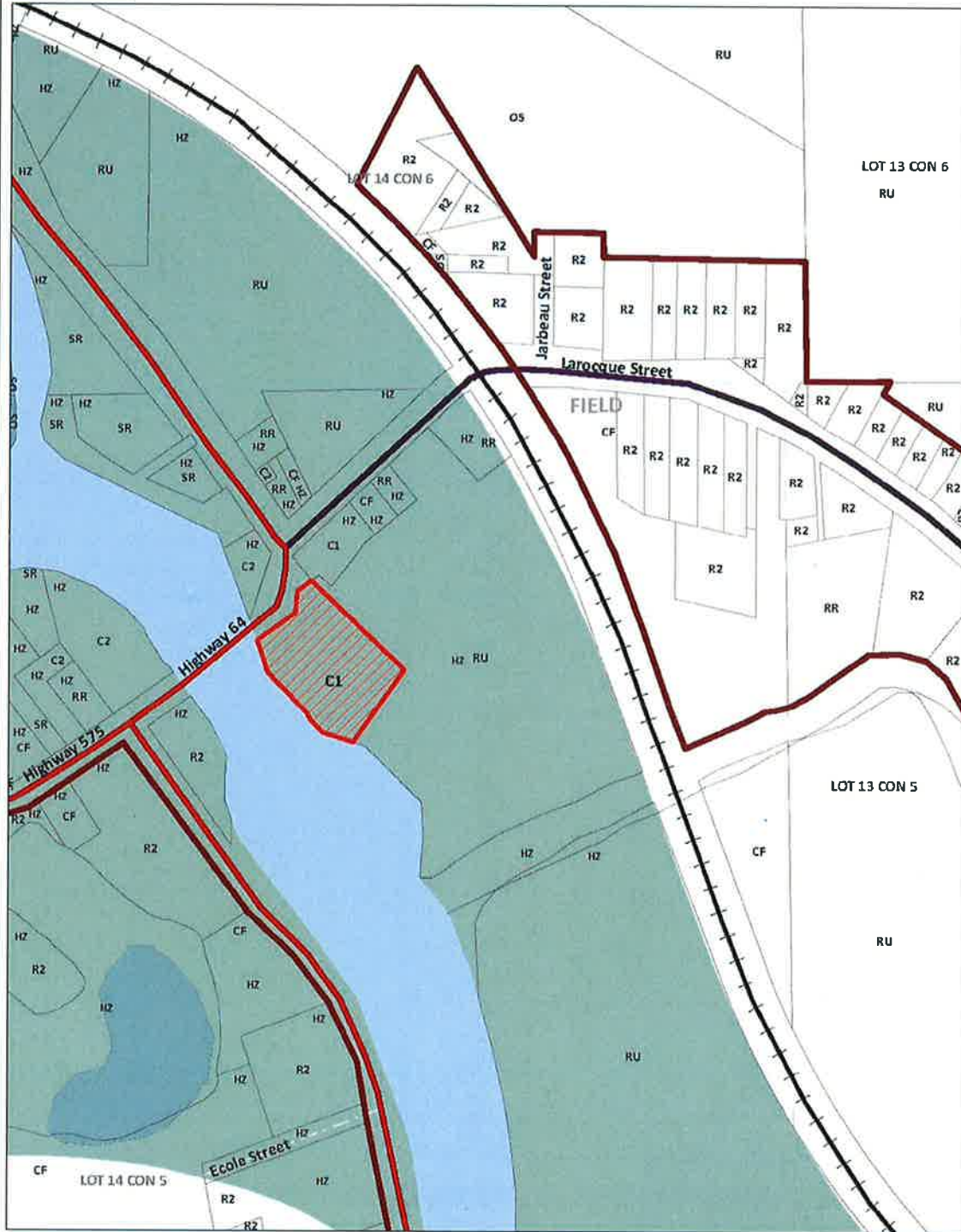
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'C4-3' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 14, Concession 5, Field, Municipality of West Nipissing, shown as hatched on Schedule 'A' attached hereto from Rural (RU) Zone to General Commercial (C1) Zone.
2. Pursuant to Section 41 of the *Planning Act*, and Municipality of West Nipissing By-Law No. 2015/63, as amended, the property shall be placed under Site Plan Control and the owner shall enter into a Site Plan Control Agreement with the Municipality which agreement shall be registered on title to the subject property pursuant to Section 4(c).
3. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the *Planning Act*, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 21st DAY OF MAY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



 LANDS TO BE REZONED FROM RURAL (RU) WITH HAZARD LAND OVERLAY (HZ) TO GENERAL COMMERCIAL (C1) WITH HAZARD LAND OVERLAY (HZ)

PART OF LOT 14, CONSESSION 5
GEOGRAPHIC TOWNSHIP OF FIELD
MUNICIPALITY OF WEST NIPISSING OUEST



50 25 0 50 Metres

MUNICIPALITY OF WEST NIPISSING OUEST
GEOGRAPHIC TOWNSHIP OF FIELD - SCHEDULE C4-3

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2019-42 PASSED THIS
21 DAY OF MAY 2019.

MAYOR

CLERK



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2019/42**, being a by-law to amend zoning by-law no. 2014/45 to rezone certain lands on Desjardins Street from Rural (RU) to General Commercial (C1) zone, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

**MINUTES OF THE BUDGET MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS
ON MONDAY, APRIL 15, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADOPTION OF AGENDA / CONFIRMATION DE L'ORDRE DU JOUR

B-1 A resolution was passed to approve the Agenda.

No. 2019/118 Moved by: Councillor Duhaime
Seconded by: Councillor Seguin

BE IT RESOLVED THAT the Agenda for the SPECIAL BUDGET meeting of Council held on April 15, 2019 be adopted as ☒ presented / ☐ amended.

CARRIED

C) BUDGET DELIBERATIONS CONTINUED

The Mayor opened the meeting highlighting that numerous supporting documents were distributed throughout the previous budget meetings. She further stated although there is no deadline for setting budgets, it would be optimal to set a budget as soon as possible and that this meeting is an opportunity for Councillors to ask questions and voice their requests before the finalization of the budget.

The CAO summarized previous budgetary discussions and made reference to the various documents which have been presented, in particular, the one concerning "Strategic Decision for Council". Incorporating previously agreed upon requests and adjustments into consideration, the proposed levy increase would be 5.74%. The CAO reminded council that capital projects and taxation are connected to budgets, it is important to finalize budgets so that projects can be tendered, and tax bills sent out.

The Mayor opened a round table discussion:

- Councillor Malette agreed with the proposed levy increase noting that delaying increases will only result in higher increases in the future,
- Councillor Seguin cited his approval of the 5.74% levy increase and requested additions which include (1) Boat launch in River Valley, (2) Sidewalks in Verner and (2) Youth Action Committee. This would bring the proposed tax levy up to 5.9% increase.
- Councillor L. Senecal inquired about the policing/emergency dispatching as of June 2019 and how will non-police emergencies be handled (i.e. roads washouts). The Director of Corporate Services advised that the fire dispatch (24hrs/day) will continue to provide the same service which they have done in the past. Councillor L. Senecal sought clarification regarding the replacement of an arena chiller which was budgeted at \$175,000, the Director of Community Services indicated that the item tender falls within the budgeted amount which also includes engineer costs.
- Councillor Fisher supported the proposed tax levy of 5.74% stating that we need major investment in aging infrastructure;
- Councillor Roveda supported the proposed 5.74% increase, indicating that we need to be financially prepared for the future citing upcoming cuts and changes in the Health Unit structure;

- Councillor L. Senecal sought clarification regarding the provincial funding (\$3.8 million) pertaining to the construction/maintenance cost of the new OPP building in Cache Bay. The CAO confirmed that province will be covering 48% of the provincial costs for the building and that additional funds will be recovered through the lease recapture agreement.
- Councillor Duhaime, inquired about the \$725,000 grant received under the Modernization Funding, the Treasurer provided details about the one-time funding
- The Treasurer clarified that the bulk of the costs for Public Works capital projects are funded through OCIF funding which would not impact the tax levy.
- The CAO cautioned that decreasing the amount of capital investment will erode operations and the proposed 5.74% only puts \$721,000 back into reserve fund of the current \$900,000
- Councillor Larabie, inquired what the proposed 5.74% tax increase represents for an average home in West Nipissing; a home valued at \$197,000 represents a \$63.00 increase. He agrees with the proposed 5.74% tax increase.
- Councillor D. Sénécal inquired if OCIF funding for the old Hwy 17 rehabilitation - \$261,000 which is funded by OCIF, if the funding could be diverted/shared to other project to which the CAO responded that the capital works budget has been reduced from \$310,000 to \$250,000 and old Hwy 17 has been on the books pre 2015, staff have indicated that Old Hwy 17 should be a priority, the Verner Public Work yard repairs is secondary
- The Lavigne Fire Hall is still being evaluated as to what work can be undertaken
- The Mayor questioned the Public Works Capital project for infrastructure which is budgeted at \$2.781 million for 2019, the Treasurer indicated that we had one-time top-up funding in 2018 to assist with various projects.
- Discussion ensued about the Fire Station Budget capital for 9 buildings
- The Mayor sought clarification regarding a number of matters, including gravel investment on roads versus traffic volumes; patching budgets, sidewalk repairs, street lights, snow blower, fire dispatching and public works fleet:
- Councillor L. Sénécal requested a list of planned/scheduled road rehabilitation and repairs for 2019
- Councillor Roveda cited that the future project of widening Coursol Road for sidewalk purposes should move forward a.s.a.p. for residents' safety and security reasons and staff could seek funding
- The CAO sought direction regarding the appetite to look at the proposed 5.9% with Councillor Seguin's proposed additions to the budget
- Councillor Séguin cautioned that going forward with a pay as you go budgeting model
- Councillor L. Sénécal listed various budgeting items that have been verbally approved noting items such as Food Bank rental support, Filles d'Isabelle rental support, WN Search & Rescue insurance payment, CANO and IPM, etc.
- Councillors Duhaime and D. Sénécal both suggested that some of \$900,000 reserve funds could be used to carry out various necessary projects thus reducing the proposed tax increase
- The CAO clarified that the intent of a reserve is to have funds available in the event of unforeseen expenditures.
- The Mayor sought consensus on taking \$100,000 out of reserve for the one-time IPM project to reduce the tax increase down to 5.11%; 3 councillors supported this initiative – this suggestion was not supported.
- Councillor Séguin sought assurances concerning the Verner Sidewalk and the Youth Action Committee funding
- Councillor Larabie asked that the River Valley boat launch be included in the municipality's insurance;
- Councillors Roveda and Fisher re-stated the need to look at remuneration for members of boards/committees;
- The Mayor made enquiries about library reserves and bylaw enforcement
- Councillor Duhaime requested the Public Works 5 Year Plan

The proposed increase of 5.74% will be brought forward at the next regular for a vote. It was requested to have updated budgetary reports for the next meeting.

D) **ADJOURNMENT / AJOURNEMENT**

It was agreed that the meeting be adjourned to Monday, April 15th at which time general discussions on an acceptable increase can continue.

- D-1 A resolution was passed to adopt By-law **2019/34** to confirm the proceedings of Council at its Special Budget meeting.

No. 2019/119 Moved by: Councillor Duhaime
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law No. **2019/34** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15th day of April 2019, shall come into force and take effect on the date it is passed.

CARRIED

D-2 A resolution was passed to adjourn the meeting.

No. 2019/120 Moved by: Councillor Malette
 Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the SPECIAL BUDGET meeting of Council held on April 15th, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

JANICE DUPUIS
DEPUTY CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, APRIL 23, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

No pecuniary interest declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed adopting the agenda as presented.

No. 2019/121 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Agenda for the meeting of Council held on April 23, 2019 be adopted, as
☐ presented / ☒ amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Direction of Federal Government and Update on Budget (Presenter: Marc Serré)

Mr. Serré cited that as our elected Member of Parliament for the region of Nickel Belt which covers 32,000 sq kms and consists of 6 mayors, 30 Councillors, 2 unorganized townships, 5 Members of Parliament, 6 Members of Provincial Parliament; his priority is to collaborate with the various councils to work on and develop their local priorities.

Mr. Serré provided Council with an update on the federal budget highlighting that funding is forthcoming under 4 streams being (1) public transit, (2) green infrastructure, (3) community, cultural and recreational infrastructure and (4) other infrastructure needs in rural and northern communities. In our region, funding will be available under the *Enabling Accessibility Funding Act* (Jan 2020), New Horizons for Seniors Fund (Jan 2020), CTBC Broadband Fund and the Community Investment Initiative. He further cited that the gasoline tax, which has doubled to \$860,000, also provides additional federal financial support to municipalities for roads and infrastructure.

One of the major priorities for the northern region remains to expand access to broadband internet and improve cellular service. These service expansions are reliant on working closely with private organizations such as Bell, Explore Net, Rogers, Spectrum, etc..

Councillor Séguin questioned if there was any funding opportunities under the public transportation envelope with respect to developing systems in rural municipalities which don't currently have a public transportation system in place. Council would need to identify public transportation as a priority and develop a long-term plan identifying the needs and requirements within the municipality and research the availability of funding.

D) PLANNING / PLANIFICATION

D-1 A resolution was passed to approve Tile Loan Rating By-Law 2019/35 for Northland Farms (D. Schwartzentruber)

No. 2019/122 Moved by: Councillor Malette
Seconded by: Councillor Duhaime

WHEREAS on March 19, 2019, Council of the Municipality of West Nipissing passed By-Law 2019/19 imposing special annual drainage rates in respect of which money is borrowed under the Tile Drainage Act to Northland Farms & Contracting Inc.;

AND WHEREAS the Municipality has been informed of an amendment to the loan amount and Council deems it necessary to make the required correction;

BE IT THEREFORE RESOLVED THAT By-Law 2019/19 be repealed;

BE IT FURTHER RESOLVED THAT By-Law 2019/35, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, application made by NORTHLAND FARMS AND CONTRACTING INC., (Part of Lot 11, Concession B, Township of Caldwell) Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- D-2** A resolution was passed to grant a draft Subdivision Plan approval (SUBD 2019/02) to 2623822 Ontario Ltd.

No. 2019/123 Moved by: Councillor Duhaime

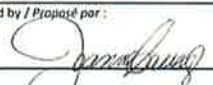



Seconded by: Councillor Malette

WHEREAS a public meeting of the West Nipissing Planning Advisory Committee was held on April 8, 2019, to consider draft approval of a Plan of Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for a subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing;

AND WHEREAS written and public submissions were made and considered by the West Nipissing Planning Advisory Committee;

AND WHEREAS the West Nipissing Planning Advisory Committee has recommended to Council for the Municipality of West Nipissing that the Draft Plan, be approved, subject to certain conditions;

BE IT THEREFORE RESOLVED THAT draft plan of Subdivision, be granted for Subdivision Application No. SUBD 2019/02 made by 2623822 ONTARIO LIMITED for subdivision of forty-four (44) lots on lands legally described as Part of Lot 4, Con. 1, Part of Block 43, Plan 36M-670, Geographic Township of Springer, now Municipality of West Nipissing, District of Nipissing, subject to the recommendation of the West Nipissing Planning Advisory Committee, attached hereto, including **Schedule "A"** thereto.

WEST NIPISSING PLANNING ADVISORY COMMITTEE		Resolution No. 2019 / <u>011</u>																								
		April 8, 2019																								
Moved by / Proposé par : 	Seconded by / Appuyé par : 																									
WHEREAS a Public meeting was held on April 8, 2019 for draft plan approval of a plan of subdivision in the Township of Springer, Municipality of West Nipissing;																										
AND WHEREAS written concerns have been received and considered <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																										
AND WHEREAS Oral submissions were made at the said Public Meeting <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																										
BE IT RESOLVED that the Planning Advisory Committee of West Nipissing																										
<input checked="" type="checkbox"/> RECOMMENDS <input type="checkbox"/> DOES NOT RECOMMEND																										
draft approval of the Application for Subdivision Approval made by 2623822 Ontario Limited for plan of subdivision located on Dovercourt Rd, Township of Springer, Municipality of West Nipissing.																										
SPECIAL CONDITIONS to be Included In addition to SCHEDULE "A", attached hereto: 																										
 CHAIR		Defeated: <input type="checkbox"/> Deferred/Tabled: <input type="checkbox"/>																								
 SECRETARY		<table border="1"><thead><tr><th></th><th>Yeas</th><th>Nays</th></tr></thead><tbody><tr><td>Duhaime, Yvon</td><td></td><td></td></tr><tr><td>Fisher, Christopher</td><td></td><td></td></tr><tr><td>Pellerin, Fernand</td><td></td><td></td></tr><tr><td>Roberge, Normand</td><td></td><td></td></tr><tr><td>Savage, Joanne</td><td></td><td></td></tr><tr><td>Sénécal, Denis</td><td></td><td></td></tr><tr><td>Roveda, Dan</td><td></td><td></td></tr></tbody></table>		Yeas	Nays	Duhaime, Yvon			Fisher, Christopher			Pellerin, Fernand			Roberge, Normand			Savage, Joanne			Sénécal, Denis			Roveda, Dan		
	Yeas	Nays																								
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Schedule A

SPECIAL CONDITIONS OF DRAFT APPROVAL

If an approval is forthcoming by the West Nipissing Planning Advisory Committee, It is recommended that the following conditions be imposed on the Owner along with the Conditions of Draft Approval included in Schedule "A" hereto:

- 1) The Corporation of the Municipality of West Nipissing's conditions and amendments to final plan of approval, for registration of Subdivision File No. SUBD2019/02 made by 2623B22 Ontario Limited are as follows:
- 2) That this approval expires three (3) years from the date of approval shown by the "Draft Plan Approval Stamp" on the face of the draft plan. If there is an appeal to the Ontario Municipal Board under section 51 (39) of the *Planning Act*, the three (3) year expiration period does not begin until the date of the order of the Ontario Municipal Board issued in respect of the appeal or from the date of a notice issued by the Board under section 52(51) of the *Planning Act*.
- 3) This Draft Approval applies to the Plan of Subdivision prepared by GOODRIDGE, GOULET PLANNING & SURVEYING as shown on the attached Schedule A, dated March 18, 2019 which is comprised of 5.16 Hectares (12.6 acres).
- 4) That the owner agrees in writing to satisfy all requirements, financial and otherwise of the Municipality of West Nipissing concerning provision of roads, installation of services, street lighting, and drainage. As well, the owners shall provide a paved shoulder for pedestrian and bicycles.
- 5) That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
- 6) That the owner agrees to convey up to 5% of the land included in the plan or cash-in-lieu to the Municipality for park or other public recreational purposes.
- 7) The owner covenants and agrees to provide the municipality with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community Mail Boxes (CMB) as required by Canada Post Corporation. The owner further agrees to provide notice to prospective purchaser of the locations of the CMB and that home/business mail delivery will be provided by CMBs provided by the owner, provided that the owner has paid for the activation and equipment installation of the CMB's.
- 8) That the Subdivision Agreement between the owner and the Municipality be registered by the Municipality against lands to which it applies once the Plan of Subdivision has been registered prior to any encumbrances.

- 9) That the Subdivision Agreement between the owner and the Municipality contain a Special Provision with wording acceptable to Greater Sudbury Hydro Utilities (GSU) or Hydro One to ensure that:
 - a. Prior to final approval, a copy of the lot grading and drainage plan, showing existing and final grades, must be submitted to GSU for review and approval.
 - b. Any development in conjunction with the subdivision must not block vehicular access to any GSU/Hydro One facilities located on the right-of-way. During construction, there will be no storage of materials or mounding of earth or other debris on the right-of-way.
 - c. The costs of any relocations or revisions to GSU/Hydro One facilities which are necessary to accommodate this subdivision will be borne by the developer.
 - d. The easement rights of GSU and its legal predecessors are to be protected and maintained.
- 10) That before Municipal Council's Final Approval is given, the Council shall be advised in writing by the Director of Community Services how Condition No. 8 has been satisfied.
- 11) That before City Council's Final Approval is given, the Council shall be advised in writing by Canada Post Corporation how Condition No. 9 has been satisfied.

NOTES

- 1) We suggest you make yourself aware of the following:
 - a) Section 143(1) of The Land Titles Act, R.S.O. 1980 as amended, which requires all new plans to be registered in a land titles system.
 - b) Section 143(2) allows certain exceptions.
- 2) ~~Prior to any construction, a Fill, Construction and Alteration to Waterways Permit is required from the North Bay-Mattawa Conservation Authority. The subject lands are within an area regulated by the North Bay-Mattawa Conservation Authority under Ontario Regulation 162/90. This regulation is pursuant to Section 28 of the Conservation Authorities Act of Ontario.~~
- 3) Private water supply and sewage disposal facilities must be approved by the Ministry of the Environment, or its agent in certain areas, in accordance with Ontario Regulations 229/74 as amended, made under the Environmental Protection Act, 1971, as amended.
- 4) We recommend you make yourself aware of applicable Federal and Provincial laws regarding construction in proximity to waterbodies.
- 5) The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such

infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with Greater Sudbury Hydro or Hydro One that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with Greater Sudbury Hydro policies or Hydro One and the Ontario Distribution System Code.

Discussion ensued, wherein Council was informed that the developer is seeking to amend the special condition #6 of Schedule 'A' and is contemplating paying cash in lieu of conveying 5% of the land to the Municipality for the development of park or recreational facility. As this is a deviation from the original subdivision proposal, it was suggested that this matter be deferred to the next meeting.

It was moved by: Councillor L. Sénécal and seconded by: Councilor Y. Duhaime and agreed by Council to defer this matter to the next COW Council meeting at which time the developer and/or agent could provide additional information to Council.

DEFERRED

E) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

- E-1** A resolution was passed to adopt the minutes of the SPECIAL BUDGET meeting of Council held on March 18, 2019.

No. 2019/124 Moved by: Councillor Malette
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the minutes of the SPECIAL BUDGET meeting of Council held on March 18, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-2** A resolution was passed to adopt the minutes of the meeting of Council held on March 19, 2019.

No. 2019/125 Moved by: Councillor Duhaime
Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on March 19, 2019 be adopted, as ☒ presented / ☐ amended. **CARRIED**

- E-3** A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on March 19, 2019.

No. 2019/126 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on March 19, 2019 be adopted, as ☐ presented / ☐ amended.

Discussions ensued, during which some Councillors indicated that the closed meeting minutes were too detailed identifying members by name. It was also noted that some Councillors were seeking legal advice on this matter.

It was moved by: Councillor Duhaime and seconded by: Councillor Fisher and agreed by Council that the closed minutes of March 19th, 2019 be deferred back to the Clerk for amendment and brought back to a future meeting for approval pending revision.

DEFERRED TO CLERK

- E-4 A resolution was passed to adopt the minutes of the meeting of Council held on April 2, 2019.

No. 2019/127 Moved by: Councillor Séguin
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the meeting of Council held on April 2, 2019 be adopted, as ☐ presented / ☒ amended.

The title for Item D-3(a) was corrected to read Highway **539** Update.

CARRIED

- E-5 A resolution was passed to adopt the minutes of the meeting of Council held on April 9, 2019.

No. 2019/128 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on April 9, 2019 be adopted, as ☒ presented / ☐ amended.

CARRIED

- E-6 A resolution was passed to adopt the minutes of the CLOSED meeting of Council held on April 9, 2019.

No. 2019/129 Moved by: Councillor Séguin
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on April 9, 2019 be adopted, as ☐ presented / ☐ amended.

Discussions ensued, during which some Councillors indicated that the closed meeting minutes were too detailed identifying members by name.

It was moved by: Councillor Duhaime and seconded by: Councillor Séguin and agreed by Council that the closed minutes of April 9th, 2019 be deferred back to the Clerk for amendment and brought back to a future meeting for approval pending revision.

DEFERRED TO CLERK

- E-7 A resolution was passed to receive the minutes of the Au Chateau Board of Management meeting.

No. 2019/130 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on February 20, 2019 be received.

CARRIED

- E-8 A resolution was passed to receive the minutes of the West Nipissing Police Services Board meeting.

No. 2019/131 Moved by: Councillor Séguin
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the West Nipissing Police Services Board meeting held on February 20, 2019 be received.

CARRIED

- E-9 A resolution was passed to receive the minutes of the West Nipissing Public Library Board meeting.

No. 2019/132 Moved by: Councillor Roveda
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the minutes of the West Nipissing Library Board meeting held on March 14, 2019 be received.

CARRIED

E-10 A resolution was passed to receive the minutes of the Committee of Adjustment meeting.

No. 2019/133 Moved by: Councillor Duhaime

Seconded by: Councillor Roveda

BE IT RESOLVED THAT the minutes of the West Nipissing Committee of Adjustment meeting held on March 11, 2019 be received. **CARRIED**

F) UNFINISHED BUSINESS / AFFAIRES EN MARCHENIL

G) NOTICE OF MOTION / AVIS DE MOTIONS

G-1 Notice of Motion re: Accounts Payable reports (disbursement sheets)

No. 2019/134 Moved by: Councillor Roveda

Seconded by: Councillor Duhaime

NOTICE OF MOTION

(from FEBRUARY 19, 2019)

WHEREAS Council's objectives are to ensure that the Municipality's financial and administrative resources are being used as efficiently as possible;

AND WHEREAS accountability and transparency are a priority in maintaining public trust in Council and the management of our Municipality;

AND WHEREAS it is important to ensure that Councillors have access to more information about the Municipality's accountability (finances);

AND WHEREAS this information will be essential to ensure that integrity is practiced all the time;

AND WHEREAS the accounts payable have always been part of the Municipality of West Nipissing agenda and approved on a monthly basis;

BE IT THEREFORE RESOLVED THAT the Council of the Municipality of West Nipissing receive on a monthly basis the accounts payable in the same format as previously provided for review and questions of understanding.

Discussions ensued, where some Councillors indicated that for transparency and accountability purposes they would support the request; while other Councillors indicated that disbursement sheets (line-by-line expenditures) are labour intensive for staff and don't provide substantive details that would provide valuable information to Councillors on specific matters. Other municipalities were consulted and it was shared that they don't provide line-by-line expenditure details to their Councils. It was inquired if an alternate report format could be developed and provided to Council which would be more informative/beneficial. An example of a Hearst disbursement sheet/report was referenced, a copy of which was included in the April 9th meeting package, but never discussed.

The following proposed amendment to the Notice of Motion was moved by: Councillor Seguin and seconded by: Councillor L. Sénécal

→ To bring the Notice of Motion to the next COW meeting for further discussion; which would include the development of a new monthly report format/strategic report for Council.

AMENDMENT DEFEATED

Councillor Duhaime requested a recorded vote on the original Notice of Motion requesting the re-instatement of the disbursement sheets as presented :

	YEAS	NAYS
DUHAIME, Yvon	✓	
FISHER, Christopher		✓
LARABIE, Roland		✓
MALETTE, Léo		✓
ROVEDA, Dan		✓
SÉGUIN, Jeremy	✓	
SÉNÉCAL, Denis	✓	
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)	✓	

CARRIED

H) NEW BUSINESS / AFFAIRES NOUVELLES

H-1 OPP Transition Update

The Chief Administrative Officer (CAO) provided Council with an update pertaining to the ongoing transition from the West Nipissing Police Service over to OPP, advising that there are records retention matters as well as human resources matters that are ongoing. The OPP is in its final stages of their selection process for civilian and uniformed personnel. The temporary site is on schedule with an estimated occupancy timeline of mid-May. The permanent site is still in the development stages based on OPP specifications, and meetings with our Project Manager are scheduled for further discussions. The selection process for a Detachment Commander is also underway. The official transition date from WN Police Service over to OPP will occur at 12 noon on June 6th. There will be a communication campaign to properly inform all residents as to the new emergency number to call when service is required.

There were multiple requests for an OPP presentation to provide an operational plan as to how services will be provided from the temporary site noting that Council wishes to keep all their residents duly informed. The CAO shared that he has made several requests to OPP advising that Council is seeking an update regarding the service matter from the temporary site. OPP has indicated that the selected Detachment Commander will become the primary contact once selected.

Council requested that this matter be kept on the agenda going forward so that any future updates can be provided by the CAO as information becomes available.

Council supported a suggestion that the Mayor and CAO work together to request a presentation from the OPP Senior Management Team to provide an operational plan that would indicate how services will be provided to our residents from the temporary site location.

H-2 A resolution was passed to approve the General Municipal Expenditure Estimates for 2019

No. 2019/135 Moved by: Councillor Duhaime
Seconded by: Councillor Roveda

WHEREAS budget deliberations were held at Special Budget meetings held on February 23rd, 2019, February 26, 2019, March 4, 2019, March 18, 2019, April 15, 2019, and during a regular meeting of Council on April 2, 2019 to discuss general municipal expenditure estimates for the year 2019;

AND WHEREAS Capital Projects for the Public Works and the Community Services Departments were presented at a Special Budget meetings held on February 26, 2019 and March 4, 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the general municipal expenditure estimates attached hereto as Schedule "A" for the year 2019.

SCHEDULE "A"

GENERAL MUNICIPAL EXPENDITURE ESTIMATES FOR 2019



SUMMARY OF ALL CATEGORIES

	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Property Taxation	15,732,953	15,721,226	11,727	16,794,148	1,072,922
Grants	6,494,500	6,494,500	-	6,549,050	54,550
Other Revenues	3,664,387	3,541,976	122,411	3,707,023	165,047
Payments in lieu	529,389	527,186	2,203	530,023	2,837
Total Revenues	26,421,229	26,284,888	136,341	27,580,244	1,295,356
Expenditures					
Salaries & Benefits	7,250,296	7,564,153	313,857	8,043,754	(479,601)
Conferences & Training	137,721	167,250	29,529	192,250	(25,000)
Social Programs	4,303,451	4,307,007	3,556	4,469,671	(162,664)
Materials, Supplies, Services & Rents	5,736,752	6,093,038	356,286	6,483,908	(390,870)
Finance Expenses	2,433,264	2,426,018	(7,246)	2,639,012	(212,994)
Total Expenditures	19,861,484	20,557,466	695,982	21,828,595	(1,271,129)
Local Boards					
Police	4,297,822	4,297,822	-	4,383,799	(85,977)
Library	440,000	440,000	-	446,000	(6,000)
Cemetery	28,424	44,600	16,176	36,850	7,750
Total Board Expenditures	4,766,246	4,782,422	16,176	4,866,649	(84,227)
Total Expenditures incl. Boards	24,627,730	25,339,888	712,158	26,695,244	(1,355,356)
Surplus (Deficit)-Operating	1,793,499	945,000	848,499	885,000	(60,000)
Capital Fund					
Revenues	3,524,687	5,220,282	(1,695,595)	4,375,054	(845,228)
Expenses	4,423,574	6,165,282	1,741,708	5,260,054	905,228
Surplus (Deficit)-Capital	(898,887)	(945,000)	46,113	(885,000)	60,000
Surplus (Deficit)	894,612	(0)	894,612	0	0

Discussions ensued during which Councillor Duhaime voiced his concern about the increase amount of 5.74%, the Mayor questioned the lack of details surrounding the reserve levels and how any of the municipal surplus will be allocated in the 2019 budget. There was a request to have policing items, such as transition costs, facilities, etc. be identified as separate items.

Councillor D. Senecal requested a recorded vote :

	YEAS	NAYS
DUHAIME, Yvon		✓
FISHER, Christopher	✓	
LARABIE, Roland	✓	
MALETTE, Léo	✓	
ROVEDA, Dan	✓	
SÉGUIN, Jeremy	✓	
SÉNÉCAL, Denis		✓
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)		✓

CARRIED

H-3 A resolution was passed to approve the Water and Wastewater Expenditures Estimates for 2019.


No. 2019/136 Moved by: Councillor Fisher
Seconded by: Councillor Malette


WHEREAS at the combined meeting of Council held on March 12, 2019, deliberations were held to discuss expenditure estimates for Water and Wastewater for the year 2019;

AND WHEREAS Council approved the expenditure estimates for Water and Wastewater for the year 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates attached hereto as **Schedule "A"** for Water and Wastewater for the year 2019.

SCHEDULE 'A'

Water & Wastewater 2019					
					
	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Provincial Grant	1,680	-	1,680	-	-
Rate Revenue	5,525,700	5,497,394	28,306	5,629,776	132,382
Interest Revenue	23,785	15,000	8,785	20,000	5,000
Other Income	17,251	34,500	(17,249)	29,500	(5,000)
West Nipissing Power Generation	100,000	100,000	-	70,000	(30,000)
Total Revenues	5,668,416	5,646,894	21,522	5,749,276	102,382
Expenditures					
HR Costs					
Salaries & Wages	911,846	933,728	21,882	980,847	(47,119)
Benefits	223,804	226,499	2,695	240,267	(13,768)
Education	14,293	25,000	10,707	25,000	-
Total HR Costs	1,149,943	1,185,227	35,284	1,246,114	(60,887)
Operating Costs					
Advertising	408	500	92	500	-
Contractors	201,261	180,000	(21,261)	180,000	-
General Insurance	126,050	126,049	(1)	139,269	(13,220)
Interest on Loans	481,932	490,650	8,718	449,264	41,386
Materials & Supplies	145,848	142,750	(3,098)	142,750	-
Office Supplies	29,427	34,850	5,423	35,165	(315)
Process Materials	627,589	675,000	47,411	685,250	(10,250)
Professional Fees	16,919	20,000	3,081	20,000	-
Repairs & Maintenance	78,901	120,000	41,099	120,000	-
Services and Rents	289,068	285,240	(3,828)	295,070	(9,830)
Special Projects	-	-	-	-	-
Utilities & Telecommunication	519,047	538,478	19,431	546,308	(7,830)
Vehicle Expenses	15,821	21,000	5,179	21,000	-
Total Material, Supplies & Rents	2,532,271	2,634,517	102,246	2,634,576	(59)
Total Expenditures	3,682,214	3,819,744	137,530	3,880,690	(60,946)
Net Surplus (Deficit) Operations	1,986,202	1,827,150	159,052	1,868,586	41,436

Water & Wastewater 2019					
					
	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Transfer to Reserve	1,125,000	1,125,000	-	1,125,000	-
Contribution from Reserve	(432,508)	(708,400)	(275,892)	(904,242)	195,842
Funding	(1,044,770)	(1,168,600)	(123,830)	(625,869)	(542,731)
Other revenue	-	-	-	-	-
Total Change in Reserves	(352,278)	(752,000)	(399,722)	(405,111)	(346,889)
Repayment to General Reserve	-	-	-	-	-
Payments on Loans	702,153	702,150	(3)	743,586	(41,436)
Total Change in Financing	702,153	702,150	(3)	743,586	(41,436)
Capital Assets					
Capital expenditures-Infrastructure	1,376,075	1,627,000	250,925	1,092,061	534,939
Capital expenditures-Equipment	101,203	250,000	148,797	438,050	(188,050)
Total Capital Assets	1,477,278	1,877,000	399,722	1,530,111	346,889
	1,827,153	1,827,150	(3)	1,868,586	(41,436)
Surplus (Deficit)	159,049	(0)	159,049	0	0

CARRIED

- H-4** A resolution was passed to approve By-Law 2019/36 to set the Water and Wastewater Rates for 2019.

No. 2019/137 Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law 2019/36, being a by-law to set the Water and Wastewater Rates in the Municipality of West Nipissing for the year 2019, shall come into force and take effect on the date it is passed.

CARRIED

- H-5** A resolution was passed to approve the Solid Waste Expenditures Estimates for 2019.

No. 2019/138 Moved by: Councillor Malette
Seconded by: Councillor Fisher

WHEREAS at the Special Budget meeting of Council held on March 12, 2019, deliberations were held to discuss expenditure estimates for the management of Solid Waste for the year 2019;

AND WHEREAS Council approved the expenditure estimates for the management of Solid Waste for the year 2019;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates attached hereto as Schedule "A" for the management of Solid Waste for the year 2019.

SCHEDULE "A"

SOLID WASTE

	2018			2019	
	Actual	Budget	Variance	Budget	Variance
Revenues					
Rate Revenue	1,363,539	1,357,162	6,377	1,416,634	59,472
Stewardship	138,796	138,721	75	144,487	5,766
Miscellaneous Income	57,380	10,000	47,380	10,000	-
Total Revenues	1,559,715	1,505,883	53,832	1,571,121	65,238
Expenditures					
HR Costs					
Salaries & Wages	131,116	131,940	824	116,813	15,127
Benefits	13,249	14,456	1,207	14,668	(212)
Education	1,313	6,000	4,687	6,000	-
Total HR Costs	145,678	152,396	6,718	137,481	14,915
Operating Costs					
Advertising	2,303	5,000	2,697	2,500	2,500
Contractors	1,206,631	1,226,767	20,136	1,311,779	(85,012)
General Insurance	5,618	5,620	2	5,861	(241)
Materials	1,177	10,000	8,823	10,000	-
Office Supplies	933	1,700	767	1,700	-
Professional Fees	77,335	70,000	(7,335)	73,000	(3,000)
Services and Rents	4,445	13,100	8,655	10,100	3,000
Supplies	13,108	17,500	4,392	15,000	2,500
Utilities & Telecommunication	3,366	3,800	434	3,700	100
Non TCA Expenses	-	-	-	-	-
Total Material, Supplies & Rents	1,317,127	1,353,487	36,360	1,433,640	(80,153)
Total Expenditures	1,462,805	1,505,883	43,078	1,571,121	(65,238)
Net Surplus (Deficit) Operations	96,910	-	96,910	-	-
Transfer to Reserve					
Contribution from Reserve	(26,010)	(30,000)	(3,990)	(41,000)	(11,000)
Total Change in Reserves	(26,010)	(30,000)	(3,990)	(41,000)	(11,000)
Capital Assets					
Capital expenditures	26,010	30,000	3,990	41,000	11,000
Total Capital Assets	26,010	30,000	3,990	41,000	11,000
Surplus (Deficit)	96,910	-	96,910	-	-

CARRIED

- H-6 A resolution was passed to approve By-Law 2019/37 to set the Solid Waste Rates for 2019.

No. 2019/139 Moved by: Councillor Malette
 Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2019/37**, being a by-law to set the Solid Waste Rates in the Municipality of West Nipissing for the year 2019, shall come into force and take effect on the date it is passed.

CARRIED

- H-7 A resolution was passed to adopt By-Law 2019/38 to establish a Council – Staff Relation Policy.

No. 2019/140 Moved by: Councillor Séguin
 Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law **2019/38**, being a by-law to adopt a Council-Staff Relations Policy, shall come into force and take effect on the date it is passed.

CARRIED

It was noted that the Staff Code of Conduct will be incorporated into the Council-Staff Relation Policy

- H-8 A resolution was passed to adopt By-Law 2019/39 to amend the municipal Traffic and Parking By-Law.

No. 2019/141 Moved by: Councillor Malette
 Seconded by: Councillor Séguin

BE IT THEREFORE RESOLVED THAT By-law **2019/39**, being a by-law to amend By-Law 2015/62, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

It was noted that the speed limit on Levac Road (Arcand Rd to Beaudry Rd) is currently posted 70 kms and that Schedule 'F' should be adjusted accordingly.

CARRIED

- H-9 ~~A resolution to adopt the Asset Management Policy~~ ... **carried forward to May 21st meeting**

- H-10 A resolution was passed to authorize the signing of an Agreement with the Sturgeon Falls Rod and Gun Club

No. 2019/142 Moved by: Councillor Malette
 Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer (CAO) be authorized to sign a 2 year Extension Agreement with the Sturgeon Falls Rod and Gun Club for the West Nipissing Shooting Range operating from 334 chemin Lac Clair, Sturgeon Falls, Ontario.

CARRIED

- H-11 A resolution was passed to authorize the Mayor and CAO to enter into a financial Partnership with Conseil des arts du Nipissing Ouest (CANO)

No. 2019/143 Moved by: Councillor Séguin
 Seconded by: Councillor Fisher

WHEREAS le Conseil des arts du Nipissing Ouest (CANO) made a presentation to Council at the meeting held on February 5th, 2019 seeking a financial partnership with the Municipality of West Nipissing;

AND WHEREAS Council discussed the CANO request during budget deliberations and agreed to provide financial assistance;

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to enter into a Financial Partnership Agreement with le Conseil des arts du Nipissing Ouest (CANO) to provide financial support as requested.

Discussions ensued, pertaining to the 3 year financial partnership agreement with CANO pertaining to the statement 'subject to annual approval'. The Director of Community of Services clarified that le CANO provided an "opt-out" clause during their presentation and during negotiations indicating that

the Municipality has the opportunity to “opt-out” of the agreement should le CANO not meet all the terms and conditions of the agreement. CANO has offered to provide quarterly updates and audited financial statements to Council on their events and activities. The Council appointment as a voting member to the CANO board will be carried out by resolution as previous practice.

CARRIED

- H-12** A resolution was passed to authorize the installation of a memorial plaque honouring the service of the West Nipissing Police Service.

No. 2019/144 Moved by: Councillor Malette
Seconded by: Councillor D. Sénécal

WHEREAS the Council for the Municipality of West Nipissing wishes to honour the West Nipissing Police Service for their long-standing service and dedication to the community;

BE IT THEREFORE RESOLVED THAT a memorial plaque be installed by the Municipality of West Nipissing to commemorate the service and dedication of the West Nipissing Police Service **and the Town of Sturgeon Falls Police.**

CARRIED AS AMENDED

Staff were directed to work with the West Nipissing Police Service to gather all the details on the project and the initiative will be funded under the Heritage Committee.

- H-13** A resolution was passed to request the Federal Government to take the necessary initiatives and actions to control climate change.

No. 2019/145 Moved by: Councillor Malette
Seconded by: Councillor D. Sénécal

WHEREAS climate change is currently contributing to billions of dollars in property and infrastructure damage worldwide, stressing local and international economies;

WHEREAS climate change is currently jeopardizing the health and survival of many species and other natural environments worldwide, stressing local and international eco systems;

WHEREAS climate change is currently harming human populations through rising sea levels and other extraordinary phenomena like intense wildfires worldwide, stressing local and international communities;

WHEREAS recent international research has indicated a need for massive reduction in carbon emissions in the next 11 years to avoid further and devastating economic, ecological, and societal loss;

WHEREAS an emergency can be defined as “an often dangerous situation requiring immediate action”;

THEREFORE BE IT RESOLVED that the Municipality of West Nipissing officially declare a climate emergency for the purposes of naming, framing, and deepening our commitment to protecting our economy, our eco systems, and our community from climate change.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, Minister of Environment & Climate Change, Minister of Finance, John Vanthof - MPP Timiskaming-Cochrane, Marc Serré - MP Nickel Belt, Association of Municipalities of Ontario (AMO) **and FONOM**

CARRIED AS AMENDED

- H-14** A resolution was passed supporting a request from the Township of South Frontenac requesting a review of the Ontario Municipal Partnership Fund (OMPF) and voicing municipal concerns.

No. 2019/146 Moved by: Councillor Fisher
Seconded by: Councillor Malette

WHEREAS the Municipality of West Nipissing received a resolution from the Township of South Frontenac on March 22, 2019, attached hereto, supporting a resolution from the Township of South Stormont, requesting a review of the Ontario Municipal Partnership Funding (OMPF);

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Township of South Frontenac, supporting a resolution from the Township of South Stormont, in their request for a review of the Ontario Municipal Partnership Fund (OMPF) which significantly impacts municipal budgets and creates further tax burden on residents;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, Minister of Finance, Minister of Municipal Affairs and Housing, John Vanthof - MPP Timiskaming-Cochrane, Marc Serré - MP Nickel Belt.

CARRIED

I) **ADDENDUM / ADDENDA**

J) **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

- J-1 Mayor Savage gave her report highlighting the following points:
- (1) concerns regarding the Eastlink sound have been received and will be discussed at a future COW meeting
 - (2) The DNSSAB CEO, Mr. Bradbury is moving to the Parry Sound Social Services Board. The DNSSAB board meeting will be held in West Nipissing for the month of May.
 - (3) IPM office has moved to the Verner Arena Main Lobby, there is an open house information session scheduled for April 25th (6:30 to 8:30 PM)
 - (4) Mayor's Regional Meeting was held in North Bay with the theme of "growing the North".

K) **CLOSED MEETING / RÉUNION À HUIS CLOS**

- K-1 A resolution was passed to proceed into special closed meeting.

No. 2019/147 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT RESOLVED THAT we proceed into the Closed Meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- (B) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

- K-2 A resolution was passed to adjourn the closed meeting

No. 2019/148 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT the CLOSED meeting of Council held April 23, 2019 be adjourned at **9:16** PM in order to proceed with the regular meeting.

CARRIED

L) **ADJOURNMENT / AJOURNEMENT**

- L-1 A resolution was passed to adopt By-law **2019/40** to confirm the proceedings of Council at its meeting of April 23, 2019.

No. 2019/149 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law No. **2019/40**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 23rd day of April 2019, shall come into force and take effect on the date it is passed.

CARRIED

- L-2 A resolution was passed to adjourn the meeting.

No. 2019/150 Moved by: Councillor Malette

Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the meeting of Council held on April 23, 2019 be adjourned.

CARRIED

JOANNE SAVAGE,
MAYOR

JANICE DUPUIS,
DEPUTY CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, MAY 7, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: COUNCILLOR LÉO MALETTE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2019/151 Moved by: Councillor Fisher
Seconded by: Councillor SÉNÉCAL

BE IT RESOLVED THAT the Addendum for the meeting of Council held on May 7, 2019 be adopted as ☒ presented / ☐ amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2019/152 Moved by: Councillor Fisher
Seconded by: Councillor SÉNÉCAL

BE IT RESOLVED THAT the Agenda for the meeting of Council held on May 7, 2019 be adopted as ☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1(a) Presentation of Municipal Financial Statements (Presenter: Dan Longlade, Baker Tilly LLP)

Mr. Dan Longlade presented the 2018 Municipality of West Nipissing Financial Statements to Council. Mr. Longlade provided a comparator of the Municipality's position in a variety of areas including debt ratios, surpluses (see slide deck). Following the presentation, councillors were provided the opportunity to ask questions.

C-1(b) A resolution was passed to authorize the Mayor and Chair of General Government to sign the 2018 Audited Financial Report.

No. 2019/153 Moved by: Councillor Fisher
Seconded by: Councillor L. SÉNÉCAL

WHEREAS at the Combined meeting of Council held on May 7th, 2019, Baker Tilly SNT LLP made a presentation to Council regarding the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal Year ending on December 31, 2018;

BE IT RESOLVED THAT the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal year 2018 be approved;

BE IT FURTHER RESOLVED that the Mayor and the Chair of General Government be authorized to sign the 2018 Audited Financial Report on behalf of the Municipality of West Nipissing.

CARRIED

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-2) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-3) PUBLIC WORKS / TRAVAUX PUBLICS NIL

D-4) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-4(a) Agreement with the Junior 'A' Hockey Team

The Chair of Community Services presented a draft renewal agreement with the Sturgeon Falls Lynx for Council's review. The agreement is for a three-year term for the use of the Sturgeon Falls and Verner ice surfaces and appurtenances including dressing rooms, hall of fame room and storage areas. Following discussion, Council agreed to the terms of the new agreement and it will be brought forward at the next regular meeting for approval.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-6) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

D-7) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-7(a) OPP Update

The Chief Administrative Officer (CAO) provided Council with an update pertaining to the transition for the policing services in West Nipissing. Mr. Barbeau indicated that the letters of offer have been received from the OPP for the officers who will be transitioned to OPP and those who will not. As of May 7, all staff have been informed of their prospective status and have a period of time in which to accept the offers made. At this time, the matter relates to human resources, no specific details can be shared until all offers have been dealt with. Some members expressed concern that the OPP has not provided any update to Council concerning hours of operation, staffing levels, etc. The CAO reiterated the OPP's position concerning its accountability to the Board as the communication vehicle for municipal policing. Councillor Roveda suggested that Council be educated in the differences between the two types of Police Service Boards.

D-7(b) Discussion re: Legal Interpretation of Sec 239(7) of the Municipal Act

Following discussions from the April 23rd Council meeting, the CAO shared a legal interpretation of Section 239(7) as provided by the counsel for the Municipality. Councillor Duhaime indicated that he

did not agree with the lawyer's position and believes that the spirit of the section of the Municipal Act as conveyed by the Municipal Advisor at MMAH. The Mayor expressed concern about the opinion letter and having incurred a cost for obtaining same when everyone has access to the municipal advisor. Councillor Roveda stated that he feels that the minutes, as presented, are a good representation of what transpired that night and should be accepted, as written. Councillor Duhaime differed. Both Councillor Fisher and Duhaime indicated that they believe that a policy should be implemented with respect to electronic recording of the minutes so that there can be a permanent record. The Mayor expressed concerns about the CAO's decision to obtain a legal opinion concerning a matter for which she believed clear direction had been given. Councillor L. Senecal expressed concern for having been requested to provide information regarding where she had received her advice.

D-7(c) Accountability & Transparency Policy

A request was submitted for the development of a draft Accountability and Transparency Policy for the Municipality. The office of Municipal Affairs provided various samples from Chapleau, French River and Sudbury. The Clerk prepared a draft Accountability and Transparency policy for the Municipality based on the provided samples. Despite acknowledging that the document is simply a compendium of other policies, Council requested that the matter be postponed to next meeting in order to provide council with opportunity to better review the policy and provide comments.

D-7(d) Sound System & Video in Council Chambers (re: Eastlink)

The Director of Community Services explained the issues with the audio system. The equipment has been tested and the current situation with Eastlink can only be improved by going back to the old camera system and users need to be cognisant of how they are speaking into the microphones. It appears that the Live Streaming is working satisfactorily. Another option is out-source the camera and recording of the meetings to an outside provider for which there will be a cost. There was direction by Council to return to the old model with a student operating the camera.

D-7(e) Municipal Affairs Session

The Mayor suggested that the Municipality coordinate a session with Municipal Affairs to facilitate and coordinate relations with staff and council. The session would have no monetary cost but would involve a time commitment and a resolution of council is required. Councillor Duhaime concurred; Councillor Fisher requested additional time to obtain further information. Councillor Seguin suggested that the matters may be too broad and requested that the content be better defined. Councillors Larabie and Roveda both indicated that they felt that previous sessions had already covered the topics proposed to be raised. Councillor D. Senecal stated that he felt that the session would be unlikely to fix the division and also requested additional information and perhaps an agenda prior to making a decision. The Mayor stated that she would be contacting the Municipal Advisor tomorrow to see if additional details and an agenda can be obtained.

D-7(f) Minutes from Boards and Committees (i.e. DNSSAB, NBPSDHU, Environmental, etc.)

The Mayor requested that the minutes of the DNSSAB and the Health Unit as well as all other boards and committees be brought to Council for receipt. The CAO indicated that the Municipality is already receiving the minutes so they will be included in the future. Councillor Roveda requested that opportunity at each meeting where the minutes are received to explain. Councillor Senecal suggested that if persons have questions at the time the minutes are presented that they have an opportunity to do so.

D-7(g) Policy re: CAO / Council Information Sharing

The Mayor requested that the discussion of this matter be deferred to the next COW meeting. Council concurred.

D-7(h) Stipend for public members of Council Standing Committees

Councillor Fisher suggested that staff review at what other municipalities are doing in terms of remuneration/reimbursement for members of council and members of the public who sit on various committees and boards; and that a report be prepared for Council. Staff was directed to bring a report back to Council for discussion at a later date.

D-7(i) Recommendations from Bilingualism Sub-Committee pertaining to proposed amendments to the municipal By-Law re: "Use of French & English"

The Chair suggested that item D-7(m) be dealt with prior to dealing with proposed by-law. Council concurred.

In follow up to the related discussion of D-7(m), Council discussed the proposed by-law at length and a variety of suggestions were raised including obtaining input from professionals; obtaining translation services and having the by-law looked at by other anglophone and francophone individuals from the public to provide input on the proposed by-law. It was recommended that staff seek expressions of interest from the public for review of the proposed by-law.

A motion was tabled to extend the meeting beyond the regular curfew time of 9:30PM in order to continue discussions:

Moved by: Councillor Roveda
Seconded by: Councillor Fisher

CARRIED

D-7(j) Request for installation of a post sign (corner of Nipissing & Front)

A request for the installation of signage on municipal property at the corner of Front and Nipissing was considered. Since the proposed signage would be co-located with another existing sign, the requestor was directed to obtain permission from the original sign owner. Staff was requested to report back once such discussions have taken place.

D-7(k) Amendments to the Taxi By-Law 2016/63 pertaining to continuity of services

The clerk presented proposed changes to the Taxi-By-law's enforcement provisions which are required in order to ensure a smooth transition of services during the amalgamation of policing from WNPS to OPP. Enforcement provisions will be assumed by the Municipality's Licensing and By-Law enforcement personnel.

D-7(l) Update re: Request for LiveStreaming of Board and Committee meetings

The Mayor provided a brief update on the requests for Boards and Committees to have their meetings recorded and/or live streamed. AT present, only the Planning Committee has agreed to such recording and some committees have yet to report back. It was noted that the Council Chamber may not be the best venue and staff will be seeking pricing for recording/live streaming equipment in the library auditorium. Once all Boards and Committees have reported back, the matter will be determined.

D-7(m) Réception de plainte formelle - bilinguisme / Receipt of formal complaint re: bilingualism

↳ Refer to the Addendum Section 'J'

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-8) PLANNING / PLANIFICATION *NIL*

D-9) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-9(a) Emergency Management Update - Flood Levels

The Fire Chief provided an update to Council pertaining to flood levels in the Municipality indicating specific locations which are being closely monitored. Requests for assistance are being evaluated on a case-by-case basis. Discussion ensued pertaining to the Municipality providing sand bags and sand to those locations which have increased risk of flooding. Following discussion, it was agreed that the

municipality would provide sandbags at no charge to residents in an initial amount of 100 per property with additional amounts being assessed on a case-by-case basis.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION

E-1 Resolution granting Draft Subdivision Plan Approval SUBD 2019/02 to 2623822 Ontario Ltd. (44 Lots, Dovercourt Rd.)

A short discussion was commenced with input from the Developer's consultants concerning the matter of granting of parkland versus cash in lieu to the municipality in the proposed subdivision development. Due to time constraints, all parties agreed that the matter be further discussed at the next meeting of Council.

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER NIL

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES NIL

J) ADDENDUM / ADDENDA

D-7(m) Réception de plainte formelle - bilinguisme / Receipt of formal complaint re: bilingualism

The Chair indicated that a letter had been received by the Municipality indicating a formal complaint by a resident concerning the municipality's adherence or lack thereof to the existing bilingualism by-law. Councillor Duhaime suggested that the complainant be part of the sub-committee; Councillor Roveda suggested that the complainant be provided the opportunity to review the new by-law prior to taking action. The Mayor suggested that the matter be referred back to staff for review and return to Council with a report.

K) INFORMATION, QUESTIONS and MAYOR'S REPORT / INFORMATION, QUESTIONS et RAPPORT DU MAIRE

K-1 No report was given due to curfew.

L) CLOSED MEETING / RÉUNION À HUIS CLOS NIL

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law 2019/41 confirming the proceedings of Council at its meeting held on May 7, 2019.

No. 2019/154 Moved by: Councillor L. Sénécal
 Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law No. **2019/41** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 7th day of May 2019, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/155 Moved by: Councillor L. Sénécal
 Seconded by: Councillor Fisher

BE IT RESOLVED THAT the meeting of Council held on May 7, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on March 20, 2019 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chairperson
	Guy Éthier	Vice-Chairperson
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	
	Dan O'Mara	
	Nicole Janson	Recording Secretary
REGRETS:	Joanne Savage	

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 16

Moved by : Yvon Duhaime
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Agenda of the Regular Meeting on March 20, 2019 be approved as amended at 12:00 pm.

Carried

04. Adoption of Minutes

Resolution No. 17

Moved by : Dan O'Mara
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Regular Meeting held February 20, 2019 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

After clarification of a few items the Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 18

Moved by : Yvon Duhaime
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Quality Management Team Meeting Minutes

After clarification of a few items the Quality Management Team Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 19

Moved by : Dan O'Mara
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

c) **Annual Quality Improvement Plan**

Administrator presented the Home's Annual Quality Improvement Plan for the year 2019 noting that it has been modified to reflect more realistic goals. The following resolution was then adopted as presented:

Resolution No. 20

Moved by : Guy Éthier
Seconded by : Léo Malette

BE IT RESOLVED THAT the Quality Improvement Plan be approved as presented.

Carried

d) **CUPE / Pay Equity**

Administrator informed the Board that a re-evaluation of 11 job positions has been requested by CUPE and have set meeting dates in May, 2019.

e) **Community Support Services Update**

Administrator informed the Board on the requirement from the LHIN's that guidelines be followed for the following three (3) levels of services.

- 1) High risk : Regular help with activities of daily living
- 2) Low risk : Light housekeeping and laundry (supportive housing)
- 3) Temagami : Not affected

There was also discussion on possible integration with another Health Service Provider.

After a lengthy discussion, the Board agreed to keep this status quo and maintain the campus approach.

f) **Staffing Analysis – NOHLTC Update**

The Board was updated on the Staff Time Analysis Survey on the 3rd Floor. The results showed that the major issue is excessive behaviour. Therefore the Home will keep its stance in not accepting residents with excessive behaviour.

g) **Strategic Plan – Recruitment Update – Algonquin Update**

Administrator informed the Board that some PSW's were hired and the Home's continued work in partnership with the College Boreal in recruiting more PSW's.

Algonquin Update: This will be reviewed as part of the Home's re-development.

h) Snow Removal Tenders

Tenders went out for snow removal having four (4) proponents pick up the package but only one (1) tender. This tender showed a significant increase in terms of the Life Lease property. After discussion, Administrator will meet with the Life Lease residents for further direction since they are responsible for this expense. An update will be given to the Board once a decision has been made by these residents.

06. Unfinished Business:

a) Financial Report

No Financial Report presented due to the finalization of the year-end.

b) Administrative Report

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No.21

Moved by : Léo Malette

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. In-Camera Session

None

08. Other Business / Information Items

a) Next Meeting

a) The next Board meeting is scheduled for April 24, 2019 at 12:00 noon.

b) Information Items

a) None

09. Adjournment

Resolution No. 22


Moved by : Guy Éthier

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the meeting now adjourn at 1:27 pm

Carried



Chairperson

Administrator / Secretary

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held in Au Château's Boardroom
on April 24, 2019 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chairperson
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Guy Éthier	Vice-Chairperson
	Henri Laflamme	Chief Financial Officer
	Léo Malette	
	Dan O'Mara	
	Corinne Restoule	Financial Accountant
	Joanne Savage	
	Nicole Janson	Recording Secretary

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 23

Moved by : Guy Éthier

Seconded by : Léo Malette

BE IT RESOLVED THAT the Agenda of the Regular Meeting on April 24, 2019 be approved as amended at 12:00 pm.

Carried

04. **Adoption of Minutes**

Resolution No. 24

Moved by : Dan O'Mara

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Minutes of the Regular Meeting held March 20, 2019 be approved as presented.

Carried

05. **New Business:**

a) **CSS – Assisted Living Compliance Review Audit**

A compliance review audit was performed and focused mainly on high risk seniors. Although documentation was being done, it was recommended that policies be developed to meet the requirements for which these have already been implemented.

b) **Strategic Plan – Employee Recruitment – LHIN's**

Administrator informed the Board on the LHIN's efforts in recruiting PSW's.

c) **Snow Removal Tender**

Administrator informed the Board on the special meeting held with the Life Lease residents and its positive results. The Board was further advised of the meeting with the contractor and after discussion it was agreed that the following resolution be adopted:

Resolution No. 25

Moved by : Léo Malette

Seconded by : Dan O'Mara

WHEREAS on February 4th, the Home issued a call for tenders for snow removal, and

WHEREAS four (4) contractors picked up the tender package, and

WHEREAS only one (1) contractor submitted a tender at a fixed price of \$109,991 for five (5) years before taxes, representing an increase of \$50,979 or 46%, and
WHEREAS the Administrator has met the contractor to discuss reasons for the significant increases,

THEREFORE BE IT RESOLVED that the Board authorize the Administrator to award the contract to Lafond Snow Removal and Sweeping, meeting all specifications.

Carried

d) **MOH Inspection Update**

Administrator informed the Board on his pre-meeting via conference call with the MOHLTC Inspection Branch regarding the outstanding order on Plan of Care. A review of all the care plans was done and simplified and subsequently audits are being performed to ensure compliance. He also highlighted the following items:

- change in software to Point Click
- focus on an analysis of care on 3rd floor
- importance on documentation
- activities care plans review and simplification
- physio's simplified worksheet

With these modifications, hopefully the compliance inspectors' report will bring positive results.

Further information was provided that Inspectors are also reviewing certain critical incident reports.

06. **Unfinished Business:**

a) **Financial Report - Presentation of Draft Financial Statements by Bakertilly**

Daniel Longlade of the firm of Bakertilly presented the Independent Auditors Report which outlined the audit of the Financial Statements. Amongst other matters, there were no internal control matters and no misstatements and as such, a clean audit opinion was provided. Furthermore, because they did not note any significant issues, they will not be issuing a letter to management. The Chief Financial Officer then summarized the Audited Financial Statements and the following resolution was then adopted as presented:

Resolution No. 26

Moved by : Guy Éther
Seconded by : Léo Malette

BE IT RESOLVED THAT the Audited Statements for the year 2018 be approved as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 27

Moved by : Dan O'Mara
Seconded by : Guy Éthier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. **In-Camera Session**

None

08. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for May 15th, 2019 at 12:00 noon.

b) **Information Items**

None

09. **Adjournment**

Resolution No. 28

Moved by : Guy Éthier
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the meeting now adjourn at 2:00 pm.

Carried

V. 16

Chairperson

Administrator / Secretary

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON WEDNESDAY, MARCH 20th, 2019 AT 5:30 P.M.**

Members present: Celeste Auger Proulx (Vice-Chair)
Christopher Fisher
Denis Sénécal
Roch St-Louis

Regrets: Barry Bertrand (Chair)

Staff Present: Chief Ray St Pierre
Sergeant Cory Duhaime
Diane Lagacé (Secretary)

Meeting called to order at 17:25 HR

1. Declaration of Pecuniary Interest: Nil
2. **No. 2019/023 Moved by: Denis Sénécal Seconded by: Roch St-Louis**
BE IT RESOLVED THAT the consent agenda for the meeting of March 20th, 2019
be adopted as presented. **CARRIED**
3. **No. 2019/024 Moved by: Roch St-Louis Seconded by: Denis Sénécal**
BE IT RESOLVED THAT the agenda for the meeting of March 20th, 2019 be
adopted as presented. **CARRIED**
4. **No. 2019/025 Moved by: Chris Fisher Seconded by: Denis Sénécal**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received
in the amount of: \$39,417.89 **CARRIED**
5. Business Arising Out the Minutes
None
6. Outstanding Business
a) OPP Update: The Chief advised the Board that the O.P.P. had made their
decisions regarding the civilian hires and that they would be advised the next day.
The exact date for notification of the Sworn Members is unknown has the files
have been forwarded to the HR committee in Orillia but hopefully they would know
by the end of April. The Chief also advised that he, along with the Sergeants had
been advised to leave the week of April the 8th open for rank level determination as
is required for anyone with the rank of sergeant or higher. The Chief was told that
anyone with 5 years of experience or more should keep their rank.

The Chief also advised that record management was being adhered to and that
since assets didn't belong to the service, ie, vehicles, snowmobiles, etc... they
would need to be posted for sale for other police agencies.

b) Community and Safety Plan: The Chief told the Board that he had participated in the webinar. Vice-Chair Proulx raised concerns about the lack of seniors being mentioned in the plan, not even in the vulnerable section and wondered who to speak to in order to address the matter. Board Member Fisher advised the Board that the plan was briefly discussed at council but council would need to keep it on the agenda as a reminder to tie it up. As the Board discussed, the Municipality is the lead on this project and they should look at hiring a manager or even getting a committee ready as this will require a lot of work that future funding will be based upon.

c) Ministry Inspection - Response: The Chief provided the Board with the Ministry Inspection Report and the Service Improvement Plan template in relation to Major Case Management and how the investigations are conducted and reported to the Ministry. The Chief reviewed the report and provided an initial response to Mr. Wight. Mr. Wight requested a joint response from the Board and the Chief however later advised that the initial response was adequate.

d) Records Management: The Chief advised that things are moving forward and being adhered to.

e) Website: As all the hours have been used up for the website maintenance with the service provider, with the permission of the Board, the Chief will continue a month to month contract to keep the website up to date for the next few months with such things as media releases.

f) Budget Process 2019: The Chief presented the Budget to Council as the Chair was out of the country and couldn't attend. As council has not indicated that they won't approve the presented budget, the Chief is maintaining the budget.

g) Board Training: Tom Gervais from the Ministry provided the Board with some training and members in attendance found the session to be very beneficial.

h) Updated rolls for Sergeants: Effective March 1st, 2019, Sergeant Duhaime began his new position for the month. Sergeant Duhaime advised the Board that things were going very well and he was enjoying the work more than he thought. The Chief told the Board that things were going very well with the updated rolls for the Sergeants and that he hadn't received any negative feedback about the matter.

7. Monthly Budget Report

The Chief was unable to provide any details in relation to the month end statement for January 2019 and February 2019 however provided assumptions since the budget had not been approved at council level.

8. Public Complaints

Per reporting requirements, the Chief advised the Board that he had received one informal complaint for the first quarter of 2019 and had directed the complaint to the OIPRD office.

9. Chief's Expenses

Per reporting requirements, the Chief advised that he had no expenses to report in the first quarter of the year.

10. Hats, Badges & Ceremony

The Chief advised that he had been approached by some officers requesting to keep their hats and from some their badges upon disbandment. As the Chief explained, the badges are usually placed in acrylic. After discussions, the Board agreed that as long as it didn't interfere with the *Police Services Act* they were in agreement with both items.

Vice-Chair Proulx advised that some historians and other community members expressed interest in holding a ceremony to commemorate the end of an era. The Board deferred the matter to the April meeting to further discuss. The Board did agree that it would be a good idea to offer some items to the museum, such as a uniform, that could be used as future historical significance.

11. Mascot – Special Olympics

The Chief provided the Board with a letter from Cst. Mantha along with some photos of an event that took place on March 10th, 2019 as part of a fundraising event at Memorial Gardens organized by the North Bay Police Service along with the North Bay Battalion to raise funds for the Ontario Special Olympics to which the WNPS mascot "Koda" attended. When questioned what would happen to the mascot after disbandment, the Chief responded that it would need to be put up for sale however given the overwhelming response from the crowd, the North Bay service might want to purchase it. The Board requested that the Board Chair send a letter of Thank You to both Constables that attended the event.

12. Correspondence:

a) Email message from WNPA P. Gladu: Cst. Gladu sent an email of thanks to the Board Chair for the Board's assistance in helping to cover the cost of the entry fee for the hockey tournament they participated in.

b) Legion: Request from the Royal Canadian Legion Ontario Command to participate in advertising in the "Military Service Recognition Book". After a brief discussion the Board deferred the matter to the April meeting.

c) College Boreal: An email from Collège Boréal requesting a donation or bursary for the graduating class of 2019. After a brief discussion the Board declined the request.

13. Other

None

14. **No. 2019/026 Moved by: Roch St-Louis Seconded by: Denis Sénécal**
BE IT RESOLVED THAT we proceed into closed meeting at 18:37 HR.
CARRIED

15. Board Summary
- Inspection Report
- Possibility of holding a ceremony
- Keeping the Community Safety and Well Being plan top of mind to council.
16. Next meeting
The next regular meeting is scheduled for Wednesday, April 17th, 2019 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
17. Direction on Municipal Council
None.
18. **No. 2019/030 Moved by: Roch St-Louis Seconded by: Denis Sénécal**
BE IT RESOLVED THAT this meeting be adjourned at 19:05 HR.
CARRIED

Original signed April 17, 2019

Celeste Auger-Proulx – Vice-Chair

Diane Lagacé - Secretary

**MINUTES OF THE REGULAR MEETING
OF THE WEST NIPISSING PUBLIC LIBRARY BOARD
HELD AT 5:00 P.M. ON THURSDAY APRIL 11, 2019 IN CACHE BAY**

PRESENT: S. Friedrich, S. Pilon, A. Langevin, J. Séguin, D. Venne

STAFF: C. Marion

GUEST: Jessica Dion - bakertilly

CALL TO ORDER: Meeting called to order by A. Langevin, chair

APPROVAL OF THE AGENDA FOR REGULAR BOAD MEETING OF
MOTION #19-25

MOVED BY S. Pilon

SECONDED BY D. Venne that the agenda be approved as amended. Adding 16(b) Streaming meetings and 8(b) motion re:surplus.....carried

DECLARATION OF ANY CONFLICTS OF INTEREST: none

Presentation of 2018 Financial Statements- Jess Dion for bakertilly

MOTION #19-26

MOVED BY S. Pilon

SECONDED BY D. Venne that the 2018 financial statements prepared by bakertilly be received and approved.....carried

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION #19-27

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the minutes of the regular board meeting of March 14, 2019 be approved as presented.....carried

BUSINESS ARISING FROM THE MINUTES: none

CORRESPONDENCE: Ms. A. Adelman \$100 donation in memory of Flora (Clark) Maker

MOTION #19-28

MOVED BY D. Venne

SECONDED BY S. Friedrich that the correspondence be received....carried

TREASURER'S REPORT:

MOTION #19-29

MOVED BY D. Venne

SECONDED BY S. Friedrich that the expenditures for the month of March 2019 in the amount of \$10,383.27 for cheques #6106 to #6128 inclusive be approved and that fees and fines in the amount of \$1256.30 be acknowledged.....carried

MOTION #19-30

MOVED BY D. Venne

SECONDED BY S. Friedrich that the deficit for the 2018 fiscal year be transferred to the reserve following payment of all outstanding accounts....carried

REPORT OF BOARD MEMBERS' ADVOCACY ACTIVITIES -

- a) J. Séguin shared requests from Verner patrons for additional electrical outlets for charging devices at the permanent site once the library resumes operations there. CEO has advised S. Poulin.

BRANCH REPORTS:

- a) Cache Bay: History presentation May 10th, 2019

REPORT OF THE CEO:

- a) Ontario Library Service North Networking meeting April 12, 2019
- b) Ontario Public Library Guidelines Council meeting April 10, 2019
- c) Report of Library Activities
 - i) Baby Yoga – 19 kin attendance
 - ii) Teddy Bear Sleepover was a phenomenal success. Over 30 cherished items spent the night at the library
 - iii) Easter Story Time on April 16th
 - iv) Easter Colouring contest deadline is April 18th at 8 pm
 - v) Finding read-alikes at the library April 24th at 3 pm
- d) Used battery collection program facilitated by Environmental Services will be expanded to all branches

MOTION #19-31

MOVED BY D. Venne

SECONDED BY S. Friedrich that the CEO's report be received.....carried

REPORT OF THE STANDING COMMITTEES:

Policy & Personnel:

Discussion of Proposed Indigenous Acknowledgment Policy FN-3
Item was deferred. Additional background information will be provided

Finance & Property: none

REPORT OF AD HOC TRANSITION COMMITTEE:

The committee met on 2 occasions to prepare a posting for the CEO job as well as an advertisement to be placed in a variety of local media (print & social) as well as related online job boards during the week of April 15th 2019. Closing date will be May 24, 2019. The committee continues to prepare for receiving and assessing applications.

POLICY REVIEW AND UPDATES:

MOTION # 19-32

MOVED BY D. Venne

SECONDED BY S. Friedrich that Job Categories and Salary Schedules Policy HR4 be amended as presentedcarried

MOTION # 19-33

MOVED BY S. Friedrich

SECONDED BY D. Venne that the Emergency Procedure Policy #SSE-1 be amended as presentedcarried

MOTION # 19-34

MOVED BY D. Venne

SECONDED BY S. Friedrich that the Workplace Violence and Harassment Policy #SSE-2 be amended as presentedcarried

MOTION # 19-35

MOVED BY S. Friedrich

SECONDED BY D. Venne that the Working Alone Policy #SSE-4 be amended as presented.....carried

MOTION # 19-36

MOVED BY D. Venne

SECONDED BY S. Friedrich that the Sexual Harassment Policy #SSE-5 be amended as presented.....carried

REVIEW OF PLANS (i.e. ACTION PLAN, STRATEGIC PLAN etc:

Discussion for the need of a new strategic plan. Board members felt that exercise should be conducted once the new CEO is in place. An environmental scan as well as an assessment of community needs and wants would be very beneficial to the incoming CEO.

NEW BUSINESS:

a) Honorariums, recognitions - discussion

The board members concurred that the library should recognize the 20 years of volunteer service of the past chair with a token of appreciation. Current practice is to offer recognition to staff & board members for life events, milestones etc on a case by case basis with board approval and as budget permits.

A policy will be developed to address future considerations.

b) Discussion related to the matter of streaming meetings. The board declines participation at this time.

DATE AND TIME OF NEXT MEETING:

Thursday May 9th, 2019 at 5:30 in River Valley

ADJOURNMENT

MOTION # 19-37

MOVED BY S. Friedrich

SECONDED BY D. Venne that the meeting be adjourned at 6:53.....carried

CHAIRMAN _____

SECRETARY _____

DATE _____

Reading gives us someplace to go when we have to stay where we are.

MINUTES

**Municipality of West Nipissing
Meeting for the Planning Advisory Committee
On March 11, 2019 at 06:00 PM
Chair: Denis Sénécal**

PRESENT: Yvon Duhaime
Chris Fisher
Fernand Pellerin
Normand Roberge
Joanne Savage
Denis Sénécal
Dan Roveda

ABSENT:

(1) **CALL TO ORDER**

(2) **DECLARATION OF PECUNIARY INTEREST**

(3) **APPROVAL OF AGENDA**

RESOLUTION # 2019/001

Moved By: Normand Roberge

Seconded By: Yvon Duhaime

That the Agenda for the meeting of March 11, 2019, be approved, as presented.

CARRIED

(4) **APPOINTMENT OF CHAIR AND VICE-CHAIR**

RESOLUTION #2019/002

Moved By: Yvon Duhaime

Seconded By: Dan Roveda

That Denis Sénécal be appointed Chair of the West Nipissing Planning Advisory Committee and Normand Roberge be appointed as Deputy Chair to act in his absence.

CARRIED

(5) **MINUTES**

RESOLUTION #2019/003

Moved By: Yvon Duhaime

Seconded By: Dan Roveda

That the Minutes of meeting held on July 9, 2018 be adopted, as presented.

CARRIED

(6) DEEMING BY-LAW APPLICATION DBL 2019-01- THOMAS & BERNICE GOSTICK

RESOLUTION #2019/004

Moved By: Joanne Savage

Seconded By: Normand Roberge

WHEREAS the Owner of Lot 18 Registered Plan M-200, (the “Lands”) has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50 (4) of the *Planning Act*, R.S.O., c.P.13.

THEREFORE BE IT RESOLVED that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming Lot 18, Plan M-200 not to be a lot on a plan of Subdivision.

CARRIED

(7) ZONING AMENDMENT APPLICATION ZBLA 2019-01-KYLE & KAITLIN CARNIERO

RESOLUTION #2019/005

Moved By: Yvon Duhaime

Seconded By: Joanne Savage

WHEREAS a public meeting was held on March 11,2019 for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☒Yes ☐No

Letters from Pat and Tony Vandenburg were presented along with the recommendation of the West Nipissing Agricultural Advisory Committee

AND WHEREAS Oral submissions were made at the said Public Meeting ☒Yes ☐No

Hubert Beaudry, on behalf of the West Nipissing Agricultural Advisory Committee made oral presentation concerning the position of the Advisory Committee.

Paul Goodridge on behalf of the Applicants made oral presentation in favour of the application and in response to the comments of the Ag. Advisory Committee.

Member Roberge requested a recorded vote:

	Yeas	Nays
Duhaime, Yvon		✓
Fisher, Christopher	✓	
Pellerin, Fernand	✓	
Roberge, Normand		✓
Savage, Joanne	✓	
Sénécal, Denis		✓
Roveda, Denis	✓	

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒
☐

RECOMMENDS
DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property known as 150 Eugene Rd, Legally described as Part Lot 8, Con. A, Part 1, 36R-14013, Township of Caldwell Municipality of West Nipissing, District of Nipissing to amend the zoning designation of the lands from A1-Agriculture to RR-1 Rural Residential Exception Zone 1. to include a Place of Entertainment as a Permitted use subject to imposition of Site Plan Control.

CARRIED

(8) ZONING AMENDMENT APPLICATION ZBLA 2019-03-LAURENT MALETTE

RESOLUTION #2019/006

Moved By: Dan Roveda

Seconded By: Yvon Duhaime

WHEREAS a public meeting was held on March 11,2019 for the purpose of amending Zoning By-law 2014-45;

AND WHEREAS written concerns and objections were received: ☐Yes ☒No

AND WHEREAS Oral submissions were made at the said Public Meeting ☐Yes ☒No

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒
☐

RECOMMENDS
DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property known as 99 Malette Road, Legally described as Lot 5, Con. C, Township of Springer Municipality of West Nipissing, District of Nipissing to amend the zoning designation of the lands from C3-Tourist Commercial to SR Shoreline Residential in order to construct a single family dwelling subject to property being placed under Site Plan Control.

CARRIED

(9) SUBDIVISION APPLICATION SUBD 2019-01-PATRICK O'CONNOR

RESOLUTION #2019/007

Moved By: Dan Roveda

Seconded By: Normand Roberge

WHEREAS a public meeting was held on March 11,2019 for draft plan approval of a plan of subdivision in the Township of Springer, Municipality of West Nipissing;

AND WHEREAS written concerns and objections were received: ☒Yes ☐No

Written letters of concern were received from Richard Mayotte, Raymond and Carmen Swarbrick, Mario Roberge and Chantal Fortin, Jacques and Danielle Louiseize, Yvon and Louise Marleau, Jeanine Kuik and Helen Nobel Most concerns related to the road and,

in particular, the location of the road versus the original road allowance as well as concerns about existing long-standing structures on the municipal road allowance, drainage and increased traffic

AND WHEREAS Oral submissions were made at the said Public Meeting ☒ Yes ☐ No

Oral submissions were made by Jacques Louiseize on his own behalf and on behalf of Yvon Marleau; Danielle Louiseize, Paul Cote, Raymond Swarbrick, Mario Roberge and Jan Rainville. Concerns included the position of the road on private property; structures on the road allowance, narrowness of the road, drainage and safety concerns; All concerns were addressed by the committee and by the Consultant for the Applicant.

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒
☐

RECOMMENDS

DOES NOT RECOMMEND

Draft approval of the Application for Subdivision Approval made by Patrick O'Connor for Plan of Subdivision located on Promenade du Lac, Township of Springer, Municipality of West Nipissing.

Special Conditions to be included in Schedule A:

- That the travelled road be surveyed
- Existing sheds to remain subject to written encroachment and no further development.

CARRIED

(9) ADJOURNMENT

RESOLUTION #2019/008

Moved By: Dan Roveda

Seconded By: Joanne Savage

That the West Nipissing Planning Advisory Committee meeting be adjourned to April 8, 2019 in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

CARRIED


Chair


Secretary-Treasurer

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
THE WEST NIPISSING ENVIRONMENTAL SERVICES
HELD ON FEBRUARY 25th , 2019
IN COUNCIL CHAMBERS**

F-9

DIRECTORS PRESENT: ROCHON, Ginette
SEGUIN, Jeremy
LARABIE, Roland
ALLAIRE, Louise (teleconference)
MARLEAU, Ray (teleconference)
OLIVIER, Dan (teleconference)

ABSENT: BIZIER, Bertrand

STAFF: BARBEAU, Jay (CAO)
SULLIVAN, Jason (Recycling Coordinator)

RECORDING SECRETARY: LEVAC, Chantale

Meeting was called to order at 6:20 p.m.

1. DECLARATION OF PECUNIARY INTEREST: None

2. ADOPTION OF THE AGENDA

Resolution number 2019-02-01

Moved by: Jeremy Seguin

Seconded by: Roland Larabie

BE IT RESOLVED THAT the agenda for the Special Meeting held February 25th , 2019 be adopted as amended.

3. APPROVAL OF MINUTES

Resolution number 2019-02-02

Moved by: Roland Larabie

Seconded by: Jeremy Seguin

BE IT RESOLVED THAT the minutes of the following meetings be adopted as presented.

1. January 21st, 2019 Regular meeting

-carried

Minutes of the Special meeting held February 25th, 2019

4. FINANCIAL MATTERS

a) Disbursements

Resolution number 2019-02-03

Moved by: Roland Larabie

Seconded by: Jeremy Seguin

THAT the following West Nipissing Environmental Services expenditures be received as printed and that same be attached to form part of this resolution

January 2019 \$214,784.77

-carried

Questions and comments regarding the disbursements list was answered by Mr. Sullivan, Director Rochon and the Municipal CAO.

b) Budget & Reports

The Municipal C.A.O proceeded to go through the draft budget with the directors. He also shared the process that is followed with Brigitte, Alisa and Jason to arrive to the draft numbers. Following are key aspects shared with the members.

- Tightening up on PT hours due to an increase in 2018
- Changes, upgrades and maintenance required to the landfill site in 2019
- Director Olivier inquired on how we arrive to the costing to calculate budget. He would like to see how much the cost is approximately per residential unit. This information to be brought back at next meeting
- Director Marleau inquired on the suggested increase of 7.6% - The Municipal C.A.O. informed the members that the increase is reasonable in order to blend the budget. Council is aware of the need for WNES health and safety issues at the landfill site in order to bring it back to satisfactory level.
- Members are inquiring what is the amount in the capital reserve. Municipal C.A.O to send email to members with the balance
- Recycling revenues are lower due to the price per unit as decreased

Resolution number 2019-02-04

Moved by: Jeremy Seguin

Seconded by: Roland Larabie

BE IT RESOLVED THAT the proposed budget for the year 2019 be adopted as presented and that same be attached to form part of this resolution.

-carried

5. MANAGER'S REPORT –None report

Minutes of the Special meeting held February 25th , 2019

6. RECYCLING COORDINATOR'S REPORT - No Report

7. NEW BUSINESS

a) Curbside Recycling Truck- replacement

Mr. Sullivan proceeded to inform that the 2006 recycling truck will need to be replaced this year. After discussion of this purchase the Board Members gave authorization to Mr. Sullivan to explore the option of purchasing a new curbside recycling truck. He is to bring back quotes and options at the next meeting for review.

Mr. Sullivan proceeded to answer comments and questions regarding the type of different trucks (single stream or dual stream pick up).

8. UNFINISHED BUSINESS: To be discussed at next meeting.

9. NEXT MEETING:

Regular Meeting April 15th /19 6:00 p.m.

10. ADJOURNMENT:

Resolution number 2019-02-05

Moved by: Roland Larabie

Seconded by: Jeremy Seguin

BE IT RESOLVED THAT this meeting be adjourned at 6:59p.m.

-CARRIED



Chairperson



Recording Secretary



MINUTES OF THE MEETING OF THE CEMETRY BOARD
HELD IN THE WEST NIPISSING COUNCIL CHAMBERS
225 HOLDITCH ST • STURGEON FALLS
Wednesday, May 23, 2018 at 6:00 PM

MEMBERS PRESENT:	Jean-Pierre Martin Clothilde Sylvestre Roland Larabie	Jean- Pierre Courchesne Leo Malette Melanie Ducharme, Cemetery Manager
ABSENT:	Joanne Rancourt, Secretary	

1. There were no declarations of Pecuniary of Interest.

2. ADOPTION OF THE AGENDA

Res. no. 2018-005

Moved by: Jean-Pierre Courchesne

Seconded by: Léo Malette

BE IT RESOLVED THAT the Agenda for the meeting of May 23, 2018, be approved, as presented.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

Res. no. 2018-006

Moved by: Jean-Pierre Courchesne

Seconded by: Léo Malette

BE IT RESOLVED THAT the Minutes of the meeting held on January 25, 2018 be adopted.

CARRIED

4. GRASS CUTTING - TENDERS

Res. no. 2018-007

Moved by: Jean-Pierre Courchesne

Seconded by: Léo Malette

WHEREAS quotations for the 2018 Grass Cutting Quotations for Cemeteries were received by the Clerk;

AND WHEREAS one (1) quotation was received;

AND WHEREAS the quotation has been reviewed and the award being recommended herein consists of the best price meeting all of the specifications for 2018;

AND WHEREAS the Cemetery Board concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the 2018 Cemetery Grass Cutting be awarded to **LAFOND SNOW REMOVAL & SWEEPING**, having submitted a quotation meeting all the specifications in the amounts of \$34,500.00 for 2018 and \$35,000.00 for 2019; with an option to extend for one (1) additional year of services in 2020 in the amount of \$35,500.00.

CARRIED

5. DIGGING / INTERMENTS – REORGANIZATION OF DUTIES

The Cemetery Manager, Melanie Ducharme, informed the board that due to the lack of bids for inclusive services, that the Municipality will continue with providing interment services and will also undertake, with the cooperation of the municipal office, the marking for burials and headstone installation.

6. BY-LAW AMENDMENT – APPOINTMENT OF COLLIN BOURGEOIS – AUTHORIZED MUNICIPAL REPRESENTATIVE FOR INTERMENTS.

Res. no. 2018-008

Moved by: Roland Larabie

Seconded by: Léo Malette

WHEREAS the West Nipissing Cemetery By-Law 2012/37 pursuant to Section 2.3 (f) permits the Cemetery Manager, in writing, to delegate any responsibilities or duties to other cemetery staff;

AND WHEREAS the Cemetery Manager deems it suitable to delegate the following duty :

2.3 (c) to attend all interments held in the cemetery and fill in all graves immediately following interments;

AND WHEREAS the Funeral Director from the respective Funeral Home attends the interment site;

BE IT THEREFORE RESOLVED THAT the Cemetery Manager is hereby authorized to delegate the duty of attending all interments held in the cemetery and fill all graves immediately following interments to **COLLIN BOURGEOIS** under Section 2.3 (f) and (c) of the West Nipissing Cemetery By-Law 2012/37.

CARRIED

7. LAVIGNE CEMETERY.

(A) UPDATE

The Cemetery Manager provided the group with an update on the transfer of the Lavigne Cemetery. All paperwork has been completed and we are awaiting conformation from the BAO that the appropriate forms and filings have been completed.

(B) INTERMENT CONTRACTOR

Res. no. 2018-009

Moved by: Léo Malette

Seconded by: Roland Larabie

WHEREAS the West Nipissing Cemetery By-Law 2012/37 pursuant to Section 2.3 (f) permits the Cemetery Manager, in writing, to delegate any responsibilities or duties to other cemetery staff;

AND WHEREAS the Cemetery Manager deems it suitable to delegate the following duties :

2.3 (b) make, open and close all graves in the cemetery which may be required to be open or closed and allow no other person to do so, except upon the express direction of Council.

2.3 (c) to attend all interments held in the cemetery and fill in all graves immediately following interments;

BE IT THEREFORE RESOLVED THAT the Cemetery Manager is hereby authorized to delegate the above noted duties to **DANIEL BINETTE** to carry-out and/or oversee interments at the Lavigne Cemetery as permitted pursuant to Section 2.3 (f) of the West Nipissing Cemetery By-Law 2012/37, for the year 2018.

CARRIED

8. REQUEST FOR 2ND MONUMENT – RONALD DEMERS.

Res. 2018-010

Moved by: Roland Larabie

Seconded by: Léo Malette

WHEREAS the West Nipissing Cemetery By-Law 2012/37 pursuant to Section 12.10 – Markers and Monuments states that not more than one (1) monument shall be erected on any one lot unless special permission is granted by the Municipality for placing it otherwise;

AND WHEREAS the West Nipissing Cemetery Board has received a written special request for an exemption to Section 12.10 of the Cemetery By-Law 2012/37 at the meeting held on May 23, 2018;

BE IT THEREFORE RESOLVED THAT the West Nipissing Cemetery Board hereby authorizes an exemption from Section 12.10 of the Cemetery By-Law 2012/37 to permit the installation of one (1) additional monument on the burial site (SB-RB-L13D) of George Demers in the Verner Cemetery.

CARRIED

9. OTHER BUSINESS.
- NIL -

10. ADJOURNMENT.


Res. 2018-011

Moved by: Léo Malette

Seconded by: Roland Larabie

BE IT RESOLVED THAT the meeting of the West Nipissing Cemetery Board held on May 23, 2018 be adjourned at 6:39 PM

CARRIED



Chairperson



Melanie Ducharme (Secretary)

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 23, 2019 at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointees

Dave Butti

Nancy Jacko

Stuart Kidd

Tanya Vrebosch

Dean Backer

Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

Public Appointees:

Blair Flowers

Marianne Strickland

Don Brisbane *(via teleconference)*

John D'Agostino

Gary Guenther

Mike Poeta *(via teleconference)*

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Master of Public Health Student

Dr. Chirico

Dr. Carol Zimbalatti

REGRETS:

Nipissing District Central Appointee

Scott Robertson

RECORDER:

Management Administrative Assistant

Shari McMillan

1.0 CALL TO ORDER

Dr. Chirico, Medical Officer of Health/Executive Officer called the January 23, 2019, Board of Health meeting to order at 6:12 p.m.

Mike Poeta joined the Board of Health meeting via teleconference.

Don Brisbane joined the Board of Health meeting via teleconference.

2.0 ELECTIONS

2.1 Election of Chairperson

Dr. Chirico opened the floor for nominations for Chairperson for the Board of Health for 2019. Stuart Kidd nominated Nancy Jacko. The nomination was seconded by Tanya Vrebosch. Nancy Jacko accepted the nomination. Further nominations were requested.

Nominations were closed. Due to the fact that Nancy Jacko has already served in the role of Chairperson for the maximum of three consecutive one-year terms of office, the following motion was read:

Board of Health Resolution #BOH/2019/01/01 *D'Agostino/Vrebosch

Whereas, in accordance with Board of Health Policy B-G-005, item 4.1.4, the Chairperson may serve a maximum of three consecutive one-year terms of office and then revert back to serving as a member of the Board of Health for one year before they can once again stand for the position of Chairperson; and

Whereas, Board of Health Policy B-G-005, item 4.1.5 states that under special circumstances the Board of Health approval of the Chairperson's term of office may be extended;

Now Therefore Be it Resolved, that the Board of Health approves a one-year extension to the Chairperson's term of office and appoints Nancy Jacko as Chairperson of the Board of Health for the North Bay Parry Sound District Health Unit for the year 2019.

"Carried"

2.2 Election of Vice-Chairperson

Nancy Jacko opened the floor for nominations for Vice-Chairperson for the Board of Health for 2019. Mike Poeta nominated Don Brisbane. Tanya Vrebosch seconded the nomination. Don Brisbane accepted the nomination. Further nominations were requested.

Nominations were closed and the following motion was read:

Board of Health Resolution #BOH/2019/01/02 *D'Agostino/Kidd

Be It Resolved, that Don Brisbane be elected Vice-Chairperson of the Board of Health for the North Bay Parry Sound District Health Unit for the year 2019.

"Carried"

3.0 APROVAL OF THE AGENDA

The following motion was read:

Board of Health Resolution #BOH/2019/01/03 *Backer/Butti

Be It Resolved, that the Board of Health agenda dated January 23, 2019, be approved with the following addition, as requested by Tanya Vrebosch, 14.4 - 2019 ROMA Annual Conference.

"Carried"

4.0 CONFLICT OF INTEREST DECLARATION

John D'Agostino declared a conflict of interest with any items related to Mindoka Corporation.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – November 28, 2018

The minutes from the Board of Health meeting held on November 28, 2018, were reviewed and the following motion read:

Board of Health Resolution #BOH/2019/01/04 *Vrebosch/Kidd

***Be It Resolved,** that the minutes from the Board of Health meeting held on November 28, 2018, be approved as presented.*

A question was raised with respect to item 10.2, Board of Health Legal Advisors Revision, specifically with respect to the rationale for "Larmer Stickland" appearing in highlight. Larmer Stickland, who have expertise with the Health Protection and Promotion Act, are highlighted to indicate that they are new to the list of legal advisors for approval by the Board.

"Carried"

6.0 DATE OF NEXT MEETING

The Board of Health meeting schedule for 2019 was brought forward for consideration. Board meetings are held at the Health Unit Main Office in North Bay, with the exception of one meeting during the year that is held at the Parry Sound Branch Office, when possible. The following motion was read:

Board of Health Resolution #BOH/2019/01/05 *Backer/Vrebosch

***Be It Resolved,** that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approve the regular meeting schedule for the year 2019 as follows:*

DATE	MEETING	TIME
January 23	Finance & Property Committee Board of Health Meeting	5 – 7 p.m.
February 27	Finance & Property Committee Board of Health Meeting	5 – 7 p.m.

DATE	MEETING	TIME
April 24	Personnel Policy, Labour/Employee Relations Committee Finance & Property Committee Board of Health	5 – 7 p.m.
June 26	Personnel Policy, Labour/Employee Relations Committee Finance & Property Committee Board of Health	5 – 7 p.m.
September 25	Finance & Property Committee Board of Health	5 – 7 p.m.
November 27	Finance & Property Committee Board of Health	5 – 7 p.m.
December 4	Finance & Property Committee Board of Health	5 – 7 p.m.

And Furthermore Be It Resolved, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is to be determined.

“Carried”

7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2019

A motion to appoint the Board of Health Standing Committees for 2019 was read:

Board of Health Resolution #BOH/2019/01/06 *Kidd/Stickland

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2019:

1. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

“Carried”

8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2019

A motion to appoint the signing officers for 2019 was read:

Board of Health Resolution #BOH/2019/01/07 *Roveda/Stickland

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2019 as follows:

<i>Board of Health Chairperson</i>	<i>Nancy Jacko</i>
<i>Board of Health Vice-Chairperson</i>	<i>Don Brisbane</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Jim Chirico</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Cathy Menzies-Boulé</i>
<i>Executive Director, Community Services</i>	<i>Shannon Mantha</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Human Resources</i>	<i>Josée Goulet</i>

“Carried”

9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2019

A motion to appoint legal advisors for 2019 was brought forward for consideration. The following motion was read:

Board of Health Resolution #BOH/2019/01/08 *Guenther/D’Agostino

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following legal advisors for the year 2019:

Corporate Legal Advisors:

- *The Corporation of the City of North Bay*
 - *Lucenti, Orlando & Ellies LLP*
 - *Frank Williams & Associates*

Enforcement Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *The Corporation of the City of North Bay*
- *The Corporation of the Town of Parry Sound*

Health Protection and Promotion Act (HPPA) Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *Middlebro’ & Stevens LLP*

- Larmer ~~Strickland~~ Stickland
- Labour Relations Legal Advisors:**
- Fillion Wakely Thorup Angeletti LLP

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

“Carried as Amended”

Marianne Stickland, new Board member, provided that she is of no relation to Larmer Stickland and declared no conflict of interest with any business related to Larmer Stickland.

Dr. Chirico provided an explanation of the listing of legal advisors to members new to the Board and explained how the Health Unit would choose and utilize counsel based on the area of expertise required.

10.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

11.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

Dr. Chirico presented the Medical Officer of Health Report, dated January 23, 2019, to the Board of Health for information purposes.

Dr. Chirico explained to members new to the Board that each Health Unit program and service contributes to the Medical Officer of Health Report which serves to keep Board members up-to-date with respect to Health Unit business and the status of new and existing initiatives. Board members were invited to express their interest in shadowing a Health Unit staff member, should they wish to do so.

A question regarding potential extension of the Needle Exchange Program's Sharps Buy-Back Campaign was raised and answered. At this time there are no additional funds to extend the Needle Exchange Program. It was proposed by Board member that since the initiative has been successful and has resulted in an increase in used sharps being returned to the Health Unit that possibly other funding options could be pursued when the initiative ends.

A question was raised relating to the cost of the Needle Exchange Program. The information was not readily available at hand and will be provided to the Board member.

Board members were invited to view the opioid-related morbidity and mortality trends in Ontario on Public Health Ontario's website. Rates can be viewed for Ontario as a whole, for specific public health units, or for specific Local Health Integration Network (LHIN) regions.

12.0 BOARD COMMITTEE REPORTS

12.1 Finance and Property Committee Report

The following recommendation was brought forward from the Finance and Property Committee meeting held prior to the Board of Health meeting:

Board of Health Resolution #BOH/2019/01/09 *Kidd/Guenther

Whereas, The North Bay Parry Sound District Health Unit's Annual Service Plan must be submitted to the Ministry of Health and Long-Term Care by March 1, 2019;

Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health approve the submission of the following requests for cost-shared base and one-time funding for 2019 to the Ministry of Health and Long-Term Care by March 1, 2019:

One-time Funding:

- | | |
|--------------------------------------|-------------|
| 1. Public Health Inspector Practicum | \$13,500.00 |
| 2. Vaccine Refrigerator | \$12,000.00 |

Base Funding:

- | | |
|--|---------------------|
| 3. Health Equity - Indigenous Partnerships | \$125,000.00 |
| 4. Health Equity - Adult Dental | \$279,800.00 |
| 5. Quality and Transparency | \$80,200.00 |
| 6. Needle Exchange | \$35,300.00 |
| Total (Cost-shared) | \$695,800.00 |

Furthermore Be It Resolved, that any unfunded Municipal Share for 2019 will be taken from the Municipal Reserve.

"Carried"

13.0 CORRESPONDENCE

Board of Health correspondence listed in the attachment for this agenda item can be viewed by Board members in the Board of Health online portal.

14.0 NEW BUSINESS

14.1 Requests for Proposal and Tenders from 2018

A list of Requests for Proposal from 2018 was provided to the Board for information purposes.

A question was raised in relation to the Health Unit's request for proposal for visual brand refresh and what factors indicated the need for such change. The visual brand refresh aligns with the Health Unit's strategic communications plan 2016-2018, under strategic priority 3.2, that is, to increase the Health Unit's visibility and enhance awareness of the Health Unit's role. The brand refresh will comprise a logo design makeover and a fresh look for marketing materials.

14.2 Corporate Sponsorships and Donations from 2018

A list of Corporate Sponsorships and Donations from 2018 was provided to the Board for information purposes.

14.3 Association of Public Health Agencies (alPHA) Winter Symposium

The following motion was read:

Board of Health Resolution #BOH/2019/01/10 *Kidd/Butti

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes two (2) Board member(s) to attend the Association of Local Public Health Agencies (alPHA) 2019 Winter Symposium on February 21, 2019, at the Chestnut Conference Centre, 89 Chestnut Street, Toronto, Ontario; and

Furthermore Be It Resolved, that expenses related to attending the alPHA 2019 Winter Symposium be paid in accordance with Board of Health Remuneration Policy #B-F-004.

"Carried"

Tanya Vrebosch expressed an interest in attending. Other Board members interested in attending are asked to contact Sheri Beaulieu.

14.4 2019 ROMA Annual Conference

The 2019 ROMA (Rural Ontario Municipal Association) Annual Conference takes place January 27 – 29, 2019 at the Sheraton Centre Toronto Hotel. The conference brings together municipal leaders from all over Ontario to discuss a wide range of issues that are critically important to rural municipalities. Board members Tanya Vrebosch and Dan Roveda will be attending. Dr. Chirico will provide information with respect to initiatives that could be advocated for from a

public health perspective (for example, Low Income Adult Dental Clinic) to Tanya Vrebosch by January 25.

15.0 IN CAMERA

There was no in camera business to discuss.

16.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Board of Health meeting at 7:17 p.m.

Original Signed by Don Brisbane

2019.02.27

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Shari McMillan

2019.03.01

Shari McMillan, Recorder

Date (yyyy/mm/dd)

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, February 27, 2019 at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointees

Stuart Kidd
Scott Robertson
Tanya Vrebosch
Dean Backer
Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

Public Appointees:

Blair Flowers
Marianne Stickland
Don Brisbane (*Vice-Chairperson*)
John D'Agostino
Mike Poeta

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Community Health Promoter, Healthy Living
Program Manager, Healthy Living
Master of Public Health Student

Dr. Chirico
Erin Reyce
Chris Bowes
Dr. Carol Zimbalatti

REGRETS:

Central Appointee - Nipissing

Central Appointee - Nipissing

Provincial Appointee

Dave Butti
Nancy Jacko (*Chairperson*)
Gary Guenther

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Don Brisbane, Vice-Chairperson, called the February 27, 2019, Board of Health meeting to order at 5:04 p.m.

The Chair asked all present to introduce themselves.

2.0 PRESENTATION

Chris Bowes, Program Manager from Healthy Living and Erin Reyce, Community Health Promoter, Health Living joined the Board of Health meeting to provide Board members with a presentation regarding the Cost of Health Eating 2018 Report.

The presentation provided Board of Health members with a variety of information such as pictures of the Health Unit's teaching kitchen in action providing food literacy and food safety

programming geared to priority populations and community partners, monitoring food affordability, food insecurity and health, advocacy efforts, and a look at the new Canada's Food Guide.

It was reported that the teaching kitchen is booked almost 100% of the time by the registered dietitians working group that provide training sessions for community partners, the Families in the Kitchen program, Mothercare programs, public health inspectors that provide Safe Food Handler Certification courses, and a number of community partners that lack adequate facilities to provide their programming.

Local food costs are monitored through the Nutritious Food Basket with data collected by visits to twelve grocery stores to survey the costs of sixty-seven food items consistent with the Canada's Food Guide. According to the data, the cost of healthy eating for a family of four in 2018 was \$884.00 per month. The mandatory requirement under the 2008 Ontario Public Health Standards to monitor food costs and report back to the Ministry of Health and Long-Term is no longer a requirement of the 2018 Ontario Public Health Standards, however, the Health Unit will continue to monitor food costs utilizing the Nutritious Food Basket process. Food costing was illustrated by putting it in the context of income scenarios for the Health Unit's service area.

One in seven homes in the Nipissing and Parry Sound districts are food insecure. Food insecurity is a serious public health problem because of the impacts on health and well-being.

John D'Agostino joined the Board of Health meeting at 5:16 p.m.

Health Canada has acknowledged that the recommendations in the new Canada's Food Guide may be out of reach for many low-income Canadians.

Income solutions are needed to address this issue for the long term. The Board of Health was asked to consider advocating for Bill 60: An Act to Amend the Ministry of Community and Social Services Act to Establish the Social Assistance Research Commission. Bill 60 has currently passed the first reading.

A number of questions were asked by Board of Health members that were addressed by the presenters.

Chris Bowes and Erin Reyce were thanked for their presentation and excused themselves from the Board of Health meeting at 5:41 p.m.

3.0 APROVAL OF THE AGENDA

The following motion was read:

Board of Health Resolution #BOH/2019/02/01 *Kidd/D'Agostino

Be It Resolved, that the Board of Health agenda dated February 27, 2019, be approved.

"Carried"

4.0 CONFLICT OF INTEREST DECLARATION

John D'Agostino declared a conflict of interest with any items related to Mindoka Corporation.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – January 23, 2019

The minutes from the Board of Health meeting held on January 23, 2019, were reviewed and the following motion read:

Board of Health Resolution #BOH/2019/02/02 *Kidd/Stickland

Be It Resolved, that the minutes from the Board of Health meeting held on January 23, 2019, be approved as amended.

"Carried"

6.0 DATE OF NEXT MEETING

Date: April 24, 2019

Time: To be determined

Place: To be determined

Board members were advised that a meeting may be required prior to the next regularly scheduled meeting.

7.0 BUSINESS ARISING

7.1 Board of Health Meeting Schedule – Revised

A Finance and Property Committee meeting was not required for February; the following motion revising the Board of Health meeting schedule for 2019 was read:

Board of Health Resolution #BOH/2019/02/03 *D'Agostino/Kidd

Be It Resolved, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approve the regular meeting schedule for the year 2019 as revised:

DATE	MEETING	TIME
January 23	Finance & Property Committee Board of Health Meeting	5 – 7 p.m.
February 27	Finance & Property Committee Board of Health Meeting	5 – 7 p.m.
April 24	Personnel Policy, Labour/Employee Relations Committee Finance & Property Committee Board of Health	5 – 7 p.m.
June 26	Personnel Policy, Labour/Employee Relations Committee Finance & Property Committee Board of Health	5 – 7 p.m.
September 25	Finance & Property Committee Board of Health	5 – 7 p.m.
November 27	Finance & Property Committee Board of Health	5 – 7 p.m.
December 4	Finance & Property Committee Board of Health	5 – 7 p.m.

And Furthermore Be It Resolved, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is to be determined.

“Carried”

7.2 alPHa 2019 Winter Symposium Update

Board members Blair Flowers and Tanya Vrebosch attended the Association of Local Public Health Agencies (alPHa) 2019 Winter Symposium in Toronto on February 21.

A verbal overview of the one-day symposium and Board of Health orientation session was provided by the two attendees.

Topics covered at the symposium and Board of Health orientation sessions included mental health is a public health issue, alPHa’s strategic planning, and liability as a board member.

Other issues that some discussion was had included oral health for adults, needle exchange, and global warming.

Liability for board of health members was discussed in more detail. The Health Unit's audit process, policies, bylaws, and risk management processes were emphasized for Board members.

The presentations from the February 21 alPHA 2019 Winter Symposium will be shared with Board of Health members once alPHA has made them available to members.

8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

Dr. Chirico presented the Medical Officer of Health Report, dated February 27, 2019, to the Board of Health for information purposes.

Additional information was shared concerning Bill 74: *The People's Health Care Act, 2019* that was introduced by the provincial government on February 26, 2019. The objective of Bill 74 is to create a new model for a patient-centric integrated public health care delivery system. This new model pertains to the primary care system. Public health is not named in the Act's definition of a health service provider.

Bill 74 creates a new health agency, Ontario Health, which is intended to oversee the province's health care system, along with Ontario Health Teams who will be responsible for delivering integrated health services to ensure patient access when and where it is needed.

Further direction is expected in the spring. The Board will continued to be updated as information becomes available.

Questions, answers, and discussion surrounding Bill 74 followed.

It was suggested that draft resolutions advocating for public health be shared with member municipalities once more information is received from the province.

9.0 BOARD COMMITTEE REPORTS

There were no committee reports presented.

10.0 CORRESPONDENCE

Board of Health correspondence outlined under this agenda item can be viewed by Board members in the Board of Health online portal.

There was a brief discussion regarding a freedom of information request addressed to the Chairperson of the Board of Health.

11.0 NEW BUSINESS

11.1 Healthy Eating Report 2018

A presentation on the cost of healthy eating in 2018 was provided at the start of the Board of Health meeting. Board members were asked to consider continuing advocacy for food insecurity and support for Bill 60: *An Act to amend the Ministry of Community and Social Services Act to establish the Social Assistance Research Commission*.

The following motion was read:

Board of Health Resolution #BOH/2019/02/04 *Poeta/Roveda

Whereas, The Nutritious Food Basket Survey results show that many low income individuals and families do not have enough money for nutritious food after paying for housing and other basic living expenses; and

Whereas, The Board of Health for the North Bay Parry Sound District Health Unit recognizes the impact of adequate income on food security and other social determinants of health; and

Whereas, Food insecurity rates are very high among social assistance recipients; and

Whereas, Bill 60 (An Act to amend the Ministry of Community and Social Services Act to establish the Social Assistance Research Commission) would help ensure social assistance rates are indexed to inflation, reviewed on an annual basis, and reflect regional costs of living including the cost of a Nutritious Food Basket; and

Whereas, the Ontario Public Health Standards require public health units to assess and report on the health of local populations, describing the existence and impact of health inequities;

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit continue to support the efforts of employees and community stakeholders to reduce health inequities, including food insecurity; and

Furthermore Be It Resolved, That the Board of Health support Bill 60 (An Act to amend the Ministry of Community and Social Services Act to establish the Social Assistance Research Commission); and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Norm Miller, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Lisa MacLeod (Minister of Community and Social Services), the Honourable Christine Elliott (Minister of Health and Long-Term Care) and the Association of Local Public Health Agencies (alPHA).

"Carried"

11.2 District of Parry Sound Municipal Association 2019 Spring Meeting

Board of Health members were provided with notice of the District of Parry Sound Municipal Association Meeting to be hosted by the Township of Machar and the Village of South River on April 26, 2019.

The following motion was read:

Board of Health Resolution #BOH/2019/02/04 *Poeta/Kidd

***Be It Resolved**, that the Board of Health authorizes Board members to attend the District of Parry Sound Municipal Association Meeting to be held April 26, 2019, at the Machar Community Centre & Arena, 1A Lincoln Avenue, South River, Ontario; and*

***Furthermore Be It Resolved**, that expenses related to attending the District of Parry Sound Municipal Association Meeting be paid in accordance with the Board of Health Remuneration Policy #B-F-004.*

"Carried"

11.3 Fourth Quarter Income Statements – October 1 to December 31, 2018

The fourth quarter income statements, October 1 to December 31, 2018, were provided to Board of Health members for information purposes.

Some background on the income statements was provided for the benefit of new Board of Health member.

11.4 Fourth Quarter Medical Officer of Health Expenses – October 1 to December 31, 2018

The fourth quarter Medical Officer of Health expenses, October 1 to December 31, 2018, were provided to Board of Health members for information purposes.

12.0 IN CAMERA

There was no in camera business to discuss.

13.0 ADJOURNMENT

Having no further business, the Vice-Chairperson adjourned the Board of Health meeting at 6:49 p.m.

Original Signed by Don Brisbane

2019.04.24

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2019.04.24

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – WEDNESDAY MARCH 27, 2019 3:00 PM – DNSSAB Boardroom

MEMBERS PRESENT:

Mayor Dean Backer (East Nipissing)
Councillor Mac Bain (North Bay)
Mayor Jane Dumas (South Algonquin)
Councillor Mark King (North Bay)
Councillor Terry Kelly (East Ferris)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami)

Councillor Scott Robertson (North Bay)
Representative Amanda Smith (Unincorporated)

REGRETS:

Councillor Dan Roveda (West Nipissing)
Councillor Bill Vrebosch (North Bay)

STAFF ATTENDANCE:

Joseph Bradbury, Chief Administrative Officer
Jean Guy Belzile, EMS Chief
Melanie Shaye, Director of Corporate Services
Lynn Démoré-Pitre, Director of Children's Services
Michelle Glabb, Director Social Services
Marianne Zadra, Executive Coordinator and Communications
Stacey Cyopeck, Manager, Housing Services
Pierre Guenette, Manager, Housing Operations

CALL TO ORDER

The Regular Board Meeting was called to order at 3:03 PM by Chair Mark King.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts were declared.

Adoption of the Roll Call
Resolution No. 2019-44

Moved by: Councillor Dave Mendicino

Seconded by: Mayor Jane Dumas

That the Board of Directors accepts the Roll Call as read by the Secretary for the Regular Board meeting of March 27, 2019, at 3:03 PM. Motion carried.

PRESENTATIONS

- **Lana Mitchell, LIPI (Low Income People Involvement)**

Ms. Mitchell outlined what LIPI does for the community. She invited all members to drop in to see the operation on Main Street, or to share ideas with her. LIPI is a non-profit organization that assists low income people and others in crisis. Stabilized housing is key to what they do as that leads to other securities such as food and furniture. LIPI can also refer people to other agencies if they do not provide a specific service. She outlined the programs, including the tax preparation program. They have a volunteer to do the taxes. Completed and current tax returns are important because many of the programs that benefit low income people are dependent on income cited on tax returns. Dentures are very expensive and LIPI has a denture savings program for clients so they can save while they are on the waitlist for dentures. LIPI also fundraises for this. Through a partnership with the health unit, they can also provide other adult dental services. She pointed out how important teeth are to getting employment. LIPI also assists with prescriptions, bed bugs and other residential pests, and other issues related to poverty. The Healthy Communities and Global Emergency funded programs are treated as last resort programs. LIPI works throughout the district and often uses DNSSAB office space in Sturgeon Falls and Mattawa when working outside of North Bay. CHPI funded programs are used for anyone at risk for homelessness. They work with about 1700 unique households each year, each receiving a minimum of one service. Staff and volunteers often work whenever they are needed, including nights and weekends. LIPI works to maximize resources and partners that already exist. She outlined others programs that are run without funding from DNSSAB, such as hydro support, trusteeship, crisis management and referrals, and keeping people housed, rent arrears, etc. Chair King asked if there is anything else DNSSAB can do to help. Ms. Mitchell only mentioned that it's important to keep the great partnership going, and that we need to come up with a strategy to deal with mental health and addictions, which is the biggest challenge at this time. Mayor Backer commended LIPI on what they do, with a cohesive staff, adding what they do is fantastic for individuals in the

region. Councillor Bain asked about other programs for dentures, and Ms. Mitchell indicated those do not exist anymore. Ontario used to provide them but that was cancelled in the last PC government. There are also dentists and denturists who contribute what they can. Chair also expressed his appreciation.

- **Erin Reyce and Dr. Chirico, Nipissing Parry Sound Health Unit on Food Insecurity**

Ms. Reyce thanked the board for the opportunity to present on food insecurity. Health units monitor food availability annually across the province. They collect data on food costs, and determine the cost of healthy eating for a family of four per month. For 2018, the cost was \$884. They monitor costs for those on social assistance as well. A single independent male receiving OW is left with -\$74.63 after paying rent and other essential costs. One in seven Nipissing and Parry Sound homes is food insecure because they don't have enough money. Food insecurity can lead to poor health. Some of these conditions require a therapeutic diet. Health Care costs are also significantly affected by food insecurity. She talked about food charity programs, how they don't address the root cause, and noted that only about a quarter of people who are food insecure use food banks. She also talked about policy measures related to food insecurity and what the health unit is doing to change things with the current provincial government through Bill 60 to establish the Social Assistance Research Commission. Councillor Bain asked about the Love Food Hate Waste program in England that's been brought to Canada and its educational component. She indicated education is important, and that the health unit has a teaching kitchen where people to learn how to cook, and that overall, they have noticed a decrease in food skills in the general population, adding it's most important for low income people to have these skills to stretch food dollars as much as possible. She adds the program would be a small component of the education process but will not solve the problem of food insecurity. When asked by the Chair about regional disparity in food costs, Ms. Reyce indicated that food is more expensive the farther north you go, however, when everything is considered, such as high housing costs in the south, the disparity in poverty in general is not that great. Dr. Chirico admitted we need to use all tools available, but we need to be cautious about potential further government cuts making things worse, and that we need to get government to focus on root causes. He indicated the partnerships we have are necessary and will be able to help everyone move forward.

Adoption of the Agenda
Resolution No. 2019-45

Moved by: Councillor Chris Mayne
Seconded by: Councillor Terry Kelly

That the Board accepts the agenda for the Regular Board meeting of March 27, 2019. Motion carried.

Minutes of Proceedings

Resolution No. 2019-46

Moved by: Mayor Dan O'Mara

Seconded by: Councillor Dave Mendicino

Resolved THAT the Board adopt the minutes of the proceedings of the Proceedings of the Regular Board Meeting of February 27, 2019.

Motion carried.

CHAIR'S REMARKS'

Chair Mark King thanked Lynn for organizing the tour today at the Indigenous Hub at 1020 Brookes Street, which seems to be on track for completion by the end of November. He talked about attending the recent regeneration forum with many interesting discussions taking place, including a proposal of about \$50B between provincial and federal governments to create affordable housing in Canada. This money would flow through the Canada Mortgage and Housing Corporation. They are now suggesting construction prices increase at 1% a month. There was also discussion at the forum about land banks and municipalities moving parcels of property into land banks, thereby providing property for the development of geared to income housing and that property taxes and development fees must be addressed at the municipal level to address affordable housing.

CAO Report

The CAO updated the board various items included in the CAO Report, found in the Board package.

On the subject of a higher than statistical average of deaths at Golden Age, the CAO indicated the Northeast LHIN reached out to us to let us know a clinic for assessment will be conducted at the site, and that DNSSAB will continue its advocacy in this area.

In response to a question by Councillor Mayne about a request to Cassellholme to do an assessment at Golden Age, the CAO responded that he called the Cassellholme CAO, but his call was not returned, and that he did not follow up since. He did, however, follow up with LHIN.

The CAO filled members in on a meeting between himself, the Deputy Minister and David Plumstead where the DM wanted to learn more about our employment outcomes and indicated the DM was impressed by our success rate in exits to employment.

Resolution #2019-47**Moved by:** Mayor Dean Backer**Seconded by:** Representative Amanda Smith**Resolved** THAT the Board accepts the Report from the Chief Administrative Officer B02-19, dated March 27, 2019.**Motion carried.**

Dave Plumstead talked about the OW evaluation model that was submitted at the province's request and presented to the Board in November. It is being submitted to high level government officials. This report, included in the Board package, can provide information to new members as well. The birth of the model came out of a need for employment following the recession where OW numbers increased substantially. Councillor Robertson asked about exiting to employment in the caseload and the terminology used in the report. Termination to exits to employment reflects those who we know for certain have left Social Assistance because they found work. It can be challenging to keep track of clients' outcomes.

Consent Agenda**Resolution #2019-48****Moved by:** Councillor Terry Kelly**Seconded by:** Mayor Jane Dumas**Resolved** THAT the Board of Directors approves the Consent Agenda of March 27, 2019 which includes the following:

- 7.1 Executive Audit Committee Minutes – March 13, 2019
- 7.2 Social Services and Employment Committee Minutes – March 13, 2019
- 7.3 Children's Services and EMS Committee Minutes – March 13, 2019
- 7.4 Housing Services Minutes – March 13, 2019
- 7.5 Correspondence/Media Coverage
 - 7.5.1 Feb. 20 Tribune Article RE: Survey finds 21 homeless people in WN
 - 7.5.2 Feb. 20 Tribute Article RE: Villa Aubin still has no lift after years of lobbying
 - 7.5.3 Feb. 25 Letter to Chair from MAH Minister Steve Clark RE ROMA
 - 7.5.4 Feb 27 Nugget Article RE The police can only do so much by themselves
 - 7.5.5 Mar.1 Nugget Article RE North Bay's homeless problem getting worse
 - 7.5.6 Mar. 1 Nugget Article RE North Bay in danger of losing \$700,000-a-year tenant
 - 7.5.7 Mar. 7 Letter RE Temagami Ambulance Service Exec Summary
 - 7.5.8 Mar. 7 Letter RE Mattawa Ambulance Service Exec Summary
 - 7.5.9 Mar. 7 Letter RE North Bay Ambulance Service Exec Summary
 - 7.5.10 Mar. 19 Bay Today Article RE Taxpayer wallets take a hit

Motion carried.

Board Service Reimbursement Update EX09-19
Resolution #2019-49

Moved by: Mayor Dean Backer
Seconded by: Councillor Chris Mayne

Resolved THAT the Board receives the updated honoraria rate as prescribed in the Board Service Reimbursement Policy.
Motion carried.

Portable Housing Benefit HS04-2019
Resolution #2019-50

Moved by: Mayor Dean Backer
Seconded by: Mayor Jane Dumas

Resolved THAT the Board of Directors approves the proposed administration plan for the Portable Housing Benefit Pilot Program, for the District of Nipissing as set out in report HS04-2019.
Motion carried.

CHPI Funding Approval
Resolution #2019-51

Moved by: Councillor Chris Mayne
Seconded by: Mayor Dean Backer

Resolved THAT the Board of Directors authorizes staff to use underspent funds from the Community Homelessness Prevention Initiative (CHPI) in order to cover the costs of the CHPI Emergency Overflow Services and to exceed the cap of \$425,000.00 as set by the previous Board for the 2018-2019 funding year.
Motion carried.

ONTARIO WORKS AND EMPLOYMENT, SERVICE DELIVERY MODEL
EVALUATION
Resolution #2019-52

Moved by: Councillor Scott Robertson
Seconded by: Councillor Dave Mendicino

Resolved THAT the DNSSAB Board accepts report BD01-2019 Ontario Works and Employment, Service Delivery Model Evaluation for information purposes concerning the Ontario Works (OW) service delivery model and associated outcomes.

Motion carried.

**Move In-Camera
Resolution No. 2019-53**

Moved by: Councillor Chris Mayne

Seconded by: Councillor Scott Robertson

THAT the Board of Directors moves in-camera at 4:15 to discuss a personnel matter.

CARRIED

[In-camera minutes are filed separately and will be approved at the next in-camera session.]

**Adjourn In-Camera
Resolution No. 2019-54**

Moved by: Councillor Scott Robertson

Seconded by: Representative Amanda Smith

THAT the Board of Directors Adjourns the in-camera session at 5:50PM

CARRIED

**Accept In Camera Resolution
Resolution No. 2019-54A**

Moved by: Councillor Terry Kelly

Seconded by: Mayor Jane Dumas

THAT the Board accepts the in-camera resolution # 2019-54A.

CARRIED

OTHER BUSINESS

Due to conflicting dates with the NOSDA AGM, it was agreed to move the June Committee Meeting to June 3rd instead of June 4th. Mayor Backer indicated a conflict with having Mattawa host the next Board meeting, so it will be rescheduled for later, probably in September.

Next Meeting Date

Wednesday, April 24, 2019 at 3:00 PM in the DNSSAB Boardroom [the meeting scheduled for Mattawa will be rescheduled].

Adjournment

Resolution No. 2018-55

Moved by: Councillor Scott Robertson

Seconded by: Mayor Jane Dumas

Resolved That the Board meeting be adjourned at 5:55 p.m.

Motion carried.

MARK KING
CHAIR OF THE BOARD

JOSEPH BRADBURY
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On April 8, 2019 at 7:30 PM
Chair: Normand Roberge

PRESENT: Christopher Fisher
Roger Gagnon
Fernand Pellerin
Normand Roberge
Denis Senecal

ABSENT:

CALL TO ORDER

RESOLUTION #2019/019

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

That the Agenda for the meeting of April 8, 2019 be approved, as presented.

CARRIED

MINUTES

RESOLUTION #2019/020

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

That the Minutes of the Committee of Adjustment meeting held on March 11, 2019, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

Application for Minor Variance MV2019/04 by Michel Labelle and Estelle Giroux-Applicants

A Minor Variance application made by Michel Labelle and Estelle Giroux to increase the maximum projection from main wall from 3.0m to 4.2m (table 4.1) for the construction of a porch at 1097 Quesnel Road, Legally described as Part of Lot 8, Concession C, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2019/021

Moved by: Fernand Pellerin

Seconded by: Roger Gagnon

CARRIED

Application for Consent C09/2019 by Laurent Malette-Applicant

A consent application made by Laurent Malette for the creation of a right-of-way at 99 Malette Rd, Legally described as Part of Lot 5, Concession C, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2019/022

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before April 10, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

RESOLUTION FOR LIVESTREAM

RESOLUTION #2019/023

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

That the West Nipissing Committee of Adjustment meeting be available for viewing on the Municipality's website, via Livestream or such other technology.

DECLINED

ADJOURNMENT


RESOLUTION #2019/024

Moved by: Christopher Fisher

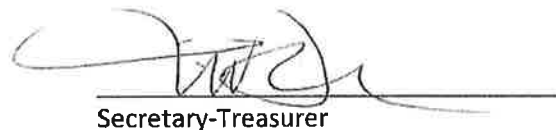
Seconded by: Roger Gagnon

That the West Nipissing Committee of Adjustment meeting be adjourned to May 13, 2019 in the Council Chambers of the West Nipissing Municipal Building.

CARRIED



Chair



Secretary-Treasurer



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets be received as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



April 29, 2019

F-15(a)

Municipality of West Nipissing
225 Holditch St.,
Suite 101
Sturgeon Falls, ON P2B 1T1

Attention: Joanne Savage
Mayor

Dear Mayor Savage:

At the 2019 Ontario Good Roads Association conference a resolution was passed at the Annual General Meeting requesting that OGRA approach the Rural Ontario Municipal Association to establish a working relationship to organize an annual Combined Conference.

I sent a letter to ROMA Chair, Allan Thompson on February 28, 2019. A copy of the letter and resolution are attached. OGRA has now received a response from ROMA stating that they are not prepared to enter into discussions with OGRA. The response from ROMA is also attached.

The OGRA Board of Directors fully understands why Ontario municipalities are better served by ROMA's and OGRA's collaboration in delivering a conference. OGRA feels that our collective members benefit financially. By extension the municipal sector sees the strength of having its representative organizations working together.

OGRA remains prepared to have discussions with ROMA concerning recombining our conferences however if our shared members want to see a return to one combined event, they must also have those discussions directly with ROMA.

OGRA knows that as an organization our best and most meaningful work is still ahead of us and we look forward to the challenge of providing exceptional value to our members.

Yours truly,

Rick Kester,
President



February 28, 2019

Rural Ontario Municipal Association
200 University Avenue
Suite 801
Toronto, ON M5H 3C6

Attention: Allan Thompson, Chair

Dear Allan:

It was very nice talking with you at our 125th Ontario Good Roads Association Conference. As you may be aware at the OGRA Annual General Meeting a resolution was tabled by Mayor Steve Salonin, Municipality of Markstay-Warren. In his covering email he stated the resolution was approved by the "area mayors". The Municipality of Markstay-Warren is located just east of Sudbury.

A copy of the full resolution is attached. The operative clause reads as follows:

THEREFORE BE IT RESOLVED that the OGRA Board approach the ROMA Board to establish a working relationship to organizing an Annual ROMA/OGRA Combined conference.

The resolution was put to the floor at the AGM. Two delegates spoke in support and the resolution was passed.

Members of our OGRA Board would like to arrange to meet with you and your colleagues on ROMA to explore this issue further in order to achieve a new agreement for a combined conference to better serve each of our members.

Please let us know when you would be available to discuss this further.

Yours truly,

Rick A. Kester,
President

Resolution

WHEREAS since the separation of the ROMA / OGRA annual combined conference in 2017 attending both events separately are becoming costly and unattainable to smaller communities.

AND WHEREAS the previous combined ROMA / OGRA Annual Conference provided the opportunity of member municipalities to participate and benefit from both organizations in an efficient and cost-effective manner to better serve their constituents.

THEREFORE BE IT RESOLVED that the OGRA Board approach the ROMA Board to establish a working relationship to organizing an Annual ROMA/OGRA Combined conference.



Mr. Rick A. Kester
President
Ontario Good Roads Association
1525 Cornwall Road, Unit 22
Oakville ON L6J 0B2

March 22, 2019

Dear Mr. Kester:

Re: OGRA resolution on the working relationship between OGRA and ROMA.

Thank you for your letter of February 28, 2019, and the attached OGRA resolution.

The resolution was the subject of considerable discussion at a recent meeting of the ROMA Board. On Behalf of the ROMA Board, let me begin by saying the intention of the resolution is fully and greatly appreciated. We believe it reflects a long and productive working relationship between our organizations in the service of our respective constituencies. The Board welcomes the opportunity to work collaboratively with OGRA in areas of shared interest and common purpose, and we look forward to those discussions in the future.

The decision in 2016 by the ROMA Board to offer its own conference, in the service of Ontario's rural municipalities, was not taken lightly. It followed many meetings on how a renewed partnership might be established. The final decision reflected the ROMA Board's commitment and responsibility to ensure that the unique needs and voices of rural Ontario are clearly, fully, and powerfully expressed. ROMA is a political organization and its objectives include public policy advocacy for the entire spectrum of municipal services delivered by rural municipal governments. That breadth of issues, and the political nature of ROMA's relationship with the Government of Ontario, are now reflected in our conference programming.

The ROMA conferences in 2017, 2018 and 2019 have allowed ROMA to better meet the needs of its constituents and have strengthened ROMA's influence and ability to advocate on behalf of the municipalities it serves. The ROMA Board believes it has a responsibility to maintain this momentum.

Consequently, the Board is not prepared to enter into discussions with OGRA for the purpose of combining our respective conferences at this time.

Thank you again for your letter. Please accept the ROMA Board's best wishes for the continued success of OGRA.

Yours truly,

A handwritten signature in black ink, appearing to read 'Allan Thompson', with a long horizontal flourish extending to the right.

Allan Thompson
Chair, ROMA

cc. ROMA Board

Ministry of Transportation

Provincial Highways Management
Northeastern Region
Traffic Section
447 McKeown Avenue
North Bay, ON P1B 9S9
Tel: (705) 497-6834
Fax: (705) 497-6926

Ministère des Transports

Gestion des routes provinciales
Région du Nord-Est
Section de la circulation routière
447, avenue McKeown
North Bay, ON P1B 9S9
Tél: (705) 497-6834
Télééc: (705) 497-6926



MAY 09 2019

Her Worship Joanne Savage
Mayor
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Dear Mayor Savage:

I am writing to inform you of a matter affecting traffic operations in the Municipality of West Nipissing on Highway 17.

The Northeastern Region Traffic Section has conducted an operational review on Highway 17 west of Sturgeon Falls. The results of this review support the implementation of a new 80 km/h speed zone. This revision will improve safety for drivers as the number of entrances to Highway 17 increase as they approach the community of Sturgeon Falls.

Pending the Minister's approval, these changes will be implemented. Illustrations are attached for your reference.

If you have any questions or concerns regarding this matter, please feel free to contact me at 705-497-6834.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Pratte", written over a light blue horizontal line.

John Pratte
Traffic Analyst

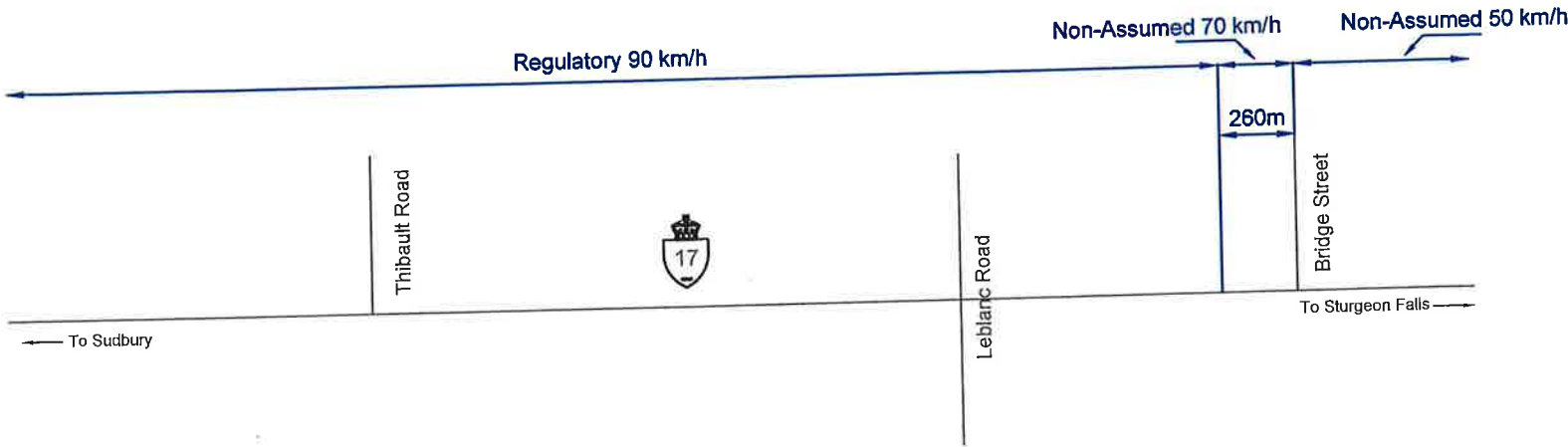
Encl.

Ontario Regulation 619 - Speed Limits

Highway 17
Municipality of West Nipissing
Territorial District of Nipissing

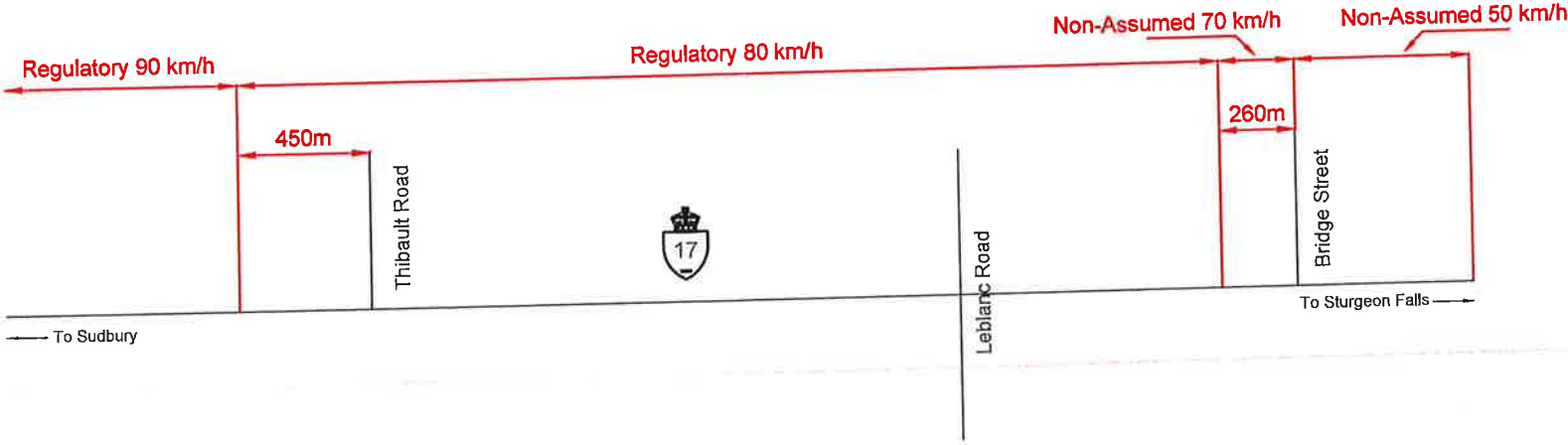


Existing Speed Limit



Not To Scale

Proposed Speed Limit



Not To Scale

Ministry of Transportation

Provincial Highways Management
Northeastern Region
Traffic Section
447 McKeown Avenue
North Bay, ON P1B 9S9
Tel: (705) 497-6834
Fax: (705) 497-6926

Ministère des Transports

Gestion des routes provinciales
Région du Nord-Est
Section de la circulation routière
447, avenue McKeown
North Bay, ON P1B 9S9
Tél: (705) 497-6834
Télé: (705) 497-6926



F-15(c)

MAY 09 2019

Her Worship Joanne Savage
Mayor
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Dear Mayor Savage:

I am writing to inform you of a matter affecting traffic operations in the Municipality of West Nipissing on Highway 64.

The Northeastern Region Traffic Section has conducted an operational review on Highway 64 south of Verner. The results of this review support the implementation of a new 70 km/h speed zone. This revision will improve safety for drivers entering or leaving Highway 64 in the area and will require drivers to reduce their speed further in advance as they approach the hamlet of Verner.

Pending the Minister's approval, these changes will be implemented. Illustrations are attached for your reference.

If you have any questions or concerns regarding this matter, please feel free to contact me at 705-497-6834.

Sincerely,

John Pratte
Traffic Analyst

Encl.

Ontario Regulation 619 - Speed Limits

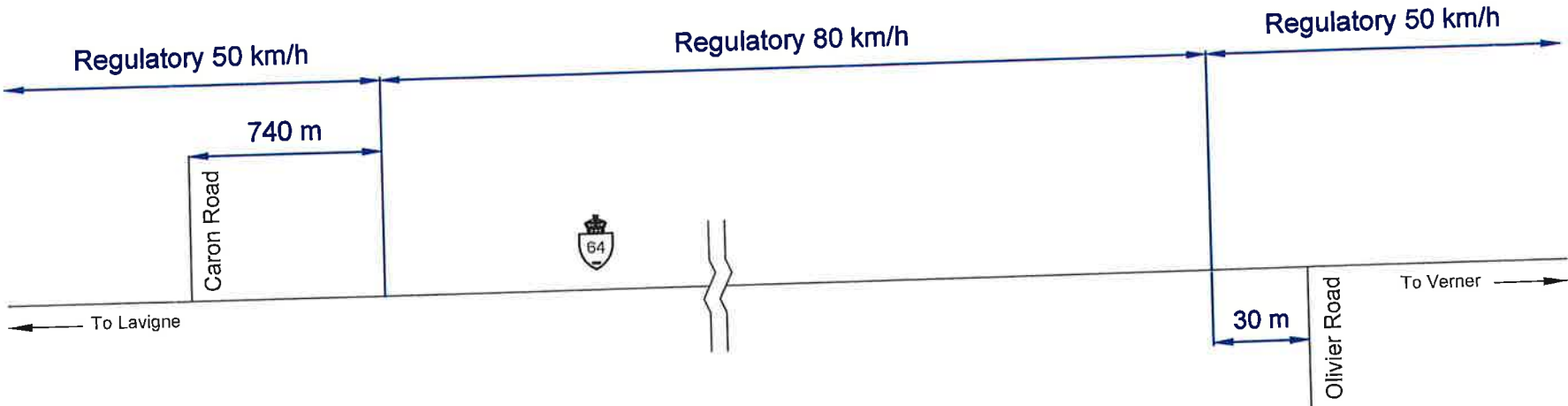
Highway 64

Municipality of West Nipissing

Territorial District of Nipissing

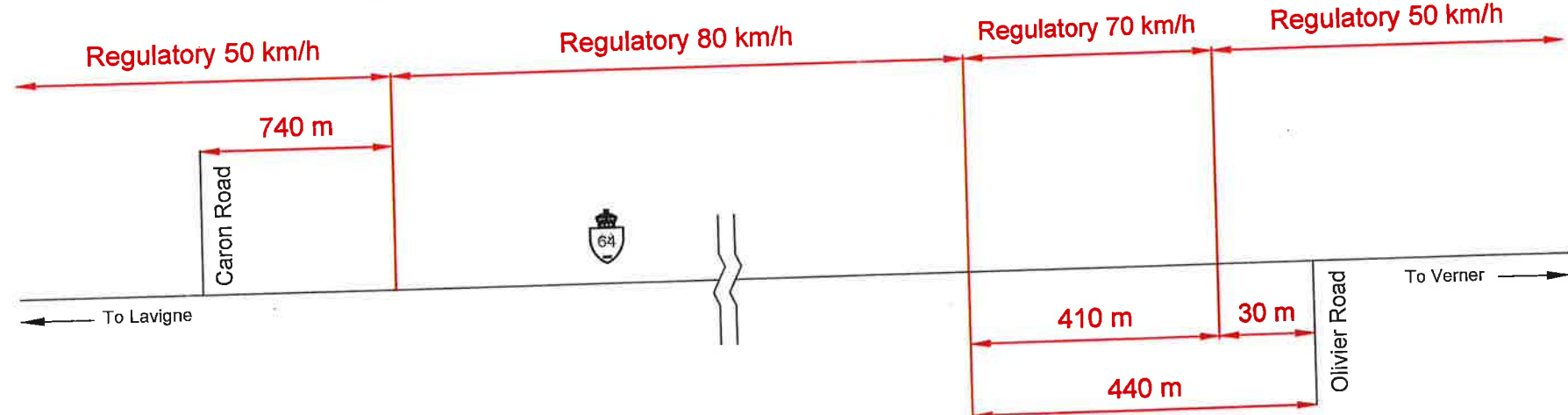


Existing Speed Limit



Not To Scale

Proposed Speed Limit



Not To Scale

**WEST NIPISSING POLICE SERVICES BOARD
CONSEIL DES SERVICES POLICIERS DE NIPISSING OUEST**



MUNICIPALITY OF WEST NIPISSING
101 – 225 HOLDITCH STREET
STURGEON FALLS ONTARIO P2B 1T1

TELEPHONE: (705) 753-2250

MUNICIPALITÉ DE NIPISSING OUEST
101 – 225 RUE HOLDITCH
STURGEON FALLS, ONTARIO P2B 1T1

TÉLÉPHONE: (705) 753-2250

April 18, 2019

Mayor & Council
Municipality of West Nipissing
225 Holditch Street
Sturgeon Falls, ON P2B 1T1

RE: Request for Office Space

Dear Mayor & Council,

The West Nipissing Police Services Board has been discussing where the Board filing cabinet will be stored after transition. The Board is requesting a space within the municipal building that would be easily accessible to both the Board Chair and the Secretary. Ideally, along with the housing of the filing cabinet, the space would be large enough to hold a small conference table where Board business could be conducted.

Should you have any questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barry Bertrand", is written over a large, stylized blue circular flourish or stamp.

Barry Bertrand
Chair
West Nipissing Police Services Board

BB/dl

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: May 16, 2019

RE: LIVE STREAMING OF BOARD/COMMITTEE MEETINGS

On March 19, 2019, resolution no. 2019/100 (attached) was deferred in order to seek responses from the various Boards/Committees.

Attached hereto are responses from the following Boards/Committees:

Board/Committee Name

- West Nipissing Committee of Adjustment Attached.....Declined
- West Nipissing Planning Advisory Committee Attached.....Approved
- West Nipissing Public Library Board Attached.....Declined
- West Nipissing Environmental Services Attached.....Declined
- West Nipissing Agricultural Advisory Com. AttachedDeclined
- West Nipissing Cemetery Board Attached.....Declined

Since this resolution was brought for the purpose of directing Committees to have their meetings live streamed and given that the responses have been obtained, this resolution may now be dealt with.

Thank you,

Joie de vivre



www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Oust**

Resolution No.

2019 / 1 0 0

MARCH 19, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS on December 4, 2018 at the Inaugural Meeting of Council, the Mayor indicated that the objective of Council will be to ensure that the activities of the Mayor and Council of the Municipality of West Nipissing be open and transparent;

AND WHEREAS the Mayor also indicated that all meetings of municipal boards and committees should be made available for viewing on the Municipality's through use of LiveStream or such other technology as may be used from time to time.

AND WHEREAS Boards are autonomous bodies and reserve the right to govern themselves;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing hereby directs that all meetings of municipal committees shall, so far as is practicable, be held in the West Nipissing Council Chamber and that such meeting shall be available for viewing by the public on the municipality's website, via LiveStream or such other technology as may be used from time to time for the electronic delivery of meetings to the public.

AND BE IT ALSO RESOLVED that a letter be send to all Boards requesting consideration of the same.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

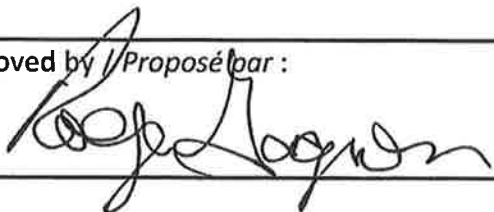
DEFERRED OR TABLED: _____

*Council Meeting
April 2019*

WEST NIPISSING COMMITTEE OF ADJUSTMENT

April 8, 2019

Moved by / Proposé par :



Seconded by / Appuyé par :



WHEREAS that the West Nipissing Committee of Adjustment:

☐

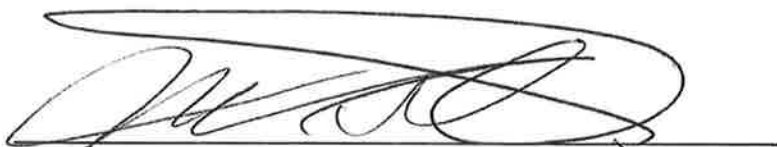
APPROVED

OR




DECLINED

that all meetings be made available for viewing on the Municipality's website, via LiveStream or such other technology.



CHAIR



SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		



Resolution No.

2019 / 013

WEST NIPISSING PLANNING ADVISORY COMMITTEE

April 8, 2019

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS that the West Nipissing Planning Advisory Committee:

☒ **APPROVED**

OR

☐ **DECLINED**

That all meetings be made available for viewing on the Municipality's website, via LiveStream or such other technology.

CHAIR

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

Janice Dupuis

From: Carole Marion <cmarion@wnpl.ca>
Sent: April-16-19 11:18 AM
To: Janice Dupuis
Subject: RE: Inquiry Livestreaming of WN Board and Committee Meetings

At the library board meeting of April 11, 2019 the board opted to not participate. This will be noted in the board minutes of that meeting and shared once the minutes are approved.

From: Janice Dupuis [<mailto:jdupuis@municipality.westnipissing.on.ca>]
Sent: April 16, 2019 10:20 AM
To: Carole Marion <cmarion@wnpl.ca>
Cc: Joanne Savage <jsavage@municipality.westnipissing.on.ca>
Subject: Inquiry Livestreaming of WN Board and Committee Meetings

Good morning,

Please refer to the attached letter for all pertinent details regarding the above subject matter.

Your earliest response to this inquiry would be appreciated.

Kindest regards,
Janice R. Dupuis
Deputy Clerk // Greffière adjointe
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1
Phone ... 705-753-2250 x 6907
Fax705-753-3950
e-mail ... jdupuis@westnipissing.ca



West Nipissing Ouest

Joié de vivre

West Nipissing Environmental Services

Repensez vos déchets
Rethink Waste



May 14, 2019

Municipality of West Nipissing
225 Holditch Street, Suite 101
Sturgeon Falls, ON
P2B 1T1

Re: Streaming of WNES meetings

Mayor and Council,

Please accept this letter as confirmation that the West Nipissing Environmental Services Board is declining viewing of meetings through the website, via LiveStream or any other technology. You will find attached the resolution stating their decision.

Hoping this is satisfactory,

Regards,

Ginette Rochon
Chairperson
West Nipissing Environmental Services

225 Holditch St., Suite 101
Sturgeon Falls, Ontario
P2B 1T1

2019/05/05

The West Nipissing Environmental Services
La Corporation de la Municipalité de Nipissing Ouest

Moved by:
 Proposé par:

Robert Larabie

Seconded by:
 Appuyé par:

Ray Morneau

May 6th, 2019

WHEREAS that the West Nipissing Environmental Services

☐

APPROVED

OR

☒

DECLINED

that all meetings be made available for viewing on the Municipality's website, via LiveStream or such other technology.

	YEAS	NAYS
ROCHON, Ginette		
SEGUIN, Jeremy		
LARABIE, Roland		
ALLAIRE, Louise		
MARLEAU, Ray		
OLIVIER, Dan		
BIZIER, Bertrand		

Carried: _____

Defeated: _____

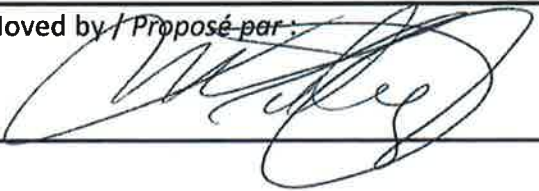
Deferred or tabled: _____

G. Rochon

WEST NIPISSING AGRICULTURE ADVISORY COMMITTEE

May 8, 2019

Moved by / Proposé par :



Seconded by / Appuyé par :



WHEREAS that the West Nipissing Agriculture Advisory Committee:

☐ **APPROVED**

OR

☒ **DECLINED**

that all meetings be made available for viewing on the Municipality's website, via LiveStream or such other technology.

CHAIR



SECRETARY



NAMES	YEAS	NAYS
Beaudry, Hubert		
Deschatelets, Diane		
Roberge, Normand		
Schwartzentruber, Daniel		
Sénécal, Denis		



**WEST NIPISSING CEMETERY BOARD /
COMITÉ DU CIMETIÈRE DE NIPISSING OUEST**

Resolution No.

2019 /

MAY 16, 2019

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS that the West Nipissing Cemetery Board:

☐

APPROVES

OR

☒

DECLINES

to have its meetings made available for viewing on the Municipality's website, via LiveStream or such other technology.

CHAIR:

SECRETARY:

MEMBERS	YEAS	NAYS
COURCHESNE, Jean-Pierre		
LARABIE, Roland		
MARTIN, Jean-Pierre		
RITCHIE, Jenniffer		
SÉNÉCAL, Denis		

MEMORANDUM

I-1

TO: Mayor and Council

AND TO:

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: May 17, 2019

RE: Tax ratios bylaws

On April 2, 2019, Council was provided a memo and had the opportunity for a discussion on the impact of tax ratios adjustments to commercial, multi-residential, and residential tax rates. The bylaw being presented represents a status quo tax ratio.

Joie de vivre



www.westnipissingouest.ca



BY-LAW 2019/43

**BEING A BY-LAW TO SET TAX RATIOS FOR
MUNICIPAL PURPOSES FOR THE YEAR 2019**

WHEREAS the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, requires the Council of a municipality to establish the tax ratios for 2019;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1) That By-Law no. **2018/196** be hereby repealed.

2) That for the taxation year 2019, the tax ratios are as follows:

(a)	Residential/Farm property class	1.000000
(b)	New Multi-residential property class.....	1.000000
(c)	Multi- residential property class.....	2.000000
(d)	Commercial occupied property class	1.799721
(e)	Commercial excess land property class	1.259805
(f)	Commercial vacant land property class	1.259805
(g)	Industrial occupied property class	1.464117
(h)	Industrial excess land class.....	0.951676
(i)	Industrial vacant land class	0.951676
(j)	Large Industrial occupied property class	6.747749
(k)	Large Industrial excess land class.....	4.386037
(l)	Large Industrial vacant land class	4.386037
(m)	Pipeline property class	2.910600
(n)	Landfills.....	1.799721
(o)	Farmlands property class	0.250000
(p)	Managed Forest property class.....	0.250000

3) That this By-law shall come into force and take effect on the day its passing.

ENACTED AND PASSED THIS DAY OF MAY 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
MUNICIPAL CLERK

MATERIAL TYPE ↓	SUPPLIER →	LABELLE BROTHERS	ROLEO SEGUIN	ED SEGUIN & SONS
Granular 'A' rock quarry	Supply & Load	\$ 11.50	\$ 12.50	\$ 11.50
Location of Pit:	Municipality			
	Deliv'd: Sturgeon	\$ 13.00	\$ 13.50	\$ 12.50
	Deliv'd: Verner	\$ 14.50	\$ 13.95	\$ 13.45
	Deliv'd: Field	\$ 15.50		\$ 14.50
Modified B - Type I	Supply & Load			\$ 8.95
Location of Pit:	Municipality			
	Deliv'd: Sturgeon			\$ 11.45
	Deliv'd: Verner			\$ 10.35
	Deliv'd: Field			\$ 12.85
Modified B - Type II	Supply & Load	\$ 11.00	\$ 11.00	\$ 10.50
Location of Pit:	Municipality			
	Deliv'd: Sturgeon	\$ 12.80	\$ 12.50	\$ 11.50
	Deliv'd: Verner	\$ 13.50	\$ 12.95	\$ 12.45
	Deliv'd: Field	\$ 15.80		\$ 13.50
Modified B - Type II (100% pass 37.5mm)	Supply & Load	\$ 11.50	\$ 11.00	\$ 11.50
Location of Pit:	Municipality			
	Deliv'd: Sturgeon	\$ 13.50	\$ 12.95	\$ 12.50
	Deliv'd: Verner	\$ 14.50	\$ 13.95	\$ 13.45
	Deliv'd: Field	\$ 16.00		\$ 14.50
Pit-Run Gravel	Supply & Load			
Location of Pit:	Municipality			
	Deliv'd: Sturgeon		\$ 8.95	\$ 11.45
	Deliv'd: Verner			\$ 10.35
	Deliv'd: Field			\$ 12.85
Clear Stone, Type II	Supply & Load	\$ 20.00		\$ 19.95
Location of Pit:	Municipality			
	Deliv'd: Sturgeon	\$ 24.00	\$ 21.00	\$ 20.95
	Deliv'd: Verner	\$ 26.00	\$ 21.00	\$ 20.95
	Deliv'd: Field	\$ 28.00		\$ 22.00
Rip-Rap (Shot Rock)	Supply & Load	\$ 18.00		\$ 16.00
Location of Pit:	Municipality			
	Deliv'd: Sturgeon	\$ 22.00	\$ 19.00	\$ 16.40
	Deliv'd: Verner	\$ 24.00	\$ 20.00	\$ 17.90
	Deliv'd: Field	\$ 26.00		\$ 20.90

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS tenders for the supply of granular material for 2019 were received and opened publicly on April 18, 2019, by the Director of Corporate Services and Deputy Treasures;

AND WHEREAS the tender has been reviewed and the awards being recommended herein consist of the best prices meeting all of the specifications for 2019;

AND WHEREAS Council concurs with this recommendation;

BE IT RESOLVED THAT the tender for the supply of granular material for 2019 be awarded as follows:

(1)	LABELLE BROTHERS be awarded :	
	Granular 'A' Rock Quarry	→ Municipality - Supply & Load
(2)	ROLÉO SÉGUIN be awarded :	
	Modified 'B' - Type II (100% pass 37.5 mm)	→ Municipality - Supply & Load
	Pit Run Gravel	→ Delivered to Sturgeon Falls
(3)	ED SÉGUIN & SONS be awarded :	
	Granular 'A' Rock Quarry	→ Delivered to Sturgeon Falls, Verner and Field
	Modified 'B' - Type I	→ Municipality - Supply & Load
		→ Delivered to Sturgeon Falls, Verner and Field
	Modified 'B' - Type II	→ Municipality - Supply & Load
		→ Delivered to Sturgeon Falls, Verner and Field
	Modified 'B' - Type II (100% pass 37.5 mm)	→ Delivered to Sturgeon Falls, Verner and Field
	Pit Run Gravel	→ Delivered to Verner & Field
	Clear Stone – Type II	→ Municipality - Supply & Load
		→ Delivered to Sturgeon Falls, Verner and Field
	Rip-Rap (Shot Rock)	→ Municipality - Supply & Load
		→ Delivered to Sturgeon Falls, Verner and Field

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

(Name of Project / Tender)

RECORD OF TENDERS / PROPOSALS RECEIVED :				ASHPHALT PATCHING PROJECT			
CLOSING INFORMATION :				April-30 th at 3:00pm			
TENDERS / PROPOSALS OPENED BY :				Shawn Remillard & Melanie Ducharme			
COMPANY NAME & ADDRESS	PHONE & FAX	CONTACT NAME	DATE RECEIVED	E-mail Address	Submission Amount		
						Asphalt	Hand Work
Pioneer Construction Inc.	705-497-6182	Francois Goulard	Apr-30-19 @ 9:15am	fgoulard@pioneerconstruction.ca	60mm	\$63.00	\$84.00
					100mm	\$102.00	\$136.50
Ed Seguin & Sons Trucking & Paving	705-491-0879	Pierre Jr Seguin	Apr-30-2019 @1:23om	pierrejr@seguintrucking.com	60mm	\$67.00	\$225.00
					100mm	\$97.00	\$235.00
Miller Paving North Bay	705-492-4175	Jodie Geisler	Apr-30-2019 @1:24pm	Jodie.geisler@millergroup.ca	60mm	\$73.00	\$231.00
					100mm	\$102.00	\$242.00

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS quotations for the Asphalt Patching Projects for the municipality were opened publicly on April 30, 2019 by the Manager of Public Works and the Clerk/Planner;

AND WHEREAS three (3) quotations were received;

AND WHEREAS the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotations for the Asphalt Patching Projects for the municipality be awarded as follows, having submitted the lowest quotations meeting all the specifications as identified below:

COMPANY	THICKNESS	UNIT	ASPHALT UNIT PRICE	HAND WORK UNIT PRICE
PIONEER CONSTRUCTION INC.	SP12.5 60 mm	Sq. meter	\$63.00	\$84.00
	SP12.5 100 mm	Sq. meter		\$136.50
ED SEGUIN & SONS TRUCKING & PAVING LTD.	SP12.5 60 mm	Sq. meter		
	SP12.5 100 mm	Sq. meter	\$97.00	

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the approved By-Law 2018/96 - Code of Conduct for Council requires that any breach of policy be submitted in writing;

AND WHEREAS the proposed Request for Investigation form was discussed by Council during their meeting held on May 10th, 2019 with the municipal Integrity Commissioner;

BE IT THEREFORE RESOLVED THAT the Request for Investigation form, attached hereto, be adopted as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

REQUEST FOR INVESTIGATION – COUNCIL CODE OF CONDUCT

PLEASE PRINT CLEARLY:

Name:

Address:

Phone:

Home:

Business / Cell:

Fax:

E-Mail:

I, _____
(full name)

of the _____ of _____

District of _____, in the Province of Ontario,

MAKE OATH AND SAY (OR AFFIRM):

1. I have personal knowledge of the facts set out in this affidavit.

(insert reasons for personal knowledge)

2. I have reasonable grounds to believe that _____,
has contravened section(s) _____ of By-Law No. 2018/96. (Code of Conduct
By-Law).

PARTICULARS: *(please provide information such as date, time and location of conduct, names of all persons involved, including witnesses, if any and information as to how they may be reached. If you require more space please use attached Schedule "A") :*

3. This affidavit is made for the purposes of requesting that this matter be investigated and for no improper purpose.

SWORN (or affirmed) before me at the
Municipality of West Nipissing, District of Nipissing,
Province of Ontario, this _____ day of
_____, 20____.

Commissioner, etc.

Signature of Applicant

Submit your completed form to:

Patrice Cormier,
Integrity Commissioner
Municipality of West Nipissing
c/o 132 rue Race Street • Hawksbury, ON • K6A 1V2
picormier@julien-cormier.ca
Tel: 613-632-0148 • Fax: 613-632-1810

SCHEDULE "A"
REQUEST FOR CODE OF CONDUCT INVESTIGATION

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: May 17, 2019
RE: VOLUNTEER APPLICATION – CEMETERY COMMITTEE

As the Cemetery Board currently has a vacancy, attached hereto you will find a Volunteer Application from Normand Roberge recently submitted to serve as a volunteer member of the West Nipissing Cemetery Board.

Thank you,

Joie de vivre



www.westnipissingouest.ca



VOLUNTEER PROFILE APPLICATION FORM FOR COMMITTEE or BOARD

CONTACT INFORMATION: (PLEASE PRINT)

Name:	(Last Name) <i>Roberge</i>	(First Name) <i>NORMAN</i>	
Address:	(Street Address) <i>483</i>	<i>Ch. Leclair</i>	
	(Apartment/Unit #)	(P.O. Box)	(Rural Route)
	(City/Town) <i>VERNER</i>	(Postal Code) <i>P0H 2M0</i>	
Telephone:	(Home) <i>(705) 594-9486</i>	(Work)	(Cell)
E-mail address:	<i>nroberge@true802.ca</i>		
Occupation:	<i>Retired.</i>		
Employer:			

ELIGIBILITY and REQUIREMENTS:

Application Criteria:

- Applicants must not be employees of the Municipality of West Nipissing
- Applicants must live in the Municipality of West Nipissing
- Applicants should be able to serve for the full term of the appointment

Time Commitment:

Time requirements vary among the Committees and Boards. Some Committees meet once a month in the day or evening for two to three hours while other Committees/Boards may meet less frequently.

Remuneration:

As these are volunteer positions, successful candidates serve without remuneration.

SELECT COMMITTEE(S) / BOARD(S) OF INTEREST:

- | | |
|--|--|
| <input type="checkbox"/> WN Accessibility Advisory Committee | <input type="checkbox"/> WN Property Standards Committee |
| <input type="checkbox"/> WN Agricultural Advisory Committee | <input type="checkbox"/> WN Police Services Board |
| <input checked="" type="checkbox"/> WN Cemetery Board | <input type="checkbox"/> WN Public Library Board |
| <input type="checkbox"/> WN Court of Revision (Drains) | <input type="checkbox"/> WN Heritage Committee |
| <input type="checkbox"/> WN Environmental Services Board | <input type="checkbox"/> Youth Action Advisory Committee |
| <input type="checkbox"/> WN Planning Advisory Committee | <input type="checkbox"/> Sturgeon River House Museum Board of Management |
| <input type="checkbox"/> WN Committee of Adjustment | |

PLEASE IDENTIFY YOUR AREA OF EXPERTISE/EXPERIENCE:

- | | |
|---|--|
| <input type="checkbox"/> Volunteer Management | <input type="checkbox"/> Program Development |
| <input type="checkbox"/> Arts Education | <input type="checkbox"/> Marketing and Promotion |
| <input type="checkbox"/> Fundraising Experience | |

☐ Other (please describe):

41 yrs in Mgmt. Finance

PLEASE DESCRIBE YOUR SKILLS/QUALIFICATIONS/KNOWLEDGE THAT YOU WILL BRING TO THE COMMITTEE / BOARD:

PLEASE PROVIDE A BRIEF SUMMARY OF YOUR BUSINESS AND EDUCATIONAL BACKGROUND:

PLEASE INDICATE YOUR COMMUNITY AND VOLUNTEER ACTIVITIES (PAST & PRESENT):

ADDITIONAL INFORMATION:

Please provide any additional information that will assist in the selection process:

Please indicate any accessibility requirements, limitations, etc.

Availability and willingness to attend meetings?

☒ Yes ☐ No

By signing this application, I consent to the release of the information on my application and understand that it will be made available, on an as needed basis, to the Municipality of West Nipissing Council and staff, for the purpose of making appointments to Committees and Boards. If selected to be a member of a Committee/Board, I agree to abide by the rules of the Committee/Board and I agree to attend meeting to the best of my ability.

May 8, 2019
Date completed:

[Signature]
Signature:

Please return your completed application to the attention of:

**Municipal Clerk
Municipality of West Nipissing
101 – 225 Holditch Street
Sturgeon Falls, ON P2B 1T1**

**OR
OR**

**Fax to: 705-753-3950
E-mail to: mducharme@westnipissing.ca**

Applicant information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for the purpose of committee appointments.

We thank all applicants in advance; however only those applicants selected for an interview will be contacted.



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the following individual be appointed to the West Nipissing Cemetery Board for the term of 2018 to 2022:

(1) Normand Roberge

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2019/44

BEING A BY-LAW TO APPOINT A PERMANENT FULL-TIME BUILDING INSPECTOR

WHEREAS the *Building Code Act*, 1992, c, 23, section 3 (3), provides for the appointment of a Chief Building Official and Inspectors;

AND WHEREAS the Council for the Municipality of West Nipissing deems it expedient to appoint a permanent full-time Building Inspector to assist in carrying out the duties of the Chief Building Official;

NOW THEREFORE the council for the Corporation of the Municipality West Nipissing hereby enacts as follows:

1. That Jacques Dupras be appointed as Permanent Full-Time Building Inspector for The Corporation of the Municipality of West Nipissing.

ENACTED AND PASSED THIS 21st DAY OF MAY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

MEMORANDUM

TO: Mayor and Council
FROM: Janice Dupuis, Deputy Clerk
DATE: May 17, 2019
RE: ASSET MANAGEMENT POLICY

The draft Asset Management Policy was discussed at the April 9th, 2019 meeting of Council.

Due to time constraints at the April 23rd, 2019 meeting, this matter was subsequently deferred to the next regular meeting.

The attached resolution is now being brought forward today for Council's approval.

Thank you,

Joie de vivre



www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at the Committee of the Whole meeting held on April 9, 2019; Council of the Municipality of West Nipissing reviewed the Asset Management Policy;

BE IT THEREFORE RESOLVED THAT Council of the Municipality of West Nipissing adopts the Asset Management Policy, which shall come into force and take effect on the date it is passed.

BE IT FURTHER RESOLVED THAT the Asset Management Policy shall become part of the Municipality of West Nipissing's Policy Manual.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

ASSET MANAGEMENT POLICY (Policy 2019/)

Section: A	Policy Number: 2019/
Department: Corporate Services Department	Effective Date: May , 2019
Subject: ASSET MANAGEMENT POLICY	Revision Date:

STRATEGIC ASSET MANAGEMENT POLICY

1.0 PURPOSE:

A strategic asset management policy formalizes the Municipality's commitment to asset management, aligns its asset management actions with strategic goals and objectives, and provides direction to guide Council, management, and staff in carrying out its business strategies, plans and activities. This policy will support the Municipality in focusing its infrastructure efforts on managing risks, addressing priorities, and meeting short and long-term needs within the bounds of possible funding.

2.0 VISION:

The Municipality's vision is to proactively manage its assets to best serve the Municipality's objectives, including:

- Prioritizing the need for existing and future assets to effectively deliver services,
- Supporting sustainability and economic development, and
- Maintaining prudent financial planning and decision-making.

3.0 OBJECTIVES:

The objectives of this policy are to:

- Provide a consistent framework for implementing asset management throughout the organization.
- Provide transparency and accountability and to demonstrate to stakeholders the legitimacy of decision-making processes which combine strategic plans, budgets, service levels and risks.

4.0 STRATEGIC ALIGNMENT:

Our vision to maintain a safe community with sustainable growth requires alignment of the many initiatives underway in our organization at any given time in order for it to be achieved. This alignment is necessary to properly consider whether the level of service provided by our existing and planned assets is congruent and supports our vision.

All of the Municipality's plans rely to some extent on the physical assets owned by the Municipality of West Nipissing and the commitment of staff to ensure their strategic use. This includes the long-term maintenance, repair, and replacement of existing assets along with the acquisition of new assets to meet the evolving needs of the Municipality.

Asset management planning therefore will not occur in isolation from other municipal goals, plans, and policies. Rather, an integrated approach will be followed to successfully develop practical asset management plans that align with the overarching accountabilities. Municipality of West Nipissing has developed and adopted an Official Plan, an Emergency Management Plan, a Multi-Year Accessibility Plan, Water financial plan, and an Asset Management Plan. These plans were designed to meet the legislative requirements and work together to achieve the Municipality's mission of providing innovation and excellence in service delivery. Spending requirements defined in the budgeting process will reflect the objectives of these plans.

5.0 STAKEHOLDER ENGAGEMENT

The ultimate goal of the municipality is to efficiently provide its various stakeholders with the municipal services they need within the bounds of regulatory requirements, the built environment, and the natural environment. In order to achieve this goal, it is necessary that the municipality understand the needs of current stakeholders, consider the needs of future generations, and incorporate these perspectives into asset management plans. The municipality recognizes them as an integral part of the asset management approach. Accordingly, the municipality will:

- Provide opportunities for residents and other stakeholders served by the municipality to provide input in asset management planning; and
- Coordinate asset management planning with other infrastructure asset owning agencies such as municipal bodies and regulated utilities.

6.0 GUIDING PRINCIPLES

The Municipality of West Nipissing will strive to incorporate the following principles whenever possible in managing its infrastructure assets

- **Service focused:** The City will consider all the assets in a service context and take into account their interrelationships as opposed to optimizing individual assets in isolation.
- **Risk-based:** The City will manage the asset risk associated with attaining the agreed levels of service by focusing resources, expenditures, and priorities based upon risk assessments and the corresponding cost/benefit, recognizing that public safety is the priority.
- **Value-based affordable:** The City will choose practices, interventions and operations that aim at reducing the lifecycle cost of asset ownership, while satisfying agreed levels of service. Decisions are based on balancing service levels, risks, and costs.
- **Forward looking:** The Municipality shall take a long-term view while considering demographic and economic trends in the region.
- **Budgeting and planning:** The Municipality shall take into account any applicable budgets or fiscal plans, including those adopted through Ontario legislation
- **Prioritizing:** The Municipality shall clearly identify infrastructure priorities which will drive investment decisions.
- **Transparency:** The Municipality shall be evidence-based and transparent, basing decision on publicly shared information and make info available to the public
- **Consistency:** The Municipality shall ensure the continued provision of core public services
- **Health and safety:** The Municipality shall ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.

- **Innovation:** The Municipality shall create opportunities to make use of innovative technologies, services, and practices
- **Integration:** The Municipality shall where relevant and appropriate, be mindful and consider the principles and content of non-binding provincial or municipal plans and strategies established under an Act or otherwise, in planning and making decisions surrounding the infrastructure that supports them.

7.0 COMMUNITY PLANNING

The combination of lifecycle analysis and financial sustainability principles will be the driver in the design and selection of community development or redevelopment that requires new assets, or existing asset enhancements, to take place. Asset management planning will be aligned with the Municipality's Official Plan and the 2014 Provincial Policy Statement of the Planning Act. The asset management plans will reflect how the community is projected to change with respect to development. Methods, assumptions, and data used in the selection of projected changes should be documented to support the recommendations in the Asset Management Plan.

Cross-referencing the Municipality's Official Plan and the Asset Management Plan will ensure that development occurs within the Municipality's means through an understanding of current and future asset needs.

8.0 CLIMATE CHANGE

Climate change will be considered as part of Municipality's risk management approach embedded in local asset management planning methods. This approach will balance the potential cost of vulnerabilities to climate change impacts and other risks with the cost of reducing these vulnerabilities. The balance will be struck in the levels of service delivered through operations, maintenance schedules, disaster response plans, contingency funding, and capital investments. The Municipality commits to the development of tailored actions that make the best use of its resources to mitigate and adapt to climate change. Bolstering resilience to climate change in Municipality also means modifying the scope of current operations, anticipating possible costs to support contingency funds, leveraging alternative funding mechanisms, integrating the disaster response perspective to planning, and revising levels of service. The Municipality will tailor these actions by striking a balance between its organizational capacity, financial and stakeholder support, and the local risks and vulnerabilities related to climate change. The asset management plan will encompass this sustainable approach to climate change mitigation and adaptation.

9.0 SCOPE AND CAPITALIZATION THRESHOLDS

This policy applies to all assets owned by the Municipality whose role in service delivery requires deliberate management by the Municipality. The Municipality will use a service-based (qualitative) perspective when applying this policy to municipal assets, rather than a monetary value (quantitative). The service-focus intent of this policy differentiates its requirements for identifying assets from the capitalization thresholds that are developed for the purposes of financial reporting. For this reason, the capitalization threshold developed for financial reporting will not be the guide in selecting the assets covered by the asset management planning process.

10.0 FINANCIAL PLANNING AND BUDGETING

The Municipality will integrate asset management planning into the annual capital budget, operating budget, and its long-term financial plan. The asset management plan will be used as a resource in order to:

- Identify all potential revenues and costs (including operating, maintenance, replacement and decommissioning) associated with forthcoming infrastructure asset decisions;
- Evaluate the validity and need of each significant new capital asset, including considering the impact on future operating costs; and incorporate new revenue tools and alternative funding strategies where possible.

The department level budget submission prepared by each Senior Manager will be reviewed and evaluated by the CAO and Treasurer in the preparation of the Municipality's annual budget. Service area personnel will reference the asset management plan for their area in order to look up forecasted spending needs identified in the plan, verify progress made on the plan to identify potential gaps, and prioritize spending needs, across the gap identified in the plan and recent developments, for the year to be budgeted for. Finance staff will be involved in the asset management planning process to coordinate the information from the service personnel in the preparation of the budget submission.

For the purposes of managing water and wastewater assets, the water and wastewater financial plans will be used as a basis for establishing user fees, and master plans will be referenced in order to ensure alignment with the budgeting process.

11.0 GOVERNANCE AND CONTINUOUS IMPROVEMENT

The policy requires the commitment of key stakeholders within the Municipality's organization to ensure the policy guides the development of a clear plan that can be implemented, reviewed and updated.

The Council is entrusted with the responsibility of overseeing, on behalf of citizens, a large range of services provided through a diverse portfolio of assets. The Council and senior management are committed to the success of asset management planning. The following details the responsibilities of the key stakeholders within the Municipality:

Council:

- Approve by resolution the asset management plan and its updates every five years;
- Conduct annual reviews of the management plan implementation progress on or before July 1st of every year
- Supporting ongoing efforts to improve and implement the asset management plan.

CAO:

- The executive lead is ultimately responsible for asset management planning across the municipality
- Maintain compliance with the asset management policy and provincial asset management regulations

Senior Management:

- Oversee asset management planning activities that fall within their service area and in support of others.

2019 /

MAY 21, 2019



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Moved by / *Proposé par* :Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2019/45**, being a by-law to amend By-Law 2016/63, being a by-law to provide for licensing, regulating and governing taxicab brokers, taxicab owners, and taxicab drivers, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2019/45

**BEING A BY-LAW TO AMEND BY-LAW 2016/63, BEING A BY-LAW TO TO PROVIDE FOR
LICENSING, REGULATING AND GOVERNING TAXICAB BROKERS, TAXICAB OWNERS, TAXICAB
DRIVERS, LIMOUSINE OWNERS AND DRIVERS
OF MOTOR VEHICLES USED FOR HIRE, AND FOR LIMITING THE
NUMBER OF TAXICAB OWNER LICENCES IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Section 156 (1) of the *Municipal Act* RSO 1990, as amended from time to time, states that a municipality may pass by-laws pertaining to the licensing of Taxicabs;

AND WHEREAS Council deems it expedient to amend the municipal Taxi By-Law **2016/63**; to ensure the continuity of services as it relates to the administration and enforcement thereof;

NOW THEREFORE the Council of the Corporation of the Municipality of West Nipissing amends by-law **2016/63**, as follows:

- (1) That the following definitions be **DELETED** from Section 1:
 - 1(d) "Chief of Police"
 - 1(m) "Police Service"
 - 1(n) "Police Officer"
- (2) That the following definitions be **ADDED** to Section 1:
 - 1(x) "**By-Law Enforcement Officer**" means any officer appointed by the Municipality of West Nipissing, from time to time, for the enforcement of by-laws.
 - 1(y) "**Licensing Issuer**" means municipal staff which shall include the Municipal Clerk, Deputy Clerk and any By-Law Enforcement Officer appointed by the Municipality of West Nipissing, from time to time.
- (3) That all references in By-Law 2016/63, including all amending by-laws thereof, wherein the term "**Chief of Police**" or "**Police Service**" or "**Police Officer**" is used shall be replaced with the term "**Licensing Issuer**".
- (4) Any grammatical changes shall be incorporated in order to give effect to Item (3), above; and
- (5) That this by-law shall take effect on the date it is enacted.

ENACTED AND PASSED THIS 21st DAY OF MAY, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

MEMORANDUM

I-9

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: May 17, 2019
RE: **AGREEMENT WITH JUNIOR 'A' HOCKEY TEAM (LYNX)**

The attached 3 year agreement was reviewed by Council at the meeting held on May 7th, 2019 and is being brought forward for Council's approval.

Joie de vivre



www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS Council discussed the renewal of the Junior "A" Hockey Team agreement at the Committee of Whole meeting held on May 7th, 2019;

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to enter into an Agreement with the owner(s) of the Junior "A" Hockey Team in the Municipality of West Nipissing.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Chris		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SEGUIN, J.		
SENECAL, Denis		
SENECAL, Lise		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____

AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

hereinafter called the “Lessor”

- and -

9772642 Canada Ltd.

hereinafter called the “Lessee”

TERMS:

1. THIS AGREEMENT shall be in effect for a period of three (3) years commencing with the 2019-2020 hockey season and terminate at the end of the 2021-2022 hockey season, including play-offs.
2. The Lessor agrees to provide use of the ice surface in the Sturgeon Falls Municipal Arena and/or the Verner Arena (the “Arena”) for all practices, sanctioned league games (regular season, playoff and exhibition games.) The Lessee agrees that all games will be scheduled on a Friday or Saturday evenings as dictated by the Arena schedule availability (Hockey Tournaments, High School Hockey & Figure Skating Ice Shows, etc. The Lessee also agrees to pay the Lessor the approved local minor hockey/figure skating hourly rate for all ice time used payable on a monthly basis.
3. The Lessor agrees to provide a minimum of 3 X 1.5 hours of practice time per week. The Lessee agrees that the practices will be scheduled weekdays between the hours of 7:00am and 6:00 pm or between 9:00 p.m. and 11:00 pm p.m. as per ice availability and times mutually agreed to by both the Lessee and the Department of Community Services.
4. The Lessor agrees to provide Arena ice in good playing condition and to provide staff to flood the ice before warm-ups and/or before the games and between each period.
5. The Lessor agrees to make ice available to the Lessee for training camp and practices within the Verner or Sturgeon Falls arena facilities until such a time that the Arena opens for regular operations in August or September of each year. The ice shall then remain in the Arena so long as the Lessee requires it to meet playoff commitments.

6. The Lessor shall supply for the sole use of the Lessee an area of approximately 1,000 square feet. This would include the dressing room area (storage and office included) at no charge to the Lessee. All renovations and maintenance/repair work required in the dressing room area is the responsibility of the Lessee. Request for any modifications/renovations to the dressing room area shall be submitted in writing to the Director of Community Services. Approval is required before any work is undertaken.
7. The Lessee shall be responsible to maintain and upkeep the dressing room, storage area, and office in a useable state. Usable state shall include, repairs to locks, water leaks, electrical repairs, heating repairs, and any other repairs and maintenance. Upkeep shall include, cleaning and general maintenance of the facilities.
8. If the Lessee wishes to utilize the fitness centre at the Complex, the Lessee will pay \$2,500 plus HST per year. This will provide a membership to the fitness centre to all players (listed on active roster) from September 15th to March 31st each hockey season that this agreement is in effect. The players will only have access to the fitness centre on days and times agreed to by the Lessee and the Department of Community services. It is understood that all rules and regulations associated with a fitness centre membership applies to each player and it is also understood that players will have access to the fitness centre during off peak times.
9. The Lessor shall provide two dressing rooms for visiting teams no less than one hour before game time and one hour after game time for each home game.
10. The Lessor shall provide the room referred to as the West Nipissing Sports Hall of Fame for use during games at no cost to the Lessee. The Lessee is responsible for all licensing and regulation for liquor sales, food, etc. (if applicable). Insurance coverage related to liquor sales must also be provided for each occurrence. The Lessee shall not be allowed to sell items that are offered through the arena canteen/concession stand (pop, water, snacks, etc.)
11. The Lessor shall provide space for video cameras for the purpose of recording and transmitting coverage of all home hockey games. The Lessee shall be responsible for all IT and technical components and for the upkeep and cleaning of this area.
12. The Lessee reserves the right to exclusive use of the Arena during all home games. It is understood that no other persons and/or organizations, unless obtaining prior written approval from the president of the team, shall sell or attempt to sell any merchandise or tickets, or conduct any fund raising of any nature in the Arena during the one (1) hour period prior to home games or after the event has terminated. The Lessee shall be the sole advertiser of events related

to the team and shall have the right to sell souvenirs, tickets or other fund raising items, or designate agents to represent their interests while occupying the Arena.

13. The Lessor shall have 100% control of the sale of food or snack items and non-alcoholic beverages in the canteen area.
14. The Lessee, at its expense, shall be responsible for providing ticket sellers and ticket takers for each home game from one and one-half hours before game time to the end of the game.
15. The Lessee at its expense will be responsible for obtaining game officials, time keepers, official scorer, goal judges, a public address announcer and security (if required by the Lessor).
16. The Lessee shall receive 100% of net sales for all season tickets and gate receipts derived from home games.
17. The Lessee shall be responsible for the sale, maintenance and installation of arena advertising at the Sturgeon Falls arena. This includes the rink/arena sections of the building and the Zamboni. Advertising signs are limited to installation on the rink boards, wall behind both player benches and each side of main scoreboard (west side of arena). Existing signs owned by the West Nipissing Minor Hockey Association shall allowed to remain as is (lobby and welcome sign). The municipality will receive \$100 for each advertising board displayed in the Arena and \$200 per advertisement sold on the Zamboni. All advertising requires the approval from the Municipality of West Nipissing (via the Director of Community Services) prior to installation. The Lessee and Lessor shall work out a schedule to have the signs removed/installed each year to ensure that there is no interference with events and programs.
18. The Lessee shall be allowed a minimum of 3 hours of ice time for each home game. Such ice time will be available for use ½ hour before the game is scheduled.
19. The Lessee will be responsible for production of all season tickets, home game tickets and costs thereof.
20. the Lessee will be responsible for all costs and charges required by the GMHL or any other enabling or licensing league bodies.
21. the Lessee shall provide and maintain at its expense liability and fire insurance for protection against any claim, demand, suit or liability whatsoever arising out of its operation or any portion of the premises used in connection therewith, to the extent of not less than \$5,000,000.00 for any single such claim allowed and shall provide the Lessor with a certified copy of the policy or policies issued together with a letter from same said insurance company to provide the Lessor with at least

30 days notice of any intended cancellation of said insurance policy or policies. The Lessee shall add the Municipality of West Nipissing as an additional insured on the said policy.

22. The Lessee shall be responsible for all applicable licenses pertaining to the Lessee's events, which payable to municipal, provincial or federal agencies.
23. The Lessee agrees to reimburse the Lessor for any and all acts of vandalism or damage, to the Arena facilities, that is attributed to the Lessee, that might occur during the Lessee's home games, practices or sanctioned events. In the event of a change to the schedule, or cancellation of practice time, the Lessor will require 72 hours notice, unless such cancellation is due to circumstances beyond the control of the Lessee.
24. The Lessee agrees to enter into an ice contract with the Lessor at the beginning of each season and agrees to all costs associated with the allocated ice time until the end of March of each hockey season.
25. The Lessor shall maintain the announcing area, time clocks, lights, nets and accessories that meet Canadian Amateur Hockey Association ("CAHA") and GMHL regulations.
26. If the Arena should be destroyed or damaged to such an extent so as to render the same, unfit for the purpose of the Lessee, then this agreement shall terminate forthwith.
27. If the Lessee deems that they cannot operate in a financially responsible or professional manner, due to unforeseen circumstances, then this agreement shall terminate forthwith.
28. The Lessor reserves the right, on 60 days written notice to the Lessee prior to April 1st of each year to the termination of the agreement.
29. The Lessor or the Lessee may, by written notice, terminate this agreement by February 1st of each year.
30. The Lessee understands and agrees that failure to follow any of the above terms and conditions may result in the termination of this agreement.
31. This agreement will come into effect when duly signed by both parties and may be amended at any time and from time to time by the mutual consent of the parties hereto.

DATED THE 21st day of MAY, 2019.

President –
9772642 Canada Ltd.

Mayor - Joanne Savage
Municipality of West Nipissing

Secretary/Treasurer –
9772642 Canada Ltd.

CAO – Jean-Pierre (Jay) Barbeau
Municipality of West Nipissing

May 15, 2019

Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON, P2B 1T1

Re: Noise By-Law Exemption

Dear Madame Mayor and Council,

We are residents of Lavigne and live at 79 Hillman Road. We are planning to have a Family Reunion on June 22, 2019. We would like to have our band play in our back yard from 8 p.m. -1 a.m. and are requesting the support of the Mayor's office and council to be exempted from the municipal noise by-law.

Please feel free to contact us should you require any further information. We can be reached at 705 207-8387.

Respectfully,

Robin and Marcella Guerin

Robin and Marcella Guerin
79 Hillman Road, Lavigne, ON P0H 1R0



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a request was received from Robin and Marcella Guerin seeking Council's authorization for an exemption from the municipal Noise By-Law in order to host a Family Reunion Celebration;

BE IT THEREFORE RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for an outdoor Family Reunion, as requested by Robin and Marcella Guerin, which will take place at 79 Hillman Road in Lavigne, on Saturday, June 22nd, 2019 from 8:00 PM until 1:00 AM.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

Janice Dupuis

From: LynnLiard <lynn.liard@eastlink.ca>
Sent: May-13-19 12:55 PM
To: Janice Dupuis
Subject: Application to the Noise Exemption Bi-law for wedding

I-10(b)

Good afternoon Janice,

Thank you for taking the time to assist with the information required.

As per our conversation, we are applying for a Noise Bi-Law Exemption for our wedding.

This event will occur outdoors at our home at 69 Bain Avenue Cache Bay Ontario, on Saturday June 29th 2019 from 12:00PM to Sunday June 30th at 4:00AM. My contact information is Lynn Liard and Luc Murphy. My email address is lynn.liard@eastlink.ca and my phone number is 705-498-9175

Please advise when you can, if this is approved.

Many thanks for your time,

Have a wonderful day

--

Lynn Liard
69 Bain Ave
Cache Bay, On
(705) 498-9175
lynn.liard@eastlink.ca



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS an e-mail request was received from Lynn Liard seeking Council's authorization for an exemption from the municipal Noise By-Law in order to host her outdoor Wedding Celebration;

BE IT THEREFORE RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for an outdoor Wedding Celebration, as requested by Lynn Liard, which will take place at 69 Bain Avenue in Cache Bay, on Saturday, June 29th, 2019 from 12:00 PM until _____ AM.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

PROCLAMATION



WEST NIPISSING CYCLING WEEK

WHEREAS, the province of Ontario has declared the month of June of each year at « ONTARIO BIKE MONTH »; and

WHEREAS, the Ministry of Transportation of Ontario surveys of road users indicate an increase in daily use of bikes during the spring, summer and fall; and

WHEREAS, many municipalities throughout the Province of Ontario have declared June to be Bike Month and an important opportunity to recognize and celebrate cycling in Ontario; and

WHEREAS, creating cycling-friendly communities has shown to have cumulative societal benefits, to be an enjoyable way for people to stay healthy and connected to their community, to promote active living, to increase economic development and play a role in improving air quality for the environment; and

WHEREAS, West Nipissing is part of the Voyageur Cycling Route; and

WHEREAS, every year various West Nipissing organizations have been promoting public awareness of bicycle operation and safety education to children and youth in an effort to reduce injuries and fatalities; and

WHEREAS, the Municipality of West Nipissing supports the WEST NIPISSING CYCLE FOR CHARITY event which will be held on June 2nd, 2019;

NOW THEREFORE, I, Joanne Savage, Mayor of the Municipality of West Nipissing, do hereby proclaim June 2nd to June 8th as

« CYCLING WEEK IN THE MUNICIPALITY OF WEST NIPISSING »

and I urge all people in our community to join me in this special observance by getting outside and riding their bikes.

Signed this 21st day of May 2019

JOANNE SAVAGE
MAYOR

Joie de vivre



www.westnipissingouest.ca

From: Raymond Yelle <RYelle@NorthBayPolice.on.ca>
Sent: April-26-19 2:43 PM
To: Janice Dupuis
Subject: RE: Request for temporary road closure - Motorcycle Ride for Dad (Jun-16)

I-12

Hello Janice,

I am a co-chair with the Nipissing Motorcycle Ride for Dad again this year and we are once again looking to include the municipality of West Nipissing in our festivities. The Motorcycle Ride for Dad is National fundraising campaign that started over 15 years ago and has a focus on raising funds to support prostate cancer research and awareness. The Nipissing chapter of the Motorcycle Ride for Dad started in 2008. As in the past few years, we are looking to have a road closure in front of the Riv and Larry's chip stands between 10:00 am and 2:00 pm on Saturday June 15, 2019. In the past, Chief Sequin and now Chief St. Pierre, have assisted us in the application for and implementation of the road closure. For that assistance we are very grateful. However, with the change-over of police services to take place June 06, I am unsure or who the contact will be for the OPP.

Our organizing committee is hoping that the road closure is still possible for this year. Please advise me as soon as you are able to confirm if closure will possible, as we will have to adjust our poker run route accordingly. On behalf of the Nipissing MRFD committee, I want to thank the West Nipissing council, the WNPS and the members of your community (business or individual) who continue to support and/or participate in our ride.

If there is anything that you or anyone from the municipality requires further information or has any questions, please do not hesitate to contact me on my personal cell #(705) 477-3683.

Thank you in advance,

Constable Raymond Yelle #5942

North Bay Police Service
Court Liaison Officer
Office - (705) 497-5555
Ext. 430





The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2019 /

MAY 21, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Motorcycle Ride for Dad is an annual national fundraising campaign supporting prostate cancer research and awareness;

AND WHEREAS Council received a request from the Nipissing Chapter of the Motorcycle Ride for Dad, to close a portion of Main Street on Saturday, June 15th, 2019 in order to accommodate motorcycle parking for a large volume of participants who will be lunching at local chip stand establishments;

BE IT RESOLVED THAT Council grants permission to the Nipissing Chapter of the Motorcycle Ride for Dad to temporarily barricade a portion of Main Street from Front Street northerly to Queen Street from 10:00 AM until 2:00 PM on Saturday, June 15th, 2019 in order to accommodate parking for a large volume of motorcycles;

BE IT FURTHER RESOLVED THAT Council directs staff to setup the necessary barricades to block off the specified streets.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____