



COUNCIL MEETING – TUESDAY, MARCH 2nd, 2021 – 6:30 PM
RÉUNION DU CONSEIL – MARDI, LE 2 MARS 2021 – 18H30

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour
- B-1 Approve the Addendum
- B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions *NIL*

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1) General Government / Gouvernement général
- D-1(a) Proposed by-law re: Disposition of Municipal Land
- D-1(b) Legislation re: Municipal Freedom of Information and Protection of Privacy Act (*J. Savage*)
- D-1(c) Modernization Funding (Intake 2) – Project options
- D-1(d) Deferral of Tax Installment Dates (*J. Savage*)
- D-1(e) Naming of Municipal Assets
- ↳ Request for renaming of municipal facility in memorial of Marcel Labbé
- D-1(f) Request from Le Taxi re : Driver Record Checks
- D-2) Planning / Planification *NIL*
- D-3) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique
- D-3(a) COVID Update
- D-3(b) Update Request re: Commercial Vehicle parking in private driveways
- D-4) Economic Development / Développement économique *NIL*
- D-5) Social Services and Health / Services sociaux et santé *NIL*
- D-6) Sewer and Water / Les égouts et l'eau *NIL*
- D-7) Environmental / L'environnement *NIL*

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) Planning / Planification

- E-1 By-law **2021/11** to amend the Actual Cost By-Law for the Cedar Grove Drain

F) Correspondence and Accounts / Courier et comptes

- F-1 February 16, 2021 Council minutes
F-2 Receive the following minutes from various Boards / Committees :
(i) Au Chateau Board meetings held January 20, 2021

G) Unfinished business / Affaires en marche

H) Notice of Motion / Avis de motion

I) New Business / Affaires nouvelles

- I-1 By-Law **2021/12** to amend the Purchasing Policies & Procedures By-Law re: group purchasing
I-2 Support for the Ontario Fire College Campus in Gravenhurst
I-3 Support the Town of Parry Sound re: Pro-active communication approach from the NBPSDH
I-4 Support the Twp. of Perry re: Extension Request for Community Safety & Well-Being Plan

J) Addendum / Addenda

K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

- K-1 Mayor's Report

L) Closed Meeting / Réunion à huis clos

Pursuant to Section 239 of the *Municipal Act* (2001)

- L-1 Proceed into closed meeting to discuss the following:
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (i) Pilon Claim File
- L-2 Approval of previous CLOSED minutes:
👉 Feb-2-2021
- L-3 Resolution to adjourn the closed session

M) Adjournment / Ajournement

- M-1 Resolution to adopt By-law **2021/13** confirming proceedings of meeting
M-2 Resolution to adjourn the meeting

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: February 25, 2021

RE: **PROPOSED BY-LAW FOR
DISPOSITION OF MUNICIPALLY OWNED VACANT RESIDENTIAL LAND**

In follow-up to recent council discussions concerning municipally owned lands, attached hereto is a draft by-law for the proposed disposition of municipal lands for review and discussion by Council. The by-law provides Council and municipal staff with flexibility in process for disposition of different types of properties and contains language which would allow the municipality to include provisions in the sale agreements which would require buyers to reconvey the lands back to the municipality within a stipulated time period in the event that they are not developed. In addition, the policy will allow the municipality to prohibit re-selling for a fixed period to avoid “flipping” municipal lands.

It is the objective of the attached policy to ensure that the disposition of municipally owned lands is carried out in a prescribed and transparent manner that will assist in ensuring that municipal assets that are disposed are used to further the economic objectives of the municipality.

Joie de vivre



www.westnipissingouest.ca



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2021/___

**BEING A BY-LAW TO REPEAL BY-LAW NO. 2015/57 TO
ESTABLISH A PROCEDURE FOR THE SALE AND DISPOSITION OF LAND
OWNED BY THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS section 270(1) of the *Municipal Act, 2001* as amended requires a municipality to adopt and maintain policies regarding the sale and other disposition of land;

AND WHEREAS section 9 of the *Municipal Act, 2001* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under the *Municipal Act, 2001* or any other Act;

AND WHEREAS section 106 of the *Municipal Act, 2001* states that a municipality shall not assist directly or indirectly any manufacturing business or other industrial or commercial enterprises through the granting of bonuses for that purpose;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing deems it expedient to enact a policy for the sale and disposition of land by the corporation;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of Municipality of West Nipissing enacts as follows:

1. **THAT** Schedule "A - Policy Governing the Sale and other Disposition of Land" annexed hereto shall form part of this by-law.
2. **THAT** this by-law shall repeal By-Law **2015/57**, as amended.
3. **THAT** this by-law and attached policy shall take effect on the date it is passed.

ENACTED AND PASSED THIS ___ DAY OF MARCH 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



SCHEDULE "A"

POLICY GOVERNING THE SALE AND OTHER DISPOSITION OF LAND

1. PURPOSE OF POLICY

- 1.1. This policy is intended to govern the sale and disposal of property by the Corporation of the Municipality of West Nipissing. Property disposal may be initiated in response to inquiries from the public or as a result of internal municipal actions.
- 1.2. It is also intended to ensure the disposal of surplus land in an open and transparent process and that it is done in a fair, reasonable and in the best interest of the Municipality.

2. DEFINITIONS

- 2.1. "Act" means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time;
- 2.2. "Appraisal" means a written opinion or letter of opinion as to the consideration that the land or property might be expected to realize if sold on the open market by a willing seller to a willing buyer;
- 2.3. "Chief Administrative Officer" or "CAO" means the Chief Administrative Officer of the Corporation of the Municipality of West Nipissing;
- 2.4. "Clerk" means the Clerk of the Corporation of the Municipality of West Nipissing;
- 2.5. "Council" means the Council of the Corporation of the Municipality of West Nipissing;
- 2.6. "Disposal" means the sale, transfer or conveyance of land, exchange for other lands, or the lease of land for a term exceeding 21 years, of any portion of the municipality's surplus land but does not include the granting of an easement or a right-of-way. It does not include a quit claim deed made by the Municipality for the purpose of correcting or clarifying titles or boundaries of its land or of land not owned by the ;
- 2.7. "Local board" means a local board defined in the *Municipal Act, 2001*, as amended;
- 2.8. "Land" or "Property" means lands and premises or any proprietary interest in land which is owned or held by the Municipality in fee simple or otherwise, including, without limiting the generality of the foregoing, all easements, rights-of-way and leasehold interests of the Municipality, and lands owned under an agreement of purchase and sale. For greater certainty and not to restrict the generality of the foregoing definition, land includes those lands of the Municipality which are parks, parking lots, open space, buildings and lands laid out or intended to be laid out as highways, (including forced roads to which the municipality may or may not have title), streets, laneways and any thoroughfare over which the public has now or has in the past, had right of passage;
- 2.9. "Municipality" means the Corporation of the Municipality of West Nipissing;

3. EXEMPTIONS

- 3.1 This policy does not apply to the following classes of property disposal:
 - 3.1.1. Disposals of land pursuant to section 110 of the *Municipal Act, 2001*, as amended (municipal capital facilities);
 - 3.1.2. Disposals as part of a municipal tax sale pursuant to Part XI of the *Municipal Act, 2001*, as amended (sale of land for tax arrears);
 - 3.1.3. Disposals conducted pursuant to a *Planning Act* application or approval, which disposal is

governed by a consent agreement, subdivision agreement, or site plan agreement, land 0.3 meters or less in width acquired in connection with an approval or decision under the *Planning Act*;

- 3.1.4. Disposals to the Crown in the Right of Ontario or Canada, or any government agency or authority;
- 3.1.5. Disposals of an easement to a public utility;
- 3.1.6. Land that does not have direct road access or the size of said land does not allow for the construction of a building respecting the Zoning By-law or the Building Code, if sold to the owner abutting said land.

4. SALE OF LAND PROCEDURES

- 4.1. The Municipality may dispose of property at its own initiative or upon the receipt of a written request from an applicant.
 - 4.2. A written request from an applicant shall be submitted to the Clerk.
 - 4.3. Upon receipt of a written request, the Clerk will circulate the land disposal direction or request to :
 - a) the CAO,
 - b) the Director of Community Services,
 - c) the Manager of Public Works,
 - d) the Manager of Water & Waste Water, and
 - e) such further municipal staff or department, as may be deemed appropriate
- to obtain their comments on whether the property may be considered surplus to the Municipality's need and/or any other issues which would need to be addressed prior to or in conjunction with the potential land disposal.
- 4.4. Following a circulation, the Clerk shall prepare a report to Council based on the comments received, including a recommendation as to whether or not the lands should be considered surplus and identification of any other issues.

5. PROCEDURES AND ADMINISTRATION

- 5.1. Unless an exemption is provided in this by-law, before the disposal of any land, Council shall:
 - 5.1.1. Declare the land to be surplus to the needs of the Municipality by a resolution passed at a meeting open to the public;
 - 5.1.2. Value the land in accordance with Section 6 of this by-law, and;
 - 5.1.3. Give notice to the public in accordance with Section 7 of this by-law.
- 5.2. The passage of a resolution declaring the land to be surplus does not obligate the Municipality to dispose of such lands and such a declaration may be rescinded by resolution at any time prior to the completion of the disposal.

6. APPRAISAL

- 6.1. Where land needs to be valued, the Clerk shall obtain at least one appraisal or opinion of value, as the Clerk Deems appropriate, from a qualified appraiser who does not have an interest in the disposal or purchase of the land.
- 6.2. Notwithstanding the foregoing, the following classes of land are exempt from the requirement to obtain an appraisal prior to the disposal:
 - 6.2.1. Closed highways if sold to an owner of land abutting the closed highways and the size of said highways does not allow the construction of a building respecting the zoning by-law and the

Building code;

- 6.2.2. Land formerly used for railway lines if sold to an owner of land abutting the former railway land;
- 6.2.3. Land sold or transferred to another municipality;
- 6.2.4. Land sold or transferred to the Crown in right of Ontario or Canada or their agents;
- 6.2.5. Land sold or transferred to a local board including a school board or conservation authority;
- 6.2.6. Land repurchased by an owner in accordance with section 42 of the *Expropriation Act* as amended;
- 6.2.7. Easement granted to public utilities or to telephone companies.

7. NOTICE

- 7.1. Subject to Section 7.4, before disposing of any land, the Clerk shall publish a notice of the intended disposal in a local newspaper to give the public reasonable notice of Council's intention and by posting notice on the Municipality's Website.
- 7.2. This notice shall be given at least fourteen (14) days prior to the meeting where this matter will be discussed:
 - 7.2.1. It shall include the legal description of the land, municipal address and/or location map which the Clerk deems sufficient to identify the lands;
 - 7.2.2. The notice shall specify that anyone wishing to comment on the proposed disposal may do so by delivering such comment in writing to the Clerk;
 - 7.2.3. The final date for submitting such comments shall be specified in the notice. All comments shall be submitted to Council;
 - 7.2.4. The date on which the resolution declaring the land to be surplus was or will be passed;
 - 7.2.5. The notice shall further have the following statement: "The Municipality reserves the right to reject any or all tenders received and the highest or any tender will not necessarily be accepted".
- 7.3. Notwithstanding Sections 3 and 7.4, Council may direct the Clerk to give notice of publication where it is deemed in the public interest to do so.
- 7.4. Where land proposed to be disposed of falls within one of the categories listed in Section 6.2; notice to the public is not required.

8. COSTS

The Municipality will require the purchaser to be solely responsible for all costs incurred by the Municipality to dispose of any property, which costs may include the following:

- a) legal survey, if required;
- b) appraisal or opinion of value, as the case may be;
- c) removal/discharge of encumbrances,
- d) advertising,
- e) improvements; and
- f) administration fees if applicable.

9. METHODS OF DISPOSAL

Land may be disposed by public tenders, public proposals, by listing with a real estate agent or agency or in such other appropriate manner as may be determined by Council.

9.1. Disposal by public tenders :

If the land is to be disposed of by public tender, the request for tenders shall be published in accordance with Section 7. In addition, the notice may also be published in an electronic tendering site or in a newspaper of a larger circulation if, in the Clerk's opinion, the land to be disposed of is in a strategic location or of a great interest.

- 9.1.1. The notice shall, in addition, state the minimum bid requested which shall not be less than the appraised value plus any additional costs that have been prior determined by Council, if applicable;
- 9.1.2. The delay for the closing of tenders shall not be less than 21 days from the day the notice is published;
- 9.1.3. Tenders shall be accompanied by a deposit of 10% in the form of a certified cheque or bank draft;
- 9.1.4. Tenders shall be submitted on the prescribed form;
- 9.1.5. Tenders shall be delivered in a sealed envelope to the Clerk's office by the date and time specified on the notice and they shall be opened in public at the time prescribed on the notice.

9.2. Disposal by public proposals :

- 9.2.1. If the land to be disposed of is, in the opinion of Council, suitable for development, it shall be disposed of by public proposals. The request for proposals (RFP) shall be published in accordance with section 7 and also in an electronic tendering site. It may further be published in a newspaper of a larger circulation if, in the Clerk's opinion, the development potential is important;
- 9.2.2. An RFP document enumerating the conditions and minimum criteria shall be drafted. The Clerk may be authorized by Council to seek the assistance of any professionals to draft the RFP document. Because proposals are evaluated on an overall project, not only on the price, the assessment method and review committee shall be clearly identified in the RFP document;
- 9.2.3. The RFP document may or not establish a minimum bid which shall be determined in advance by Council. The Council may determine a value less than the appraised value if past experiences have proven that the appraised value has not been successful;
- 9.2.4. Proposals shall be accompanied by a bid bond issued by a Canadian Surety Company of 10% of the proposed bid or a certified cheque or bank draft;
- 9.2.5. Proposals shall be submitted on the prescribed form;
- 9.2.6. Proposals shall be delivered in a sealed envelope to the Clerk's office by the date and time specified on the notice. Proposals may, in the discretion of the Clerk, be opened in public at the time prescribed on the notice, however, only the name of proponent will be given publicly, the content of the proposals shall remain confidential until the proposal has been reviewed and a formal agreement is concluded.
- 9.2.7. Proposals shall be assessed in accordance with the criteria set out in the RFP by the Clerk, together with such other member(s) of staff as may be deemed appropriate, including, but not limited to, the CAO, Director of Corporate Services or the Director of Community Services.

9.3. Disposal by listing with a real estate agent or agency:

Should Council determine to engage a real estate agent or agency to dispose of the land, the following shall apply:

- 9.3.1. Costs incurred or anticipated to dispose of the land such as legal fees, commissions, survey fees, valuation fees, encumbrances, advertising and improvements shall be determined;
- 9.3.2. A listing price shall be determined which shall not be less than the appraised value plus the additional costs referred to in section 9.3.1 above;
- 9.3.3. The Clerk shall be authorized to sign the listing agreement;

- 9.3.4. The offers shall be submitted to the Clerk on a standard offer to purchase form or document drafted by a lawyer;
- 9.3.5. All offers shall be submitted by the Clerk to Council for approval of the sale price.

10. DISPOSAL OF INDUSTRIAL LAND

- 10.1. Industrial land owned by the Municipality may be disposed of by direct negotiation in the following situations only:
 - 10.1.1. If the land to be disposed of is for the purpose of the construction thereon of a building or structure for a detached industrial building;
 - 10.1.2. If the land to be disposed of is for the purpose of the extension or enlargement of an existing industrial building or structure erected or to be erected upon land of the purchaser abutting the land;
 - 10.1.3. If the land to be disposed of is for the purpose of a use ancillary to a building or structure erected or to be erected upon land of the purchaser abutting the land.
- 10.2. The sale price shall be not less than the appraised value of the land plus any additional costs that have been determined by Council, if applicable.
- 10.3. The notice requirements for any of the situations enumerated in 10.1 are withheld.
- 10.4. Before the disposal transaction is finalized, an agreement shall be negotiated pertaining among other things to the delay of completion of the agreed upon construction.
- 10.5. The Municipality shall have the right to reconvey the land if the agreement is not respected by the purchaser. The reconvey price shall be 90% of the original purchase price and all legal fees shall be born by the purchaser.
- 10.6. The purchaser shall not within 10 years have the right to dispose of the land in full or in part without first obtaining the consent of the Municipality. The Municipality may give its consent or may require the purchaser to reconvey the land as per subsection 10.5.

11. TERMS OF DISPOSITION

- 11.1. Upon approval or acceptance of the terms and conditions of a disposal by Council, the agreement of purchase and sale and any ancillary documents shall be prepared in consultation with the Municipality's solicitor, as required.
- 11.2. Prior to completion of the disposal of lands, Council shall adopt a by-law that includes the following information:
 - 11.2.1. Date of the resolution declaring the land surplus;
 - 11.2.2. The final sale price;
 - 11.2.3. The purchaser's name;
 - 11.2.4. Authorization for the mayor and the Clerk to take all actions and execute all documentation required to finalize the disposal.

12. DISPOSAL OF STREETS, LANEWAYS OR PUBLIC THOROUGHFARES

- 12.1. The following outlines the closing and subsequent sale of streets, laneways or public thoroughfares, regardless of whether such street, laneway or public thoroughfare is open to the public, in the Municipality:
 - 12.1.1. A property owner who wishes to have the Municipality close a street, laneway, public thoroughfare or any portion thereof must make a request to the Clerk's office;
 - 12.1.2. The applicant must obtain the signatures of all property owners whose lands abut the

portion of the street, laneway or public thoroughfare to be closed. These owners also must indicate whether they wish to have a portion of the street, lane or public thoroughfare conveyed to them;

- 12.1.3. The applicant or any person to whom the street, laneway or public thoroughfare will be conveyed, will provide written agreement to be responsible for the costs or such pro-rata share thereof set out in paragraph 8;
- 12.1.4. Once the Clerk has received the signatures of the applicant and abutting landowners, the Clerk's office will circulate the information to those departments set out in 4.3, above, and any outside agencies that, in the discretion of the Clerk, may have an interest in the matter for their comments
- 12.1.5. The Clerk shall prepare a report with a recommendation to be provided to Council for its consideration;
- 12.1.6. If Council approves the proposed closing, the Clerk's office then posts a notice in the local newspaper stating the Municipality's intention to close the lane or street or any portion thereof;
- 12.1.7. If no objections to the street or lane closing are received, the municipality shall obtain a reference plan of survey of the land prepared by an Ontario Land Surveyor.
- 12.1.8. Once the plan has been prepared and deposited in the Land Registry Office a by-law will be placed on Council's agenda for enactment. The By-Law shall be registered in the Land Registry Office as is required by the Act;
- 12.1.9. The Clerk's office will prepare the appropriate deeds and will carry out the exchange of such documentation and may be required with the solicitors of the benefitting owners;
- 12.1.10. The Municipality may retain or grant easements for present or future use by utility companies. This may restrict the improvements undertaken by property owners on the easement portion of the property;
- 12.1.11. Notwithstanding the provisions of this Section 12, if a commercial use proposes to expand its operation and to do so it requires the entire portion of an abutting street, lane or public thoroughfare, Council may agree to convey the entire street, lane or public thoroughfare to the commercial establishment, without offering any portion of the property to an abutting property owner or property owners.

13. ERRORS OR OMISSIONS

- 13.1. It is acknowledged that any error or omission in following the procedures and policies, which error or omission was not the result of bad faith on behalf of the Municipality will not render such disposal invalid or void.



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

SCHEDULE "B" EXCERPT OF *MUNICIPAL ACT*, 2001



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

SCHEDULE "C"

SALE OF SURPLUS LAND - TENDER TO PURCHASE

Property declared surplus by the Municipality of West Nipissing

TO: Municipal Clerk
Municipality of West Nipissing
101-225 Holditch Street
Sturgeon Falls, ON P2B 1T1

RE: Sale of _____
(description of land)

I/We hereby tender to purchase the above-mentioned land for the amount of: \$ _____
(_____ dollars)

I/We understand that this tender shall be received by the Clerk's office no later than 3:00 p.m. local time on _____, 20____ and that in the event of this tender being accepted, I/we shall be notified of its acceptance.

I/We enclose a deposit in the form of a certified cheque/bank draft/money order for the sum of \$_____ in favour of the Municipality of West Nipissing representing 10% or more of the tendered amount which will be forfeited if I/we do not pay the balance of the tendered amount, any land transfer tax and HST if applicable within fourteen calendar days of a representative of the Municipality of West Nipissing notifying me/us that I/we are the successful bidder.

I/We understand that the Municipality has the right to reject any or all tenders received and the highest or any tender will not necessarily be accepted and therefore the Municipality declines any financial and legal liability toward me/us. Furthermore, the Municipality may decide to interrupt the disposal procedures without having to justify its decision.


I/We acknowledge that _____ addendum have been issued and are a part of the RFP document, if applicable.

Print Name:	Signature:	Date:

I have the authority to bind the company
(if applicable)

SCHEDULE "B" OF BY-LAW 2019/24

D-1(b)

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		March 2 ,2021	
Name of Requestor:	Joanne Savage Mayor	Date submitted: Feb 11,2021	
Address:	Full mailing address:		
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Municipal Freedom of Info and Protection of Privacy Act	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Overview of legislation ie purpose, right of access , administration, requests and reporting procedures Reporting and notification requirements ie Council, Commissioner....	
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: FEBRUARY 12/2021
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	FEBRUARY 17/2021	Received from:	Mayor J. SAVAGE
Meeting Date Requested:	MARCH 2/2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Action Item <input type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	MARCH 2/2021	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: February 25, 2021

RE: ***THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT***

The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), applies to local government institutions including municipalities, police service boards, school boards, conservation authorities, boards of health and transit commissions. MFIPPA requires local government institutions to protect the privacy of an individual personal information existing in government records. It also gives individuals the right to request access to information which is in the care and custody of the municipality. MFIPPA is overseen by the Information and Privacy Commissioner of Ontario (IPC)

Linked hereto is a mini-guide to the Act :

➔ <https://www.ipc.on.ca/wp-content/uploads/resources/municipal%20guide-e.pdf>

THE PURPOSES OF THE ACT

The purpose of MFIPPA is:

- a) To provide a right of access to information under the control of municipal government organizations in accordance with the following principles:
 - information should be available to the public;
 - exemptions to the right of access should be limited and specific;
 - decisions on the disclosure of government information may be reviewed by the Information and Privacy Commissioner.
- b) To protect personal information held by government organizations and to provide individuals with a right of access to their own personal information.

HEAD

Pursuant to Section 3, of MFIPPA, a municipality must appoint a “Head” to act as FOI coordinator in order to meet the statutory obligations of the Act. Pursuant to By-Law 2015-12, the Municipal Clerk was appointed Head.

Joie de vivre



www.westnipissingouest.ca

“PERSONAL INFORMATION” FOR THE PURPOSES OF MFIPPA

“personal information” means recorded information about an identifiable individual, including,

- (a) information relating to the race, national or ethnic origin, colour, religion, age, sex, sexual orientation or marital or family status of the individual,
- (b) information relating to the education or the medical, psychiatric, psychological, criminal or employment history of the individual or information relating to financial transactions in which the individual has been involved,
- (c) any identifying number, symbol or other particular assigned to the individual,
- (d) the address, telephone number, fingerprints or blood type of the individual,
- (e) the personal opinions or views of the individual except if they relate to another individual,
- (f) correspondence sent to an institution by the individual that is implicitly or explicitly of a private or confidential nature, and replies to that correspondence that would reveal the contents of the original correspondence,
- (g) the views or opinions of another individual about the individual, and
- (h) the individual’s name if it appears with other personal information relating to the individual or where the disclosure of the name would reveal other personal information about the individual.

WHAT IS A RECORD FOR THE PURPOSES OF MFIPPA

A record is any information, regardless of how it is recorded (print, electronic or otherwise), which is in the custody or control of the municipality.

This includes, but is not limited to, emails, reports, correspondence, photographs, diagrams, handwritten notes, post-its, videos, phone messages, voice mail, maps, etc. In short, any material, in the control or custody of the municipality, unless specifically excluded under the Act.

EXEMPTIONS:

The exemptions under the Act are few and specific and are set out below. Refusal to release a record which is not specifically exempted from the Act may result in an investigation being launched by the IPC;

- draft bylaws and closed meetings;
- advice or recommendations within the institution;
- law enforcement information;
- information which could prejudice the financial or other specified interests of the institution;
- information subject to solicitor-client privilege;
- information which could endanger the health or safety of an individual;
- information already available to the public or soon to be published.

WHAT IS THE MUNICIPALITY’S OBLIGATION UNDER MFIPPA?

The municipality must:

- Design and implement a records system for receiving and tracking enquiries;
- Assist in locating the records requested;
- Review and determine if the records requested contain personal information prior to release;
- Within 30 calendar days, make the requested information accessible;
- Notify, if required, any third parties as set out in S. 10(1) or (14) of the Act;

- Give written reasons for denial, if applicable;
- Report to the Information and Privacy Commissioner, on an annual basis, regarding the nature and results of all requests made to the Municipality under MFIPPA;

WEST NIPISSING'S PROCEDURES:

Upon receipt of a paid MFIPPA request, the request is circulated to the individuals/departments to whom the information sought relates. The individuals/departments are informed that the information must be supplied in a timely manner. Upon receipt of the requested information from the individual or department, the information is vetted to ensure that no Personal Information, as defined in the Act, is released. That information is redacted from the record prior to release.

If the municipality is not in possession of the record requested or if the record requested is the subject of one of the specific exemptions in the Act, the requestor is notified by the Head and provided with information should they wish to appeal the Head's decision.

At any time, where there is uncertainty on the part of the Head, advice is sought from the IPC and/or a lawyer to ensure that the release of information or refusal to release information meets the requirements of the Act.

SUMMARY:

MFIPPA ensures the transparency of municipal government while ensuring that the personal information of persons is protected.

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: February 25, 2021

RE: **MUNICIPAL MODERNIZATION PROGRAM INTAKE 2**

The second intake of the Municipal Modernization Program (MMP) is divided into two streams – the review stream and the implementation stream.

The review stream is a review of municipal service delivery or expenditures by a third-party reviewer. The review can address specific areas and take a number of forms but must result in a report with specific and actionable recommendations for improved efficiencies. It will not cover projects looking for additional revenue generation, reduction in front line services, or asset management.

The implementation stream is for proposals that have a demonstrated evidence of savings and reports that forecast at least 3 years of savings. It will also not cover projects that reduce front line services or if the municipality is not committed to ongoing maintenance costs.

In both cases, priority is given to projects that address digital modernization, service integration, streamlined development approvals, or shared services delivery models. Expected project costs are anticipated as \$20,000 to \$250,000 and funding ranges from 65% to 100% of project costs.


Both funding streams also require that the Municipality confirm that it has fully spent or allocated the unconditional modernization funding provided by the Province in 2019. West Nipissing has not fully spent these funds and is not eligible for the MMP Intake 2.

Joie de vivre



www.westnipissingouest.ca

SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		March 2, 2021	
Name of Requestor:	Joanne Savage Mayor		Date submitted: Feb 23, 2021
Address:	Full mailing address:		
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Consideration for deferral of tax installment dates	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Council had approved deferral due dates of tax <u>installment</u> and waiver of interest fees because of 1st provincial emergency declared in March 2020 Where as a second provincial emergency has been declared January 2021 Where as a province wide lockdown was declared for a period 28 days Where as the lockdown extensions for our municipality and district extended to March 9th Requesting consideration to defer tax installment due dates of first and second installments, March 26 2021 and April 27, 2021, and applicable interest penalties Propose both due dates of 1st & 2nd <u>installment</u> be deferred by 3 <u>mths</u> to alleviate the financial stress			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: FEBRUARY 23/2021
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	FEBRUARY 23/2021	Received from:	Mayor J. Savage
Meeting Date Requested:	MARCH 2/2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	MARCH 2/2021		<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

MEMORANDUM

TO: Mayor and Council

FROM: Kassandre Jolin, Communications

DATE: February 26, 2021

RE: **ASSET NAMING POLICY/BY-LAW**

The following provides information and/or options for consideration and discussion by Council in adopting an Asset Naming By-Law.

Policy Statement

Municipal assets such as parks, facilities and major elements of such assets are an important part of the West Nipissing community and its cultural fabric. With respect to the naming or renaming of assets, the Municipality should be committed to offering a fair process that includes public consultation and respects legislative implications.

An asset naming policy/by-law should establish the criteria and process to name or rename a municipal asset, including the naming of an asset after an individual or organization. The Policy would not apply to memorials, commemorative events, or the naming of Municipal roads and streets, for which we already have a by-law.

Naming Principles

- Names of municipal assets should portray a strong positive image of the Municipality of West Nipissing, have geographic, historical, cultural, aboriginal or social significance to the location of the property.
- Naming or renaming intent is for permanent recognition.
- The Municipality should be under no obligation to accept a proposed name.
- Facilities of broad community importance such as town halls should not ordinarily be renamed.
- Names **may** recognize the contributions of organizations such as a partnership with or without financial contributions. OR The policy **may not** apply to names of assets in return for financial or in-kind contributions.
- Names may, on an exceptional basis, honour the significant contributions of an individual or family.

Asset names should not:

- Impair the ability of First Responders to respond to emergencies or impair the Municipality's ability to deliver services.
- Duplicate or closely resemble an existing asset name within the Municipality.
- Result in, or be perceived to confer any competitive advantage, benefit or preferential treatment or advertisement to the named party.
- Be or be perceived to be discriminatory or derogatory.

Joie de vivre



www.westnipissingouest.ca

Commemorative Naming Criteria

Naming/renaming of asset is not intended to provide memorial function, but rather, to recognize an individual's outstanding contributions.

- Individual shall have demonstrated excellence, courage, exceptional service to the West Nipissing community, the province of Ontario, or Canada.
- Individual shall have an extraordinary community service record.
- Individual shall have worked to foster equality and reduced discrimination.
- Individual shall have a direct relationship with the place or community efforts after which they are being named.
- Written consent shall be obtained by the individual, or from his/her family/representative.
- The naming of an asset for an elected official, appointed public official or employee
 - ? SHALL OR SHALL NOT be a current elected official, appointed public official or employee.
 - ? SHALL OR SHALL NOT be required to be posthumous and, if so, for how long.

Process - Generally

- Receipt of nomination/application
- Processing by Asset Naming Committee/Group [need to define – see notes below]:
 - Consult with Municipal staff
 - Consult First Responders/Emergency Services
 - Public consultation/advertize (30 days)
- Committee (if appointed/delegated) gathers findings and makes recommendation
- Council discussion
- If approved by Council:
 - Announce to individual, family, or organization
 - Public announcement
 - Amend Zoning by-law (if required)

Additional Notes

- Many municipalities delegate to an Asset Naming Committee/Group comprised of members such as:
 - Municipal Clerk
 - Municipal Planner
 - Director of Community Services and Economic Development
 - Manager of Public Works
 - Mayor/Ward Councillor
 - CEO of Public Library
- Some Municipalities assign it to a Planning Advisory Committee, a Heritage Committee or Community Services Committee.

Dianne Labbé
621 Drive In Road
Sturgeon Falls, On
P2B2R1

February, 12. 2021

Mayor Savage and Council,
225 Holditch Street, Suite 101
Sturgeon Falls, Ontario, Canada
P2B 1T1

To the Mayor and Council,

I am writing to provide Mayor and Council with background information regarding Marcel Labbe's legacy of service to the community of West Nipissing. As a council member of 31 years, he was instrumental in the development and building of our present day arena and recreation complex. We are requesting that his selfless contribution to the community be recognized by naming either the arena or the Compex in his name. We trust the attached document will aid in that decision.

Please let me know if you have any questions or require additional information.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Labbé', with a horizontal line extending from the end.

Dianne Labbé
on behalf of the Labbé family.

Macrel Labbé's Legacy

Marcel Labbé moved to Sturgeon Falls in 1957 with his wife, Jane and three children to work as a Stationary Engineer for Abitibi. He was disappointed that there were no facilities for children, other than the river beach, and became an advocate for recreational and social infrastructures for children and families.

The need for an arena was Marcel's first recreational endeavour. There was strong opposition, because this was the first time tax money would be used to fund recreation in Sturgeon Falls. So, even before thinking of running for council, he campaigned to have money set aside to permit the public funding of an arena. This required a plebiscite. He had signs made, launched a door to door campaign to foster support, had "I need an arena" buttons distributed to all the school children....he was tireless. Soon following, he won his first seat in 1963, and the arena was built in 1964.

His span on council was 31 consecutive years. During his time in office, he continued to help shape our community. The hospital was built, the geared-to-income housing and seniors' apartments were created, and the consolidation of the Police, Fire Hall, Town Hall and Library into the Stat's Canada building was realized.

What was still missing was a recreational hub. Council had worked together and secured funding for the Hall which was important as a money generator, and so was built first. However, when it came time for the construction of the pool, promised grants from other levels of governments were cancelled. It looked hopeless. Again, Marcel rose to the occasion. He was not daunted. He took on the role of Chairman of the Steering Committee to raise the necessary funds to cover the costs of the pool. (It was a very tight group). They had Monster Bingos and community bingos, they threw dances and brought in headliners, they sold Nevada Tickets, they had community garage sales, they sold individual stairs up the slide for 5000 apiece, they encouraged payroll deductions that spanned 3 years so that individuals could contribute more over time. Whole staffs became involved. The Committee also solicited contributions from business both large and small. He and his wife contributed over 15,000 of their own moneys... Check out the wall of contributors on the complex wall....they were all the product of the Steering Committee's efforts. Although the Committee fell short of the full amount, what remained was able to be absorbed by the West Nipissing tax base and the Complex was built. Marcel was immensely proud of this achievement.

"Those were the days, my friend", Marcel would tell you. This is a man who switched out his 4 to 12 shifts for graveyards in order to fulfill his obligations to attend council and committee meetings. He sat on every board, but his favorite was Recreation. His vision for recreation for families in West Nipissing, began with him initiating the position of Recreation Director and cumulated in the existence of the West Nipissing Complex.

It is this legacy that prompts our request that council rename the Complex or perhaps the Arena the Marcel Labbé Complex or Arena. Should neither of these satisfy the council, we leave it in your hands to select another equally fitting method to honour his considerable contribution to West Nipissing.

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Municipal Clerk/Planner

DATE: February 25, 2021

RE: **REQUEST TO VARY PROVISIONS OF TAXI BY-LAW 2016-63**

Attached hereto is a letter received from the owner of the local taxi company. Mrs. Deforge is requesting to vary the by-law by foregoing the provisions related to provision of criminal records checks for taxi drivers and to allow them to continue for the 2021 renewal year on the basis of the checks provided with the 2020 renewal. These checks, along with drivers abstracts, safety checks, etc., are part of the annual renewal package for the Taxi License(s) which is due on February 15th of each year.

While sympathetic to the concerns raised by Mrs. Deforge, these are the regular annual requirements under the licensing process. Further, I do not believe it would be prudent to vary from the usual practice of obtaining updated criminal records and vulnerable sector checks as taxi drivers are responsible for transportation of both children and seniors.

I would recommend that council not waive the provision, but extend the deadline for a period not greater than 120 days to allow the drivers, with the assistance of the owner, to obtain the required documentation.

Joie de vivre



www.westnipissingouest.ca



FEB 09 2021

1814311 Ontario Limited

O/A LE TAXI

62 WILLIAM ST

STURGEON FALLS, ONT

P2B 2S3

To; Melanie Ducharm, Mayor Joanne Savage, All the Councillors,

I'm writing this letter because this year with the Covid-19 an all, we are having a hard time doing all of our criminal checks with the OPP not being opened to the public in warren. We were told to go online to do the application for our criminal check, unfortunately a lot of my drivers don't have a credit card to pay for there criminal checks, and when we go online it tells us it can take up to 60 to 120 days before we can get it, so I'm asking for this year if we can run on the criminal check, we did last year or wait until this is over and do it then. My other stuff like the safety's, meter run, the inspection is ready it's just the part of the criminal check we are having problems with. We haven't Hired anyone new we are still running on the same crew as for the past 5 to 7 years. For more info please call me at

██████████ Ask for Patricia

Sincerely Yours,

Patricia Deforge

Owner of

1814311 Ontario Limited

O/A Le Taxi

MEMORANDUM

TO: Mayor and Council
FROM: Melanie Ducharme, Municipal Clerk/Planner
DATE: February 25, 2021
RE: **PARKING OF COMMERCIAL VEHICLES**

Council received and reviewed a letter raising concerns about the parking of commercial vehicles in driveways and on municipal streets at its meeting of July 14th. It was recommended that staff bring back some suggestions for parking regulations;

On November 3, Council further reviewed a staff report relating to the parking of commercial vehicles in private drives and on streets. In discussion, all agreed that the municipality should not be regulating parking in people's driveways. Most agreed, however, that there should be some sort of regulation about street parking where there is a deemed hazard (too narrow, etc.) and it was suggested that Public Works take a look at street parking in general to identify areas of concern.

The Manager of Public Works has advised that staff have not identified any specific areas of concern and that municipal operations are not being impeded by street parking.

Notwithstanding, the foregoing, Council wished to address street parking and I can advise that By-Law 2019-60 (Traffic and Parking By-Law) already speaks to these matters. Section 4.1 of the by-law provides *inter alia*:

4.1 Specified Places: No person shall at any time park a vehicle in any of the following places:

- (b) On a boulevard;
- (n) On any roadway for a longer period than four (4) consecutive hours;
- (o) On a highway in such a manner as to interfere with the movement or traffic or the clearing of snow from the highway

There is also a provision in Section 5 relating to overnight parking of commercial vehicles and a schedule to which areas could be added, as deemed necessary:

5.3 Commercial Motor Vehicles except Buses:

- (c) Notwithstanding subsection 5.2 and excepting motor buses, where authorized signs to that effect are displayed, no commercial motor vehicle or commercial trailer whether attached to a tractor or not, having a capacity in excess of two tons in rating as prescribed by relevant Provincial Statutes, shall be parked on any of the parts of the highways named and described in **Schedule "B iii)"** to this by-law between the hours of 9:00 p.m. one day and 7:00 a.m. of the next following day.

Joie de vivre



www.westnipissingouest.ca

February 16, 2021

Municipality of West Nipissing
101-235 Holditch Street
Sturgeon Falls, ON
P2B 1T1

Dear Councillors: L Senecal - Ward 1, Y Duhaime - Ward 3,
D. Roveda - Ward 4, C. Fisher – Ward 5, R. Larabie – Ward 6, D. Senecal – Ward 8:

**Request for the Establishment of a Bylaw to Eliminate the Parking of
Commercial Vehicles on Residential Properties and Municipal Streets**

Since last July we have tried on a number of occasions to have the above noted issues addressed thru Council. We were led to believe that Councillor Leo Malette, Ward 2 had a clear understanding of our issues at hand, he indicated he would support our requests and fully assist in moving this issue successfully through your Council processes.

To date, we have now realized that Councillor Malette has from the onset had no interest in bringing our issues forward to Council, nor has he made any effort to secure a successful outcome contrary to past conversations.

Please find attached the following documents:

- Letter to Mayor and Council dated Jul 2, 2020
- Letter to Mayor and Council dated November 25, 2020
- Emails dated February 9 & 10, 2021

Please note that there are also a number of emails and photos that have been generated through us to Mayor Savage, due to the fact Councillor Malette has failed to avail himself and for the most part ignored our requests for representation.

We wish to request that your Council review this issue to its full extent and render a Reconsideration of our issue of eliminating the parking of commercial vehicles

on residential properties, so proper Bylaw's can be enacted to safely address our complaints and concerns.

With regards to our issue of eliminating the parking of commercial vehicles on municipal streets we understand a staff report is pending and would appreciate your follow up and action on this issue as well.

We would also welcome an opportunity to speak with you at large, should the appropriate protections be able to be put in place due to COVID, in order to answer any questions that may arise.

In closing, we find it very disconcerting that Councillor Malette would totally neglect his representational role and responsibilities to constituent's and ignore our plight. We are left with no other option, but to reach out to your Council at large.

Thank you for the opportunity to provide the above to your attention and we look forward to your reply.

Yours truly,



Cecile Perron

Glenn J. King



441 Mageau Street
Sturgeon Falls, ON
P2B 3G5

**COPY**

Glenn King [REDACTED]

439 Mageau

3 messages

Glenn King [REDACTED]

Tue, Feb 9, 2021 at 10:28 AM

To: jsavage@westnipissing.ca

Cc: Cecile Perron [REDACTED] lmalette@westnipissing.ca

Good morning Mayor

I have attached an updated photo, our situation and concerns remain unresolved . We are tired of the billboard, idling, diesel emissions and the list goes on!

Also important to note at this time we have numerous safety issues prevalent, not to mention the safe entry and egress to 439 is eliminated and effective EMS access to the property is totally eliminated in the event of a critical incident .

We patiently await a resolve to this nonsense!

Kind regards,

Glenn J King

Sent from my iPhone



IMG_1767.jpg
92K

Joanne Savage <jsavage@municipality.westnipissing.on.ca>

Wed, Feb 10, 2021 at 4:29 PM

To: Glenn King [REDACTED]

Cc: Cecile Perron [REDACTED] Leo Malette <lmalette@municipality.westnipissing.on.ca>

Good afternoon Glenn,

I acknowledge email and the safety concerns shared. I've brought up the issue at council. Not all were supportive in proceeding with a bylaw restricting usage of private driveways .

Reconsideration can only be done by a prevailing member or if additional / new information is provided. Your letter highlights safety concerns that I may not have described as well when subject matter was deliberated.

May I suggest that Councillor Léo assist you with these concerns.

Joanne Savage
Maire / Mayor
Municipalité de Nipissing Ouest
Municipality of West Nipissing

On Feb 9, 2021, at 13:03, Glenn King [REDACTED] wrote:

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

<IMG_1767.jpg>

Sent from my iPhone



IMG_1767.jpg
92K

Glenn King [REDACTED]

Wed, Feb 10, 2021 at 5:59 PM

To: Joanne Savage <jsavage@municipality.westnipissing.on.ca>, lmalette@westnipissing.ca, Cecile Perron [REDACTED]

Good Evening Mayor:

Thank you for the update, as of today we still await a contact by Coun Malette, as another week is set to pass and no support from our Councillor, I await your direction as to how we should proceed from here.

We can't imagine any Councillor who would want to face this picture on a daily occurrence from their kitchen and front windows, but we guess we are missing something, perhaps your Council could enlighten us??

On another note, we still are looking for the long awaited staff report which has been previously requested.

In closing, we cannot understand why an experienced Ward Councillor would continue to ignore his constituents and fail to secure a remedy to this situation.

His conduct and representation throughout this entire process has been deplorable, misleading and lacks transparency. Mr. Malette previously verbally indicated he supported our concerns and would be actively involved. We are at a loss to understand a personal mis-leading intent led by Coun Malette.

In closing we look forward to your further direction.

Respectfully,

Glenn J. King
441 Mageau Street

[Quoted text hidden]

November 25, 2020

COPY

Mayor Joanne Savage and Councillor's
Municipality of West Nipissing
101-235 Holditch St.
Sturgeon Falls, Ontario
P2B 1T1

Your Worship and Council:

Re: Request for the Establishment of a Bylaw to Eliminate the Parking of Commercial Vehicles on Residential Properties and Municipal Streets

On July 2, 2020 we directed a letter to your attention and were hopeful that our concerns would be fully addressed and enhance the safety and positive aesthetics of our neighbourhood.

We have followed Councils deliberations and direction to Municipal staff. We are pleased to see that to date you are interested in dealing with the issue of commercial vehicles operating and parking on residential streets. We patiently await your staff report and further Council direction.

On the other side of the issue, we are extremely disappointed at Councils attitude and lack of interest in dealing with the issue of commercial vehicles parking on residential properties.

From the perspective of our neighbourhood it appears you are willing to ignore our concerns over not only the negative aesthetics, but the numerous safety issues which arise from commercial vehicles being allowed to park on residential properties. You also appear to totally disregard the issues of liability to not only the municipality, but adjacent property owners, should a critical incident arise.

In the case of 439 Mageau which we outlined in our previous correspondence, in order to accommodate this commercial vehicle on their 50 foot property, they have excavated a quarter of their front lawn to accommodate further personal vehicle parking, they have blocked a safe entry and egress to their primary residence, and should a critical incident arise, this vehicle obstructs the property line and EMS would be hard pressed to respond safely and efficiently. We have also brought to light the issue of diminished roadway sight lines when exiting our property.

When this vehicle is parked in their driveway, we are faced with a pathetic commercial billboard 20 feet from our kitchen and front window. We are faced with idling, diesel exhaust and excessive vibration issues. We find it amazing that Council would turn a blind eye to these concerns, not to mention diminishing our quality of life in this neighbourhood.

You should also be aware that we have a logging truck equipped with a stake trailer (52 ft) operating in this neighbourhood. Would Council be quite content to allow this equipment to be parked on a residential property as well? Better yet what can we expect in the future??

As we mentioned before we own two residential properties in this Municipality, both affected with the same commercial vehicle issues. we pay a great deal of taxes and we maintain our properties in a safe and pristine fashion. We are terribly upset that Council would ignore our plight and concerns.

If we would have known that Council maintains this attitude towards residential property owners, we would have seriously considered purchasing property in another community.

In closing, we wish to request that Council immediately reconsider this issue and move forward to eliminate commercial vehicles from residential properties and roadways.

Yours truly,



Cecile Perron
Glenn J. King



441 Mageau Street
Sturgeon Falls, ON
P2B 3G5

July 2, 2020

Mayor Joanne Savage and Councillor's
Municipality of West Nipissing
101-235 Holditch St.
Sturgeon Falls, Ontario
P2B 1T1

COPY

Your Worship and Council:

Re: Request For the Establishment of a Bylaw to Eliminate the Parking of Commercial Vehicles on Residential Properties and Municipal Streets

Since December of 2019 when the property of 439 Mageau was purchased by the new owner, we have been faced with a commercial vehicle parking in their driveway (approx. 40 tons, dual axel, 60 feet in length) and along the West shoulder of Mageau Street.

We approached the owner in hopes of resolving this issue, but unfortunately there is no co-operation present from the new occupant.

We have reached out to Bylaw Enforcement (Mr. Pilon) with no avail, our next step was to contact our Ward 2 Representative Councillor Mallette, unfortunately no action has been taken.

Subsequently we reached out to Mayor Savage, who has been most helpful. Unfortunately Mayor Savage has advised thru Municipal Staff that there are presently no bylaws to terminate/eliminate this type of activity.

We have serious safety and property standards concerns regarding the issues of this commercial vehicle being parked in their driveway. Their lot has an area of about 50x120, the vehicle when parked impedes our site lines to enter the current of traffic on Mageau Street, it encroaches on our property line, and being a diesel vehicle, we are subjected to the start up noise, carcinogenic emissions and vibrations of an idling vehicle.

Not to mention the fact that we have a pathetic commercial billboard to view thru our kitchen and living room windows. It certainly takes away from our quality of life in this neighbourhood.

From our point of view this type of activity flies in the face of a safe and serene residential neighbourhood. We are also most concerned over the potential devalued worth of our property should this situation continue. Please be mindful that we maintain two residential properties in this neighbourhood, with an assessed value of over half a million dollars.

From a neighbourhood and property owner safety perspective we wish to offer the following comments:

- There is more than one daycare in our area as well as many young families and grandparents with young children playing on the street. Children of all ages are walking, playing basketball, hockey, cycling adjacent to and on the entire roadway.
- Mageau Street is a very heavily utilized roadway for vehicular traffic, excessive speeds are prevalent on a daily basis.
- Mageau Street is a recognized school bus route with carriers safely transporting children both in the morning and late afternoon.
- When said truck is on the road- way there is not enough room for emergency vehicles or other traffic to safely get around. Also consider the winter when plows need to clean the roadway. When the commercial vehicle is parked in his driveway, emergency vehicles will not be-able to access his property as well.
- This commercial vehicle when left on Mageau Street directly impedes a safe access and egress to the driveway of #440 (Municipal Housing). If other vehicles park on the east side of Mageau, the roadway is pretty much totally obstructed.
- With the weight of this vehicle the shoulder, ditching and pavement on Mageau Street have been compromised, in the spring it's even worse. This type of infrastructure was never intended to support this type of vehicle.

In closing, please be mindful that when we purchased this home over ten years ago, we selected the Municipality and neighbourhood due to the aesthetics and serenity of the surroundings. We consider the issues we have brought to your attention also leads to a serious deterioration in our neighbourhood safety, property values and continued quality of life.

We would appreciate your efforts to resolve this unfortunate occurrence. We wish to thank you for your assistance in this matter.

Yours truly,



Cecile Perron
Glenn J. King



441 Mageau Street
Sturgeon Falls, ON
P2B 3G5



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

MARCH 2, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law 2021/11, being an Actual Cost By-law to amend By-law 2016/65 for the CEDAR GROVE DRAIN in the Municipality of West Nipissing shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2021/11

**BEING AN ACTUAL COST BY-LAW TO AMEND BY-LAW NO 2016/65,
AS AMENDED BY BY-LAW NO 2020/43, FOR THE CEDAR GROVE DRAIN
IN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS By-law no. 2016/65, amended by By-law 2020-43, provided for the final cost of construction of the **Cedar Grove Drain**;

AND WHEREAS a calculation error was made in the costs provided for in By-law 2020-43;

BE IT THEREFORE RESOLVED THAT:

1. By-law no. 2016/65, as amended by By-Law 2020/43, is hereby amended, and the final cost of \$237,554.01 shall be prorated and invoiced as outlined in "Schedule C" attached hereto and forming part of this by-law.
2. This by-law comes into force upon final passing thereof and may be cited as the "**CEDAR GROVE DRAIN ACTUAL COST BY-LAW**".

ENACTED AND PASSED THIS 2nd DAY OF MARCH 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing

Con	Lot	Roll No.	Owner	Estimated Total (\$)	Actual Total (\$)	2/3 Grant (\$)	Allowances (\$)	Net Assessment (\$)
-	1	<u>(48-52-040-)</u>						
-	1	Pt 6 002-088-00	J. Levesque	45	45.41	-	-	45.41
-	1	Pt 6 002-089-00	R. & V. Duhaime	45	45.41	-	-	45.41
-	1	Pt 6 002-090-00	P. & M. Bazinet	86	86.79	-	-	86.79
-	1	Pt 6 002-091-00	G. & F. Lajeunesse	66	66.61	-	-	66.61
-	1	Pt 6 002-092-00	R. Guenette & C. Breton	58	58.53	-	-	58.53
-	1	Pt 6 002-093-00	M. Roberge	45	45.41	-	-	45.41
-	1	Pt 6 002-094-00	Ray's Septic Service Ltd.	93	93.86	-	-	93.86
-	1	Pt 6 002-094-90	P. & P. Deforge	57	57.53	-	-	57.53
-	1	Pt 6 002-095-00	M. Brassard	880	888.11	-	-	888.11
-	1	Pt 6 002-095-01	S. Aubin	47	47.43	-	-	47.43
-	1	Pt 6 002-096-00	E. Arcand	242	244.23	-	100	144.23
-	1	Pt 6 002-096-20	N. Poirier & D. Boissonneault	45	45.41	-	-	45.41
-	1	Pt 6 002-097-00	C. Turner	45	45.41	-	-	45.41
-	1	Pt 6 002-098-00	D. & J. Bazinet	45	45.41	-	-	45.41
-	1	Pt 6 002-098-05	P. Remillard	46	46.42	-	-	46.42
-	1	Pt 6 002-098-10	D. & M. Larocque	45	45.41	-	-	45.41
-	1	Pt 6 002-099-00	L. Piche-Godfroid	881	889.12	-	-	889.12
-	1	Pt 6 002-100-00	P. & T. Bosse	759	766.00	-	-	766.00
-	1	Pt 6 002-101-00	B. & D. Edwards	131	132.21	-	-	132.21
-	1	Pt 6 002-102-00	M. Hubbell	120	121.11	-	-	121.11
-	1	Pt 6 002-103-00	F. & M. Seguin	1,131	1,141.43	-	-	1,141.43
-	1	Pt 6 002-104-00	L. Charles	941	949.68	-	-	949.68
-	1	Pt 6 002-105-00	J. Thomson	45	45.41	-	-	45.41
-	1	Pt 6 002-105-25	E. Venne & B. Juliane	52	52.48	-	-	52.48
-	1	Pt 6 002-106-00	M. & D. Seguin	3,421	3,452.54	-	-	3,452.54
-	1	Pt 6 002-106-80	M. Berthelot	46	46.42	-	-	46.42
-	1	Pt 6 002-107-00	Y. & M. Laframboise	45	45.41	-	-	45.41
-	1	Pt 6 002-108-00	J. & A. Tellier	45	45.41	-	-	45.41
-	1	Pt 6 002-109-00	S. Armitage	46	46.42	-	-	46.42
-	1	Pt 6 002-112-10	R. Larabie	1,318	1,330.15	-	-	1,330.15
-	1	Pt 6 002-112-00	R. Larabie	13,250	13,372.15	-	1,100	12,272.15
-	1	Pt 6 002-113-00	S. Lavallee	1,034	1,043.53	-	-	1,043.53
-	1	Pt 6 002-114-00	R. Gaudette	1,093	1,103.08	-	-	1,103.08
-	1	Pt 6 002-115-00	A. & G. Ricard	1,034	1,043.53	-	-	1,043.53
-	1	Pt 6 002-116-00	A. Rose	1,036	1,045.55	-	-	1,045.55
-	1	Pt 6 002-117-00	E. Dolcetti	1,036	1,045.55	-	-	1,045.55
-	1	Pt 6 002-118-00	J. Brouse	774	781.14	-	-	781.14
-	1	Pt 6 002-119-00	J. Renaud	296	298.73	-	-	298.73
-	1	Pt 6 002-121-00	B. & B. MacFarlane	842	849.76	-	-	849.76
-	1	Pt 5 002-122-00	Guenette Enterprises Ltd.	2,879	2,905.54	-	-	2,905.54
-	1	Pt 5 002-123-00	M. & L. Trepanier	2,298	2,319.19	-	-	2,319.19
-	1	Pt 5 002-123-80	Y. & J. Rancourt	3,036	3,063.99	-	-	3,063.99
-	1	Pt 5 002-125-00	D. McMurray	4,069	4,106.51	-	-	4,106.51
-	1	Pt 5 002-126-00	D. & J. McMurray	3,034	3,061.97	-	-	3,061.97
-	1	Pt 5 002-127-00	N. Bergeron & C. Linklater	3,126	3,154.82	-	-	3,154.82
-	1	Pt 5 002-128-00	G. Lamothe	3,345	3,375.84	-	-	3,375.84
-	1	Pt 5 002-129-00	S. Colquhoun	3,342	3,372.81	-	-	3,372.81
-	1	Pt 5 002-130-00	Seavale Incorporated	13,619	13,744.56	-	1,450	12,294.56
-	1	Pt 5 002-130-90	Seavale Incorporated	6,025	6,080.55	-	900	5,180.55
-	1	Pt 5 002-131-00	R. Genereux & M. Amyot-Genereux	5,277	5,325.65	-	2,000	3,325.65
-	1	Pt 5 002-132-00	C. Roussy	1,366	1,378.59	-	-	1,378.59
-	1	Pt 5 002-133-20	1142235 Ontario Ltd.	45	45.41	-	-	45.41
-	1	Pt 5 002-133-25	1142235 Ontario Ltd.	45	45.41	-	-	45.41
-	1	Pt 5 002-134-00	Denmar Construction & Renovations Ltd.	4,281	4,320.47	-	400	3,920.47
-	1	Pt 6 002-135-00	D. & S. Lachapelle	45	45.41	-	-	45.41
-	1	Pt 6 002-135-10	G. Plumly & C. Cook	46	46.42	-	-	46.42
-	1	Pt 6 002-135-20	R. Perreault	46	46.42	-	-	46.42
-	1	Pt 6 002-135-30	J. & R. Levac	45	45.41	-	-	45.41
-	1	Pt 6 002-135-40	M. Camirand	46	46.42	-	-	46.42
-	1	Pt 6 002-136-00	D. Labbe & G. Saumier	45	45.41	-	-	45.41
-	1	Pt 6 002-136-05	M. Davidson & R. Davidson-Trepanier	45	45.41	-	-	45.41
-	1	Pt 6 002-136-20	P. Laverne	45	45.41	-	-	45.41
-	1	Pt 6 002-136-30	C. Fournier	45	45.41	-	-	45.41
-	1	Pt 6 002-136-40	S. Gusis	45	45.41	-	-	45.41
-	1	Pt 6 002-137-00	E. Leblanc & P. Graham	46	46.42	-	-	46.42
-	1	Pt 6 002-138-00	D. & Y. Duguay	46	46.42	-	-	46.42

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing

					Estimated Total (\$)	Actual Total (\$)	2/3 Grant (\$)	Allowances (\$)	Net Assessment (\$)
Con	Lot	Roll No.	Owner						
-	1	Pt 6	002-138-20	L. Bouchard	46	46.42	-	-	46.42
-	1	Pt 6	002-138-40	C. & L. Bazinet	46	46.42	-	-	46.42
-	1	Pt 6	002-139-00	D. & P. Lacourciere	45	45.41	-	-	45.41
-	1	Pt 6	002-140-00	M. Belanger	45	45.41	-	-	45.41
-	1	Pt 7	002-141-00	C. Bellefeuille	81	81.75	-	-	81.75
-	1	Pt 7	002-142-00	N. Brazeau	81	81.75	-	-	81.75
-	1	Pt 7	002-142-10	D. & A. Boulay	81	81.75	-	-	81.75
-	1	Pt 7	002-143-00	L. Chartrand	95	95.88	-	-	95.88
-	1	Pt 7	002-145-00	S. Duchesne	84	84.77	-	-	84.77
-	1	Pt 7	002-145-10	1862124 Ont. Ltd.	81	81.75	-	-	81.75
-	1	Pt 7	002-145-50	A. Selent	45	45.41	-	-	45.41
-	1	Pt 7	002-146-00	L. Beauvais	45	45.41	-	-	45.41
-	1	Pt 7	002-147-00	A. Haworth & M. Gagne	45	45.41	-	-	45.41
-	1	Pt 7	002-148-00	C. McIntyre	45	45.41	-	-	45.41
-	1	Pt 7	002-149-00	R. Lafleur	45	45.41	-	-	45.41
-	1	Pt 7	002-150-00	D. Hamelin	45	45.41	-	-	45.41
-	1	Pt 7	002-151-00	1973630 Ont. Ltd.	45	45.41	-	-	45.41
-	1	Pt 7	002-152-00	1973630 Ont. Ltd.	45	45.41	-	-	45.41
-	1	Pt 7	002-153-00	Nipissing Siding & Windows Ltd.	45	45.41	-	-	45.41
-	1	Pt 7	002-153-02	L. Chamberland	45	45.41	-	-	45.41
-	1	Pt 7	002-153-04	Truchand-Gagne Powersports	45	45.41	-	-	45.41
-	1	Pt 7	002-153-06	D. Lafond	45	45.41	-	-	45.41
-	1	Pt 7	002-153-08	D. Lafond	45	45.41	-	-	45.41
-	1	Pt 7	002-153-10	Truchand-Gagne Powersports	45	45.41	-	-	45.41
-	1	Pt 7	002-153-26	W.B.P.W. Lands Inc.	45	45.41	-	-	45.41
-	1	Pt 7	002-153-28	Lafond's Towing & Recovery Ltd.	45	45.41	-	-	45.41
-	1	Pt 7	002-153-30	Lafond's Towing & Recovery Ltd.	45	45.41	-	-	45.41
-	1	Pt 7	002-153-32	D. Lafond	45	45.41	-	-	45.41
-	1	Pt 7	002-153-38	Dywidag Systems International Canada Ltd.	90	90.83	-	-	90.83
-	1	Pt 7	002-154-00	J. & N. Fike & C. Eva	90	90.83	-	-	90.83
-	1	Pt 7	002-155-00	M. Marleau & V. Geoffroy-Marleau	84	84.77	-	-	84.77
-	1	Pt 7	002-155-10	G. & N. Savage	46	46.42	-	-	46.42
-	1	Pt 7	002-155-25	G. Dore	45	45.41	-	-	45.41
-	1	Pt 7	002-156-00	C. & Y. Lemire	45	45.41	-	-	45.41
-	1	Pt 7	002-157-00	E. & J. Seguin	90	90.83	-	-	90.83
-	1	Pt 7	002-158-00	M. Seguin	92	92.85	-	-	92.85
-	1	Pt 7	002-159-00	E. Bradley	46	46.42	-	-	46.42
-	1	Pt 7	002-160-00	N. Seguin & D. Verreault	46	46.42	-	-	46.42
-	1	Pt 7	002-161-00	Ed Seguin & Sons Trucking & Paving Ltd.	118	119.09	-	-	119.09
-	1	Pt 7	002-162-00	Seguin Bros. Ltd. & Mill Rang Boys Investments	46	46.42	-	-	46.42
-	1	Pt 7	002-163-00	T. Kopsaftis & L. Doyon-Kopsaftis	46	46.42	-	-	46.42
-	1	Pt 7	002-163-10	B. Liard & G. Seguin-Liard	46	46.42	-	-	46.42
-	1	Pt 7	002-163-20	Y. Bedard	46	46.42	-	-	46.42
-	1	Pt 7	002-164-00	Mun. of West Nipissing	46	46.42	-	-	46.42
-	1	Pt 7	002-164-01	F. Savage	46	46.42	-	-	46.42
-	1	Pt 7	002-165-00	A. & G. Quenneville	46	46.42	-	-	46.42
-	1	Pt 7	002-166-00	B. Restoule	45	45.41	-	-	45.41
-	1	Pt 7	002-167-00	G. Mailloux & M. Sylvestre	105	105.97	-	-	105.97
-	1	Pt 7	002-168-00	G. & F. Mageau	45	45.41	-	-	45.41
-	1	Pt 7	002-169-00	J. Mondoux	45	45.41	-	-	45.41
-	1	Pt 7	002-170-00	R. & J. Lebel	45	45.41	-	-	45.41
-	1	Pt 7	002-171-00	J. Charles	82	82.76	-	-	82.76
-	1	Pt 7	002-171-20	R. & V. Hack	45	45.41	-	-	45.41
-	1	Pt 7	002-172-00	M. & M. Renaud	45	45.41	-	-	45.41
-	1	Pt 7	002-172-30	R. & J. Drouin	45	45.41	-	-	45.41
-	1	Pt 7	002-172-90	K. & S. Claro	45	45.41	-	-	45.41
-	1	Pt 7	002-173-00	G. Daoust	45	45.41	-	-	45.41
-	1	Pt 7	002-174-00	Denmar Construction & Renovations Ltd.	90	90.83	-	-	90.83
-	1	Pt 7	002-174-60	O. Parent	84	84.77	-	-	84.77
-	1	Pt 7	002-174-70	D. Fluri & J. Castonguay	45	45.41	-	-	45.41
-	1	Pt 7	002-174-80	R. & L. Lalonde	45	45.41	-	-	45.41
-	1	Pt 7	002-174-90	R. & T. Legault	84	84.77	-	-	84.77
-	2	Pt 6	002-287-00	N. Morin	46	46.42	-	-	46.42
-	2	Pt 6	002-289-00	S. & G. Levac	46	46.42	-	-	46.42
F	2	Pt 6	002-289-10	S. Levac	46	46.42	-	-	46.42
-	2	Pt 6	002-290-00	M. Desormiers	46	46.42	30.95	-	15.47
-	2	Pt 6	002-290-80	M. & C. Desormiers	46	46.42	-	-	46.42
-	2	Pt 6	002-291-00	R. Vaillancourt & S. Hotte	45	45.41	-	-	45.41

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing

				Estimated Total (\$)	Actual Total (\$)	2/3 Grant (\$)	Allowances (\$)	Net Assessment (\$)	
Con	Lot	Roll No.	Owner						
-	2	Pt 6	002-291-10	R. Vaillancourt & S. Hotte	45	45.41	-	-	45.41
F	2	Pt 6	002-292-00	F. & J. Levac	86	86.79	57.86	-	28.93
-	2	Pt 6	002-292-50	L. Greenwood	45	45.41	-	-	45.41
-	2	Pt 6	002-293-00	K. Ledoux	45	45.41	-	-	45.41
-	2	Pt 6	002-293-50	1973630 Ont. Ltd.	69	69.64	-	-	69.64
F	2	Pt 6	002-294-00	N. & D. Arbour	45	45.41	30.27	-	15.14
-	2	Pt 6	002-295-00	L. Sheppard	46	46.42	-	-	46.42
-	2	Pt 6	002-296-00	L. Charles	46	46.42	-	-	46.42
-	2	Pt 6	002-297-00	M. & T. Leclair	46	46.42	-	-	46.42
-	2	Pt 6	002-298-00	D. Benoit & L. Charles	224	226.07	-	-	226.07
-	2	Pt 6	002-298-50	R. Leriche	158	159.46	-	-	159.46
-	2	Pt 7	002-299-00	P. & S. Senecal	45	45.41	-	-	45.41
F	2	Pt 7	002-300-00	P. & J. Leblanc	116	117.07	78.05	-	39.02
-	2	Pt 7	002-300-75	M. Leblanc	46	46.42	-	-	46.42
-	2	Pt 7	002-300-80	G. Leblanc	45	45.41	-	-	45.41
-	2	Pt 7	002-300-85	P. & J. Leblanc	45	45.41	-	-	45.41
-	2	Pt 7	002-300-95	B. & B. Leblanc	45	45.41	-	-	45.41
-	2	Pt 7	002-301-00	G. Smith	85	85.78	-	-	85.78
-	2	Pt 7	002-301-50	M. & G. Desmarais	83	83.77	-	-	83.77
-	2	Pt 7	002-301-60	M. Horner & S. Arcand-Horner	45	45.41	-	-	45.41
F	2	Pt 7	002-302-00	S. Jessup	82	82.76	55.17	-	27.59
-	2	Pt 7	002-303-00	P. Senecal	45	45.41	-	-	45.41
-	2	Pt 7	002-304-00	G. Savage	45	45.41	-	-	45.41
-	2	Pt 7	002-305-00	P. beauchamp	45	45.41	-	-	45.41
-	2	Pt 7	002-306-00	2725152 Ont. Inc.	46	46.42	-	-	46.42
-	2	Pt 7	002-307-00	L. Renaud & C. Lauzon	45	45.41	-	-	45.41
-	2	Pt 7	002-307-50	K. Yao	91	91.84	-	-	91.84
-	2	Pt 7	002-307-75	C. Kreder	45	45.41	-	-	45.41
-	2	Pt 7	002-308-00	C. Tessier Jr. & B. Savage	45	45.41	-	-	45.41
-	2	Pt 7	002-309-00	Y. Ducharme	45	45.41	-	-	45.41
-	1	Pt 8	003-057-00	S. Fortin	83	83.77	-	-	83.77
-	1	Pt 8	003-057-10	D. & L. Danis	83	83.77	-	-	83.77
-	1	Pt 8	003-058-00	L. Chartrand	84	84.77	-	-	84.77
-	1	Pt 8	003-059-00	R. Watson & R. Lawrence	45	45.41	-	-	45.41
-	1	Pt 8	003-063-00	Oscarl Sales Inc.	45	45.41	-	-	46.41
-	2	Pt 8	003-116-00	F. & J. Giguere	45	45.41	-	-	45.41
-	2	Pt 8	003-123-00	763535 Ontario Inc.	45	45.41	-	-	45.41
-	2	Pt 8	003-123-10	M. & C. Levac	82	82.76	-	-	82.76
-	2	Pt 8	003-123-15	F. & J. Giguere	45	45.41	-	-	45.41
-	2	Pt 8	003-123-20	F. & J. Giguere	45	45.41	-	-	45.41
-	2	Pt 8	003-123-50	M. Levac	45	45.41	-	-	45.41
-	2	Pt 8	003-123-60	D. & N. Marleau	45	45.41	-	-	45.41
-	2	Pt 8	003-123-70	R. Marleau	45	45.41	-	-	45.41
-	2	Pt 8	003-123-80	R. & C. Levac	45	45.41	-	-	45.41
-	2	Pt 8	003-123-90	M. Labelle	45	45.41	-	-	45.41
(48-52-030-)									
-	1	Pt 5	014-039-48	N. & S. Toulouse	46	46.42	-	-	46.42
-	1	Pt 5	014-039-50	N. & S. Toulouse	46	46.42	-	-	46.42
-	1	Pt 5	014-039-55	Vaakohnsuk Native Non-Profit Homes Inc.	46	46.42	-	-	46.42
-	1	Pt 5	014-040-00	R. Duhaime	46	46.42	-	-	46.42
-	1	Pt 5	014-040-10	M. Tremblay	46	46.42	-	-	46.42
-	1	Pt 5	014-041-00	D. Manz	46	46.42	-	-	46.42
-	1	Pt 5	014-041-10	R. Pellerin	46	46.42	-	-	46.42
-	1	Pt 5	014-041-15	C. Georgeoff	46	46.42	-	-	46.42
-	1	Pt 5	014-041-20	M. & P. Renaud	46	46.42	-	-	46.42
-	1	Pt 5	014-041-25	P. Renaud	46	46.42	-	-	46.42
-	1	Pt 5	014-041-60	D. & S. Lachapelle	46	46.42	-	-	46.42
-	1	Pt 5	014-045-00	P. Levac	57	57.53	-	-	57.53
-	1	Pt 5	015-001-00	C. Roussy	2,092	2,111.29	-	-	2,111.29
-	1	Pt 5	015-002-02	M. Laferriere	48	48.44	-	-	48.44
-	1	Pt 5	015-002-04	T. & A. Gagne	48	48.44	-	-	48.44
-	1	Pt 5	015-002-06	S. Arcand	48	48.44	-	-	48.44
-	1	Pt 5	015-002-08	R. Remillard	46	46.42	-	-	46.42
-	1	Pt 5	015-002-10	L. Guenette-Dubuc & R. Dubuc	92	92.85	-	-	92.85
-	1	Pt 5	015-002-12	R. Larabie	48	48.44	-	-	48.44
-	1	Pt 5	015-002-14	S. Savage	48	48.44	-	-	48.44
-	1	Pt 5	015-002-16	R. Lagrandeur	48	48.44	-	-	48.44
-	1	Pt 5	015-002-18	D. & F. Currie	48	48.44	-	-	48.44

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing

				Estimated	Actual	2/3 Grant	Allowances	Net	
Con	Lot	Roll No.	Owner	Total (\$)	Total (\$)	(\$)	(\$)	Assessment (\$)	
-	1	Pt 5	015-002-20	N. Ouellette & S. Lavoie	48	48.44	-	-	48.44
-	1	Pt 5	015-002-22	G. & T. Paquette	48	48.44	-	-	48.44
-	1	Pt 5	015-002-24	D. Paquette	48	48.44	-	-	48.44
-	1	Pt 5	015-002-26	J. Bastien & C. Lafond	48	48.44	-	-	48.44
-	1	Pt 5	015-002-28	L. Robert	48	48.44	-	-	48.44
-	1	Pt 5	015-002-30	G. & C. Leblanc	46	46.42	-	-	46.42
-	1	Pt 5	015-002-32	R. Jones	48	48.44	-	-	48.44
-	1	Pt 5	015-002-34	M. & F. Robert	48	48.44	-	-	48.44
-	1	Pt 5	015-002-36	Y. Gauthier	48	48.44	-	-	48.44
-	1	Pt 5	015-002-38	K. Andress & V. Calvo	48	48.44	-	-	48.44
-	1	Pt 5	015-002-40	N. & K. Tsiogas	48	48.44	-	-	48.44
-	1	Pt 5	015-002-42	L. & D. Birtch	48	48.44	-	-	48.44
-	1	Pt 5	015-002-44	D. Tom & Y. Lin	48	48.44	-	-	48.44
-	1	Pt 5	015-002-46	D. Tom & Y. Lin	48	48.44	-	-	48.44
-	1	Pt 5	015-002-48	Mun. of West Nipissing	2,185	2,205.14	-	-	2,205.14
-	1	Pt 5	015-003-00	M. Legault	45	45.41	-	-	45.41
-	1	Pt 5	015-003-10	D. Lowrie	46	46.42	-	-	46.42
-	1	Pt 5	015-003-50	M. & L. Trepanier	46	46.42	-	-	46.42
-	1	Pt 5	015-003-52	M. & L. Trepanier	46	46.42	-	-	46.42
-	1	Pt 5	015-003-54	M. & L. Trepanier	46	46.42	-	-	46.42
-	1	Pt 5	015-003-56	1840337 Ontario Ltd.	46	46.42	-	-	46.42
-	1	Pt 5	015-003-57	1142235 Ontario Ltd.	48	48.44	-	-	48.44
-	1	Pt 5	015-003-60	R. Loranger	48	48.44	-	-	48.44
-	1	Pt 5	015-003-63	M. Loranger	48	48.44	-	-	48.44
-	1	Pt 5	015-003-66	R. Lacasse	48	48.44	-	-	48.44
-	1	Pt 5	015-003-69	R. Beauvais	48	48.44	-	-	48.44
-	1	Pt 5	015-003-72	1142235 Ontario Ltd.	48	48.44	-	-	48.44
-	1	Pt 5	015-003-75	1142235 Ontario Ltd.	48	48.44	-	-	48.44
-	1	Pt 5	015-003-78	1142235 Ontario Ltd.	46	46.42	-	-	46.42
-	1	Pt 5	015-003-81	1142235 Ontario Ltd.	46	46.42	-	-	46.42
-	1	Pt 5	015-003-84	1142235 Ontario Ltd.	48	48.44	-	-	48.44
-	1	Pt 5	015-003-87	R. Taylor	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-003-90	S. Chaperon	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-003-93	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-003-96	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-003-99	P. Milligan	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-004-02	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-004-05	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-004-08	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-004-11	1142235 Ontario Ltd.	2,048	2,066.88	-	-	2,066.88
-	1	Pt 5	015-005-00	S. & B. Lalonde	46	46.42	-	-	46.42
-	1	Pt 5	015-006-00	M. Gervais	46	46.42	-	-	46.42
-	1	Pt 5	015-007-00	C. Sinclair & P. Bazinet	46	46.42	-	-	46.42
-	1	Pt 5	015-008-00	Guenette Enterprises Ltd.	46	46.42	-	-	46.42
-	1	Pt 5	015-008-50	Waaakohnsuk Native Non-Profit Homes Inc.	46	46.42	-	-	46.42
-	1	Pt 5	015-009-00	L. Gendron	46	46.42	-	-	46.42
-	1	Pt 5	015-010-00	M. Pellerin & C. Trepanier-Pellerin	46	46.42	-	-	46.42
-	1	Pt 5	015-011-00	M. & C. Dionne	48	48.44	-	-	48.44
-	1	Pt 5	015-012-00	S. Disley	139	140.28	-	-	140.28
-	1	Pt 5	015-013-00	Liliann Laval Estate	46	46.42	-	-	46.42
-	1	Pt 5	015-013-10	1142235 Ontario Ltd.	48	48.44	-	-	48.44
-	1	Pt 5	015-014-00	I. Bigras	92	92.85	-	-	92.85
-	1	Pt 5	015-014-02	M. O'Connor	185	186.71	-	-	186.71
-	1	Pt 5	015-014-05	M. & L. O'Connor	139	140.28	-	-	140.28
-	1	Pt 5	015-014-06	D. & T. Carmichael	48	48.44	-	-	48.44
-	1	Pt 5	015-014-10	R. & S. Lacoursiere	139	140.28	-	-	140.28
-	1	Pt 5	015-014-15	E. Laframboise & L. Pigeau	48	48.44	-	-	48.44
-	1	Pt 5	015-018-00	J. St. Onge	48	48.44	-	-	48.44
-	1	Pt 5	015-019-00	F. O'Neil & J. Rochon	48	48.44	-	-	48.44
-	1	Pt 5	015-031-00	B. Purcell	46	46.42	-	-	46.42
-	1	Pt 5	015-033-00	M. & L. Seguin	46	46.42	-	-	46.42
-	1	Pt 5	015-035-00	R. Savignac	48	48.44	-	-	48.44
-	1	Pt 5	015-036-00	S. Reinquette	46	46.42	-	-	46.42
-	1	Pt 5	015-037-00	D. Hotte	46	46.42	-	-	46.42
-	1	Pt 5	015-038-00	P. & L. Seguin	46	46.42	-	-	46.42
-	1	Pt 5	015-044-00	S. Cooper	46	46.42	-	-	46.42
-	1	Pt 5	015-045-00	P. & P. Girard	46	46.42	-	-	46.42
-	1	Pt 5	015-046-00	E. Pruneau	46	46.42	-	-	46.42

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing

Con	Lot	Roll No.	Owner	Estimated Total (\$)	Actual Total (\$)	2/3 Grant (\$)	Allowances (\$)	Net Assessment (\$)
-	1	Pt 5 015-047-00	L. Lavigne	46	46.42	-	-	46.42
-	1	Pt 5 015-048-00	R. & L. Lavigne	46	46.42	-	-	46.42
-	1	Pt 5 015-050-00	R. Bourgoin	45	45.41	-	-	45.41
-	1	Pt 5 015-051-00	R. Lefebvre	46	46.42	-	-	46.42
-	1	Pt 5 015-052-00	T. Gagnon	46	46.42	-	-	46.42
-	1	Pt 5 015-053-00	M. & S. Cuillerier	46	46.42	-	-	46.42
-	1	Pt 5 015-054-00	D. Louiseize	46	46.42	-	-	46.42
-	1	Pt 5 015-055-00	C. Glover	46	46.42	-	-	46.42
-	1	Pt 5 015-056-00	P. Senecal	46	46.42	-	-	46.42
-	1	Pt 5 015-057-00	L. Duhaime	46	46.42	-	-	46.42
-	1	Pt 5 015-058-00	D. & L. Lachapelle	46	46.42	-	-	46.42
-	1	Pt 5 015-059-00	T. Geden	46	46.42	-	-	46.42
-	1	Pt 5 015-060-00	E. Poiner	46	46.42	-	-	46.42
-	1	Pt 5 015-061-00	D. Lajeunesse	46	46.42	-	-	46.42
-	1	Pt 5 015-062-00	M. Gaudreau	46	46.42	-	-	46.42
-	1	Pt 5 015-063-00	T. Russel	46	46.42	-	-	46.42
-	1	Pt 5 015-064-00	S. Marcoux	46	46.42	-	-	46.42
-	1	Pt 5 015-065-00	C. O'Brien	46	46.42	-	-	46.42
-	1	Pt 5 015-066-00	P. Caron	46	46.42	-	-	46.42
-	1	Pt 5 015-067-00	R. Verne	46	46.42	-	-	46.42
-	1	Pt 5 015-068-00	G. Paquette & D. Belcourt-Paquette	46	46.42	-	-	46.42
-	1	Pt 5 015-075-00	D. O'Brien	48	48.44	-	-	48.44
-	1	Pt 5 015-076-00	D. Desbois	46	46.42	-	-	46.42
-	1	Pt 5 015-077-00	B. & R. Beauchamp	46	46.42	-	-	46.42
-	1	Pt 5 015-078-00	B. & R. Beauchamp	46	46.42	-	-	46.42
-	1	Pt 5 015-079-00	L. Martin & M. Taillefer-Martin	46	46.42	-	-	46.42
-	1	Pt 5 015-080-00	M. Guillemette & W. Monette	46	46.42	-	-	46.42
-	1	Pt 5 015-081-00	Marfex Mechanical Contractors Ltd.	46	46.42	-	-	46.42
-	1	Pt 5 015-138-00	P. Lajeunesse	46	46.42	-	-	46.42
-	1	Pt 5 015-139-00	M. Pronovost	46	46.42	-	-	46.42
-	1	Pt 5 015-140-00	C. & M. Philippe	46	46.42	-	-	46.42
-	1	Pt 5 015-141-00	B. & R. Beauchamp	46	46.42	-	-	46.42
-	1	Pt 5 015-142-00	B. & R. Beauchamp	46	46.42	-	-	46.42
-	1	Pt 5 015-143-00	A. & C. Aubin	46	46.42	-	-	46.42
-	1	Pt 5 015-144-01	R. Patrie	46	46.42	-	-	46.42
-	1	Pt 5 015-144-02	D. Burrough & E. Webster	46	46.42	-	-	46.42
-	1	Pt 5 015-145-00	W. & D. Wallace	46	46.42	-	-	46.42
-	1	Pt 5 015-146-00	F. Nicoletti-Neher	46	46.42	-	-	46.42
-	1	Pt 5 015-147-00	C. Wynn	46	46.42	-	-	46.42
-	1	Pt 5 015-148-00	L. & C. Champagne	46	46.42	-	-	46.42
-	1	Pt 5 015-149-00	P. Senecal & H. Tetreault	46	46.42	-	-	46.42
-	1	Pt 5 015-150-00	P. Senecal & H. Tetreault	46	46.42	-	-	46.42
-	1	Pt 5 015-150-01	L. & L. Savignac	46	46.42	-	-	46.42
-	1	Pt 5 015-150-02	R. Cote & S. Milne	46	46.42	-	-	46.42
-	1	Pt 5 015-150-03	L. & D. Shank	48	48.44	-	-	48.44
-	1	Pt 5 015-150-04	Nipissing Board of Education	645	650.95	-	-	650.95
-	1	Pt 5 015-198-00	Ed Seguin & Sons Trucking & Paving Ltd.	45	45.41	-	-	45.41
-	1	Pt 5 015-198-02	E. & J. Seguin	45	45.41	-	-	45.41
-	1	Pt 5 015-198-20	Superior Development & Investment Inc.	45	45.41	-	-	45.41
-	1	Pt 5 015-198-30	Sturgeon Brush Spraying & Cutting Limited	2,203	2,223.31	-	-	2,223.31
-	1	Pt 5 015-198-35	Algonquin Child & Family Services	266	268.45	-	-	268.45
-	1	Pt 5 015-198-45	M. Robineau & S. Labelle	136	137.25	-	-	137.25
-	1	Pt 5 015-198-52	D. Shank	48	48.44	-	-	48.44
-	1	Pt 5 015-198-54	M. & N. Paquette	48	48.44	-	-	48.44
-	1	Pt 5 015-198-56	G. & G. Bethiaume	48	48.44	-	-	48.44
-	1	Pt 5 015-198-58	Mun. of West Nipissing	48	48.44	-	-	48.44
-	1	Pt 5 015-198-60	M. Vaillancourt	46	46.42	-	-	46.42
-	1	Pt 5 015-198-62	C. Laronde & G. Trepanier	48	48.44	-	-	48.44
-	1	Pt 5 015-198-64	A. Gauthier & N. Denis-Gauthier	48	48.44	-	-	48.44
-	1	Pt 5 015-198-74	J. & S. Guindon	248	250.29	-	200	50.29
-	1	Pt 5 015-198-76	G. Harris	248	250.29	-	200	50.29
-	1	Pt 5 015-198-78	D. & L. Gagne	48	48.44	-	-	48.44
-	1	Pt 5 015-198-80	L. Lamothe	48	48.44	-	-	48.44
-	1	Pt 5 015-198-82	P. & K. Ming	48	48.44	-	-	48.44
-	1	Pt 5 015-198-84	R. & L. Bourgoin	48	48.44	-	-	48.44
-	1	Pt 5 015-198-86	M. Primrose	48	48.44	-	-	48.44
-	1	Pt 5 015-198-88	D. Tom & Y. Lin	48	48.44	-	-	48.44
-	1	Pt 5 015-198-90	M. Gaudette & S. Laferriere	48	48.44	-	-	48.44

**SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
CEDAR GROVE DRAIN
Municipality of West Nipissing**

					Estimated Total (\$)	Actual Total (\$)	2/3 Grant (\$)	Allowances (\$)	Net Assessment (\$)
Con	Lot	Roll No.	Owner						
-	1	Pt 5	015-198-92	A. Wells	48	48.44	-	-	48.44
-	1	Pt 5	015-198-94	C. Telfer	48	48.44	-	-	48.44
-	1	Pt 5	015-198-96	R. Levac	48	48.44	-	-	48.44
-	1	Pt 5	015-198-98	R. & L. Mekers	48	48.44	-	-	48.44
-	0	0	003-300-00	CPR (Ottawa Valley Railway)	106	106.98	-	-	106.98
Sub-Total on Lands:					128,048	129,227.56	252.30	6,350.00	122,625.26
Highway 17					192	193.77	-		193.77
Balsam Court					364	367.36	-		367.36
Cache Bay Road					287	289.65	-		289.65
Cedar Grove Drive					354	357.26	-		357.26
Craig Street					89	89.82	-		89.82
Drive-In Road					4,688	4731.22	-		4,731.22
Dufferin Street					221	223.04	-		223.04
Laronde Road					45	45.41	-		45.41
Leblanc Road					170	171.57	-		171.57
Lisgar Street					399	402.68	-		402.68
Lorne Street					221	223.04	-		223.04
Montreal Street					354	357.26	-		357.26
Ottawa Street					533	537.91	-		537.91
Pine Avenue					755	761.96	-		761.96
Sabourin Road					128	129.18	-		129.18
Sandhill Road					82,204	82,962.79	-		82,962.79
Special Assessment to Sandhill Road					7,185	12,432.53	-		12,432.53
Tamerack Avenue					3,807	3,842.10	-		3,842.10
Toulouse Crescent					104	104.96	-		104.96
Vachon Road					102	102.94	-		102.94
Sub Total on Roads:					102,202	108,326.45	-	-	108,326.45
TOTAL ASSESSMENTS CEDAR GROVE DRAIN:					230,250	237,554.01	252.30	6,350	230,951.71

Notes:

1. Roll numbers are per the Municipality's last revised assessment roll, names included for convenience.
2. Net assessment is levied to the owner at the time of actual cost levy.
3. Grant eligibility subject to farm property tax class ("F") at time of actual cost levy.

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, FEBRUARY 16, 2020 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
WARD 7 (vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 Approve the Addendum.

No. 2021/42 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Addendum for the meeting of Council held on FEBRUARY 16, 2021 be adopted as ☒ presented / ☐ amended.

CARRIED

B-2 Adopt the Agenda.

No. 2021/43 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the Agenda for the meeting of Council held on FEBRUARY 16, 2021 be adopted as ☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 West Nipissing Economic Development Committee Plan (Presenter: Bruno Lepage, Chair)

Mr. Bruno Lepage made a presentation to Council, providing members of Council with a synopsis of the Committee's plans and priorities which are focussed on making the municipality and its institutions sustainable, vibrant and sought-after business and leisure destination.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) PUBLIC WORKS / TRAVAUX PUBLICS

D-1(a) Update re : Comeau Rd Street Light

The Manager of Public Works informed Council that the Contractor has carried out an investigation which has determined that the lights in question are privately owned and connected to privately owned

dwellings. The Manager also advised that the request does conform with the municipality's current policy. Following discussion, it was agreed that the policy be revisited/updated, as required.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-2) PLANNING / PLANIFICATION

D-2(a) Update – Betty Road Drainage

The Planner provided Council with an update pertaining to the Drainage matters on Betty Road. The Engineers will be preparing a Report to address the drainage issues, which will be brought to council for consideration. Staff will communicate with the property owner(s) to advise of the status of the matter. It is anticipated that an Engineer's Report should be forthcoming within three (3) months.

D-2(b) Update re: Use of municipal parking lot for private business deliveries

At the February 2nd meeting, Council directed staff to seek out more details pertaining to the timing and frequency of the deliveries. The Planner shared the business owner's response with Council. Following discussion, council agreed to allow the use on a temporary basis while the parking lot is not being used and that an agreement be entered into, wherein the municipality would have the right to terminate the agreement upon reasonable notice. The Agreement would also provide that the owner be responsible for providing supervision during deliveries and that the owner would be responsible for the snow removal costs during winter.

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE NIL

D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE NIL

D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ NIL

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-6(a) COVID Update

The Director of Community Services provided an update on facilities given the extension by the Health Unit of the lockdown. The Director also sought direction on whether the outdoor rinks should be kept open following the lifting of the lockdown. Council agreed that the rinks be re-opened, if possible.

Joanne Savage,
Acting Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-7) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-8) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION NIL

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Adopt the minutes of a Council meeting.

No. 2021/44 Moved by: Councillor C. Fisher
 Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the minutes of the meeting of Council held on February 2, 2021 be adopted, as
☒ presented / ☐ amended. **CARRIED**

F-2 Receive the minutes of the following boards/committees:

No. 2021/45 Moved by: Councillor L. Malette
 Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Environmental Services Board	<ul style="list-style-type: none">• November 16, 2020• November 16, 2020 (AGM)
West Nipissing Accessibility Advisory Committee	<ul style="list-style-type: none">• December 17, 2020
North Bay Parry-Sound District Health Unit (NBPSDHU)	<ul style="list-style-type: none">• December 9, 2020

CARRIED

F-3 Receive the disbursement sheets.

No. 2021/46 Moved by: Councillor C. Fisher
 Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT the account payables disbursement sheets for **DECEMBER 2020** be received.
CARRIED

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Authorization for the Mayor and Clerk to enter into an agreement with MTO pertaining to the replacement of the Little Cache Creek culvert (intersection of Hwy 17 & Arcand Rd)

No. 2021/47 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the Mayor and Clerk be authorized to sign a Permission to Construct Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, for the

purpose of construction and staging operations during the replacement of the Little Cache Creek culvert, located at the intersection of Hwy 17 and Arcand Road in the Municipality of West Nipissing.

CARRIED

I-2 Support resolution from Mun. of Grey Highlands re: Joint and Severable Liability Insurance

No. 2021/48 Moved by: Councillor L. Malette

Seconded by: Councillor D. Roveda

WHEREAS the Municipality of West Nipissing received requests for support from the Municipality of Grey Highlands, the Township of Larder Lake and the Municipality of Charlton and Dack calling on the provincial government to immediately review the AMO recommendations pertaining to Joint and Several Liability insurance costs; which continue to increase at unsustainable rates;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Municipality of Grey Highlands', the Township of Larder Lake and the Municipality of Charlton and Dack resolutions calling on the provincial government to immediately review the AMO recommendations pertaining to Joint and Several Liability insurance, in an effort to address unsustainable insurance costs;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing also requests that the resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Attorney General on Ontario, the local MP and MPP, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

CARRIED

I-3 Resolution to transition out of shutdown and into the revised Ontario COVID-19 Response Framework.

Council discussed the proposed resolution and it was generally agreed that, while the ongoing restrictions are uncomfortable, that the Chief Medical Officer of Health's role is to ensure the safety of all residents.

No. 2021/49 Moved by: Councillor Y. Duhaime

Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the Council of the municipality of West Nipissing formally request that the North Bay Parry Sound Health Unit immediately be transitioned out of the shutdown and into the revised Ontario COVID-19 Response Framework.

BE IT RESOLVED THAT the Council also asks for the immediate opening of outdoor rinks, toboggan hills and snow machine trails in the district.

BE IT RESOLVED THAT the Council also formally requests to be consulted on any future deviations from the provincial framework.

BE IT FURTHER RESOLVED THAT the Council recommends that the health unit conduct a cost-benefit analysis of the lockdown in our region, while weighing the risks of COVID-19 against the toll on local businesses, the increase in opioid deaths in the region and the overall mental health of the residents of our district.

DEFEATED

J) ADDENDUM / ADDENDA

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS NIL

M) ADJOURNMENT / AJOURNEMENT

M-1 Confirm the proceedings of Council.

No. 2020/50 Moved by: Councillor L. Malette
 Seconded by: Councillor D. Roveda

BE IT RESOLVED THAT By-law No. **2021/09** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 16th day of February 2021, shall come into force and take effect on the date it is passed.

CARRIED

M-2 Adjourn the meeting of Council.

No. 2021/51 Moved by: Councillor L. Malette
 Seconded by: Councillor D. Roveda

BE IT RESOLVED THAT the meeting of Council held on February 16, 2021 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held by conference call
on January 20, 2021 at 12:00 noon**

PRESENT: MEMBERS :	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	
	Dan O'Mara	
	Catherine Neddow	Vice-Chair / Provincial Appointee
	Joanne Savage	
Nicole Janson	Recording Secretary	

Due to COVID-19, the meeting was held by conference call and presided by Administrator in the physical absence of the Chair.

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Elections

The Administrator chaired the elections having the following resolutions being adopted:

Resolution No. 1

Moved by : Léo Malette

Seconded by : Joanne Savage

BE IT RESOLVED THAT Lise Senécal be appointed Chair for the year 2021.

Carried

Resolution No. 2

Moved by : Joanne Savage
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT Catherine Neddow be appointed Vice-Chair for the year 2021.

Carried

04. Adoption of Agenda

Resolution No. 3

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Annual Meeting on January 20, 2021 be approved as presented at 12:15 pm.

Carried

05. Adoption of Minutes

Resolution No. 4

Moved by : Léo Malette
Seconded by : Catherine Neddow

BE IT RESOLVED THAT the Minutes of the Regular Meeting held December 16, 2020 be approved as presented.

Carried

06. New Business:

a) Health & Safety Committee Meeting Minutes

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 5

Moved by : Catherine Neddow
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) ONA Collective Agreement Ratification

After summarizing the agreement the Board approved the ONA Memorandum of Agreement and the following resolution was adopted:

Resolution No. 6

Moved by : Dan O'Mara
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Board agrees to ratify the term of the Memorandum of Agreement dated January 6, 2021 for the ONA bargaining.

Carried

c) CUPE Pay Equity Final Report

Administrator informed the Board that pay equity exercise imposed by CUPE due to a few new categories was completed in December 2020. The result of the evaluation process was no financial impact whatsoever.

d) LTC Home Performance Report – March 2020

A review of the report was made and in comparison with the provincial average and benchmark, the Home is trending well and continues to focus on improving areas where it's needed.

e) **Critical Incident Report – 2020**

The overall results showed that incidents have reduced from previous years. A description of each incident was also provided for Board's convenience. It was further stressed that Staff to Resident is one area that the Home must continue to address.

f) **COVID-19 Update**

Administrator provided a summary on the following:

- Continued weekly testing
- New Rapid testing and its process
- COVID-19 vaccination process

g) **Strategic Plan**

Board member, Joanne Savage, advised the Board that both Municipalities have secured a delegation with the MOH-LTC regarding the loss of funding for the 102 bed shelter, and its adverse effect on both the Home and participating Municipalities.

07. **Unfinished Business:**

a) **Financial Report**

None presented due to the finalization of the year-end.

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 7

Moved by : Catherine Neddow
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

08. In-Camera Session

None presented.

09. Other Business / Information Items

a) Next Meeting

The next meeting is scheduled for February 17th, 2021 at 12:00 noon.

b) Information Items

None

10. Adjournment

Resolution No. 8

Moved by : Yvon Duhaime

Seconded by : Léo Malette

BE IT RESOLVED THAT the meeting now adjourn at 12:55 pm.

Carried


Chairperson


Administrator / Secretary

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: February 26, 2021

RE: **AMENDMENT TO THE PROCUREMENT BY-LAW**

At the February 2nd meeting, Council requested that the Purchasing Policies and Procedures (Procurement) By-Law be amended to include provisions that would allow the Municipality the opportunity to participate in "group/cooperative purchasing" when it would be in the municipality's best interest.

Attached hereto is the proposed amendment to the Purchasing Policies and Procedures By-Law for such purposes.

Joie de vivre



www.westnipissingouest.ca



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

MARCH 2, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-Law **2021/12**, being a by-law to amend the Purchasing Policies & Procedures By-Law 2016/89, to allow for cooperative purchasing; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2021/12

BEING A BY-LAW TO AMEND THE PURCHASING POLICIES & PROCEDURE BY-LAW 2016/89 TO INCLUDE PROVISIONS FOR COOPERATIVE PURCHASING

WHEREAS the Council of the Municipality of West Nipissing enacted and passed By-law No. 2016/89, a by-law to establish the purchasing policies and procedures for the municipality;

AND WHEREAS Council of the Municipality of West Nipissing wishes to exercise its' discretionary authority, to implement measures to allow for cooperative purchasing where it is in the best interest of the municipality;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
HEREBY ENACTS AS FOLLOWS:**

1. THAT the following be added to Section 2 – Definition of the Purchasing Policies & Procedures By-law No. 2016/89, as amended:

“**Cooperative Purchasing**” means a variety of arrangements whereby two or more public procurement entities combine their requirements in a single procurement process to obtain advantages of volume purchases from the same supplier(s) or contractor(s);
2. THAT the following be added as subsection 6.7 under Section 6.0 - Standard Procurement Methods of the Purchasing Policies & Procedures By-law No. 2016/89, as amended:

6.7 COOPERATIVE PURCHASING
 - i. The Municipality may participate with other government agencies or public authorities in cooperative purchasing where it is in the best interests of the Municipality to do so and where the purposes, goals and objectives of this By-law are complied with by such government agencies and public authorities.
 - ii. Notwithstanding paragraph (i) above, Co-operative Purchasing shall comply with the approval requirements set out in Schedule “B” - Procurement Thresholds.
3. THAT this By-law shall come into full force and effect on the date of final passage hereof at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.

ENACTED AND PASSED THIS 2nd DAY OF MARCH 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

MARCH 2, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Ontario Fire College Campus has been in operation in Gravenhurst since 1958; and

WHEREAS the Ontario Fire College Campus is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College Campus has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College Campus has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Regional Training Centers are not all created equal and similar in function to the Ontario Fire College Campus; and

WHEREAS the Ontario Fire College Campus gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College Campus is the most cost-effective method for municipalities to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the Municipality of West Nipissing requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

February 19, 2021

21-036

**Moved by Councillor Andrews
Seconded by Councillor Barton**

RE: Ontario Fire College – Planned Closure

WHEREAS Council has received a request for support of a resolution enacted by the Town of Parry Sound regarding the planned closure of the Ontario Fire College in Gravenhurst;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago supports the resolution enacted by the Town of Parry Sound, and hereby requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Ontario Solicitor General; Norm Miller, Member of Parry Sound Muskoka; Jon Pegg, Ontario Fire Marshal, District of Parry Sound municipalities, ROMA, OSUM and AMO.

Carried.



Sent via Email

February 11, 2021

RE: TOWN OF GRAVENHURST RESOLUTION – ONTARIO FIRE COLLEGE

At the Town of Gravenhurst Committee of the Whole meeting held on February 9, 2021 the following resolution was passed:

**Moved by Councillor Lorenz
Seconded by Councillor Murray**

WHEREAS the site of the Ontario Fire College has been in institutional use since 1902 as the Muskoka Free Hospital for Consumptives and the site of many heritage buildings that require protection;

AND WHEREAS the Town of Gravenhurst has been home to the Ontario Fire College since 1957, providing world-class training and camaraderie to thousands of Firefighters from across the Province in a unique setting;

AND WHEREAS the Ontario Fire College has established the reputation to certify both Volunteer and Career firefighters in a cost effective manner, offering top-tier training to all Fire Departments in Ontario;

AND WHEREAS there is concern from several municipalities and firefighters across the Province that the closure is detrimental to their training and that downloading of training is simply too expensive for municipalities and not included in their 2021 budgets;

AND WHEREAS the Fire Marshal has a duty (F.P.P.A.S 9.2(e)) to operate and maintain a central fire college and that regional training facilities are unproven and the closure of the Ontario Fire College was implemented with no stakeholder consultation;

AND WHEREAS the community of Gravenhurst has benefitted from the employment opportunities that the Ontario Fire College has provided;

AND WHEREAS the closure of the facility will result in significant job losses and would be a detriment to the broader community;

THEREFORE BE IT RESOLVED THAT the Province of Ontario reconsider the closure of the Ontario Fire College;

AND THAT if the closure occurs, the facility and site in the Town of Gravenhurst be considered to be the location of a Regional Training Centre for Fire and Emergency Services, for all the people of Ontario;

AND THAT the Province engage the Town of Gravenhurst and community partners to use the site in a matter that fosters growth of the community in a responsible way;

AND FINALLY THAT this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, MPP Norm Miller, the Ontario Fire Marshal, Jon Pegg and all Ontario Municipalities.

CARRIED

Sincerely,



Kayla Thibeault
Director of Legislative Services / Clerk
Town of Gravenhurst



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

MARCH 2, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a request for support from the Town of Parry Sound calling on the North Bay Parry Sound District Health Unit to take a more pro-active approach and include greater dialogue with municipal and health care leaders across the health district;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing hereby supports the Town of Parry Sound resolution calling on the North Bay Parry Sound District Health Unit (NBPSDHU) to take a more pro-active approach to community outreach and communication through a range of communication techniques; and

THAT increased communication include greater dialogue with municipal and health care leaders across the health district in advance of announcements;

BE IT FURTHER RESOLVED THAT a copy of the resolution be forwarded to the Mayors and healthcare leaders within the health district, MP and MPP.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

February 17, 2021

North Bay Parry Sound District Health Unit
345 Oak Street West
North Bay, ON P1B 2T2

Via e-mail: jim.chirico@healthunit.ca

Dear Dr. Chirico,

Attached, please find a copy of Resolution 2021-023, passed by Town of Parry Sound Council at their meeting of February 16, 2021.

In light of the recent decision to maintain lock-down of the area covered by the North Bay Parry Sound District Health Unit, the resolution provides rationale for the request that *"the North Bay Parry Sound District Health Unit take a more pro-active approach to community outreach and communication through a range of communication techniques; and that increased communication include greater dialogue with municipal and healthcare leaders across the health district in advance of announcements."*

The Town looks forward to your response.

Sincerely,

Rebecca Johnson
Clerk

/rj/Encl.

cc: Honourable Victor Fedeli, MPP Nipissing
Norm Miller, MPP Parry Sound-Muskoka
WPSHC CEO Donald Sanderson
WPSHC Public Relations and Communications Officer Jim Hanna
Mayors within region covered by NBPSDHU
Healthcare leaders within region covered by NBPSDHU



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2021 – 023

DIVISION LIST

YES NO

DATE: February 16, 2021

Councillor **V. BACKMAN**
Councillor **P. BORNEMAN**
Councillor **R. BURDEN**
Councillor **B. HORNE**
Councillor **B. KEITH**
Councillor **D. McCANN**
Mayor **J. McGARVEY**

MOVED BY:

Councillor Burden

SECONDED BY:

Councillor McCann

CARRIED: ✓

Whereas there is a willingness in the community to support directives from the Province and the North Bay Parry Sound District Health Unit; and

Whereas the North Bay Parry Sound Health District was a Green Zone prior to the Stay-at-Home Order; and

Whereas the more restrictive the directives, the greater the financial burden on businesses and individuals in the community; and

Whereas the North Bay Parry Sound District Health Unit has taken a more restrictive approach than many District Health Units in Ontario by extending the Stay-at-Home Order until at least February 22, 2021; and

Whereas the North Bay Parry Sound District Health Unit has also taken a very restrictive approach by ordering all public ice rinks, tobogganing hills, skating trails, and Ontario Federation of Snowmobile Clubs' (OFSC) trails and trails utilizing Crown Land in the health unit district to be closed; and

Whereas community understanding and support is critical to achieving the objective of the directives - slowing the spread of the virus; and

Whereas the conditions in the North Bay Parry Sound Health District do not appear to be dissimilar to the conditions in many other Ontario health districts; and

Whereas variants of the virus have been confirmed in other Ontario Health Districts and the Stay-at-Home Order has been lifted; and

Whereas a greater community awareness generates greater community support; and

Whereas the Parry Sound Town Council has no authority with respect to Provincial and Health Unit directives;

NOW THEREFORE the Council of the Town of Parry Sound requests that the North Bay Parry Sound District Health Unit take a more pro-active approach to community outreach and communication through a range of communication techniques; and

That increased communication include greater dialogue with municipal and healthcare leaders across the health district in advance of announcements; and

That this resolution be forwarded to the Mayors and healthcare leaders within the health district, Norm Miller, MPP for Parry Sound-Muskoka and the Honourable Victor Fedeli, MPP Nipissing.

A handwritten signature in blue ink, appearing to read 'Jamie McGarvey', with a long horizontal line extending to the right.

Mayor Jamie McGarvey



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

MARCH 2, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received a request for support from the Township of Perry seeking an extension of the July 1, 2021 deadline for the submission of the Community Safety and Well-Being Plan;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing hereby supports the Township of Perry resolution no. 2021-67 seeking an extension of the July 1, 2021 deadline to the Solicitor General for the submission of the Community Safety and Well-Being Plan;

BE IT FURTHER RESOLVED THAT a copy of the resolution be forwarded to the Ministry of Community Safety and Correctional Services, MP and MPP, and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 19, 2021

Via Email: sylvia.jones@pc.ola.org

The Honourable Sylvia Jones
Solicitor General
18th Floor – 25 Grosvenor St.
Toronto, ON M7A 1Y6

Dear Solicitor General Jones,

RE: Community Safety & Well-Being Plan – Extension Request

Please be advised that at their last regular meeting on February 17, 2021, the Council of the Corporation of the Township of Perry supported the following resolution:

"Resolution #2021-67

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Township of Perry hereby support the efforts being taken seeking an extension of the July 1, 2021 deadline to the Solicitor General for the submission of the Community Safety and Well-Being Plan.

Carried."

We appreciate your attention to this matter.

Sincerely,

Beth Morton
Clerk-Administrator

cc: Ministry of Community Safety and Correctional Services
All Ontario Municipalities

BM/ec