

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum (if applicable) and Agenda / Addenda (si nécessaire) et Ordre du jour
- B-1 Resolution to approve the Addendum
- B-2 Resolution to adopt the Agenda
- C) Delegations / Petitions / Délégations / Pétitions NIL

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

- D-1) Economic Development / Développement économique NIL
- D-2) Social Services and Health / Services sociaux et santé NIL
- D-3) Public Works / Travaux publics NIL
- D-4) Community Services / Services communautaires NIL
- D-5) Sewer and Water / Les égouts et l'eau NIL
- D-6) Environmental / L'environnement NIL
- D-7) General Government / Gouvernement général NIL
- D-8) Planning / Planification NIL
- D-9) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique NIL

REGULAR COUNCIL MEETING / RÉUNION RÉGULIÈRE

- E) Planning / Planification..... NIL
- F) Correspondence and Accounts / Comptes et courrier
- F-1 Resolution to adopt the minutes of the meeting of Council held on October 9th, 2018.
- F-2 Resolution to adopt the minutes of the meeting of Council held on November 6, 2018.

- F-3** Resolution to adopt the minutes of the CLOSED meeting of Council held on November 6, 2018.
- F-4** Resolution to receive the minutes of the Au Chateau Board of Management meeting held on September 19, 2018.
- F-5** Resolution to receive the minutes of the West Nipissing Police Services Board meetings held on August 15, 2018 and September 20, 2018.
- F-6** Resolution to receive the minutes of the West Nipissing Public Library Board meeting held on September 13, 2018.
- F-7** Resolution to receive the minutes of the Committee of Adjustment meetings held on September 10, 2018.
- F-8** Resolution to receive the disbursements of accounts payables for the previous month.

- G) Unfinished Business / Affaires en marche *NIL***

- H) Notice of Motion / Avis de motion**

- I) New Business / Affaires nouvelles**
 - I-1** Resolution to amend Council's meeting schedule – Elimination of the Nov-20th meeting
 - I-2** Resolution to approve the temporary closure of certain street in order to host the Annual Santa Claus Parade of Lights followed by the downtown Moonlight Madness event.
 - I-3** Resolution to approve the 2018-2019 Winter Maintenance Agreements for the following roads: • Alfred Rd • Argo Rd • Pellerin Rd • Point Rd • St-Jean Rd • Prang's Lane
 - I-4** Resolution to authorize By-Law **2018/89** to amend Schedule "F" of the Traffic and Parking By-Law 2015/62 to amend the Speed Rates on municipal roads.
 - I-5** Resolution to support a request from the Municipality of East Ferris seeking support for re-appointment of a Councillor to the Board of Directors of FONOM.

- J) Addendum / Addenda**

- K) Information & Questions / Information et questions**
 - K-1** Mayor's Report

- L) Closed Meeting / Réunion à huis clos *NIL***

- M) Adjournment / Ajournement**
 - M-1** Resolution to adopt By-law **2018/90** confirming proceedings of meeting
 - M-2** Resolution to adjourn the meeting

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, OCTOBER 9, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR GUILLES TESSIER
COUNCILLOR NORMAND ROBERGE

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2018/369 Moved by: Councillor Larabie
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Agenda for the meeting of Council held on October 9, 2018 be adopted as
☒ presented / ☐ amended. **CARRIED**

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 IPM Update (Presenter: Neil Fox, IPM Chair)

General Manager, Neil Fox, provided Council with an update on the 2019 IPM and Rural Expo. Mr. Fox provided a brief overview of the scale and magnitude of the event including the numbers of campsites, vendors and acreage being utilized in the area. Mr. Fox outlined the number of volunteers required to put the event together. The event is anticipated to generate \$20,000,000 in revenue and bring 80,000 people to the community. Mr. Fox thanked Council for providing its branding and logo to be part of the 2019 IPM, access to staff and for being ambassadors to the event. Following the presentation Council commended the Chair and his committee for the time investment to date.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-2) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-3) PUBLIC WORKS / TRAVAUX PUBLICS

D-3(a) Amend Traffic By-Law to reduce speed on Dutrisac Road (from 80 kms to 60 kms)

The Chief of Police provided a recommendation to reduce the speed limit along Dutrisac Road in the stretch south of Quesnel Road leading to Garden Village Road. The Chief recommended reducing the

speed from 80km/hr to 60km/hr in order to address ongoing concerns by residents with respect to the excessive speed of travel along that road. Following discussion, Council concurred with the Chief of Police's recommendation. Following discussion, Council was in agreement and a revised by-law will be brought forward at the next meeting for approval.

Guilles Tessier,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-4) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES NIL

D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-6) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

D-7) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL NIL

D-8) PLANNING / PLANIFICATION NIL

D-9) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-9(a) Presentation of Annual Report – Chief

The Fire Chief presented the Annual Report for the West Nipissing Fire Service. The Chief began his presentation by highlighted the training and accreditation of all members of the salaried and volunteer service. The Fire Chief thanked the Police Service for its ongoing assistance in traffic control at Fire incidents. The Chief then presented the Annual Report

Jamie Restoule,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION

E-1 A resolution was passed to authorize By-Law 2018/86, as amended, to close a portion of Desaulniers Street.

No. 2018/370 Moved by: Councillor Malette
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law **2018/86, as amended**, being a by-law to close a portion of the public road known as Desaulniers Street in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

E-2 A resolution was passed to authorize a redline amendment to Subdivision SUBD 2014/03.

No. 2018/371 Moved by: Councillor Duhaime

Seconded by: Councillor Fortier

WHEREAS on May 20, 2014, the Council of the Municipality of West Nipissing granted approval for a Draft Subdivision Plan, File No. SUBD 2014/03 for property at Delorme Road / Smylie Road to Delorme Properties Ltd.;

AND WHEREAS Council has received a proposed redline amendment of the Approved Draft Subdivision Plan, File No. SUBD 2014/03, legally described as Part of Broken Lot 6, Concession A, Municipality of West Nipissing, in the District of Nipissing; which will amend the subdivision to include a Block 14 at the east end and re-align the proposed turn-around;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of West Nipissing hereby approves the proposed redline amendments to the Approved Draft Subdivision Plan, File No SUBD 2014/03, legally described as Part of Broken Lot 6, Concession A, Municipality of West Nipissing, in the District of Nipissing; which will amend the subdivision to include a Block 14 at the east end and re-align the proposed turn-around, Sturgeon Falls, Municipality of West Nipissing, in the District of Nipissing, owned by Delorme Properties Limited.

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER

F-1 A resolution was passed to adopt the minutes of the meeting of Council held on September 18, 2018.

No. 2018/372 Moved by: Councillor Duhaime

Seconded by: Councillor Brisson

BE IT RESOLVED THAT the minutes of the meeting of Council held on September 18, 2018 be adopted, as ☒ presented / ☐ amended. **CARRIED**

F-2 A resolution was passed to receive the minutes of the Au Chateau Board of Management meeting.

No. 2018/373 Moved by: Councillor Duhaime

Seconded by: Councillor Brisson

BE IT RESOLVED THAT the minutes of the Au Chateau Board of Management meeting held on June 20, 2018 be received. **CARRIED**

F-3 A resolution was passed to receive the minutes of the West Nipissing Accessibility Committee meeting.

No. 2018/374 Moved by: Councillor Larabie

Seconded by: Councillor Malette

BE IT RESOLVED THAT the minutes of the West Nipissing Accessibility Committee meeting held on April 19, 2018 be received. **CARRIED**

F-4 A resolution was passed to receive the disbursements of accounts payables.

No. 2018/375 Moved by: Councillor Malette

Seconded by: Councillor Larabie

BE IT RESOLVED THAT the accounts payables disbursement sheets be received in the amount of:

General Accounts\$ 3,164,542.73

CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS NIL

I) NEW BUSINESS / AFFAIRES NOUVELLES

- I-1 A resolution was passed authorizing the temporary closure of Hwy. 64 in 2019 or 2020 for a seven (7) day period.

No. 2018/376 Moved by: Councillor Brisson
Seconded by: Councillor Duhaime

WHEREAS the Ministry of Transportation, through its consultants, DM WILLS ENGINEERING, have undertaken a detailed design study and Class Environmental Assessment for certain upgrades to be carried out on Highways 64;

AND WHEREAS the proposed upgrades will include the upgrade to the highways as well as the replacement and/or rehabilitation of culverts along Highway 64;

AND WHEREAS it is anticipated that temporary traffic delays and single lane closures will occur at most of the locations; however a full closure of no more than seven (7) consecutive days is anticipated on Highway 64 in order to complete a rapid culvert replacement between Field and Sturgeon Falls;

AND WHEREAS the Consultant and/or Contractor will ensure that all residents are notified and that Emergency Services are consulted and coordinated prior to the highway closure so as to ensure that the safety and security of residents is maintained at all times during the temporary closure;

AND WHEREAS the temporary full closure of Hwy 64 will be scheduled during the months of July or August, anticipated during the 2019 or 2020 construction season;

AND WHEREAS the consultation is seeking concurrence from the Municipality of West Nipissing to the proposed temporary closure of Hwy. 64 to complete the rapid culvert replacement;

BE IT RESOLVED THAT the Municipality of West Nipissing is agreeable to the temporary closure of Highway 64 for the rapid culvert replacement on the condition that residents are notified and that coordination with emergency services be undertaken by the Consultant/Contractor to ensure the safety and security of residents is maintained at all time during the closure.

CARRIED

- I-2 A resolution was passed to proclaim the month of October 2018 as "Breast Cancer Awareness Month"

No. 2018/377 Moved by: Councillor Duhaime
Seconded by: Councillor Brisson

BE IT RESOLVED THAT the Mayor be authorized to proclaim the month of October 2018 as «**BREAST CANCER AWARENESS MONTH – MOIS DE LA SENSIBILISATION AU CANCER DU SEIN**» in the Municipality of West Nipissing.

CARRIED

J) ADDENDUM / ADDENDA

NIL

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

- K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS.....NIL

M) ADJOURNMENT / AJOURNEMENT

- M-1 A resolution was passed to adopt By-law **2018/87** confirming the proceedings of Council at its meeting held on October 9, 2018.

No. 2018/378 Moved by: Councillor Fortier
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law No. **2018/87** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 9th day of October 2018, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2018/379 Moved by: Councillor Brisson
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the meeting of Council held on October 9, 2018 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMBINED COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, NOVEMBER 6, 2018 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR DENISE BRISSON
COUNCILLOR YVON DUHAIME
COUNCILLOR GUY FORTIER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LEO MALETTE
COUNCILLOR JAMIE RESTOULE
COUNCILLOR GUILLES TESSIER
COUNCILLOR NORMAND ROBERGE

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) ADDENDUM (IF APPLICABLE) AND AGENDA / ADDENDA (SI NÉCESSAIRE) ET ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2018/380 Moved by: Councillor Larabie
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Agenda for the meeting of Council held on November 6, 2018 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-2) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-3) PUBLIC WORKS / TRAVAUX PUBLICS

D-3(a) Update – Public Works

The Manager of Public Works provided Council with an update on various Public Works projects including the following highlights:

- asphalt complete on Dutrisac Road some deficiencies in the asphalt have been identified and are being addressed; shouldering is outstanding;
- Nipissing Street complete with issues (payment holdbacks are anticipated);
- Railway Street sanitary almost complete; recommending not paving this year;
- Holditch curbing waiting on weather;
- Drive In Road – pavement scheduled for next week;
- Principale Street in Verner is complete

- Laplage Road is now 100 complete;
- Highway 17 sidewalk done to No Frills
- Principal East sidewalk is complete; seeding may require to be redone;
- Waterfront is done;
- Kipling is scheduled for next week;
- Roberts Road - contractor waiting for water to subside;
- Duck Creek Bridge - complete and went very well;
- Nature's Trail - notices ready for landowners;
- Rivière Street - Brushing and ditching done, culvert to be done in 2019;
- Pike Lake Road complete;

The Public Works Manager also provided an update on Fleet capital purchases; a contractor was hired to do an assessment on sidewalks; grading will be done as soon as a window in the rain is seen; winter maintenance equipment is being readied;

D-3(b) Connecting Links – Lump Sum Pricing Discussion

The Manager of Public Works informed Council that he has carried out a cost analysis of the winter maintenance of the connecting links; a lump-sum price has now been received from the contractor; had the municipality assumed responsibility the costs would have exceeded the quotations received from the contractor.

Guilles Tessier,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-4) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-4(a) Update – Community Services

The Director of Economic Development and Community Services provided council with the following information;

- Kids Safe Halloween went well
- Advised of locations of upcoming Remembrance Day ceremonies
- Staff is working on upcoming events including the Christmas Parade, Senior's Supper, Traditional Christmas and the telethon;
- Staff are busy getting ready for winter; benches and garbage cans being brought in (a few benches are being left downtown);
- Stats Canada and elevator work delayed to 2019 pending receipt of funding;
- Verner building; shoring up to be completed to make building safe for entry and evaluation for construction design; the project is still on track for completion May 2019;

Denise Brisson,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAUNIL

D-6) ENVIRONMENTAL / L'ENVIRONNEMENTNIL

D-7) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-7(a) Litigation – Conseil scolaire catholique Franco-Nord

The Chief Administrative Officer provided Council with an update pertaining to the matter of the cessation of free municipal services (snow removal and garbage collection); litigation has been

commenced by the school board for losses incurred as a result; Council expressed disappointment in the actions taken by the school board.

D-7(b) Amendment of the Council Meeting Schedule

A memo was presented to Council seeking feedback regarding the cancellation of certain regularly scheduled meetings, specifically December 18th, 2018. Following discussion, Council was in agreement to alter the schedule to 2 meetings for November. It was agreed that the new council make the decision regarding the December meetings.

D-7(c) Municipal Council iPADS

As technology advances significantly from year to year, Council's current iPADS are essentially outdated and considered as 'electronic waste'. A memo was presented to Council seeking feedback pertaining to the disposition of Council's iPADS. Following discussion, Council agreed that the existing iPads be transferred to the outgoing council members for a nominal consideration. The mayor raised a question of donating to the food bank. It was agreed that the donation be discretionary.

Guy Fortier,
Chair

Melanie Ducharme,
Clerk

D-8) PLANNING / PLANIFICATION NIL

D-9) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-9(a) Emily's Project – Farm 911 Signage

A letter from Mme Beaudry was presented to Council for consideration wherein they are seeking a reduction in cost for the 911 farm signs. Following discussion, the request was not supported and it was agreed that the regular 911 rate be applied.

Jamie Restoule,
Chair

Melanie Ducharme,
Municipal Clerk

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER

F-1 Memo re: Reminder to Clear Out desks and deactivation of municipal e-mail accounts

A memo from the Clerk's office was shared with Council just to remind all of Council to clear out their desks in preparation for the new incoming Council of 2018 to 2022. Also to inform Council that municipal e-mail accounts will be deactivated as of November 31st, 2018 for outgoing members.

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS NIL

I) NEW BUSINESS / AFFAIRES NOUVELLES NIL

J) ADDENDUM / ADDENDA NIL

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

L-1 A resolution was passed to proceed into closed meeting.

No. 2018/381 Moved by: Councillor Malette
Seconded by: Councillor Larabie

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (B)** personal matters about an identifiable individual, including municipal or local board employees;
(i) Human Resources Issue – Environmental Services

CARRIED

L-2 A resolution was passed to adjourn the closed session.

No. 2018/382 Moved by: Councillor Duhaime
Seconded by: Councillor Fortier

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on November 6, 2018 be adjourned at 7:42 PM in order to proceed with the regular meeting

CARRIED

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2018/88** confirming the proceedings of Council at its meeting held on November 6, 2018.

No. 2018/383 Moved by: Councillor Fortier
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law No. **2018/88** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 6th day of November 2018, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2018/384 Moved by: Councillor Duhaime
Seconded by: Councillor Fortier

BE IT RESOLVED THAT the meeting of Council held on November 6th, 2018 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on September 19, 2018 at 4:45 pm**

PRESENT: Léo Malette Chairperson
 Denise Brisson
 Jacques Dupuis Administrator / Secretary
 Guy Éthier
 Caroline Lowery Vice-Chairperson
 Nicole Janson Recording Secretary

REGRETS: Yvon Duhaime
 Joanne Savage

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 55

Moved by : Caroline Lowery

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Agenda of the Regular Meeting on September 19, 2018 be approved as presented at 4:45 pm.

Carried

04. Adoption of Minutes

Resolution No. 56

Moved by : Guy Éthier

Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Minutes of the Regular Meeting held June 20, 2018 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

None presented.

b) Quality Management Team Meeting Minutes

After clarification of a few items the Quality Management Team Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 57

Moved by : Caroline Lowery

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

c) MOHLTC – Annual inspection Report

Board was informed on the results of the Report and of note is the fact that we did not receive any orders.

d) MOHLTC – Complaint Inspection Report

Administrator summarized the findings and the corrective action plan taken.

e) **Community Support Services**

A peer review by the LHIN's was performed in terms of supportive housing in our CSS program to determine acuity level and to ensure proper compliance with Ministry policies and industry practices. After an assessment of 70 clients only 30 qualified for low risk. Discussions with the LHIN's are being held to look at the possibility to have the Home's CSS program integrated with an agency to provide support services in the community while at the same time keeping Au Chateau's campus.

f) **Strategic Plan**

No update presented.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 58

Moved by : Denise Brisson
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 59

Moved by : Guy Éthier
Seconded by : Denise Brisson

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. In-Camera Session

Resolution No. 60

Moved by : Denise Brisson

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Matters at 6:05 pm.

Carried

a) Labour Matters

Administrator updated the Board on three (3) matters:

- 1- CUPE Contract Settlement
- 2- ONA Arbitration Result
- 3- Succession Planning in Nursing

Resolution No. 61

Moved by : Guy Éthier

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Board returns to its Annual Meeting at 6:25 pm.

Carried

08. Other Business / Information Items

a) Next Meeting

The next Board meeting is scheduled for October 17, 2018 at 4:45 pm.

b) Information Items

Advantage Ontario – Executive Report – September 11, 2018

Advantage Ontario – Action Update – August, 2018

09. Adjournment

Resolution No. 62

Moved by : Denise Brisson

Seconded by : Guy Éthier

BE IT RESOLVED THAT the meeting now adjourn at 6:26 pm

Carried


Chairperson
Administrator / Secretary

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON WEDNESDAY, AUGUST 15th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx (Videoconference)
Paul Finley
Jamie Restoule

Staff Present: Chief Ray St Pierre
Diane Lagacé (Secretary)

Meeting called to order at 17:35 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:

No. 2018/102 Moved by: Jamie Restoule Seconded by: Paul Finley
BE IT RESOLVED THAT the consent agenda for the meeting of August 15th, 2018
be adopted as amended. **CARRIED**

3. **No. 2018/103 Moved by: Paul Finley Seconded by: Jamie Restoule**
BE IT RESOLVED THAT the agenda for the meeting of August 15th, 2018 be
adopted as amended. **CARRIED**

4. **No. 2018/104 Moved by: Jamie Restoule Seconded by: Paul Finley**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received
in the amount of: \$47,524.90 **CARRIED**

5. Business Arising Out the Minutes

a) Public Forum: The Board discussed the option of a public forum and opted to invite all candidates running to the Board's next regular meeting and provide a power point presentation on the history and the role of the Board.

b) Letter to the Minister: A draft letter to the Minister of the MCSCS for Board approval was provided. Any Board Member with suggestions or corrections is asked to contact the Chief.

6. Outstanding Business

- a) Disposal of Assets 2 Ford Explorers and Boat Trailer: The Chief advised that the items had not been put on govdeals.com as of yet but that one department has expressed interest in a vehicle and that he would be speaking with another department regarding the second vehicle. Should that department not want the second vehicle it will be tagged along with the trailer with another municipal department inputting on govdeals.com.

- b) Awards & Recognition: – The Marcel Noël Hall has been reserved for September 24th, 2018 at 7:00 p.m. The Chief will provide a list of the awardees at the next regular meeting.
 - c) Chief's Performance Appraisal: – Deferred to the September meeting.
 - d) Zone 1A Meeting: - The Zone 1A Meeting is scheduled for September 6th and 7th with 20 confirmed attendees so far. Mr. Joël Dubois will be one of the speakers as it pertains to marijuana in the work place.
7. Monthly Budget Report
The Chief provided the Board with the monthly financial statement for the month of July 2018.
8. 1,000 Officers Transfer Payment
- No. 2018/105 Moved by: Jamie Restoule Seconded by: Paul Finley**
BE IT RESOLVED THAT the Board authorizes the Board Chair to sign the 1,000 Officers transfer of funds agreement and forward to the Mayor for signature
CARRIED
9. Correspondence:
- a) Statistics Canada – Crime Severity Index: An email from Statistics Canada as it pertains to the 2016 revised and 2017 Crime Statistics and the Crime Severity Index values for Canada.
 - b) O.P.P. – Letter re: Employment Activity: A Memo from the O.P.P. to inform all employment activity for uniform and civilian applicants has been put on hold pending the OCPC and court decision.
 - c) S.I.U. Annual Report 2017: A copy of the S.I.U. Annual Report for 2017.
 - d) Hands Invitation: Correspondence from HANDS inviting the Chief to be part of the CYAC community initiative.
 - e) Letter of Thanks: A letter of thanks from the Royal Canadian Legion Branch 225 for supporting their stove campaign.
10. Other
- a) Monthly Crime Statistics: Board Member Auger-Proulx questioned the clearance rate differential between 2017 and 2018. As the Chief explained, 2018 had 8 break and enters as opposed to none in 2017 and more mischief cases that affect solvability as they do not have a lot of eye witnesses.
 - b) Social Media Response: The Chief prepared a media release and read the highlights to the Board to address some of the comments made on social media. The Board liked the topics discussed and requested that the document be made available in both French and English.

c) Educational Reimbursement: An officer was requesting educational reimbursement for a course he will be taking. As no other information was available except a request for reimbursement, the Chief will speak with the officer to get additional information to provide the Board at the next regular meeting.

11. **No. 2018/106 Moved by: Jamie Restoule Seconded by: Paul Finley**
BE IT RESOLVED THAT we proceed into closed meeting at 19:07 HR to discuss the following:
1) Personal matters about an identifiable individual, including board employee
CARRIED
12. Board Summary
- Social media response
- Zone 1A meeting
- Awards & Recognition
- Letter of Thanks
13. Next meeting
The next regular meeting is scheduled for Wednesday, September 19th, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
14. Direction on Municipal Council
None.
15. **No. 2018/110 Moved by: Jamie Restoule Seconded by: Paul Finley**
BE IT RESOLVED THAT this meeting be adjourned at 19:56 HR.
CARRIED

Original signed September 20th, 2018
Barry Bertrand - Chair

Diane Lagacé - Secretary

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON THURSDAY, SEPTEMBER 20th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx
Paul Finley

Regrets: Jamie Restoule

Staff Present: Chief Ray St Pierre
Diane Lagacé (Secretary)

Meeting called to order at 17:29 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:

No. 2018/111 Moved by: C. Auger Proulx Seconded by: Paul Finley
BE IT RESOLVED THAT the consent agenda for the meeting of September 20th, 2018 be adopted as amended. **CARRIED**

3. **No. 2018/112 Moved by: C. Auger Proulx Seconded by: Paul Finley**
BE IT RESOLVED THAT the agenda for the meeting of September 20th, 2018 be adopted as amended. **CARRIED**

4. **No. 2018/113 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$30,374.91 **CARRIED**

5. Business Arising Out the Minutes

a) Educational Reimbursement: As requested at the last meeting, the Chief provided the Board with further information regarding the request from an officer for educational reimbursement. As the courses being taken on-line do go towards a restorative program, the Board consensus was to approve educational reimbursement upon successful completion of the two courses..

6. Outstanding Business

- a) Disposal of Assets 2 Ford Explorers and Boat Trailer: The Chief advised the Board that the Public Works Department has acquired one SUV and that transfer of funds between departments would take place once all administrative functions were complete. The Chief advised that the second SUV would likely be purchased by the Community Services Department and that the boat trailer would be added to GovDeals.com. When asked how the price for the vehicle was determined, the Chief

explained that his predecessor had researched fair market value for the vehicles and that's how price was determined.

- b) Awards & Recognition: – The ceremony will be held on September 24th, 2018 in the Sports Hall of Fame Room with the ceremony beginning at 7:00 p.m.
- c) Chief's Performance Appraisal: – Having had the chance to review the Chief's Performance Appraisal template, the Board consensus was to adopt the document. The Chair explained that through Graham Wight, Ministry Advisor, other services were contacting the Board requesting a copy of the appraisal as Mr. Wight advised that West Nipissing had an excellent document for this purpose.
- d) Zone 1A Meeting: - The Chief and the Chair provided a brief synopsis of the sessions that took place during the Zone 1A meeting including marijuana in the workplace, hiring private industries to help police and a presentation from the North Bay service on gangs in North Bay. North Bay and surrounding areas have an anti-fortification policy and perhaps this is something that West Nipissing council should look into.

7. Monthly Budget Report

The Chief provided the Board with the monthly financial statement for the month of August 2018.

8. Public Complaints

As per reporting requirements, the Chief provided the Board with the quarterly report on Public Complaints.

9. Chief's Expenses

As per reporting requirements, the Chief provided the Board with the quarterly report pertaining to the Chief's Expenses.

10. Records Management

The Chief requested that the Board address the issue of records management and revise certain policies. Currently, some policies have the retention of materials indefinitely but retention of 20 to 25 years would be sufficient for some records. The Board requested that the Chief provide information and recommendation for the October meeting.

11. Correspondence:

- a) Letter of Thanks: A Card of Thanks from a resident for the assistance of police with the passing of a family member.

12. Power Point Presentation

The Board invited every candidate running in the municipal election to attend the meeting where the Chair made a presentation on roles and responsibilities of the Police Board as a Governance Board. He spoke about the various sections of the *Police Services Act* that the Board and its Members must abide include a Code of Conduct.

13. Other

a) Minutes of the August 15th, 2018 meeting (removed from consent agenda): Board Member Finley questioned if a new letter had been sent to the Minister of the MCSCS since the election. The Chair advised that the letter had been sent.

No. 2018/114 Moved by: C. Auger Proulx Seconded by: Paul Finley
BE IT RESOLVED THAT the minutes of the meeting held on August 15th, 2018 be adopted as presented. **CARRIED**

b) Overtime Tracking (removed from the consent agenda): Board Member Finley questioned the amount of overtime. The Chair explained that some of the overtime had to do with costing with some officers taking the time off allotted to them prior to the OPP taking over. The Chief explained that recent incidents also resulted in overtime but he managed to work the schedule and not affect the annual leave. Board Member Finley commended the Chief for his work in handling the situation.

c) Foot patrols (removed from the consent agenda): Board Member Finley questioned the reduction of total specialty and foot patrols. The Chief explained that although the issue could not be completely attributed to major incidents it definitely made an impact. Board Member Finley did note that community events were still attended by officers and again commended the Chief.

14. **No. 2018/115 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT we proceed into closed meeting at 19:10 HR to discuss the following:

- 1) Personal matters about an identifiable individual, including board employee
- 2) Labour relations or employee negotiations **CARRIED**

15. Board Summary
- It was a good meeting

16. Next meeting
The next regular meeting is scheduled for Thursday, October 18th, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.

17. Direction on Municipal Council
None.

18. **No. 2018/119 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT this meeting be adjourned at 19:55 HR. **CARRIED**

Original signed October 18th, 2018

Barry Bertrand - Chair

Diane Lagacé - Secretary

**MINUTES OF THE REGULAR MEETING OF
THE WEST NIPISSING PUBLIC LIBRARY BOARD
HELD AT 5:00 P.M. ON THURSDAY SEPTEMBER 13, 2018 IN VERNER**

PRESENT: M. Willemsen, D. Brisson, S. Pilon, M. Willemsen, A. Langevin,

STAFF: C. Marion

REGRETS: S. Friedrich,

CALL TO ORDER: Meeting called to order by M. Willemsen, chair

APPROVAL OF THE AGENDA FOR REGULAR BOAD MEETING OF
MOTION #18-43

MOVED BY S. Pilon

SECONDED BY A. Langevin that the agenda be approved...carried

DECLARATION OF ANY CONFLICTS OF INTEREST: none

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION #18-44

MOVED BY S. Pilon

SECONDED BY A. Langevin that the minutes of the regular board meeting of July 11, 2018 be approved as presented.....carried

BUSINESS ARISING FROM THE MINUTES:

Vacancy on Library Board has not been filled yet. Due to the proximity of the upcoming municipal elections, appointments to the library board will be made by the new municipal council.

CORRESPONDENCE: none

TREASURER'S REPORT:

MOTION #18-45

MOVED BY A. Langevin

SECONDED BY S. Pilon that the expenditures for the month of July 2018 in the amount of \$7,709.15 for cheques #5918 to #5942 inclusive be approved and that fees and fines in the amount of \$1,280.00 be acknowledged.....carried

MOTION #18-46

MOVED BY D. Brisson

SECONDED BY S. Pilon that the expenditures for the month of August 2018 in the amount of \$3,493.69 for cheques #5943 to #5955 inclusive be approved and that fees & fines in the amount of \$1,378.15 be acknowledged.....carried

Discussions with Caisse Populaire – A preferred rate of interest will be applied to our chequing account versus other investment options to allow for greater flexibility and a higher interest rate.

REPORT OF BOARD MEMBERS' ADVOCACY ACTIVITIES

Board members are reminded to advocate for the library during the current municipal campaign.

BRANCH REPORTS:

- a) Field: Condolences to L.Desjardins on the death of her mother
- b) Cache Bay: Entrance provided with a small ramp at stoop to enhance accessibility
- c) Verner: Temporary location has been opened since August 13, 2018. Feedback has been positive

REPORT OF THE CEO:

- a) Report of summer activities and upcoming activities
- b) Student replacement: D. Laurin
- c) Meeting attended:
 - Blue Sky Library Network-July 7, 2018
 - Health & Safety –Sept 12, 2018 cancelled
 - Ontario Public Library Guidelines Sept 13,2018
- d) Ontario Library Service North- Conference in Sudbury on Sept 25-27,2018. C. Marion & E. Keenan will attend

MOTION #18-47

MOVED BY D. Brisson

SECONDED BY S. Pilon that the CEO's report be received....carried

REPORT OF THE STANDING COMMITTEES:

Policy & Personnel:

Meeting to be set up with Dibrina to begin Job review/salary grid
Proposal to reorganize staffing duties was discussed to address the impending retirement of the Library Technician. It was agreed that this fulltime position would be redefined as Technical Services and could be filled internally. The 2018 Budget included provisions for this plan.

Finance & Property:

POLICY REVIEW AND UPDATES:

a) Approval of CEO succession plan

MOTION # 18-48

MOVED BY A. Langevin

SECONDED BY D. Brisson that the 'CEO SUCCESSION PLAN' HR-E be approved as amended.....carried

MOTION # 18-49

MOVED BY D. Brisson

SECONDED BY A. Langevin that policy HR-5 HOURS OF WORK be amended as presented.....carried

MOTION # 18-50

MOVED BY A. Langevin

SECONDED BY D. Brisson that policy HR-7 OVERTIME be amended as presentedcarried

REVIEW OF PLANS (i.e. ACTION PLAN, STRATEGIC PLAN etc:

OLB Documents distributed

* Recruiting new Public Library Board Members

*Analysis of the Board Term – Group exercise at next meeting

NEW BUSINESS:

Discussion about Handicapped Parking spaces being occupied by same individuals all day at the detriment of those requiring short visits to the library & municipal office in SF. Bylaw officer will be consulted for possible solution.

DATE AND TIME OF NEXT MEETING:

*Thursday October 11, 2018 at River Valley Branch at 5:00

ADJOURNMENT

MOTION # 18-51

MOVED BY D. Brisson

SECONDED BY A. Langevin that the meeting be adjourned at 6:03.... carried

CHAIRMAN _____

SECRETARY _____

DATE _____

Reading gives us someplace to go when we have to stay where we are.



MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On September 10, 2018 at 6:00 PM
Chair: Normand Roberge

PRESENT: Guy Fortier
Fernand Pellerin
Normand Roberge
Mark Fryer
Roger Gagnon

ABSENT:

CALL TO ORDER

RESOLUTION #2018/061

Moved by: Fernand Pellerin

Seconded by: Guy Fortier

That the Agenda for the meeting of September 10, 2018 be approved, as presented, amended.

CARRIED

MINUTES

RESOLUTION #2018/062

Moved by: Roger Gagnon

Seconded by: Guy Fortier

That the Minutes of the Committee of Adjustment meeting held on August 13, 2018, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

- Application for Consent C01/2018 by 9377816 Canada Inc./Robert McMahon-Applicant**
A consent application made by 9377816 Canada Inc./Robert McMahon for the creation of a new lot at 3707 Highway 539, Legally described as W Pt Lot 4, Concession 1, Part 1, 36R-13960, Township of Gibbons, Municipality of West Nipissing.

RESOLUTION #2018/063

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

- That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
- Confirmation that all property taxes are paid up to date;
- That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.

4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the owner obtain an entrance permit for the severed portion from the Ministry of Transportation.

CARRIED

2. Application for Consent C34/2018 by Yves and Claire Cote-Applicant

A consent application made by Yves and Claire Cote for a right-of-way at 75 Pine Ridge Drive, Legally described as Lot 5, 36M-309, Township of Field, Municipality of West Nipissing.

RESOLUTION #2018/064

Moved by: Guy Fortier

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

3. Application for Consent C37/2018 by Claude and Marjolaine Legault-Applicant

A consent application made by Claude and Marjolaine Legault for the creation of new lots at lying lot south of the Sturgeon River, Legally described as Part of Lot 3, Concession 6, Part 1, 36R-13070, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2018/065

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the property be re-zoned to a SR (Shoreline Residential Exception Zone to amend the zoning designation of lands from Rural (RU) with Hazard Overlay in order to establish seasonal lots with limited uses.

- The permitted uses will be limited to recreational vehicles and accessory structures, provided such structures do not have permanent foundations.
 - A maximum of one (1) recreational vehicle per lot shall be permitted.
 - That proof of installation of acceptable A septic/leaching bed is not permitted.
 - No building opening is permitted below the established flood elevation which shall be determined prior to the creation of any lot on the property.
6. In addition to the zoning amendment, a restrictive covenant shall be registered on title to notify prospective purchasers of the limitations.

CARRIED

4. Application for Consent C38/2018 by Claude and Marjolaine Legault-Applicant

A consent application made by Claude and Marjolaine Legault for the creation of new lots at lying lot south of the Sturgeon River, Legally described as Part of Lot 3, Concession 6, save and except Parts 1 and 2, NR-1484 and Parts 1 to 3, 36R-14028, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2018/066

Moved by: Guy Fortier

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the property be re-zoned to a SR (Shoreline Residential Exception Zone to amend the zoning designation of lands from Rural (RU) with Hazard Overlay in order to establish seasonal lots with limited uses.
 - The permitted uses will be limited to recreational vehicles and accessory structures, provided such structures do not have permanent foundations.
 - A maximum of one (1) recreational vehicle per lot shall be permitted.
 - That proof of installation of acceptable A septic/leaching bed is not permitted.
 - No building opening is permitted below the established flood elevation which shall be determined prior to the creation of any lot on the property.
6. In addition to the zoning amendment, a restrictive covenant shall be registered on title to notify prospective purchasers of the limitations.

CARRIED

5. Application for Consent C39/2018 by Steve Major-Applicant

A consent application made by Steve Major for the creation of a new lot at 13173 Highway 64, Legally described as Part of Lot 7, Concession 3, Part 1, 36R-13424 Township of Field, Municipality of West Nipissing.

RESOLUTION #2018/067

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That the owner obtain an entrance permit for the severed portion from the Ministry of Transportation.

6. Application for Consent C40/2018 by Gilles and Gabrielle Renaud-Applicant

A consent application made by Gilles and Gabrielle Renaud for the creation of a new lot (farm consolidation) at 1175 Stewart Road, Legally described as Part of Lot 11 and 12, Concession 3, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2018/068

Moved by: Guy Fortier

Seconded by: Roger Gagnon

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before September 11th, 2019 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion of the municipally maintained and travelled road located on the property shall be transferred of the Municipality of West Nipissing and thereafter assumed by By-Law as Municipal Highway.
6. That the vacant farmlands shall be designated as A2 in the West Nipissing Zoning By-Law to ensure no new dwelling be erected thereon and permitted uses limited to the A2 zone.
7. The owners shall, pursuant to Section 65(2) of the Drainage Act, R.S.O., 1990 (the "Act"), enter into an Agreement with regard to their respective share(s) of the drainage assessment and shall file such agreement with the Clerk of the Municipality of West Nipissing, for the approval by the Council for the Municipality of West Nipissing. In the event that the Agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 5 (1) of the Act shall apply. (Renaud Drain 1983).

ADJOURNMENT

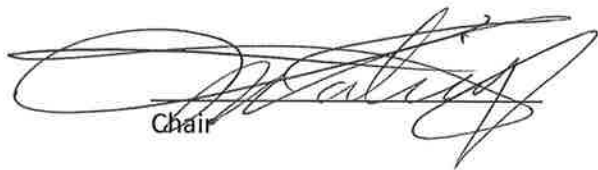
RESOLUTION #2018/069

Moved By: Fernand Pellerin

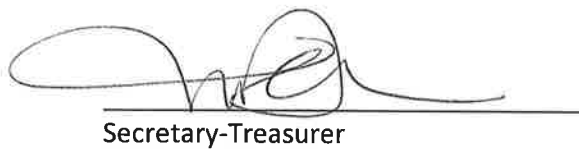
Seconded By: Roger Gagnon

That the West Nipissing Committee of Adjustment meeting be adjourned to October 15, 2018 in the Library Auditorium (Lower Level) of the West Nipissing Municipal Building.

CARRIED



Chair



Secretary-Treasurer

The Corporation of the Municipality of West Nipissing

Regular Council Meeting November 13 2018

SUMMARY

October 2018 Payables	\$	1,809,237.43
Total Disbursements as per A/P report enclosed	\$	<u>1,809,237.43</u>

Additional Disbursements

EFT Fees	Oct-18	\$	2,103.53
Bank Fees/Charges	Oct-18	\$	436.00
Total Additional Disbursements		\$	<u>2,539.53</u>

Grand Total	\$	<u>1,811,776.96</u>
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**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets be received in the amount of:

General Accounts \$ **1,811,776.96**

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS during the meeting held on November 6th, 2018; Council discussed and agreed to the proposed elimination of the Committee of the Whole meeting scheduled for November 20th, 2018;

BE IT THEREFORE RESOLVED THAT Council's Committee of the Whole meeting scheduled for November 20th, 2018 be eliminated.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT Council grants permission for the following temporary streets closures for the West Nipissing Santa Claus Parade of Lights to be held on Friday, December 7, 2018, starting at 6:30 p.m. :

- close Clark Street between John and Queen Streets;
- close John Street between Clark and Michaud Streets;
- close Michaud Street between John and Ethel Streets;
- close Ethel Street between Michaud and King Streets;
- close King Street between Ethel and Queen Streets;
- close Queen Street between King and Clark Streets.

BE IT FURTHER RESOLVED THAT Council also grants permission for the extended closure of King Street, from Queen Street to Front Street, until 9:00 PM, in order to host a Moonlight Madness event immediately following the Parade of Lights.

BE IT FURTHER RESOLVED THAT emergency services be duly notified of the temporary street closures.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____



**CHAMBRE DE COMMERCE
WEST NIPISSING OUEST
CHAMBER OF COMMERCE**

The voice of business • La voix du milieu des affaires

Board of Directors

West Nipissing Chamber of Commerce

173 King Street

Sturgeon Falls, ON P2B 1R5

Municipality of West Nipissing Council and Administration

Municipality of West Nipissing- Munciplité de Nipissing Ouest

255 Holditch Street

Sturgeon Falls, ON P2B 1T1

Dear Municipality of West Nipissing Council and Administration,

Please consider our request to have downtown Sturgeon Falls' King Street, between Front and John, closed from 4:30 p.m. till 9:00 on the evening of Friday, December 7th, 2018. As you will note, this coincides with the Parade of Lights, which already requires street closures in the downtown core. We wish to extend the hours of closure on King Street, adding the section between Queen and Front, to hold a Moonlight Madness event in conjunction with the parade.

The evening will see a variety of festive activities on the street and inside adjacent businesses, including a bonfire manned by our WN Fire Fighters, carollers, local groups fundraising, organizations providing interactive demonstrations; such as the WN Community Health Center running a 'DrumFit' program. Also included during this event will be various stations for community members to get a warm drink, and in-store specials/ promotions and so much more!

We trust that council will look favourably upon this request and help the West Nipissing Chamber of Commerce lunch the Holiday Shopping Season through this fun and community inclusive approach! Should you have any questions regarding this request or the Moonlight Madness, which is still in the planning stage, please contact myself, the event committee chair at 705-753-5672.

Thank you in advance for your consideration, we look forward to hearing from you very soon.

Sincerely,

Michelle Schenk
West Nipissing Chamber of Commerce
Office & Program Manager

WEST NIPISSING OUEST
 *Quelle surprise!*



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing has received Private Road Winter Maintenance Agreements for certain roads within the municipality;

AND WHEREAS the roads in question have been duly inspected and identified as meeting the municipality's standards for maintenance;

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the 2018-2019 Private Road Winter Maintenance Agreements with the residents of each of the following roads:

- ❖ **ALFRED ROAD**
- ❖ **ARGO ROAD**
- ❖ **PELLERIN ROAD**
- ❖ **POINT ROAD**
- ❖ **PRANG'S LANE**
- ❖ **ST-JEAN ROAD**

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: November 8th, 2018
RE: **AMENDMENTS TO TRAFFIC and PARKING BY-LAW 2015/62**

Following discussions from the October 9th meeting during which Council discussed and agreed to reduce the rate of speed on Dutrisac Road from 80 kilometers / hour down to 60 kilometers / hour. The attached by-law amends the Traffic and Parking accordingly.

In reviewing the Higher or Lower Rates of Speed than that Prescribed by the Highway Traffic Act - Schedule "F" of By-Law 2015/62 it was noticed that a portion of Dutrisac Road (*from Pierre Road southerly to Promenade du Lac Road*) was inadvertently missing from the schedule and is being added as a housekeeping item.

Thank you

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2018/89

**BEING A BY-LAW TO AMEND BY-LAW 2015/62
BEING A BY-LAW TO REGULATE TRAFFIC AND PARKING IN THE
MUNICIPALITY OF WEST NIPISSING**

WHEREAS COUNCIL DEEMS IT EXPEDIENT TO AMEND SCHEDULE "F" OF BY-LAW 2015/62 AS AMENDED;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS THAT BY-LAW 2015/62, AS AMENDED, BE AMENDED AS FOLLOWS:

- 1. THAT** Schedule "F" of By-law 2015/62, as amended, be replaced with Schedule "F" attached hereto and forming part of this By-law to :
 - (a) lower the rate of speed on Dutrisac Road (starting at Highway 17 southerly to Pierre Road) be reduced from 80 km/hr. to 60 km/hr.
- 2. THAT** this by-law shall take effect on the date it is enacted.

ENACTED AND PASSED THIS 13th DAY OF NOVEMBER, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE "F" TO BY-LAW 2018/89

replacing Schedule "F" of 2015/62

HIGHER OR LOWER RATES OF SPEED THAN THAT PRESCRIBED
BY THE HIGHWAY TRAFFIC ACT (Section 31.1)

ROAD NAME	FROM	TO	MAXIMUM RATES OF SPEED KMS PER HOUR	TOWN(SHIP)
<i>All other streets and roads within <u>Caldwell Township</u></i>			60 kms per hour	Caldwell
<i>All other streets and roads within <u>Field Township</u></i>			60 kms per hour	Field
<i>All other streets and roads within former <u>Town of Sturgeon Falls</u> limits</i>			40 kms per hour	Sturgeon Falls
<i>All streets and roads in <u>all other Townships</u> not mentioned herein</i>			60 kms per hour	ALL Townships
<i>All streets and roads in former <u>Town of Cache Bay</u></i>			40 kms per hour	Cache Bay
Arcand Road	Levac Road	Highway 17	50 kms per hour	Springer
Bay Street	Town limits	End of road	40 kms per hour	Springer
Burnt Lake Road	Highway 64	West end of road	50 kms per hour	Springer
Caron Road	Highway 17	End of Road	40 kms per hour	Caldwell
Champagne Rd.	Quesnel Road	End of road	40 kms per hour	Springer
Chebogan Road	Crystal Falls Gen. Store	Lake Cheboganog	60 kms per hour	Field
Cockburn Road	Garden Village Rd.	Stevens Road	50 kms per hour	Springer
Cockburn Road	Conc. B & C. Line	150 met. South of Conc. B & C Line	40 kms per hour	Springer
Coursol Road	Salter Street	Goulard Road	40 kms per hour	Springer
Coursol Road	John Street	Ethel Street	40 kms per hour	Springer
Coyote Ridge Road	Crystal Falls Road	South End of Road	50 kms per hour	Springer
Crystal Falls Road	Highway 64	Sturgeon River Bridge	60 kms per hour	Field
Crystal Falls Rd.	Line between Lot 2 & 3 Field Twp.	East end of Road	50 kms per hour	Springer
De l'Étang Road	Sabourin Road	Levert Drive	50 kms per hour	Springer
Delorme Road	Leblanc Road	Smylie Road	40 kms per hour	Springer
Des Cèdres	Grande Allée	Des Érables	40 kms per hour	Field
Des Pins	Maple Street	---	40 kms per hour	Field
Drive in Road	Town limits	Highway 17	40 kms per hour	Springer
AMEND ADDED Dutrisac Road	Quesnel Rd Highway 17	Pierre Road	80 60 kms per hour	Springer
Dutrisac Road	Pierre Road	Promenade du Lac	40 kms per hour	Springer
Église Road	Highway 17	Caron Road	40 kms per hour	Caldwell
Evansville Drive	Goulard Road	End of Road	50 kms per hour	Springer
Fort Road	Lalande Road	South end of Road	50 kms per hour	Springer
Front St. East – Highway 17	East Town	West Town Limits	50 kms per hour	Sturgeon Falls
Gareau Road	Hwy 575	East end of Road	40 kms per hour	Badgerow
Garden Village Road	Dutrisac Road	Cockburn Road	60 kms per hour	Springer
Garden Village Road	150 meters West of Boundary Line	Springer Twp. and Indian Reserve Line	60 kms per hour	Springer
Gauthier Road	Highway 17	West end or Road	60 kms per hour	Springer
Glenrock Road	Marleau West	End of Road	40 kms per hour	Springer
Golf Course Road	Highway 17	Goulard Road	70 kms per hour	Springer
Goulard Road	Golf Course Road	Coursol Road	70 kms per hour	Springer
Grande Allée	Highway 64	Coursol Road	40 kms per hour	Field
Guenette Road	Levac Road	Veuve Road	60 kms per hour	Springer
Highway 64	Highway 17	Sabourin Road	50 kms per hour	Sturgeon Falls
Quesnel Road	Northeast of Sunbeam	Starlite Marina	25 kms per hour	Springer
Lac Clair Road	Highway 17	Lafond Road	60 kms per hour	Springer
Lac Clair Road	Lafond Road	Highway 64	50 kms per hour	Springer
Lac Deux Milles	Marleau Road	End of Road	40 kms per hour	Springer
Lafond Road	Lac Clair Rd. West	End of Road	50 kms per hour	Springer

SCHEDULE "F" TO BY-LAW 2018/89
replacing Schedule "F" of 2015/62
HIGHER OR LOWER RATES OF SPEED THAN THAT PRESCRIBED
BY THE HIGHWAY TRAFFIC ACT (Section 31.1)

ROAD NAME	FROM	TO	MAXIMUM RATES OF SPEED KMS PER HOUR	TOWN(SHIP)
Lalande Road	Leblanc Road	Fort Road	50 kms per hour	Springer
Lapointe Road	Crystal Falls Road	Lot 4, Conc. 2	40 kms per hour	Field
Larocque Street	Highway 64	Patenaude Road	40 kms per hour	Field
Laronde Road	All of Road	---	50 kms per hour	Springer
Leclair Road	Beaudry Road	Highway 64	70 kms per hour	Caldwell
Leblanc Road	South End of Road	North End of Road	50 kms per hour	Springer
Legault Road	All of Road	---	50 kms per hour	Springer
Lalande Road	Leblanc Road	Fort Road	50 kms per hour	Springer
Lapointe Road	Crystal Falls Road	Lot 4, Conc. 2	40 kms per hour	Field
Larocque Street	Highway 64	Patenaude Road	40 kms per hour	Field
Laronde Road	All of Road	---	50 kms per hour	Springer
Leclair Road	Beaudry Road	Highway 64	70 kms per hour	Caldwell
Leblanc Road	South end of Road	North End of Road	50 kms per hour	Springer
Legault Road	All of Road	---	50 kms per hour	Springer
Levac Road	Highway 17	Arcand Road	50 kms per hour	Springer
Levac Road	Arcand Road	Beaudry Road	80 kms per hour	Springer
Levert Drive	Highway 17	to East End	50 kms per hour	Springer
McDonald Road	from the westerly limit of Kirkpatrick Township	Old Highway 17	50 kms per hour	Kirkpatrick
Malette Road	Marleau West	End of Road	40 kms per hour	Springer
Maple Street	Grande Allée	Clear Lake Road	40 kms per hour	Field
Marleau Road	Nipissing	West End of Marleau	50 kms per hour	Springer
Marleau Road	Nipissing	East End of Marleau	40 kms per hour	Springer
Maurice Road	All of Road	---	40 kms per hour	Springer
Nipissing Street	Quesnel Road	Marleau Road	60 kms per hour	Springer
Nipissing Street	Town Limits	Quesnel Road	50 kms per hour	Springer
Nipissing Street	Boundary line with Town of Sturgeon Falls	South limit of Nipissing St.	60 kms per hour	Springer
North Shore Road	Clear Lake Road	Lot 13 Conc. 2	40 kms per hour	Field
Perrin Road	All of Road	---	50 kms per hour	Springer
Pierre Road	All of Road	---	40 kms per hour	Springer
Promenade du Lac	All of Road	---	40 kms per hour	Springer
Quesnel Road	East End of Road	100 meters Northeast of Sunbeam	60 kms per hour	Springer
Rivet Street	Coursol Road	End of Road	40 kms per hour	Springer
Robichaud Road	All of Road	---	50 kms per hour	Springer
Roy Road	Town limits	Quesnel Road	50 kms per hour	Springer
Sabourin Road	Highway 64	De L'Étang Road	50 kms per hour	Springer
Sabourin Road	Highway 64	Drive In Road	50 kms per hour	Springer
Salter Street	Dutrisac Road	Coursol Road	40 kms per hour	Springer
Salter Street	Dutrisac	Golf Course Road	50 kms per hour	Springer
Sandhill Road	All of Road	---	50 kms per hour	Springer
Smylie Road	Bay Street	Delorme Road	40 kms per hour	Springer
South Shore Road	Clear Lake Road	Lot 13 Conc. 2	40 kms per hour	Field
Stevens Road	All of Road	---	40 kms per hour	Springer
Stewart Road	Highway 64	Highway 17	60 kms per hour	Springer
Thibault Road	Levac Road	North End of Road	50 kms per hour	Springer
Vachon Road	Drive In Road	North End of Road	50 kms per hour	Springer
Verner - Urban Area		---	40 kms per hour	Caldwell
Villeneuve Road	Marleau West	Lac Deux Mille	50 kms per hour	Springer



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2018/89**, being a by-law to amend By-law 2015/62, as amended, being a By-law to Regulate Traffic and Parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____

FONOM

The Federation of Northern Ontario Municipalities

October 25th, 2018

Municipality of East Ferris
390 Highway 94
Corbeil, ON
P0H 1V0

Dear Clerk,

Re: Representative on FONOM Board of Directors

The Constitution of the Federation of Northern Ontario Municipalities (FONOM) of which the Municipality of East Ferris is a member, allows for a representative from the District of Nipissing to sit on the Board of Directors of FONOM. You are currently represented by Councillor Terry Kelly. As the current board appointments soon expire, we are seeking a resolution from your Council to fill the next Board term.

Please advise me of the name of your appointee to represent the District of Nipissing on the FONOM Board of Directors. Your resolution can be sent to me by email fonom.info@gmail.com, mail to 615 Hardy Street North Bay, Ontario P1B 8S2

If you have any questions regarding this matter, please do not hesitate to contact me by telephone or by email. Thank you for your assistance with this matter and for your municipality's continuing support of FONOM.

Sincerely,

Deb Bain
Project & Operations Coordinator
705-478-7672

cc: Terry Kelly

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

390 Hwy. 94
CORBEIL, ONTARIO
P0H 1K0



TEL.: 705-752-2740
FAX: 705-752-2452
email: municipality@eastferris.ca

October 29, 2018

Municipality of Calvin,
Township of Bonfield,
Township of Chisholm,
Municipality of Temagami,
Township of Mattawan,
Municipality of West Nipissing,
Township of Papineau-Cameron,
Town of Mattawa, and
Township of South Algonquin

Dear Mayor and Council Members:

RE: Representative on FONOM Board of Directors

The Municipality of East Ferris is requesting your support for the re-appointment of Councillor Terry Kelly to the Board of Directors of FONOM for the next Board Term (2019/2020) to represent the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, the Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the District of Nipissing.

If you would like to support Councillor Kelly's re-appointment to the FONOM Board, please forward a formal Council resolution to the FONOM office by email fonom.info@gmail.com as indicated on their correspondence dated October 25th, 2018.

Thank you for your Municipality's continued support.

Sincerely,

Monica L. Hawkins,
Clerk



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2018 /

NOVEMBER 13, 2018

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a letter from the Federation of Northern Ontario Municipalities (FONOM), dated October 25th, 2018, attached hereto, seeking an appointee to represent the District of Nipissing on the FONOM Board of Directors;

AND WHEREAS the Municipality also received a request from the Municipality of East Ferris, dated October 29th, attached hereto, seeking support for the re-appointment of Councillor Terry Kelly to the FONOM Board of Directors for the next board term of (2019/2020) to represent the District of Nipissing;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Municipality of East Ferris for the re-appointment of Councillor Terry Kelly to the FONOM Board of Directors for the next board term (2019/2020) to represent the District of Nipissing;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to FONOM.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: _____

Defeated: _____

Deferred or tabled: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2018/90

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON THE 13th DAY OF NOVEMBER, 2018**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 13th day of November, 2018, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

**ENACTED AND PASSED THIS 13th DAY OF NOVEMBER, 2018 AS WITNESSED BY THE SEAL OF
THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK