

AGENDA / ORDRE DU JOUR

A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires

B) Addendum and Agenda / Addenda et Ordre du jour

B-1 Resolution to approve the Addendum

B-2 Resolution to adopt the Agenda

C) Delegations & Petitions / Délégations et pétitions

C-1 North Bay Mattawa Conservation Authority and MOE re: Environmental Issues surrounding waterfront properties (Presenters: Paula Scott (NBMCA), Brent Trach (MOE))

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) General Government / Gouvernement general

D-1(a) Update re: CN Abandoned Trail

D-2) Planning / Planification NIL

D-3) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique

D-3(a) Community Sharps Kiosk/Bin - Options re: Disposal and Maintenance (from Sept-3rd mtg)

D-3(b) Update re: Community Safety and Well-Being Plan (L. Sénécal)

D-4) Economic Development / Développement économique

D-4(a) IPM Update (verbal)

D-5) Social Services and Health / Services sociaux et santé NIL

D-6) Public Works / Travaux publics NIL

D-7) Community Services / Services communautaires NIL

D-8) Sewer and Water / Les égouts et l'eau NIL

D-9) Environmental / L'environnement NIL

**REGULAR COUNCIL MEETING /
RÉUNION RÉGULIÈRE**

- E) Planning / Planification *NIL***
- E-1** Resolution to approve By-Law **2019/78** to accept, assume and dedicate lands for public highway purposes (Pt of Quesnel Rd in Springer Twp.)
- E-2** Resolution to approve By-Law **2019/79** to accept, assume and dedicate lands for public highway purposes (Pt of Piquette Rd in Kirkpatrick Twp.)
- F) Correspondence and Accounts / Comptes et courier**
- F-1** Resolution to adopt the minutes of the meeting of Council held on August 13, 2019.
- F-2** Resolution to adopt the minutes of the CLOSED meeting of Council held on August 13, 2019.
- F-3** Resolution to adopt the minutes of the meeting of Council held on August 27, 2019.
- F-4** Resolution to receive the minutes of the West Nipissing Public Library Board meeting held on June 13, 2019.
- F-5** Resolution to receive the minutes of the Committee of Adjustment meetings held on July 8, 2019.
- F-6** Resolution to receive the minutes of the West Nipissing Environmental Services Board meeting held on June 17, 2019 and the Annual General meeting held on June 17, 2019.
- F-7** Resolution to receive the disbursements of accounts payables.
- G) Unfinished Business / Affaires en marche**
- H) Notice of Motion / Avis de motion**
- I) New Business / Affaires nouvelles**
- I-1** Resolution to approve By-Law **2019/80** to amend the Code of Conduct for Council policy
- I-2** Resolution to approve By-Law **2019/81** to amend the Traffic and Parking By-Law 2019/60 to add a stop sign at King and Fourth Street.
- I-3** Resolution to authorize By-Law **2019/82** to close the opened Road Allowance on chemin de l'Étang
- I-4** Resolution to accept and authorize a Tile Loan Application from Normand and Jacinthe Dalcourt (Pts of Lots 9 & 10, Con 1, Twp. Kirkpatrick)
- I-5** Resolution to authorize an exemption from the Noise By-Law 1999-75 to Levesque Constructors Inc. to carry out MTO contract
- J) Addendum / Addenda**
- K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire**
- K-1** Mayor's Report
- L) Closed Meeting / Réunion à huis clos**
- L-1** Resolution to proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

(F) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

(i) Potential Liability Matter - Council/CAO

L-2 Resolution to adjourn the closed session

M) Adjournment / Ajournement

M-1 Resolution to adopt By-law **2019/83** confirming proceedings of meeting

M-2 Resolution to adjourn the meeting

REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

PLEASE PRINT CLEARLY:

Council Meeting Date: **SEPTEMBER 10th, 2019**

Subject: Environmental Issues - Waterfront Properties

Name: Paula Scott, Director-Planning & Dev & Sasha Fredette, Enforcement Officer & Brent Trach, MOE

Address: Mattawa Conservation Authority and MOE

Phone: Home: Business / Cell: 705-474-5420 ext. 2007 Fax:

E-Mail: paula.scott@nbmca.ca

Name of Group or Person(s) being represented (if applicable) :

Mattawa Conservation Authority and MOE

Details of nature of the business/purpose (additional information can be attached separately) :

Provide information pertaining to environmental issues and concerns regarding unregulated camping trailers along waterfront properties.

Presentation Requirements: ☐ Easel ☐ Projection Equipment
☐ Other:

Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.

Submit your completed form to:

Municipal Clerk (delegate)
Municipality of West Nipissing
101 – 225 Holditch Street
Sturgeon Falls, ON P2B 1T1
e-mail: mducharme@westnipissing.ca or jdupuis@westnipissing.ca
Tel: 705-753-2250 • Fax: 705-753-3950

Visit ... www.westnipissingouest.ca

Janice Dupuis

Subject: FW: CN/TCT/West Nipissing
Importance: High

From: Debono, Joseph [<mailto:joseph.debono@dentons.com>]
Sent: Thursday, September 05, 2019 4:43 PM
To: Ed Veldboom <eveldboom@russellchristie.com>
Cc: Van Kooten, Rina <rina.vankooten@dentons.com>
Subject: CN/TCT/West Nipissing
Importance: High

Mr. Rick has confirmed that TCT is prepared to execute the requisite conveyance in the immediate future.

Please confirm that West Nipissing is prepared to accept beneficial ownership of the property in the immediate future and we will make the appropriate revisions to the agreement and send it to you for review. In this regard, is West Nipissing in a position to complete the conveyance this month?

Thank you.



Joseph Debono
Partner

D +1 416 361 2338
joseph.debono@dentons.com
[Bio](#) | [Website](#)

Dentons Canada LLP
77 King Street West, Suite 400, TD Centre Toronto, ON M5K 0A1 Canada

Larrain Rencoret > Hamilton Harrison & Mathews > Mardemootoo Balgobin > HPRP > Zain & Co. > Delany Law > Dinner Martin > Maclay Murray & Spens > Gallo Barrios Pickmann > Muñoz > Cardenas & Cardenas > Lopez Velarde > Rodyk > Boekel > OPF Partners

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Community Sharps Bin Costs

Annual Costs

Item	Option 1 ECS Cares Pick-up and Disposal, and City Maintenance	Option 2 ECS Cares Pick-up and Disposal, and Contracted Maintenance	Option 3 Contracted Pick-up, ECS Cares Disposal and City Maintenance*	Option 4 Contracted Pick-up, ECS Cares Disposal, Contracted Maintenance*
Bin Maintenance (2x a week)	\$0	Mileage=0.49 x 8km per trip x 2 trips per week=\$7.84 Wages=\$25 per hour (1 hour total per week; 0.5 hours) x 2 people for 2 trips per week=\$50 Total cost of maintenance per week=\$57.84	\$0	Mileage=0.49 x 8km per trip x 2 trips per week=\$7.84 Wages=\$25 per hour (1 hour total per week; 0.5 hours) x 2 people for 2 trips per week=\$50 Total cost of maintenance per week=\$57.84
Bin Maintenance Supplies (PPE)	\$450 (approx.)	\$450 (approx.)	\$450 (approx.)	\$450 (approx.)
Bin Replacement Insert	N/A (included in ECS Care Services)	N/A (included in ECS Care Services)	\$40 (approx.)	\$40 (approx.)
Bin Pick-up	Pick-up and disposal (one price-see below)	Pick-up and disposal (one price-see below)	Mileage=0.49 x 8km=\$3.92 Wages=\$25 per hour (0.5 hours per pick-up) x 2 people=\$50 Total cost of bin pick-up=\$53.92	Mileage=0.49 x 8km=\$3.92 Wages=\$25 per hour (0.5 hours per pick-up) x 2 people=\$50 Total cost of bin pick-up=\$53.92
Bin Disposal	\$250 plus 6% energy costs and 13% tax=\$299.45	\$250 plus 6% energy costs and 13% tax=\$299.45	\$145** plus 6% energy costs and 13% tax=\$167.69	\$145** plus 6% energy costs and 13% tax=\$167.69
Total Bi-Weekly Maintenance, Disposal and Pick-up	\$299.45	\$415.13	\$261.61	\$377.29
Total Bi-Weekly Maintenance, Disposal and Pick-up including PPE (October to December 2019)	\$2,546.15	\$3,355.91	\$2,281.27	\$3,091.03
Total Annual Bi-Weekly Maintenance, Disposal and Pick-up including PPE	\$8,235.70	\$11,243.38	\$7,251.86	\$10,259.54


*Secured storage space is required with this option

**Based on 5 bin pick-up (10 weeks)

Staff training is required with all options (contracted and city maintenance)

One-Time Costs

Item	Cost
Cement Slab	\$250
Radio Ads	\$500-800
Garbage Can	TBD
Total	\$750-1,050

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		September 10, 2019	
Name of Requestor:	Lise Sénécal		Date submitted:
Address:	Full mailing address: 188 Dovercourt Rd		
Phone:	Home: 705 580 2585	Business / Cell: 705 690 4267	Fax:
E-Mail:	Lsenecal@westnipissing.com		
Requested Agenda Item/Subject:		Update on the Municipality Safety Plan	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Since we will be making a decision regarding if we will have a bin for disposal of needles, it will be a good time to have an update on what is the plan and the process on how we will be achieving the date that we need to have the plan in place. Thank you. Lise			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date:	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:		Received from:	
Meeting Date Requested:		Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):			<input type="checkbox"/> Regular meeting <input type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/78

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – QUESNEL ROAD, SPRINGER TWP.**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 8, Concession B,
Part 2, Plan 36R-9294
Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Quesnel Road, Sturgeon Falls, Ontario.

**ENACTED AND PASSED THIS _____, 2019 AS WITNESSED BY THE SEAL OF THE
CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

[illegible]



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/78**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of Lot 8, Concession B,
Part 2, Plan 36R-9294
Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Quesnel Road, Sturgeon Falls, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/79

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES – PIQUETTE ROAD, KIRKPATRICK TWP.**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of E ½ Lot 5, Concession 2,
Part 1, Plan 36R-14340
Geographic Township of Kirkpatrick
Municipality of West Nipissing
District of Nipissing

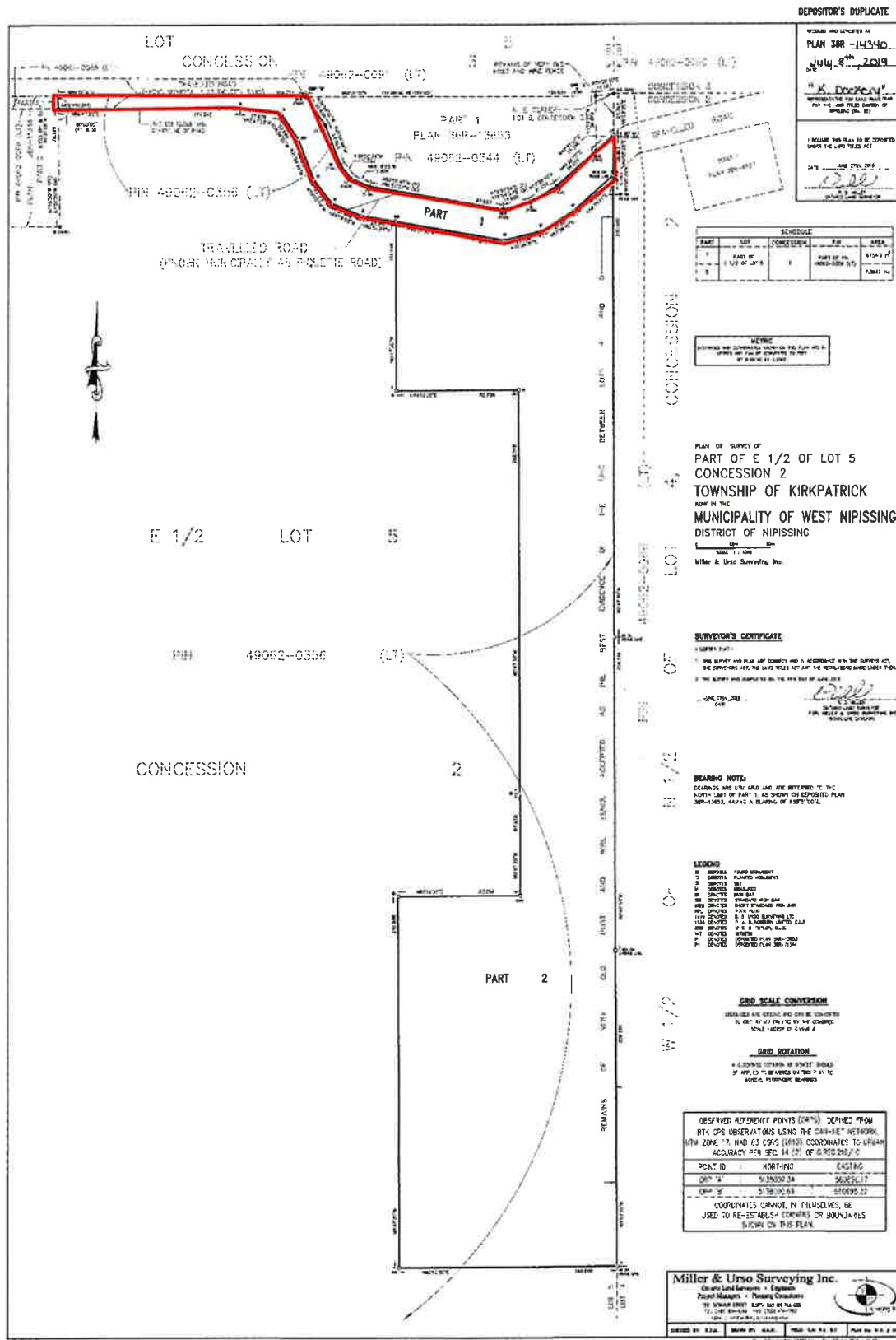
Being parts of the travelled roads known as chemin Piquette Road, Verner, Ontario.

ENACTED AND PASSED THIS 10th DAY OF SEPTEMBER 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULED FOR BY-LAW 2019/79





**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/79**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

Part of E ½ Lot 5, Concession 2,
Part 1, Plan 36R-14340
Geographic Township of Kirkpatrick
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Piquette Road, Verner, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, AUGUST 13, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT:

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2019/269 Moved by: Councillor Séguin
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the Addendum for the meeting of Council held on August 13, 2019 be adopted as
☒ presented / ☐ amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2019/270 Moved by: Councillor Duhaime
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on August 13, 2019 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONSNIL

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Council Legal Coverage and Fees (sample from Toronto) (C. Fisher)

The issue of legal fees was raised by Councillor Fisher was raised. Councillor Fisher indicated that a policy regarding legal fees incurred by Council members be implemented to ensure clarity and transparency for both council members and constituents. Staff was directed to obtain additional information and clarity from insurers and to bring back a draft policy for consideration.

D-1(b) Meeting Schedule - September 2019

Council discussed the meeting schedule for the month of September in light of the upcoming IPM. Following discussion, it was agreed that the third meeting of September be cancelled and that a meeting be scheduled for August 27th to ensure that the business of the Municipality can continue, and staff can receive direction.

D-1(c) Revised budget document and budget presentation to Council

Council reviewed a budget presentation prepared by the Director of Corporate Services.

D-1(d) Municipal Modernization Fund

The CAO provided a brief overview of the Municipal Modernization Fund and made suggestions as to how the Municipality could utilize these funds with respect to moving the municipality forward by engaging council and the community through a strategic planning process. In addition, the CAO recommended that an operational review may be helpful in ensuring that resources are being efficiently utilized. Finally, the CAO indicated that Asset Management analyses should be undertaken with regard to municipal assets and facilities. Councillor Fisher requested that the Fire Service be included in any operational review. The Mayor suggested that a council strategic planning session be followed-up on and that the matter of an Economic Development Committee be brought back. It was also suggested that finalizing the Community Wellness Plan could be pursued with these funds. Staff will bring back terms of reference for the strategic plan and further information concerning the operational review and asset management plan.

D-1(e) Request to purchase a portion of vacant municipal land on Cholette Avenue

Council considered a request to purchase a portion of an unopened road allowance at the dead end of Cholette Street. Following discussion, Council was in agreement to convey the lands in accordance with the municipality's by-law governing disposal of municipal lands.

D-1(f) Request to purchase a portion of vacant municipal land on Glenrock Road

No. Keep waterfront lands for all residents of the municipality. Staff to come back with a plan for maintenance of municipal waterfront properties if they are to be retained. Council requested a report on municipal waterfront properties. It was suggested that the matter of waterfront access by residents be brought back at the next budget deliberation.

D-1(g) Municipal Affairs Session – Proposed Dates (J. Savage)

The Mayor shared potential dates for a Municipal Affairs session. Staff was directed to query council members to determine the date which best accommodates all council members.

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-2) PLANNING / PLANIFICATION

D-2(a) Proposed Licensing Agreement for Camping Trailers/RV's in West Nipissing

Council discussed a proposed By-law to regulate campers in the municipality of West Nipissing. Following discussion, it was agreed that further public consultation on the matter be undertaken prior to making any decision and it was suggested that a delegation by the North Bay Mattawa Conservation Authority be arranged.

D-2(b) Provincial Policy Statement Review

The Municipal Clerk/Planner advised council of upcoming consultation regarding changes to the Provincial Policy Statement.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Speed of boats on Rivers (C. Fisher + R. Larabie)

Given the complexity of the steps to be undertaken for such an initiative, the matter will be deferred until further information is available.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-4(a) IPM Update

The Director of Economic Development and Community Services provided an update on the IPM and activities.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ

D-5(a) Used Needles & Drug Issues (J. Savage)

The Mayor sought direction with respect to public inquires concerning public disposal of used sharps. Following discussion, Council was in agreement that the Municipality cooperate with the North Bay Parry Sound District Health Unit regarding obtaining receptacles and education to the public as to how to proceed in the event that a used sharp is encountered. The CAO indicated that staff are working with other agencies to obtain equipment and training to ensure safety to residents and employees of the Municipality.

Léo Malette,
Chair

Melanie Ducharme,
Clerk

D-6) PUBLIC WORKS / TRAVAUX PUBLICS

D-6(a) Lavigne Street Lights – Update

The Chair of Public Works presented a memo from the Manager of Public works concerning the installation of street lights at certain areas previously approved by council. The estimates previously obtained have increased three-fold due to encroachment permits required by the MTO. Following discussion, council agreed to proceed with both projects in this fiscal year with the budget short-fall to be covered with the municipal gas tax fund.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-7(a) Clear Lake Cottagers Association (J. Savage)

The Mayor revisited the letter received from the Clear Lake Cottagers Association raising a variety of issues concerning parking and boating. Following discussion, Council agreed that a by-law be enacted restricting overnight parking and camping at public beaches. In addition, swimming areas should be clearly delineated. It was also recommended that the traffic and parking by-law be amended to restrict parking along Clear Lake Road.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-8(a) Verner Water Situation Update

The CAO provided an update on the Verner Water situation. Testing indicates that the situation is improving due to cooler weather and the addition of new chemicals. It is anticipated that the water quality will continue to improve. Council also indicated that the public water tap in Verner, if turned back on, be done with some limitation.

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT..... NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION

- E-1** A resolution was passed to authorize By-Law **2019/64** to accept, assume and dedicate lands for public highway purposes (Pt of Piquette Road)

No. 2019/271 Moved by: Councillor Séguin
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT By-law **2019/64**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed

Part of W ½ Lot 12, Concession 2,
Parts 1m 2 and 3, Plan 36R- _____
Geographic Township of Kirkpatrick
Municipality of West Nipissing
District of Nipissing

Being parts of the travelled roads known as chemin Piquette Road, Verner, Ontario.

CARRIED

- E-2** A resolution was passed to adopt By-Law **2019/71**, to amend By-Law 2014/45, to amend the zoning of certain lands on Champagne Road.

➤ **Refer to the Addendum Section**

- E-3** A resolution was passed to adopt By-Law **2019/72** to amend By-Law 2014/45, to amend the zoning of certain lands at 3965 Highway 539 from Seasonal Residential (SR-6) to Shoreline Residential (SR-10)

🔗 [Refer to the Addendum Section](#)

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER

F-1 A resolution was passed to adopt the minutes of the meeting of Council held on July 16, 2019.

No. 2019/274 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the meeting of Council held on July 16, 2019 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-2 A resolution was passed to adopt the minutes of the closed meeting of Council held on July 16, 2019.

No. 2019/275 Moved by: Councillor Séguin
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the CLOSED meeting of Council held on July 16, 2019 be adopted,
as ☒ presented / ☐ amended. **CARRIED**

F-3 A resolution was passed to adopt the special minutes of the meeting of Council held on August 6, 2019.

No. 2019/276 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the SPECIAL MEETING of Council held on August 6, 2019 be adopted,
as ☒ presented / ☐ amended. **CARRIED**

F-4 A resolution was passed to receive the minutes of the North Bay Parry-Sound District Health Unit meeting.

No. 2019/277 Moved by: Councillor Séguin
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT the minutes of the North Bay Parry-Sound District Health Unit (NBPSDHU) meeting
held on April 24, 2019 be received. **CARRIED**

F-5 A resolution was passed to receive the minutes of the District of Nipissing Social Services Administration
Board (DNSSAB) meeting.

No. 2019/278 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the minutes of the District of Nipissing Social Services Administration Board
(DNSSAB) meeting held on June 19, 2019 be received. **CARRIED**

F-6 A resolution was passed to receive the disbursement sheets.

No. 2019/279 Moved by: Councillor Séguin
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT the accounts payables disbursement sheets for July 2019 be received, as presented
CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

- I-1** A resolution was passed to receive the 2nd Quarter Variance Financial Report.
- No. 2019/280** Moved by: Councillor Malette
Seconded by: Councillor Fisher
- BE IT RESOLVED THAT** the 2019 - 2nd Quarter Variance Financial Report for the Municipality of West Nipissing be received, as presented.
- CARRIED**
-
- I-2** A resolution was passed to adopt By-Law **2019/65** to appoint Municipal Law Enforcement Officers for the Municipality
- No. 2019/281** Moved by: Councillor Fisher
Seconded by: Councillor Malette
- BE IT ~~THEREFORE~~ RESOLVED THAT** By-Law **2019/65**, being a By-Law to appoint **Robert Pilon** and **François Savage** as Municipal Law Enforcement Officers for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed
- CARRIED**
-
- I-3** A resolution was passed to adopt By-Law **2019/66** to appoint Municipal Law Enforcement Officers as enforcement authorities for property standards related matters
- No. 2019/282** Moved by: Councillor Malette
Seconded by: Councillor Fisher
- BE IT RESOLVED THAT** By-law **2019/66**, being a by-law to amend the Property Standards By-Law 2001/71, as amended, to provide standards and vital services for the maintenance of the physical condition and occupancy of property within the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.
- CARRIED**
-
- I-4** A resolution was passed to adopt By-Law **2019/67** to Regulate Garbage Collection and Recycling in the Municipality
- No. 2019/283** Moved by: Councillor Fisher
Seconded by: Councillor Malette
- BE IT ~~THEREFORE~~ RESOLVED THAT** By-law **2019/67**, being a by-law to to establish, regulate and provide a system for the handling, removal and disposal of garbage, rubbish, ashes, recyclable material and other waste material at the curbside within the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.
- CARRIED**
-
- I-5** A resolution was passed to approve the Stipend - Honorarium for ~~Volunteers~~ **Non-Elected** Members of Boards and Committees Policy
- No. 2019/284** Moved by: Councillor Fisher
Seconded by: Councillor Malette
- WHEREAS** at the Committee of the Whole meeting held on July 16, 2019; Council of the Municipality of West Nipissing reviewed the Stipend-Honorarium for ~~Volunteers~~ **Non-Elected** Members of Boards/Committees Policy;
- BE IT THEREFORE RESOLVED THAT** Council of the Municipality of West Nipissing adopt the Stipend-Honorarium for ~~Volunteers~~ **Non-Elected** Members of Boards/Committees Policy, which shall come into force and take effect on the date it is passed.
- BE IT FURTHER RESOLVED THAT** the Stipend-Honorarium for ~~Volunteers~~ **Non-Elected** Members of Boards/Committees Policy shall become part of the Municipality of West Nipissing's Policy Manual.
- CARRIED**
-
- I-6** A resolution was passed to declare Public Works equipment (vehicle & float) as surplus equipment and to authorize the disposition
- No. 2019/285** Moved by: Councillor Fisher
Seconded by: Councillor Malette

BE IT RESOLVED THAT the Public Works equipment described herein be declared as surplus for the Municipality of West Nipissing; and

BE IT ALSO RESOLVED THAT Council hereby authorizes the Manager of Public Works to dispose of the said surplus equipment:

- (1) 1995 Ford LTS9000 Tandem Axle (VIN # 1FDZY90XSVA11336)
- (2) 1999 Tandem Low Bed Trailer (VIN # 2J9B3C5D8XK001181)

CARRIED

- I-7** A resolution was passed to adopt By-Law **2019/68** to authorize the Mayor and CAO to sign an Amending Agreement with Ontario Clean Water Agency (OCWA)

No. 2019/286 Moved by: Councillor Malette
 Seconded by: Councillor Fisher

BE IT RESOLVED THAT By-law **2019/68**, being a by-law to authorizing the Mayor and Chief Administrative Officer to sign an Amending Agreement with Ontario Clean Water Agency for the operations of the Verner Water Treatment Facility and Wastewater Treatment Lagoon, shall come into force and take effect on the date it is passed.

CARRIED

- I-8** A resolution was passed to award the Request for Proposal for the Remediation of Flooded Roads in the Municipality

No. 2019/287 Moved by: Councillor Malette
 Seconded by: Councillor Fisher

WHEREAS Requests for Proposal for the 2019 Flooded Road Remediation, were opened on August 8, 2019 by the Director of Corporate Services and the Manager of Public Works;

AND WHEREAS one (1) proposal was received;

AND WHEREAS the proposal has been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the Request for Proposal for the 2019 Flooded Road Remediation be awarded to **ED SEGUIN & SONS**, having submitted the lowest proposal in the amount of \$138,372.00 meeting all the specifications.

CARRIED

- I-9** A resolution was passed to adopt By-Law **2019/70** to amend the Taxi By-Law (rate and age of paravan taxicab)

🔗 [Refer to the Addendum Section](#)

- I-10** A resolution was passed to award the Request for Quotation for the purchase of a Snow Plow and Combination Dump Body/Spreader Truck for the Public Works Department

🔗 [Refer to the Addendum Section](#)

J) ADDENDUM / ADDENDA

- E-2** A resolution was passed to adopt By-Law **2019/71**, to amend By-Law 2014/45, to amend the zoning of certain lands on Champagne Road.

No. 2019/272 Moved by: Councillor Duhaime
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law **2019/71**, being a by-law to amend Zoning By-law 2014/45, as amended, to rezone certain lands located on Champagne Road from Residential One (R1) Zone to Residential One (R1-2) Zone Exception-2, shall come into force and take effect on the date it is passed

CARRIED

- E-3 A resolution was passed to adopt By-Law **2019/72**, to amend By-Law 2014/45, to amend the zoning of certain lands on at 3965 Highway 539.

No. 2019/273 Moved by: Councillor Séguin
 Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law **2019/72**, being a by-law to amend Zoning By-law 2014/45, as amended, to rezone certain lands located at 3965 Highway 539 from Seasonal Residential (SR-6) Zone to Shoreline Residential (SR-10) Exception Zone, shall come into force and take effect on the date it is passed

CARRIED

- I-9 A resolution was passed to adopt By-Law **2019/70** to amend the Taxi By-Law (rate and age of paravan taxicab)

No. 2019/288 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law **2019/70**, being a by-law to amend By-Law 2016/63, being a by-law to provide for licensing, regulating and governing taxicab brokers, taxicab owners, and taxicab driver; shall come into force and take effect on the date it is passed.

CARRIED

- I-10 A resolution was passed to award the Request for Quotation for the purchase of a Snow Plow and Combination Dump Body/Spreader Truck for the Public Works Department

No. 2019/289 Moved by: Councillor Malette
 Seconded by: Councillor Fisher

WHEREAS Requests for Quotations for the purchase of Tandem Diesel Reversible Snow Plow and Combination Dump Body/Spreader Truck, were received on August 7, 2019 by the Director of Corporate Services and the Manager of Public Works;

AND WHEREAS one (1) proposal was received;

AND WHEREAS the quotation has been reviewed by the Manager of Public Works and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the Request for Quotation for the purchase of a Tandem Diesel Reversible Snow Plow and Combination Dump Body/Spreader Truck be awarded to **FREIGHTLINER NORTH BAY**, having submitted the lowest proposal in the amount of \$293,253.00 meeting all the specifications.

CARRIED

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

- K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

- L-1 A resolution was passed to proceed into closed meeting.

No. 2019/290 Moved by: Councillor Fisher
 Seconded by: Councillor Malette

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the Municipal Act, to discuss the following:

- (A) the security of the property of the municipality or local board;
(i) Internet Provider – Protected Commercial Proposal

- (B) personal matters about an identifiable individual, including municipal or local board employees;
(ii) Human Resources Concerns – Fire Department

- (E) section 239.3(b) an ongoing investigation respecting the Municipality, a local board or a municipally controlled corporation by the Ombudsman under the *Ombudsman Act*, an Ombudsman referred to in sub-section 223.13(1) of this Act, or the Investigator referred to in

sub section 239.2(1)

(iii) Ombudsman Preliminary Report

CARRIED

L-2 A resolution was passed to adjourn the closed session.

No. 2019/291 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on August 13, 2019 be adjourned at 10:14 PM in order to proceed with the regular meeting.

CARRIED

M) ADJOURNMENT / AJOURNEMENT

M-1 A resolution was passed to adopt By-law **2019/69** confirming the proceedings of Council at its meeting held on August 13, 2019.

No. 2019/292 Moved by: Councillor Fisher

Seconded by: Councillor Malette

BE IT RESOLVED THAT By-law No. **2019/69** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 13th day of August 2019, shall come into force and take effect on the date it is passed.

CARRIED

M-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/293 Moved by: Councillor Malette

Seconded by: Councillor Fisher

BE IT RESOLVED THAT the meeting of Council held on August 13, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, AUGUST 27, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR LISE SÉNÉCAL

ABSENT: COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR ROLAND LARABIE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to adopt the Agenda.

No. 2019/294 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Agenda for the meeting of Council held on August 27, 2019 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL NIL

D-2) PLANNING / PLANIFICATION NIL

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Request to Reduce Speed Limit on Quesnel Road

The CAO provided information concerning speed limits on Quesnel Road. Following discussion, Council agreed that the speed limit on Quesnel road be 50km/hr for the entire road.

D-3(b) Third & Nipissing Street – Student Safety Issue

Council considered a letter expressing concerns regarding traffic speeds on Nipissing Street in proximity from 2nd to 4th streets. Excessive speeds and lack of proper stoppage at stops signs have been noted. It was recommended that the signage be augmented for speed limits and for school zones. It was also recommended that the pavement lines could be increased. As well, the CAO indicated that the OPP could be engaged to increase enforcement in that area. It was further suggested that a traffic count could be carried out to determine the volumes of traffic in that area.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-4(a) IPM Update

The Director of Economic Development and CAO provided an update on the IPM. All municipal staff have been directed to ensure that the event is a success by working with their Chairs and committees to assist in any way possible to make sure that there are no issues. The CAO advised that there may be some delays in ordinary operations due to staff being re-deployed to the IPM. The Director of CS provided an update on the RV sites and provided highlights of the entertainment events. Volunteers in the community are working diligently to install fencing, infrastructure and to beautify the community. The Mayor reiterated some of the earlier comments and commended both volunteers and staff for their participation and effort.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-6) PUBLIC WORKS / TRAVAUX PUBLICS NIL

D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES NIL

D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURIER NIL

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 A resolution was passed in support of Blue Sky Net Steering Committee – Broadband Internet Service

No. 2019/295 Moved by: Councillor Séguin
 Seconded by: Councillor Roveda

WHEREAS access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development;

AND WHEREAS communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain;

AND WHEREAS we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community;

AND WHEREAS this regional partnership should begin with a comprehensive needs analysis conducted by Blue Sky Net, a publically funded non-profit development corporation using their expertise and data based mapping tool- (BAIMAP-- Broadband and Associated Infrastructure Mapping Analysis Project);

AND WHEREAS from the analysis and public consultation Blue Sky Net will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure;

AND WHEREAS once we determine priority areas, we propose establishing three classes of gaps;

- 1) gaps in fibre/backbone infrastructure,
- 2) gaps in last mile/local access to business and residents and
- 3) gaps in access in remote/very isolated area;

AND WHEREAS the Federal and Provincial governments are proposing funding programs that will support the implementation of Broadband projects and will require this in-depth information, we would propose;

THEREFORE BE IT HEREBY RESOLVED that, the Municipality of West Nipissing supports Blue Sky Net leading a steering committee to which a representative from the Municipality of West Nipissing will be appointed and that Blue Sky Net work with this committee during the period of analysis, funding application and any subsequent RFP engagement.

CARRIED

I-2 A resolution was passed to award the RFQ for the Assessments of Various Municipal Buildings

No. 2019/296 Moved by: Councillor Roveda
Seconded by: Councillor Séguin

WHEREAS Requests for Proposal to provide Professional and Engineering Services for an Assessment of the Condition of Various Municipal Buildings were opened on August 8, 2019 by the Project Manager of Community Services;

AND WHEREAS two (2) Proposals were received;

AND WHEREAS the Proposals have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the Proposal for the Condition Assessment of Various Municipal Buildings be awarded to **PINCHIN LIMITED**, having submitted the lowest quotation of \$76,600.00 meeting all the specifications.

CARRIED

J) ADDENDUM / ADDENDA

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) ADJOURNMENT / AJOURNEMENT

L-1 A resolution was passed to adopt By-law **2019/73** confirming the proceedings of Council at its meeting held on August 27, 2019.

No. 2019/297 Moved by: Councillor Séguin
Seconded by: Councillor Roveda

BE IT RESOLVED THAT By-law No. **2019/73** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 27th day of August 2019, shall come into force and take effect on the date it is passed.

CARRIED

L-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/298 Moved by: Councillor Roveda
 Seconded by: Councillor Séguin

BE IT RESOLVED THAT the meeting of Council held on August 27, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**MINUTES OF THE REGULAR MEETING OF THE WEST NIPISSING PUBLIC
LIBRARY BOARD HELD AT 5:00 P.M.
ON THURSDAY JUNE 13 2019 IN VERNER**

PRESENT: S. Pilon, A. Langevin, J.Séguin, D.Venne

STAFF: C. Marion, Diane Tellier

REGRETS: S. Friedrich

CALL TO ORDER: Meeting called to order by, chair A. Langevin

APPROVAL OF THE AGENDA FOR REGULAR BOAD MEETING OF JUNE 13, 2019

MOTION #19-45

MOVED BY J. Séguin

SECONDED BY D. Venne that the agenda be approved...carried

DECLARATION OF ANY CONFLICTS OF INTEREST: none

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION #19-46

MOVED BY D. Venne

SECONDED BY J. Séguin that the minutes of the regular board meeting of May 9th, 2019 be approved as presented.....carried

BUSINESS ARISING FROM THE MINUTES:

M. Willemsen Thank You Card received

MOTION #19-47

MOVED BY S. Pilon

SECONDED BY D. Venne that the correspondence be received.....carried

CORRESPONDENCE: none

TREASURER'S REPORT:

MOTION #19-48

MOVED BY J. Séguin

SECONDED BY D. Venne that the expenditures for the month of May 2019 in the amount of \$11,219.79 for cheques #6159 to #6184 inclusive be approved and that fees and fines in the amount of \$1053.40 be acknowledged.....carried

It was decided that we maintain our current practice relating to accounts payable & receivable in lieu of entering into a financial agreement with the municipality.

REPORT OF BOARD MEMBERS' ADVOCACY ACTIVITIES -

BRANCH REPORTS:

- a) Verner:
Library relocation complete. Thanks given to municipal employees who assisted.

D.Tellier retires after 30 years. Board acknowledged her contributions and relay best wishes.

Employee C. Bidal becomes full-time as she assumes the position of branch assistant in Verner and maintains her duties in Sturgeon Falls.
- b) Cache Bay: Successful joint presentation with Musée on history of Cache Bay
- c) River Valley: Replacement has been retained while Branch Assistant is on sick leave.

REPORT OF THE CEO:

- a) SEP Application was denied
- b) Quotation for plaques (Indigenous Acknowledgement)
- c) Blue Sky Region Community Libraries Network meeting in SF May 1, 2019
- d) CEO attended WN Police Services commemoration event
- e) Organizational Chart distributed
- f) Library Activities Report – Summer activities
- g) Report on Library Advocacy activities. Ontario libraries mobilize in anticipation of dwindling support from current government. Anticipate downloading responsibilities to municipalities.

MOTION #19-49

MOVED BY S. Pilon

SECONDED BY J. Séguin that the CEO's report be received:.....carried

REPORT OF THE TRANSITION COMMITTEE:

Proceed to in camera – Search for new CEO

Proceed to regular meeting

MOTION # 19-50

MOVED BY J. Séguin

SECONDED BY D. Venne as recommended by the transition committee that an employment offer be given to Émélie Keenan for the position of CEO for the West Nipissing Public Library and that upon acceptance of the offer she be appointed to the position effective September 9, 2019

POLICY REVIEW AND UPDATES:

- a) Employee/Board recognition draft policy discussions deferred until a later time
- b) Collection Development Policies redrafted

MOTION # 19-51

MOVED BY S. Pilon

SECONDED BY D. Venne

that the COLLECTION DEVELOPMENT policy #OP-COL-1 and the LOCAL HISTORY COLLECTION DEVELOPMENT policy #OP-COL-2 be adopted as presented.....carried

REVIEW OF PLANS (i.e. ACTION PLAN, STRATEGIC PLAN etc:

NEW BUSINESS: none

DATE AND TIME OF NEXT MEETING:

August 29, 2019 at 5:45 in Sturgeon Falls

ADJOURNMENT

MOTION # 19-52

MOVED BY J. Séguin

SECONDED BY S. Pilon that the meeting be adjourned at 6:25....carried

CHAIRMAN _____

SECRETARY _____

DATE _____

Reading gives us someplace to go when we have to stay where we are.



MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
On July 8, 2019 at 7:30 PM
Chair: Normand Roberge

PRESENT: Christopher Fisher
 Roger Gagnon
 Fernand Pellerin
 Normand Roberge

ABSENT: Denis Senecal

CALL TO ORDER

RESOLUTION #2019/048

Moved by: Christopher Fisher

Seconded by: Roger Gagnon

That the Agenda for the meeting of July 8, 2019 be approved, as presented.

CARRIED

MINUTES

RESOLUTION #2019/049

Moved by: Roger Gagnon

Seconded by: Christopher Fisher

That the Minutes of the Committee of Adjustment meeting held on June 10, 2019, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

Application for Minor Variance MV2019/08 by Carroll Fleet-Owner

A Minor Variance application made by Carroll Fleet to reduce the minimum lot frontage in RU zone (table 9.3) from 60m to 55.38m on Norland Road, Legally described as Part of Lot 4, Concession 2, Part 1, 36R-9915, Township of Hugel, Municipality of West Nipissing.

RESOLUTION #2019/050

Moved by: Christopher Fisher

Seconded by: Roger Gagnon

CARRIED

Application for Consent C24/2019 by Nicol Seguin-Owner

A consent application made by Nicol Seguin for an addition to a lot on Highway 64, Legally described as Lot 6, Concession 2, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2019/051

Moved by: Roger Gagnon

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 11, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That a Pin Consolidation be filed in the Land Registry Office in order to consolidate the lot addition.

CARRIED

Application for Consent C25/2019 by Estate of Donat Brosseau-Owner

A consent application made by Donat Brosseau for the creation of new lots on Laurin Road, Legally described as Lot 7, Concession 2, Township of Badgerow, Municipality of West Nipissing.

RESOLUTION #2019/052

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 11, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.
5. That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

Application for Consent C26/2019 by W.B.P.W. Lands Inc.-Owner

A consent application made by W.B.P.W. Lands Inc. for the creation of a Right-of-Way at 14 Toulouse Crescent, Legally described as Lot 14, Plan 36M-618, Township of Springer, Municipality of West Nipissing.

RESOLUTION #2019/053

Moved by: Fernand Pellerin

Seconded by: Christopher Fisher

CONDITIONS:

1. That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2. Confirmation that all property taxes are paid up to date;
3. That all conditions be met on or before June 11, 2020 being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4. That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

CARRIED

ADJOURNMENT

RESOLUTION #2019/054

Moved by: Christopher Fisher

Seconded by: Fernand Pellerin

That the West Nipissing Committee of Adjustment meeting be adjourned to August 12, 2019 in the Library Auditorium of the West Nipissing Municipal Building.

CARRIED


Chair
Secretary-Treasurer



WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2019 / 056

August 12, 2019

Moved by / Proposé par :

Seconded by / Appuyé par :

BE IT RESOLVED that the Minutes of the Committee of Adjustment meeting held on July 8, 2019, be adopted, as presented.

CHAIR

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
THE WEST NIPISSING ENVIRONMENTAL SERVICES
HELD ON June 17th, 2019
IN COUNCIL CHAMBERS**

DIRECTORS PRESENT: SEGUIN, Jeremy
 LARABIE, Roland
 ALLAIRE, Louise
 MARLEAU, Ray
 BIZIER, Bertrand
 OLIVIER, Dan

ABSENT: ROCHON, Ginette

STAFF: SULLIVAN, Jason (Acting Manager / Recycling Coordinator)

RECORDING SECRETARY: LEVAC, Chantale

Earlier in the AGM meeting Municipal C.A.O. asked Director Olivier clarification on what he was requesting on the cost per residential unit mentioned in earlier meetings. Mr. Barbeau is to get the base analysis of cost per residential unit for next meeting.

Meeting was called to order at 6:35 p.m.

In Director Rochon's absence Director Marleau was appointed Chairperson of the meeting.

- 1. DECLARATION OF PECUNIARY INTEREST** None
- 2. ADOPTION OF THE AGENDA**

Resolution number 2019-06-06

Moved by: Roland Larabie

Seconded by: Jeremy Seguin

BE IT RESOLVED THAT the agenda for the Regular Meeting held June 17th, 2019 be adopted as presented.

-CARRIED

Before adopting the minutes the Acting Manager proceeded to answer Director Olivier's questions on the equipment surplus listing discussed at the previous meeting.

Minutes of the Special meeting held June 17th, 2019

3. APPROVAL OF MINUTES

Resolution number 2019-06-07

Moved by: Jeremy Seguin

Seconded by: Roland Larabie

BE IT RESOLVED THAT the following minutes be adopted as presented.

1. May 6th, 2019 Public Liaison Meeting
2. May 6th, 2019 Regular Meeting

-CARRIED

4. FINANCIAL MATTERS

a) Disbursements

Resolution number 2019-06-08

Moved by: Louise Allaire

Seconded by: Bertrand Bizier

THAT the following West Nipissing Environmental Services expenditures be received as printed and that same be attached to form part of this resolution

April 2019	\$128,455.68
May 2019	\$165,742.93

-CARRIED

Mr. Sullivan proceeded to answer questions and comments regarding the disbursements list.

b) Budget & Reports

- Administrative issues between landfill was discussed- Mr. Sullivan did indicate that it was cost effective to share between landfills
- A vehicle report expenditures was shared for review- The Acting Manager did indicate that he would like to have more columns to indicate current and the previous year's expenditures per vehicle
- Variance in salary is due to employees on sick leave and short term
- Members would like expenses prorated monthly to reflect an actual income statement rather than just in one total at time of payment
- It was suggested the Director Bertrand meet with Brigitte to clarify issues with the Income Statement and bring back at next meeting

5. MANAGER'S REPORT

- Spring clean up week – over 820 cars (2 week period)
- OOPS stickers- members reviewed a draft of the sticker to be attached to bags when they need to be left behind
- Blitz/social media campaign will be in place prior to using the stickers

Minutes of the Special meeting held June 17th , 2019

- Sub foreman is on indefinite sick leave – position posted internally
- Fleet Maintenance- discussion
 - i) Evaluate if such a position is feasible
 - ii) Suggestions on how to manage our fleet
 - iii) Share the municipal fleet maintenance employee
 - iv) Approximately 10 pieces of equipment to maintain
 - v) Prepare a formal plan and present to administration
- Service vehicle required- PW have a truck that could be of use. Discussions on the pros and cons of the vehicle.

6. NEW BUSINESS -

- a) Manager's position: need to officially fill the Manager's position. Director Marleau is to send an email to the C.A.O. regarding the status of the Manager.

7. UNFINISHED BUSINESS:

- a) Discussed earlier in the meeting
- b) Terms and Reference- Members are in agreement that what is established is proper.
- c) Roles & Responsibilities
 - i) Need job description for Manager- should be provided by administration
 - ii) Mr. Sullivan asked the members what they would like to see from him as to what to bring to the table to the meetings.

8. NEXT MEETING:

Regular Meeting August 19th /19 6:00 p.m.

9. ADJOURNMENT:

Resolution number 2019-05-09

Moved by: Louise Allaire

Seconded by: Bertrand Bizier

BE IT RESOLVED THAT this meeting be adjourned at 8:09p.m.

-CARRIED



Chairperson



Recording Secretary

**MINUTES OF THE ANNUAL GENERAL MEETING OF
THE BOARD OF DIRECTORS OF
THE WEST NIPISSING ENVIRONMENTAL SERVICES
HELD ON JUNE 17th, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS**

DIRECTORS PRESENT: LARABIE, Roland
ALLAIRE, Louise
BIZIER, Bertrand
MARLEAU, Raymond
SEGUIN, Jeremy
OLIVIER, Dan

ABSENT : ROCHON, Ginette

STAFF: BARBEAU, Jay (C.A.O.)
SULLIVAN, Jason (Recycling Coordinator)

GUEST: LONGLADE, Dan (Bakertilly)

RECORDING SECRETARY: LEVAC, Chantale

Meeting was called to order at 6:05 p.m.

Director Marleau replaced Director Rochon as chairperson in her absence.

1. DECLARATION OF PECUNIARY INTEREST: None

2. ADOPTION OF THE AGENDA

Resolution number 2019-06-01

Moved by: Dan Olivier

Seconded by: Ray Marleau

BE IT RESOLVED THAT the agenda for the Annual General Meeting held June 17th, 2019 be adopted as presented.

-CARRIED

3. FINANCIAL REPORTS:

Mr. Dan Longlade indicated to the members that there had been no changes to the financial reports presented at the last meeting where they were ratified. Mr. Longlade indicated that the deficit of approximately \$27,000.00 is related to salary and benefits expenses. Mr. Longlade indicated that WNES has good controls in the only area of concern is the tipping fees and accepting cash at the landfill. He then proceeded to answer any questions and comments relating to the financial statements. The Chairperson thanked Mr. Longlade for his presentation. Mr. Longlade informed the members that he was satisfied with the outcome of the audit and thanked everyone.

Resolution number 2019-06-02

Moved by: Guy Fortier

Seconded by: Ray Marleau

BE IT RESOLVED THAT the Financial Statement for the year 2018 be adopted as presented.

-CARRIED

4. WELCOME MESSAGE

Director Marleau read the Chairperson welcome message in her absence. He started by thanking the members for their involvement and interest in the West Nipissing Environmental Services operations. He briefly accounted for the transition that occurred over the year and roles and responsibilities that the board undertook during their regular meetings. Lastly Director Marleau thanked municipal employees for their input and guidance on behalf of Director Rochon.

5. APPROVAL OF 2018 MINUTES

Resolution number 2019-06-03

Moved by: Louise Allaire

Seconded by: Bertrand Bizier

BE IT RESOLVED THAT the minutes of the Annual General Meeting held June 18th, 2018 be adopted as printed

-CARRIED

6. RESOLUTION TO APPOINT AUDITORS

Resolution number 2019-06-04

Moved by: Louise Allaire

Seconded by: Bertrand Bizier

BE IT RESOLVED THAT Bakertilly be appointed as auditors for the fiscal year 2019 for West Nipissing Environmental Services.

-CARRIED

7. MANAGER'S REPORT

The Acting Manager briefly explained the role changes he incurred over the year 2019. The first 10 months of 2019 he was transitioning away from WNES as he became more involved in different operations of the municipality. In November Mr. Sullivan became Acting Manager of Solid Waste department which entails taking care of the whole operations with the guidance of the Municipal C.A.O. At this time he thanked the staff, members, Council and public for their dedication.

Minutes of the AGM held June 17th, 2019

8. NEW BUSINESS - None

10. ADJOURNMENT:

Resolution number 2019-06-05

Moved by: Ray Marleau

Seconded by: Bertrand Bizier

BE IT RESOLVED THAT this meeting be adjourned at 6:30 p.m.

-CARRIED


Chairperson


Recording Secretary



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for August 2019 be received, as presented.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2019/80

**BEING A BY-LAW TO AMEND BY-LAW 2018/96, BEING A BY-LAW
TO ADOPT A CODE OF CONDUCT POLICY FOR COUNCIL
FOR THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS: at the meeting held on December 13, 2018, Council adopted By-Law **2018/96** to establish a Code of Conduct for Council;

AND WHEREAS: at the meeting held on March 19, 2019; Council adopted By-Law **2019/29** to establish the Office of the Integrity Commissioner and Process for hearing complaints regarding elected officials for the Municipality of West Nipissing;

AND WHEREAS: at the meeting held on May 21, 2019; Council passed resolution no 2019/177 approving the 'Request for Investigation – Code of Conduct for Council' form;

AND WHEREAS: the Council of the Corporation of the Municipality of West Nipissing deems it expedient to update the Code of Conduct for Council to reflect the proper process including required forms;

NOW THEREFORE the Council of the Corporation of the Municipality of West Nipissing hereby enacts :

1. SCHEDULES

THAT the updated schedules attached hereto shall replace previous versions; which same schedules will form part of this by-law:

- (a) **Schedule "A"** - Code of Conduct for Council.
- (b) **Schedule "B"** – Request for Investigation Form –Code of Conduct for Council

3. THAT this by-law shall take effect on the date it is enacted.

ENACTED AND PASSED THIS 10th DAY OF SEPTEMBER, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



**SCHEDULE “A”
to
BY-LAW 2019/80**

CODE OF CONDUCT FOR COUNCIL

Amendment: September 10, 2019

Joie de vivre



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1. PURPOSE

The purpose and intent of this policy is to establish guidelines for ethical and interpersonal standards of conduct for Members of Council by improving the quality of public administration and governance and by encouraging high standards of conduct on the part of all government officials to:

- (a) Protect the public interest.
- (b) Promote high ethical standards among Municipal Council Members.
- (c) Encourage a universal understanding of the fundamental rights, privileges, and obligations of Municipal Council Members and members of local boards and committees.
- (d) Provide a means for Municipal Council Members to obtain authorization for some contemplated conduct in circumstances where they are uncertain as to the ethical appropriateness of that conduct.
- (e) Set out the means of correcting unethical conduct.
- (f) Municipal Council Members and Members of local boards and committees hold positions of privilege. Therefore, they must discharge their duties in a manner that recognizes a fundamental commitment to the well-being of the community and regard for the integrity of the Corporation.
- (g) The importance of Policy:
 - (i) ensures equitable treatment of citizens;
 - (ii) ensures equitable treatment of employees;
 - (iii) communicating corporate priorities to employees;
 - (iv) ensuring compliance with statutory requirements;
 - (v) minimize liability risks;
 - (vi) ensures accountability at all levels;
 - (vii) ensures optimal use of available resources;

2. DUTY OF COUNCIL

This Code of Conduct is a public declaration of the principles of good conduct and ethics (standards of behavior) "that the Members of the West Nipissing Council have decided its' stakeholders could reasonably expect of Members of Council to demonstrate in the performance of our responsibilities as elected community representatives".

Attaining an elected position within one's community is a privilege which carries significant responsibilities and obligations. Members of Council are held to a high standard as leaders of the community and they are expected to become well informed on all aspects of municipal governance, administration, planning and operations. They are also expected to carry out their duties in a fair, impartial, transparent and professional manner. The key stakeholders, although obvious at first, represent a broad base of interests and concerns which require fair and open attention, adjudication and disposition.

These key stakeholders include but are not limited to:

- (a) Residents
- (b) Ratepayers
- (c) Other Members of Council
- (d) Staff
- (e) Local Boards and Committees
- (f) Province of Ontario
- (g) School Boards and other Public Agencies
- (h) Suppliers
- (i) Chambers of Commerce

To assist the Municipality of West Nipissing Council in interacting effectively with all stakeholders, the following obligations are expected of each **Member of Council**:

- (a) That they solemnly promise, declare and carry out their responsibilities as prescribed in the oath of office.
- (b) That they familiarize themselves with and follow the Procedural By-law for Council and its

Committees.

- (c) That they follow the provisions of the *Municipal Act, as amended*, and read and follow the *Municipal Conflict of Interest Act* under E-laws: <http://www.e-laws.gov.on.ca/index/html>

3. POLICY STATEMENT

Local Government is an open, accessible, and accountable form of government. The relationship of public trust and mutual respect that has evolved between government and the public requires high standards of ethical conduct by municipal Council Members.

4. DEFINITIONS

- (a) **“Chief Administrative Officer”** means an employee who is responsible for exercising general control or management of the administration and affairs of the Municipality and other duties as directed by Council.
- (b) **“Child”** includes a child born within or outside of marriage and includes an adopted child and a person to whom the Member has demonstrated a settled intention to treat as a child of his or her family.
- (c) **“Closed/In-Camera Meeting”** means any meeting of Council, Committee of the Whole, Standing Committee or Board that is closed to the public in accordance with section 239(2), (3) or 3.1) of the *Municipal Act, 2001*.
- (d) **“Confidential Information”** includes information in the possession of, or received in confidence by the Municipality, that the Municipality is prohibited from disclosing, that the Municipality is required to refuse to disclose, or that the Municipality chooses not to disclose, under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), or other legislation or policy of the Municipality. Without limiting the generality of the foregoing, Confidential Information also includes all information concerning matters dealt with at closed meetings, information that is marked as "confidential", information obtained by the Member by virtue of their position as a Member that is not in the public domain, or information that is otherwise determined to be confidential by the Chief Administrative Officer, Clerk or as specifically declared by Council.
- (e) **“Council”** means the Council of the Municipality of West Nipissing;
- (f) **“Ethically”** means behaving in a manner characterized by honesty, fairness and equality in interpersonal relationships and with respect for the dignity and rights of other people.
- (g) **“Family Member”** includes:
- (i) A Spouse of the Member;
 - (ii) Child of the Member;
 - (iii) A Parent of the Member;
 - (iv) A Sibling of the Member, whether by birth, marriage or adoption;
 - (v) A Grandchild, grandparent, aunt, uncle, niece or nephew of the Member;
 - (vi) A Parent-in-law of the Member; and
 - (vii) Any person who lives with the Member on a permanent basis.
- (h) **“Gift”** means any cash or monetary equivalent, fee, object of value, service, personal benefit, travel and accommodation or entertainment. A gift does not include remuneration.
- (i) **“Harassment”** includes, but is not limited to, engaging in a course of vexatious or unwanted comment or conduct that is known or ought reasonably to be known to be unwanted and includes Sexual Harassment as defined in the *Occupational Health and Safety Act*, as amended from time to time.
- (j) **“Integrity Commissioner”** shall mean any Integrity Commissioner, appointed from time to time, by the Council for the Municipality of West Nipissing, pursuant to Section 223.1 of the *Municipal Act, 2001* the responsibilities of whom are more particularly described in *By-Law No. 2019/29, being a By-Law to Establish the Office of the Integrity Commissioner and a Process for the Hearing of Complaints Regarding Elected Officials in the Municipality of West Nipissing*
- (k) **“Member of Council”** or **“Member”** includes an elected member of the Municipal Council;
- (l) **“Municipality”** means the Corporation of the Municipality of West Nipissing.

- (m) “Parent” includes those persons who demonstrated a settled intention to treat as a child the Member, whether or not the Member is their natural child.
- (n) “Spouse” means a person to whom the Member is married or with whom the Member is living in a conjugal relationship outside of marriage.
- (o) “Staff” includes anyone employed by the Municipality, including full-time, part-time, temporary, casual or seasonal Staff, contract Staff, students and volunteers (in accordance with the *Municipal Act*, Council Members are not considered employees of the Municipality).

5. RESPONSIBILITIES

(1) Statement of Commitment

The Members of the Corporation of the Municipality of West Nipissing Council are committed to discharging our duties conscientiously and to the best of our ability.

In the performance of our community role we will act with honesty and integrity and generally conduct ourselves in a way that both generates community trust and confidence in us as individuals and enhances the role and image of the Council and local government generally.

In addition to all legislative requirements, we the Members of the Corporation of the Municipality of West Nipissing Council have adopted the requirements of this Code of Conduct and ethics are standards that we will adopt in the performance of our role.

(2) Standard of Conduct

- (a) Members must not make improper use of information acquired or have improper use of their position as a Member of Council;
- (b) Members are to act honestly and with reasonable care and exercise due diligence in the performance and discharge of official functions and duties;
- (c) Members shall, at all times, seek to advance the common good of the community which they serve and act in the best interest of the municipality and in such a way that the credibility and integrity of the municipality is not compromised;
- (d) Members shall truly, faithfully and impartially exercise the office to the best of their knowledge and ability; and
- (e) Members shall perform the functions of office in good faith, honestly and in a transparent manner.

(3) Conduct to be observed

(a) Statutory Provisions Regulating Conduct

This *Code of Conduct* is supplemental to the existing statutes governing the conduct of members. Legislation governing the conduct of Members includes:

- (i) *Municipal Act, 2001*;
- (ii) *Municipal Conflict of Interest Act*;
- (iii) *Municipal Elections Act, 1996, as amended*;
- (iv) *Municipal Freedom of Information and Protection of Privacy Act*;
- (v) *Provincial Offences Act*;
- (vi) Ontario Human Rights Code
- (vii) *Ontario Occupational Health and Safety Act*
- (viii) Criminal Code of Canada

(b) Municipal Act 2001, as amended – Legislated Responsibilities

The following are distinct and specialized roles carried out by Council as a whole and by individual Councilors when performing their other roles. The key requirements of these roles are captured as noted under 3. c).

(c) Role of Council as noted under Section 224. 2006, c. 32, Sch. A, s.99

- (i) to represent the public & to consider the well-being & interests of the municipality;
- (ii) to develop and evaluate the policies and programs of the municipality;
- (iii) to determine which services the municipality provides;

- (iv) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of the Council;
- (v) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- (vi) to maintain the financial integrity of the municipality; and
- (vii) to carry out the duties of council under this or any other Act.

Role of Head of Council as noted under Section 225. 2006, c. 32, Sch. A, s. 100

- (i) to act as Chief Executive Officer of the municipality;
- (ii) preside over Council meetings so that its business can be carried out efficiently and effectively;
- (iii) to provide leadership to the Council;
- (iv) without limiting clause (iii), to provide information and recommendations to the Council with respect to the role of Council described in 224 (d) and (d.1);
- (v) to represent the municipality at official functions; and
- (vi) to carry out the duties of the head of Council under this or any other Act.

Role of Officers and Employees as noted under Section 227. 2006, c.32, Sch. A, s.100

- (i) to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- (ii) to undertake research and provide advice to Council on the policies and programs of the municipality; and
- (iii) to carry out other duties required under this or any Act and other duties assigned by the municipality.

Role of Integrity Commissioner as noted in S.223.1

- (i) The application of the code of conduct for members of council and the code of conduct for members of local boards.
- (ii) The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
- (iii) The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
- (iv) Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
- (v) Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
- (vi) Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
- (vii) The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*. 2017, c. 10, Sched. 1, s. 19 (1).

(4) Confidentiality

Every municipal Council Member must hold in strict confidence all information of a confidential nature acquired in the course of his or her term with the municipality.

Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:

- (a) To use confidential information, which is not available to the general public, and to which Members of Council have access by reason of his/her position with the municipality to further his/her personal interests or the interests of others.
- (b) To disclose, either directly or indirectly, release, make public or in any way divulge any such information (verbal or written) or any aspect of the in "Closed Session" deliberations to anyone, unless expressly authorized by Council or required by law to do so.
- (c) To disclose to unauthorized persons confidential information to which the Member of Council has access by reason of his/her position as a Member of Council with the municipality.
- (d) Members shall comply with the *Municipal Freedom of Information and Protection of Privacy Act* at all times. Public comments, discussions and disclosures to the media regarding employees of individuals that breach a person's privacy is deemed to be a contravention of this Code of Conduct.

(5) Personal Gain

- (a) Members may not use their position, privileges, or confidential information obtained as a result of their position for private gain or to improperly benefit another person.
- (b) Members may not be a party to or beneficiary under a contract for:
 - (i) the provision of goods or services to the municipality; or
 - (ii) the performance of any work otherwise than as a Councillor for the municipality;
- (c) A Member may not obtain a financial interest in any business of the municipality; or
- (d) A Member may not appear on behalf of any other person before the Council or a Committee for a fee or other consideration.

(6) Respect the Decision Making Process

All Members shall communicate accurately the decision of Council or Committees, in such a manner that shows respect for the decision making process of Council or Committees whether they agree or not.

(7) Conduct Respecting Staff

Only Council as a whole, where applicable, has the authority to approve budget, policy, Committee processes and other such matters. Accordingly, Members shall direct requests outside of Council or Committees approved budgets. Unless an emergency, all Staff responses will be provided during regular work hours.

- (a) Under the direction of the CAO or designate, staff serves the Council as a whole and the combined interests of all members as evidenced through the decisions of Council.
- (b) Members shall be respectful of the role of staff to advise based on political fairness, and objectivity, and without due influence from any individual member or group of the Council.
- (c) No Member shall maliciously or falsely harm the professional or ethical reputation or the prospects or practice of staff. All Members shall show respect for the professional capacities of the staff of the Municipality of West Nipissing.
- (d) No Member shall compel staff to engage in partisan political activities or be subjected to threats or discrimination for refusing such activities.
- (e) Members shall not use or attempt to use their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any staff member with the intent of interfering with the person's duties including the duty to disclose improper activity.
- (f) **No Member shall:**
 - maliciously or falsely injure the professional or ethical reputation by spreading malicious rumours;
 - cause persistent, excessive nit-picking, unjustified criticism and constant scrutiny;
 - exclude or ignore the target;
 - refuse to acknowledge the target or his/her contributions;
 - undermine the target's efforts by setting impossible goals and deadlines; and
 - impede or have influence on an employee's effort in advancing, promotions or transfers.

(8) Interpersonal Behaviour of Members**(a) Treat Every Person with Dignity, Understanding and Respect**

Members shall abide by the provisions of the *Human Rights Code* and, in doing so, shall treat every person including other Members of Council, Committees, Boards, corporate employees, individuals providing services on a contract basis and the public with dignity, understanding and respect for the right to equality and the right to an environment that is safe and free from harassment and discrimination.

(b) Not to Discriminate

Members shall not discriminate against anyone on the basis of their race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, record of offences, marital status, same-sex partnership status, family status, or disability. "Age", "disability", "family status", "record of offences", "same sex partnership status" shall be as defined in the *Human Rights Code*.

(c) Not to Engage in Harassment

Members shall not:

- (i) make racial, homophobic, sexist or ethnic slurs;
- (ii) display pornographic, homophobic, sexist, racist or other offensive or derogatory material;

- (iii) make leering (suggestive staring) or other offensive gestures;
- (iv) make written or verbal abuse or threats;
- (v) vandalize the personal property of others;
- (vi) commit physical or sexual assault;
- (vii) make unwelcome remarks, jokes, innuendos or taunting statements about a person's physical appearance, racial background, colour, ethnic origin, place of origin, citizenship, ancestry, creed (religion or belief), sex, sexual orientation, age, record of offences, marital status, same-sex partnership status, family status, disability (physical or mental);
- (viii) make unwelcome remarks, insulting gestures or jokes which cause embarrassment or awkwardness;
- (ix) refuse to converse or interact with anyone because of their racial or ethnic background, colour, creed, sex, sexual orientation, age, record of offences, marital status, same-sex partnership status, family status, or disability;
- (x) make unnecessary or unwanted physical contact, including touching, patting, or pinching; or
- (xi) demand sexual favours or requests.

(9) Gifts, Hospitality and other Benefits

The objective of these policies is to ensure that Members decisions are based on impartial and objective assessment of each situation free from influence of gifts, favours, hospitality or entertainment.

- (a) The stipend paid to each Member of Council is intended to fully remunerate Members for service to the Corporation.
- (b) Members are prohibited from soliciting, accepting, offering or agreeing to accept a gifts of any kind, personally or through a family member or business connection, that is connected directly or indirectly with the performance of duties of office or dealings with the municipality or could reasonably be construed as being given in anticipation of future or recognition of past "special consideration".
- (c) The above policy does not preclude Members of Council from accepting:
 - (i) Token gifts, souvenirs, mementoes or hospitality received in recognition for service on a committee for speaking at an event or for representing the Corporation at an event;
 - (ii) Political contributions that are otherwise offered, accepted and reported in accordance with applicable law;
 - (iii) Food and beverages at meetings, banquets, receptions, ceremonies or similar events;
 - (iv) Food, lodging, transportation, entertainment provided by other levels of government, by other local governments or by local government boards or commissions;
 - (v) A stipend from a board or commission that the Councillor serves on as a result of an appointment by Council;
 - (vi) Reimbursement of reasonable expenses incurred in the performance of office;
 - (vii) Reimbursement of reasonable expenses incurred and honorariums received in the performance of activities connected with municipal associations;
 - (viii) Gifts of a nominal value that are received as an incident of protocol or social obligation that normally and reasonably accompany the responsibility of the office;
 - (ix) Services provided without compensation by persons volunteering their time for election campaign.
- (d) Where it is not possible to decline unauthorized gifts, Members shall report the matter to the Chief Administrative Officer. The Chief Administrative Officer may require that the gift be returned to the sender with an acknowledgement of the return and reference to this Code of Conduct or be retained by the Corporation or be disposed for charitable purposes.
- (e) Members shall not place themselves in a position of obligation to any person or organization which might reasonably benefit from special consideration or may seek preferential treatment.

(10) Use of Municipal Property, Services and Other Resources

- (a) No Member shall for personal purposes or profit, use or permit the use of any Municipal property, equipment, services, or supplies other than for purposes connected with the discharge of Municipal duties or associated community activities of which Council has been advised, unless the use is reasonable and incidental personal use of equipment such as computers, fax machines, cell phones, tablets etc., where the Municipality incurs no additional costs relating to such use, and the use is of limited duration and frequency.
- (b) No member shall utilize Municipal equipment, such as computers, tablets, phones or other technological devices for intentionally making, accessing, downloading, uploading or saving



inappropriate material which includes, but is not limited to, (i) pornographic, violent or hate material, or (ii) statements which are derogatory, defamatory, harassing, fraudulent or threatening.

- (c) This policy does not apply to the use of Municipal property and facilities where such use is universally known to be available to other residents upon request and on equal terms.
- (d) No Member shall obtain financial gain from the use of Municipally developed intellectual property, computer programs, technological innovations or other patentable items, while an elected official or thereafter. All such property remains the exclusive property of the Municipality.

(11) Conflict of Interest

- (a) Members must be familiar with and comply with the *Municipal Conflict of Interest Act*, as amended. It is the responsibility of each Member, not Staff, to determine whether they have a direct or indirect pecuniary interest with respect to matters arising before Council, a Board or Committee. Each Member shall determine whether he or she has a direct or indirect pecuniary interest and shall at all times comply with the Act.
- (b) For purposes of this Code, a pecuniary interest, direct or indirect, of a Family Member of the Member shall be deemed to also be the personal/pecuniary interest of the Member. All Members shall declare a conflict of interest where they or their Family Member has a pecuniary interest in a matter and shall take all of the actions prescribed in the *Municipal Conflict of Interest Act* as if the Act applied to that interest.
- (c) In addition to pecuniary interests, Members must perform their duties impartially, such that an objective, reasonable observer would conclude that the Member is exercising their duties objectively and without undue influence. Each Member shall govern their actions using the following as a guide:
 - (i) in making decisions, always place the interests of the taxpayers and the Municipality first and, in particular, place those interests before your personal interests and the interests of other Members, staff, friends, business colleagues or Family Members;
 - (ii) interpret the phrase "conflict of interest" broadly and with the objective of making decisions impartially and objectively;
 - (iii) if there is doubt about whether or not a conflict exists, seek the advice of the Integrity Commissioner or legal counsel;
 - (iv) do not make decisions that create an obligation to any other person who will benefit from the decision;
 - (v) do not make decisions or attempt to influence any other person for the purpose of benefitting yourself, other Members, Staff, friends, business colleagues or Family Members, or any organization that might indirectly benefit such individuals;
 - (vi) do not put yourself in the position where a decision would give preferential treatment to other Members, Staff, friends, business colleagues or Family Members, or any organization that might indirectly benefit such individuals; and
 - (vii) do not promise or hold out the prospect of future advantage through your influence in return for a direct or indirect personal interest.
- (d) Direct or indirect personal interests do not include:
 - (i) a benefit that is of general application across the Municipality;
 - (ii) a benefit that affects a Member or his or her Family Members, friends or business colleagues as one of a broad class of persons; or
 - (iii) the remuneration of Council, a Member or benefits available to Council or Members.
- (e) Every Member has the following obligations:
 - (i) To make reasonable inquiries when there is reason to believe that a conflict of interest may exist;
 - (ii) To make Council or the Board or Committee aware of the potential conflict of interest and where appropriate declare the interest;
 - (iii) To refuse to participate in the discussion of Council, the Board or Committee and to not vote on the matter or seek to influence the vote of any other Member where a conflict of interest exists;
 - (iv) To refuse to be involved in any way in the matter once the conflict is identified, including without limitation participating in meetings, facilitating meetings or introductions to Staff or Members or providing advice to any person that would materially advance the matter; and
 - (v) If the matter which creates the conflict of interest is discussed in closed session, the Member may not attend that portion of the closed session where that matter is discussed.



6. BREACH OF POLICY

- (a) Any person may submit a confidential written allegation of a breach of the Code of Conduct for Council to the Integrity Commissioner, in the form attached hereto, which form was adopted by Resolution No. 2019-177
- (b) The Integrity Commissioner shall receive the Request for Investigation and shall carry out an investigation pursuant to the provisions of By-Law No. 2019/29;
- (c) All breaches under this By-Law will be treated fairly and in keeping with the severity of the infraction giving due regard to the individual's previous conduct.
- (d) Nothing in this section restricts or attempts to countermand a Member's legal right to challenge any decision by Council through established legal channels.



7. ACKNOWLEDGMENT

SIGNATORY PAGE

I, the undersigned Member of Council for the Municipality of West Nipissing hereby acknowledge receipt of a copy of By-law 2018/96, as amended (September 3, 2019), being the "Code of Conduct By-law".

Signature of Member:	Date of Signature:
Printed Member Name:	

NOTE:

*The Member acknowledges that a copy of **By-law 2018/96**, as amended (September 10, 2019)), containing the Code of Conduct Policy for Council was provided to the Member. One signed copy of the "**ACKNOWLEDGMENT**" was returned to the Clerk and the Member of Council retained a complete copy of the By-law.*



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)

F/TC (705) 753-3950

REQUEST FOR INVESTIGATION CODE OF CONDUCT FOR COUNCIL

PLEASE PRINT CLEARLY:

Name:

Address:

Phone:

Home:

Business / Cell:

Fax:

E-Mail:

I, _____
(full name)

of the _____ of _____

District of _____, in the Province of Ontario,

MAKE OATH AND SAY (OR AFFIRM):

1. I have personal knowledge of the facts set out in this affidavit.

(insert reasons for personal knowledge)

2. I have reasonable grounds to believe that _____
(name of individual)

has contravened section(s) _____ of By-Law No. **2018/96**. (Code of
Conduct By-Law for Council), as amended (Sept-10-2019)

PARTICULARS: (please provide information such as date, time and location of conduct, names of all persons involved, including witnesses, if any and information as to how they may be reached. If you require more space please use attached Schedule "B" - PARTICULARS) :

3. This affidavit is made for the purposes of requesting that this matter be investigated and for no improper purpose.

SWORN (or affirmed) before me at the
Municipality of West Nipissing, District of Nipissing,
Province of Ontario, this _____ day of
_____, 20_____.

Commissioner, etc.

Signature of Applicant

SUBMIT YOUR COMPLETED FORM TO:

Patrice J. Cormier,
Integrity Commissioner
Municipality of West Nipissing
c/o 132 rue Race Street • Hawkesbury, ON • K6A 1V2
[pjgormier@julien-cormier.ca](mailto:pjcormier@julien-cormier.ca)
Tel: 613-632-0148 • Fax: 613-632-1810

SCHEDULE "B" – PARTICULARS

**REQUEST FOR INVESTIGATION
CODE OF CONDUCT FOR COUNCIL**



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT THEREFORE RESOLVED THAT By-law **2019/80**, being a by-law to amend By-Law 2018/96 to adopt a Code of Conduct Policy for Council, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2019/81

**BEING A BY-LAW AMEND BY-LAW 2019/60 TO REGULATE TRAFFIC
AND PARKING IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS Council deems it expedient to amend certain Schedules of By-Law 2019/60;

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF
WEST NIPISSING ENACTS THAT BY-LAW 2019/60, AS AMENDED, BE AMENDED AS FOLLOWS:**

- 1. THAT** Schedule “**D**” of By-law 2019/60, as amended, be repealed and replaced with Schedule
“**D**” attached hereto which shall form part of this By-law:
 - (a) add stop at King and Fourth
- 2. THAT** this by-law shall take effect on the date it is enacted.

**ENACTED AND PASSED THIS 10th DAY OF SEPTEMBER 2019, AS WITNESSED BY THE SEAL OF THE
CORPORATION AND THE HANDS OF ITS OFFICERS.**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
MUNICIPAL CLERK

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Abitibi Street and Ottawa Street	Eastbound on Abitibi Street	Sturgeon Falls
Abitibi Street and Montreal Street	Westbound on Abitibi Street	Sturgeon Falls
Adelard Road at Hwy 539	Northeast bound on Adelard Road	Crerar – River Valley
Alphonse Road at Hwy 539	Eastbound on Alphonse Road	Crerar
Anderson Street and Young Street	Eastbound on Anderson Street	Cache Bay
Anderson Street and Cache Street	Eastbound on Anderson Street	Cache Bay
Andre-Lyne Road and Leclair Road	Southeast bound on Andre-Lyne Road	Caldwell
Arbour Road and Eugene Road	Northbound on Arbour Road	Caldwell
Arcand Road and Hwy 17	Northbound on Arcand Road	Springer
Arcand Road and Levac Road	Southbound on Arcand Road	Springer
Arthur Street and John Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Ethel Street	Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Front Street – Hwy 17	Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Railway Street	Northbound on Arthur Street	Sturgeon Falls
Arthur Street and Salter Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and Queen Street	Northbound and Southbound on Arthur Street	Sturgeon Falls
Arthur Street and William Street	Northbound and Southbound on Arthur	Sturgeon Falls
Ashburton Road and Larocque Street	Northbound on Ashburton Road	Field
Aubin Street and Third Street	Southbound on Aubin Street	Sturgeon Falls
Aubrey Street and Levesque Street	Westbound on Aubrey Street	Sturgeon Falls
Aubrey Street and Nipissing Street	Eastbound on Aubrey Street	Sturgeon Falls
Aurele Street and Principal West Street	Northeast bound on Aurele Street	Caldwell
Avenue du Lac and Poirier Road	Northbound on Avenue du Lac	Caldwell
Ayotte Road at Hwy 539	Westbound on Ayotte Road	Crerar
Bain Avenue and Mill Street	Westbound on Bain Avenue	Cache Bay
Bain Avenue and Jessup Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Young Street	Eastbound on Bain Avenue	Cache Bay
Bain Avenue and Gordon Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Booth Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Bain Avenue and Cache Street	Eastbound and Westbound on Bain Avenue	Cache Bay
Balsam Court and Tamarack Avenue	Northbound on Balsam Court	Sturgeon Falls
Bay Street and Leblanc Road	Eastbound and westbound on Bay Street	Springer
Bear Lake Road and Deer Lake Road	Southbound on Bear Lake Road	Hugel
Beaudin Street and Hwy 17	Northbound on Beaudin Street	Caldwell
Beaudin Street and Principal West Street	Southwest bound on Beaudin Street	Caldwell
Beaudry Road and Hwy 17	Northbound on Beaudry Road	Caldwell
Beaudry Road and Leclair Road	Southbound on Beaudry Road	Caldwell
Beaudry Road and Levac Road	Northbound on Beaudry Road	Caldwell
Belanger Street and Salter Street	Northbound and Southbound on Belanger Street	Sturgeon Falls
Belanger Street and Third Street	Southbound on Bélanger Street	Sturgeon Falls
Belisle Street and Belanger Street	Westbound on Belisle Street	Sturgeon Falls
Bellefeuille Road and Giroux-Vezina Road	Northbound on Bellefeuille Road	Gibbons
Betty Road and Hwy 64	Eastbound on Betty Road	Caldwell
Booth Street and Anderson Street	Northbound on Booth Street	Cache Bay
Booth Street and Hay Street	Northbound and Southbound on Booth Street	Cache Bay
Booth Street and Waterfront Road	Southbound on Booth Street	Cache Bay
Booth Street and Mary Street	Southwest bound on Booth Street	Cache Bay
Booth Street and Levac Road	Northeast bound on Booth Street	Cache Bay
Boulay Road and Hwy 17	Southbound on Boulay Road	Caldwell

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Bourbonnais Road and Hwy 539	Northbound on Bourbonnais Road	Gibbons
Bowes Road and Pine Poultry Road	Westbound on Bowes Road	Hugel
Bradley and St-Joseph	Northbound on Bradley	Crerar
Bridge Street and Montreal Street	Eastbound and Westbound on Bridge Street	Sturgeon Falls
Burnham Road and Hwy 539	Southwest bound on Burnham Road	Crerar – River Valley
Burnt Lake Road and Hwy 64	Eastbound on Burnt Lake Road	Springer
Cache Bay Road and Lisgar Street	Southeast and Northwest bound on Cache Bay Road	Sturgeon Falls
Carmen Road and North & South Road	Westbound on Carmen Road	Kirkpatrick
Caron Road and Hwy 64	Eastbound on Caron Road	Macpherson
Carrie Street and Front Street Hwy 17	Southbound on Carrie Street	Sturgeon Falls
Carrie Street and John Street	Northbound on Carrie Street	Sturgeon Falls
Carrie Street and Queen Street	Northbound and Southbound on Carrie Street	Sturgeon Falls
Carrie Street and William Street	Northbound and Southbound on Carrie Street	Sturgeon Falls
Cartier Street and Hwy 17	Northbound on Cartier Street	Caldwell
Cayouette Road and Larocque Street	Southbound on Cayouette Road	Field
Champagne Road and Quesnel Road	Southbound on Champagne Road	Springer
Champlain St and Principal East Street	Northeast bound on Champlain Street	Caldwell
Chebogan Road and Tomiko Road	Southeast bound on Chebogan Road	Field
Cholette Avenue and Third Street	Northbound on Cholette Avenue	Sturgeon Falls
Chretien Road and Michel Road	Southbound on Chretien Road	Macpherson
Chretien Road and Millrand Road	Northbound on Chretien Road	Macpherson
Church Street and Ethel Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Front Street (Hwy 17)	Southbound on Church Street	Sturgeon Falls
Church Street and John Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Queen Street	Northbound and Southbound on Church Street	Sturgeon Falls
Church Street and Mackie Street	Northbound and Southbound on Church Street	Sturgeon Falls
Clark Street and Front Street Hwy 17	Southbound on Clark Street	Sturgeon Falls
Clark Street and John Street	Northbound and Southbound on Clark Street	Sturgeon Falls
Claude Road and Michel Road	Southbound on Claude Road	Macpherson
Claude Road at Millrand Road	Northbound on Claude Road	Macpherson
Comeau Road and Eugene Road	Westbound on Comeau Road	Caldwell
Corbett Road at Hwy 539	Westbound on Corbett Road	Crerar
Coté Street and Hwy 17	Northbound on Coté Street	Caldwell
Coursol Road and Front Street (Hwy 17) -- Traffic Lights	Northbound and Southbound on Coursol Road	Sturgeon Falls
Courchesne Road and Hwy 64	Northbound on Courchesne Road	Macpherson
Courchesne Rd and Lafrenière Road	Westbound on Courchesne Road	Macpherson
Coursol Road and John Street	Northbound and Southbound on Coursol Road	Sturgeon Falls
Coursol Road and Salter Street	Southbound on Coursol Road	Sturgeon Falls
Coutu Road and Hwy 64	Westbound on Coutu Road	Macpherson
Coyote Ridge Rd and Shoreline Road	Northbound on Coyote Ridge Road	Field
Craig Street and Cache Bay Road	Southwest bound on Craig Street	Sturgeon Falls
Crosby Rd and Rainville Road	Southeast bound on Crosby Road	Caldwell
Crystal Falls Road and Hwy 64	Westbound on Crystal Falls Road	Field
Crystal Falls Road and Richer Road	Northwest bound on Crystal Falls Road	Field
Dalcourt Road and North & South Road	Eastbound on Dalcourt Road	Kirkpatrick
Danis Road and Tomiko Road	Southeast bound on Danis Road	Field
Deer Lake Road and Hwy 17	Southbound on Deer Lake Road	Kirkpatrick
Deer Lake Road and Kipling West Road	Northbound and Southbound on Deer Lake Road	Hugel
De l'Étang Road and Levert Road	Northbound on De l'Étang Road	Springer

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Delorme Road and Leblanc Road	Westbound on Delorme Road	Springer
De la Montée Road and Hwy 575	Northbound and Southbound on De la Montée Road	Badgerow
Demers Street and Third Street	Northbound on Demers Street	Sturgeon Falls
Denis Street and Dupras Street	Southbound on Denis Street	Crerar – River Valley
Denis Street and Jacques Street	Eastbound on Denis Street	Crerar – River Valley
Dennonville Road and St-Joseph	Southbound on Dennonville Road	Gibbons
Desaulniers Road and Hwy 539	Northeast bound on Desaulniers Road	Gibbons
Des Cèdres and Maple Road	Southwest bound on rue des Cèdres	Field
Des Épinettes Road and Grande Allée	Northeast bound on Des Épinettes Road	Field
Des Érables Street and Gingras Street	Southbound on Des Érables Street	Caldwell
Des Érables Street and Principale Street East	Northbound and Southbound on Des Érables Street	Caldwell
Desgroseilliers Street and Belisle Street	Northbound on Desgroseilliers Street	Sturgeon Falls
Desgroseilliers Street and Salter Street	Northbound on Desgroseilliers Street	Sturgeon Falls
Desgroseilliers Street and Springer Street	Southbound on Desgroseilliers Street	Sturgeon Falls
Des Pins Street and Maple Street	Southwest bound on Des Pins Street	Field
Dock Road and Waterfront Drive	Northbound on Dock Road	Cache Bay
Domina Crescent and Dovercourt Street	Westbound on Domina Crescent	Sturgeon Falls
Douglas Road and Hwy 64	Westbound on Douglas Road	Falconer
Dovercourt Road and Cache Bay Road	Southbound on Dovercourt	Sturgeon Falls
Dovercourt Road and Hwy 64 (Toronto Street)	Northbound on Dovercourt	Sturgeon Falls
Dovercourt Road and Niko Crescent	Northbound on Dovercourt	Sturgeon Falls
Drive-In Road and Hwy 17	Southwest bound on Drive-In Road	Cache Bay
Dubeau Street and Gingras Avenue	Southbound on Dubeau Street	Caldwell
Dubeau Street and Principale East Street	Northbound and Southbound on Dubeau Street	Caldwell
Duck Creek Rd and Lafrenière Road	Northbound on Duck Creek Road	Macpherson
Dufferin Street and Cache Bay Road	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Ottawa Street	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Simcoe Street	Northeast bound and Southwest bound on Dufferin Street	Sturgeon Falls
Dufferin Street and Toronto Street	Northeast bound on Dufferin Street	Sturgeon Falls
Dumouchel Street and Third Street	Northbound on Dumouchel Street	Sturgeon Falls
Du Moulin Road at St-Joseph Road	Northbound on Du Moulin Road	Crerar – River Valley
Dupras Street at Forget Avenue	Westbound on Dupras Street	Crerar – River Valley
Dupras Street and Jacques Street	Eastbound on Dupras Street	Crerar – River Valley
East Road and Hwy 64	Westbound on East Road	Falconer
École Street and Hwy 64	Northeast bound on École Street	Field
Edward Street and Anderson Street	Southwest bound on Edward Street	Cache Bay
Edward Street and Levac Road	Northeast bound on Edward Street	Cache Bay
Église Road and Hwy 64	Eastbound on Église Road	Macpherson
Ethel Street and Michaud Street	Eastbound and Westbound on Ethel Street	Sturgeon Falls
Ethel Street and Coursol Road	Eastbound on Ethel Street, Northbound and Southbound on Coursol	Sturgeon Falls
Ethel Street and Nipissing Street	Eastbound and Westbound on Ethel Street	Sturgeon Falls
Eugene Road and Hwy 64	Northbound on Eugene Road	Caldwell
Evansville Drive and Goulard Road	Southbound on Evansville Drive	Springer
Evansville Drive –End of Crescent	Eastbound toward start of Crescent- Evansville Road	Springer
First Street and Main Street	Westbound on First Street	Sturgeon Falls
First Street and Nipissing Street	Eastbound on First Street	Sturgeon Falls
Floral Street and Bridge Street	Southbound on Floral Street	Sturgeon Falls

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Forget Avenue and Hwy 539	Westbound on Forget Road X 2	Crerar – River Valley
Fortier Street and Hwy 64	Eastbound on Fortier Street	Field
Fourth Street and King Street	Eastbound and Westbound on Fourth Street	Sturgeon Falls
Fourth Street and Levesque Street	Eastbound and Westbound on Fourth Street	Sturgeon Falls
Fourth Street and Nipissing Street	Eastbound on Fourth Street	Sturgeon Falls
Frappier and Munroe Road	Southbound on Frappier Road	Crerar
Fraser Road and Hwy 539	Southwest bound on Fraser Road	Hugel
Front Street (Hwy 17) and Coursol Road --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Front Street (Hwy 17) and King Street --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Front Street (Hwy 17) and Nipissing Street --Traffic Lights	Eastbound and Westbound on Front Street	Sturgeon Falls
Fryer Road and East Road	Southbound on Fryer Road	Falconer
Gabriel Road and Laplage Road	Eastbound on Gabriel Road	Caldwell
Gagné Street and Larocque Street	Northeast bound on Gagné Street	Field
Garden Village Rd and Dutrisac Road	Westbound on Garden Village Road	Springer
Gauthier Road and Beaudry Road	Eastbound and Westbound on Gauthier Road	Caldwell/Springer
Gauthier and Hwy 17	Eastbound on Gauthier Road	Springer
Gignac Road and Hwy 539	Northbound on Gignac Road	Gibbons
Gingras Avenue and Hwy 17	Eastbound on Gingras Road	Caldwell
Gingras Avenue and Hwy 64	Westbound on Gingras Avenue	Caldwell
Giroux Road and Hwy 17	Southbound on Giroux Road	Kirkpatrick
Giroux-Vezina Road and Hwy 64	Eastbound on Giroux-Vezina	Bastedo
Giroux-Vezina Road and Hwy 539	Westbound on Giroux-Vezina	Gibbons
Goegan Road and Rainville Road	Southbound on Goegan Road	Caldwell
Golf Course Road and Hwy 17	Northbound and Southbound on Golf Course Road	Springer/Pedley
Glenrock Road and Marleau Road	Northbound on Glenrock Road	Springer
Gordon Street and Hay Street	Northbound on Gordon Street	Cache Bay
Gordon Street and Waterfront Drive	Southbound on Gordon Street	Cache Bay
Grande Allée and Grande Allée	Southwest bound on Grande Allée	Field
Grande Allée and Des Cèdres	Southeast bound on Grande Allée	Field
Grande Allée and Hwy 64	Northeast bound on Grande Allée	Field
Guillemette Road at Hwy 539	Eastbound on Guillemette Road	Crerar
Hay Street and Mill Street	Westbound on Hay Street	Cache Bay
Hay Street and Jessup Street	Eastbound and Westbound on Hay Street	Cache Bay
Hay Street and Cache Street	Eastbound on Hay Street	Cache Bay
Hector Road and Hwy 539	Southbound on Hector Road	Crerar – River Valley
Herard Street and Hwy 64	Northeast bound on Herard Street	Field
Heritage Cresc. and Principale E. Street	Southbound on Heritage Crescent X 2	Caldwell
Highway 64 and Rivière Street	Southeast bound on Highway 64	Caldwell
Hillman Road and Old Aubin Road	Westbound on Hillman Road	Macpherson
Holditch Street and Front Street (Hwy 17)	Northbound and Southbound on Holditch Street	Sturgeon Falls
Holditch Street and King Street	Eastbound on Holditch Street	Sturgeon Falls
Holditch Street and John Street	Southbound on Holditch Street	Sturgeon Falls
Janen Street and King Street	Westbound on Janen Street	Sturgeon Falls
Janen Street and Levesque Street	Eastbound on Janen Street	Sturgeon Falls
Jarbeau Street and Larocque Street	Southbound on Jarbeau Street	Field
JB Alain Street and Springer Street	Northbound on JB Alain Street	Sturgeon Falls
Jessup Street and Anderson Street	Northbound on Jessup Street	Cache Bay
Jessup Street and Waterfront Drive	Southwest bound on Jessup Street	Cache Bay

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
John Street and Coursol Road	Eastbound on John Street	Sturgeon Falls
John Street and King Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Main Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Michaud Street	Eastbound and Westbound on John Street	Sturgeon Falls
John Street and Nipissing Street	Eastbound and Westbound on John Street	Sturgeon Falls
King Street and Fourth Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Front Street (Traffic Lights)	Northbound and Southbound on King Street	Sturgeon Falls
King Street and John Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Market Street	Eastbound and Westbound on Market Street	Sturgeon Falls
King Street and Railway Street	Northbound on King Street	Sturgeon Falls
King Street and Second Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and Third Street	Northbound and Southbound on King Street	Sturgeon Falls
King Street and William Street	Northbound and Southbound on King Street	Sturgeon Falls
Kipling East Road and Sunny Ridge Road	Westbound on Kipling East Road	Hugel
Kipling East Road and Hwy 575	Eastbound on Kipling East Road	Badgerow
Kipling West Road and Hwy 539	Westbound on Kipling West Road	Hugel
Kirkpatrick Street and Hwy 17	Northbound on Kirkpatrick Street	Kirkpatrick
Kirkpatrick Street and Old Hwy 17	Southbound on Kirkpatrick Street	Kirkpatrick
Labelle Road and Golf Course Road	Westbound on Labelle Road	Pedley
Lac Clair Road and Hwy 17	Southbound on Lac Clair Road	Springer
Lac Clair Road and Hwy 64	Northeast bound on Lac Clair Road	Field
Lac Deux Milles Road and Marleau Road	Southwest bound on Lac Deux Milles Road	Springer
Lachance Drive and Coursol Road	Westbound on Lachance Drive	Springer
Lafond Road and Lac Clair Road	Eastbound on Lafond Road	Springer
Laframboise Road and Danis Road	Southwest bound on Laframboise Road	Field
Lafrenière Road and Hwy 64	Westbound on Lafrenière Road	Macpherson
Lafrenière Road and Hwy 64	Northbound on Lafrenière Road	Macpherson
Lakewood Road and Hwy 64	Eastbound on Lakewood Road	Macpherson
Landfill Site Road and Hwy 17	Southbound on Landfill Site Road	Pedley
Laplace Road and Leclair Road	Northbound on Laplace Road	Caldwell
Lapointe Road and Crystal Falls Road	Southbound on Lapointe Road	Field
Larabie Street and St-Joseph Road	Northbound on Larabie Street	Crerar
Larocque Street and Hwy 64	Southwest bound on Larocque Street	Field
Laronde Road and Cache Bay Road	Northbound on Laronde Road	Springer
Laurier Street and Paquette Street	Westbound on Laurier Street	Caldwell
Laurin Road and Hwy 575	Westbound on Laurin Road	Badgerow
Leblanc Road and Drive-In Road	Northbound and Southbound on Leblanc Road	Springer
Leblanc Road and Hwy 17	Northbound and Southbound on Leblanc Road	Springer
Leblond Road and Giroux-Vezina Road	Southbound on Leblond Road	Bastedo
Leclair Road and Hwy 64	Eastbound and Westbound on Leclair Road	Caldwell
Leclair Road and Levac Road	Northbound on Leclair Road	Caldwell
Leduc Road and Hwy 539	Northbound on Leduc Road	Gibbons
Leduc Road and Hwy 575	Southbound on Leduc Road	Badgerow
Legault Road and Coursol Road	Westbound on Legault Road	Springer
Lemieux Road Hwy 64	Westbound on Lemieux Road	Loudon
Levac Road and Beaudry Road	Westbound on Levac Road	Springer
Levac Road and Cache Street	Eastbound on Levac Road	Cache Bay
Levert Drive and Hwy 64	Westbound on Levert Drive	Springer
Levac Road and Hwy. 17	Eastbound on Levac Road	Cache Bay

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Levac Road and Beaudry Road	Westbound on Levac Road	Caldwell
Levesque Street and Front Street (Hwy 17)	Southbound on Levesque Street	Sturgeon Falls
Levesque Street and John Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and First Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Market Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Queen Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Railway Street	Northbound on Levesque Street	Sturgeon Falls
Levesque Street and Salter Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and Second Street	Northbound on Levesque Street	Sturgeon Falls
Levesque Street and Third Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Levesque Street and William Street	Northbound and Southbound on Levesque Street	Sturgeon Falls
Lillie Street and Railway Street	Northbound on Lillie Street	Sturgeon Falls
Lillie Street and Salter Street	Northbound and Southbound on Lillie Street	Sturgeon Falls
Levis Street and Levesque Street	Westbound on Levis Street	Sturgeon Falls
Levis Street and Nipissing Street	Eastbound on Levis Street	Sturgeon Falls
Lisgar Street and Cache Bay Road	Northeast bound and Southwest bound on Lisgar Street	Sturgeon Falls
Lisgar Street and Dovercourt Street	Eastbound on Lisgar Street	Sturgeon Falls
Lisgar Street and Montreal Street	Northbound and Southbound on Lisgar Street	Sturgeon Falls
Lorne Street and Cache Bay Road	Northeast bound on Lorne Street	Sturgeon Falls
Lorne Street and Ottawa Street	Southwest bound on Lorne Street	Sturgeon Falls
Mackie Street and Church Street	Eastbound and westbound on Mackie Street	Sturgeon Falls
Mackie Street and Nipissing Street	Westbound on Mackie Street	Sturgeon Falls
Mageau Street and Roy Street	Eastbound on Mageau Street	Sturgeon Falls
Mageau Street and Third Street	Northbound on Mageau Street	Sturgeon Falls
Main Street and Ethel Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Front Street (Hwy 17)	Southbound on Main Street	Sturgeon Falls
Main Street and John Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Market Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Railway Street	Northbound on Main Street	Sturgeon Falls
Main Street and Russell Street	Northbound and Southbound on Main Street	Sturgeon Falls
Main Street and Third Street	Southbound on Main Street	Sturgeon Falls
Maple Street and Grande Allée	Northwest bound on Maple Street	Field
Marier Road and Munroe Road	Southbound on Marier Road	Crerar
Margaret Street and Booth Street	Northwest bound on Margaret Street	Cache Bay
Margaret Street and Cache Street	Southeast bound on Margaret Street	Cache Bay
Market Street and Arthur Street	Eastbound on Market Street	Sturgeon Falls
Market Street and Church Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Market Street and Holditch Street	Westbound on Market Street	Sturgeon Falls
Market Street and King Street	Northbound and Southbound on King Street	Sturgeon Falls
Market Street and Main Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Market Street and Nipissing Street	Eastbound and Westbound on Market Street	Sturgeon Falls
Marleau Road and Nipissing Street	Westbound on Marleau Road	Springer
Martin Street and Bain Avenue	Southbound on Martin Street	Cache Bay
Martin Street and Cache Street	Northwest bound on Martin Street	Cache Bay
Mary Street and Edward Street	Northwest bound on Mary Street	Cache Bay
Mary Street and Cache Street	Southeast bound on Mary Street	Cache Bay
Maurice Street and Cockburn Road	Northbound on Maurice Street	Springer
McDonald Road and North-South Road	Eastbound and Westbound on McDonald Road	Kirkpatrick
McDonald Road and Old Hwy 17 Road	Northbound on McDonald Road	Kirkpatrick
McKee Crescent and Fourth Street	Southbound on McKee Crescent	Sturgeon Falls

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Memquisit Lodge Road and Hwy 64	Westbound on Memquisit Lodge Road	Loudon
Mercer Lake Road and Hwy 64	Westbound on Mercer Lake Road	Falconer
Michaud Street and Ethel Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Front Street (Hwy 17)	Southbound on Michaud Street	Sturgeon Falls
Michaud Street and John Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and North Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Queen Street	Northbound and Southbound on Michaud Street	Sturgeon Falls
Michaud Street and Salter Street	Southbound on Michaud Street	Sturgeon Falls
Michel Road and Hwy 64	Eastbound on Michel Road	Macpherson
Mill Street and Ritchie Street	Southbound on Mill Street	Cache Bay
Millrand Road and Hwy 64	Eastbound on Millrand Road	Macpherson
Monroe Road and Hwy 539	Eastbound on Monroe Road	Crerar
Montreal Street and Lisgar Street	Eastbound and Westbound on Montreal Street	Sturgeon Falls
Moose Point Road and Tomiko Road	Southbound on Moose Point Road	Grant
Moreau Road and Hwy 64	Southwest bound on Moreau Road	Field
Morley Drive and East Road	Northbound on Morley Drive	Falconer
Morrison Court and King Street	Westbound on Morrison Court	Sturgeon Falls
Moustik Road and Hwy 17	Northbound on Moustik Road	Kirkpatrick
Moustik Road and Old Hwy 17	Southbound on Moustik Road	Kirkpatrick
Muskosung Lake Road and Hwy 575	Northbound on Muskosung Lake Road	Badgerow
Musky Island Road and Hwy 64	Southeast bound on Musky Island Road	Loudon
Nadeau Road and Forget Road	Southbound on Nadeau Road	Crerar- River Valley
Needs Road and Giroux-Vézina Road	Southbound on Needs Road	Gibbons
Niko Crescent and Dovercourt Road	Southbound on Dovercourt Road	Sturgeon Falls
Nipissing Street and Ethel Street	Northbound and Southbound on Nipissing	Sturgeon Falls
Nipissing Street and Front Street (Hwy 17) – Traffic Lights	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and John Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and Salter Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Nipissing Street and Third Street	Northbound and Southbound on Nipissing Street	Sturgeon Falls
Norland Road and Sunny Ridge Road	Eastbound on Norland Road	Hugel
North Street and Church Street	Westbound on North Street	Sturgeon Falls
Northshore Road and Lac Claire Road	Northeast bound on Northshore Road	Field
North-South Road and Millrand Rd	Southbound on North-South Road	Caldwell
North-South Rd & Old Hwy 17	Northbound on North-South Road	Caldwell
North & South Rd – Piquette Road	Southbound on North & South Road	Caldwell
O'Brien Road and Laplage Road	Northeast bound on O'Brien Road	Caldwell
Oak Court and Dumouchel Street	Westbound on Oak Court	Sturgeon Falls
Old Aubin Road and Hillman Road	Northbound on Old Aubin Road	Macpherson
Old Aubin Road and Hwy 64	Westbound on Old Aubin Road	Macpherson
Old North Road and Kipling West Road	Southbound on Old North Road	Hugel
Olivier Road and Hwy 64	Westbound on Olivier Road	Caldwell
Ottawa Street and Cache Bay Road	Northeast bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Front Street	Southbound on Ottawa Street	Sturgeon Falls
Ottawa Street and Lisgar Street	Southeast bound and northwest bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Ottawa Street	Southeast bound on Ottawa Street	Sturgeon Falls
Ottawa Street and Pembroke Street	Eastbound on Ottawa Street	Sturgeon Falls
Ottawa Street and Bay Street	Southbound on Ottawa Street	Sturgeon Falls
Ouellette Crescent and Fourth Street	Southbound on Ouellette Crescent	Sturgeon Falls
Paiement Court and Levesque Street	Eastbound on Paiement Court	Sturgeon Falls
Paquette Street and Hwy 17	Northbound on Paquette Street	Caldwell

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Paquette Street and Principale East Street	Southwest bound on Paquette Street	Caldwell
Paradis Road and Kipling East Road	Southbound on Paradis Road	Hugel
Park Street and Salter Street	Northbound on Park Street	Sturgeon Falls
Parker Street and Front Street (Hwy 17)	Southbound on Parker Street	Sturgeon Falls
Parker Street and First Street	Southbound on Parker Street	Sturgeon Falls
Parker Street and John Street	Northbound and Southbound on Parker	Sturgeon Falls
Parker Street and Market Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Queen Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Railway Street	Northbound on Parker Street	Sturgeon Falls
Parker Street and Salter Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Parker Street and Second Street	Southbound on Parker Street	Sturgeon Falls
Parker Street and William Street	Northbound and Southbound on Parker Street	Sturgeon Falls
Pellerin Road and Alouette Road	Private Road with stop sign	Caldwell
Pembroke Street and Bay Street	Southbound on Pembroke Street	Springer
Pembroke Street and Front Street	Northbound on Pembroke Street	Sturgeon Falls
Perrin Road and Robichaud Road	Northbound on Perrin Road	Springer
Pierre Road and Dutrisac	Eastbound on Pierre Road	Springer
Piette Street and Coté Street	Eastbound on Piette Street	Caldwell
Piette Street and Street Amour Road	Westbound on Piette Street	Caldwell
Pike Lake Road and Hwy 64	Westbound on Pike Lake Road	Bastedo
Pilon Street and Principale East Street	Northeast bound on Pilon Street	Caldwell
Pine Poultry Road and Deer Lake Road	Eastbound on Pine Poultry Road	Hugel
Pine Ridge Road and Chebogan Road	Southwest bound on Pine Ridge Road	Field
Pine Street and Cache Bay Road	Northbound on Pine Street	Sturgeon Falls
Pine Street and Lisgar Street	Southeast bound on Pine Street	Sturgeon Falls
Pine Street and Dufferin Street	Southeast bound on Pine Street	Sturgeon Falls
Pine Street and Ottawa Street	Northbound on Pine Street	Sturgeon Falls
Piquette Road and Hwy 64	Eastbound on Piquette Road	Caldwell
Piquette Road and North & South Road	Westbound on Piquette Road	Kirkpatrick
Plante Road and Hwy 64	Eastbound on Plante Road	Macpherson
Poirier Road and Hwy 64	Westbound on Poirier Road	Caldwell
Principal West St and Cartier Street	Westbound and Eastbound on Principale W. Street	Caldwell
Prieur Street and Hwy 64	Eastbound on Prieur Street	Field
Promenade du Lac and Dutrisac Road	Eastbound on Promenade du Lac	Springer
Putman Road and Corbett Road	Northbound on Putman Road	Crerar
Queen Street and Clark Street	Eastbound on Queen Street	Sturgeon Falls
Queen Street and Holditch Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and King Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Main Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Michaud Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Queen Street and Nipissing Street	Eastbound and Westbound on Queen Street	Sturgeon Falls
Quesnel Road and Nipissing Street	Eastbound and Westbound on Quesnel Road	Springer
Racette Street and Principale East Street	Northeast bound on Racette Street	Caldwell
Railway Street and Main Street	Eastbound and Westbound on Railway Street	Sturgeon Falls
Railway Street and Nipissing Street	Eastbound and Westbound on Railway Street	Sturgeon Falls
Rainville Road and Eugene Road	Eastbound and Westbound on Rainville Road	Caldwell
Rainville Road and Hwy 64	Westbound on Rainville Road	Caldwell
Rainville Road and Laplage Road	Eastbound and Westbound on Rainville Road	Caldwell
Remillard Road at Hwy 539	Eastbound on Remillard Road	Crerar
Richer Road and Crystal Falls Road	Southeast bound on Richer Road	Field

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Riding Stable Road and Hwy 17	Southbound on Riding Stable Road	Pedley
Ritchie Street and Levac Road	Northbound on Ritchie Street	Cache Bay
River Street and John Street	Northbound on River Street	Sturgeon Falls
River Street and Third Street	Southbound on River Street	Sturgeon Falls
Riverfront Drive and Demers Street	Eastbound on Riverfront Drive	Sturgeon Falls
Riverview Court and Bourgault Street	Northwest bound on Riverview Court	Sturgeon Falls
Rivet Street and Coursol Road	Westbound on Rivet Street	Springer
Rivière Street and Hwy 64	Southeast bound on Rivière Street	Caldwell
Rivière Veuve Road and Laplage Road	Eastbound and Westbound on Rivière Veuve Road	Caldwell
Roberge Road and Leclair Road	Northbound on Roberge Road	Caldwell
Robert Road at Hwy 539	Westbound on Robert Road	Crerar
Robichaud Road and Coursol Road	Westbound on Robichaud Road	Springer
Robitaille Road and Moose Point Road	Eastbound on Robitaille Road	Grant
Rochon Road at Hwy 539	Southeast bound on Rochon Road	Crerar
Rose Street and Forget Road	Westbound on Rose Street	Crerar- River Valley
Roy Road and Quesnel Road	Southbound on Roy Road	Springer
Roy Street and Third Street	Northbound and Southbound on Roy Street	Sturgeon Falls
Russell Street and Arthur Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Clark Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and Church Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Coursol Road	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Holditch Street	Westbound on Russell Street	Sturgeon Falls
Russell Street and King Street	Eastbound and Westbound on Russell Street	Sturgeon Falls
Russell Street and Levesque Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Michaud Street	Eastbound on Russell Street	Sturgeon Falls
Russell Street and Nipissing Street	Eastbound and westbound on Russell Street	Sturgeon Falls
Russell Street and Parker Street	Westbound on Russell Street	Sturgeon Falls
Salter Street and Desgroseilliers Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
St-Amour Road and Principale West	Northbound on St Amour Road	Caldwell
St-Jacques Court and Highway 64	Eastbound on St-Jacques Court	Sturgeon Falls
St-Jean Baptiste Street and Dubeau Street	Westbound on St Jean Baptiste	Caldwell
St-Jean Road and Alouette Road	Northbound on St Jean Road	Caldwell
St-Joseph Road at Hwy 539	Westbound on St Joseph Road	Crerar
St-Laurent Street and Beaudin Street	Eastbound and Westbound on Street Laurent Street	Caldwell
St-Laurent Street and Coté Street	Westbound on St Laurent Street	Caldwell
St-Laurent Street and Paquette Street	Eastbound and Westbound on Street Laurent Street	Caldwell
Sabourin Road and Drive-in Road	Westbound on Sabourin Road	Springer
Sabourin Road and Hwy 64	Eastbound and Westbound on Sabourin	Springer
Sabourin Road and Sandhill Road	Westbound and Eastbound on Sabourin	Springer
Salter Street and Main Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Road and Dutrisac Road	Eastbound and Westbound on Salter Street	Springer
Salter Street and Coursol Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Salter Street and Nipissing Street	Eastbound and Westbound on Salter Street	Sturgeon Falls
Sandhill Road and Cache Bay Road	Northbound and Southbound on Sandhill Road	Sturgeon Falls
Sandhill Road and Sabourin Road	Northbound on Sandhill Road	Sturgeon Falls
Sandhill Road and Tamarack Avenue	Southbound and Eastbound on Sandhill Road	Sturgeon Falls
Sandy Falls Road and Hwy 17	Southbound on Sandy Falls Road	Pedley
Savignac Road and Leclair Road	Northbound on Savignac Road	Caldwell
Savignac Road and Rainville Road	Southbound on Savignac Road	Caldwell
Second Street and Nipissing Street	Eastbound on Second Street	Sturgeon Falls

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances		
Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Shoreline Rd and Crystal Falls Road	Westbound on Shoreline Road	Field
Shushwap Road and Lemieux Road	Southbound on Shushwap Road	Loudon
Simcoe Street and Lisgar Street	Northwest bound on Simcoe	Sturgeon Falls
Simcoe Street and Toronto Street	Southeast bound on Simcoe Street	Sturgeon Falls
Smylie Road and Bay Street	Northbound on Smylie Road	Springer
Southshore Road and Lac Claire Road	Southeast bound on Southshore Road	Field
Southview Crescent and Park Street	Westbound on Southview	Sturgeon Falls
Spring Street and Pembroke Street	Westbound on Spring Street	Sturgeon Falls
Springer Street and Park Street	Eastbound and Westbound on Springer Street	Sturgeon Falls
Stevens Road and Cockburn Road	Eastbound on Stevens Road	Springer
Stewart Road and Hwy 17	Westbound on Stewart Road	Springer
Stewart Road and Hwy 64	Eastbound on Stewart Road	Springer
Stewart Road and Lac Clair Road	Eastbound and Westbound on Stewart Road	Springer
Stewart Road and Leblanc Road	Eastbound and Westbound on Stewart Road	Springer
Sunny Ridge Road and Kipling West	Southbound on Sunny Ridge Road	Hugel
Sylvestre Street and Gingras Avenuenue	Southbound on Sylvestre Street	Caldwell
Sylvestre Street and Principale East Street	Northbound on Sylvestre Street	Caldwell
Tamarack Avenue and Cedar Grove Drive	Southbound on Tamarack Avenue	Sturgeon Falls
Tamarack Avenue and Sandhill Road	All way	Sturgeon Falls
Teal Road and Waterfront	Northbound on Teal Road	Cache Bay
Telesphore Street and Gingras Avenue	Southbound on Telesphore Street	Caldwell
Thibault Road and Levac Road	Southbound on Thibault Road	Springer
Thibault Road and Stewart Road	Northbound and Southbound on Thibault	Springer
Thibault Road and Hwy 17	Northbound and Southbound on Thibault Road	Cache Bay
Third Street and Dumouchel Street	Eastbound on Third Street	Sturgeon Falls
Third Street and Belanger Street	Westbound on Third Street	Sturgeon Falls
Third Street and Park Street	Eastbound on Third Street	Sturgeon Falls
Third Street and King Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Levesque Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Nipissing Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Third Street and Roy Street	Eastbound and Westbound on Third Street	Sturgeon Falls
Tomiko Road and Crystal Falls Road	Southbound on Tomiko Road	Field
Toronto Street and Cache Bay Road	Southwest on Toronto Road	Sturgeon Falls
Trail End's Road and Dokis Road	Southwest bound on Trail End's Road	Falconer
Trottier Road and Hwy 64	Northbound on Trottier Road	Macpherson
Vachon Road and Drive-in Road	Southbound on Vachon Road	Springer
Vachon Road and Stewart Road	Northbound and Southbound – Both Sides	Springer
Vercheres Street and Hwy 64	Westbound on Vercheres Street	Caldwell
Victoria Street and Third Street	Northbound on Victoria Street	Sturgeon Falls
Villeneuve Crt and Bay Street	Northbound on Villeneuve Court	Sturgeon Falls
Waterfront Drive and Cache Street	Westbound on Waterfront Drive	Cache Bay
William Street and Holditch Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Nipissing Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and King Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and River Street	Westbound on William Street	Sturgeon Falls
William Street and Clark Street	Eastbound on William Street	Sturgeon Falls
William Street and Church Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Main Street	Eastbound and Westbound on William Street	Sturgeon Falls
William Street and Michaud Street	Eastbound and Westbound on William Street	Sturgeon Falls
Young Street and Bain Street	Southwest bound on Young Street	Cache Bay

Municipality of West Nipissing
TRAFFIC and PARKING BY-LAW
SCHEDULE "D" TO BY-LAW 2019/81
AMENDING BY-LAW 2019/60

STOPS AT INTERSECTIONS (Sec. 26.1) See Section 26.2 re: Stop signs in MTO road allowances

Column 1 – Intersection	Column 2 – Facing Traffic	Town(ship)
Young Street and Hay Street	Southwest bound on Young Street	Cache Bay
Young Street and Waterfront Drive	Southbound on Young Street	Cache Bay



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/81**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: September 6, 2019
RE: Closure of Turn Around (unopened) chemin de l'Etang

In 2010 a request for severance was made on chemin de l'Etang. At the time, the public works manager requested that the owner convey lands to the municipality for a turn circle, which was carried out.

Since that time, the Public Works Manager has since determined that no turn circle is required at that location and that the lands be returned to the property from which they were obtained.

Since the lands were assumed by-law as a road, they must be formally closed by by-law pursuant to Section 34(1) of the *Municipal Act*, 2001.

Joie de vivre



West **Nipissing** Ovest

Joie de vivre

www.westnipissingouest.ca



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2019/82

**BEING A BY-LAW TO CLOSE AN UNOPENED PORTION OF CHEMIN DE L'ETANG
IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS the *Municipal Act, 2001*, S.O. 2001, as amended, permits the Council of a municipality to pass by-laws for closing any highway or part of a highway;

AND WHEREAS the Municipality has assumed by By-Law No. 2010/90, certain lands on chemin de l'Etang, being described as Part of Lot 2, Concession 2, being Part 7, 36R-12987, Twp. Springer, which lands were acquired pursuant to condition of severance and originally proposed for the construction of a turn-around, but which have since been deemed to be not required by the Municipality;

AND WHEREAS it is deemed expedient and in the interest of The Corporation of the Municipality of West Nipissing that the said lands be closed, and -re-conveyed to the property from which the lands were obtained;

AND WHEREAS approval for the closing of Part of Lot 2, Con. 2, being Part 7, Plan .36R-12987, is approved by Council by Resolution No. 2019/_____ on September 10, 2019, by giving its approval for the disposition of the land;

AND WHEREAS Council is not aware of any person or corporation who will be prejudicially affected by the passing of this by-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:

1. That the unopened road allowance, assumed as public highway by By-Law No. 2010-90 and more particularly described as Part of Lot 2, Concession 2, being Part 7, 36R-12987, Twp. Springer is hereby closed.
2. That this by-law comes into force and effect upon a certified copy of the by-law being registered in the Land Registry Office for the District of Nipissing.

ENACTED AND PASSED THIS 10th DAY OF SEPTEMBER, 2019 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CONCESSION LOT 3
36R-1289.3

CONCESSION LOT 2
36R-1284.8

CONCESSION LOT 1
36R-1284.7

STURGEON RIVER

TRAVELLED ROAD (known locally as CHEMIN DE L'ETANG ROAD)

PLAN PART 1
PIN 49074-0455 (L.T.)

PLAN PART 2
PIN 49074-0456 (L.T.)

PLAN PART 3
PIN 49074-0457 (L.T.)

PLAN PART 4
PIN 49074-0458 (L.T.)

PLAN PART 5
PIN 49074-0459 (L.T.)

PLAN PART 6
PIN 49074-0460 (L.T.)

PLAN PART 7
PIN 49074-0461 (L.T.)

PLAN PART 8
PIN 49074-0462 (L.T.)

PLAN PART 9
PIN 49074-0463 (L.T.)

PLAN PART 10
PIN 49074-0464 (L.T.)

PLAN PART 11
PIN 49074-0465 (L.T.)

PLAN PART 12
PIN 49074-0466 (L.T.)

PLAN PART 13
PIN 49074-0467 (L.T.)

PLAN PART 14
PIN 49074-0468 (L.T.)

PLAN PART 15
PIN 49074-0469 (L.T.)

PLAN PART 16
PIN 49074-0470 (L.T.)

PLAN PART 17
PIN 49074-0471 (L.T.)

PLAN PART 18
PIN 49074-0472 (L.T.)

PLAN PART 19
PIN 49074-0473 (L.T.)

PLAN PART 20
PIN 49074-0474 (L.T.)

PLAN PART 21
PIN 49074-0475 (L.T.)

PLAN PART 22
PIN 49074-0476 (L.T.)

PLAN PART 23
PIN 49074-0477 (L.T.)

PLAN PART 24
PIN 49074-0478 (L.T.)

PLAN PART 25
PIN 49074-0479 (L.T.)

PLAN PART 26
PIN 49074-0480 (L.T.)

PLAN PART 27
PIN 49074-0481 (L.T.)

PLAN PART 28
PIN 49074-0482 (L.T.)

PLAN PART 29
PIN 49074-0483 (L.T.)

PLAN PART 30
PIN 49074-0484 (L.T.)

PLAN PART 31
PIN 49074-0485 (L.T.)

PLAN PART 32
PIN 49074-0486 (L.T.)

PLAN PART 33
PIN 49074-0487 (L.T.)

PLAN PART 34
PIN 49074-0488 (L.T.)

PLAN PART 35
PIN 49074-0489 (L.T.)

PLAN PART 36
PIN 49074-0490 (L.T.)

PLAN PART 37
PIN 49074-0491 (L.T.)

PLAN PART 38
PIN 49074-0492 (L.T.)

PLAN PART 39
PIN 49074-0493 (L.T.)

PLAN PART 40
PIN 49074-0494 (L.T.)

PLAN PART 41
PIN 49074-0495 (L.T.)

PLAN PART 42
PIN 49074-0496 (L.T.)

PLAN PART 43
PIN 49074-0497 (L.T.)

PLAN PART 44
PIN 49074-0498 (L.T.)

PLAN PART 45
PIN 49074-0499 (L.T.)

PLAN PART 46
PIN 49074-0500 (L.T.)

PLAN PART 47
PIN 49074-0501 (L.T.)

PLAN PART 48
PIN 49074-0502 (L.T.)

PLAN PART 49
PIN 49074-0503 (L.T.)

PLAN PART 50
PIN 49074-0504 (L.T.)

PLAN PART 51
PIN 49074-0505 (L.T.)

PLAN PART 52
PIN 49074-0506 (L.T.)

PLAN PART 53
PIN 49074-0507 (L.T.)

PLAN PART 54
PIN 49074-0508 (L.T.)

PLAN PART 55
PIN 49074-0509 (L.T.)

PLAN PART 56
PIN 49074-0510 (L.T.)

PLAN PART 57
PIN 49074-0511 (L.T.)

PLAN PART 58
PIN 49074-0512 (L.T.)

PLAN PART 59
PIN 49074-0513 (L.T.)

PLAN PART 60
PIN 49074-0514 (L.T.)

PLAN PART 61
PIN 49074-0515 (L.T.)

PLAN PART 62
PIN 49074-0516 (L.T.)

PLAN PART 63
PIN 49074-0517 (L.T.)

PLAN PART 64
PIN 49074-0518 (L.T.)

PLAN PART 65
PIN 49074-0519 (L.T.)

PLAN PART 66
PIN 49074-0520 (L.T.)

PLAN PART 67
PIN 49074-0521 (L.T.)

PLAN PART 68
PIN 49074-0522 (L.T.)

PLAN PART 69
PIN 49074-0523 (L.T.)

PLAN PART 70
PIN 49074-0524 (L.T.)

PLAN PART 71
PIN 49074-0525 (L.T.)

PLAN PART 72
PIN 49074-0526 (L.T.)

PLAN PART 73
PIN 49074-0527 (L.T.)

PLAN PART 74
PIN 49074-0528 (L.T.)

PLAN PART 75
PIN 49074-0529 (L.T.)

PLAN PART 76
PIN 49074-0530 (L.T.)

PLAN PART 77
PIN 49074-0531 (L.T.)

PLAN PART 78
PIN 49074-0532 (L.T.)

PLAN PART 79
PIN 49074-0533 (L.T.)

PLAN PART 80
PIN 49074-0534 (L.T.)

PLAN PART 81
PIN 49074-0535 (L.T.)

PLAN PART 82
PIN 49074-0536 (L.T.)

PLAN PART 83
PIN 49074-0537 (L.T.)

PLAN PART 84
PIN 49074-0538 (L.T.)

PLAN PART 85
PIN 49074-0539 (L.T.)

PLAN PART 86
PIN 49074-0540 (L.T.)

PLAN PART 87
PIN 49074-0541 (L.T.)

PLAN PART 88
PIN 49074-0542 (L.T.)

PLAN PART 89
PIN 49074-0543 (L.T.)

PLAN PART 90
PIN 49074-0544 (L.T.)

PLAN PART 91
PIN 49074-0545 (L.T.)

PLAN PART 92
PIN 49074-0546 (L.T.)

PLAN PART 93
PIN 49074-0547 (L.T.)

PLAN PART 94
PIN 49074-0548 (L.T.)

PLAN PART 95
PIN 49074-0549 (L.T.)

PLAN PART 96
PIN 49074-0550 (L.T.)

PLAN PART 97
PIN 49074-0551 (L.T.)

PLAN PART 98
PIN 49074-0552 (L.T.)

PLAN PART 99
PIN 49074-0553 (L.T.)

PLAN PART 100
PIN 49074-0554 (L.T.)

PLAN PART 101
PIN 49074-0555 (L.T.)

PLAN PART 102
PIN 49074-0556 (L.T.)

PLAN PART 103
PIN 49074-0557 (L.T.)

PLAN PART 104
PIN 49074-0558 (L.T.)

PLAN PART 105
PIN 49074-0559 (L.T.)

PLAN PART 106
PIN 49074-0560 (L.T.)

PLAN PART 107
PIN 49074-0561 (L.T.)

PLAN PART 108
PIN 49074-0562 (L.T.)

PLAN PART 109
PIN 49074-0563 (L.T.)

PLAN PART 110
PIN 49074-0564 (L.T.)

PLAN PART 111
PIN 49074-0565 (L.T.)

PLAN PART 112
PIN 49074-0566 (L.T.)

PLAN PART 113
PIN 49074-0567 (L.T.)

PLAN PART 114
PIN 49074-0568 (L.T.)

PLAN PART 115
PIN 49074-0569 (L.T.)

PLAN PART 116
PIN 49074-0

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW NO. 2010/90

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES**

WHEREAS Section 31 (4) of the *Municipal Act 2001, S.O. 2001, c.25* provides that a municipality may by by-law assume certain highways for public use;

1. An unopened road allowance made by the Crown surveyors.
2. A road allowance, highway, street or land shown on a registered plan of subdivision.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herein and to dedicate the same for highway purposes;

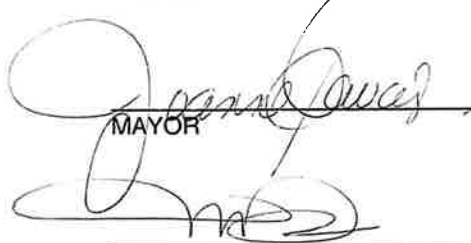
**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

Part of Lot 2, Concession 2
Part 7, Plan 36R-12987
Geographic Township of Springer
Municipality of West Nipissing
District of Nipissing

Being part of the travelled road known as chemin De L'Etang Road, Sturgeon Falls.

**ENACTED AND PASSED THIS 21ST DAY OF DECEMBER, 2010 AS
WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF
ITS PROPER OFFICERS.**



MAYOR



CLERK



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2019/82**, being a by-law to being a by-law to Close an Unopened Portion of chemin de l'Étang in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____


 To the council of the Municipality of West Nipissing
Property Ownership

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may apply for the loan.

 Ownership Type Partnership
Applicant Mailing Address and Primary Contact Information

Last Name Dalcourt		First Name Normand and Jacinthe		Middle Initial J
Unit Number	Street/Road Number 24	Street/Road Name Dalcourt Road		PO Box
City/Town Verner		Province Ontario		Postal Code P0H 2M0
Telephone Number 705 594-9173 ext.		Cellphone Number (optional)	Email Address (optional)	

Location of Land to be Drained

Lot or Part Lot Lots 9 and 10	Concession 1	Geographic Township Kirkpatrick
Parcel Roll Number See list attached		

Civic Address

Unit Number	Street/Road Number 24	Street/Road Name Dalcourt Road	PO Box
City/Town Verner		Province Ontario	Postal Code P0H 2M0

Description of Drainage System

Please attach a sketch of the location of the land you are planning to drain.

A mapping tool is available at: www.ontario.ca/drainage

Approximate Length of Pipe Material ft/m	Area to be Drained acre/ha
---	-------------------------------

Proposed Outlet Hurtubise Sec. 123 Drain	Anticipated Date of Commencement September 2019	Anticipated Date of Completion September 2019
---	--	--

Estimated Total Cost of Drainage System

Material	\$109,193.00
Installation	\$75,733.00
Inspection Fee	\$500.00
Other	
Total Cost	\$185,426.00

Amount of Loan Requested*	\$50,000.00	* Must be a multiple of \$100 not exceeding 75% of total cost of drainage work.
---------------------------	-------------	---

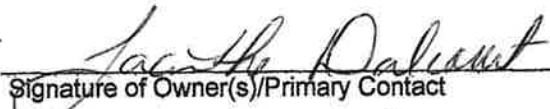
Terms of Agreement

In making this application for a loan, I understand and agree to the following:

- a) The granting of the loan is conditional upon all work being conducted in accordance with the *Agricultural Tile Drainage Installation Act*;
- b) The approval or refusal of the application is at the discretion of council whose decision is final;
- c) I will be advised in writing of council's decision regarding the application;
- d) Should the loan application be approved, an inspector of drainage will complete an Inspection and Completion Certificate and submit it to council;
- e) Council shall levy and collect for the term of ten years, over and above all other rates upon the land in respect of which the loan is made, a special equal annual rate sufficient to discharge the principal and interest of the loan;
- f) The *Tile Drainage Act* sets out procedural matters which pertain to this application for a loan; and
- g) The sum of all loans issued to me, as an individual, or in my role in a partnership or corporation in this and any other municipality does not exceed \$50,000 for the period of April 1st to March 31st.

Signature of Owner(s)/Primary Contact

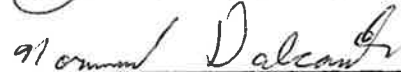
Date (yyyy/mm/dd)



2019/09/04

Signature of Owner(s)/Primary Contact

Date (yyyy/mm/dd)



2019/09/04

Notice of Collection of Personal Information

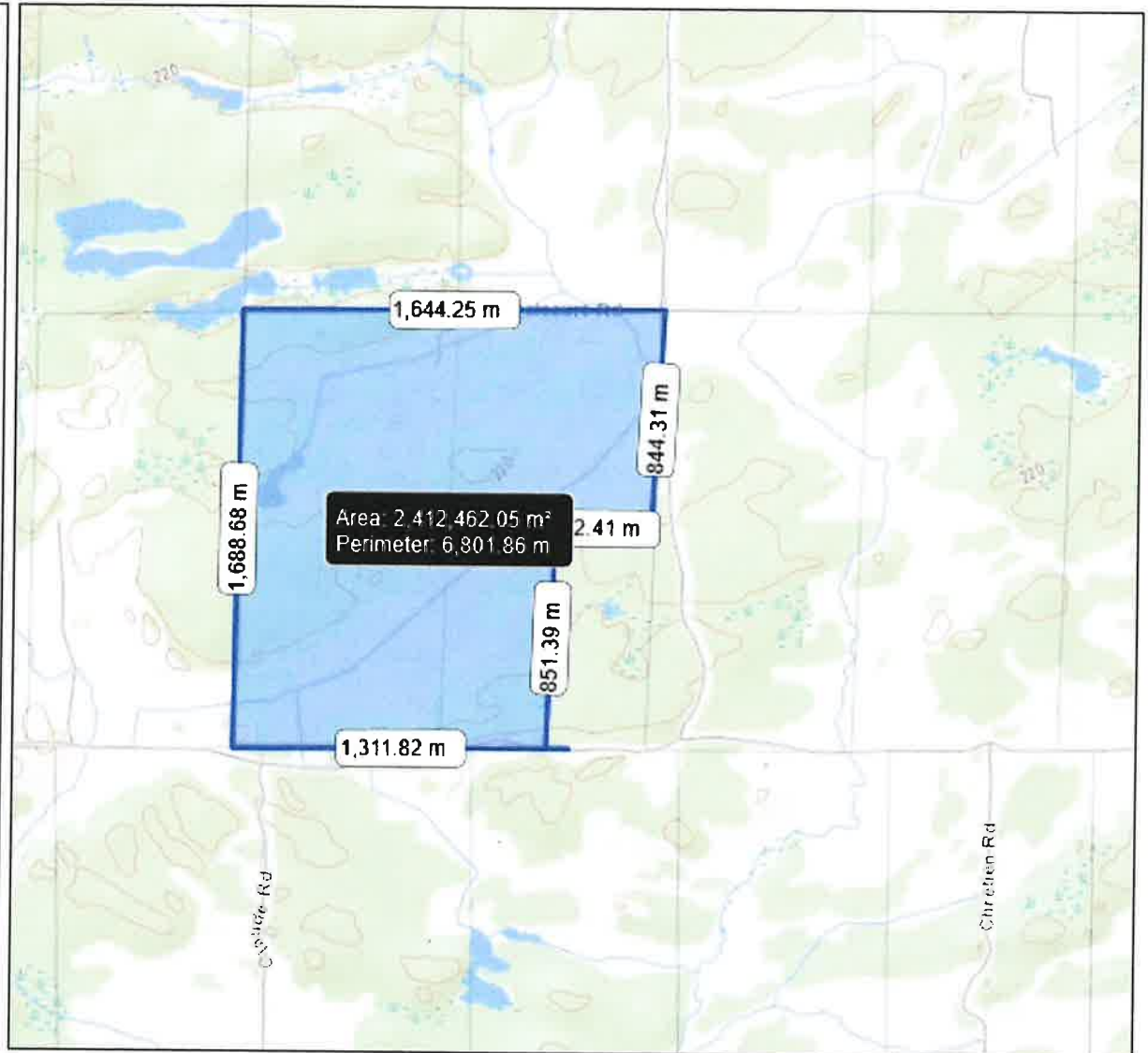
Any personal information collected on this form is collected under the authority of the *Tile Drainage Act*, R.S.O. 1990, c. T.8 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to:

where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

Tile Drainage - Dalcourt, N&J - Tile Loan

Contractor Acton Contracting Ltd.	
Licence Number 2003	
Landowner Normand and Jacinthe Dalcourt	
County DISTRICT OF NIPISSING	
Lower Tier Municipality	
Township Kirkpatrick	
Concession 1	Lot Lots 9 and 10
Install Year 2019	
Area Drained 160 Acres	
Length of Tile Installed 189475 Feet	
Drain Information Systematic	
New or Improved New	
Outlet Information: <input type="checkbox"/> Road Ditch <input type="checkbox"/> Municipal Drain <input type="checkbox"/> Private Ditch <input type="checkbox"/> Natural Watercourse <input checked="" type="checkbox"/> Other Hurbubise Drain - Section 123 Drain	



0 1.3 km



Map Created : 9/4/2019

Map Center: 46.37063 N, -80.25435 W

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THIS IS NOT A PLAN OF SURVEY.

Schedule "A" to Tile Loan Application

Owners: Normand and Jacinthe Dalcourt

East Pt. Lot 10, Con 1
Parcel 2631, Nipissing
Roll 48-52-110-001-03200

West Part Lot 10, Con. 1
Parcel 14009, Nipissing
Roll No. 48-52-110-001-03300

West Part Lot 9, Con. 1
Parcel 6868, Nipissing
Roll No. 48-52-110-001-03100

Part Lot 9, Con. 1,
Parcel 12211, Nipissing
Roll No. 48-52-110-001-03000



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the Application for a Tile Loan made under the *Tile Drainage Act RSO 1998*, by Normand and Jacinthe Dalcourt for the property described below in the amount of \$48,100 be accepted, pending financing by the Ministry of Agriculture, Food and Rural Affairs:

24 Dalcourt Road, Verner, ON
Parts of Lots 9 and 10, Con 1
Twp. Kirkpatrick, Municipality of West Nipissing

Roll No. 48-52-110-001-03000

Roll No. 48-52-110-001-03100

Roll No. 48-52-110-001-03200

Roll No. 48-52-110-001-03300

DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Clerk
DATE: September 6, 2019
RE: **REQUEST FOR NOISE EXEMPTION**
HWY 539A – RAPID CULVENT REPLACEMENT

During the meeting held on December 19, 2017 Council received information pertaining to planned rehabilitation work on Highways 64, 539 and 539A at which time resolution no. 2017/402 was passed approving the required temporary road closures in order for the contractor(s) to carry out the rehabilitation work.

The rehabilitation work was to be carried out during the 2018 construction season; unfortunately, due to the 2018 wild fires in the region the scheduled work could not be done.

The contractor is now seeking an exemption of the Noise By-Law in order to carry out the rapid culvert replacement on September 28th and 29th, 2019

Thank you,

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS a request was received on September 5, 2019, from J. & P. Leveque Bros. Haulage Ltd., on behalf of the Ministry of Transportation (MTO), for an exemption to the municipal Noise By-law No. 1999/75 for rehabilitation work to be carried out on Highway 539A;

AND WHEREAS the rehabilitation includes a rapid culvert replacement which is scheduled for September 28th and 29th, 2019 which will require 24 hours of continuous construction requiring the impacted Highway to be closed during that time frame;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75 to J. & P. Leveque Bros. Haulage Ltd. (MTO Contract 2019-5037) for September 28th and 29th, 2019, for the scheduled rehabilitation work which shall include a rapid culvert replacement on Highway 539A (approx. 4.8km North of the intersection of 539A & 539); which construction work may extend beyond the permitted weekday work hours; but which exemptions shall not include quarry operations.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

Janice Dupuis

Subject: FW: Noise By-Law Exemption Request

From: tracie.marquardt@levequebros.com <tracie.marquardt@levequebros.com>
Sent: September 5, 2019 10:24 AM
To: Melanie Ducharme <mducharme@municipality.westnipissing.on.ca>
Subject: Noise By-Law Exemption Request

Good morning, Ms. Ducharme.

J. & P. Leveque Bros. have been awarded MTO Contract No. 2019-5037. This Contract includes the replacement of Poor Man Creek Culvert on Highway 539A using a temporary full road closure. The Contract specifies that this work be completed on a weekend using continuous 24-hour work operations until complete. As such, we would like to apply for an exemption to your municipal noise by-law. We have scheduled the work for September 28 and 29, 2019.

Can you please outline the process for applying for an exemption? We just received the award late last week and time is of the essence.

Thank you,

Tracie Marquardt
J. & P. Leveque Bros. Haulage Ltd.
Tel: (613) 332-5533
Cell: (613) 334-0211

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**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2017 / 4 0 2

DECEMBER 19, 2017

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS THE Ministry of Transportation, through its consultants, DM WILLS ENGINEERING, have undertaken a detailed design study and Class Environmental Assessment for certain upgrades to be carried out on Highways 64, 539, and 539A;

AND WHEREAS the proposed upgrades will include the upgrade to the highways as well as the replacement and/or rehabilitation of culverts along Highway(s) 64, 539 and 539A;

AND WHEREAS it is anticipated that temporary traffic delays and single lane closures will occur at most of the locations; however a full closure of no more than 72 hours is anticipated on Highway 539A for a to complete a rapid culvert replacement;

AND WHEREAS the Consultant and/or Contractor will ensure that all residents are notified and that Emergency Services are consulted and coordinated prior to the highway closure so as to ensure that the safety and security of residents is maintained at all times during the temporary closure;

AND WHEREAS the consultation is seeking concurrence from the Municipality of West Nipissing to the proposed temporary closure of Hwy. 539A to complete the rapid culvert replacement;

BE IT RESOLVED THAT the Municipality of West Nipissing is agreeable to the temporary closure of Highway 539A for the rapid culvert replacement on the condition that residents are notified and that coordination with emergency services be undertaken by the consultant/contractor to ensure the safety and security of residents is maintained at all time during the closure;

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: 

Defeated: _____

Deferred or tabled: _____

Melanie Ducharme

From: Wes Kingdon <wkingdon@dmwills.com>
Sent: December 15, 2017 8:52 AM
To: Melanie Ducharme
Cc: Diana Keay; Michael Lang
Subject: RE: GWP 5077-17-00 - Proposed Full Closure of Highway 539A

Good Morning Melanie,

I discussed this further with our group, and as you mentioned yesterday we would like to secure a Council Support Resolution for the Temporary Full Closure of Highway 539A for our project documentation.

Please let me know what we need to provide to you to accomplish this.

Thanks again for your help yesterday, this is good news that will keep our team moving in one direction.

Kind Regards,
Wes

From: Wes Kingdon
Sent: December-14-17 2:41 PM
To: 'mducharme@westnipissing.ca' <mducharme@westnipissing.ca>
Cc: Diana Keay <DiKeay@dmwills.com>; Michael Lang <mlang@dmwills.com>
Subject: GWP 5077-17-00 - Proposed Full Closure of Highway 539A

Hi Melanie,

It was great to finally connect with you today, and also for all the information you were able to provide. This is very helpful for us, given the past precedents which have been set.

I've attached our notice of commencement for your quick reference. The site in question is "Culvert 2" (WP 5162-16-01) on the map. Unfortunately I don't have the letter that was addressed specifically to the Municipality, so this one is generally addressed for our internal use.

With respect to noise by-law exemptions, Diana our Environmental Planner informed me that the map showing the areas where noise by-laws applied wasn't online – do you happen to have a copy that you could send us to confirm requirements for our site?

At this stage, we are in the detail design phase and we haven't established exactly when the closure will take place, but I can confirm that it is planned in 2018, after June 16 and prior to the onset of poor weather. We will be seeking to work 24 hours continuously until the work is complete. I understand that the previous closure was a 72 hour continuous window, and at this stage in design I would expect that this will also be sufficient to complete the work so we would be seeking to follow the past precedent that was set by Morrison Herschfield at the Sturgeon River Bridge in 2015.

I've also attached a screenshot of the exact location relative to River Valley. It's just north of where the last closure took place.

In talking with Jim Stewart, the Ambulance Co-ordinator, he mentioned that co-ordination of how emergency services were maintained in 2015 was done mostly through the Municipality. I've reached out to all Services (Police, Fire and

Ambulance) to inquire about the possibility of closing the highway down again and the consensus I've got is that if they're given enough notice than they can co-ordinate amongst themselves or through the Municipality. I was wondering if you can speak to how the co-ordination was handled in the past so that we can ensure we do everything we need to on our end to make sure the proper protocol is followed.

Thanks Melanie, and please feel free to call me or e-mail me anytime to discuss any concerns.

Best Regards,

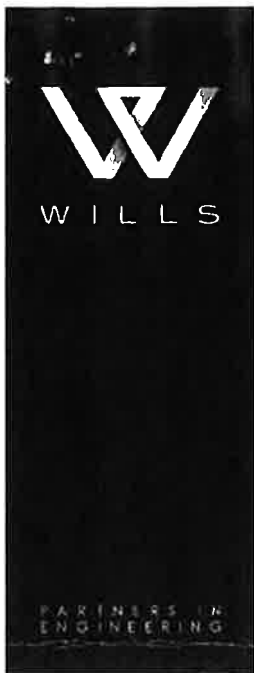


Wes Kingdon, P.Eng.
Project Engineer

D.M. Wills Associates Ltd.
150 Jameson Drive · Peterborough, ON · K9J 0B9
Tel: (705) 742-2297 ext. 266 · Fax: (705) 748-9944

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RECEIVED

DEC 11 2017

December 4, 2017

Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON
P2B 1T1

Attention: Chief Administrative Officer

**Re: Notice of Study Commencement for a Detail Design Study –
Highway 64 Rehabilitation from Island Lake Road to Highway 11,
including Culvert Replacements on Highways 64, 539 and 539A
GWP 5182-14-00, D.M. Wills Project No. 4631**

Dear Jean-Pierre Barbeau,

D.M. Wills Associates Limited (Wills) has been retained by the Ministry of Transportation (MTO) to undertake the detail design for the rehabilitation of approximately 22 km of Highway 64 from Island Lake Road to Highway 11. Work under this project includes the rehabilitation of the Holdridge Creek Bridge and the Marten River Bridge as well as the replacement / rehabilitation of various culverts on Highways 64, 539 and 539A.

In addition to the Detail Design Study, Wills is undertaking the environmental planning and natural science assessments including fisheries, wildlife, vegetation and Species at Risk (SAR).

Temporary traffic delays including single lane closures and flagging operations are anticipated as a result of the highway rehabilitation and culvert replacement / rehabilitation. Temporary traffic signals are anticipated at the noted bridge locations. ***In addition, the project team is considering the use of a temporary full closure of Highway 539A and/or Highway 539 to complete rapid culvert replacement.*** A Traffic Management Plan will be developed to manage potential traffic impacts.

The enclosed **Key Map** demonstrates the locations of the Study Area.

The Process

This project is following an approved process for a Group 'C' undertaking in accordance with the MTO Class Environmental Assessment (EA) for Provincial Transportation Facilities (2000). Through this process, an Environmental Screening Document (ESD) will be prepared documenting the existing conditions of the Study Area, potential impacts of the undertaking, an evaluation of alternatives where applicable and recommendations for appropriate mitigation measures.


Professional
Engineers
Ontario


Consulting
Engineers of
Ontario



ASSOCIATION OF
CONSULTING ENGINEERING
COMPANIES | CANADA

D.M. Wills Associates Limited
150 Jameson Drive, Peterborough, Ontario, Canada K9J 0B9
P. 705.742.2297 F. 705.748.9944 E. wills@dmwills.com



Page 2 of 3
December 4, 2017

Comments

You are encouraged to contact the Project Consultant or the Ministry by **December 15, 2017** if you have any questions or concerns regarding this project.

Mr. Michael Lang, P. Eng.
Project Manager
D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, ON K9J 0B9
Telephone: (705) 742-2297 x 241
Fax: (705) 741-3568
E-mail: mlang@dmwills.com

or Ms. Tricia Wiseman, P. Eng.
MTO Project Manager
Ministry of Transportation, Northeastern Region
447 McKeown Avenue
North Bay, ON P1B 9S9
Telephone: (705) 497-6880
Fax: (705) 497-5499
Email: tricia.wiseman@ontario.ca

Information will be collected in accordance with the *Freedom of Information and Protection Act*. With the exception of personal information, all comments will become part of the public record.

If you require accessibility under the *Ontarians with Disabilities Act*, please contact either project team member above.

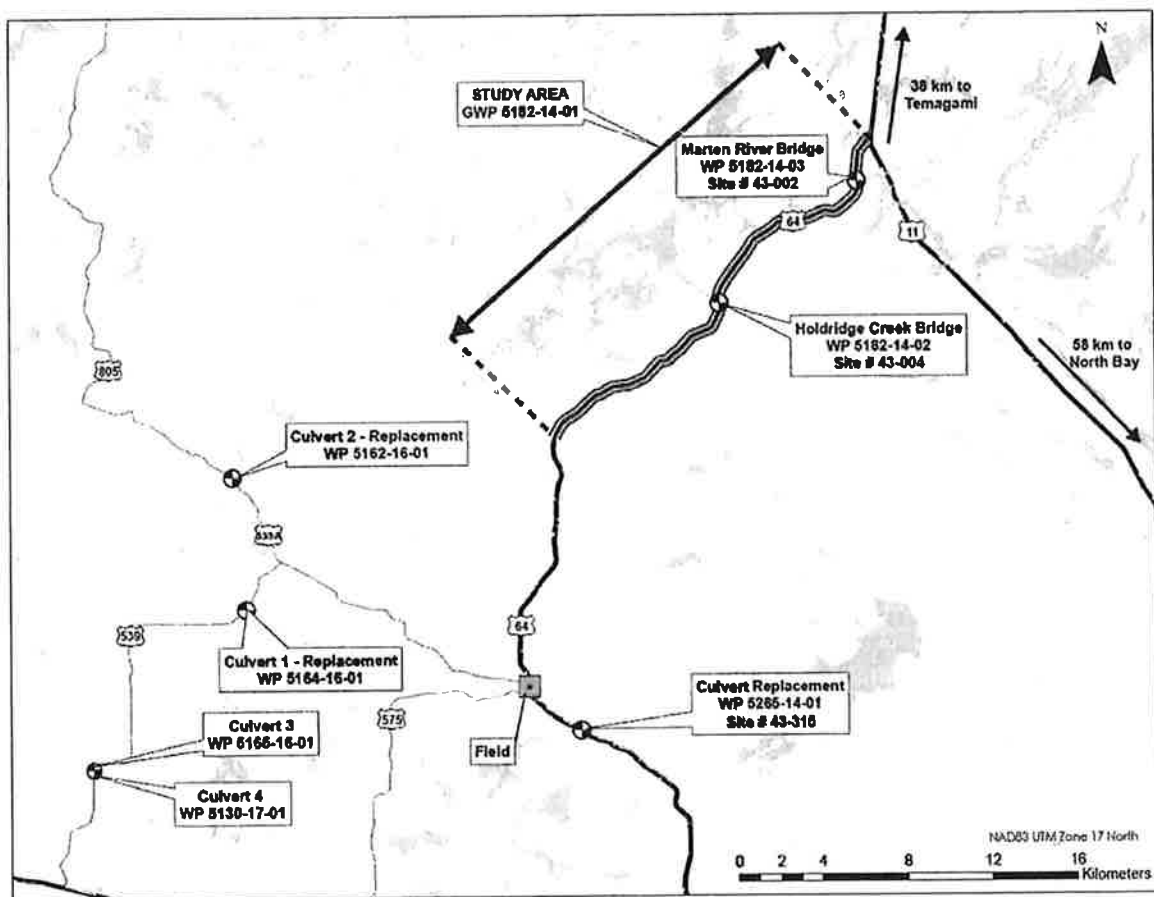
Sincerely,

Michael Lang, P. Eng.
Project Manager

Encl.
ML/DK

cc. Tricia Wiseman, MTO Project Manager, MTO Northeastern Region
Lynda Franklin-Allard, Environmental Planner, MTO Northeastern Region

Key Map







THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2019/83

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON THE 3rd DAY OF SEPTEMBER, 2019**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 10th day of September, 2019, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

**ENACTED AND PASSED THIS 10th DAY OF SEPTEMBER, 2019 AS WITNESSED BY THE SEAL OF
THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



**The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2019 /

SEPTEMBER 10, 2019

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-Law No. **2019/83**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 10th day of September, 2019, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____