



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
ON TUESDAY, SEPTEMBER 3, 2019 AT 6:30 PM**

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR JEREMY SÉGUIN
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

ABSENT: COUNCILLOR DAN ROVEDA

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 A resolution was passed to approve the Addendum.

No. 2019/299 Moved by: Councillor Larabie
Seconded by: Councillor Séguin

BE IT RESOLVED THAT the Addendum for the meeting of Council held on September 3, 2019 be adopted as presented / amended.

CARRIED

B-2 A resolution was passed to adopt the Agenda.

No. 2019/300 Moved by: Councillor Séguin
Seconded by: Councillor Larabie

BE IT RESOLVED THAT the Agenda for the meeting of Council held on September 3, 2019 be adopted as presented / amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Sharps Kiosk – NBPSDHU and Alliance Centre (*Presenter: Katharine O'Connell - NBPSDHU and Michael Taylor - Alliance*)

Representatives for the North Bay Parry Sound District Health Unit and the Alliance Centre made a presentation to Council pertaining to sharps kiosks for safe disposal of needles and such. Michael Taylor from the Centre Alliance provided Council with information concerning the harm reduction aspect of the needle exchange program. Katharine O'Connell discussed substance abuse as a public health issue and the importance of a 24/7 sharps kiosk for disposal of sharps. Such an initiative will provide safe disposal of needles and reduce the risk of other health related problems, which arise from improperly disposed sharps. Details were provided outlining the process to be undertaken for the installation of a community sharps bin as well as the cost options. Council agreed to further discuss the options at the next committee meeting and provide the health unit with further direction.

**COMMITTEE OF THE WHOLE MEETING /
COMITÉ PLÉNIER**

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Council Code of Conduct Policy Amendment and proposed Boards and Committees Code of Conduct
(J. Savage)

Council reviewed proposed changes to the Code of Conduct Policy based on the establishment of the office of the Integrity Commissioner. Following discussion, Council was in agreement with the proposed changes and it was agreed that the policy be brought back to Council for adoption at its next meeting and thereafter the policy will be passed on for adoption by all municipal boards and committees.

D-1(b) Concerns re : Erosion of embankment/gully on east side of Main Street *(L. Sénécal)*

The Chair of General Government brought the matter of erosion along the embankment. The CAO provided information received from the Municipality's solicitors concerning the municipality's liability which indicates that the municipality should not assume liability for the erosion without first examining a variety of factors and options. (get letter from Ed). Councillor Lise Senecal asked for confirmation of how many municipal drains are being outlet into the drain.

D-1(c) Drainage Assessment – Delorme Drain

↳ *Refer to Addendum Section*

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-2) PLANNING / PLANIFICATION *NIL*

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Request for 4-way stop sign at intersection of King and Fourth Streets

Council considered a request for a 4 way stop at the intersection of King and Fourth Street. Following discussion, Council was in agreement to install a 4 way stop at the requested location. An amendment to the Traffic and Parking By-Law will be brought forward for Council approval.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE

D-4(a) IPM Update

The Director of Community Services and Economic Development provided an update on the upcoming IPM and events. Volunteer positions are still available, and persons can consult the web-site for opportunities. All information concerning tickets, events and RV sites can be found on the IMP2019 website.

Joanne Savage,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ *NIL*

D-6) PUBLIC WORKS / TRAVAUX PUBLICS

D-6(a) Capital Project Update

The CAO provided an update on Public Works capital projects.

D-6(b) Update re: Roy Street (maintenance, accessibility, ditching)

The CAO provided information concerning the seasonal portion of Roy Street which has been habitually closed for portions of the year. Changes made by a developer have exacerbated the issue and the contractor has been contacted to mitigate the concerns. If council wishes to enhance the maintenance of Roy Street so it could be accessible year-round, it could be entertained at budget time.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-7) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-7(a) Capital Project Update

The Director of Community Services provided an update on 2019 capital projects.

Jeremy Séguin,
Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

**REGULAR COMMITTEE MEETING /
RÉUNION RÉGULIÈRE**

E) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ NIL

F) NOTICE OF MOTION / AVIS DE MOTIONS

G) NEW BUSINESS / AFFAIRES NOUVELLES

G-1 A resolution was passed to award the Request for Quote for the Supply of Winter Sand.

No. 2019/301 Moved by: Councillor Larabie
 Seconded by: Councillor Séguin

WHEREAS Requests for quotes to Supply Winter Sand to the Municipality of West Nipissing were opened publicly on August 28, 2019 by the Manager of Public Works and the Clerk;

AND WHEREAS two (2) quotations were received;

AND WHEREAS the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotations for supply of Winter Sand to the Municipality be awarded to **A. MIRON TOP SOIL**, having submitted the lowest quotations of \$8.39 per tonne for the Verner Yard and \$9.98 per tonne for the Sturgeon Falls Yard, meeting all the specifications.

CARRIED

- G-2** A resolution was passed to approve By-Law **2019/74** to amend Traffic and Parking By-Law Schedules “B”, “E” and “F”.

No. 2019/302 Moved by: Councillor Larabie

Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law **2019/74**, being a by-law to amend By-Law 2019/60, being a by-law to regulate traffic and parking in the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

- G-3** A resolution was passed to approve By-Law **2019/75** to amend the Procedural By-Law to allow for recording of Closed Meetings of Council.

No. 2019/303 Moved by: Councillor Larabie

Seconded by: Councillor Séguin

BE IT RESOLVED THAT By-law **2019/75**, being a by-law to amend By-Law 2018/26 to govern the proceedings of the Municipal Council, the conduct of its members and the calling of meetings, shall come into force and take effect on the date it is passed.

CARRIED

- G-4** A resolution was passed to approve By-Law **2019/76** authorizing the Mayor and CAO to sign Subdivision Agreement with the Hladki Family on Tomiko Lake Road (SUBD 2016/03)

No. 2019/304 Moved by: Councillor Séguin

Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law **2019/76**, being a by-law to authorize the execution of a subdivision agreement with James Hladki, Donna Severin, Robert Hladki, Jane Hladki, Roger Hladki, Michael Hladki and Karen Hladki (SUBD FILE NO. 2016/03 – Tomiko Rd., Grant Twp.); shall come into force and take effect on the date it is passed.

CARRIED

- G-5** Resolution to authorize the CAO to sign a Connecting Link Service Agreement for winter Maintenance (Ferrovia Services)

↳ [Refer to Addendum Section](#)

- G-6** Resolution to request the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance Program for the municipality

↳ [Refer to Addendum Section](#)

H) ADDENDUM / ADDENDA

D-1(c) Drainage Assessment – Delorme Drain

The Clerk provided Council with information pertaining to ongoing drainage assessment issues pertaining to the Delorme Drain. The property owners disagree with their assessment on the drain indicating that they were provided different information by the engineers. Following discussion, Council requested staff to prepare a detailed report for discussion at the next meeting.

G-5 A resolution was passed to authorize the CAO to sign a Connecting Link Service Agreement for winter Maintenance (Ferrovial Services)

No. 2019/305 Moved by: Councillor Duhaime
Seconded by: Councillor Larabie

WHEREAS Council received and discussed the Connecting Link Service Agreement with Ferrovial Services, for winter maintenance, at the Committee of Whole meeting held on September 3rd, 2019;

BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Connecting Link Service Agreement with Ferrovial Services for winter maintenance services provided to the Municipality of West Nipissing.

CARRIED

G-6 A resolution was passed to request the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance Program for the municipality.

No. 2019/306 Moved by: Councillor Larabie
Seconded by: Councillor Duhaime

WHEREAS the Corporation of the Municipality of West Nipissing recently experienced a flood on May 9th, 2019 and has experienced incremental operating and capital costs, the Council of the Corporation of the Municipality of West Nipissing hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program.

FURTHER that Alisa Craddock, Director of Corporate Services / Treasurer is given delegated authority to verify and attest to the accuracy of the claim.

CARRIED

I) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

I-1 The Mayor gave her report.

J) CLOSED MEETING / RÉUNION À HUIS CLOS NIL

K) ADJOURNMENT / AJOURNEMENT

K-1 A resolution was passed to adopt By-law **2019/77** confirming the proceedings of Council at its meeting held on September 3, 2019.

No. 2019/307 Moved by: Councillor Duhaime
Seconded by: Councillor Larabie

BE IT RESOLVED THAT By-law No. **2019/77** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 3rd day of September 2019, shall come into force and take effect on the date it is passed.

CARRIED

K-2 A resolution was passed to adjourn the meeting of Council.

No. 2019/308 Moved by: Councillor Larabie
Seconded by: Councillor Duhaime

BE IT RESOLVED THAT the meeting of Council held on September 3, 2019 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK