



**COUNCIL SPECIAL MEETING – TUESDAY, JUNE 22<sup>nd</sup>, 2021 – 6:30 PM**  
**RÉUNION SPÉCIALE DU CONSEIL – MARDI, LE 22 JUIN 2021 – 18H30**

**VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM**

**AGENDA / ORDRE DU JOUR**

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour  
B-1 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions ..... *NIL*

**COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER**

- D-1) Community Services / Services communautaires  
D-1(a) Continuation of discussion re: Museum - NOHFC Funding
- D-2) Public Works / Travaux publics  
D-2(a) Discussion re: Dovercourt land acquisition
- D-3) Planning / Planification  
D-3(a) Offer to purchase – Unopened allowances of Northcote Ave. and Argyle Ave.  
D-3(b) Offer to purchase – Unopened allowance of Lorne St.  
D-3(c) Offer to purchase – Vacant land adjacent on Morin St, Field  
D-3(d) Offer to purchase – Vacant landlocked property in Cache Bay
- D-4) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique  
D-4(a) Discussion re: Fireworks By-Law (*J. Savage*)
- D-5) Sewer and Water / Les égouts et l'eau  
D-5(a) Discussion re: Usage of water filling stations at public sites

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

- E) Unfinished business / Affaires en marche  
E-1 Authorize payment of Council members' legal fees  
E-2 Appointment to WN Library Board  
E-3 Approve Council summer meeting dates for July and August

**F) Correspondence and Accounts / *Courier et comptes***

- F-1 May 4<sup>th</sup>, 2021 Council minutes
- F-2 May 12<sup>th</sup>, 2021 Council SPECIAL minutes
- F-3 June 1<sup>st</sup>, 2021 Council minutes
- F-4 Receive the following minutes from various Boards / Committees:
  - (i) Committee of Adjustment meeting held April 12, 2021;
  - (ii) Au Chateau Board meetings held March 18, 2021;
  - (iii) WN Public Library meeting held on April 8, 2021
  - (iv) DNSSAB Board meeting held March 24 and April 28, 2021;
  - (v) NBPSDHU Board meeting held February 24, 2021
- F-5 Receive the **MARCH** Disbursement Reports
- F-6 Correspondence – Integrity Commissioner findings re: Investigation #25
- F-7 Correspondence – Integrity Commissioner findings re: Investigation #29

**G) Notice of Motion / *Avis de motion***

**H) Addendum / *Addenda***

**I) Information, Questions & Mayors' Report / *Information, questions et rapport du Maire***

- I-1 Mayor's Report

**J) Closed Meeting / *Réunion à huis clos***

**Pursuant to Section 239 of the *Municipal Act* (2001)**

- J-1 Proceed into closed meeting to discuss the following:
  - personal matters about an identifiable individual, including municipal or local board employees;
  - advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
    - (i) Human Resources Investigation – CAO Complaint – Unresolved
    - (ii) Procurement Process – Tender File
- J-2 Approval of previous CLOSED minutes:
  - ➡ Apr-20-2021
- J-3 Resolution to adjourn the closed session

**K) Adjournment / *Ajournement***

- K-1 Resolution to adopt By-law **2021/50** confirming proceedings of meeting
- K-2 Resolution to adjourn the meeting

# MEMORANDUM

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**TO:** Mayor and Council

**AND TO:**

**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

**DATE:** June 11, 2021

**RE:** NOHFC loan to museum

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The Sturgeon River Museum House project was undertaken by Springer Township, prior to amalgamation. The project commenced in 1996 and was scheduled to be completed in 1999; the funding agreement with NOHFC was signed in 1998. The project was actually completed in 2002. The repayment portion of the funding was set at \$213,550 to be repaid annually at 6% of gross revenues of museum admission fees. Over 19 years (including the 2021 payment) and based on 6% of revenues, the Municipality has made loan payments of \$8,755.72. Though strides have been made over the years at increasing programming and admissions at the museum, even pre-COVID-19, the Municipality would not be able to repay this outstanding loan in any reasonable time frame.

In 2020, NOHFC indicated that they would be willing to consider a conversation on repayment of this loan balance. I initially proposed a simple sunset to the agreement at 20 years (one final payment). NOHFC has stated that they are not able to simply write off a loan balance but would consider a settlement offer. There is no guideline or policy on the amount required in a settlement offer.

The Municipality has currently re-paid just over 4% of the loan balance. I am suggesting an initial settlement offer that would bring the Municipal repayment to 5-6% of the original loan balance. This would be a lump sum payment of \$1,921 to \$4,057. For comparison, a 10% repayment level would be a lump sum payment of \$12,599.

**Joie de vivre**



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# MEMORANDUM

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**TO:** Mayor and Council

**FROM:** Stephan Poulin, Director of Economic Development and Community Services

**DATE:** June 11, 2021

**RE:** Canada Day Celebration and Fireworks

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As per the Province's Step 1 reopening plan, outdoor gatherings and organized public events are limited to 10 people. Canada Day falls within the current Step 1 timelines and in order to discourage gatherings we are recommending that firework and Municipally organized Canada Day celebrations be cancelled again this year.

**Joie de vivre**



**West Nipissing Ouest**

Joie de vivre

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# MEMORANDUM

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**TO:** MAYOR AND COUNCIL

**FROM:** MELANIE DUCHARME, MUNICIPAL CLERK/PLANNER

**DATE:** May 14, 2021

**RE:** PROPOSED DISPOSITION OF VACANT LAND – BLOCKS 39-44. PL 35, PT UNOPENED NORTHCOTE AVENUE AND PT UNOPENED ARGYLE (BEACONSFIELD) AVENUE

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In accordance with By-Law No. 2021/18 the attached document and information has been circulated to municipal staff for comments. No comments or concerns have been noted.

The lands are proposed to be acquired by the abutting landowner for the purpose of severing the northerly part of their own lands at 233 Dovercourt and adding the lands acquired from the municipality in order to bring services from Sabourin Road.

As noted in the circulation document, the lands were declared surplus to the municipality in 2001, however were not sold at that time. The unopened streets abutting the lands were not, however, closed by by-law. Accordingly, I am recommending as follows:

- (a) that an evaluation of the lands (vacant lands and unopened road allowances) be obtained at the proponent's expense,
- (b) If the evaluation is acceptable to the owner, that notice be given to the public in accordance with Section 7 of the By-Law; and,
- (c) if no objections or concerns are received, that the roads be closed by -bylaw and the property be conveyed to the proponent and that a condition of the Agreement of Purchase and Sale include a provision to require the proponent to legally consolidate the lands with proponent's lands.

**Joie de vivre**



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## DISPOSITION OF MUNICIPAL LAND

### REQUEST FOR DEPARTMENTAL COMMENTS

- In accordance with S. 4.3 of By-Law No. 2021/18 (Procedures for the Sale and/Disposition of Land owned by the Municipality of West Nipissing, this is being circulated to you for comments regarding the proposed disposition of the lands herein described.
- You are requested to complete and return the attached to the attention of the Municipal Clerk, Melanie Ducharme, [mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca)

<b>Offer Summary :</b>	An expression of interest has been received from an abutting landowner to acquire the lands shown on the attached sketch. The owner is seeking to subdivide their own property and would require lands on Sabourin Road in order to bring in services as the existing lot is serviced from Highway 64. The lands consist of uopened road allowances and a block of land which was declared surplus by the Municipality in 2001.		
<b>Nature of Offer:</b>	<input type="checkbox"/> Building Lot <input type="checkbox"/> Access <input checked="" type="checkbox"/> Addition to Lot <input type="checkbox"/> Other : means of acquiring municipal services from Sabourin Road		
<b>Legal description :</b>	Blocks 39-44. Plan 35, Part Northcote Avenue, Part Argyle Street, Plan 35		
<b>Roll #:</b>	48-52-030-014-08000		
<b>Current Use / Zoning :</b>	R1 (Residential One)		
<b>Proport Dimensions :</b>	Frontage: 264'	Depth: 913'	Area: 6.4 Acres + roads
<b>Water access :</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
<b>Survey Plan Attached :</b>	<input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
<b>Property declared surplus :</b>	<input checked="" type="checkbox"/> YES ➤ Date declared surplus: July 10, 2001 <input type="checkbox"/> NO		
<b>Access to Property :</b>	<input checked="" type="checkbox"/> Paved Road <input type="checkbox"/> Dirt Road <input type="checkbox"/> Private Road <input type="checkbox"/> Water Access <input type="checkbox"/> Other : No Access		
<b>Services Available :</b>	<input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> Sewer		
<b>OTHER :</b>	The property is located between Cache Bay Road and Sabourin Road and was the subject of an agreement of purchase and sale in 2001 which did not proceed. While the lands were declared surplus and appraised at the time, it does not appear that the road allowances abutting the property were ever closed by by-law.		

**SKETCH / KEY MAP :**



➔ Referring to the above sketch and/or attached key map, provide your comments, in the appropriate box below, as it may pertain to the disposition and/or retention of the property in question:

*Please be advised that your comments will become part of the public record.*

2001/348

The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Moved by:

Proposé par:

July 10, 2001

Seconded by:

Appuyé par:

WHEREAS Section 193 (4) of the Municipal Act states that: "Before selling any real property, every council and local board shall by by-law or resolution passed at a meeting open to the public, declare the real property to be surplus;

AND WHEREAS Section 193 (4) (b) of the Municipal Act states that the Council shall obtain at least one appraisal of the fair market value of the real property;

BE IT RESOLVED THAT Council declares the following properties a surplus and that the C.A.O./Clerk be authorized to have an appraisal done on the said properties:

Roll No. 4852-030-014-080-00-0000 -

Northcote Ave. West Side WDS

Plan 35 Blocks 39 to 44

Roll No. 4852-030-014-082-00-0000 -

Gladstone St. East Side WDS

Plan 35 Blocks 45 to 48

Roll No. 4852-030-014-088-00-0000 -

Northcote Street East Side WDS

Plan 35 Blocks 28, 30 to 32, Pt Block 27

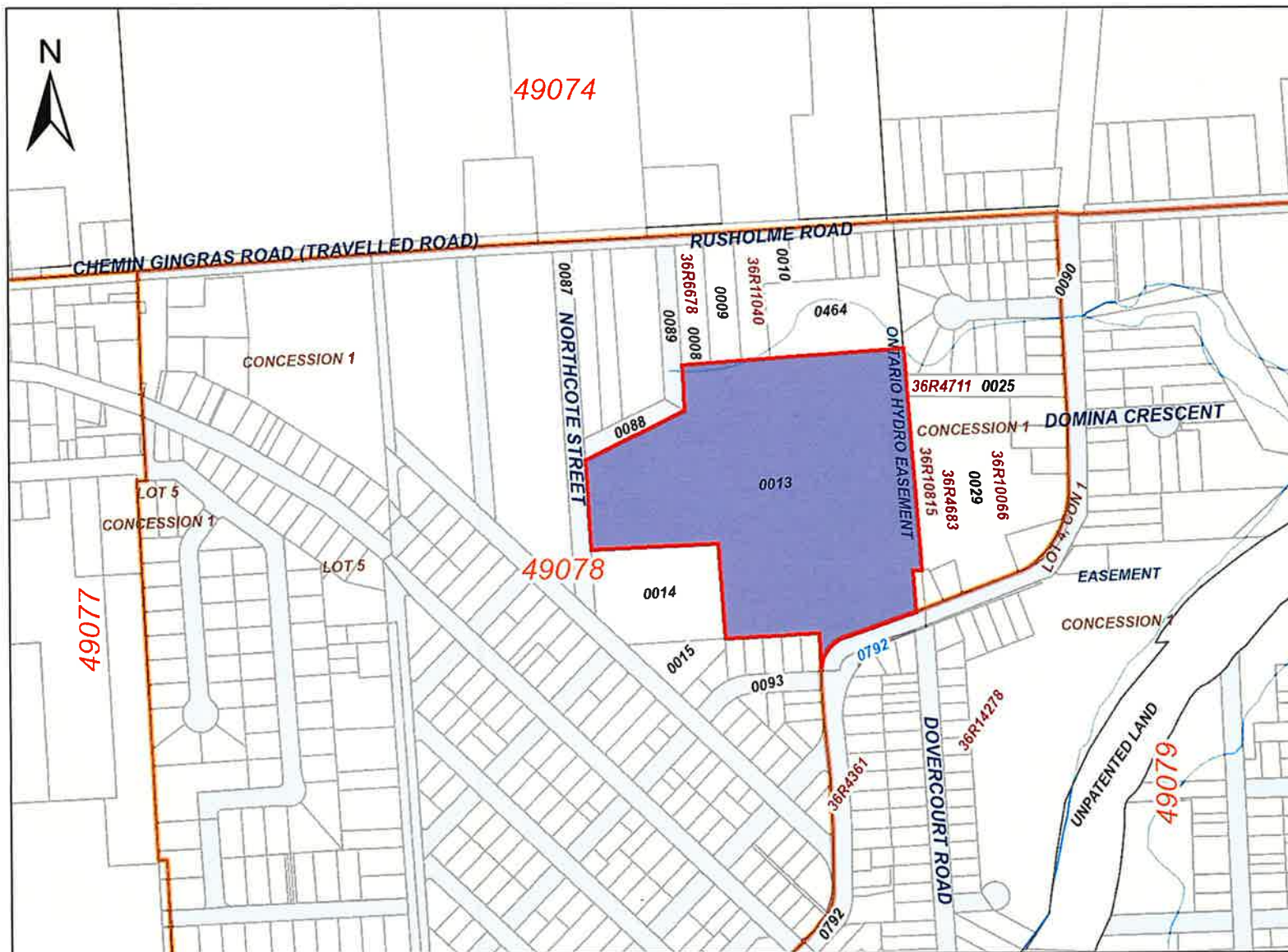
	YEAS	NAYS
MAYOR		
ETHIER, Guy		
FILION, Richard		
FINLEY, Paul		
LAFLECHE, Brian		
MARIER, Robert		
NOËL, Marcel		
SAVAGE, Joanne		
SÉNÉCAL, Lise		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or Tabled: \_\_\_\_\_












PRINTED ON 13 MAY, 2021 AT 13:16:36  
FOR MDDUCHARME

**SCALE**

0 30 60 90 120 150

\_\_\_\_\_ meters

### LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

**THIS IS NOT A PLAN OF SURVEY**

## NOTES

**REVIEW THE TITLE RECORDS FOR COMPLETE  
PROPERTY INFORMATION AS THIS MAP MAY  
NOT REFLECT RECENT REGISTRATIONS**

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE  
RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT  
REFERENCE PLANS ARE NOT ILLUSTRATED

Ontario 

# MEMORANDUM

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**TO:** MAYOR AND COUNCIL

**FROM:** MELANIE DUCHARME, MUNICIPAL CLERK/PLANNER

**DATE:** May 14, 2021

**RE:** PROPOSED DISPOSITION OF LORNE ST. ROAD ALLOWANCE  
NORTH OF CACHE BAY ROAD

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In accordance with By-Law No. 2021/18 the attached document and information has been circulated to municipal staff for comments. No comments or concerns have been noted.

Since no concerns have been received, I am recommending that Council proceed with obtaining a valuation of the property (at the proponent's cost) and, if acceptable to the proponent, proceed with closure of only ½ of the road allowance pursuant to S.12 of the By-Law which would include public advertisement and notification to abutting landowners. By closure of only ½ of the said road allowance, the property located behind 200 Cache Bay Road would remain accessible.

Thank you,

**Joie de vivre**



**West Nipissing Ouest**

Joie de vivre

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## DISPOSITION OF MUNICIPAL LAND

### REQUEST FOR DEPARTMENTAL COMMENTS

➤➤➤ In accordance with S. 4.3 of By-Law No. 2021/18 (Procedures for the Sale and/Disposition of Land owned by the Municipality of West Nipissing, this is being circulated to you for comments regarding the proposed disposition of the lands herein described.

➤➤➤ You are requested to complete and return the attached to the attention of the Municipal Clerk, Melanie Ducharme, [mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca)

<b>Offer Summary :</b>	An expression of interest has been received for the purchase of the unopened Lorne Street Road Allowance lying north of Cache Bay Road and adjacent to the property at 204 Cache Bay Road.		
<b>Nature of Offer:</b>	<input type="checkbox"/> Building Lot <input type="checkbox"/> Access <input checked="" type="checkbox"/> Addition to Lot <input type="checkbox"/> Other : expansion to existing development property		
<b>Legal description :</b>	Lorne Street Road Allowance		
<b>Roll #:</b>	n/a municipal road		
<b>Current Use / Zoning :</b>	n/a – Road allowance		
<b>Property Dimensions :</b>	Frontage: 66"	Depth: 264'	Area:
<b>Water access :</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
<b>Survey Plan Attached :</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
<b>Property declared surplus :</b>	<input type="checkbox"/> YES ➤ Date declared surplus: _____ <input checked="" type="checkbox"/> NO		
<b>Access to Property :</b>	<input checked="" type="checkbox"/> Paved Road <input type="checkbox"/> Dirt Road <input type="checkbox"/> Private Road <input type="checkbox"/> Water Access <input type="checkbox"/> Other : No Access		
<b>Services Available :</b>	<input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> Sewer		
<b>OTHER :</b>	Proponent has discussed potential purchase with owner of 200 Cache Bay Road (east of road allowance), who has indicated no concerns with acquisition. The proponent was, however, unaware that the property behind 200 Cache Bay Road is in different ownership. I have advised that the owner of the vacant lands behind 200 Cache Bay Road will have to be contacted. Proponent has stated willingness to purchase ½ of the road allowance in order that property behind 200 not be landlocked.		

## SKETCH / KEY MAP :

➔ Referring to the above sketch and/or attached key map, provide your comments, in the appropriate box below, as it may pertain to the disposition and/or retention of the property in question:

*Please be advised that your comments will become part of the public record.*





ServiceOntario

PRINTED ON 13 MAY, 2021 AT 07:42:57  
FOR MDDUCHARME

SCALE

0 20  
meters

## PROPERTY INDEX MAP

NIPISSING(No. 36)

### LEGEND

FREEHOLD PROPERTY  
LEASEHOLD PROPERTY  
LIMITED INTEREST PROPERTY  
CONDOMINIUM PROPERTY  
RETIRED PIN (MAP UPDATE PENDING)  
PROPERTY NUMBER  
BLOCK NUMBER  
GEOGRAPHIC FABRIC  
EASEMENT

0449  
08050

THIS IS NOT A PLAN OF SURVEY

### NOTES

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PRINTED ON 13 MAY, 2021 AT 09:04:25  
FOR MDDUCHARME



**PROPERTY INDEX MAP**  
NIPISSING(No. 36)

**LEGEND**

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

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**Ontario**

# MEMORANDUM

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**TO:** MAYOR AND COUNCIL

**FROM:** MELANIE DUCHARME, MUNICIPAL CLERK/PLANNER

**DATE:** May 14, 2021

**RE:** PROPOSED DISPOSITION OF VACANT LAND – MORIN STREET, FIELD

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In accordance with By-Law No. 2021/18 the attached document and information has been circulated to municipal staff for comments. No comments or concerns have been noted.

The lands are proposed to be acquired by the abutting landowner and are not intended for development and I am therefore recommending as follows:

- (a) that an evaluation of the lands be obtained at the proponent's expense,
- (b) regardless of the exemption in S. 6, that notice be given to the public in accordance with Section 7 of the By-Law; and,
- (c) if no objections or concerns are received, that the property be conveyed to the proponent and that a condition of the Agreement of Purchase and Sale include a provision to require the proponent to legally consolidate the lands with proponent's lands.

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)



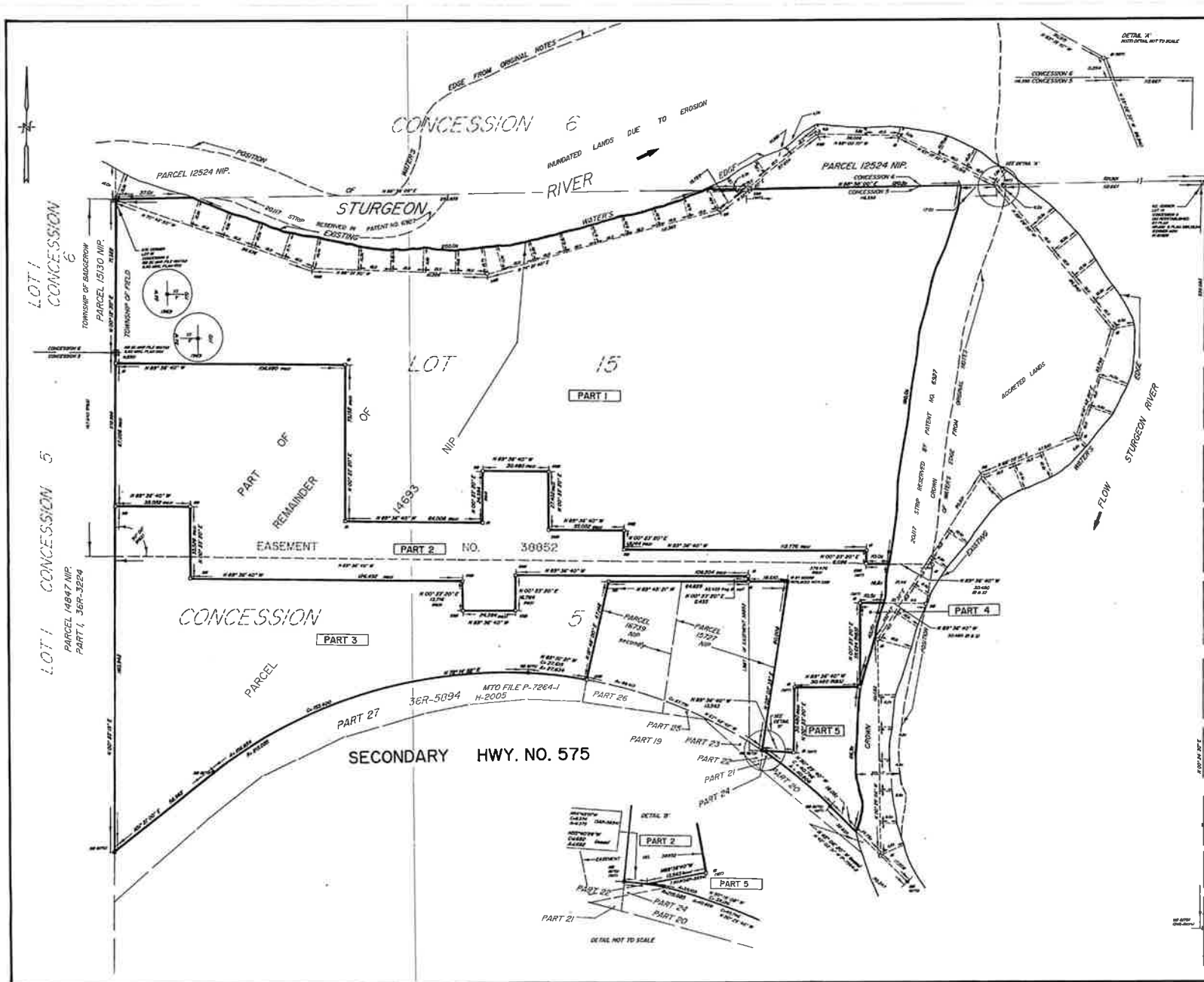
## SKETCH / KEY MAP :

➔ Referring to the above sketch and/or attached key map, provide your comments, in the appropriate box below, as it may pertain to the disposition and/or retention of the property in question:

*Please be adv*



*ised that your comments will become part of the public record.*



1. INCLOSE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 36R-8806

RECEIVED AND DEPOSITED

DATE MAY 07, 1991

A.C. OSBORNE

ONTARIO LAND SURVEYOR

CAUTION: THIS PLAN IS NOT A PLAN OF RECORD. IT IS A PLAN OF RECORD ONLY. IT IS NOT TO BE USED FOR THE PURPOSES OF THE LAND TITLES ACT.

METHOD: DISTANCES SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PART	LOCATION	AREA
1	PART OF LOT 15, CONCESSION 5	1.0000
2	PART OF LOT 15, CONCESSION 5	1.0000
3	PART OF LOT 15, CONCESSION 5	1.0000
4	PART OF LOT 15, CONCESSION 5	1.0000
5	PART OF LOT 15, CONCESSION 5	1.0000

PART 2 SUBJECT TO EASEMENT NO. 38852

PLAN OF SURVEY OF  
PART OF LOT 15,  
CONCESSION 5  
TOWNSHIP OF FIELD  
DISTRICT OF NIPISSING  
SCALE = 1:750

A.C. OSBORNE  
ONTARIO LAND SURVEYOR  
1991

BEARING NOTE:

BEARINGS ARE ALTIMETRIC AND ARE REFERRED TO PART OF THE 1911 LAST OF FIELD TOWNSHIP SURVEY. UNADJUSTED BEARINGS HAVE BEEN CORRECTED TO THE 1911 LAST OF FIELD TOWNSHIP SURVEY. ALL DISTANCES ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

ORIGINAL NOTES REFER TO THE FIELD NOTES OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF FIELD IN 1911. THE BEARINGS OF THE ORIGINAL SURVEY ARE IN DEGREES AND MINUTES.

SURVEYOR'S CERTIFICATE:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.

2. THE SURVEY WAS COMPLETED ON THE 10th DAY OF APRIL 1991.

A.C. OSBORNE  
ONTARIO LAND SURVEYOR  
1991

SIMPSON AND OSBORNE  
SURVEYING INC.  
ONTARIO LAND SURVEYORS  
1991

2088

**PROPERTY DESCRIPTION:** PCL 15727 SEC NIP; PT LT 15 CON 5 FIELD AS IN LT52503 EXCEPT PT 25, 36R5894; S/T RIGHTS IN LT38852 AMENDED BY LT42507; DISTRICT OF NIPISSING; MUNICIPALITY OF WEST NIPISSING

**PROPERTY REMARKS:**

**ESTATE/QUALIFIER:**

FEE SIMPLE  
ABSOLUTE

**RECENTLY:**

FIRST CONVERSION FROM BOOK

**PIN CREATION DATE:**

2004/09/20

**OWNERS' NAMES**

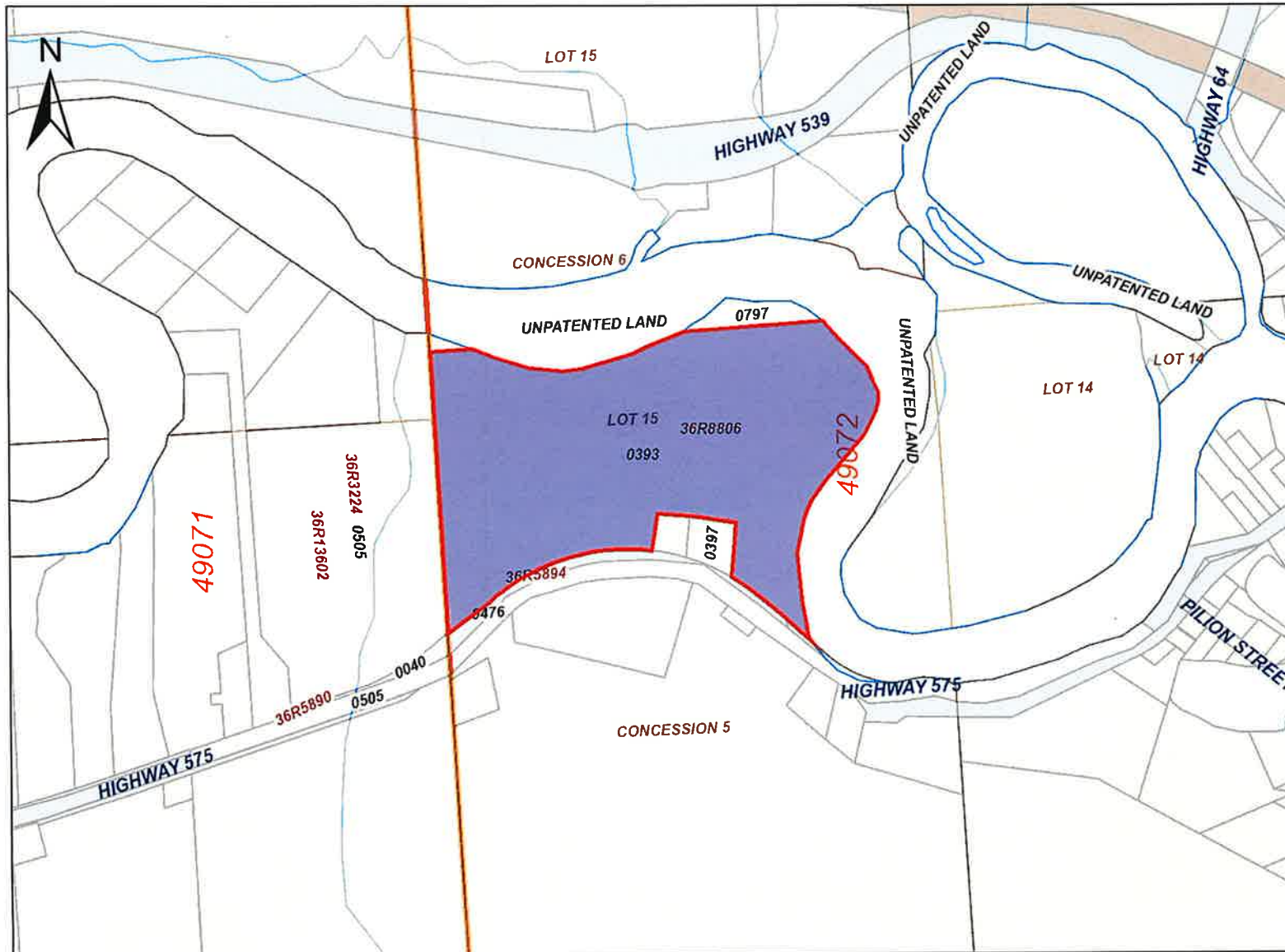
THE CORPORATION OF THE TOWNSHIP OF FIELD

**CAPACITY SHARE**

BENO

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **						
LT38852	1932/01/19	TRANSFER EASEMENT			ABITIBI POWER & PAPER COMPANY LIMITED	C
LT42507	1937/10/19	TRANSFER EASEMENT			THE HYDRO-ELECTRIC POWER COMMISSION OF ONTARIO	C
		REMARKS: RE LT38852				
		CORRECTIONS: ADDED BY LRO BS72244, FEB 12 2010. NW ON 2010/02/12 BY WHITE, NANCY.				
LT237100	1983/12/06	TRANSFER			THE CORPORATION OF THE TOWNSHIP OF FIELD	C
BS87065	2011/03/24	LR'S ORDER		LAND REGISTRAR, LRO #36		C
		REMARKS: THE ABOVE PROPERTY DESCRIPTION IS AMENDED FROM 'S/T RIGHTS IN LT38852' TO 'S/T RIGHTS IN LT38852 AMENDED BY LT42507' AND FURTHER LT38852 & LT42507 ARE HEREBY ADDED TO THE DOCUMENT POOL.				
BS138588	2015/09/01	APL (GENERAL)		ONTARIO POWER GENERATION INC.		C
		REMARKS: FULL ASSIGNMENT OF EASEMENT LT38852				

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.  
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.



**ServiceOntario**

PRINTED ON 13 MAY, 2021 AT 10:50:59  
FOR MDDUCHARME

**SCALE**  
0 30 60 90 120 150  
meters

### PROPERTY INDEX MAP NIPISSING(No. 36)

**LEGEND**

- FREEHOLD PROPERTY
- LEASEHOLD PROPERTY
- LIMITED INTEREST PROPERTY
- CONDOMINIUM PROPERTY
- RETIRED PIN (MAP UPDATE PENDING)
- PROPERTY NUMBER
- BLOCK NUMBER
- GEOGRAPHIC FABRIC
- EASEMENT

0449  
08050

**THIS IS NOT A PLAN OF SURVEY**

**NOTES**

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**Ontario**

# MEMORANDUM

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**TO:** MAYOR AND COUNCIL

**FROM:** MELANIE DUCHARME, MUNICIPAL CLERK/PLANNER

**DATE:** May 14, 2021

**RE:** PROPOSED DISPOSITION OF LAND – VACANT LANDLOCKED PROPERTY CACHE BAY

---

In accordance with By-Law No. 2021/18 the attached document and information has been circulated to municipal staff for comments. No comments or concerns have been noted.

Since no concerns have been received, I am recommending that Council proceed with notification to the public that the lands are intended to be declared surplus and, if no concerns are received, then the property be disposed of by public tender as set out in S. 9.1 of By-Law No. 2021/18.

**Joie de vivre**



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## DISPOSITION OF MUNICIPAL LAND

### REQUEST FOR DEPARTMENTAL COMMENTS

➤➤➤ In accordance with S. 4.3 of By-Law No. 2021/18 (Procedures for the Sale and/Disposition of Land owned by the Municipality of West Nipissing, this is being circulated to you for comments regarding the proposed disposition of the lands herein described.

➤➤➤ You are requested to complete and return the attached to the attention of the Municipal Clerk, Melanie Ducharme, [mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca)

<b>Offer Summary :</b>	2 separate expressions of interest have been received from abutting landowners for vacant landlocked property located in Cache Bay – see map attached. Both seek to add the property to their existing property.		
<b>Nature of Offer:</b>	<input type="checkbox"/> Building Lot	<input type="checkbox"/> Access	<input checked="" type="checkbox"/> Addition to Lot
	<input checked="" type="checkbox"/> Other : expansion to existing development property		
<b>Legal description :</b>	Lot 219, Plan 40, Town of Cache Bay		
<b>Roll #:</b>	48-52-050-000-17510		
<b>Current Use / Zoning :</b>	R2 (Residential Two)		
<b>Proport Dimensions :</b>	Frontage: 171'	Depth: 385'	Area: 1.5 Acres
<b>Water access :</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
<b>Survey Plan Attached :</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
<b>Property declared surplus :</b>	<input type="checkbox"/> YES ➤ Date declared surplus: _____ <input checked="" type="checkbox"/> NO		
<b>Access to Property :</b>	<input type="checkbox"/> Paved Road	<input type="checkbox"/> Dirt Road	<input type="checkbox"/> Private Road <input type="checkbox"/> Water Access
	<input checked="" type="checkbox"/> Other : No Access		
<b>Services Available :</b>	<input type="checkbox"/> Water <input type="checkbox"/> Sewer		
<b>OTHER :</b>	The subject property was vested in the Town of Cache Bay in 1920 as a result of unpaid taxes. The road allowances abutting the subject property are un-opened.		

**SKETCH / KEY MAP :**



➔ Referring to the above sketch and/or attached key map, provide your comments, in the appropriate box below, as it may pertain to the disposition and/or retention of the property in question:

*Please be advised that your comments will become part of the public record.*

LAND  
REGISTRY  
OFFICE #36

49076-0086 (LT)

\* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT \* SUBJECT TO RESERVATIONS IN CROWN GRANT \*

**PROPERTY DESCRIPTION:** PT LT 219 PL 40 SPRINGER AS IN CB561Y EXCEPT PT 2, 36R3726; WEST NIPISSING ; DISTRICT OF NIPISSING

**PROPERTY REMARKS:**

**ESTATE/QUALIFIER:**  
FEE SIMPLE  
LT CONVERSION QUALIFIED

**RECENTLY:**  
FIRST CONVERSION FROM BOOK

**PIN CREATION DATE:**  
2004/10/18

**OWNERS' NAMES**  
PICHE, CAMILLE

**CAPACITY SHARE**  
BENO

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
<p>** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **</p> <p>**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:</p> <p>** SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES *</p> <p>** AND ESCHEATS OR FORFEITURE TO THE CROWN.</p> <p>** THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF</p> <p>** IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY</p> <p>** CONVENTION.</p> <p>** ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.</p> <p>**DATE OF CONVERSION TO LAND TITLES: 2004/10/18 **</p>						
CB561Y	1920/11/08	TRANSFER	\$200		PICHE, CAMILLE	C
	REMARKS: CB561	1/2 = CB561Y				
NB81915	1974/05/17	CERT TAX ARREARS				C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.  
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.



81915

4.00

THE MUNICIPAL WORLD LIMITED, ST. THOMAS, ONT.

No. 74-5

## THE DEPARTMENT OF MUNICIPAL AFFAIRS ACT

The TOWN OF CACHE BAY

(insert name of municipality or board)

## TAX ARREARS CERTIFICATE

Local Master of Titles at

To the Registrar of Deeds of the Registry Division of NORTH BAY  
the District

COUNTY of NIPISSING

I HEREBY CERTIFY by virtue of The Department of Municipal Affairs Act, Section 47, that the lands hereinafter described, by reason of certain taxes thereon remaining unpaid for the period mentioned in such Section are hereby vested in and become the property of

The TOWN OF CACHE BAY

(insert name of municipality or board)

DESCRIPTION OF LANDS	Amount of unpaid Taxes with Penalties, Interest and Costs	Whether Vacant or Improved Land
ALL and singular that certain parcel of tract of land situate lying and being in the Town of Cache Bay, being composed of part of lot 219, lot 10, Conn 1, Twp. of Springer, being more particularly described as follows. Commencing at a point of intersection of the Northerly boundary of said lot and the north easterly boundary of said lot thence south 35deg. 59ft westerly, and parallel to the south easterly boundary of said lot 7 chains and .647; thence south 54 deg 1 ft easterly 2 chains.60 to said south easterly boundary of said lot; thence North 35 deg. 59 ft easterly along said south easterly boundary of said lot 7 chains and .647 to the north easterly angle of said lot; thence North 54 deg. 1 ft westerly along said north easterly boundary of said lot 2 chains .60 more or less	\$17.03 <i>Reg. &amp; Ass Camille</i>	VAC <i>OWNER Pohis</i>

*Lower  
5612  
N.E. corner*

TO THE PLACE OF BEGINNING AND BEING REGISTERED IN THE REGISTRY OFFICE  
OFFICE FOR THE DISTRICT OF NIPISSING AT NORTH BAY, ONTARIO

Approved

The Department of Municipal Affairs

APPROVED

MAR 27 1974

MINISTRY OF TREASURY, ECONOMICS  
AND INTERGOVERNMENTAL AFFAIRS

*Mrs. Helen L. L...*  
Treasurer

The TOWN OF CACHE BAY

CACHE BAY, ONTARIO

(insert name of municipality or board)

FORM TR1

81915

MAY 17 9 35 AM '74

REGISTRY OF DEEDS OF THE PROV. OF ONTARIO (NO. 36)  
This instrument is registered in  
the Land Registry Office at North Bay, Ontario,  
under above number and date.

*S.S. Lusk*

LAND REGISTRAR

ENTERED

81915

81915

11th day of FEB 1974

In the Matter of  
(short identification of lands)

PT. LOT 219- PLAN 40-  
TOWN OF CACHE BAY

### TAX ARREARS CERTIFICATE

Return to:

MRS. CLARE LISK

Treasurer of the


TOWN OF CACHE BAY

(insert name of municipality or board)

CACHE BAY, ONTARIO

(insert Post Office Address)

*Town of Cache Bay*

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		May 18, 2021	
Name of Requestor:	Mayor Joanne Savage		Date submitted: May 12, 2021
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Fireworks Bylaw - Proposed Amendments	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately	
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information, which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>Several concerns raised last year regarding fireworks in high density areas ie Residential          Current bylaw doesn't restrict outdoor use of fireworks in residential areas          Propose amendments: prohibit certain type of fireworks in high density areas and prohibit fireworks during a fire ban for fire safety measures</p>			
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: May-12-2021
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	May-12-2021	Received from:	Mayor J. Savage
Meeting Date Requested:	May-18-2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	May-18-2021	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2011/47

BEING A BY-LAW TO REGULATE THE SALE AND USE OF  
FIREWORKS IN THE MUNICIPALITY OF WEST NIPISSING

WHEREAS the Council for the Municipality of West Nipissing deems it advisable to enact a By-law regulating the sale and setting-off of fireworks;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF WEST NIPISSING ENACTS  
AS FOLLOWS:

1. INTERPRETATION

In this By-law:

- a) **'By-law Enforcement Officer'** means a member of the West Nipissing Police Services, or any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws, including this By-law;
- b) **'Discharge'** means to light, fire or set off firecrackers or fireworks;
- c) **'Display'** means the setting of or firing of a series of exhibition fireworks in succession, as a special event, for the purpose of putting on a show for the public, or for a segment of the public, and whether or not an admission fee is charged;
- d) **'Display permit'** means a permit issued by the Fire Chief pursuant to this By-law to permit the conduct of a display;
- e) **'Exhibition fireworks'** means a manufactured pyrotechnic device producing spectacular effects of light or sound and which are of a nature not classed as shop goods under the *Explosives Act*, R.S.C. 1985, c. E-17, as amended;
- f) **'Family fireworks'** means a pyrotechnic device producing quantities or effects of light, sound or smoke by the combustion of explosive or flammable composition and includes devices commonly known as firework showers, fountains, golden rain, lawn lights, pin wheels, roman candles, sparklers, volcanoes and mines, but does not include:
  - i) firecrackers; or
  - ii) articles or devices not classed as shop goods under the *Explosives Act*;
- g) **'Fire Chief'** means the Fire Chief for the Municipality of West Nipissing and includes his or her designate(s);
- h) **'Firecracker'** means a pyrotechnic device that explodes instantaneously when ignited and does not make any subsequent display or visible effect after the explosion and includes devices commonly known as Chinese firecrackers, but does not include paper caps containing not more than an average of twenty-five one-hundredths (25/100) of a grain of explosive per cap, or device for use with such caps;
- i) **'Municipality'** means the Municipality of West Nipissing;
- j) **'Owner'** means a person in lawful control of the property, building, or portion thereof under consideration or his or her authorized agent, and includes an occupant;
- k) **'Person'** means an individual, a corporation, officers and directors of a corporation, a partnership and a group or association.

2. APPLICATION

This By-law shall apply to all persons in the Municipality of West Nipissing.

3. SHORT TITLE

This By-law shall be known as the 'Fireworks by-law'.

#### **4. FIRECRACKERS**

No person shall:

- a) sell or offer to sell firecrackers;
- b) give firecrackers away without charge;
- c) distribute firecrackers to another person or persons;
- d) discharge any firecrackers, or cause any firecrackers to be discharged; or
- e) have firecrackers in his or her possession.

#### **5. FAMILY FIREWORKS**

1) No person shall:

- a) sell, offer to sell, give away without charge or distribute fireworks to any person under the age of 18 years.

2) No person shall discharge any family fireworks or permit any other person to discharge family fireworks unless the person:

- a) is at least 18 years of age;
- b) discharges the family fireworks between dusk and 11 o'clock in the evening;
- c) is an owner of the land on which the discharge of the family fireworks occurs; and
- d) ensures that all reasonable safety procedures are followed to prevent harm to persons and to property.

3) Despite subsection 5. ii) a), an owner of land on which family fireworks are being discharged may permit a person under the age of 18 years to discharge family fireworks provided that the minor is under the direct and constant supervision and control of a person who is at least 18 years of age.

#### **6. EXHIBITION FIREWORKS**

1) No person shall:

- a) sell, offer for sale, give away without charge or distribute any exhibition fireworks to any person:
  - i) under the age of 18 years of age; or
  - ii) over the age of 18 years of age unless that person is the holder of an appropriate, valid and subsisting license under the *Explosives Act*.

2) No person shall, or permit another person to:

- a) discharge exhibition fireworks unless that person so discharging the exhibition fireworks:
  - i) is over the age of 18 years of age;
  - ii) holds an appropriate, valid and subsisting license under the *Explosives Act*, to discharge exhibition fireworks; and
  - iii) holds a current and valid display permit for that display issued by the Fire Chief under this By-law;
- b) discharge exhibition fireworks except as part of a display for which a permit has been issued by the Fire Chief under this By-law.

#### **7. PERMIT APPLICATION**

1) Any person who wishes to obtain an exhibition permit to hold a display shall apply in writing to the Fire Chief, no later than one week prior to the date of the proposed display.

2) The applicant for a display permit shall submit:

- a) an application in the form established by the Fire Chief from time to time and signed by the applicant; and
- b) such supporting documentation, material and information as may be required by the Fire Chief in his or her sole discretion.

3) The Fire Chief shall review the application, supporting documentation and materials filed with the application, and shall in his or her sole discretion:

- a) approve the application;
- b) approve the application subject to such restrictions, regulations or conditions as the Fire Chief, in his or her sole discretion, considers advisable; or
- c) refuse to approve the application.

- 4) The Fire Chief shall record on the face of a display permit before issuing the permit:
  - a) the name of the applicant authorized to hold the display;
  - b) the name of the certified pyrotechnic authorized to discharge the exhibition fireworks;
  - c) the date, time and place for which the display is approved, and
  - d) that the permit is subject to compliance with:
    - i) the information in the application, and the documentation and material submitted as part of the application process;
    - ii) regulations and guidelines established by the Fire Chief from time to time for the holding of a display; and
    - iii) any restrictions, regulations or conditions imposed by the Fire Chief as a condition of approval of the display permit.
- 5) The Fire Chief shall issue a display permit by signing it and releasing it to the permit holder.
- 6) In the event that the proposed display will be part of a special event or special occasion for which a special event or special occasion permit must be issued by the Municipality, nothing herein shall require the person to apply for a display permit separately from the special event or special occasion permit required by the Municipality, and the documentation may be processed jointly.

#### **8. OBLIGATIONS OF PERMIT HOLDER**

- a) The holder of a display permit shall:
  - i) ensure that all reasonable safety procedures are followed to prevent harm to persons and to property.
  - ii) have possession of the display permit at the site of the display and produce it for examination upon request by the Fire Chief or by any By-law Enforcement Officer; and
  - iii) ensure that the site of the display and surrounding lands are cleared of debris resulting from the holding of the display and restored to their original condition within 24 hours of the holding of the display.

#### **9. PERSONAL PERMIT**

- a) Any permit for display issued by the Fire Chief is personal to the permit holder, and shall not be transferred or assigned.
- b) No person shall enjoy a vested right in the continuance of a permit and whether issued, renewed, expired, revoked or otherwise terminated, the display permit and any value of the display permit shall remain the property of the Municipality.
- c) Any person who holds a permit shall surrender it to the Fire Chief or a By-law Enforcement Officer in the event that the display permit is revoked.
- d) No person who holds a permit shall hold a display of exhibition fireworks other than on the day and at the place specified in the display permit.

#### **10. REVOCATION**

- a) The Fire Chief may, at any time, in his or her discretion, revoke the display permit for a display if he or she reasonably believes that:
  - i) any of the information in the application is not correct, and the information provided affected his or her decision to issue the display permit;
  - ii) the display will not be or is not being conducted in a fashion which observes all reasonable safety precautions or is otherwise a risk to person or property; or
  - iii) there are any other grounds to revoke which the Fire Chief, in his or her sole discretion, considers sufficient in the circumstances.
- b) Every display permit shall be automatically revoked without further action by the Fire Chief in the event that a restricted fire zone is declared under the *Forest Fires Prevention Act*, R.S.O. 1990, c. F.24, as amended, which affects the Municipality or the part of the Municipality in which the display authorized by the display permit was to take place.

**11. PAPER CAPS**

Nothing in this By-law shall prohibit a person from selling or offering to sell paper caps which contain no more than twenty-five one-hundredths (25/100) of a grain of explosive content per cap, or toy pistols, toy cannons or toy guns for the use of such caps.

**12. GENERAL**

- a) Nothing herein shall be deemed to authorize any person to sell or discharge any family fireworks or exhibition fireworks or perform any act which is not otherwise permitted under, or omit to do anything which is required under, the *Explosives Act* or other federal or provincial legislation or regulation thereunder.
- b) In the event of any conflict between the provisions of this By-law and any federal or provincial statute or regulation thereunder, the provisions of the said statute or regulation shall govern.
- c) If any section or part of this By-law is found to be illegal or beyond the power of the Municipality to enact, such section or part shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent therefrom and to be enacted as such.

**13. ADMINISTRATION**

This By-law shall be administered by the Fire Chief.

**14. PENALTY**

Every person who contravenes any provision of this By-law is guilty of an offence and, on conviction, is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P33, as amended.

**15. ENFORCEMENT**

This by-law shall be enforced by the Fire Chief and the West Nipissing Police Services or by any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws.

**16. REPEAL**

By-law no. 2002/66 is hereby repealed.

- 17.** This by-law shall come into force and effect immediately upon being adopted.

ENACTED AND PASSED THIS 12<sup>th</sup> DAY OF JULY 2011 AS WITNESSED BY THE SEAL OF  
THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

MAYOR

CLERK

**SCHEDULE 'A' TO BY-LAW 2011/47**

**BEING A BY-LAW TO REGULATE THE SALE AND DISCHARGE OF  
FIREWORKS IN THE MUNICIPALITY OF WEST NIPISSING**

**APPLICATION FOR FIREWORKS PERMIT**

**EXHIBITION/DISPLAY OF FIREWORKS PERMIT**

Name(s) of applicant(s) and organization:		
Address of applicant(s):		
		ON.
Postal Code:		
Age of applicant(s):		
Date of exhibition/display of fireworks:		Time:
Other information re: Exhibition/display of fireworks:		
Type of fireworks to be exhibited/displayed:		
Quantity of fireworks to be exhibited/displayed:		
Other materials/documents requested by Fire Chief		
Safety procedures recommended:		
#1		
#2		
#3		
#4		
Date permit revoked		
Reason permit revoked		

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Fire Chief or designate

\_\_\_\_\_  
Date

**SCHEDULE 'B' TO BY-LAW 2011/47  
BEING A BY-LAW TO REGULATE THE SALE AND DISCHARGE OF  
FIREWORKS IN THE MUNICIPALITY OF WEST NIPISSING**

**PART I - PROVINCIAL OFFENCES ACT**

*pat*

By-law 2011/47 Sale and discharge of fireworks

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 SET FINE
1	Sell/offer to sell firecrackers	Sec. 4. a)	\$ 200.00
2	Give firecrackers away without charge	Sec. 4. b)	\$ 200.00
3	Distribute firecrackers to another	Sec. 4. c)	\$ 200.00
4	Discharge or cause discharge of firecrackers	Sec. 4. d)	\$ 200.00
5	Have firecrackers in possession	Sec. 4. e)	\$ 200.00
6	Sell family fireworks to person under 18 yrs. old	Sec. 5. 1) a)	\$ 200.00
7	Offer to sell family fireworks to person under 18 yrs. old	Sec. 5. 1) a)	\$ 200.00
8	Give away family fireworks to person under 18 yrs. old	Sec. 5. 1) a)	\$ 200.00
9	Discharge/permit discharge fireworks – under 18 yrs. old	Sec. 5. 2) a)	\$ 200.00
10	Discharge/permit discharge fireworks at other time than between dusk and 11 pm	Sec. 5. 2) b)	\$ 200.00
11	Discharge/permit discharge fireworks on land not being owner	Sec. 5. 2) c)	\$ 200.00
12	Discharge/permit discharge fireworks without ensuring safety procedures	Sec. 5. 2) d)	\$ 200.00
13	Sell exhibition fireworks to person under age of 18	Sec. 6. 1) a) i)	\$ 200.00
14	Offer for sale exhibition fireworks to person under age of 18	Sec. 6. 1) a) i)	\$ 200.00
15	Give away without charge exhibition fireworks to person under age of 18	Sec. 6. 1) a) i)	\$ 200.00
16	Distribute exhibition fireworks to person under age of 18	Sec. 6. 1) a) i)	\$ 200.00
17	Sell exhibition fireworks to person over 18 yrs not licensed	Sec. 6. 1) a) ii)	\$ 200.00
18	Offer for sale to person over 18 yrs not licensed	Sec. 6. 1) a) ii)	\$ 200.00
19	Give Away without charge to person over 18 yrs not licensed	Sec. 6. 1) a) ii)	\$ 200.00
20	Distribute to person over 18 yrs not licensed under <i>Explosives Act</i>	Sec. 6. 1) a) ii)	\$ 200.00
21	Discharge/permit discharge- fireworks – under age of 18	Sec. 6. 2) a) i)	\$ 200.00
22	Discharge/ permit discharge- fireworks – not properly licensed under <i>Explosives Act</i>	Sec. 6. 2) a) ii)	\$ 200.00
23	Discharge exhibition fireworks as display without holding display permit	Sec. 6. 2) a) iii)	\$ 200.00
24	Discharge exhibition fireworks except as part of a permitted display	Sec. 6. 2) b)	\$ 200.00
25	Display fireworks without following safety procedures	Sec. 8. a) i)	\$ 200.00
26	Fail to produce display permit at display site	Sec. 8. a) ii)	\$ 200.00
27	Fail to clear display area of debris within 24 hours	Sec. 8. a) iii)	\$ 200.00
28	Fail to clear surrounding land of debris within 24 hrs.	Sec. 8. a) iii)	\$ 200.00
29	Transfer/assign display permit to another	Sec. 9 a)	\$ 200.00
30	Fail to surrender fireworks permit	Sec. 9 c)	\$ 200.00
31	Hold display at place and time other than on permit	Sec. 9 d)	\$ 200.00

Note: The penalty provision for the offences indicated above is Section 61 of the Provincial Offences Act, R.S.O. 1990, C. P. 33

## Brampton Now Has New Fireworks Usage Rules

By Nikita Brown

The City of Brampton has been working to amend its fireworks by-law after misuse resulting in house fires over the past few years. As summer months approach and celebrations abound, here are a few things you need to know:

### **Rocket-type fireworks are now banned**

The city has officially banned all rocket-type fireworks for consumer and residential use. Any fireworks expected to travel more than 10 feet from the point of ignition, like roman candles, flying lanterns, skyrockets, and barrages are now banned in Brampton.

### **Short-range fireworks are allowed without a permit**

The city will allow the use of short-range fireworks on all Brampton residential properties on Victoria Day, Canada Day, Diwali and New Year's Eve, without a permit.

Short-range fireworks include fountains, wheels, ground spinners, sparklers and any other fireworks expected to travel less than 10 feet.

### **All fireworks are still prohibited in some places**

Fireworks of any kind — whether they be short-range or rocket — are prohibited on streets, sidewalks, schoolyards, and other public properties.

### **Firework sales are now restricted**

The new by-law will restrict the sale of rocket-type fireworks. It will also include mandatory annual training; and an annual licensing fee of \$1,600 to \$2,000 for all firework retailers.

**Find out more about the city's fireworks by-laws [here](#).**

**Nikita Brown**

Editor-In-Chief. Perpetual go-getter and lover of cats. Get in touch at [editor@bramptonist.com](mailto:editor@bramptonist.com)





The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JUNE 22, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to **CAZA SAIKALEY SRL/LLP**.

INVOICE NUMBER	FILE NUMBER	INVOICE DATED	AMOUNT
# 10765	1803	Dec-17-2020	\$ 7,020.36
# 10765	1804	Dec-17-2020	\$ 7,202.36

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

2021 /

JUNE 22, 2021



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Moved by / *Proposé par* :Seconded by / *Appuyé par* :

**WHEREAS** the resignation of Councillor Jeremy Seguin created a Council appointed vacancy on the West Nipissing Public Library Board;

**AND WHEREAS** at the meeting held on May 4<sup>th</sup>, 2021, the Mayor invited members of Council to submit their interest for appointment to the West Nipissing Public Library Board;

**BE IT THEREFORE RESOLVED THAT** having received expressions of interest, that Councillor \_\_\_\_\_ be appointed to the West Nipissing Public Library Board, for the remainder of the 2018 – 2022 term.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JUNE 22, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** during the meeting held on June 1<sup>st</sup>, 2021; Council considered the proposed dates for the summer Council meetings for July and August 2021;

**BE IT RESOLVED THAT** the following dates be set for the meetings of Council to be held on:

- Tuesday, **JULY 13th** , 2021 at 6:30 PM
- Tuesday, **AUGUST 17th** , 2021 at 6:30 PM

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>Ward 7 (vacant)</b>	X	X
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, MAY 4, 2021 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
*WARD 7 (vacant)*

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Adopt the Agenda.

**No. 2021/166** Moved by: Councillor L. Malette  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on May 4, 2021 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** Ontario Waterpower Association (Presenter: Stephanie Landers, Manager – Industry Outreach & Stakeholder Relation )

Ms. Stephanie Landers made a presentation to Council and requested that West Nipissing become a Water Power Champion. Given that West Nipissing is already a member of their organization by virtue of having a water power generation plant. Ms. Landers highlighted the benefits of water power as the most affordable, reliable and sustainable means of electricity generation. Council agreed to sign the Ontario Waterpower Champions Charter and to proclaim June 20<sup>th</sup> as Waterpower Day in the Municipality.

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL**

**D-1(a)** Request from WN Public Library re: Appointment to board

A letter from the Library Board Chair, Anne Langevin, was shared with Council; wherein the Board is seeking a Council nomination to replace the vacancy on the Board, which resulted from the resignation of Mr. Séguin. The Mayor highlighted how the process for Board and Committee as set out in the procedural by-law. The Chair suggested that interested parties be given time to submit expressions of interest to the Mayor, with the Mayor to make a recommendation at the subsequent meeting of Council.

**D-1(b) Tax Ratio Discussion**

The Director of Corporate Services & Treasurer provided Council with details regarding the impact of municipal taxes on other classes of property other than residential. A variety of scenarios were presented and the Director highlighted that due to the Municipality being largely residential, reductions to the other classes provide significant savings to those classes while having minimal impact on the Residential Tax payer. Council agreed, following discussion, to maintain status quo for the 2021 taxation year.

**Lise Sénécal,**  
Chair

Melanie Ducharme,  
Clerk

**D-2) PLANNING / PLANIFICATION** ..... *NIL*

**D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE ..... NIL**

**D-4) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE ..... NIL**

**D-5) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... NIL**

**D-6) SEWER AND WATER / LES ÉGOUTS ET L'EAU ..... NIL**

**D-7) ENVIRONMENTAL / L'ENVIRONNEMENT**

#### **D-9(a) Operation of Kipling Landfill**

The CAO informed Council that a Gate Attendant at the Kipling Landfill is required and that the position will be posted. The CAO provided a brief history of the Kipling Landfill operation since the cessation of the previous operator. The CAO recommended hiring a part-time landfill operator which would keep the operation within budget. Council concurred with the recommendation.

**D-9(b) Procedural advice re: Cache Bay & Lavigne Recycling Projects**

As directed at the April 26th, Budget meeting, the CAO provided Council with advice on the matter of Cache Bay and Lavigne Recycling Projects. The CAO indicated that there may have been a perception that a firm decision was reached on the Lavigne and Cache Bay recycling projects however the matter was contingent on budget discussions. Following a discussion, concerns were raised over the potential misuse of the recycling bins and it was also noted that Cache Bay has curbside recycling pick-up. A concern was raised that Lavigne does not have recycling facilities like the other landfill sites.

Roland Larabie,  
Chair

Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

**MOTION FOR RECESS:**    No. 2021/167                  Moved by:     Councillor C. Fisher  
Seconded by:    Councillor L. Sénécal

At approx. 8:08 PM, a motion was tabled for a brief 15-minute recess; following which the meeting will continue.

**CARRIED**

## REGULAR COUNCIL / SÉANCE RÉGULIÈRE

### E) PLANNING / PLANIFICATION

#### E-1 By-Law 2021/38 to assume part of Douglas Road in Monetville

**No. 2021/168** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** By-law 2021/38, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

PART OF S ½ of S ½ LOT 11, CON 6,  
PARTS 1 AND 4, PLAN 36R-14516,  
GEOGRAPHIC TOWNSHIP OF FALCONER,  
MUNICIPALITY OF WESTNIPISSING,  
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Douglas Road, Monetville, Ontario.

**CARRIED**

### F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

#### F-1 Adopt the minutes of a Council meeting.

**No. 2021/169** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**MOTION:** Moved by: Joanne Savage  
Seconded by: Lise Sénécal

A motion was tabled to amend the minutes of April 20<sup>th</sup>, 2021.

**DEFEATED**

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on April 20<sup>th</sup>, 2021 be adopted, as  
☒ presented / ☐ amended.

**CARRIED**

#### F-2 Adopt the minutes of a Council meeting.

**No. 2021/170** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the minutes of the BUDGET meeting of Council held on April 26<sup>th</sup>, 2021 be adopted,  
as ☒ presented / ☐ amended.

**CARRIED**

#### F-3 Receive the minutes of the following boards/committees:

**No. 2021/171** Moved by: Councillor D. Roveda  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Police Services Board	• October 21, 2020
West Nipissing Accessibility Advisory Committee	• February 4, 2021

**CARRIED**

### G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ ..... **NIL**

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**H) NOTICE OF MOTION / AVIS DE MOTIONS**

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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**I-1**     Award for the Supply of Calcium *(carried from Apr-20<sup>th</sup> mtg)*

**No. 2021/172**     Moved by:     Councillor D. Sénécal  
                         Seconded by:     Councillor C. Fisher

**WHEREAS** quotations for the supply of Liquid Calcium for the 2021 season were received by the Manager of Public Works;

**AND WHEREAS** two (2) quotations were received for the supply of Liquid Calcium;

**AND WHEREAS** the the Manager of Public Works has reviewed the quotations and is satisfied that the awards being recommended herein consist of the best prices meeting all of the specifications for 2021;

**AND WHEREAS** Council concurs with this recommendation;

**BE IT RESOLVED THAT** the quotation for the supply of liquid calcium for the 2021 season be awarded to **POLLARD DISTRIBUTION INC.**, having submitted the lowest tender price of \$0.2975 per litre (plus HST); meeting all the specifications.

**CARRIED**

**I-2**     Award for Granular Resurfacing Projects *(carried from Apr-20<sup>th</sup> mtg)*

**No. 2021/173**     Moved by:     Councillor D. Sénécal  
                         Seconded by:     Councillor Y. Duhaime

**WHEREAS** quotations for the 2021 Granular Resurfacing Projects for the Municipality areas were opened publicly on April 15, 2021 by the Director of Corporate Services and Public Works Manager;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotations for the 2021 Granular Resurfacing Projects for the Municipality be awarded as follows, having submitted the lowest quotation meeting all the specifications for these projects:

AWARDED TO:	ROAD	TOTAL COST PER ROAD
Ed Seguin & Sons	Lafrenière Road	\$139,872.00
Ed Seguin & Sons	North South Road	\$203,676.00
Ed Seguin & Sons	Rainville Road	\$113,129.00

**CARRIED**

**I-3**     Authorization to apply for funding for the Field Outdoor Rink Project *(carried from Apr-20<sup>th</sup> mtg)*

**No. 2021/174**     Moved by:     Councillor C. Fisher  
                         Seconded by:     Councillor L. Malette

**WHEREAS** at the Council Budget meeting held on April 14<sup>th</sup>, 2021, staff was directed to apply for available funding opportunities for the Field Outdoor Rink Project;

**AND WHEREAS** at the Council meeting held on May 4<sup>th</sup>, 2021 additional supporting information was provided to Council regarding funding available through **Northern Ontario Heritage Fund Corporation (NOHFC)**

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing authorizes the Director of Economic Development and Community Services to submit a funding application to **Northern Ontario Heritage Fund Corporation (NOHFC)** for the Field Outdoor Rink Project.

**CARRIED**

**I-4**     Award for the purchase of a ¾ Ton Pickup Truck with snow plow

**No. 2021/175**     Moved by:     Councillor Y. Duhaime  
                         Seconded by:     Councillor D. Roveda

**WHEREAS** quotes for the purchase of a new ¾ ton pick up truck with plow were requested by the Public Works Department;

**AND WHEREAS** two (2) quotations were received with only one (1) quotation meeting all the specifications;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the required specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the of a new ¾ ton pick up truck with plow for the Public Works Department be awarded to **TREMBLAY CHEVROLET BUICK GMC INC.**, having submitted a quotation of \$73,787.87 meeting all the required specifications.

**CARRIED**

**I-5**     Award for Asphalt Sheeting Projects

**No. 2021/176**     Moved by:     Councillor D. Sénécal

Seconded by:     Councillor L. Malette

**WHEREAS** quotations for Asphalt Sheeting Projects were opened on April 29, 2021 by the Clerk/Planner and the Public Works Manager;

**AND WHEREAS** two (2) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the Asphalt Sheeting Projects be awarded to **PIONEER CONSTRUCTION** having submitted the lowest quotation of \$140,120.00 meeting all the specifications.

**CARRIED**

**I-6**     Award for Asphalt Patching Projects

**No. 2021/177**     Moved by:     Councillor D. Sénécal

Seconded by:     Councillor L. Malette

**WHEREAS** quotations for the Asphalt Patching Projects for the municipality were opened publicly on April 29, 2021 by the Manager of Public Works and the Clerk/Planner;

**AND WHEREAS** three (3) quotations were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the Asphalt Patching Projects for the Municipality be awarded to **ED SEGUIN & SONS**, having submitted a combined quotation of \$141.94/m<sup>2</sup>, being \$72/m<sup>2</sup> for hand work and \$69.94/m<sup>2</sup> for paver work; meeting all the required specifications.

**CARRIED**

**I-7**     Adoption of 2021 municipal expenditure estimates for 2021

**No. 2021/178**     Moved by:     Councillor L. Sénécal

Seconded by:     Councillor C. Fisher

**WHEREAS** deliberations were held at SPECIAL BUDGET meetings held on March 1<sup>st</sup>, March 3<sup>rd</sup>, March 10<sup>th</sup>, March 15<sup>th</sup>, March 22<sup>nd</sup>, March 24<sup>th</sup>, March 29<sup>th</sup>, March 31<sup>st</sup> and April 14<sup>th</sup>, 2021 to discuss municipal expenditure estimates for the year 2021;

**BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of West Nipissing approves the municipal expenditure estimates in the amount of \$ 33,325,900; which represents a general tax levy increase of 2.00%.

**CARRIED**

**I-8**     Adoption of 2021 water & wastewater expenditure estimates for 2021

**No. 2021/179**     Moved by:     Councillor D. Roveda

Seconded by:     Councillor Y. Duhaime

**WHEREAS** at the SPECIAL BUDGET meeting of Council held on April 26, 2021, deliberations were held to discuss expenditure estimates for Water and Wastewater for the year 2021;

**AND WHEREAS** Council approved the expenditure estimates for Water and Wastewater for the year 2021;

**BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates for Water and Wastewater in the amount of \$ 6,363,595 for the year 2021; which represents a general levy increase of 1.98 %.

**CARRIED**

**I-9**     By-Law 2021/37 to set the water and sewer rates for 2021

**No. 2021/180**     Moved by:     Councillor D. Roveda

Seconded by:     Councillor L. Malette

**BE IT RESOLVED THAT** By-law 2021/37, being a by-law to set the Water and Wastewater Rates in the Municipality of West Nipissing for the year 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**I-10**     Resolution to grant exemption from municipal 'No Cut Policy' (Michaud St)

**No. 2021/181**     Moved by:     Councillor L. Malette

Seconded by:     Councillor D. Sénécal

**WHEREAS** at the meeting held on May 4, 2021, Council received a request from Danielle Primeau and David Clark seeking authorization for an exemption of the municipal No Cut Policy no. 2009/268 in order to proceed with the installation of natural gas services to their home located at 228 Michaud Street in Sturgeon Falls;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing No Cut Policy no. 2009/268, in order to proceed with the installation of natural gas services at 228 Michaud Street in Sturgeon Falls, as requested by Danielle Primeau and David Clark.

**DEFEATED**

**I-11**     Resolution to support the 2021 Census

**No. 2021/182**     Moved by:     Councillor Y. Duhaime

Seconded by:     Councillor D. Sénécal

**BE IT RESOLVED THAT**

The Council of the Municipality of West Nipissing supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

**QU'IL SOIT RÉSOLU QUE :**

Le Conseil de la Municipalité de Nipissing Ouest soutient le Recensement de 2021 et encourage toutes les personnes qui y résident à remplir leur questionnaire du recensement en ligne au [www.recensement.gc.ca](http://www.recensement.gc.ca). Des données du recensement exactes et complètes soutiennent les programmes et les services au profit de notre collectivité.

**CARRIED**

**MOTION TO EXTEND CURFEW:**

**No. 2021/183**

Moved by:

Councillor L. Sénécal

Seconded by:

Councillor Y. Duhaime

At approx. 9:32 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

**DEFEATED**

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**J)     ADDENDUM / ADDENDA**

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**K)     INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

**K-1**     The Mayor gave her report.

**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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↳ *Due to time constraints this matter was deferred to next meeting.*

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** Confirm the proceedings of Council.

**No. 2021/184** Moved by: Councillor L. Sénécal  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** By-law No. **2021/39** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 4<sup>th</sup> day of May 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** Adjourn the meeting of Council.

**No. 2021/185** Moved by: Councillor L. Sénécal  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** the meeting of Council held on May 4, 2021 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL SPECIAL MEETING  
VIRTUAL ZOOM MEETING  
ON MAY 12, 2020 AT 1:00 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
***WARD 7 (vacant)***

**ABSENT:**

**VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

The Mayor and Councillor Lise Sénécal declared conflicts of interest pertaining to Item C-1(i) of the Closed Session. Both members indicated that they would complete and submit the required "Conflict of Interest" form,

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Resolution passed to approve the Agenda.

**No. 2021/186** Moved by: Councillor L. Malette  
Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the Agenda for the SPECIAL meeting of Council held on MAY 12, 2021 be adopted as ☒ presented / ☐ amended.

**CARRIED**

**C) CLOSED SESSION / SESSION À HUIT-CLOS**

**C-1** Authorization to proceed into Closed meeting.

**No. 2021/187** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** we proceed into the Closed Meeting as authorized in Section 239 (2) of the *Municipal Act*, to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employee;
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality of local board
  - (i) Payment of Legal Fees
  - (ii) Pilon Claim File

**CARRIED**

**C-2** Approval of previous Council minutes.

**C-3** Adjourn the Closed meeting.

**No. 2021/189** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** the Closed meeting of Council held on May 12, 2021 be adjourned at 1:48 PM in order to proceed with the regular meeting.

**CARRIED**

**D) ADJOURNMENT / AJOURNEMENT**

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**D-1** Confirm the proceedings of Council.

**No. 2021/190** Moved by: Councillor L. Malette

Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** By-law No. **2021/40** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 12<sup>th</sup> day of MAY 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**D-2** Resolution passed to adjourn the meeting of Council.

**No. 2021/191** Moved by: Councillor Y. Duhaime

Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** the SPECIAL meeting of Council held on MAY 12, 2021 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, JUNE 1<sup>st</sup>, 2021 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
**WARD 7 (vacant)**

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Approve the Addendum.

**No. 2021/192** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on June 1, 2021 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**B-2** Adopt the Agenda.

**No. 2021/193** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on June 1, 2021 be adopted as  
☐ presented / ☒ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** West Nipissing Pride (Presenters: Lynne Gervais and Michel Gervais )

Lynne and Michel Gervais made a presentation to provide Council with information on the West Nipissing Pride group's activities over the past year and upcoming events. A short overview of the organization's structure was also provided. A request was made to declare the month of June "Gay Pride Month" in the Municipality of West Nipissing and also to raise the flag at Minnehaha Bay, with assistance from the municipality, and to install banners downtown during the month of June.

**No. 2021/194** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the Mayor be authorized to proclaim the month of June 2021 as « **GAY PRIDE MONTH / MOIS DE LA FIÉTÉ GAIE** » in the Municipality of West Nipissing.

**CARRIED**



**D-3(b) MMAH Conference – Request for Delegation** (submission deadline is June 4<sup>th</sup>)

Council discussed proposed delegations for the upcoming AMO conference. It was suggested that a delegation be requested from the Ministry responsible for the funding. Following discussion, the Mayor agreed to look into the matter and to provide information to the Clerk as soon as possible in order to submit the delegation request.

**D-3(c) Request for exemption from No-Cut Policy** (383 Nipissing St.)

Council discussed a request for an exemption to the No-Cut Policy for the installation of water and sanitary services. Following discussion, Council agreed to the exemption, at 383 Nipissing Street, subject to the imposition of the security requirements outlined in the policy.

IN AN EFFORT TO ADVANCE MATTERS ESSENTIAL TO MUNICIPAL OPERATIONS, CERTAIN TIME-SENSITIVE RESOLUTIONS WERE ADOPTED PRIOR TO CONTINUING WITH COMMITTEE OF THE WHOLE DISCUSSIONS.

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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**I-1** Award for Surface Treatment for 2021

**No. 2021/199**    Moved by:        Councillor Y. Duhaime  
                      Seconded by:    Councillor C. Fisher

**WHEREAS** requests for quotations for Single Surface Treatment Projects in the Municipality of West Nipissing were opened publicly on May 6, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** two (2) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for Single Surface Treatment Projects in the Municipality of West Nipissing be awarded to **MILLER PAVING**, having submitted the lowest quotation of \$89,300.25 meeting all the specifications.

**CARRIED**

**I-2** Award for Brushing and Ditching Services on Pine Poultry Road

**No. 2021/200**    Moved by:        Councillor R. Larabie  
                      Seconded by:    Councillor C. Fisher

**WHEREAS** requests for quotes for Brushing and Ditching services in the Municipality of West Nipissing were opened publicly on May 6, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** six (6) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for Brushing and Ditching services on Pine Poultry Road in the Municipality of West Nipissing be awarded to **DEEP CONSTRUCTION**, having submitted the lowest quotation of \$88,120.00, meeting all the specifications.

**CARRIED**

**I-3** Award for Supply of Winter Sand (2021-2022)

**No. 2021/201**    Moved by:        Councillor L. Malette  
                      Seconded by:    Councillor Y. Duhaime

**WHEREAS** Requests for quotes to Supply Winter Sand to the Municipality of West Nipissing were opened publicly on May 13, 2021 by the Manager of Public Works and the Clerk;

**AND WHEREAS** three (3) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for supply of Winter Sand to the Municipality of West Nipissing be awarded to **A. MIRON TOPSOIL LTD.**, having submitted the lowest quotations of \$9.54 per tonne for the Verner Yard and \$11.44 per tonne for the Sturgeon Falls Yard, meeting all the specifications.

**CARRIED**

**I-6** Authorize donation of \$50,000 to the West Nipissing General Hospital re: Operation of CT scanner

**No. 2021/202** Moved by: Councillor L. Malette  
Seconded by: Councillor Y. Duhaime

**WHEREAS** at the November 3<sup>rd</sup>, 2020 meeting, the CEO and President of the West Nipissing General Hospital made a presentation to Council seeking financial support for the operation of the CT scanner;

**AND WHEREAS** Council discussed the request at the meeting held on April 20<sup>th</sup>, at which time it was recommended and agreed that the Municipality provide a one-time \$50,000 financial contribution to the West Nipissing General Hospital for the operation of the CT scanner;

**BE IT THEREFORE RESOLVED THAT** Council authorizes the Municipality to make a one-time financial contribution of \$50,000 to the West Nipissing General Hospital for the operation of the CT scanner;

**BE IT FURTHER RESOLVED THAT** Council directs staff to write to the MOHLTC regarding the funding for the operation of the CT scanner.

**CARRIED**

**I-8** Authorize Engineering Fee Proposal for Nature's Trail Bridge Replacement

**No. 2021/203** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Y. Duhaime

**WHEREAS** Council of the Municipality of West Nipissing has authorized the replacement of the Nature's Trail Bridge during its 2021 Budget deliberations;

**AND WHEREAS** an Engineering Fee Proposal for the design, necessary approvals and construction administration of the replacement of Nature's Trail Bridge project has been received from EXP;

**AND WHEREAS** the proposal has been reviewed by the Manager of Public Works;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the Engineering Fee Proposal for the Replacement of Nature's Trail Bridge, which scope of work includes detailed design, securing environmental clearances and construction administration services, be awarded to **EXP** having submitted a proposal of \$73,880.00.

**CARRIED**

**I-9** By-Law 2021/41 to set the Tax Ratio for 2021

**No. 2021/204** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** By-law 2021/41 to set tax ratios for the Municipality of West Nipissing for the year 2021; shall come into force and take effect on the date it is passed.

**CARRIED**

**I-10** By-Law 2021/42 to Set Tax Rates and Penalty Dates for 2021

**No. 2021/205** Moved by: Councillor D. Roveda  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** By-law 2021/42, being a By-law to adopt the 2021 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

**CARRIED**

**I-11** By-Law 2021/43 to Provide Tax Assistance for Elderly and Disabled Property Owners

**No. 2021/206** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** By-Law 2021/43, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed.

**CARRIED**

**I-16** Authorize Franco-Cité's drive-thru graduation ceremony – restriction of vehicular traffic

**No. 2021/207** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor C. Fisher

**WHEREAS** a request was received from École secondaire catholique Franco-Cité seeking to hold a "Drive-Thru Graduation Ceremony" on June 28<sup>th</sup> and 29<sup>th</sup>, 2021 from 9:00 AM to 5:00 PM; which event requires Council's authorization to ~~limit~~ **restrict** traffic on Main Street, between Market and Ethel Streets, to ~~northbound vehicular circulation~~ **local traffic** only;

**BE IT RESOLVED THAT** permission be granted to École secondaire catholique Franco-Cité to hold a "Drive-Thru Graduation Ceremony" on June 28<sup>th</sup> and 29<sup>th</sup>, 2021, from 9:00 AM to 5:00 PM; ~~which also includes permitting only northbound~~ **and restrict** vehicular traffic on Main Street, between Market and Ethel Streets, **except to local traffic**.

**CARRIED**

**I-17** Award for Purchase of new truck for Community Services Dept.

**No. 2021/208** Moved by: Councillor D. Roveda  
Seconded by: Councillor L. Sénécal

**WHEREAS** quotations for the purchase of a new ¾ ton pick up truck were requested by the Community Services Department;

**AND WHEREAS** two (2) quotations were received with only one (1) quotation meeting all the specifications;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the required specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the of a new ¾ ton pick up truck for the Community Services Department be awarded to **TREMBLAY CHEVROLET BUICK GMC INC.**, having submitted a quotation of \$59,749.00 meeting all the required specifications.

**CARRIED**

**I-18** Local Planning Appeals Tribunal (LPAT)

**No. 2021/209** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing wishes to defend the Local Planning Appeals Tribunal (LPAT) appeal made by Ed Séguin & Sons Trucking & Paving Ltd. regarding the decision of Council to refuse By-Law Amendment No. 2021/17.

	YEAS	NAYS
DUHAIME, Yvon		✓
FISHER, Christopher	✓	
LARABIE, Roland	✓	
MALETTE, Léo	✓	
ROVEDA, Dan	✓	
WARD 7 (vacant)		
SÉNÉCAL, Denis		✓
SÉNÉCAL, Lise		✓
SAVAGE, Joanne (MAYOR)		✓

**DEFEATED**

**D-3(d)** Discussion re: Dovercourt land acquisition

The Manager of Public Works provided information regarding a proposed looping of the road on Dovercourt; however, the discussion exceeded curfew and was not completed.

Lise Sénécal,  
Chair

Melanie Ducharme,  
Clerk

**MOTION TO EXTEND CURFEW:**

**No. 2021/210**

**Moved by:**

Councillor C. Fisher

**Seconded by:**

Councillor R. Larabie

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

**DEFEATED**

**D-4) ENVIRONMENTAL / L'ENVIRONNEMENT**

**D-4(a) Environmental Services Budget**

↳ Due to time constraints this matter will be carried to next meeting.

**D-5) PLANNING / PLANIFICATION**

**D-5(a) Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-5(b) Offer to purchase – Unopened allowance of Lorne St.**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-5(c) Offer to purchase – Vacant land adjacent on Morin St, Field**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-5(d) Offer to purchase – Vacant landlocked property in Cache Bay**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-6) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

**D-6(a) Update re: COVID Pandemic**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-6(b) Discussion re: Fireworks By-Law (J. Savage)**

↳ Due to time constraints this matter will be carried to the next meeting.

**D-7) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE ..... *NIL***

**D-8) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ ..... *NIL***

**D-9) SEWER AND WATER / LES ÉGOUTS ET L'EAU ..... *NIL***

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

**E) PLANNING / PLANIFICATION ..... *NIL***

**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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- F-1** Adopt the minutes of a Council meeting.  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-2** Adopt the minutes of a Council meeting.  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-3** Receive the minutes of the following boards/committees:  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-4** Correspondence – Integrity Commissioner findings re: Investigation #25.  
↳ *Shared with Council.*
- F-5** Correspondence – Integrity Commissioner findings re: Investigation #29.  
↳ *Shared with Council.*

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE**

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**H) NOTICE OF MOTION / AVIS DE MOTIONS**

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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- I-1** Award for Surface Treatment for 2021  
↳ *Time-sensitive - Resolution passed above*
- I-2** Award for Brushing and Ditching Services on Pine Poultry Road  
↳ *Time-sensitive - Resolution passed above*
- I-3** Award for Supply of Winter Sand (2021-2022)  
↳ *Time-sensitive - Resolution passed above*
- I-4** Appointment to WN Library Board  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-5** Declare various PW equipment as surplus for disposition purposes  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-6** Authorize donation of \$50,000 to the West Nipissing General Hospital re: Operation of CT scanner  
↳ *Time-sensitive - Resolution passed above*
- I-7** Authorize payment of Council members' legal fees  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-8** Authorize Engineering Fee Proposal for Nature's Trail Bridge Replacement  
↳ *Time-sensitive - Resolution passed above*

- I-9 By-Law 2021/41 to set the Tax Ratio for 2021  
↳ Time-sensitive - Resolution passed above
- I-10 By-Law 2021/42 to Set Tax Rates and Penalty Dates for 2021  
↳ Time-sensitive - Resolution passed above
- I-11 By-Law 2021/43 to Provide Tax Assistance for Elderly and Disabled Property Owners  
↳ Time-sensitive - Resolution passed above
- I-12 Approve expenditures for the 2021 Solid Waste Management  
↳ Due to time constraints this matter will be carried to the next meeting.
- I-13 By-Law 2021/44 to Set Solid Waste Management Rates for 2021  
↳ Due to time constraints this matter will be carried to the next meeting.
- I-14 Proclamation to designate June 20th as Water Power Day  
↳ Due to time constraints this matter will be carried to the next meeting.
- I-15 Proclamation to designate the month of June 2021 as Gay Pride Month  
↳ Time-sensitive - resolution passed immediately following delegation.
- I-16 Authorize Franco-Cité's drive-thru graduation ceremony – restriction of vehicular traffic  
↳ Time-sensitive - resolution passed immediately following delegation.

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**J) ADDENDUM / ADDENDA**

**I) NEW BUSINESS / AFFAIRES NOUVELLES**

- I-17 Award for Purchase of new truck for Community Services Dept.  
↳ Time-sensitive - Resolution passed above

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**K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

- K-1 The Mayor gave her report.

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**L) CLOSED MEETING (2) / RÉUNION À HUIS CLOS (2)**

- ↳ Due to time constraints this matter will be carried to the next meeting.

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**M) ADJOURNMENT / AJOURNEMENT**

- M-1 Confirm the proceedings of Council.

**No. 2021/211** Moved by: Councillor L. Malette  
Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** By-law No. 2021/45 being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 1<sup>st</sup> day of JUNE 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** Adjourn the meeting of Council.

**No. 2021/212** Moved by: Councillor L. Malette  
Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the meeting of Council held on JUNE 1<sup>st</sup>, 2021 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK

**WEST NIPISSING COMMITTEE OF ADJUSTMENT**

Resolution No.

**2021 / 039****MAY 10, 2021**Moved by / *Proposé par* :*Christopher Fisher*Seconded by / *Appuyé par* :*Denis Sénécal*

**BE IT RESOLVED** that the Minutes of the Committee of Adjustment meeting held on APRIL 12, 2021, be adopted, as presented.

*"Normand Roberge"*

CHAIR

*"Melanie Ducharme"*

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

## MINUTES

Municipality of West Nipissing  
Meeting of the Committee of Adjustment  
Held on April 12, 2021 at 7:30 PM  
Chair: Denis Sénécal



**PRESENT:** Fernand Pellerin  
Normand Roberge  
Roger Gagnon  
Denis Sénécal  
Christopher Fisher

**ABSENT:**

### CALL TO ORDER

#### RESOLUTION #2021/021

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

That the Agenda for the Committee of Adjustment meeting of April 12<sup>th</sup>, 2021 be adopted, as presented.

**CARRIED**

### MINUTES

#### RESOLUTION #2021/022

Moved by: Roger Gagnon

Seconded by: Christopher Fisher

That the Minutes of the Committee of Adjustment meeting held on March 8<sup>th</sup>, 2021, be adopted, as presented.

**CARRIED**

### APPLICATIONS FOR MINOR VARIANCE AND CONSENT

#### **C16/2021 - Application for Consent by Robert and Liane Leblanc (Owner)**

A consent application made by Robert and Liane Leblanc for creation of a new lot on vacant land, Part Lot 3, Con. B, Springer Twp., Municipality of West Nipissing, District of Nipissing.

#### RESOLUTION #2021/023

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

#### CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all property taxes are paid up to date;
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5.	The property is located within the Watershed of Municipal Drains, namely the O. Marleau Drain and the Marleau Drain 1984. An Agreement for the share of the maintenance assessment shall be entered into pursuant to Section 65(2) of the Drainage Act and be filed with the Municipal Clerk, failing such agreement, the Clerk shall, pursuant to Section 65(1), instruct the Engineer to prepare a report on the division of the assessment, at the sole cost of the owner.
6.	That any portion of the municipally maintained and travelled roadway(s) located on the subject property, including the retained portion, shall be surveyed, at the owner's cost, and transferred to the municipality as a condition of the within severance.

**CARRIED**

**C17/2021 - Application for Consent by Michel Holdings Ltd. (Owner)**

A consent application made by Michel Holdings Ltd to make an addition to lots: Lot 8 to be split with half to be added to each of Lots 7 and 9. Plan 36M598, Caldwell Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/024**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6.	That a Pin Consolidation be filed in the Land Registry Office in order to consolidate the lot addition.
7.	That a by-law, deeming Lots 7, 8 and 9, 36M598, not to be lots within a plan of subdivision, shall be authorized by the Council for the Municipality of West Nipissing and registered on title to the subject lands.

**CARRIED**

**C18/2021 - Application for Consent by the Estate of Claude Lortie (Owner)**

A consent application made by the Estate of Claude Lortie to create two additional lots at 28 Levert Drive. Part Lot 1 Con. 2, Springer Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/025**

Moved by: **Denis Sénécal**

Seconded by: **Christopher Fisher**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
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2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion of the municipally maintained and travelled roadway(s) located on the subject property, including the retained portion, shall be surveyed, at the owner's cost, and transferred to the municipality as a condition of the within severance.

**CARRIED**

**C19/2021 - Application for Consent by Robin Brouillette and Josee Prevost (Owner)**

A consent application made by Robin Brouillette and Josee Prevost to create two new lots at 9793 Hwy 17, Verner. Part Lot 4 & 5, Con. 5, Kirkpatrick Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/026**

Moved by: **Fernand Pellerin**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	The owners shall obtain written confirmation from the Ministry of Transportation that the proposed entrance for the severed lands fronting on Highway 17 is satisfactory.

**CARRIED**

**C20/2021 - Application for Consent by Moose Point Cottage Ltd (Owners)**

A consent application made by Moose Point Cottage Ltd to create a Right-of-Way at 207 Moose Point Road. Lot 10 & 5, Con. 5, Parts 1, 2, 3, 4 and 1 & 2, NR-24, NR-24A, 36R-4832, 36R-13635, Grant Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/027**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.

4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That the owner shall obtain Release and Abandonment(s) of the existing right(s) of way shown on Plan(s) 36R4832 and 36R11600.

**CARRIED**

**C21/2021 - Application for Consent by Kevin and Marie St. Amant (Owner)**

A consent application made by Kevin and Marie St. Amant to create three new lots on Duck Creek Road. Part Lot 4, Con. 6, 49064-0012 (LT), Loudon Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/028**

Moved by: **Christopher Fisher**

Seconded by: **Fernand Pellerin**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	The property is located within the Watershed of Municipal Drains, namely the Greenwood Drain. An Agreement for the share of the maintenance assessment shall be entered into pursuant to Section 65(2) of the Drainage Act and be filed with the Municipal Clerk, failing such agreement, the Clerk shall, pursuant to Section 65(1), instruct the Engineer to prepare a report on the division of the assessment, at the sole cost of the owner.
6.	That any portion of the municipally maintained and travelled roadway(s) located on the subject property, including the retained portion, shall be surveyed, at the owner's cost, and transferred to the municipality as a condition of the within severance.

**CARRIED**

**C22/2021 - Application for Consent by Rheal and Madelaine Beaudry (Owner)**

A consent application made by Rheal and Madelaine Beaudry to create one new lot at 182 Quesnel Road. Con. B, Part Lot 1, Springer Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/029**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.

3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	The property is located within the Watershed of Municipal Drains, namely the Duchesne Drain and Promenade du Lac Drain. An Agreement for the share of the maintenance assessment shall be entered into pursuant to Section 65(2) of the Drainage Act and be filed with the Municipal Clerk, failing such agreement, the Clerk shall, pursuant to Section 65(1), instruct the Engineer to prepare a report on the division of the assessment, at the sole cost of the owner.
6.	That any portion of the municipally maintained and travelled roadway(s) located on the subject property, including the retained portion, shall be surveyed, at the owner's cost, and transferred to the municipality as a condition of the within severance.

**CARRIED**

**C23/2021 - Application for Consent by Jacques Primeau (Owner)**

A consent application made by Jacques Primeau to add to a lot at 772 Nipissing Street. Part Lot 3, Con. B, 36R-6727, Part 1, Springer Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/030**

Moved by: **Christopher Fisher**

Seconded by: **Denis Sénécal**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6.	That a PIN Consolidation be filed in the Land Registry Office in order to consolidate the lot addition with the lands to which it is being added.
7.	The property is located within the Watershed of Municipal Drains, namely the O. Marleau Drain. An Agreement for the share of the maintenance assessment shall be entered into pursuant to Section 65(2) of the Drainage Act and be filed with the Municipal Clerk, failing such agreement, the Clerk shall, pursuant to Section 65(1), instruct the Engineer to prepare a report on the division of the assessment, at the sole cost of the owner.

**CARRIED**

**C24/2021 - Application for Consent by Marlene Nevins (Owner)**

A consent application made by Marlene Nevins to create two new lots at 9793 Hwy 17, Verner. Part Lot 4 & 5, Con. 5, Kirkpatrick Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/031**

Moved by: **Fernand Pellerin**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	The owner(s) shall obtain written confirmation from the Ministry of Transportation that entrance permits may be obtained for the proposed severed lands.

**CARRIED**

**C25/2021 - Application for Consent by Tina Halvorsen and Andrea de Carufel (Owner)**

A consent application made by Tina Halvorsen and Andrea de Carufel to create a new lot at 745 Highway 805, River Valley. Part Mining Claim S29881, Janes Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/032**

Moved by: **Christopher Fisher**

Seconded by: **Fernand Pellerin**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	The owners shall obtain written confirmation that entrance permits for the severed lands may be obtained from the Ministry of Transportation.

**CARRIED**

**C26/2021 - Application for Consent by Pierre and Lise Pilon (Owner)**

A consent application made by Pierre and Lise Pilon to add to a lot at Highway 64, Lavigne (lands added to 4 Trottier Road to cure encroachment). Part Broken Lot 1, Con. 3, Macpherson Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/033**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.

3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject (severed and retained) land be conveyed to the Municipality of West Nipissing.
6.	That a PIN Consolidation be filed in the Land Registry Office in order to consolidate the lot addition with the lands to which it is being added.
7.	The property is located within the Watershed of Municipal Drains, namely the F. Vincent Drain. An Agreement for the share of the maintenance assessment shall be entered into pursuant to Section 65(2) of the Drainage Act and be filed with the Municipal Clerk, failing such agreement, the Clerk shall, pursuant to Section 65(1), instruct the Engineer to prepare a report on the division of the assessment, at the sole cost of the owner.

**CARRIED**

**C27/2021 - Application for Consent by Marlene Nevins (Owner)**

A consent application made by Marlene Nevins to create two new lots at 9793 Hwy 17, Verner. Part Lot 4 & 5, Con. 5, Kirkpatrick Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/034**

Moved by: **Fernand Pellerin**

Seconded by: **Christopher Fisher**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion of the municipally maintained and travelled roadway(s) located on the subject property, including the retained portion, shall be surveyed, at the owner's cost, and transferred to the municipality as a condition of the within severance.

**CARRIED**

**MV2021-01 - Application for Minor Variance by 223 King Street Inc. (Owner)**

A minor variance application made by 223 King Street Inc., to reduce the number of parking spaces from 7 to 4. Part of Lot 9, West Side King Street, Plan 11, Springer Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/035**

Moved by: **Roger Gagnon**

Seconded by: **Christopher Fisher**

**CARRIED**

**MV2021-01 - Application for Minor Variance Michael and Marla Trambly (Owner)**

A minor variance application made by Michael and Marla Tremblay to reduce the minimum rear yard set-back from 7.5m to 6m. Part Lot 26, RCP9, Parts 1 & 2, 36R-14519, Springer Twp., Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/036**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CARRIED**

**ADJOURNMENT**

**RESOLUTION #2021/037**

Moved By: **Roger Gagnon**

Seconded by: **Christopher Fisher**

**BE IT RESOLVED THAT** the West Nipissing Committee of Adjustment meeting be adjourned to May 10, 2021.

**CARRIED**

**Minutes of the Special Meeting  
of the Board of Management of Au Château  
held via e-mail  
on March 18, 2021 at 8:00 am**

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<b>RESPONDED :</b>	Lise Senécal	Chair
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Léo Malette	
	Joanne Savage	

<b>NO RESPONSE:</b>	Catherine Neddow	Vice-Chair
	Dan O'Mara	

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*Due to COVID-19, the meeting was held by e-mail and presided by Administrator in the physical absence of the Chair.*

The March 18<sup>th</sup> Regular Board meeting was cancelled due to lack of quorum. Therefore, there being two matters requiring approval, a Special meeting by electronic means was held (see e-mail attached). After approval received via e-mail from all participating members, the following resolutions were adopted:

**01. New Business:**

**a) CUPE Ratification of Agreement**

Resolution No. 15

Moved by : Joanne Savage

Seconded by : Yvon Duhaime

**BE IT RESOLVED THAT** the Board agrees to ratify the term of the Memorandum of Agreement for the CUPE bargaining.

Carried

b) CSS 2021-2022 Budget

Resolution No. 16

Moved by : Léo Malette  
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the CSS 2021-2022 Budget be approved as presented.

Carried

  
Chair

  
Administrator / Secretary

## Jacques Dupuis

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**From:** Jacques Dupuis <jacques.dupuis@auchateau.ca>  
**Sent:** March 18, 2021 8:05 AM  
**To:** 'Isenecal@westnipissing.ca'; 'Joanne Savage'; 'Imalette@westnipissing.ca';  
'duhaime.yvon@gmail.com'; 'Dan Omara'; 'neddowc@gmail.com'  
**Subject:** Board Resolutions  
**Attachments:** CUPE MOS 2021.pdf

Good morning,

We did not have quorum yesterday and I require approval for 2 matters:

1. I have attached the CUPE Memorandum of Settlement which need ratification by the Board.
2. I need approval for the Community Support Services Budget

Through this email that will constitute a meeting via electronic means, please provide your response to the 2 matters above.

Thanks

Jacques

**The West Nipissing Public Library Board  
Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes  
Thursday, April 8, 2021**

Present: S. Friedrich, S. Pilon, A. Langevin, D. Venne, S. Michaud

Staff: É. Keenan

**1. Call to order**

Meeting called to order by chair at 4:01 p.m.

**2. Approval of the agenda for regular Board Meeting of April 2021**

MOTION #21-25

MOVED BY D. Venne

SECONDED BY S. Michaud that the agenda for the meeting of April 8, 2021 be approved as presented

CARRIED

S. Friedrich left the meeting at 4:04 due to technical issues

**3. Declaration of any conflicts of interest**

None

S. Friedrich joined the meeting at 4:05

**4. Approval of the minutes of the previous meeting:**

MOTION #21-26

MOVED BY S. Pilon

SECONDED BY S. Michaud that the minutes of the meeting of March 11, 2021, be approved as presented

CARRIED

**5. Business arising from the minutes**

None

## **6. Correspondence**

### **a) Caisse Alliance Refund**

The Board received a notice from the Caisse Alliance in regards to a bonus refund they will receive on term deposits.

MOTION #21-27

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the correspondence be received

CARRIED

## **7. Treasurer's Report**

### **a) Approval of disbursements for the month of March 2021**

MOTION #21-28

MOVED BY S. Michaud

SECONDED BY D. Venne that the expenditures for the month of March 2021 in the amount of \$6,069.28 for cheques #6517 to #6531 inclusive be approved and that fees and fines in the amount of \$338.45 be acknowledged

CARRIED

### **b) Financial Update & Budget**

The CEO discussed an issue that she had discovered an error in the 2021 budget. She assured that some small adjustments can be made to correct this error. A new draft will be presented at the next meeting.

## **8. Report of Board Members' Advocacy Activities**

None

## **9. Branch Reports**

### **a) River Valley: Branch Update**

The CEO presented requested information from the previous meeting along with new documents in hopes to get the River Valley branch open to the public. As all Libraries must return to curb side services, there is some time to work on this.

It was noticed that the last agreement with the School Board expired in 2006, and there has been nothing since. The Board suggested shifting our efforts to get a new agreement for the branch for the time being.

The CEO will contact the School Board to start the process.

### **b) Field: Hardware**

The CEO explained the current situation with the computers at the Field branch. Due to time constraints, an email was sent to Board members to approve the purchase new computers for Field and Sturgeon Falls. Majority replied in favour of the purchase. The items have since been ordered. *(See attached)*

**10. Report of the CEO:**

a) Monthly Update  
*See attached*

b) Covid-19 Update  
*See attached*

MOTION #21-29

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the CEO's report be approved as presented

CARRIED

**11. Report of the Standing Committees**

Policy & Personnel: None

Finance & Property: None

**12. Policy Review & Updates**

a) V 1 – Volunteer Policy

*Differed while awaiting written confirmation of received information*

b) OP-FAC 1 – General

MOTION #21-30

MOVED BY S. Friedrich

SECONDED BY: D. Venne policy *OP-FAC 1 – General* be approved as amended

CARRIED

c) OP-FAC 2 – Meeting Room Policy

MOTION #21-31

MOVED BY D. Venne

SECONDED BY: S. Michaud policy *OP-FAC 2 – Meeting Room Policy* be approved as amended

CARRIED

Changes have been made to the following Appendixes:

*OP-FAC 1 – Rules & Regulations Governing the Use of Meeting Rooms*

*OP-FAC 2 – Meeting Room Fee Schedule*

*OP-FAC 3 – Permit for the Use of Meeting Rooms*

d) HR 11 – Benefits

MOTION #21-32

MOVED BY S. Friedrich

SECONDED BY: D. Venne policy *HR 11 – Benefits* be approved as presented

CARRIED

**13. Review of Plans (i.e. Action Plan, Strategic Plan, etc)**

None

**14. New Business**

None

**15. Date & Time of Next Meeting**

Thursday, May 13, 2021 at 4:00 p.m. via ZOOM

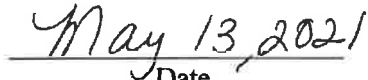
**16. Adjournment**

MOTION # 21-33

MOVED BY S. Pilon that the meeting be adjourned at 5:14 p.m.

  
Chair

  
Secretary

  
Date

  
Date

District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – MARCH 24, 2021**

**Directly following the Community Services Committee**

**MEMBERS PRESENT:**

Councillor Terry Kelly (East Ferris)

**Councillor Mark King - Chair (North Bay)**

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

**Councillor Dan Roveda Vice Chair (West Nipissing)**

Councillor Scott Robertson (North Bay)

Councillor Bill Vrebosch (North Bay)

Mayor Jane Dumas (South Algonquin)

Mayor Dean Backer (East Nipissing)

Representative Amanda Smith (Unincorporated)

**REGRETS:**

Councillor Mac Bain – (North Bay)

**STAFF ATTENDANCE:**

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

David Plumstead – Manager Planning, Outcomes & Analytics

Justin Avery, Manager of Finance

Stacey Cyopeck, Director, Housing Programs

Pierre Guenette, Director, Housing Operations

Lynn Demore-Pitre, Director, Children's Services

Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

**1.1 CALL TO ORDER**

**Resolution No. 2021-24**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of March 24, 2021 at 2:03 PM.**

The regular Board Meeting was called to order at 2:03 PM by Chair Mark King.

***Carried.***

**1.2 DECLARATION OF CONFLICTS OF INTEREST**

Councillor Dave Mendicino declared a conflict with items 8.4 and 8.5 due to a personal relationship with an employee of NMHHSS and Amanda Smith noted a conflict with items 8.2 and 8.3 as her employer is listed in both reports.

**2.0 CHAIR'S REMARKS**

The Chair welcomed everyone. He noted the funding received through SSRF Phase 2 and 3. He thanked Minister Clark for the generosity in funding. The Chair congratulated EMS on the successful bid for a three-year pilot project involving community paramedics and people awaiting or needing long- term care. He acknowledged local paramedics for responding to an unusually high number of emergency response calls over the weekend in North Bay.

**3.0 ADOPTION OF THE AGENDA**

**Resolution No. 2021-25**

**Moved by:** Amanda Smith

**Seconded by:** Dan O'Mara

**Resolved THAT the Board accepts the agenda as presented.**

***Carried.***

**4.0 APPROVAL OF MINUTES**

**4.1 Resolution No. 2021-26-A**

**Moved by:** Terry Kelly

**Seconded by:** Dave Mendicino

**Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of February 24, 2021.**

***Carried.***

**4.2 Resolution No. 2021-26-B**

**Moved by:** Scott Robertson

**Seconded by:** Chris Mayne

**Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of February 24, 2020.**

***Carried.***

**5.0 DELEGATIONS**

There were no delegations.

**6.0 CAO VERBAL UPDATE**

**Resolution No. 2021-27**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for March 24, 2021.**

CAO Catherine Matheson provided an update on information items including a final draft of the Community Safety and Well-Being Plan for the City of North Bay to be delivered in June. As well, Mental Health and Addiction Funding through SSRF approved by the Board is being used for research on a harm reduction strategy through Public Health and a task force will support the development of this strategy. She informed the Board the 16 bed transitional housing project will open in the next few months. A policy on how the beds will be accessed will be brought forward. She also informed the Board that while the Rapid Housing Initiative applications were not successful in the first round, they will stand in the event there's more funding for another round of applications.

***Carried.***

**7.0 CONSENT AGENDA** – there were no consent agenda items.

**8.0 MANAGER'S REPORTS**

**8.1 B06-21 One-year Review of DNSSAB By Laws**

**RESOLUTION: #2021-28**

**Moved by:** Dan Roveda

**Seconded by:** Dave Mendicino

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts the recommended General Business By-law (By-law #1) and Procedure By-law (By-law #2), including the amendment to section 14 Delegation, to replace the existing Procedural By-law 2020-01 as described in briefing note B06-21.**

Corporate Services Director Melanie Shaye reviewed the proposed changes to the By-Law which sees one large By-Law broken down into two sections. She highlighted the changes to the Conflict of Interest Section in By-Law #1. Members agreed to change part of Section 14 - Delegations, changing the time-period for second delegations from the same party to one year rather than one term of the Board. The resolution was amended to include this change.

***Carried.***

**8.2 HS15-21 SSRF Phase 3** *(Conflict for Dave Mendicino as previously noted for this item.)*

**RESOLUTION: #2021-29**

**Moved by:** Amanda Smith

**Seconded by:** Scott Robertson

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021 Investment Plan for the allocation of the Social Services Relief Fund Phase 3 as set out in the report HS15-21, and;**

**THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs and reduce the risk of COVID amongst the homeless population and within congregate settings.**

Housing Services Manager Stacey Cyopeck reviewed how this funding will be used to support the low barrier shelter. Once costs for the shelter are finalized, other needs in the community will be identified through a process involving community groups and advisory boards. A full

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reconciliation will be brought to the Board with a recommendation on how best to use the remainder of the funds.

***Carried***

[Scott Robertson excused himself from the meeting at 2:44 PM.]

**8.3 HS16-21 SSRF Phase 2 - Additional Funding Allocation** (*Conflict for Dave Mendicino as previously noted for this item.*)

**RESOLUTION: #2021-30**

**Moved by:** Terry Kelly

**Seconded by:** Dan O'Mara

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS16-21 regarding the recommendations for the allocation of the Social Services Relief Fund Phase 2 - additional funding allocation.**

***Carried***

**8.4 HS13-21 2021-22 CHPI Investment Plan** (*Conflict for Amanda Smith as previously noted for this item.*)

**RESOLUTION: #2021-31**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

Stacey noted that contracts expiring March 31<sup>st</sup> have been extended to September 30<sup>th</sup>.

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021/22 Investment Plan for the allocation of the Community Homelessness Prevention Initiative as set out in the report HS13-21, and attached as Appendix A; and;**

**THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs**

***Carried***

**8.5 B07-21 HCF Next Steps** (*Conflict for Amanda Smith as previously noted for this item.*)

**RESOLUTION: #2021-32**

**Moved by:** Dan O'Mara

**Seconded by:** Terry Kelly

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) reviews the options for distributing this year's Healthy Communities Fund (HCF) and approves option # 1 recommended by staff, to retain the \$170,000 funding and invest it where it is needed most in the community (similar to 2020/2021).**

***Carried.***

#### **8.6 EMS02-21 Community Paramedicine – LTC Funding**

**RESOLUTION: #2021-33**

**Moved by:** Jane Dumas

**Seconded by:** Dave Mendicino

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves participation in a pilot project for the provision of Community Paramedicine for Long Term Care (CPLTC) for citizens across Nipissing District for the period ending 2024.**

EMS Chief Rob Smith reviewed the \$3.2 Million, three-year pilot project that will use four Community Paramedics and the work that will be done with people in their homes who need long-term care or are waiting for placement in long-term care. One member asked that at least one Community Paramedic of the team be bilingual.

***Carried.***

#### **8.7 FA03-21 Board Honoraria**

**RESOLUTION: #2021-34**

**Moved by:** Chris Mayne

**Seconded by:** Dan O'Mara

**Resolved THAT the draft revisions to the Board Service Reimbursement policy, previously approved under resolution 2020-39, be approved by the District of Nipissing Social Services Administration Board (DNSSAB) as presented in report FA03-21.**

***Carried.***

#### **9. NEW BUSINESS**

There was no new business.

**10. NEXT MEETING DATE**

Wednesday, April 28, 2021

**11. ADJOURNMENT**

**Resolution No. 2021-35**

**Moved by:** Terry Kelly

**Seconded by:** Jane Dumas

**Resolved THAT the Board meeting be adjourned at 3:10 PM.**

***Carried.***

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MARK KING  
CHAIR OF THE BOARD

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CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – APRIL 28, 2021**

**Directly following the Community Services Committee**

**MEMBERS PRESENT:**

Councillor Terry Kelly (East Ferris)  
**Councillor Mark King - Chair (North Bay)**  
Councillor Dave Mendicino (North Bay)  
Mayor Dan O'Mara (Temagami)  
**Councillor Dan Roveda Vice Chair (West Nipissing)**  
Councillor Scott Robertson (North Bay)  
Councillor Bill Vrebosch (North Bay)  
Mayor Jane Dumas (South Algonquin)  
Mayor Dean Backer (East Nipissing)  
Representative Amanda Smith (Unincorporated)  
Councillor Mac Bain – (North Bay)

**REGRETS:**

Councillor Chris Mayne (North Bay)

**STAFF ATTENDANCE:**

Catherine Matheson, CAO  
Marianne Zadra, Executive Coordinator and Communications  
Melanie Shaye, Director of Corporate Services  
David Plumstead – Manager Planning, Outcomes & Analytics  
Justin Avery, Manager of Finance  
Stacey Cyopeck, Director, Housing Programs  
Tracy Bethune, Acting Director, Housing Operations  
Lynn Demore-Pitre, Director, Children's Services  
Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

**1.1 CALL TO ORDER**

**Resolution No. 2021-36**

**Moved by:** Dean Backer

**Seconded by:** Dave Mendicino

**Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of April 28, 2021 at 1:19 PM.**

The regular Board Meeting was called to order at 1:19 PM by Chair Mark King.

***Carried.***

**1.2 DECLARATION OF CONFLICTS OF INTEREST**

Councillor Dave Mendicino declared a conflict with items 5.2 due to a personal relationship with an employee of NMHHSS and Bill Vrebosch declared a potential conflict with the in-camera item regarding labour relations.

**2.0 CHAIR'S REMARKS**

The Chair noted the retirement of Donna Ranger in his opening remarks. He thanked her for working with DNSSAB for two decades and wished her well in her retirement. He informed members about his meeting with North Bay's CAO and Mayor which CAO Catherine Matheson and NDHC Chair Dave Mendicino also attended regarding possibilities for housing. He highlighted that DNSSAB will be requesting delegations to AMO. He thanked David Plumstead and Tyler Venable for their work on the substantial document that is the Community Safety and Well-Being Plan that will be brought to North Bay City Council in June.

There was discussion about how SSRF funding is distributed and the CAO indicated the Community Advisory Board (CAB) has been involved, providing their recommendations based on their expertise in the community, as an important part of the process and indicated there are options for funding a rent bank as outlined in a report later in this meeting.

The Executive asked for a roadmap regarding shelter for the vulnerable and staff will come back with a report on direction for the future.

**3.0 ADOPTION OF THE AGENDA**

**Resolution No. 2021-37**

**Moved by:** Dan Roveda

**Seconded by:** Mac Bain

**Resolved THAT the Board accepts the agenda as presented.**

***Carried.***

**4.0 APPROVAL OF MINUTES**

**4.1 Resolution No. 2021-38-A**

**Moved by:** Dave Mendicino

**Seconded by:** Bill Vrebosch

**Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of March 24, 2021.**

***Carried.***

**4.2 Resolution No. 2021-38-B**

**Moved by:** Dave Mendicino

**Seconded by:** Bill Vrebosch

**Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of March 24, 2020.**

***Carried.***

**5.0 DELEGATIONS**

There were no delegations.

**6.0 CAO VERBAL UPDATE**

**Resolution No. 2021-39**

**Moved by:** Terry Kelly

**Seconded by:** Mac Bain

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for April 28, 2021.**

CAO Catherine Matheson provided updates on the following:

Emergency Child Care - 385 families have been served and 81 are on the waitlist.

Staff are in the process of moving from the Main Street location to City Hall with the move complete by May 14 with a May 30 closing date on the Main Street property. Renovations are underway on the main floor of City Hall to accommodate the transition.

Paramedics continue to assist with vaccinations. Last week 54 clients and 12 staff at the Low Barrier Shelter were vaccinated and in the last three weeks, 164 clients deemed housebound received their shots. Vaccines will be administered in the next few weeks in congregate settings to support Public Health.

***Carried.***

## **7.0 CONSENT AGENDA**

### **RESOLUTION: #2021-40**

**Moved by:** Mac Bain

**Seconded by:** Scott Robertson

THAT the Board receives for information purposes Consent Agenda items 5.1, 5.3 and 5.4. [Dave Mendicino asked that item 5.2 be singled out for a separate vote due to his declared conflict with this item.]

**5.1 Resolution from CAB – CAB Advocacy for Ending Homelessness** - Details regarding the Nipissing District Housing and Homelessness Partnership's (NDHHP) endorsement of the Recovery for All Campaign designed by the Canadian Alliance to End Homelessness (CAEH), and is for information purposes.

Councilor Robertson encouraged members to bring this resolution forward to their own councils for endorsement. The CAO indicated this motion can also be brought forward at AMO. The Chair noted the CAB helps to ensure fairness to every organization through requests for funding.

**5.2 HS21-21 SSRF Phase 3 Funding to Communities** [A conflict for Dave Mendicino was noted for this item and the item was separated for vote.]

### **#2021-40 –A**

**Moved by:** Amanda Smith

**Seconded by:** Dan O'Mara

That the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS21-21, which provides an update on the planned allocation of the Social Service Relief Fund Phase 3 funding.

***Carried.***

**5.3 HS22-01 Nurse Practitioner Pilot** - Mobile Nurse Practitioner Pilot Project funded under the SSRF-Mental Health and Addictions funding for information purposes.

**5.4 HS20-21 Transfer of 2469 Trout Lake Road (AHP)**

That the District of Nipissing Social Services Administration Board receive, for approval, report HS20-21 regarding the sale of the Canada-Ontario Affordable Housing Program (AHP) (2003) project located at 2469 Trout Lake Road, North Bay.

**8.0 MANAGER'S REPORTS**

**8.1 B09-21 DNSSAB By-Law Amendments**

**RESOLUTION: #2021-41**

**Moved by:** Jane Dumas

**Seconded by:** Dan Roveda

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts the amendments to the General Business By-law (By-law #1) and Procedure By-law (By-law #2), as described in briefing note B09-21.**

Corporate Services Director Melanie Shaye touched on the requested amendments to the bylaw and reviewed the changes. If approved, municipalities will be given 30 days to review the changes.

***Carried.***

**8.2 In Camera**

**RESOLUTION: #2021-42**

**Moved by:** Dave Mendicino

**Seconded by:** Dan O'Mara

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) move in-camera at 1:59 PM to discuss a labour relations matter.**

[Bill Vrebosch declared a potential conflict if the labour relations matter involves his daughter, who is employed by the DNSSAB.]

***Carried***

**8.3 Adjourn In Camera**

**RESOLUTION: #2021-43**

**Moved by:** Dan Roveda

**Seconded by:** Dave Mendicino

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) adjourns in-camera at 2:39 PM.**

***Carried***

#### **8.4 Approve In Camera**

##### **RESOLUTION: #2021-44**

**Moved by:** Terry Kelly

**Seconded by:** Amanda Smith

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the direction/action agreed to in the in-camera session.**

***Carried***

#### **9. NEW BUSINESS**

Scott Robertson provided a notice of motion at the next meeting to bring forward a motion to support the resolution brought forward by the CAB; item 5.1 in the Consent Agenda.

#### **10. NEXT MEETING DATE**

Wednesday, May 26, 2021

#### **11. ADJOURNMENT**

##### **Resolution No. 2021-45**

**Moved by:** Dan Roveda

**Seconded by:** Dave Mendicino

**Resolved THAT the Board meeting be adjourned at 2:42 PM.**

***Carried.***

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MARK KING  
CHAIR OF THE BOARD

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CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, February 24, 2021, via teleconference. Audio live streaming of the proceedings was provided for the public.

**PRESENT:****Nipissing District:**

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko (*Chairperson*)

Central Appointee

Scott Robertson

Central Appointee

Tanya Vrebosch

Eastern Appointee

Dean Backer

Western Appointee

Dan Roveda

**Parry Sound District:**

North Eastern Appointee

Blair Flowers

Western Appointee

Don Brisbane (*Vice-Chairperson*)**Public Appointees:**

Gary Guenther

Mike Poeta

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Dr. Chirico

Master of Public Health Student

Dr. Carol Zimbalatti

Public Presenter

Dave Lewington

**REGRETS:**

Central Appointee – Nipissing District

Stuart Kidd

South Eastern Appointee – Parry Sound District

Marianne Stickland

**RECORDER:**

Management Administrative Assistant

Sheri Beaulieu

**1.0 CALL TO ORDER**

In keeping with public health measures related to the COVID-19 pandemic, the Board of Health meet electronically. Audio live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

Nancy Jacko called the Board of Health meeting to order at 5:15 p.m.

**2.0 APPROVAL OF THE AGENDA**

The agenda for the February 24, 2021, Board of Health meeting was reviewed and the following motion was read:

**Board of Health Resolution #BOH/2021/02/01 \*Butti/Guenther**

The following was added to the agenda:

- Item 11.2 – Communication with Business; and
- Item 11.3 – Ski Hills

***Be It Resolved***, that the Board of Health Agenda, dated February 24, 2021, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	x			Stuart Kidd			
Don Brisbane	x			Mike Poeta	x		
Dave Butti	x			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland			
Nancy Jacko	x			Tanya Vrebosch	x		

*“Carried, as amended”*

### **3.0 PRESENTATION: MR. DAVE LEWINGTON**

Mr. Lewington was called and brought into the live-streamed meeting at 5:19 p.m. to provide a verbal presentation to the Board of Health.

The Board Chair welcomed Mr. Lewington and invited Mr. Lewington to proceed with his presentation.

Mr. Lewington read through his presentation that was previously provided to Board members as an attachment to the agenda package.

He indicated that the reason for this presentation was not directed at individuals, but to request accountability from the Board.

Mr. Lewington advised that he was requesting proof of the data and science behind the decisions the Health Unit have made related to public health restrictions that have implications for individuals and small businesses. He concluded his presentation advising that he has collected 3,200 names on a petition asking for the resignation of Dr. Jim Chirico, and the each Board member that refuse to provide Mr. Lewington with the actual order that authorized the previous closures of public skating rinks, tobogganing hills, and OFSC snowmobile trails.

The Chair thanks Mr. Lewington and advised him that the time for his presentation had expired. Mr. Lewington exited the virtual meeting at 5:31 p.m.

Board member, Mike Poeta, thanked Mr. Lewington for his thoughtful presentation, for sharing his concerns, and offered some thoughts in response to Mr. Lewington’s presentation.

*(Appendix A)*

Board members, Tanya Vrebosch and Scott Robertson additionally thanked Mr. Lewington for taking the time and the care and consideration that went into his presentation. It was further stated that, while they understand the frustration, and the points made, however, as a Board, they support the decisions Dr. Chirico has made to prevent greater hardships to the citizens in the Health Unit district.

The Chair, Nancy Jacko, advised that the points made by this evening's presentation will be taken under consideration, and extended the Board's appreciation for the presentation to the Board.

#### **4.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

#### **5.0 APPROVAL OF PREVIOUS MINUTES**

##### **5.1 Board of Health Minutes – January 27, 2021**

The minutes from the Board of Health meeting held on January 27, 2021, were reviewed and the following motion was read:

##### **Board of Health Resolution #BOH/2021/02/02 \*Kidd/Butti**

***Be It Resolved***, that the minutes from the Board of Health meeting held on January 27, 2021, be approved as presented.

The recorded vote was as follows:

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Dean Backer	x			Stuart Kidd			
Don Brisbane	x			Mike Poeta	x		
Dave Butti	x			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland			
Nancy Jacko	x			Tanya Vrebosch	x		

***"Carried"***

#### **6.0 DATE OF NEXT MEETING**

Date: April 28, 2021

Time: To be determined

Place: To be determined

## **7.0 BUSINESS ARISING**

There was nothing under Business Arising.

## **8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH**

The [Report of the Medical Officer of Health](#) dated February 24, 2021, was presented to the Board of Health for information purposes.

An additional verbal update from the Medical Officer of Health was also provided. The update included the following:

- The variants of concern (VOCs) are increasing; given that, along with taking other factors into consideration, Dr. Chirico advised that the recommendation he will make to the Ministry will be for the Health Unit district to remain in shutdown
- Sadly, there have been two deaths to date related to the local COVID-19 outbreak association to the South African variant
- The VOCs are 50% to 70% more contagious
- The recommendation is aggressive vaccination, and while vaccinations are underway, it will take time to complete them
- Until enough people are immunized, strict public health measures will be needed to avoid a third wave and further shutdowns
- The first dose of long-term care homes, alternate level of care homes, and Elder care homes have been completed
- Not all health care workers and first responders have been immunized yet
- The Province is doing everything in their power to ensure a steady supply of vaccine; however, vaccine supply continues to be a challenge due to a wide-spread shortage
- A steady supply is anticipated by mid-March

Questions from Board members were addressed. Among the questions asked and addressed was the process used by Dr. Chirico in making the recommendation to keep the district in shutdown. It was noted that some of the factors taken into consideration to make these recommendations are evidence, knowledge, and consultation with many colleagues, data from Public Health Ontario and the science tables, and taking into consideration what we have learned from experience.

Further clarification was provided in relation to the request from presentation at the start of the meeting. Dr. Chirico advised that the answer related to the authority that allowed him to impose further restrictions was provided, and that the answer was vetted through legal counsel.

Board members shared their appreciation for everything that Dr. Chirico is doing for the communities he serves, and shared their appreciation for press conference to share information held earlier this day to provide additional communication to the media and public.

Dr. Chirico shared what is happening behind the scene by staff with limited resources. Staff have been hired and other staff have been redeployed to address the needs where they arise.

There has been a considerable amount of collaboration with community partners to manage the largest immunization process in history. The Health Unit has been preparing for this for months. All of this work and collaboration is paying off.

In addition to addressing the needs of the pandemic and mass immunization process, there is still core public health work that is required to be done.

The call centre is working diligently to address the calls in a timely manner and deal with the concerns.

Dr. Chirico thanked the Board for their continued support.

## **9.0 BOARD COMMITTEE REPORT**

### **9.1 Finance and Property Committee**

A Finance and Property Committee meeting was held immediately prior to the Board of Health meeting. There was nothing to bring forward to the Board of Health.

## **10.0 CORRESPONDENCE**

Board of Health correspondence listed for the February 24, 2021, meeting is made available for review by Board members in the Board of Health online portal.

## **11.0 NEW BUSINESS**

### **11.1 Board of Health Support for COVID-19 Measures**

In support of the decisions made by the Medical Officer of Health related to public health measures to address the COVID-19 pandemic, Board members brought forward the following motion:

#### **Board of Health Resolution #BOH/2021/02/03 \*Roveda/Robertson**

*Whereas, the COVID-19 pandemic continues to challenge public health with ever-changing situations and issues requiring timely response.*

*Now Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit unanimously supports Dr. Jim Chirico, Medical Officer of Health, and the Health Unit*

*staff in the measures being taken to control and mitigate the spread of the COVID-19 virus, and subsequent variants of concern in the district; and*

***Furthermore Be It Resolved***, that the Board of Health authorize allocating the necessary resources for communication support, vaccination rollout, contact tracing, and other vital actions, as required.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Stuart Kidd			
Don Brisbane	x			Mike Poeta	x		
Dave Butti	x			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland			
Nancy Jacko	x			Tanya Vrebosch	x		

*“Carried”*

## **11.2 Communication with Business**

Tanya Vrebosch brought forward concerns, from a council perspective, with last-minute communications from the Health Unit related to the districts position in the Provincial framework, particularly for businesses.

Dr. Chirico thanked Tanya for the feedback, and agreed that we can always do better. It was explained that, while he has the ability to make his recommendation to the Province for where the district should be in the framework, ultimately, it is the decision of the Province, which is then communicated to us after the Friday cabinet session. This is last-minute information for the Health Unit as well, and it is shared through a press release as soon as we are aware.

## **11.3 Ski Hills**

The status of the two ski hills in the district was brought forward for clarification as to why they have remained closed.

It was explained that ski hills fall outside of where we are currently sitting in the provincial framework. It was further explained that a medical officer of health has the ability to enforce stricter measurements under the framework, but has no authority to decrease provincially-mandated directives.

## **12.0 IN CAMERA**

There was no in camera session.

### 13.0 ADJOURNMENT

The Chair offered a few words related to the pandemic prior to the close of the meeting.  
(Appendix B)

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:34 p.m.

*Original Signed by Nancy Jacko*

*2021/04/28*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2021/04/28*

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

**Appendix A**

Response to Mr. Lewington's Presentation by Mike Poeta, Board of Health Member

I thank Mr. Lewington for his letter and for so eloquently presenting his concerns. I'm sure I speak for the other board members when I say we welcome input from the people we serve. It helps to let us know how we are doing. So once again, I thank him for taking the time to express his opinions and concerns.

I realize snowmobiling and other outdoor activities are a cherished part of our social fabric here in the North and are being missed by many this year. So the question is, why close down the trails and who has the authority to do so? Let's start with my take on the why this was done. As most are aware, many of the COVID-19 cases here in our region were brought in from outside – from people traveling in from the south and international travelers. The virus was transmitted when the travelers gathered with others, so one can logically assume that travel and subsequent gathering with others are significant factors in spreading this potentially deadly virus. We are fortunate to be a prime location for snowmobiling with excellent trails and supporting facilities. Unfortunately, this encourages travel into our district and gatherings of individuals - the very things we are attempting to discourage. Sure, if everyone on the trails practiced the recommended precautions we might be OK but our best evidence indicated this was not happening. Maybe it would help to limit the trails to local users only but implementation and monitoring such an action would take time and resources that we don't currently have.

I'm not sure what transpired between Mr. Lewington and the Health Unit regarding his request, although I've always found our staff to be courteous and professional. What I find hard to believe, no matter how frustrated one might be, is that the potential benefit of these precautions are not self-evident to everyone, no matter who authorizes them.

Sure, once this is over, we will most likely look back and see we could have done things differently but this is uncharted territory for all of us and we are attempting to do our best with the resources we have.

Needless to say, I agree with Dr. Chirico's decisions to date and sincerely thank him for doing his best in a very difficult time.

Mike Poeta

## Appendix B

### Closing Remarks by Nancy Jacko, Board of Health Chairperson

I hope you will indulge me to close with a few Chair's comments. I have jotted them down as I feel sad and do not wish for my emotions to cause me to miss some of my thoughts.

This pandemic has pushed us all beyond what we ever wish to experience again. Health, livelihoods, relationships, loneliness, loss, and mental health in general are the themes of our lives. No one has been spared some impact, but some have certainly been impacted more than others. Those who have lost loved ones, or a business, or had urgent surgery or medical care postponed, or have lived isolated due to institutional restrictions or family unable to visit, it has been catastrophic. Our hearts go out to you.

A crisis tests our humanity. We have seen how it has brought out the best in people - our essential workers, health care staff, teachers, our neighbours, businesses, strangers, physicians who have come out of retirement in our town to ensure surgeries delayed by COVID are caught up, Dr. Chirico who ensured our schools stayed open in the North for the health and safety of our children, unlike other areas of the province, and retired nurses who have also stepped forward to help vaccinate and trace contacts. Scientists, researchers, and physicians have collaborated all over the world to share information regarding treatment of COVID-19 and to develop a vaccine at record speed.

On the other hand, it has also brought out the worst in us. Fear, anger, helplessness, frustration have led to lashing out as a coping strategy. Public figures, specifically Public Health officials, have been targeted all over the world. Although the COVID-19 virus is the cause, these Public Health officials are seen as the perpetrators of the restrictions that have affected our lives as we helplessly wait for it to all end.

It is fitting that today is Pink T-shirt Day to symbolize we do not tolerate bullying and our children have been encouraged to wear pink to mark the day and to think about what it means. I hope the residents of this district spend time to think about it too and how unkind and hurtful threats and angry personal comments are. I am speaking specifically at those directed toward Dr. Chirico and the staff of the Health Unit who are working to keep us safe.

Comments, questions, opinions, suggestions are our right to make and some will open our minds to other ways to approach an issue. These can all be made without the inclusion of hurtful personal slurs.

So today, I ask all of you to please stop the bullying of Dr. Chirico, our Medical Officer of Health, and our Health Unit staff. We need them and we applaud them.

Thank you.



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JUNE 22, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the accounts payables disbursement sheets for **MARCH 2021** be received.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

**Janice Dupuis**

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**Subject:** FW: Request for Investigation #25 Councillor Denis Sénécal vs Councillor Chris Fisher - Report to Council

**From:** Patrice J Cormier <[REDACTED]>

**Sent:** May 11, 2021 11:02 AM

**To:** Melanie Ducharme ; Jay Barbeau; Janice Dupuis

**Cc:** Joanne Savage; Lise Senecal; Yvon Duhaime; Dan Roveda; Chris Fisher; Denis Senecal; Roxanne; Roland Larabie; Leo Malette

**Subject:** RE: Request for Investigation #25 Councillor Denis Sénécal vs Councillor Chris Fisher - Report to Council

Bonjour,

I have now reviewed a Request for Investigation from Councillor Denis Sénécal dated November 8<sup>th</sup> 2020 and received in my Office on November 18<sup>th</sup> 2020. The information attached to the complaint was shared with Councillor Fisher. The complainant alleged inappropriate content of an email dated November 1<sup>st</sup> 2020 sent by Councillor Fisher to all Members of Council and read as follows:

“What is it like, being a lying piece of shit? Report me , please.”

As always, prior to conducting a further investigation into this complaint, I had requested to hear from the councillor in question as to the chronology of the events as he recalled them. I was looking for his feedback prior to December 11<sup>th</sup> 2020. I had received an email from Councillor Fisher indicating that the complainant had not used the proper forum for his complaint. After my review of the Code of Conduct and its application, I had determined that the Code of Conduct did indeed apply in these circumstances and requested his version by February 5<sup>th</sup> 2021. A request for further extension of time by Councillor Fisher for purposes of retaining legal counsel was granted until March 31<sup>st</sup> 2021. My Office has received no reply or explanation from Councillor Fisher to date to shed a light on his behaviour.

The use of such vulgar language directed at a councillor for all Members of Council to see and read is totally inappropriate in any such circumstances.

Hence, I find that Councillor Fisher has indeed contravened the Code of Conduct by not treating every person with dignity, understanding and respect and by generally not conducting himself in a manner that would generate community trust/confidence nor enhance the role and image of the Council and local government generally (Sections 5 (1) and 5(8)).

These are my findings.

I would recommend that a letter of apology be prepared by Councillor Fisher and that it be sent to all Members of Council.

Keep healthy, stay safe!

*Patrice J. Cormier, B.A., LL.B.*

**Société Professionnelle Julien & Cormier Professional Corporation**

132, rue Race Street

Hawkesbury, Ontario

K6A 1V2

(t) 613.632.0148, (f) 613.632.1810

**Janice Dupuis**

---

**Subject:** FW: Request for Investigation #29 vs Councillor Chris Fisher - Report to Council**From:** Patrice J Cormier**Sent:** April 28, 2021 7:09 PM**To:** Melanie Ducharme; Jay Barbeau; Janice Dupuis**Cc:** Joanne Savage; Lise Senecal; Yvon Duhaime; Dan Roveda; Chris Fisher; Denis Senecal; Roxanne; Roland Larabie; Leo Malette**Subject:** RE: Request for Investigation #29 vs Councillor Chris Fisher - Report to Council

Bonjour,

I have reviewed a Request for Investigation from a Ward 7 constituent, resident of the Municipality dated December 14<sup>th</sup> 2020 and received in my Office on December 22<sup>nd</sup> last. I have received further evidence from this resident on January 24<sup>th</sup> 2021 that was also shared with Councillor Fisher. The complainant questioned the councillor's conduct by inappropriate postings on social media on December 3<sup>rd</sup> and 4<sup>th</sup> last. After seeking further information from the complainant, I have received an email of January 24<sup>th</sup> 2021 outlining the context and behaviour. Prior to conducting a further investigation into this complaint, I had requested to hear from the councillor in question as to the chronology of the events as he recalled them. I was looking for his feedback prior to February 15<sup>th</sup> 2021. I had received a request for an extension of time by Councillor Fisher for purposes of retaining legal counsel. I had granted him an extension to March 31<sup>st</sup> 2021. My Office has received no reply or explanation from Councillor Fisher to date to shed a light on his behaviour.

I was referred to a number of posts on FaceBook concerning Councillor Fisher's behaviour using a social media forum in a group called "Verner on se parle-Verner let's talk". I was advised that this group was created by former Councillor Seguin mainly for the residents of Ward 7 which he was representing at the time. The group has since broadened to whomever wishes to join. It is my information that Councillor Fisher is also a part of this group which has some 1497 members which is significant for a municipality of under 15,000. By posting words such as...and I quote "There are levels of stupid" because of a poll created to see if there was interest in a bi-election; using such vulgarities directed at a constituent on December 3<sup>rd</sup>, 2020, in a public forum for all to see and read is totally inappropriate in all of the circumstances.

As such, I find that Councillor Fisher has indeed contravened the Code of Conduct by not treating every person with dignity, understanding and respect and by generally not conducting himself in a manner that would generate community trust/confidence nor enhance the role and image of the Council and local government generally (Sections 5 (1) and 5(8)).

These are my findings.

I would recommend that a letter of apology be prepared by the Councillor and that it be posted in the same group called "Verner on se parle-Verner let's talk".

Trusting all to be satisfactory, please all, stay healthy and keep safe!

Merci!

*Patrice J. Cormier, B.A., LL.B.*

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The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JUNE 22, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-Law No. **2021/50**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 22nd day of JUNE 2021, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

## **BY-LAW 2021/50**

### **BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING HELD ON THE 22nd DAY OF JUNE 2021**

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**WHEREAS** the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 22nd day of JUNE 2021, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

**ENACTED AND PASSED THIS 22nd DAY OF JUNE 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK

Resolution No.

**2021 /****JUNE 22, 2021**

The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Moved by / *Proposé par* :Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the meeting of Council held on JUNE 22nd, 2021 be adjourned.

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>WARD 7 (vacant)</b>		
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_