

# COUNCIL MEETING – TUESDAY, JULY 13, 2021 – 6:30 PM RÉUNION DU CONSEIL – MARDI, LE 13 JUILLET 2021 – 18H30



**WN POWER GENERATION LTD. - MEETING at 5:30 PM**  
→ Dan Longlade, Baker Tilly LLP, to present financial statements

## VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

### AGENDA / ORDRE DU JOUR

- A) Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires
- B) Addendum and Agenda / Addenda et Ordre du jour
  - B-1 Approve the Addendum
  - B-2 Adopt the Agenda
- C) Delegations & Petitions / Délégations et pétitions
  - C-1 DM Wills Ass. Ltd. & LEA Consulting Ltd. (for MTO) *(Presenters: Wes Kingdon and Cedar Leung)*

### COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- D-1) General Government / Gouvernement général
  - D-1(a) Discussion re: Annual Report from Integrity Commissioner
  - D-1(b) Yard Maintenance By-Law *(J. Savage)*
  - D-1(c) Proposed draft By-Law for Naming of Municipal Assets
- D-2) Planning / Planification
  - D-2(a) Vacant municipal land at end of Cholette St, Sturgeon Falls
  - D-2(b) Request to purchase land on Villeneuve Court *(document to follow)*
- D-3) Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique
  - D-3(a) Discussion re: Animal Control Levels of Service
  - D-3(b) Resident request re: Safety concerns on Quesnel Road
- D-4) Economic Development / Développement économique ..... *NIL*
- D-5) Social Services and Health / Services sociaux et santé ..... *NIL*
- D-6) Community Services / Services communautaires
  - D-6(a) COVID update *(verbal)*

- D-7) **Public Works / Travaux publics** ..... **NIL**
- D-8) **Sewer and Water / Les égouts et l'eau** ..... **NIL**
- D-9) **Environmental / L'environnement** ..... **NIL**

## **REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

**E) Planning / Planification**

- E-1 Zoning By-Law **2021/51** to rezone certain lands on 174 West Bay Road (RU to RU-8)
- E-2 Zoning By-Law **2021/52** to rezone certain lands at 249 Quesnel Road [RU to RU-9(a) (b)]

**F) Correspondence and Accounts / Courier et comptes**

- F-1 June 15<sup>th</sup>, 2021 Council minutes
- F-2 June 22<sup>nd</sup>, 2021 Special Council minutes
- F-3 Adopt the minutes of the Planning Advisory Committee meeting of April 12, 2021
- F-4 Receive the following minutes from various Boards / Committees :
- (i) Committee of Adjustment meeting held May 10, 2021;
  - (ii) WN Police Services Board meeting held April 7, 2021;
  - (iii) WN Library Board meetings held May 13, 2021;
  - (iv) DNSSAB Board meeting held May 26, 2021;
- F-5 Receive the APRIL and MAY 2021 Disbursement Reports.
- F-6 Correspondence: Municipality of Temagami re: Au Château Management Board

**G) Unfinished business / Affaires en marche**

**H) Notice of Motion / Avis de motion**

**I) New Business / Affaires nouvelles**

- I-1 By-Law **2021/53** to appointment of By-Law Enforcement Officer (M. Thibeault)
- I-2 By-Law **2021/54** to approve amendments to the Fireworks By-Law
- I-3 Award for Lisgar Street sidewalk project
- I-4 Award for Building Assessment Tender ([document to follow](#))
- I-5 Receive the 1<sup>st</sup> Quarter Financial Report
- I-6 Request for Noise By-Law Exemption (S. Taillefer – Wedding Celebration)
- I-7 Request for No Cut Policy Exemption (Y. & D. Belanger, Verner)
- I-8 Support for Motion M-84 Anti-Hate Crimes and Incidents and Bill-C 313 – *Banning Symbols of Hate Act*.

**J) Addendum / Addenda**

**K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire**

- K-1 Mayor's Report

**L) Closed Meeting / Réunion à huis clos**

**Pursuant to Section 239 of the *Municipal Act* (2001)**

- L-1** Proceed into closed meeting to discuss the following:
- personal matters about an identifiable individual, including municipal or local board employees;  
**(i)** Human Resources Investigation – CAO Complaint – Unresolved
- L-2** Approval of previous CLOSED minutes:  
👉 Apr-20-2021 • May-12-2021 • Jun-1-2021 • Jun-22-2021
- L-3** Resolution to adjourn the closed session

**M) Adjournment / Ajournement**

- M-1** Resolution to adopt By-law **2021/55** confirming proceedings of meeting
- M-2** Resolution to adjourn the meeting

## REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by not later than 4:30 p.m. on the Wednesday prior to the requested meeting.

### PLEASE PRINT CLEARLY:

Council Meeting Date: ~~June 29, 2021~~ ➔ **July 13, 2021**

Subject: Highway 539 & 805 Temporary Full Closures - Ministry of Transportation (MTO)

Name: Wes Kingdon (DM Wills Associates Limited) and Cedar Leung (LEA Consulting Ltd.) on behalf of the MTO

Address: 150 Jameson Dr.

Phone: Home: (705) 742-2297 x 266

Business / Cell: (705) 559-3464

Fax: (705) 748-9944

E-Mail: wkingdon@dmwills.com

Name of Group or Person(s) being represented (if applicable):

DM Wills Associates and LEA Consulting on behalf of the Ministry of Transportation

Details of nature of the business/purpose (additional information can be attached separately):

The MTO is undertaking pavement rehabilitation and culvert replacement on Highway 539 / 805 to be constructed starting in 2022-23 from Warren to River Valley. There are a total of eight deep fill culverts that require replacement, seven on Hwy 539 and one on Hwy 805. This work is estimated to take over a full construction season to complete. If the MTO could close Highway 539 temporarily for up to 3 five-day periods during summer 2022 then this work could be completed in an estimated fifteen days. Also, on Highway 805, a single temporary closure lasting up to five days during early spring would allow for the work to be completed. These periods would be planned through the week, with the highway completely open to traffic on weekends. If this is deemed reasonable, the time and cost savings would be substantial.

Presentation Requirements:

☐ Easel

☐ Projection Equipment

☐ Other:

*Please be advised that your delegation/presentation will be recorded in video and audio format as part of Council meetings and will be subject to media broadcast (Eastlink and internet). Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M 56, as amended.*

Submit your completed form to:

Municipal Clerk (delegate)  
Municipality of West Nipissing  
101 – 225 Holditch Street  
Sturgeon Falls, ON P2B 1T1

e-mail: [mducharme@westnipissing.ca](mailto:mducharme@westnipissing.ca) or [jdupuis@westnipissing.ca](mailto:jdupuis@westnipissing.ca)

Tel: 705-753-2250 • Fax: 705-753-3950

Visit ... [www.westnipissingouest.ca](http://www.westnipissingouest.ca)

April 26, 2021

*Robert G. Julien, B.A., LL.B., LL.L.*  
*Patrice J. Cormier, B.A., LL.B.*  
*Véronique Fournier, LL.L., J.D.*

*Avocats et notaires*  
*Barristers and solicitors*

## **Annual Report of the Integrity Commissioner for the Municipality of West Nipissing**

### **1. COMMISSIONER'S REMARKS**

I am pleased to present Council with my **2020-2021** Annual Report.

This is now my second Annual Report to Council as Integrity Commissioner for the Municipality of West Nipissing. As such, this report will focus on the activities of my Office for the period of March 1<sup>st</sup>, 2020 to February 28<sup>th</sup>, 2021. I have amended somewhat the format after having received feedback from some members of Council while presenting my first report on September 15, 2020.

All know that the Office of the Integrity Commissioner was created as a process for hearing complaints regarding elected officers and may recall that I was appointed by your Municipality in March of 2019. As my term began on March 1<sup>st</sup>, 2019, it continues until December 1<sup>st</sup>, 2022 and maybe renewed for a further four (4) years at the Municipality's sole discretion.

Over the 2 years now, I, as Integrity Commissioner have received numerous complaints and requests for advice and education from Members of Council.

I would like to, once again, acknowledge the highly efficient and professional administrative support provided to my Office by your Municipality's Clerk/Planner and staff.

As in my first year, my focus this past year was to follow through with the implementation of a formal complaint process. Specifically, I have continued to respect the complaint process whereby my Office would receive a formal Request for Investigation form with a sworn affidavit to commence the investigative process. Only once satisfied that an investigation was warranted would I then send the details of the complaint to the Member of Council for his/her

5. Requests from Members of Council and of local boards for advice respecting their obligations under a procedure, rule or policy of the Municipality or of the local board, as the case may be, governing the ethical behaviour of Members.
6. Requests from Members of Council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to Members of Council, members of local boards, the Municipality and the public about the Municipality's Code of Conduct for Members of Council and members of local boards and about the *Municipal Conflict of Interest Act*. As Integrity Commissioner, I have the powers of inquiry and delegation as well as a duty of confidentiality and reporting requirements as follows:
  8. I report directly to Council on matters related to the Code of Conduct and other policies, rules or procedures related to ethics for Council;
  9. I will also report to Council on matters related to the Code of Conduct for local boards, including adjudicative boards, if any;
  10. I, and all those acting under my instruction, must preserve secrecy with respect to all matters that come to my attention; I have the power to undertake investigation into complaints alleging contraventions of the applicable Code of Conduct while respecting confidentiality; and
  11. My reports are public and I am permitted to disclose necessary information related to the findings while maintaining confidentiality. I can make recommendations to Council relating to Code of Conduct breaches, but only Council can sanction one of its Members.
12. Council also has the authority to assign additional powers and duties to the Integrity Commissioner.

In addition to complaints received through the informal or formal complaint process, my Office also received a number of inquiries that were either related to matters outside of my jurisdiction or did not follow the established complaint procedures.

I will now turn to the specific complaints that were either not yet resolved by the report date of my first annual report or received after March 1, 2020.

#### **(A) FORMAL COMPLAINTS**

As required by the process, formal complaints are submitted on the appropriate "Request for Investigation Code of Conduct for Council" form, with a signed affidavit, to my attention and must include information to support the allegation(s) made against a Member including dates, locations, the specific sections of the Code of Conduct, other persons present and all other relevant information.

My Office conducts an intake analysis of each formal complaint to determine whether the matter is, on its face, a complaint with respect to non-compliance of a section of the Code of Conduct for Members of Council and not covered by other legislation or other Council policies. I also consider whether the complaint is frivolous, vexatious or not made in good faith, or whether there are sufficient grounds to pursue an investigation.

13. The 6<sup>th</sup> complaint referred to in last year's report has now been completed. The investigation revealed a breach of the Code of Conduct and the member was invited to write a letter of apology to the complainant and the matter was resolved without further action.

14. The 7<sup>th</sup> complaint referred to in last year's report has been investigated and resolved. I was referred to two (2) live streams of two (2) different meetings of Council by the constituent complainant and found no such breaches to the Code of Conduct.

had no direct or indirect personal interest in the vote but rather a benefit that is of general application across the Municipality by virtue of sitting on the committee per se.

Complaint #20: The complaint member alleges that a member would have breached confidentiality by releasing information in a closed session. After reviewing the evidence and conferring with the Clerk of the Municipality, it was determined that the member had not breached the Code of Conduct in the very specific set of circumstances.

Complaint #21: The complaint taxpayer had complained of a member being rude and disrespectful via a comment on Facebook. The member had sent an apology prior to my involvement and the taxpayer was content that no further action was required. The complaint was resolved amicably.

Complaint #22: The complaint member complains of a member posting information that was used to bash the member. No formal Request for Investigation was ever received from the member so the complaint was not investigated.

Complaint #23: My office was provided a copy of a complaint filed with the Ombudsman for Ontario. No further action by this Office.

Complaint #24: This was a request pursuant to the Municipal Freedom of Information and Privacy Act (MFIPA) for information pertaining to complaints #16, #17, #18, #19 and #20, more particularly the name of the parties and nature of complaints with findings. All information was forwarded to the Clerk of the Municipality and can be found at Annexe 'A' to my report.

Complaint #25 & #26: These complaint files remain open as on-going investigations. I am now awaiting the member's chronology of events to advance



## 6. FINANCIAL STATEMENT

The Integrity Commissioner's remuneration consists of an hourly fee of \$250 per hour (in office) or \$300 (on site), a fee of \$100 per hour for travelling to and from the Municipality and all applicable taxes.

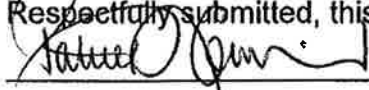
Financial Breakdown (March 1<sup>st</sup>, 2020 to February 28<sup>th</sup>, 2021) in comparison with last year's report:

March 2020	\$2,345.32	April 2019	\$4,334.47
April 2020	\$4,830.19	May 2019	\$3130.33
May 2020	\$1,651.50	June 2019	\$794.95
June & July 2020	\$5,847.19	July-August 2019	\$976.90
August & September 2020	\$2,048.69	Sept-October 2019	\$788.75
October 2020	\$1,081.98	November 2019	\$289.28
November 2020	\$1,119.27	December 2019	\$350.87
December 2020	\$1,122.09	January 2020	\$232.22
January 2021	\$2,851.56	February 2020	\$1,409.11
February 2021	\$1,132.27	<b><u>Total</u></b>	<b><u>\$12,306.88</u></b>
<b><u>Total</u></b>	<b><u>\$24,030.06</u></b>		

## CONCLUSION

My consultation with Members of Council this past year suggests that Members are somewhat satisfied with the assistance they receive through my Office. However, I feel that a report on every complaint may be necessary. I do look forward to working with all of you again this year. Rest assured that I will always make myself available for the betterment of The Corporation of the Municipality of West Nipissing. If that means, more regular reporting, so be it. Looking to the year ahead, education and further reporting will be key priorities in all aspects of my work.

Respectfully submitted, this 26<sup>th</sup> day of April, 2021, at Hawkesbury, Ontario.



Patrice J. Cormier, Integrity Commissioner for the Municipality of West Nipissing

## Roxanne Racine

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**From:** Patrice J Cormier <pjcormier@julien-cormier.ca>  
**Sent:** Wednesday, October 21, 2020 5:09 PM  
**To:** 'Melanie Ducharme'  
**Cc:** 'Janice Dupuis'; Roxanne  
**Subject:** RE: MFIPPA Request No. 2020-07 #24

Bonjour à vous deux,

Pursuant to your **BY-LAW 2019/30 BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING TO APPOINT PATRICE J. CORMIER AS INTEGRITY COMMISSIONER FOR THE MUNICIPALITY OF WEST NIPISSING**, more particularly to the **Service Agreement as SCHEDULE "A" TO BY-LAW 2019/30**, at section 7.3, I am replying to your request to provide specific information for the complaints filed with my Office, namely complaints #16, #17, #18, #19 and #20; the specific request being the names of the complainants along with the nature of the complaints (sections of the Code of Conduct), names of persons being complained about, responses and conclusions (closed sessions redacted as required). I will report chronologically as follows:

#16 Councillor Lise Sénécal complains that Councillor Chris Fisher breached confidentiality and privileged information by sending emails to other members of counsel and to the Municipal Clerk in contravention of the **Duty of Council** as found in **Section 2 of the Code of Conduct**. I have determined, under these particular set of circumstances (Covid-19), that Counsellor Fisher has not contravened the **Code of Conduct** by sending out an email to all wanting to adopt a process to reach out to the Municipality's legal team. I have carefully taken into account **By-law 2019/94 (Calling of Meetings in particular)** and more recently **By-law 2020/25**, where a **NEW Section 2.6 – Electronic Participation during Emergency** was added. I have determined that Counsellor Fisher found himself in a predicament where he had genuine concerns about ethical and legal ramifications that were set in motion and needed to be dealt with at once for the benefit of the Corporation. This complaint file is now closed.

#17 Councillor Lise Sénécal complains that Councillor Chris Fisher breached the **Code of Conduct** by not following **Procedure by-law section 7.1 and section 5 of the Code of conduct**.....not to disclose any aspect of the "Closed Session" deliberations unless authorized by Council to do so. I have determined that he has not breached any of the sections included in the **Code of Conduct**. I have considered the highly confidential nature of the issues at hand, a copy of the Agenda of the meeting of April 20<sup>th</sup> 2020 and Minutes of same. I had also conferred with the Clerk and had determined that Counsellor Fisher's email was in fact distributed only to those members who were privy to the contents of the closed session (including Melanie Ducharme who was the presiding clerk) and during the session, more precisely at 6:57 pm of a meeting that was held from 6:30 pm and ended at 7:10 pm. I was provided with a copy of a recent **By-law 2020/25**, including a **NEW section 2.6 – Electronic Participation during Emergency**. I accept that Counsellor may have used colloquial language that may offend some at times and that he is prepared to adjust if and when need be. Furthermore, under the very new circumstances and lack of prior experience in this domain, Counsellor Fisher did what he thought he should do in the circumstances and cannot, for these actions, be found to be in breach of the **Code of Conduct**. This file is now complete.

#18 Mayor Joanne Savage complains that Councillor Chris Fisher was in contravention of Sections 2, 3, 3(3), 4, 6, 8, and 11 of the **Code of Conduct**. This complaint file is still active and I have not as of yet made any determinations in this matter.

#19 Councillor Denis Sénécal complains that Councillor Dan Roveda had not declared a conflict of interest while voting on an increase for funding of a committee he sat on. I have concluded that Councillor Roveda has not breached any of the sections dealing with conflict of interest. Furthermore, I had determined that he was not in a conflict of interest in March 2019 when he had recused himself from the March 19th 2019 **C1 - Beautification Committee Delegation agenda**

## ANNEXE 'B'

#8 Councillor Lise Sénécal complains that Councillor Dan Roveda breached the Code of Conduct by not treating her with dignity, understanding and respect, making unwelcome remarks, insulting gestures or jokes which cause embarrassment or awkwardness. After listening to the video replay of the same meeting held on June 11/19, I have determined that he had not breached any of the sections included in the Code of Conduct. I did, once again, note the tension at that meeting. However, I had determined that the complaint process not proceed any further.

#9 Councillor Yvon Duhaime had sought clarification on a conflict of interest issue. Councillor was referred to sub-paragraph 5(11) Responsibilities: Conflict of Interest in SCHEDULE "A" to BY-LAW 2018/96 being the CODE OF CONDUCT FOR COUNCIL by which members of council are bound.

#10 The Mayor had sought advice concerning potential conflict of interest and was referred to the relevant sections of the Code.

#11 A constituent complains that Councillor Roland Larabie contravened the Code by displaying inappropriate behaviour at a community consultation meeting and that he did not consider the well-being of the Municipality and did not carry out his duties in a professional manner. I had determined that the councillor did not contravene the Code of Conduct in these circumstances. However, I believed that a meeting between the parties would be beneficial. I can confirm that such a meeting has been held and I was no longer involved in the investigation of this matter and considered this complaint resolved.

#12 Councillor Denis Sénécal had sought clarification on a conflict of interest issue. Councillor was referred to sub-paragraph 5(11) Responsibilities: Conflict of Interest in SCHEDULE "A" to BY-LAW 2018/96 being the CODE OF CONDUCT FOR COUNCIL by which members of council are bound.

#13 Mayor Joanne Savage complains that Councillor Dan Roveda breached the Code of Conduct by discriminating her, attempting to breach confidentiality or confidential information and by making unwelcomed remarks, insulting gestures or jokes which cause embarrassment or awkwardness. I have considered the specific sections of the Code of Conduct referred to and I have determined that Dan Roveda has not breached any of the outlined sections of the Code as indicated in the Request for Investigation form except for one (1). Frustration was indeed conceded on behalf of Councillor Roveda, but that, in and of itself does not justify a breach of his conduct. I did not find that he was breaching any confidential disclosure and/or making any improper use of the confidential information (though he should have remitted his notes as you all do at the end of a meeting), nor that he would have discriminated on the basis of sex. I do find however, that the fact Councillor Roveda tore his personal notes at a closed session of Council and discarded them in the waste basket, then invited the Mayor to retrieve them from the basket was in fact an unwelcomed remark resulting in insult and/or embarrassment and that was in contravention of Section 5. (8) (viii) of the Code of Conduct for Council. I do accept that his behavior was directly related to the frustration he was feeling at that particular moment but that does not excuse the behavior as such. I will provide these findings to Councillor Roveda and invite him to choose either of two of the following scenarios:

1) letter of apology to the Mayor for his misconduct, or

2) hold a meeting in MY presence to try to resolve the conflict of personality between both parties.

He did in fact prepare a letter of apology and the case was closed.

#14 A constituent complains that Mayor Joanne Savage contravened the Code by not respecting the Responsibilities section of the Code of Conduct. I have now received and reviewed the chronology of events during the February 11<sup>th</sup> 2020 budgetary meeting by viewing the streamed version (both Part 1 and Part 2) and have determined that the Mayor has not contravened the Code of Conduct. In all of the circumstances, I accept your perception and her explanations. I have determined that Mayor J. Savage has specifically not breached any of the outlined sections of the Code of Conduct as indicated in the Request for Investigation form. I have considered all highlighted subsections in the complaint form under section 5. RESPONSIBILITIES, more particularly (2) Standard of Conduct (which includes (b) honesty, reasonable care, due diligence and (d) impartiality; (3)(c) Role of Council (v) and (vii) accountability, transparency of operations, carrying out duties of council; Role of Head of Council (ii), (iii) and (vi) presiding over meetings efficiently/effectively,

#26 Councillor Denis Sénécal complains that Councillor Roland Larabie would have acted contrary to the Code of Conduct by acting in a conflict of interest by accepting personal financial gain under a contract with the Municipality . This file is still on-going.

#27 This Request for Freedom of Information.

#28 A constituent complains that Councillor Fisher has been breaching the Code by posting inappropriate comments on social media. This complaint process is still on-going.

#29 Another constituent complains that that Councillor Fisher has been breaching the Code by posting inappropriate comments on social media. This complaint process is still on-going.

I trust all to be satisfactory.

As always, keep healthy and stay safe!

Bonne soirée!

*Patrice J. Cormier, B.A., LL.B.*

*Société Professionnelle Julien & Cormier Professional Corporation*

132, rue Race Street

Hawkesbury, Ontario

K6A 1V2

(t) 613.632.0148, (f) 613.632.1810

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**From:** Janice Dupuis <[jdupuis@municipality.westnipissing.on.ca](mailto:jdupuis@municipality.westnipissing.on.ca)>

**Sent:** Wednesday, January 6, 2021 1:45 PM

**To:** [pcormier@julien-cormier.ca](mailto:pcormier@julien-cormier.ca); [roxanne.racine@julien-cormier.ca](mailto:roxanne.racine@julien-cormier.ca)

**Cc:** Melanie Ducharme <[mducharme@municipality.westnipissing.on.ca](mailto:mducharme@municipality.westnipissing.on.ca)>

**Subject:** FW: MFIPPA Request No. 2020-13 (Mosseles, I - Complaints lodged with IC)

**Importance:** High


Good afternoon Mr. Cormier,

I'm doing a follow-up on a Freedom of Information Request pertaining to complaints lodged with the Integrity Commissioner, that was received by our office and forwarded to you back on November 30<sup>th</sup>, 2020 for response.

The date for responding has come and gone and we need to know if the requested information/response is forthcoming from your office very soon. Otherwise, we will need to inform the requestor that we are seeking an extension for responding to the FOI request.

I would appreciate a response as soon as possible so that we may inform the requestor accordingly.

# SCHEDULE "B" OF BY-LAW 2019/24

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		July 13, 2021	
Name of Requestor:	Mayor Joanne Savage		Date submitted: July 2, 2021
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Yard bylaw	
Additional details / background information:		<input checked="" type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately	
<p><i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i></p> <p>Enforcement of Property maintenance bylaw is a lengthy process          Explore Options to remedy maintenance problems more quickly          Re Consideration of Yard by-law          Will provide example of Yard by-law for discussion</p>			
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	Date: July 2, 2021
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	July 2, 2021	Received from:	Mayor J. Savage
Meeting Date Requested:	July 13, 2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	July 13, 2021		<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

## **BY-LAW 2021/**

### **BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING TO ESTABLISH A PROCESS FOR THE COMMEMORATIVE NAMING OF MUNICIPAL ASSETS WITHIN THE MUNICIPALITY OF WEST NIPISSING**

**WHEREAS** the Municipal Act, S.O. 2001, C25, Section 8 provides the authority for Municipalities to govern its affairs as it considers appropriate;

**AND WHEREAS** Council for the Municipality of West Nipissing is desirous of appointing establishing a by-law respecting the naming of certain municipal assets including commemorative naming or renaming.

#### **1. PURPOSE**

- 1.1 The purpose of this by-law is to provide the Municipality of West Nipissing with a fair, consistent and efficient process for the commemorative naming and/or renaming of any municipal buildings, facilities, open space, properties or parks (herein called "the Municipal Asset").
- 1.2 This by-law will ensure that all stakeholders are provide opportunity to comment and/or provide input on the proposed naming/re-naming however, the final decision for naming Municipal Assets will rest with Municipal Council.
- 1.3 In order to ensure a clear and efficient commemorative naming process; the provisions of this by-law will be applied in order to determine the validity of a proposed commemorative name.

#### **2 COMMEMORATIVE NAMING PRINCIPLES**

##### **2.1 Proposed names of Municipal Assets shall:**

- a) portray a strong positive image of the Municipality of West Nipissing, have geographic, historical, cultural, aboriginal or social significance to the location of the property.
  - b) provide permanent recognition of the individual or organization for which it is named.
- 2.1.1 The Municipality should be under no obligation to accept a proposed name.
  - 2.1.2 Municipal Assets of broad community importance such as town halls should not ordinarily be renamed.
  - 2.1.3 Names may recognize the contributions of organizations such as a partnership with or without financial contributions.
  - 2.1.4 Names may, on an exceptional basis, honour the significant contributions of an individual or family.

##### **2.2 Names of municipal assets shall not:**

- 2.2.1 Impair the ability of First Responders to respond to emergencies or impair the Municipality's ability to deliver services.
- 2.2.2 Duplicate or closely resemble an existing asset name within the Municipality.
- 2.2.3 Result in, or be perceived to confer any competitive advantage, benefit or preferential treatment or advertisement to the named party.
- 2.2.4 Be or be perceived to be discriminatory or derogatory.

#### **3 CRITERIA FOR COMMEMORATIVE NAMING**

##### **3.1 The individual or group for whom the commemorative naming is proposed shall:**

- 3.1.1 shall have demonstrated excellence, courage, exceptional service to the West Nipissing community, the province of Ontario, or Canada.
- 3.1.2 shall have an extraordinary community service record.
- 3.1.3 shall have worked to foster equality and reduced discrimination.



- 3.1.4 shall have a direct relationship with the place or community efforts after which they are being named.
- 3.2 Written consent shall be obtained from the individual, if living, or from his/her executor or personal representatives, if posthumously nominated;
- 3.3 The naming of a Municipal Asset for a currently elected official, appointed public official or current employee may be permitted.
- 3.4 The naming of an asset for a former elected official, appointed public official or former employee shall not be required to be posthumous;

---

#### 4 APPLICATION PROCESS

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- 4.1 Completed submissions form, **Schedule "A"** may be submitted at any time by any member of Administration, Council or the public who wishes to recommend the commemorative naming of any Municipal Asset;
- 4.2 To be considered, submissions relating to individuals or family names will require the consent of the family member or estate; and a written history outlining the contribution made or the historical significance of the individual/name.
- 4.3 Completed submissions for naming Municipal Assets will be received by the Clerk's Office.
- 4.4 Provided that the application meets the criteria for commemorative naming as herein set out, the Clerk's office will circulate the proposed commemorative naming:
  - (a) to, the CAO, directors and department managers;
  - (b) to first responders and/or emergency services;
- 4.5 Following circulation, the application and comments will be provided to Council for direction to proceed to public consultation.
- 4.6 If directed by Council, public notice of the proposed naming or renaming of the Municipal Asset shall be advertised on the municipal website and in a newspaper having local circulation. Notice shall include the proposed name, a brief summary of the significance and the location of the Municipal Asset to which the commemorative name is to be applied. Comments will be received for 30 days from the date of publication of notice.
- 4.7 Council shall consider comments received and make a final recommendation following which Council will adopt a resolution to name or rename the Municipal Asset.
- 4.8 Applications will be retained on file until a naming or renaming opportunity arises.
- 4.9 From time to time, Council may also solicit names when the Municipality determines it is necessary to name all or part of a new Municipal Asset or rename an existing Municipal Asset.
- 4.10 Council has the final authority for naming and renaming of Municipal Assets.

ENACTED AND PASSED THIS      DAY OF AUGUST 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK



CREATED: AUG-17-2021



West Nipissing Ouest

Municipality of West Nipissing  
**NAMING OF MUNICIPAL ASSETS BY-LAW**  
**SCHEDULE "A" TO BY-LAW 2021/**

**SUBMISSION FORM / DEMANDE DE SOUMISSION**

**RECOGNITION/COMMEMORATIVE NAMING / RECONNAISSANCE/DÉNOMINATION COMMÉMORATIVE**

Individual/Organization Submitting Name: / Personne/Organisation faisant demande :	
Mailing Address : / Adresse postale :	
Telephone/Cell : / Téléphone/cellulaire :	
E-mail : / Courriel :	
Location of Building, Facility, Property, Open Space, Park : / Emplacement de l'immeuble, de l'installation, de la propriété, de l'espace ouvert, du parc :	
Suggested Name : Nom suggéré :	
Rationale for Suggested Name : (if required, attach additional page) / Justification du nom suggéré : (si nécessaire, joindre une page supplémentaire)	
When submitting a name of an Outstanding Resident or Canadian (individual or family name, living or deceased) please attach: <i>Si vous soumettez le nom d'un résident exceptionnel ou d'un Canadien (nom de personne ou de famille, vivant ou décédé), veuillez joindre :</i> <input type="checkbox"/> (1) Written documentation confirming the consent of a family member or estate if the individual is deceased. <i>Documents écrits confirmant le consentement d'un membre de la famille ou d'une succession si la personne est décédée.</i> <input type="checkbox"/> (2) Written history of the contribution made or the historical significance of the name. <i>Historique écrit de la contribution apportée ou de la signification historique du nom.</i>	
When the suggested name is not an individual or family name, please attach a written rationale for the suggested name : / <i>Lorsque le nom suggéré n'est pas le nom d'une personne ou de famille, veuillez joindre une justification écrite pour le nom suggéré :</i> <input type="checkbox"/> (1) Location / <i>Emplacement.</i> <input type="checkbox"/> (2) Historical significance / <i>Importance historique</i> <input type="checkbox"/> (3) Geographical or natural/environmental feature / <i>Situation géographique ou caractéristique naturelle / environnementale</i>	
<input type="checkbox"/> Applications from an Organization must include an official letter of support from that Organization. / <i>Les demandes d'une organisation doivent inclure une lettre d'appui officielle de cette organisation.</i>	
Please return completed application to: / <i>Veuillez soumettre formulaire complété à :</i>	

**NAMING MUNICIPAL ASSETS**

Municipality of West Nipissing

Attn: Clerk / *Greffier(ière)* Dept.

101-225 rue Holditch Street • Sturgeon Falls, ON • P2B 1T1

Fax/Télec. : 705-753-3950 or/ou E-mail/courriel : @westnipissing.ca

# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** July 9, 2021

**RE:** **VACANT MUNICIPAL LAND AT END OF CHOLETTE STREET, STURGEON FALLS**

---

The subject of the lands located between the dead end of Cholette Street and a privately owned landlocked parcel has come before Council on more than one occasion in the past couple of years as a result of the ongoing attempt by the owner of the landlocked parcel to sell the property. In the past, Council has been advised that disposing of this property would result in landlocking both the Community Living property as well as another vacant parcel owned by the Municipality on the east of the said strip.

Attached is a letter from a proposed buyer requesting to obtain a Right of Way over the municipal property. If approved, the individual wishes to install a culvert across the Municipal Drain and to install a gate to prevent public access.

If Council were amenable to the request, the following considerations may be included in the Agreement for Right of Way:

1. Liability. The individual would be required to obtain insurance in an amount to be recommended by the Municipality's insurers with the Municipality named as additional insured;
2. The Municipality will not be responsible for any upgrades to the right of way and any upgrades undertaken by the owner shall be at the owners expense;
3. The owner shall execute an acknowledgment pursuant to S. 4.23 of the West Nipissing Zoning By-law that the municipality is not responsible for any future maintenance of the right of way;
4. Should the municipality choose to extend Cholette Street at some time in the future and pass a Road Assumption By-law to establish the property as a public road, the right of way would be automatically terminated and the Municipality shall be authorized to register a Release and Abandonment of the right of way;
5. The owner shall be responsible for the installation of a culvert in the Municipal Drain, which shall be underken by the Municipality and the the property owner shall be assessed for 100% of the cost of the engineering and construction costs;

**Joie de vivre**



**West Nipissing Ouest**

Joie de vivre

[www.westnipissingouest.ca](http://www.westnipissingouest.ca)



6. The municipality reserves the right to approve the location of any gate or barrier erected by the owner and shall be provided with a key or combination to any lock placed on such barrier;
7. The municipality reserves the right to grant a right of way to any other property which may benefit from or require access over the said lands;



May 7, 2021

City of West Nipissing  
Planning Department  
101-225 Rue Holditch Street  
Sturgeon Falls, ON P2B 1T1

Attention: Ms. Ducharme

Letter of Intent: Cholette Avenue extending to PIN 490830248  
Cholette Avenue access to (Vacant Lot) PIN 490830222

I am proposing to use the Public roadway Cholette Avenue extending to Municipality PIN 490830248 to access subject vacant property (PIN 490830222).

The immediate plan is to install a culvert (20' x 22") into the municipal storm drain, with backfill to allow for a standard pickup truck to travel over. The culvert would be installed per requirements set out by the Municipality and completed at the cost of the Applicant. Install two concrete pillars with a lockable gate to allow access only to property owner for travel to the subject vacant property.

The seven to ten-year plan for this vacant lot is to build a home for the owners after retirement.

Liability Insurance coverage would include the Municipality as a 3<sup>rd</sup> party; to be reviewed and accepted by the Municipality.

I would be working under the advisement of Don Goulet of Goodridge, Goulet Planning and Surveying Limited as well as any Municipal office administration to come to an agreeable arrangement.

Sincerely,

Casey Zizek

# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

**DATE:** July 9, 2021

**RE:** **ANIMAL CONTROL LEVELS OF SERVICE**

---

As we prepare to issue an RFP for animal control services, I would like Council to review the level of service provided in the existing contract. Though an RFP process provides respondents the ability to outline how they will provide a service, if the Municipality has a minimum level of service required, that must be indicated in the proposal documents.

The current contract includes

- Pick up and impound animals in accordance with the Municipality's bylaws
- The right to dispose of animals impounded
- Collect and retain all impound fees, fines, etc.
- Supply traps for the purposes of detaining stray cats and small dogs
- Provide animal shelter capable of providing adequate accommodations and care
  - Animal shelter is open to the public Monday to Friday 9 AM to 5 PM, Saturday 10 AM to 4 PM, and Sunday 12 PM to 4 PM
- Employ and equip an animal control officer
- Respond to complaints of animals at large, stray animals, and bylaw infractions from Monday to Friday between 9 AM and 5 PM (exclude statutory holidays)
- Respond to complaints of animals at large, stray animals, and bylaw infractions from Monday to Friday from 5 PM to 9 PM, if the animal is confined
- Emergency services only from 9 PM to 9 AM Monday to Friday and on weekends
  - Emergency services are injured dogs or cats at large and owner cannot be located or to assist local police services with animal issues
- Licensing procedures according to bylaws
- Prosecution, on behalf of the Municipality, on any offences related to animal control bylaws
- Public education on spay and neuter
- Homeward Bound program (free visit home once per year to licensed and/or microchipped dogs and cats)
- Annual reporting to the Municipality

**Joie de vivre**



**West Nipissing Oust**

**Joie de vivre**

[www.westnipissingoust.ca](http://www.westnipissingoust.ca)



**A letter from the residents regarding the unsafe driving behaviours on Quesnel road**

RECEIVED

JUN 21 2021

To whom it may concern,

We are writing this letter due to grave concerns over the safety of both the permanent and seasonal residents of Quesnel road. Particularly the portion of the roadway that is regulated to 25km /hr. The area of concern could be described as intimate in nature and akin to a campground setting. There are multiple properties that access both sides of the road and residents cross the road frequently to access the Sturgeon river. The roadway itself is unpaved and very narrow, barely able to accommodate two vehicles at some portions. Further, there are no sidewalks to allow people who enjoy walking along the river to walk safely off of the roadway. The current posted speed limit was likely put in place in light of all of the aforementioned factors. Many of the area residents have young children who enjoy the camp lifestyle and play outdoors with friends and pets, utilizing the river for recreational activities

Recently, there has been an increase in the amount of excessive speeding and dangerous driving behaviors in our area. A few incidents to note:

1. A resident was attempting to make a left turn into the trailer park property and was slowing to safely make the turn. A van proceeded to pass that resident on the left, nearly causing a collision.
2. On numerous occasions a small white car was observed to be travelling at unsafe speeds that residents estimate to be 50km/hr or over.
3. On one occasion a Le Taxi was also observed travelling at high rates of speed endangering all of residents and their children playing in the area.

We have lodged numerous complaints with the OPP, and they have attempted enforcement, but the speeding and dangerous driving continues. A radar sign was also erected to alert drivers that they are speeding. This seems to have had no impact on the amount of speeding in the area. Residents have also tried to signal drivers to reduce their speed only to be met by rude gestures and a further increase in speed.

We the residents feel that it is only a matter of time before a tragic event occurs due to this driving behaviour. A collision at the speeds observed would likely result in a vehicle departing the roadway onto someone's property potentially striking children enjoying the outdoors or falling into the Sturgeon river.

We understand that it is unrealistic to have the OPP constantly patrol the area, however, a more effective solution that has been successful in other communities is to put in place multiple large speed bumps.

\* Please call to discuss further steps to resolve this issue Ty.

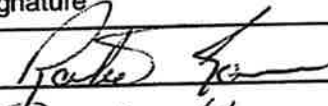


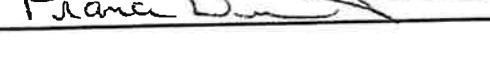

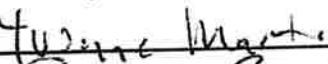
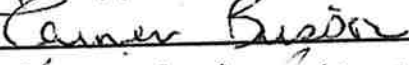

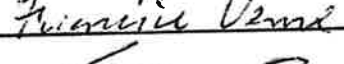

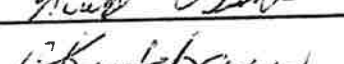
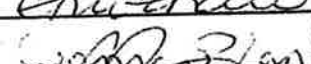


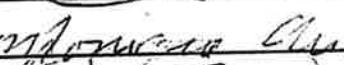


Robert RACING

Sturgeon Falls, Ont.  
P2B 2W3

For your consideration and action,

The Residents of Quesnel Road.

Signatories

Printed Name	Signature
ROBERT RACINE	
DENISE THERPIEN	
MARC DUMONT	
France Dumont	
Lorraine Lussseau	
Timothy Lussseau	
Carmen Brissou	
Monique Brissou	
Francine Venne	
STEDY VENNE	
MICHAEL VENNE	
Cory Kurekian	
Jeanne Plante	
Rachel Bertrand	
RENE BERTRAND	
Monique Audette	
Denis Martin	
Blanche Jacques	

Printed Name	Signature
Billy Gagnon	
Mari Paul Gagnon	Mari Paul Gagnon
JEANNETTE DAKOURT	Jeannette Dakourt
Romeo Roy	Romeo Roy
CAROL DERRIDON	Carol Derridon
Lucie Germain	Lucie Germain
BERNARD GUTHRIE	Bernard Guthrie
Wendy McBrain	Wendy McBrain
Helene Beauvege	Helene Beauvege
Doranne Houlefort	Doranne Houlefort
Richard Gessse	Richard Gessse
Susan Reid	Susan Reid
Yvette Rochefort	Yvette Rochefort
Robert Rochefort	Robert Rochefort
DIANE SHANK	Diane Shank
MICHEL Y SHANK	Michel Y Shank
ALAN DAVIDSON	Alan Davidson
Vuan Michael	Vuan Michael
GINETTE DAVIDSON	Ginette Davidson

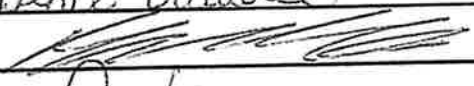
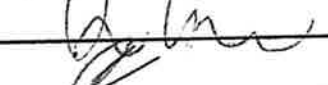


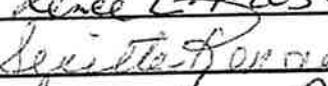
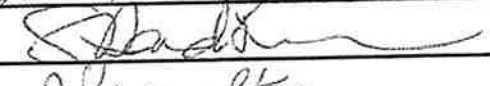

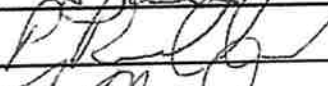


COLETTE RACINE	Colette Racine
Shawn Davidson	Shawn Davidson
GILLES JACQUES	Gilles Jacques
DIANE MERCIER	Diane Mercier
J-PATRICK MERCIER	J-Patrick Mercier



For your consideration and action,

The Residents of Quesnel Road.

Signatories

Printed Name	Signature
Raymond Lajoie	R. Lajoie
Carole Lajoie	Carole Lajoie
Michelle Arcand	Michelle Arcand
<del>Denise</del> DENIE VAUDRIE	Denie Vaudrie
Reg Piquet	
JAMIE CRAWFORD	
James Crawford	
JAMES GRAVE	
RICK TASS	
Renée Larose	Renée Larose
Ginette Renaud	Ginette Renaud
LARRY MORIN	Larry A. Morin
Sylvie Davidson	
JOSE LEGAULT	J. Legault
THOMAS WAMBERT	
PAT REMILLARD	
Tammy Mayer	
<del>TOM MORTON</del>	

## BY-LAW 2021/51

### BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE CERTAIN LANDS ON 174 WEST BAY ROAD FROM RURAL (RU) TO RURAL EXCEPTION ZONE 8 (RU-8) (ZONING AMENDMENT FILE NO. ZBLA2021-06)

**WHEREAS** the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 174 West Bay Road, Monetville, being Part of Broken Lot B, Concession 5, Twp. Loudon, Municipality of West Nipissing, District of Nipissing;

**AND WHEREAS** the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

**AND WHEREAS** it is deemed desirable to amend the zone designation shown on Schedule 'J2' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

- Schedule 'J2' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot B, Concession 5, Loudon Twp., Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Rural (RU) Zone to Rural Exception Zone 4 (RU-8).
- The Special Provisions of the RU-8 Zone, shall be as follows:

By-law	Location	Schedule	Zone	Special Provisions
2021/51	174 West Bay Road, Part Lot B, Con. 5, Loudon Township, Municipality of West Nipissing, District of Nipissing	J2	RU-8	Section 4.1 – Accessory Dwelling Unit (a) A detached accessory dwelling unit is permitted. (b) Only one (1) accessory dwelling may be created; (c) The accessory dwelling unit and principal dwelling shall meet all other applicable provisions of the is Bylaw and any to her health, safety or occupancy regulations or by-laws; and (d) A minimum of one parking space is provided for the accessory dwelling unit;

- This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

**ENACTED AND PASSED THIS 13<sup>th</sup> DAY OF JULY, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE, MAYOR

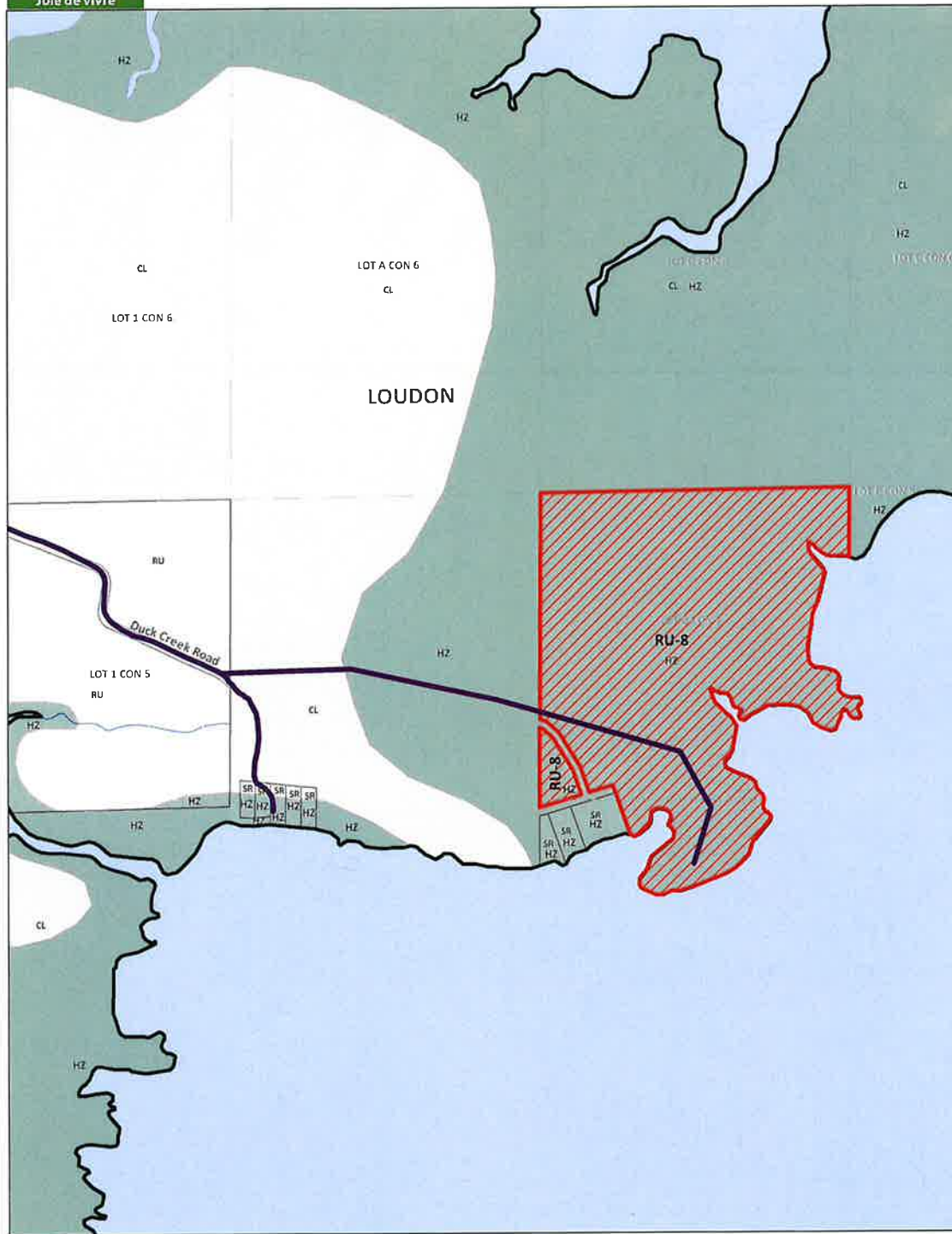
\_\_\_\_\_  
MELANIE DUCHARME, CLERK




West Nipissing Ouest

Joie de vivre

# SCHEDULE 'A' TO BY-LAW 2021/ 51



 LANDS TO BE REZONED FROM RURAL(RU) WITH HAZARD LAND OVERLAY (HZ)  
TO RURAL EXCEPTION EIGHT (RU-8) WITH HAZARD LAND OVERLAY (HZ)

MUNICIPALITY OF WEST NIPISSING OUEST  
TOWNSHIP OF LOUDON - SCHEDULE J2

THIS IS SCHEDULE 'A' TO  
BY-LAW NO. 2021- 51 PASSED THIS  
13th DAY OF JULY 2021.

« *Mayor Joanne Savage* »

JOANNE SAVAGE, MAYOR

« *Melanie Ducharme* »

MELANIE DUCHARME, CLERK

174 WEST BAY ROAD  
PART OF LOT B, CONCESSION 5  
GEOGRAPHIC TOWNSHIP OF LOUDON  
MUNICIPALITY OF WEST NIPISSING OUEST



100 50 0 100 200 300 Metres

 **PLANScape**  
BUILDING COMMUNITY THROUGH PLANNING

THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.  
FOR EXACT BOUNDARY INTERPRETATIONS,  
PLEASE CONTACT THE MUNICIPALITY OF WEST NIPISSING OUEST

2021/021

**WEST NIPISSING PLANNING ADVISORY COMMITTEE**  
**ZBLA2021/06**

JUNE 14, 2021

Moved by / *Proposé par* :***Normand Roberge***Seconded by / *Appuyé par*:***Christopher Fisher***

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 174 West Bay Road, Monetville, Ontario;

**AND WHEREAS** written concerns and objections were received:

☐ YES or ☒ NO

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS

or

☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 174 West Bay Road, as follows:

Schedule J2 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as PCL 20173, NIP, Broken Lot B, Concession 5, Loudon Township, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from RU (Rural) to RU-8 (Rural exception zone 8) to permit a second dwelling.

1. The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/ ____	PCL 20173, NIP, Broken Lot B, Concession 5, Loudon Township, Municipality of West Nipissing	J2	<ul style="list-style-type: none"> <li>Permitted principal uses shall include a second accessory dwelling.</li> </ul>

Defeated:	
Deferred/Tabled:	

**“Denis Sénécal”**

CHAIR

**“Melanie Ducharme”**

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		

## Schedule 'A'



# PLANNING REPORT

Proposed Plan of Zoning Amendment File No. ZBLA2021/06

Applicants: Michelle Abbott

Date: June 14, 2021 (amendment July 8, 2021)



# PLANNING REPORT

Proposed Plan of Zoning Amendment File No. ZBLA2021/06

Applicants: Michelle Abbott

Date: June 14, 2021 (amendment July 8, 2021)





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## **1. INTRODUCTION**

The purpose of this Planning Report is to address all provincial and municipal land use policies governing the proposed re-zoning of the property located at 174 West Bay Road, Monetville, Ontario.

## **2. SITE AND BACKGROUND INFORMATION**

The property is located on West Bay Road, a portion of which is municipally owned and maintained and a portion of which remains accessed by private rights of way. This property is located on the portion of the road which is private.

## **3. DEVELOPMENT PROPOSAL**

The owner is proposing to re-zone the property from RU (Rural) to RU-8 (Rural exception zone 8) to permit a secondary dwelling.

## **4. POLICY CONTEXT**

Land use policies and regulations affecting the subject lands include the Planning Act, R.S.O., 1990 and the associated 2014 Provincial Policy Statement at the Provincial Level. At the municipal level, the West Nipissing Official Plan, the Municipality of West Nipissing Zoning By-law 2014-45 and Site Plan Control By-Law No. 2015-63 affect the subject lands.

### **4.1 Provincial Policy Statement**

The *Provincial Policy Statement 2014 (PPS)* provides a policy framework for land use within the Province of Ontario. It is the responsibility of the local planning authority(s), in this case the Municipality of West Nipissing, to uphold the policies of the PPS, pertaining to land use planning and development. In particular, the planning authorities must ensure that their decisions are consistent with key provincial interests.

#### **4.1.1 Section 1.1.5 – Rural Areas in Municipalities**

The subject lands are not located within a settlement area and are therefore subject to Section 1.1.4 and 1.1.5 of the PPS. Specifically, Section 1.1.5.2 states that “on rural lands located in municipalities, permitted uses are: (a) the management or use of resources; (b) resource-based recreational uses (including recreational dwellings); (c) limited residential development; (d) home occupations and home industries; (e) cemeteries and; (f) other rural land uses”. These uses (including agricultural uses) are considered to be the only uses permitted within rural areas.

Resource-based recreational uses, including recreational dwellings are uses that are related to a natural recreational resource such as a lake, river, or ski hill. In this case the development of lots for recreational dwellings adjacent to the waterfront would be consistent with Section 1.1.5 of the PPS. The proposed development is consistent with the guidelines published in “*An Introduction to the Provincial Policy Statement, 2014: Rural Ontario*”, released by the Province in August 2016.

#### **4.1.2 Section 1.6.6 – Sewage, Water and Storm Water**

Section 1.6.6.4 of the 2014 PPS requires that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not provided,

individual on-site sewage services and individual on-site water services may be used, provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

The subject property is located in a rural area where no municipal sewage and water services are available and therefore individual on-site servicing for the development is the most appropriate method of servicing a low-density residential development on the subject lands.

## 5. LOCAL POLICY DOCUMENTS

Local policy documents include the West Nipissing Official Plan, Zoning By-law and Site Plan Control By-Law.

### 5.1 Official Plan

The Municipality of West Nipissing is guided by the West Nipissing Official Plan which was adopted by Council on April 15, 2008 and approved by the Ministry of Municipal Affairs and Housing on December 7, 2011. The policies of the Rural District are included for the Committee's consideration. The following provides a summary of the existing Official Plan policies and relevant considerations for the site:

#### 5.1.1 3.06.3 Rural Area

The Official Plan states that lands which are not located within a designated urban or rural settlement area shall be considered to be part of the Rural Area. This area is characterized by its wide-open spaces or country-side setting where the make-up of development consists of farms, cross road settlements, scattered residential uses, pits and quarries and a variety of other rural-type uses. The Rural Area, is classified in this Plan by several Land Use Districts and Resource Lands. Each of these districts and type of resource lands constitute a separate land use designation.

Development is typically serviced by individual on-site water supply and sewage disposal systems.

#### 5.1.2 Table 3.1 – Permitted Land Uses

The proposed residential use is consistent with the policies of the West Nipissing Official Plan.

Table 3.1 - Permitted Land Uses in Designated Urban and Rural Settlement Areas and the Rural Area				
Land Use Category <sup>1</sup>	Urban Settlement Area	Rural Settlement Area	Rural Area	
			Waterfront District	Rural District
Scope of Permitted Residential Uses in District (see also Sections 3.06.5.1, 3.06.2, 3.06.8.2, 3.06.8.9, 3.06.10)	<u>Residential District:</u> <ul style="list-style-type: none"> <li>full range of low, medium and high density housing types</li> <li>specialized housing types: group homes, crisis care, social assisted</li> </ul>	<u>Residential Uses:</u> <ul style="list-style-type: none"> <li>full range of low and medium density housing types</li> <li>specialized housing types: group homes, crisis care, social assisted (excluding high density)</li> </ul>	<u>Residential Uses:</u> <ul style="list-style-type: none"> <li>seasonal and permanent residential uses</li> </ul>	<u>Rural District:</u> <ul style="list-style-type: none"> <li>limited low density (single and two unit housing)</li> <li>specialized housing types: group homes, crisis care, social assisted (excluding high density)</li> </ul>

#### **5.1.4 Natural Heritage Features and Areas**

*Natural heritage features and areas* are those areas which are important for their environmental and social values as a legacy of the natural landscapes of the area. Collectively, the individual *natural heritage features and areas* within the Municipality form a natural heritage system.

#### **Adjacent lands**

*Development and/or site alteration* may be permitted on *adjacent lands* to a *natural heritage feature or area* where the Municipality is satisfied that there will be no *negative impacts* on the natural features or the *ecological functions* for which the area is identified. The Municipality will use the Natural Heritage Reference Manual as a means to identify *adjacent lands*.

The subject property has been identified as having natural heritage features in the form of nesting sites and unevaluated wetlands. The proposed development is not anticipated to encroach on these areas and will take place within the woodland areas as shown on the attached Natural Heritage Features mapping provided by the Ministry of Natural Resources and Forestry.

#### **5.2 Zoning By-Law**

The proposal is to re-zone the property from RU (Rural) to RU-4 (Rural exception zone 4). The lot is well in excess of the required minimum for residential development.

#### **5.3 Site Plan Control By-Law**

The West Nipissing Site Plan Control By-Law No. 2015-63 was enacted as a tool to establish areas of Site Plan Control in order for the municipality to ensure that development in specifically designated zones will proceed in accordance with certain standards. In the Municipality of West Nipissing areas within the Hazard Zone are designated within the Site Plan Control Area.

Section 1B(g) of the Site Plan Control By-Law provides that any lands abutting a waterbody or water course or human made hazard or natural heritage features shall be subject to the provisions of the By-Law. The property herein is within an area of Site Plan Control due to the Hazard Zone Overlay and the Natural Heritage Features (Nesting Sites and Unclassified wetlands). Accordingly, the committee may wish to consider requiring the proponent to enter into a Site Plan Control Agreement.

### **6. PRIVATE ROAD/RIGHT OF WAY**

The property is located beyond the municipally maintained and travelled portion of West Bay Road.

Development on the property will be subject to the provisions of Section 4.23.3 of By-law No. 2014-45 as it relates to development on Private Roads.

### **7. CORRESPONDENCE/INFORMATION ATTACHED**

Notice was circulated to property owners within 120 meters (400 feet) of the subject lands and public bodies and utilities as required by Regulation. Copies of those comments are attached as Appendix 2. In addition, comments of the West Nipissing Public Works Manager and Chief Building Official are also attached as Appendix 3.

## **9. SUMMARY AND RECOMMENDATIONS**

In accordance with the provisions of the *Planning Act*, the undersigned has reviewed the proposal having regard to matters of provincial interest and for consistency with the Provincial Policy Statement 2014. In addition, the application has been reviewed within the context of the West Nipissing Official Plan and Zoning by-law No. 2014-45. The proposed application to re-zone the property from RU (Rural) to RU-8 (Rural Exception Zone 8 to permit a second dwelling is in conformity with the West Nipissing Official Plan and the Provincial Policy Statements.

Respectfully Submitted,



---

Melanie Ducharme, Planner

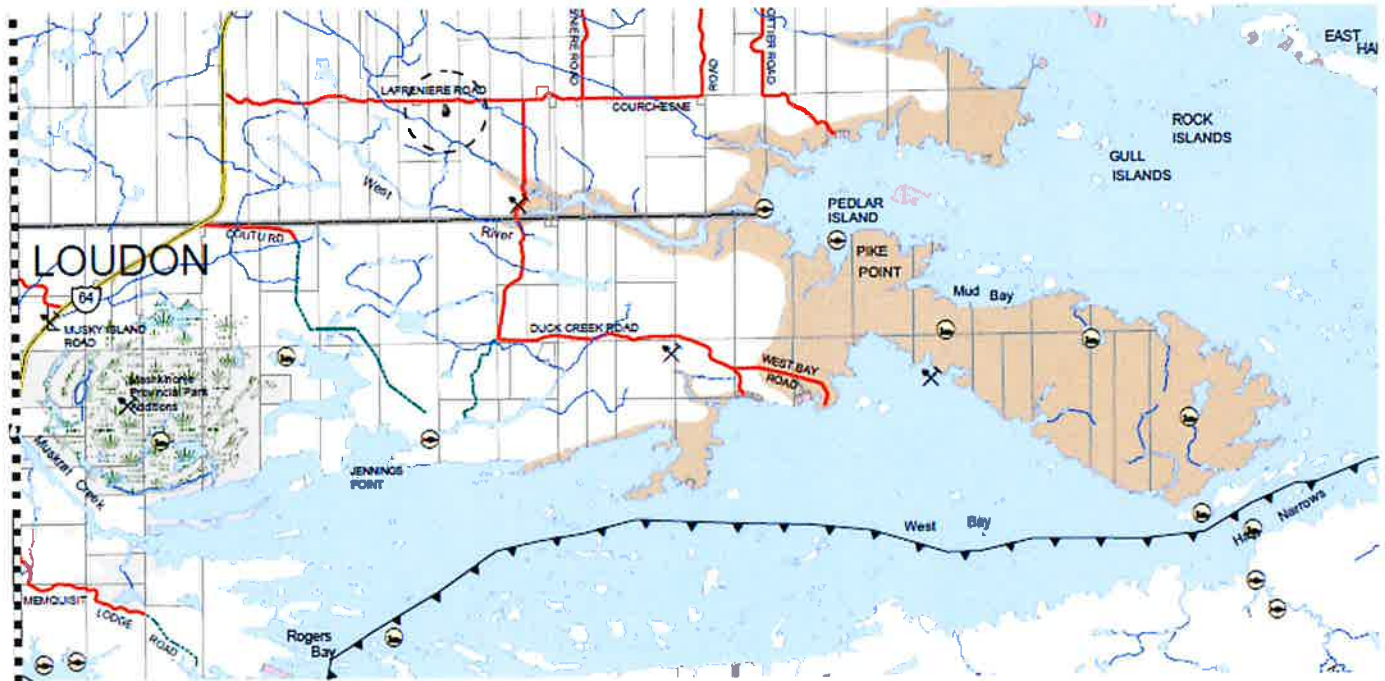
**Figure 1 – Aerial Imagery**



**Figure 2 – Key Map**

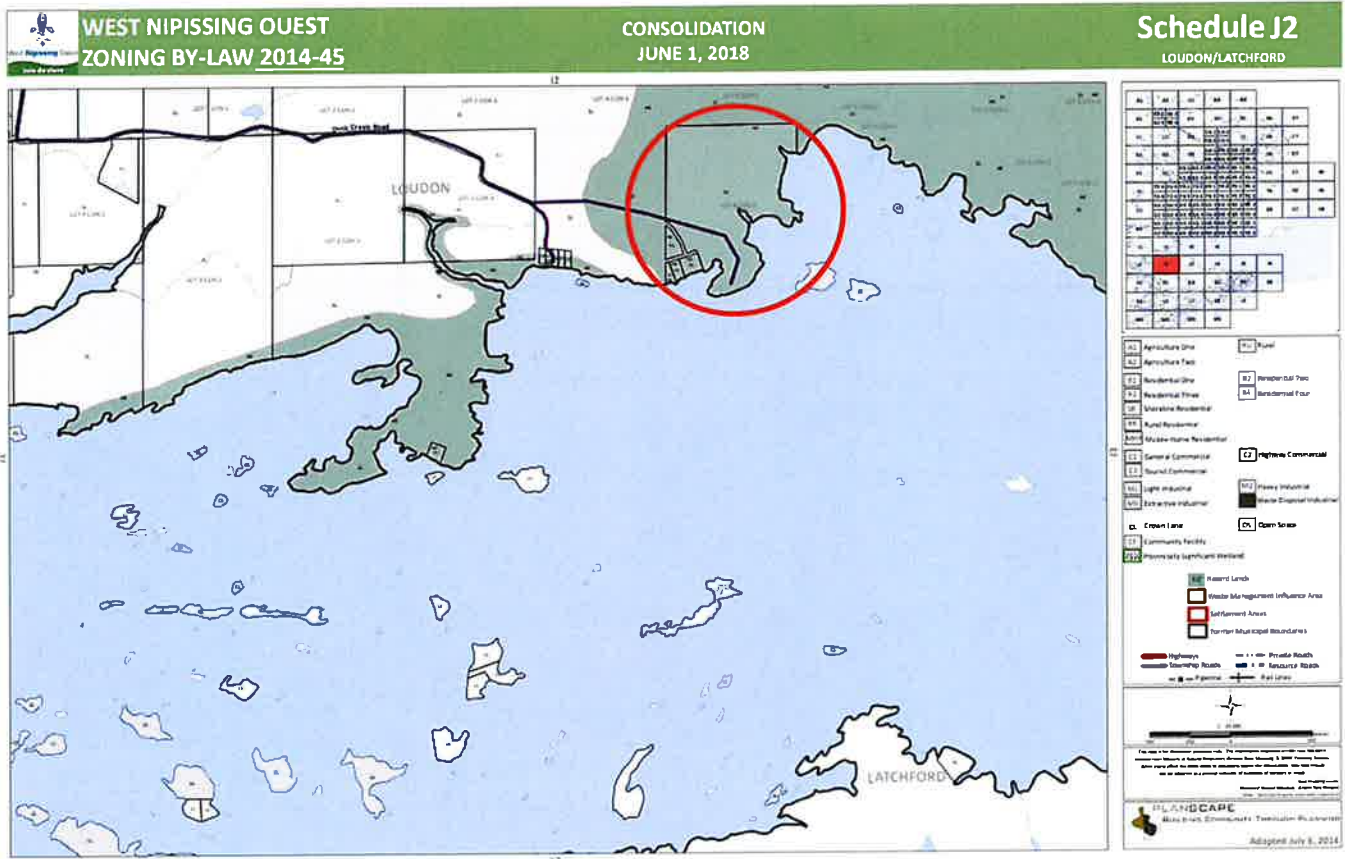


Figure 3 – West Nipissing Official Plan – Land Use Schedule



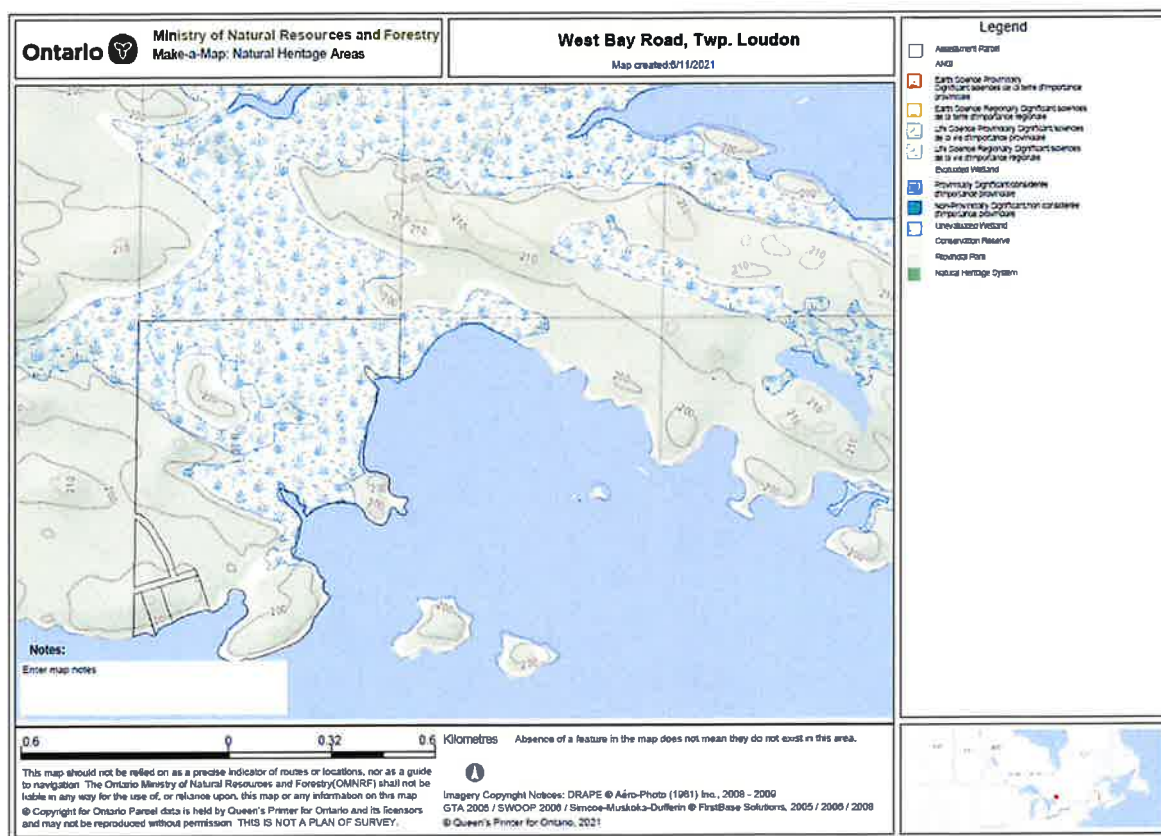


**Figure 4 – West Nipissing Zoning By-law No. 2014-45**






### Figure 5 – MNRF Natural Heritage Feature Mapping



## Appendix 1 – Agency Comments

<div>  <div> WEST NIPISSING PLANNING ADVISORY COMMITTEE  MEETING HELD JUNE 14, 2021 </div> </div>							
RECORD OF ALL COMMENTS							
APPLICATION	BELL CANADA	MTO	HYDRO ONE	GREATER SUDBURY UTILITIES	CN / CP RAILWAYS	PUBLIC WORKS DEPT.	BUILDING DEPT.
ZBLA2021/06	•	• No objections	•	•	•	<ul style="list-style-type: none"> <li>• No water or sanitary</li> <li>• No foreseeable road issues</li> <li>• Not maintained</li> </ul>	• No issues



**BY-LAW 2021/52**

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE  
CERTAIN LANDS AT 249 QUESNEL ROAD  
FROM RURAL (RU) TO RURAL EXCEPTION ZONES [RU-9(a) and RU-9(b)]  
(ZONING AMENDMENT FILE NO. ZBLA2021-07)**

**WHEREAS** the owners of the subject property have initiated an amendment to Zoning By-Law 2014-45, for the properties located on 249 Quesnel Road, Sturgeon Falls, being Part of Lot 2, Concession A, Part 4, 36R-10598 Springer, Municipality of West Nipissing, District of Nipissing;

**AND WHEREAS** the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

**AND WHEREAS** it is deemed desirable to amend the zone designation shown on Schedule "SF9" of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

1. Schedule 'SF9' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as Part of Lot 2, Concession A, Springer, being Part 4, 36R-10598, Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Rural (RU) Zone to Rural Exception Zone 9(a) and 9(b) (RU-9(a)(b)).
2. The Special Provisions of the RU-9 Zone(s), shall be as follows:

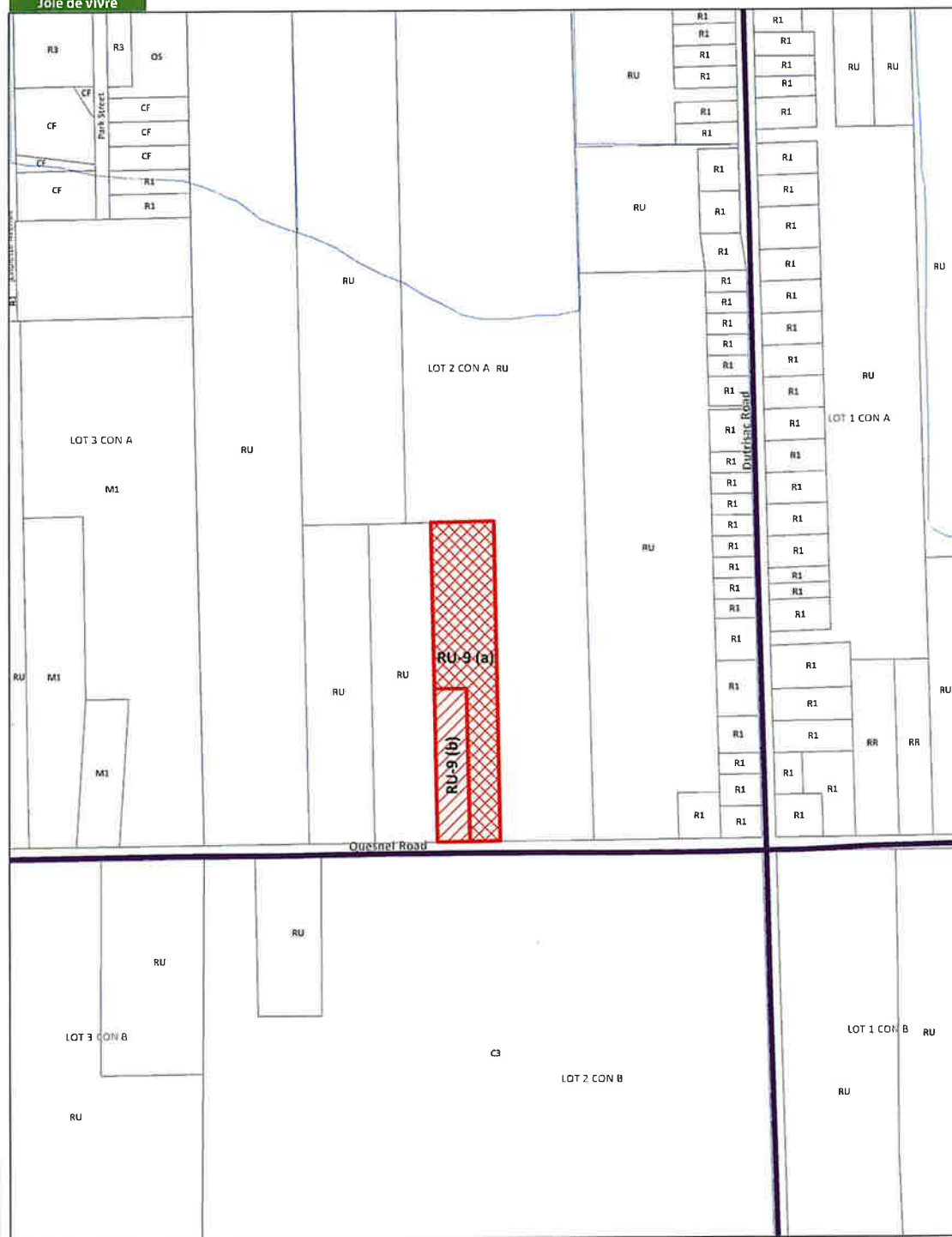
By-law	Location	Schedule	Zone	Special Provisions
2021/52	249 Quesnel Road, Sturgeon Falls, ON Springer, Municipality of West Nipissing, District of Nipissing	SF-9	RU-9(a)	Table 9.3: Minimum Lot Frontage 45m Table 9.1: Permitted Uses include Dwelling, Duplex
			RU-9(b)	Table 9.3: Minimum Lot Frontage: 45m

3. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the *Planning Act*, RSO 1990, Ch. P 13.

**ENACTED AND PASSED THIS 13<sup>th</sup> DAY OF JULY, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND  
THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE, MAYOR

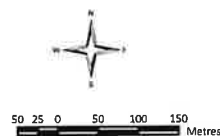
\_\_\_\_\_  
MELANIE DUCHARME, CLERK



LANDS TO BE REZONED FROM RURAL(RU)  
TO RURAL EXCEPTION NINE (a) ( RU-9 (a) )

LANDS TO BE REZONED FROM RURAL(RU)  
TO RURAL EXCEPTION NINE (b) ( RU-9 (b) )

PART 4, 36R-10598  
PART LOT 2, CONCESSION A  
GEOGRAPHIC TOWNSHIP OF SPRINGER  
MUNICIPALITY OF WEST NIPISSING OUEST



THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.  
FOR EXACT BOUNDARY INTERPRETATIONS,  
PLEASE CONTACT THE MUNICIPALITY OF WEST NIPISSING OUEST

MUNICIPALITY OF WEST NIPISSING OUEST  
TOWN OF STURGEON FALLS - SCHEDULE SF9

THIS IS SCHEDULE 'A' TO  
BY-LAW NO. 2021- 52 PASSED THIS  
13th DAY OF JULY 2021.

« Mayor Joanne Savage »

JOANNE SAVAGE, MAYOR

« Melanie Ducharme »

MELANIE DUCHARME, CLERK

2021/022

# WEST NIPISSING PLANNING ADVISORY COMMITTEE

## ZBLA2021/07

JUNE 14, 2021

Moved by / *Proposé par* :**Christopher Fisher**Seconded by / *Appuyé par*:**Yvon Duhaime**

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 249 Quesnel Road, Sturgeon Falls, Ontario;

**AND WHEREAS** written concerns and objections were received:

☐ YES or ☒ NO

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS or ☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 249 Quesnel Road, as follows:

Schedule SF9 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part Lot 2, Concession A, 36R10598 Part 4, Springer Township, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from RU (Rural) to RR-9 (a) and (b) (Rural exception zone 9 (a) and (b)) as follows:

1. The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/ ____	Part Lot 2, Concession A, 36R10598 Part 4, Springer Township, Municipality of West Nipissing	SF9	9(a): - Permitted principle uses shall include a duplex - Front yard set-back shall be 45m  9 (b): - Front yard set-back shall be 45m

Defeated:	
Deferred/Tabled:	

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		

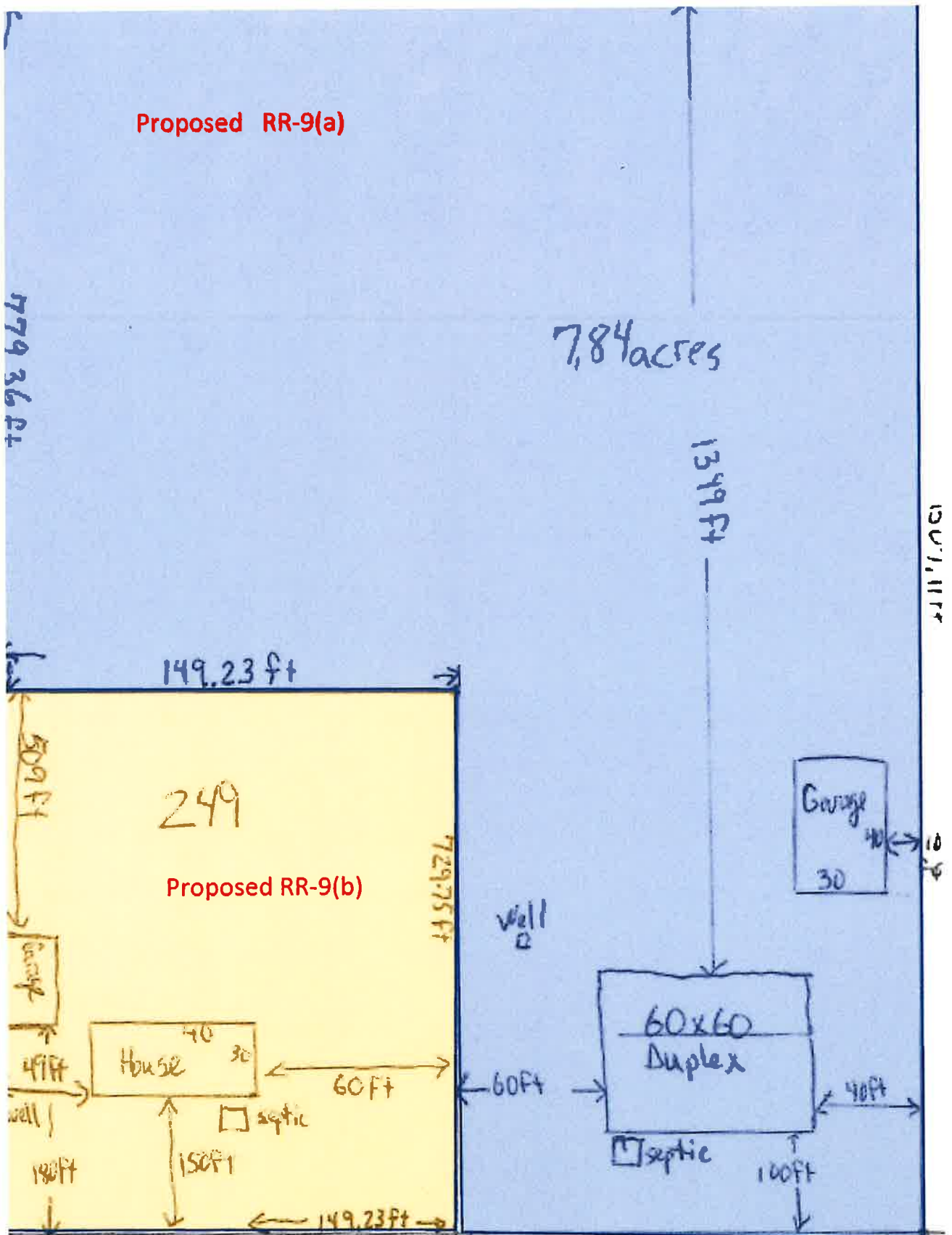
**"Denis Sénécal"**

CHAIR

**"Melanie Ducharme"**

SECRETARY

Schedule 'A'





# PLANNING REPORT

Proposed Plan of Zoning Amendment File No. ZBLA2021/07

Applicants: Denis and Anne Bonin

Date: June 14, 2021 (amendment date 8-7-2021)



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## **1. INTRODUCTION**

The purpose of this Planning Report is to address all provincial and municipal land use policies governing the proposed re-zoning of the property located at 249 Quesnel Road, Sturgeon Falls, ON, Ontario.

## **2. SITE AND BACKGROUND INFORMATION**

The property is located on Quesnel Road, which is maintained year-round by the Municipality of West Nipissing.

## **3. DEVELOPMENT PROPOSAL**

The owner is proposing to re-zone the property from RU (Rural) to RU-9(a) and (b) (Rural Exception Zone 9(a) and (b)).

**RU-9(a):** To construct a duplex dwelling on the severed portion of the property (Concurrent file No. C34/21) and to reduce the minimum lot frontage of the property from 60m (200') to 45m (150').

**RR-9(b):** To reduce the minimum lot frontage of retained portions of the property from 60m (200') to 45m (150').

## **4. POLICY CONTEXT**

Land use policies and regulations affecting the subject lands include the Planning Act, R.S.O., 1990 and the associated 2014 Provincial Policy Statement at the Provincial Level. At the municipal level, the West Nipissing Official Plan, the Municipality of West Nipissing Zoning By-law 2014-45 and Site Plan Control By-law No. 2015-63 affect the subject lands.

### **4.1 Provincial Policy Statement**

The *Provincial Policy Statement 2014 (PPS)* provides a policy framework for land use within the Province of Ontario. It is the responsibility of the local planning authority(s), in this case the Municipality of West Nipissing, to uphold the policies of the PPS, pertaining to land use planning and development. In particular, the planning authorities must ensure that their decisions are consistent with key provincial interests.

#### **4.1.1 Settlement Areas**

Settlement areas are urban areas and rural settlement areas, and include cities, towns, villages and hamlets. Ontario's settlement areas vary significantly in terms of size, density, population, economic activity, diversity and intensity of land uses, service levels, and types of infrastructure available.

The vitality and regeneration of settlement areas is critical to the long-term economic prosperity of our communities. Development pressures and land use change will vary across Ontario. It is in the interest of all communities to use land and resources wisely, to promote efficient development patterns, protect resources, promote green spaces, ensure effective use of infrastructure and public service facilities and minimize unnecessary public expenditures.

#### **4.1.2 Settlement areas shall be the focus of growth and development.**

##### **1.1.3.2 Land use patterns within settlement areas shall be based on densities and a mix of land uses which:**

- a) efficiently use land and resources;
- b) are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;
- c) minimize negative impacts to air quality and climate change, and promote energy efficiency;
- d) prepare for the impacts of a changing climate;
- e) support active transportation;
- f) are transit-supportive, where transit is planned, exists or may be developed; and
- g) are freight-supportive.

Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.

#### **4.1.3 Section 1.6.6 – Sewage, Water and Storm Water**

Section 1.6.6.4 of the 2014 PPS requires that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not provided, individual on-site sewage services and individual on-site water services may be used, provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

The subject property is located in a rural area where no municipal sewage and water services are available and therefore individual on-site servicing for the development is the most appropriate method of servicing a low-density residential development on the subject lands.

### **5. LOCAL POLICY DOCUMENTS**

Local policy documents include the West Nipissing Official Plan, Zoning By-law and Site Plan Control By-Law.

#### **5.1 Official Plan**

The Municipality of West Nipissing is guided by the West Nipissing Official Plan which was adopted by Council on April 15, 2008 and approved by the Ministry of Municipal Affairs and Housing on December 7, 2011. The policies of the Rural District are included for the Committee's consideration. The following provides a summary of the existing Official Plan policies and relevant considerations for the site:

### 5.1.2 Table 3.1 – Permitted Land Uses

The proposed residential use is consistent with the policies of the West Nipissing Official Plan.

Table 3.1 - Permitted Land Uses in Designated Urban and Rural Settlement Areas and the Rural Area				
Land Use Category <sup>1</sup>	Urban Settlement Area	Rural Settlement Area	Rural Area	
			Waterfront District	Rural District
Scope of Permitted Residential Uses in District (see also Sections 3.06.5.1, 3.06.2, 3.06.8.2, 3.06.8.9, 3.06.10)	<b>Residential District:</b> <ul style="list-style-type: none"> <li>full range of low, medium and high density housing types</li> <li>specialized housing types: group homes, crisis care, social assisted</li> </ul>	<b>Residential Uses:</b> <ul style="list-style-type: none"> <li>full range of low and medium density housing types</li> <li>specialized housing types: group homes, crisis care, social assisted (excluding high density)</li> </ul>	<b>Residential Uses:</b> <ul style="list-style-type: none"> <li>seasonal and permanent residential uses</li> </ul>	<b>Rural District:</b> <ul style="list-style-type: none"> <li>limited low density (single and two unit housing)</li> <li>specialized housing types: group homes, crisis care, social assisted (excluding high density)</li> </ul>

## 5.2 Zoning By-Law

The current zoning of the property RR permits a dwelling and accessory structures as well as the uses shown in Tables 6.1 and 6.2, subject to the lot standards set out in Table 6.3. The proposal is to amend the zoning designation of the property from Rural Residential (RR) to Rural Residential Exception Zone in order to permit a second dwelling as a permitted principle use on the property. Further, as the property is the subject of a concurrent severance application and, if approved, the site will consist of two (2) lots, the designations have been identified as RR-5(a) and RR-5(b). Both sites require an amendment to the zoning by-law in order to reduce the minimum lot frontage from the required 60m to 45m.

## 5.3 Site Plan Control By-Law

The West Nipissing Site Plan Control By-Law No. 2015-63 was enacted as a tool to establish areas of Site Plan Control in order for the municipality to ensure that development in specifically designated zones will proceed in accordance with certain standards. All properties which are the subject of Planning Approvals may be placed under site plan control for the orderly development of the property; however it is not anticipated that the proposed development on the subject property will require any oversight additional to the normal zoning by-law provisions and Site Plan Control is not recommended in this application.

## 6. CORRESPONDENCE/INFORMATION ATTACHED

Notice was circulated to property owners within 120 meters (400 feet) of the subject lands and public bodies and utilities as required by Regulation. Copies of those comments are attached as Appendix 1.

## **7. SUMMARY AND RECOMMENDATIONS**

In accordance with the provisions of the *Planning Act*, the undersigned has reviewed the proposal having regard to matters of provincial interest and for consistency with the Provincial Policy Statement 2014.

In addition, the application has been reviewed within the context of the West Nipissing Official Plan and Zoning by-law No. 2014-45. The proposed application to re-zone the property from RU (Rural) to RR-5 (Rural Exception Zone 9(a) and (b) to permit a second dwelling and to reduce the minimum lot frontage(s) is in conformity with the West Nipissing Official Plan and the Provincial Policy Statements.

Respectfully Submitted,



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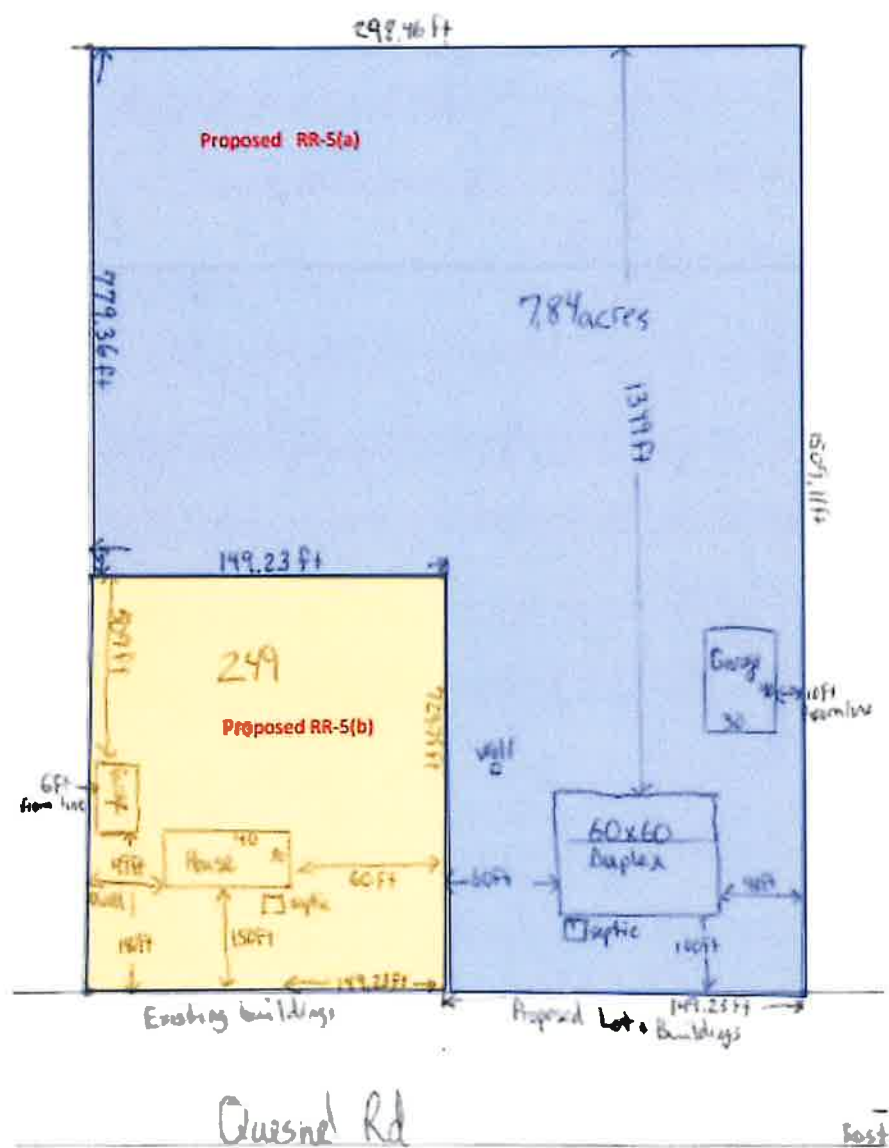
Melanie Ducharme, Planner



**Figure 1 – Aerial Imagery**



Figure 2 – Sketch of Proposed Development



Not to Scale

**Figure 3 – West Nipissing Official Plan – Land Use Schedule**

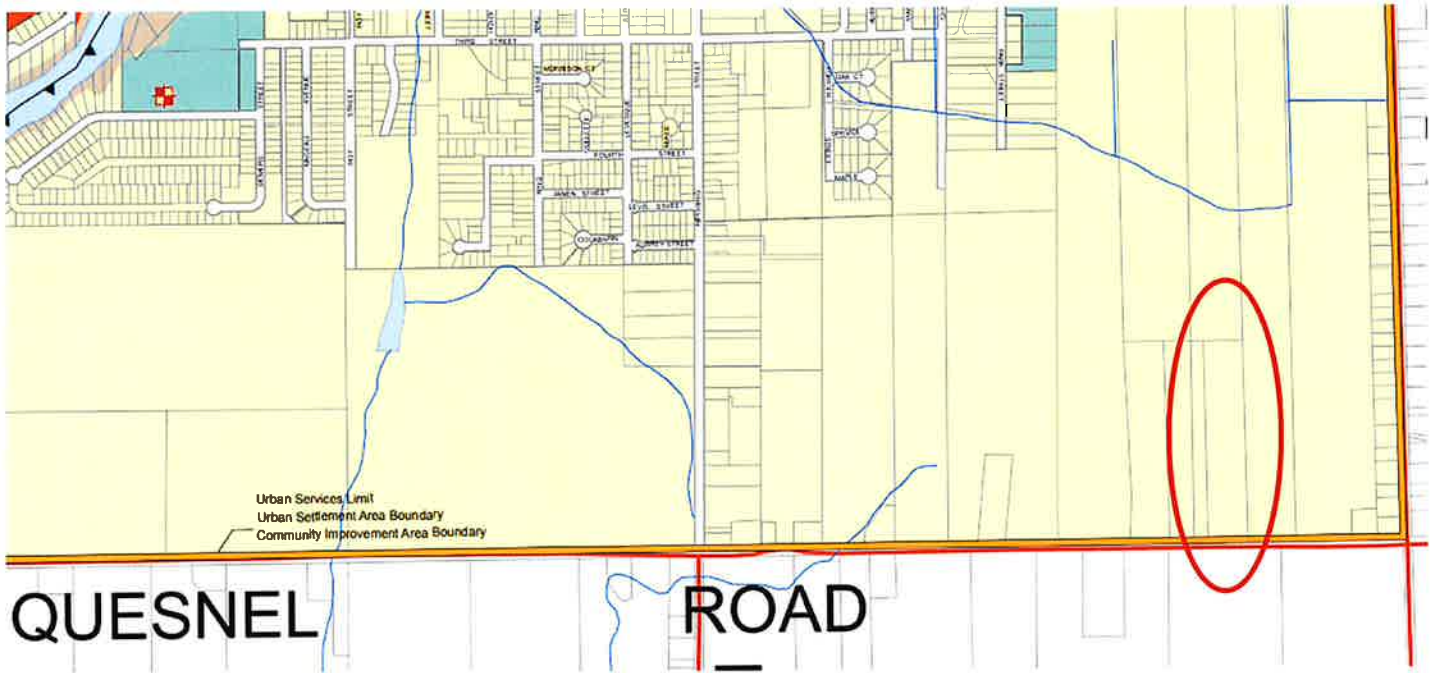
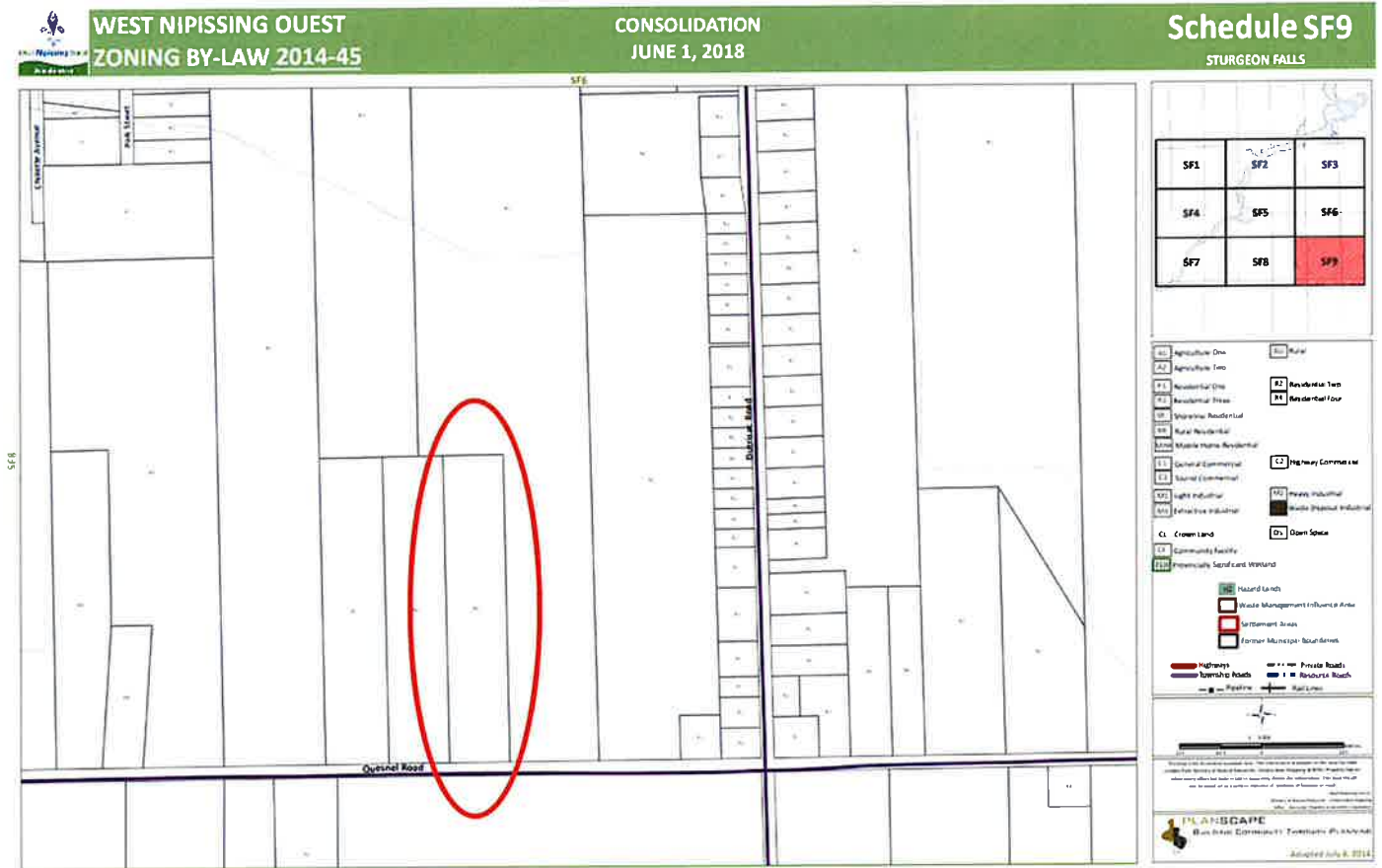



Figure 4 – West Nipissing Zoning By-Law No. 2014-45



## Appendix 1 – Agency Comments

<div>  <div> WEST NIPISSING PLANNING ADVISORY COMMITTEE  MEETING HELD JUNE 14, 2021 </div> </div>							
RECORD OF ALL COMMENTS							
APPLICATION	BELL CANADA	MTO	HYDRO ONE	GREATER SUDBURY UTILITIES	CN / CP RAILWAYS	PUBLIC WORKS DEPT.	BUILDING DEPT.
ZBLA2021/07 •		• No objections	•	•	•	<ul style="list-style-type: none"> <li>• No water or sanitary</li> <li>• No foreseeable road issues</li> </ul>	• No issues





CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, JUNE 15<sup>th</sup>, 2021 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
*WARD 7 (vacant)*

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

Councillor Larabie called a point of order regarding Items on the Agenda to which he indicated that members may have conflict(s) of interest. The individuals stated that it is their own prerogative as to whether they declare a conflict and no conflicts were declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Approve the Addendum..... **NIL**

**B-2** Adopt the Agenda

The Mayor noted Item E-12 is removed as a result of information received by the Clerk. The matter will be considered at the next meeting of Council.

**No. 2021/213** Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Roveda

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on June 15, 2021 be adopted as  
☐ presented / ☒ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** Annual Integrity Commissioner Report (Presenters: Patrice Cormier, BA, LLB )

Prior to making his presentation, Mr. Patrice Cormier provided reminders of the statutory authority of his office and the roles and responsibilities of an Integrity Commissioner. Mr. Cormier noted that while it would be normal that the number of complaints would reduce following the initial year, in the case of West Nipissing, the numbers of complaints has increased. The IC then enumerated the 2020 complaints in general terms and the overall cost to the municipality as a result of these complaints. The Mayor opened the floor to comments. The report will be shared to the Clerk of the Municipality who will then pass it on to members of Council. The Mayor queried as to how questions can be sent on to the IC who indicated that a single email be sent to the IC. A discussion ensued regarding future delivery of reports.

**D) ENVIRONMENTAL / L'ENVIRONNEMENT**

**D-1** Environmental Services Budget

The CAO followed up on information in the Agenda and the options presented in the budget document.



Members discussed the matter of recycling bins to be provided in the communities of Cache Bay and Lavigne. Several members indicated that they could not support bins in Cache Bay. There was no clear consensus on the numbers of bins to be placed in Lavigne and the matter of how many bins be left to the Manager.

(i) Approve expenditures for the 2021 Solid Waste Management

**No. 2021/214**    Moved by:    Councillor D. Roveda  
                         Seconded by:    Councillor L. Malette

**WHEREAS** at the SPECIAL BUDGET meeting held on April 26<sup>th</sup> and June 15<sup>th</sup>, 2021 deliberations were held to discuss expenditure estimates for the Management of Solid Waste for the year 2021;

**AND WHEREAS** Council approved the expenditure estimates for the Management of Solid Waste for the year 2021;

**BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates for the Management of Solid Waste, in the amount of **\$1,865,082.00**, for the year 2021; which represents a levy increase of 1.28%.

**CARRIED**

(ii) By-Law 2021/44 to Set Solid Waste Management Rates for 2021

**No. 2021/215**    Moved by:    Councillor D. Sénécal  
                         Seconded by:    Councillor Y. Duhaime

**BE IT RESOLVED THAT** By-law **2021/44** being a by-law to set the Solid Waste Management Rates in the Municipality of West Nipissing for the year 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

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**E)    NEW BUSINESS / AFFAIRES NOUVELLES**

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**E-1    Award of Tender – Purchase of Sidewalk machine**

**No. 2021/216**    Moved by:    Councillor Y. Duhaime  
                         Seconded by:    Councillor L. Sénécal

**WHEREAS** tenders for the purchase of a new Sidewalk Machine were requested by the Public Works Department;

**AND WHEREAS** two (2) tenders were received and opened publicly on May 27, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the required specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the of a new Sidewalk Machine for the Public Works Department be awarded to **WORK EQUIPMENT LTD.**, having submitted a quotation of \$148,995.00 meeting all the required specifications.

**CARRIED**

**MOTION FOR RECESS:**    **No. 2021/217**    Moved by:    Councillor L. Sénécal  
   Seconded by:    Councillor Y. Duhaime

At approx. 8:00 PM, a motion was tabled for a brief 15-minute recess; following which the meeting will continue.

**CARRIED**

**E-2    Award of Tender – Belanger Street**

**No. 2021/218**    Moved by:    Councillor Y. Duhaime  
                         Seconded by:    Councillor L. Malette

**WHEREAS** requests for tenders for the Reconstruction of Belanger Street in the Municipality of West Nipissing were opened publicly on May 20, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS 2** quotations were received;

**AND WHEREAS** the tenders have been reviewed by Tulloch Consulting Group and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the Reconstruction of Belanger Street Project in the Municipality of West Nipissing be awarded to **LABELLE BROS. CONSTRUCTION**, having submitted the lowest quotation of \$630,068.00, meeting all the specifications.

**CARRIED**

**E-3** Declare various PW equipment as surplus for disposition purposes

**No. 2021/219** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** certain Public Works equipment described herein be declared as surplus for the Municipality of West Nipissing; and

**BE IT FURTHER RESOLVED THAT** Council hereby authorizes the disposal of the following surplus equipment:

**PUBLIC WORKS DEPARTMENT:**

	YEAR	MAKE & MODEL	VIN
(1)	1997	Ford Plow Truck (PW 201)	1FDZS96K1VVA33688
(2)	2000	Sterling Water Truck (PW 44)	2FZNEECB8YAG82973

**CARRIED**

**E-4** Request for Exemption from Noise By-Law (B. Aubin)

**No. 2021/220** Moved by: Councillor C. Fisher  
Seconded by: Councillor L. Malette

**WHEREAS** a request was received from Bradley Aubin seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Wedding Celebration";

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a "Wedding Celebration", as requested by Bradley Aubin, which will take place at 306 Marleau Road in Sturgeon Falls, on Saturday, July 17, 2021 from 12:00 PM until 1:00 AM.

**CARRIED**

**E-5** Authorize to sign MTO Agreement re: Connecting Links Prg. (Intake 6) for Champlain Bridge

**No. 2021/221** Moved by: Councillor Y. Duhaime  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer be authorized to sign a Connecting Links Program Contribution Agreement (Connecting Links Program Intake 6 - 2021/22) with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, for the Champlain Bridge Rehabilitation/Replacement Design project;

**CARRIED**

**E-6** By-Law 2021/47 to assume part of Dubuc Rd., Crystal Falls

**No. 2021/222** Moved by: Councillor C. Fisher  
Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** By-law 2021/47, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

PART OF S ½ LOT 8, CON 2,  
PART 1, PLAN 36R-14528  
GEOGRAPHIC TOWNSHIP OF GRANT  
MUNICIPALITY OF WESTNIPISSING,  
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Dubuc Road, Crystal Falls, Ontario.

**CARRIED**

**E-7** Bylaw 2021/48 to assume and close part of chemin Rivière Veuve

**No. 2021/223** Moved by: Councillor C. Fisher  
Seconded by: Councillor R. Larabie

**BE IT RESOLVED THAT** By-law 2021/48, being a by-law to accept, assume and dedicate lands for public highway purposes and a by-law to close portions of certain highways, shall come into force and take effect on the date it is passed.

Assume: Part Lot 4, Con A  
Parts 4, 5, 6 and 7, Plan 36R-14568

Close: Part Lot 4, Con. A,  
Part 2, 36R-14568

GEOGRAPHIC TOWNSHIP OF CALDWELL  
MUNICIPALITY OF WESTNIPISSING,  
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Rivière Veuve, Verner, Ontario.

**CARRIED**

**E-8** National Indigenous Day

Council discussed a request to have Council recognize National Indigenous Day and the installation of flags. Council requested staff provide a report in consultation with the First Nation neighbours to determine the best means of carrying out the request.

**E-9** Proclamation to designate June 20th as Water Power Day

**No. 2021/224** Moved by: Councillor L. Malette  
Seconded by: Councillor Y. Duhaime

**WHEREAS** at the meeting held on May 4<sup>th</sup>, 2021, Council received a presentation from the Ontario Waterpower Association;

**BE IT RESOLVED THAT** the Mayor be authorized to sign the Ontario Waterpower Champions Charter on behalf of the Municipality of West Nipissing;

**BE IT FURTHER RESOLVED THAT** the Mayor be authorized to proclaim June 20<sup>th</sup>, 2021 as « **WATERPOWER DAY** » in the Municipality of West Nipissing.

**CARRIED**

**E-10** Request for Letter of Concurrence – Xplorner Tower 12193 Hwy 17E

☞ *Item removed from the agenda – carried to next meeting.*

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**F-1)** Community Services / Services communautaires

**F-1(a)** Discussion re: Sturgeon Falls Beaches

- (i) Vandalism and safety concerns at storage shed at SF beach
- (ii) Minimize disturbances (noise) at beach
- (iii) 2020 funds spent on the Sturgeon Falls Beach

The Director of Community Services expanded on the information provided in a memorandum included in the Agenda. Vandalism is ongoing and is of concern to neighbours. The Director recommended demolition of the shed and it be replaced with a stand-alone electrical panel as well as installation of lights and security cameras, if feasible and cost effective. It was also suggested that a by-law be brought forward regulating beaches.

**F-1(b)** Beautification Report

The Director of Community Services provided information on the history of the volunteer beautification committees in the various communities. The groups have changed and evolved over time and the allocation of funds has historically been based on the individual approaches of each community. There is no current policy or procedure in place for this allocation and the director recommended that a policy be implemented which would require the groups to submit proposal on an

annual basis to be reviewed by Council during its budget discussions to determine the allocation of funds. Council agreed with the recommendation.

**F-1(c)** Update re: Commemorative plaque for West Nipissing Police Service

The Director of Community Services provided Council with a memo outlining the current status of the commemorative plaque for the West Nipissing Police Service. Crimson Pepper was secured to design the plaque; however, it was not manufactured but has subsequently been finalized and it will be installed at the Town Hall. Communication will be sent out to inform the public of the installation. It was also agreed that the plaque be installed on the outside of the municipal building at the main entrance.

**F-1(d)** Discussion re: Museum

The Director of Community Services provided information concerning the museum operations as requested by Council during 2021 budget deliberations. Since the Covid restrictions continue to prohibit opening, no staff have been hired and events and weddings have been largely cancelled. The director recommended that the museum remain closed until at last September 1<sup>st</sup>/. Council discuss the matter and generally agreed that the director's recommendation be followed.

**F-1(e)** Canada Day Celebrations

The Director of Community Services recommended cancellation of Canada Day celebrations as to not encourage gatherings.

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(vacant),  
Acting Chair

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Stephan Poulin,  
Director of Economic Development and  
Community Services

**MOTION TO EXTEND CURFEW:**

**No. 2021/225**

Moved by:

Councillor C. Fisher

Seconded by:

Councillor D. Roveda

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda.

**DEFEATED**

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**F-2) PUBLIC WORKS / TRAVAUX PUBLICS**

**F-2(a)** Continuation – Discussion re : Dovercourt land acquisition

↳ Due to time constraints this item will be carried to next meeting of Council.

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**F-3) PLANNING / PLANIFICATION**

**F-3(a)** Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.

↳ Due to time constraints this item will be carried to next meeting of Council.

**F-3(b)** Offer to purchase – Unopened allowance of Lorne St.

↳ Due to time constraints this item will be carried to next meeting of Council.

**F-3(c)** Offer to purchase – Vacant land adjacent on Morin St. Field

↳ Due to time constraints this item will be carried to next meeting of Council.

**F-3(d)** Offer to purchase – Vacant landlocked property in Cache Bay

↳ Due to time constraints this item will be carried to next meeting of Council.

**F-4) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

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**F-4(a)** Discussion re: Fireworks By-Law (J. Savage)

↳ Due to time constraints this item will be carried to next meeting of Council.

**F-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU**

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**F-5(a)** Discussion re: Usage of water filling stations at public sites

↳ Due to time constraints this item will be carried to next meeting of Council.

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ**

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**G-1** Authorize payment of Council members' legal fees

↳ Due to time constraints this item will be carried to next meeting of Council.

**G-2** Appointment to WN Library Board

↳ Due to time constraints this item will be carried to next meeting of Council.

**G-3** Approve Council Summer Meeting Dates for July and August

↳ Due to time constraints this item will be carried to next meeting of Council.

**H) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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**H-1** Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-2** Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-3** Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-4** Receive the minutes of the following boards/committees:

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-5** Receive the MARCH Disbursement Report

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-6** Correspondence – Integrity Commissioner findings re: Investigation #25.

↳ Due to time constraints this item will be carried to next meeting of Council.

**H-7** Correspondence – Integrity Commissioner findings re: Investigation #29.

↳ Due to time constraints this item will be carried to next meeting of Council.

**I) NOTICE OF MOTION / AVIS DE MOTIONS**

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**J) ADDENDUM / ADDENDA**

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**K) INFORMATION, QUESTIONS & MAYOR'S REPORT / INFORMATION, QUESTIONS ET RAPPORT DU MAIRE**

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**K-1** The Mayor gave her report.

**L) CLOSED MEETING / RÉUNION À HUIS CLOS**

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**L-1** Proceed into closed meeting.

↳ *Due to time constraints this item will be carried to next meeting of Council.*

**M) ADJOURNMENT / AJOURNEMENT**

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**M-1** Confirm the proceedings of Council.

**No. 2021/226** Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Roveda

**BE IT RESOLVED THAT** By-law No. **2021/49** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15<sup>th</sup> day of JUNE 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**M-2** Adjourn the meeting of Council.

**No. 2021/227** Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the meeting of Council held on JUNE 15<sup>th</sup>, 2021 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK





CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE SPECIAL COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, JUNE 22<sup>nd</sup>, 2021 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
**WARD 7 (vacant)**

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

Councillor Roveda raised a point of order concerning the prior declaration of conflict of interest declared by the Mayor and Councillor L. Sénécal. The Mayor over ruled the point of order and reiterated that it is the responsibility of every member of council to determine whether he or she is in a conflict of interest. Councillor L. Sénécal also stated that she does not believe she is in a conflict of interest, but will speak to the matter further later in the meeting.

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Adopt the Agenda.

**No. 2021/228** Moved by: Councillor D. Sénécal

Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on June 22, 2021 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS ..... NIL**

**COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER**

**D-1) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES**

**D-1(a)** Continuation of discussion re: Museum – NOHFC Funding

The Director of Corporate services provided information regarding the long-standing loan owed by the Museum to NOHFC. Following discussion, Council directed staff to commence settlement discussions with NOHFC in the range of 5 – 6% of the outstanding loan balance.

\_\_\_\_\_  
(vacant)  
Acting Chair

\_\_\_\_\_  
Stephan Poulin,  
Director of Economic Development and  
Community Services

**D-2) PUBLIC WORKS / TRAVAUX PUBLICS**

**D-2(a)** Continuation – Discussion re: Dovercourt land acquisition

The Manager of Public Works continued the discussion regarding the proposed acquisition by the municipality of lands at the north end of Dovercourt which would permit looping of the water and to address the situation at the north end of Dovercourt regarding the through-traffic concerns. The owner is willing to sell the lands at the same amount as he acquired it in the range of \$50K – \$55K. Council was in favour of commencing discussions with the landowner with a view of alleviating the traffic issues on Dovercourt.

Yvon Duhaime,  
Chair

**Jean-Pierre (Jay) Barbeau,**  
Chief Administrative Officer

**D-3) PLANNING / PLANIFICATION**

**D-3(a) Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.**

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council agreed with staff recommendation and staff was directed to proceed with the disposition of the lands in accordance with the municipality's land disposition policy.

**D-3(b) Offer to purchase – Unopened allowance of Lorne St.**

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council agreed with the proposed closure and conveyance of ½ of the unopened road allowance provided that abutting owners are given notification of the proposed disposition and opportunity to raise concerns and/or acquire the remaining part.

**D-3(c) Offer to purchase – Vacant land adjacent on Morin St, Field**

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council had no concerns with the proposed disposition provided that the lands are added to the holdings of the individual and are not proposed to be sold as individual lots.

**D-3(d) Offer to purchase – Vacant landlocked property in Cache Bay**

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council concurred with staff recommendation that the lands be disposed of by public tender with a reserve bid based on an appraisal.

Denis Sénécal,  
Chair

**Melanie Ducharme,**  
Municipal Planner

**MOTION FOR RECESS:** No. 2021/229      Moved by: Councillor L. Sénécal  
Seconded by: Councillor C. Fisher

At approx. 7:47 PM, a motion was tabled for a brief 15-minute recess; following which the meeting will continue.

**CARRIED**

**D-4) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

**D-4(a)** Discussion re: Fireworks By-Law *(J. Savage)*

The Mayor raised concerns about fireworks being discharged in urban areas. The Mayor indicated that other communities have enacted by-laws which prohibit certain types of fireworks which travel in excess of 10m. The Mayor sought direction from Council to permit the Fire Chief to look into amendments to the by-law and also the use of fireworks during a legislated fire ban.

Christopher Fisher,  
Chair

Melanie Ducharme,  
Clerk

#### D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU

##### D-5(a) Discussion re: Usage of water filling stations at public sites

The CAO advised Council of concerns raised by residents over the mis-use of the municipal filling station. Residents are concerned because the Verner water supply is already sensitive and that the amounts of water being taken are in excess of what the intent of the filling station is meant for. Residents also indicate that they are paying for the water and people who are not contributing to the system are using it without contribution. The CAO recommended turning that filling station off. The problem also exists in Sturgeon, however to a lesser extent. Council was in general support of temporarily closing the Verner water filling station until an investigation into whether there is a means of monitoring or metering can be implemented.

Dan Roveda,  
Chair

Jean-Pierre (Jay) Barbeau,  
Chief Administrative Officer

### REGULAR COUNCIL / SÉANCE RÉGULIÈRE

#### E) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

##### E-1 Authorize payment of Council members' legal fees

No. 2021/230 Moved by: Councillor Y. Duhaime  
Seconded by: Councillor R. Larabie

**BE IT RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to **CAZA SAIKALEY SRL/LLP**.

INVOICE NUMBER	FILE NUMBER	INVOICE DATED	AMOUNT
# 10765	1803	Dec-17-2020	\$ 7,020.36
# 10765	1804	Dec-17-2020	\$ 7,020.36

A recorded vote was requested:

	YEAS	NAYS
DUHAIME, Yvon	✓	
FISHER, Christopher		✓
LARABIE, Roland		✓
MALETTE, Léo		✓
ROVEDA, Dan		✓
Ward 7 (vacant)		
SÉNÉCAL, Denis	✓	
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)	✓	

DEFEATED

##### E-2 Appointment to WN Library Board

Motion tabled: Moved by: Mayor Joanne Savage

Seconded by: Councillor L. Sénécal

Requesting that the resolution to fill the WN Public Library Board vacancy be deferred to the July Council meeting; in order to provide the Mayor with the opportunity to have a discussion with Councillor Fisher.

**DEFERRAL DEFEATED**

**No. 2021/231** Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

**WHEREAS** the resignation of Councillor Jeremy Seguin created a Council appointed vacancy on the West Nipissing Public Library Board;

**AND WHEREAS** at the meeting held on May 4<sup>th</sup>, 2021, the Mayor invited members of Council to submit their interest for appointment to the West Nipissing Public Library Board;

**BE IT THEREFORE RESOLVED THAT** having received expressions of interest, that Councillor **CHRIS FISHER** be appointed to the West Nipissing Public Library Board, for the remainder of the 2018 – 2022 term.

**CARRIED**

**E-3** Approve Council Summer Meeting Dates for July and August

**No. 2021/232** Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

**WHEREAS** during the meeting held on June 1<sup>st</sup>, 2021; Council considered the proposed dates for the summer Council meetings for July and August 2021;

**BE IT RESOLVED THAT** the following dates be set for the meetings of Council to be held on:

- Tuesday, **JULY 13<sup>th</sup>, 2021** at 6:30 PM
- Tuesday, **AUGUST 17<sup>th</sup>, 2021** at 6:30 PM

**CARRIED**

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**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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**F-1** Adopt the minutes of a Council meeting.

**No. 2021/233** Moved by: Councillor L. Malette

Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on May 4<sup>th</sup>, 2021 be adopted, as ☒ presented / ☐ amended.

**CARRIED**

**F-2** Adopt the minutes of a Council meeting.

Motion tabled: Moved by: Councillor Y. Duhaime

Seconded by: Councillor L. Sénécal

Requesting that declarations of pecuniary interest stated under Item 'A' of the May 12<sup>th</sup> minutes be removed.

**DEFEATED**

**No. 2021/234** Moved by: Councillor D. Sénécal

Seconded by: Councillor L. Sénécal

**BE IT RESOLVED THAT** the minutes of the SPECIAL meeting of Council held on May 12<sup>th</sup>, 2021 be adopted, as ☒ presented / ☐ amended.

**CARRIED**

**F-3** Adopt the minutes of a Council meeting.

**No. 2021/235** Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the minutes of the meeting of Council held on June 1<sup>st</sup>, 2021 be adopted, as ☒ presented / ☐ amended.

**CARRIED**

F-4 Receive the minutes of the following boards/committees:

No. 2021/236 Moved by: Councillor D. Sénécal  
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• April 12, 2021
Au Château Board of Management	• March 18, 2021
WN Public Library Board	• April 8, 2021
North Bay Parry-Sound District Health Unit (NBPSDHU)	• February 24, 2021
District of Nipissing Social Services Administration Board (DNSSAB)	• March 24, 2021 • April 28, 2021

CARRIED

F-5 Receive the MARCH Disbursement Report

No. 2021/237 Moved by: Councillor D. Roveda  
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the accounts payables disbursement sheets for MARCH 2021 be received.

CARRIED

F-6 Correspondence – Integrity Commissioner findings re: Investigation #25.

Report from Integrity Commissioner (IC) pertaining to Investigation #25 including IC recommendation were shared with Council. Highlights were provided, discussion ensued with Councillor D. Sénécal making an altered recommendation from that of the IC.

No. 2021/238 Moved by: Councillor L. Sénécal  
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT Council requests that Councillor C. Fisher be required to provide a public apology to Council and the WN Police Board by way of a ¼ page advertisement in the Tribune in response to Investigation #25

CARRIED

F-7 Correspondence – Integrity Commissioner findings re: Investigation #29.

Report from Integrity Commissioner (IC) pertaining to Investigation #25 including IC recommendation were shared with Council. Highlights were provided, discussion ensued.

No. 2021/239 Moved by: Councillor L. Sénécal  
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT Council supports the recommendation of the Integrity Commissioner regarding the outcome of Investigation #29.

CARRIED

G) NOTICE OF MOTION / AVIS DE MOTIONS

H) ADDENDUM / ADDENDA ..... NIL

I) INFORMATION, QUESTIONS & MAYOR'S REPORT / INFORMATION, QUESTIONS ET RAPPORT DU MAIRE

I-1 The Mayor gave her report.

**J) CLOSED MEETING / RÉUNION À HUIS CLOS**

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**Pursuant to Section 239 of the *Municipal Act* (2001)**

**J-1** Proceed into closed meeting.

**No. 2021/240** Moved by: Councillor L. Sénécal  
Seconded by: Councillor L. Malette

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act* (2001), to discuss the following:

- personal matters about an identifiable individual, including municipal or local board employees;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - (i) Human Resources Investigation – CAO Complaint - Unresolved
  - (ii) Procurement Process – Tender File

**CARRIED**

**MOTION TO EXTEND CURFEW:** **No. 2021/241** Moved by: Councillor L. Sénécal  
Seconded by: Councillor C. Fisher

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

**DEFEATED**

**J-2** CLOSED minutes

↳ Due to time constraints, matter deferred to next meeting.

**J-3** Adjourn the closed session.

**No. 2021/242** Moved by: Councillor D. Sénécal  
Seconded by: Councillor L. Sénécal

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on June 22<sup>nd</sup>, 2021 be adjourned at 9:32 PM in order to proceed with the regular meeting

**CARRIED**

**K) ADJOURNMENT / AJOURNEMENT**

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**K-1** Confirm the proceedings of Council.

**No. 2021/243** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** By-law No. **2021/50** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 22<sup>nd</sup> day of JUNE 2021, shall come into force and take effect on the date it is passed.

**CARRIED**

**K-2** Adjourn the meeting of Council.

**No. 2021/244** Moved by: Councillor D. Sénécal  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the meeting of Council held on JUNE 22<sup>nd</sup>, 2021 be adjourned.

**CARRIED**

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JOANNE SAVAGE  
MAYOR

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MELANIE DUCHARME  
CLERK



## WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

**2021 /020**

**JUNE 14, 2021**

Moved by / *Proposé par* :

***"Christopher Fisher"***

Seconded by / *Appuyé par* :

***"Yvon Duhaime"***

**BE IT RESOLVED** that the Minutes of meeting held on April 12, 2021, be adopted, as presented.

***"Denis Sénécal"***

CHAIR

***"Melanie Ducharme"***

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		





## MINUTES

**Municipality of West Nipissing  
Meeting for the Planning Advisory Committee  
On April 12, 2021 at 06:00 PM  
Chair: Denis Sénécal**

**PRESENT:** Yvon Duhaime  
Christopher Fisher  
Fernand Pellerin  
Normand Roberge  
Dan Roveda  
Joanne Savage  
Denis Sénécal

**ABSENT:**

**1. CALL TO ORDER**

**2. DECLARATION OF PECUNIARY INTEREST**

**3. APPROVAL OF AGENDA**

**RESOLUTION #2021/012**

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

That the Agenda for the meeting of April 12, 2021, be approved as presented.

**CARRIED**

**4. MINUTES**

**RESOLUTION #2021/013**

Moved by: Yvon Duhaime

Seconded by: Dan Roveda

That the Minutes of meeting held on March 8, 2021 be adopted, as presented.

**CARRIED**

**5. ZONING AMENDMENT APPLICATION NO. ZBLA2021/01 Igor Bifir**

**RESOLUTION #2021/014**

Moved by: Joanne Savage

Seconded by: Christopher Fisher

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located on at 161 rue Main Street, Sturgeon Falls, being Part of Lot 19, W/S Main Street, Plan 11, Sturgeon Falls.

**AND WHEREAS THE PURPOSE AND EFFECT** of the proposed amendment is as to amend the zoning designation of the said property from C1-1 (General Commercial Exception Zone 1) to R-4 (Residential, Four, Exception Zone 3), as shown on the attached Schedule “A”;

**AND WHEREAS** written concerns and objections were received:

☒ YES or ☐ NO

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS or ☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located on 161 rue Main Street, Sturgeon Falls as follows:

1. Schedule SF5 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on sketch attached hereto, which properties are more particularly described as rue 161 Main Street, Sturgeon Falls, being Part of Lot 19 W/S Main Street, Plan 11, Sturgeon Falls.

EXCEPTION	BY-LAW	LOCATION	SCHEDULE	SPECIAL PROVISIONS
R4-3	2020/___	Part Lot 19, WS Main Street, Plan 11, Sturgeon Falls	SF5	See Schedule “A” Attached.

**CARRIED**

## **6. ZONING AMENDMENT APPLICATION NO. ZBLA2021/05 Roger Poitras**

### **RESOLUTION #2021/015**

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

**WHEREAS** a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 10537 Highway 17, Verner, Ontario;

**AND WHEREAS** written concerns and objections were received:

☐ YES or ☒ NO

**BE IT RESOLVED** THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS or ☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 10537 Highway 17, as follows:

Schedule F3-1 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule ‘A’ attached hereto, which properties are more particularly described as Part Lot 8, Con. 4, Parts 1 – 12, NR2164, Township of Caldwell, Municipality of West Nipissing.

1. Municipality of West Nipissing, shown as hatched on Schedule ‘A’, attached hereto from RU (Rural) to RU-3 (Rural exception zone 3) to permit an accessory dwelling unit.

2. The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/____	Part Lot 8, Con. 4, Parts 1 – 12, NR2164, Township of Caldwell, Municipality of West Nipissing	F3-1	<ul style="list-style-type: none"><li>Permitted Accessory uses shall include a dwelling unit.</li></ul>

CARRIED

**7. SUBDIVISION APPLICATION NO. SUBD2021/02 1369965 Ontario Limited and Rheal and Christine Marleau**

**RESOLUTION #2021/016**

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

**WHEREAS** a Public meeting was held on April 12, 2021 for draft plan approval of a plan of subdivision on property located on Roy Street, Sturgeon Falls, Municipality of West Nipissing and more particularly described as Part of the North Half of Lot 5, Concession A, Township of Springer, owned by 1369965 Ontario Limited, Rheal and Christine Marleau;

**AND WHEREAS** written concerns have been received and considered

☐ Yes or ☒ No

**AND WHEREAS** Oral submissions were made at the said Public Meeting

☒ Yes or ☐ No

**BE IT RESOLVED** that the Planning Advisory Committee of West Nipissing

☒ **RECOMMENDS** or ☐ **DOES NOT RECOMMEND**

draft approval of the Application for Subdivision Approval made by **1369965 ONTARIO LIMITED and Rheal and Christine Marleau** for plan of subdivision located on Roy Street, Sturgeon Falls, Municipality of West Nipissing and more particularly described as Part of the North Half of Lot 5, Concession A, Township of Springer, *which draft plan shall be amended to include Parts 13 and 14, Plan 36R-8394 (amendment);*

CARRIED

**7. DEEMING BY-LAW NO. D2021/01 Michel Holdings Ltd.**

**RESOLUTION #2021/017**

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

**WHEREAS** the Owner of Lots 7, 8 and 9 Registered Plan 36M-598, (the “Lands”) has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50(4) of the *Planning Act*, R.S.O., c. P. 13.

**THEREFORE BE IT RESOLVED** that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming lots 7, 8 and 9, Plan 36M-598 not to be a lot on a plan of Subdivision.

**CARRIED**

#### **8. AMENDMENT – CAMPING TRAILER BY-LAW**

The Committee resumed discussions regarding the ongoing matter of implementation of a by-law to regulate camper/trailers in the Municipality of West Nipissing. Notwithstanding recommendations made by staff with regard to proposed consultation given the COVID restrictions, most members of the Committee indicated an unwillingness to carry out a virtual public consultation stating concerns about lack of access/ability to navigate electronic methods. Following discussion, it was generally agreed that the matter should be held in abeyance until such time as in-person consultation can be undertaken.

#### **9. ADJOURNMENT**

##### **RESOLUTION #2021/018**

Moved by: Normand Roberge

Seconded by: Christopher Fisher

**BE IT RESOLVED** that the West Nipissing Planning Advisory Committee meeting of April 12, 2021 be adjourned to May 10, 2021.

**CARRIED**

## WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

**2021 / 049**

**JUNE 14, 2021**

Moved by / *Proposé par :*

***Roger Gagnon***

Seconded by / *Appuyé par :*

***Fernand Pellerin***

**BE IT RESOLVED** that the Minutes of the Committee of Adjustment meeting held on MAY 10, 2021, be adopted, as presented.

***"Normand Roberge"***

CHAIR

***"Melanie Ducharme"***

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

## MINUTES

Municipality of West Nipissing  
Meeting of the Committee of Adjustment  
Held on May 10, 2021 at 6:00 PM  
Chair: Denis Sénécal



**PRESENT:** Fernand Pellerin  
Normand Roberge  
Roger Gagnon  
Denis Sénécal  
Christopher Fisher

**ABSENT:**

## CALL TO ORDER

### RESOLUTION #2021/038

Moved by: Christopher Fisher

Seconded by: Roger Gagnon

That the Agenda for the Committee of Adjustment meeting of May 10<sup>th</sup>, 2021 be adopted, as presented. **CARRIED**

## MINUTES

### RESOLUTION #2021/039

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

That the Minutes of the Committee of Adjustment meeting held on April 12<sup>th</sup>, 2021, be adopted, as presented. **CARRIED**

## APPLICATIONS FOR MINOR VARIANCE AND CONSENT

### **C07/2021 - Application for Consent by Robert Larabie (Owner)**

Robert Larabie to create a new lot at 620 Sandhill Road, Sturgeon Falls. Part of Lot 6, Concession 1, Springer Township, Municipality of West Nipissing, District of Nipissing.

### RESOLUTION #2021/040

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

### CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all property taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5.	That a PIN Consolidation be filed in the Land Registry Office in order to consolidate the lot addition lands with the lands to which it is being added.
6.	That the owner provides a written acknowledgement pursuant to S. 4.23.3 that the subject lands are partially fronting on lands which have not been assumed by the Municipality as a highway within the definition of the <i>Municipal Act</i> , 2001.
7.	The owners shall, pursuant to Section 65(2) of the Drainage Act, R.S.O., 1990 (the "Act"), enter into an Agreement with regard to their respective share(s) of the drainage assessment for the severed and retained lands and shall file such agreement with the Clerk of the Municipality of West Nipissing, for the approval by the Council for the Municipality of West Nipissing. In the event that the Agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 65(1) of the Act shall apply. - <b>Cedar Grove Drain</b>

**CARRIED**

**C28/2021 - Application for Consent by Jean-Guy Gingras (Owner)**

A consent application made by Jean-Guy Gingras to create a new lot at Highway 64, Sturgeon Falls, Ontario. Part of Lot 5, Concession 3, Part 1, 36R10350, Springer Township, Municipality of West Nipissing, District of Nipissing.

- Lorraine Ricard-Dupuis requested information about the severance and a second entrance to her property.

**RESOLUTION #2021/041**

Moved by: **Denis Sénécal**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That written confirmation be obtained from the Ministry of Transportation that an entrance permit can be issued for the subject property.

**CARRIED**

**C29/2021 - Application for Consent by Richard and Danielle Lemieux (Owner)**

A consent application made by Richard and Danielle Lemieux to create a new lot at 343 Duck Creek Road, Monetville, Ontario. Part of Lot 5, Concession 5, Part 2, 36R14362, Loudon Township, Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/042**

Moved by: **Denis Sénécal**

Seconded by: **Fernand Pellerin**



**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.

**CARRIED**

**C30/2021 - Application for Consent by Mihaela Bojanska (Owner)**

A consent application made by Mihaela Bojanska to create two (2) new lots at 889 Piquette Road, Verner, Ontario. E ½ of E ½ Lot 7, Con 3, Kirkpatrick Township, Municipality of West Nipissing, District of Nipissing.

- Frank Pacheco requested information about the part of the property which will be naturally severed by the road.

**RESOLUTION #2021/043**

Moved by: **Roger Gagnon**

Seconded by: **Christopher Fisher**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6.	Pursuant to Section 76(1) of the Drainage Act, R.S.O., 1990 (the "Act"), the municipality shall appoint the Engineer to prepare a report to re-apportion the assessment for maintenance of the Krause-Piquette and Turcotte-Piquette Drains, for which the Applicant/Owner shall be responsible for all costs associated therewith, in the absolute discretion of the Drainage Engineer who may vary such assessments as he or she deems appropriate.

**CARRIED**

**C31/2021 - Application for Consent by Daniel and Linda Leduc (Owners)**

A consent application made by Daniel and Linda Leduc to create a new lot at 185 Leduc Road, Field, Ontario. N ½ Lot 7, Concession 6, Badgerow Township, Municipality of West Nipissing, District of Nipissing.

- Member Fisher noted that he owns abutting land but has no conflict of interest.

**RESOLUTION #2021/044**

Moved by: **Christopher Fisher**

Seconded by: **Fernand Pellerin**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

**CARRIED**

**C32/2021 - Application for Consent by David Nieuwenhuis (Owner)**

A consent application made by David Nieuwenhuis to create three (3) new lots at Douglas Road, North Monetville, Ontario. N ½ Lot 12, Concession 6, Falconer Township, Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/045**

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**CONDITIONS:**

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

**CARRIED**

**MV2021-03 - Application for Minor Variance by Samuel Kolesnichenko (Owner)**

A minor variance application made by Samuel Kolesnichenko to reduce minimum front yard set back from 18m to 8.59m for voluntary reconstruction of cottage at 551 Lemieux Road, Monetville. Summer Resort Location, Part Broken Lot 10, Concession 2, Loudon Township, Municipality of West Nipissing, District of Nipissing.

**RESOLUTION #2021/046**

Moved by: **Roger Gagnon**

Seconded by: **Christopher Fisher**

**CARRIED**

## **ADJOURNMENT**

### **RESOLUTION #2021/047**

Moved By: **Christopher Fisher**

Seconded by: **Roger Gagnon**

**BE IT RESOLVED THAT** the West Nipissing Committee of Adjustment meeting be adjourned to June 14, 2021.

**CARRIED**

**REGULAR MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD**  
**MEETING HELD VIRTUALLY**  
**ON WEDNESDAY, APRIL 7, 2021, AT 6:00 P.M.**

**Members present:**

Christopher Fisher (Chair)  
Denis Sénécal (Vice Chair)  
Roch St-Louis  
Daniel Gagné  
Rachelle Laflèche  
Mélanie Hébert (Secretary)  
Inspector Michael Maville

**Regrets:**

Meeting called to order at 17:58 HR

House Keeping:

1. Welcome new members
  - a) We have recently welcomed to provincial appointees, Rachelle Laflèche and Daniel Gagné, the West Nipissing Police Services Board is now complete.
  - b) Chair Chris Fisher explained that in regular time a municipal adviser would be present to welcome new members.
2. Election of chair and vice-chair

**WHEREAS** Section 36(1) and 36(2) of the *Police Service Act* (Ontario) provides that the members of the Police Board shall elect one of themselves as chair, and, when the chair is absent through illness or otherwise, the Committee may appoint another member to act as Vice Chair;

**BE IT RESOLVED** that Chris Fisher be appointed as Chair of the West Nipissing Police Services Board and that Denis Sénécal be appointed as Vice Chair.

**Number 2021/01      Moved by:** Rachelle Laflèche      **Seconded by:** Daniel Gagné

3. Declaration of Pecuniary Interest

N/A

4. Adoption of the Consent Minutes

**BE IT RESOLVED THAT** the minutes of the meeting of the West Nipissing Police Services Board held on October 21, 2020, be adopted, as presented.

**No. 2021/02 Moved by:** Chris Fisher **Seconded by:** Roch St-Louis

5. Adoption of the Agenda

**BE IT RESOLVED THAT** the Agenda for the meeting of the West Nipissing Police Services Board held on April 7, 2021, be adopted, as presented.

**No. 2021/03 Moved by:** Denis Sénécal **Seconded by:** Roch St-Louis

6. Business Arising Out of the Minutes

a) Communication By-Law

- We currently don't have an existing communication by-law and there is no existing. We will simply add a communication section to our procedure by-law, this section will include the communication of minutes and stats to council, and media releases.
- Mélanie will make the necessary changes to the By-Law and it will be brought back to our next meeting for approval.

7. New members

a) Training

- New members will have to complete some training, they have received some information from Tom Gervais, regarding section 10 training.
- There is money in the budget if members would like to participate in any OAPSB conferences.

8. Renaming of the board

a) West Nipissing Police Board or West Nipissing Police Services Board

**BE IT RESOLVED THAT** the WEST NIPISSING OPP SERVICES BOARD shall be renamed to the **WEST NIPISSING POLICE SERVICES BOARD**.

**No. 2021/04 Moved by:** Roch St-Louis **Seconded by:** Daniel Gagné

9. Ministry board composition
  - a) The municipality received an email we should be fine to keep our board, and another board would be put together for Sudbury east, a further discussion will be held at our next meeting.
10. Half load
  - a) The municipality asked if it were possible for the OPP to patrol half load areas within the municipality, Maville responded to Alisa and she was happy with his response.
11. Station warming gift
  - a) Chair Chris Fisher proposed that we put together a station warming gift for our new detachment, with historical pictures from past municipal and provincial policing in our municipality, everyone agreed, Chris will go ahead with the project.
12. New station tour & Updated
  - a) Inspector Maville delivered an update, everything is on track and on budget, even with everything going on with COVID, he is very pleased with the contractor. Everything should be complete by the end of July and the building should be functional by September, there is no rush because we currently have a temporary detachment. Maville will get back to us with a date for a detachment tour.
13. Budget
  - a) During 2020, the board came in 12 000\$ under budget, due to COVID some cost has gone down, meeting cost, training, miscellaneous, etc. The honorarium has gone down since the transition from municipal to provincial because we can meet less often. We need to keep legal for another year because of the transition from section 31 to section 10.

**BE IT RESOLVED THAT** the budget for 2021 of the West Nipissing Police Services Board, be approved, as presented.

**No. 2021/05 Moved by:** Daniel Gagné **Seconded by:** Roch St-Louis

14. OAPSB
  - a) We have recently renewed our membership for another year, to keep training available to our members.
15. Thank you letter Devon Clunis

- a) Chris will prepare a thank you letter for Devon Clunis, and Mélanie will send it. We sent him a letter in late 2020 asking for two provincial appointees in order to complete our board, he said he would look into it for us, and we now have a complete board.

16. OPP Business / Report

- a) Chiefs Memo,
- 2020-20-0172 – Further Changes to Regulations under the Reopening Ontario Act
  - Inspector Maville and explained that, this doesn't give more power to police officers, he mentioned officers need to be careful, and the most we can do is educate people as much as possible, we've been in the pandemic since March 2020 so people should have a good understanding of the rules and regulations.
- b) Criminal record check
- The background checks currently can't be done at the detachment here is Sturgeon Falls, they can be done at the North Bay or Warren detachment by appointment, once the new detachment is ready background checks will be available in West Nipissing.
- c) Stats
- Inspector Maville's delivered his report from November 2020 to March 2021, the detachment is doing great as usual, patrol number are nice and high, some numbers have gone down but it's nothing to be concerned about.
  - Maville, also explained that some officers will be going for ATV certification in May, and a few members of the Nipissing Ouest detachment have changed department or detachment but all positions have been filled.

17. Board Summary

18. Adjournment

**BE IT RESOLVED THAT** the meeting of the West Nipissing Police Services Board held on April 7, 2021, be adjourned at 19h23.

**No. 2021/06 Moved by:** Daniel Gagné **Seconded by:** Roch St-Louis

*Mélanie S Hébert*

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Chris Fisher - Chair

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Mélanie Hébert - Secretary



**Police Services Board Report for West Nipissing  
2020/Nov to 2021/Mar**

<b>Public Complaints</b>	
Policy	0
Service	0
Conduct	4

**Date information collected from Professional Standards Bureau Commander Reports:** 2021-04-02

**Data Source**

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

<b>Secondary Employment</b>
1 member in West Nipissing is seeking permission for secondary employment to operate an online fishing lure sales platform.

<b>Daily Activity Reporting Patrol Hours</b>	
<b>Total Hours</b>	<b>2020/Nov to 2021/Mar</b>
Number of Cruiser Patrol Hours	3,429.00
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	6.50
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	2.25
Number of School Patrol Hours	15.50

**Data source (Daily Activity Reporting System) date:** 2021/03/27

<b>Staffing Updates</b>	
Transfers:	Sgt. Nathalie Rifou transferred to Professional Standards Unit Sgt. Michel Primrose transferred to West Nipissing (from North Bay) P/Cst. John Schultz transferring to West Nipissing 03 May 21 (from Sioux Lookout) New recruit for West Nipissing to commence at the Ontario Police College in April P/Cst. Martin Vezina assigned to the Crime Unit in West Nipissing (effective 03 May)

**Detachment:** 4N - SUDBURY

**Location code(s):** 4N60 - NIPISSING WEST

**Area code(s):** 4054 - Nipissing West

**Report Generated by:**  
Maville, Michael John

**Report Generated on:**  
2-Apr-21 8:44:12 AM  
PP-CSC-Operational Planning-4300



# ONTARIO PROVINCIAL POLICE PROFESSIONAL STANDARDS BUREAU Incident Report



**4N60 - NIPISSING WEST**  
From: 01 Nov 2020 To: 01 Apr 2021

Total Number of Files	4
Total Number of Allegations	5
Public - Police Officers	4

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0041	26 Jan 2021	Public - Police Officers	Ongoing
ALLEGATIONS		FINDINGS	

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0104	23 Feb 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS		FINDINGS	
Exercise of Authority - Improper / Excessive Use of Force		60(4) Frivolous	

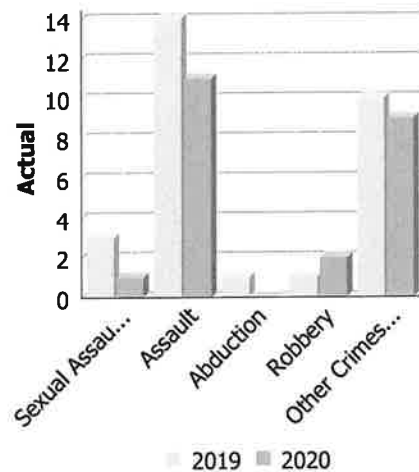
FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0105	23 Feb 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS		FINDINGS	
Exercise of Authority - Improper / Excessive Use of Force		60(4) Frivolous	

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0138	09 Mar 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS		FINDINGS	
Exercise of Authority - Improper Use of Discretion		60(4) Frivolous	
Exercise of Authority - Improper Use of Discretion		60(4) Frivolous	
Exercise of Authority - Improper Use of Discretion		60(4) Frivolous	

**Police Services Board Report for West Nipissing**  
**Records Management System**  
**November to December - 2020**

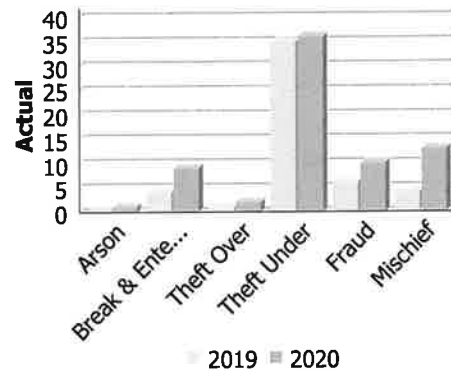
**Violent Crime**

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	1	0	-100.0%
Attempted Murder	0	0	--	0	0	--
Sexual Assault	3	1	-66.7%	11	23	109.1%
Assault	14	11	-21.4%	64	78	21.9%
Abduction	1	0	-100.0%	3	3	0.0%
Robbery	1	2	100.0%	1	3	200.0%
Other Crimes Against a Person	10	9	-10.0%	50	74	48.0%
<b>Total</b>	<b>29</b>	<b>23</b>	<b>-20.7%</b>	<b>130</b>	<b>181</b>	<b>39.2%</b>



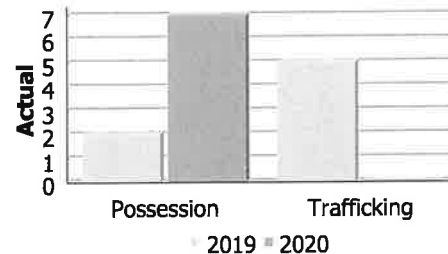
**Property Crime**

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Arson	0	1	--	1	1	0.0%
Break & Enter	4	9	125.0%	45	50	11.1%
Theft Over	1	2	100.0%	22	23	4.5%
Theft Under	35	36	2.9%	230	217	-5.7%
Have Stolen Goods	0	0	--	9	3	-66.7%
Fraud	6	10	66.7%	51	77	51.0%
Mischief	4	13	225.0%	43	82	90.7%
<b>Total</b>	<b>50</b>	<b>71</b>	<b>42.0%</b>	<b>401</b>	<b>453</b>	<b>13.0%</b>



**Drug Crime**

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Possession	2	7	250.0%	7	20	185.7%
Trafficking	5	0	-100.0%	11	21	90.9%
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>7</b>	<b>7</b>	<b>0.0%</b>	<b>18</b>	<b>41</b>	<b>127.8%</b>



**Detachment:** 4N - SUDBURY  
**Location code(s):** 4N60 - NIPISSING WEST  
**Area code(s):** 4054 - Nipissing West  
**Data source date:** 2021/03/27

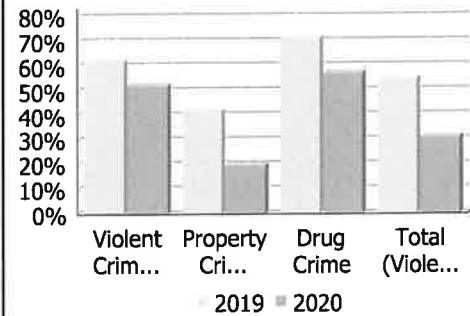
**Report Generated by:**  
Maville, Michael John

**Report Generated on:**  
2-Apr-21 8:54:28 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for West Nipissing**  
**Records Management System**  
**November to December - 2020**

**Clearance Rate**

Clearance Rate	November to December			Year to Date - December		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	62.1%	52.2%	-9.9%	70.0%	65.2%	-4.8%
Property Crime	42.0%	19.7%	-22.3%	25.4%	19.2%	-6.2%
Drug Crime	71.4%	57.1%	-14.3%	83.3%	73.2%	-10.2%
<b>Total (Violent, Property &amp; Drug)</b>	<b>54.8%</b>	<b>31.1%</b>	<b>-23.8%</b>	<b>39.4%</b>	<b>35.5%</b>	<b>-4.0%</b>



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4N - SUDBURY  
**Location code(s):** 4N60 - NIPISSING WEST  
**Area code(s):** 4054 - Nipissing West  
**Data source date:**  
 2021/03/27

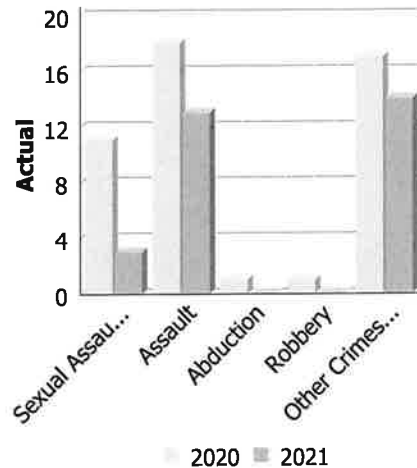
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**Police Services Board Report for West Nipissing**  
**Records Management System**  
**January to March - 2021**

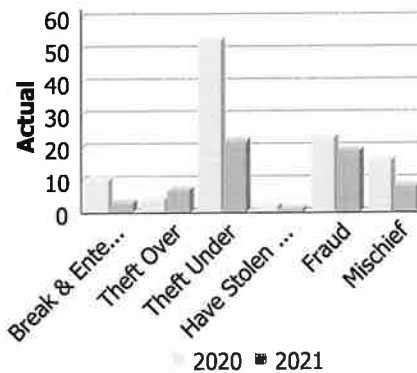
**Violent Crime**

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	11	3	-72.7%	11	3	-72.7%
Assault	18	13	-27.8%	18	13	-27.8%
Abduction	1	0	-100.0%	1	0	-100.0%
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	17	14	-17.6%	17	14	-17.6%
<b>Total</b>	<b>48</b>	<b>30</b>	<b>-37.5%</b>	<b>48</b>	<b>30</b>	<b>-37.5%</b>



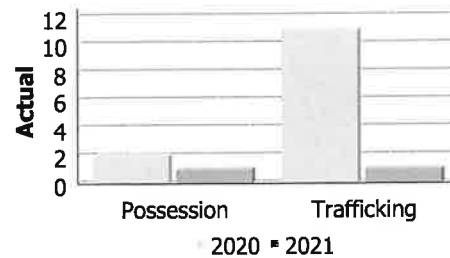
**Property Crime**

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Arson	0	0	--	0	0	--
Break & Enter	10	3	-70.0%	10	3	-70.0%
Theft Over	4	7	75.0%	4	7	75.0%
Theft Under	53	22	-58.5%	53	22	-58.5%
Have Stolen Goods	2	1	-50.0%	2	1	-50.0%
Fraud	23	19	-17.4%	23	19	-17.4%
Mischief	16	8	-50.0%	16	8	-50.0%
<b>Total</b>	<b>108</b>	<b>60</b>	<b>-44.4%</b>	<b>108</b>	<b>60</b>	<b>-44.4%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Possession	2	1	-50.0%	2	1	-50.0%
Trafficking	11	1	-90.9%	11	1	-90.9%
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>13</b>	<b>2</b>	<b>-84.6%</b>	<b>13</b>	<b>2</b>	<b>-84.6%</b>

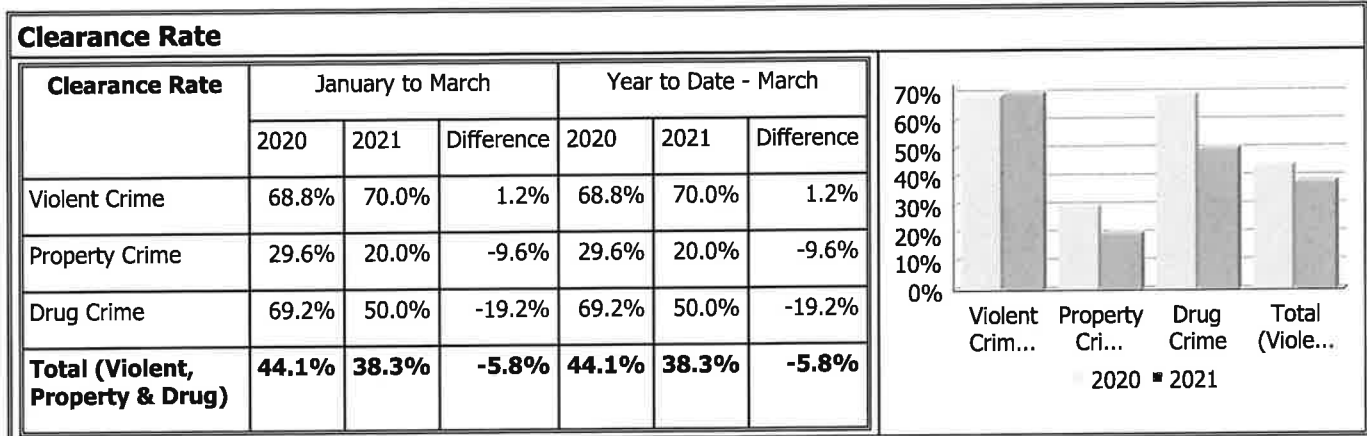


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**Location code(s):** 4N60 - NIPISSING WEST  
**Area code(s):** 4054 - Nipissing West  
**Data source date:** 2021/03/27

**Report Generated by:**  
Maville, Michael John

**Report Generated on:**  
2-Apr-21 8:56:38 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for West Nipissing**  
**Records Management System**  
**January to March - 2021**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4N - SUDBURY  
**Location code(s):** 4N60 - NIPISSING WEST  
**Area code(s):** 4054 - Nipissing West  
**Data source date:**  
 2021/03/27

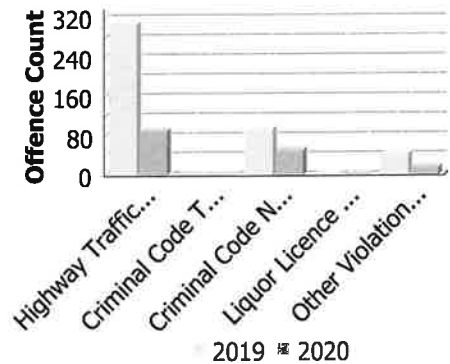
**Report Generated by:**  
 Maville, Michael John

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 2-Apr-21 8:56:38 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for West Nipissing**  
**Integrated Court Offence Network**  
**November to December - 2020**

**Criminal Code and Provincial Statute Charges Laid**

Offence Count	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Highway Traffic Act	309	91	-70.6%	683	1,068	56.4%
Criminal Code Traffic	0	0	--	0	0	--
Criminal Code Non-Traffic	94	51	-45.7%	436	624	43.1%
Liquor Licence Act	3	2	-33.3%	11	16	45.5%
Other Violations	43	16	-62.8%	119	317	166.4%
<b>All Violations</b>	<b>449</b>	<b>160</b>	<b>-64.4%</b>	<b>1,249</b>	<b>2,025</b>	<b>62.1%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

**Data Utilized**

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

**Detachment:** 4N - SUDBURY

**Location code(s):** 4N60 - NIPISSING WEST

**Data source date:**  
11-Mar-21 4:38:33 PM

**Report Generated by:**  
Maville, Michael John

**Report Generated on:**

2-Apr-21 8:58:14 AM

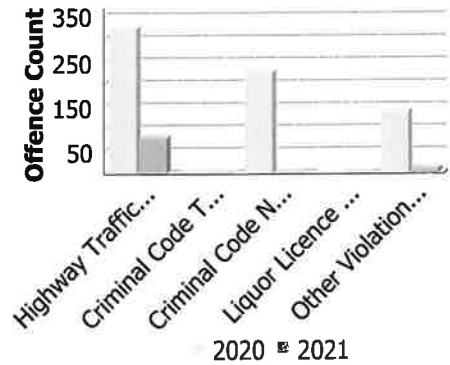
PP-CSC-Operational Planning-4300



**Police Services Board Report for West Nipissing**  
**Integrated Court Offence Network**  
**January to March - 2021**

**Criminal Code and Provincial Statute Charges Laid**

Offence Count	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Highway Traffic Act	323	80	-75.2%	323	80	-75.2%
Criminal Code Traffic	0	0	--	0	0	--
Criminal Code Non-Traffic	226	2	-99.1%	226	2	-99.1%
Liquor Licence Act	1	1	0.0%	1	1	0.0%
Other Violations	137	11	-92.0%	137	11	-92.0%
<b>All Violations</b>	<b>687</b>	<b>94</b>	<b>-86.3%</b>	<b>687</b>	<b>94</b>	<b>-86.3%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

**Data Utilized**

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

**Detachment:** 4N - SUDBURY

**Location code(s):** 4N60 - NIPISSING WEST

**Data source date:**  
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**Report Generated by:**  
Maville, Michael John

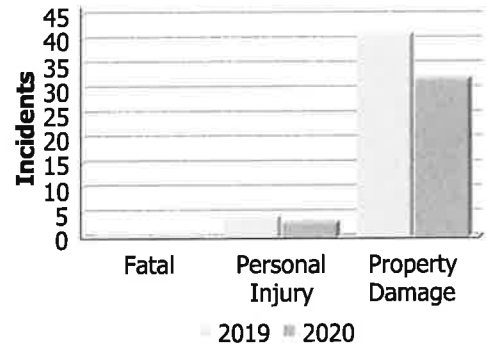
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2-Apr-21 9:00:22 AM

PP-CSC-Operational Planning-4300

**Police Services Board Report for West Nipissing**  
**Collision Reporting System**  
**November to December - 2020**

**Motor Vehicle Collisions by Type**

Incidents	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Fatal	0	0	--	0	1	--
Personal Injury	4	3	-25.0%	29	19	-34.5%
Property Damage	41	32	-22.0%	118	188	59.3%
<b>Total</b>	<b>45</b>	<b>35</b>	<b>-22.2%</b>	<b>147</b>	<b>208</b>	<b>41.5%</b>



**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4N - SUDBURY

**Location code(s):** 4N60-NIPISSING WEST

**Data source date:**  
2021/04/01

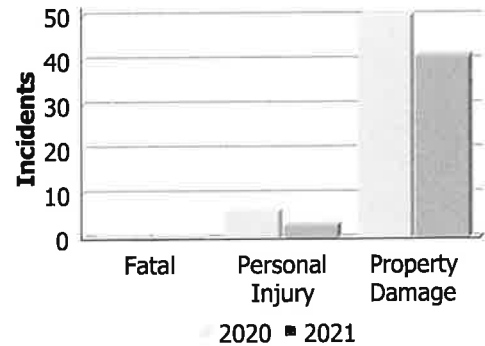
**Report Generated by:**  
Maville, Michael John

**Report Generated on:**  
2-Apr-21 9:02:54 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for West Nipissing**  
**Collision Reporting System**  
**January to March - 2021**

**Motor Vehicle Collisions by Type**

Incidents	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Fatal	0	0	--	0	0	--
Personal Injury	6	3	-50.0%	6	3	-50.0%
Property Damage	50	41	-18.0%	50	41	-18.0%
<b>Total</b>	<b>56</b>	<b>44</b>	<b>-21.4%</b>	<b>56</b>	<b>44</b>	<b>-21.4%</b>



**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4N - SUDBURY

**Location code(s):** 4N60-NIPISSING WEST

**Data source date:**  
2021/04/01

**Report Generated by:**  
Maville, Michael John

**Report Generated on:**

2-Apr-21 9:05:20 AM

PP-CSC-Operational Planning-4300

**The West Nipissing Public Library Board**  
**Le conseil de la bibliothèque publique de Nipissing Ouest**

**Regular Board Meeting Minutes**  
Thursday, May 13, 2021 at 4 p.m. via ZOOM

Present: S. Friedrich, S. Pilon, A. Langevin, D. Venne, S. Michaud

Staff: É. Keenan

Regrets: D. Venne

Guest: J. Dion (Bakertilly)

**1. Call to order**

Meeting called to order by chair at 4:00 p.m.

**2. Approval of the agenda for regular Board Meeting of May**

MOTION #21-34

MOVED BY S. Michaud

SECONDED BY S. Pilon that the agenda be approved as presented

CARRIED

**3. Presentation of Financial Statements**

J. Dion presented the financial statements of the 2020 fiscal year.

MOTION #21-35

MOVED BY S. Pilon

SECONDED BY S. Michaud that the financial statements as of December 31, 2020 prepared by Bakertilly be received and approved.

CARRIED

MOTION #21-36

MOVED BY S. Friedrich

SECONDED BY S. Michaud that the deficit for the 2020 fiscal year be transferred to reserves following payment of all outstanding accounts.

CARRIED

**4. Declaration of any conflicts of interest**

None

**5. Approval of the minutes of the previous meeting:**

MOTION #21-37

MOVED BY S. Michaud

SECONDED BY S. Pilon that the minutes of the regular board meeting of April 8, 2021, be approved as presented

CARRIED

**6. Business arising from the minutes**

None

**7. Correspondence**

None

**8. Treasurer's Report**

a) Approval of disbursements for the month of April 2021

MOTION #21-38

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the expenditures for the month of April 2021 in the amount of \$5,021.39 for cheques #6532 to #6540 inclusive be approved and that fees and fines in the amount of \$430.75 be acknowledged

CARRIED

b) Budget

The CEO presented the adjustments made to the budget as discussed the previous meeting. The Vice-chair emphasized that the Library budget was not cut. Adjustments were only made to ensure the budget was balanced after spreadsheet formatting errors were found.

MOTION #21-39

MOVED BY S. Pilon

SECONDED BY S. Michaud that the adjustments made to the 2021 budget be approved as presented

CARRIED

**9. Report of Board Members' Advocacy Activities**

None

**10. Branch Reports**

a) River Valley: Agreement (*differed, awaiting info*)

**11. Report of the CEO:**

a) Monthly update  
See attached.

b) COVID-19

All COVID-19 restrictions remain the same for the time being. The Vice-chair brought forward a concern, as she saw people entering the Library. As outlined on the Ontario website, patrons may enter the Library for some services, however may not touch material or enter the stacks. A discussion was held in regards to how certain members speak to Library employees.

MOTION #21-40

MOVED BY: S. Michaud

SECONDED BY S. Friedrich that the CEO's report be approved as presented

CARRIED

**12. Report of the Standing Committees**

None

**13. Policy Review & Updates**

a) HR 12 – Attendance Management Policy

The Board will look at the policies and compared to new draft documents containing all the individual policies, to their original format and discuss at the next meeting.

b) V 1 – Volunteer Policy (*differed, awaiting info*)

**14. Review of Plans (i.e. Action Plan, Strategic Plan, etc)**

None

**15. New Business**

None

**16. Date & Time of Next Meeting**

Thursday, June 10, 2021 at 4:00 p.m. via ZOOM

**17. Adjournment**

MOTION # 21-41

MOVED BY S. Michaud that the meeting be adjourned at 5:17 p.m.

  
Chair

  
Secretary

  
Date

  
Date

District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

## MINUTES OF PROCEEDINGS

### REGULAR BOARD MEETING – MAY 26, 2021

Directly following the Community Services Committee

#### **MEMBERS PRESENT:**

Councillor Terry Kelly (East Ferris)

**Councillor Mark King - Chair (North Bay)**

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

**Councillor Dan Roveda Vice Chair (West Nipissing)**

Councillor Scott Robertson (North Bay)

Councillor Bill Vrebosch (North Bay)

Mayor Dean Backer (East Nipissing)

Representative Amanda Smith (Unincorporated)

Councillor Mac Bain – (North Bay)

Councillor Chris Mayne (North Bay)

#### **REGRETS:**

Mayor Jane Dumas (South Algonquin)

#### **STAFF ATTENDANCE:**

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

David Plumstead – Manager Planning, Outcomes & Analytics

Justin Avery, Manager of Finance

Stacey Cyopeck, Director, Housing Programs

Tracy Bethune, Acting Director, Housing Operations

Lynn Demore-Pitre, Director, Children's Services

Michelle Glabb, Director, Social Services and Employment



Dawn Carlyle, Project Manager

**1.1 CALL TO ORDER**

**Resolution No. 2021-46**

**Moved by:** Mac Bain

**Seconded by:** Dan Roveda

**Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of May 26, 2021 at 3:07 PM.**

The regular Board Meeting was called to order at 3:07 PM by Chair Mark King.

***Carried.***

**1.2 DECLARATION OF CONFLICTS OF INTEREST**

None were declared.

**2.0 CHAIR'S REMARKS**

The Chair welcomed everyone. He spoke about the low level of reserves the DNSSAB has in light of the recommendation that reserves should cover three month's cash flow, and that a higher level provides adequate liquidity, reduces risk to the organization, and enables a quicker response to opportunities that might arise, such as capital contributions required for some projects. He also spoke about the need to focus on core services while continuing to be a good community partner. The Chair gave examples that align with core services, such as emergency childcare for essential workers and EMS assistance with administering COVID vaccines.

The Chair also acknowledged the exceptional work of Nipissing Paramedics as it is Paramedics Week, and he noted the great collaborative effort in moving staff from the Main Street offices to City Hall and acknowledged the planning and coordination needed to accomplish this huge endeavour.

The Chair informed the Board he has allowed his name to stand for the NOSDA (Northern Ontario Service Deliverers Association) executive, and will keep the board up to date on what transpires.

### **3.0 ADOPTION OF THE AGENDA**

#### **Resolution No. 2021-47**

**Moved by:** Terry Kelly

**Seconded by:** Scott Robertson

**Resolved THAT the Board accepts the agenda as presented.  
*Carried.***

### **4.0 APPROVAL OF MINUTES**

#### **4.1 Resolution No. 2021-48-A**

**Moved by:** Dave Mendicino

**Seconded by:** Chris Mayne

**Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of April 28, 2021.  
*Carried.***

#### **4.2 Resolution No. 2021-48-B**

**Moved by:** Dan O'Mara

**Seconded by:** Dan Roveda

**Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of April 28, 2021.  
*Carried.***

### **5.0 DELEGATIONS**

#### **5.1 Roadmap of Journey Serving Vulnerable Populations- Stacey Cyopeck, Director of Housing Programs.**

Housing Programs Director Stacey Cyopeck presented a visual of a 'roadmap' that outlines a chronology of DNSSAB initiatives since February 2020 to May 2021 that have been instituted to meet the needs of people experiencing homelessness.

In response to a question about whether the Nurse Practitioner Pilot will include visits to encampments, the CAO replied that they will go if necessary, but the pilot is designed to primarily service the Low Barrier Shelter and Gateway House.

### **6.0 CAO VERBAL UPDATE**

#### **Resolution No. 2021-49**

**Moved by:** Dan Roveda

**Seconded by:** Bill Vrebosch

**Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for May 26, 2021.**

CAO Catherine Matheson provided updates on the following:

Collaboration between EMS in northern districts to assist the Cochrane District which is currently a COVID hotspot. Neighbouring EMS, including Nipissing District, are happy to support Cochrane and together will provide nine staff to attend clinics that will be set up for COVID immunization. There will be no cost to the DNSSAB.

DNSSAB, engaged by the City of North Bay to create its Community Service and Well-Being Plan, will present the final plan to council in June. Much information has been gathered through surveys and focus groups (3,000 respondents to survey of people who live and/or work in North Bay), and some of this information will also help to inform DNSSAB with service planning.

A new funding approach to social assistance transformation in Ontario will not be implemented in 2022, as previously announced, and the timelines for the transformation roll-out is still unknown. There continues to be a lot of co-design happening across the province with many voices being heard.

In the area of Community Development, there are two projects;

DNSSAB is very proud that the Community Paramedicine program will start in June for those waiting for long term care or who chose to remain at home rather than go into long term care. Also, the Nurse Practitioner pilot is ready to begin in June thanks to the hard work of community partners to meet the health needs of vulnerable people without health care providers.

Two working groups have been established with Ontario Health and for transitional housing involving indigenous community partner organizations who are also building transitional housing.

***Carried.***

## **7.0 CONSENT AGENDA**

### **RESOLUTION: #2021-50**

**Moved by:** Dave Mendicino

**Seconded by:** Chris Mayne

**THAT the Board receives for information purposes Consent Agenda items 7.1 and 7.2.**

---

**7.1 Endorsement of Motion from Nipissing District Homelessness and Housing Partnership in Support of the Canadian Alliance to End Homelessness Recovery for All Campaign**

**That the Board endorse the motion from the Nipissing District Homelessness and Housing Partnership (NDHHP) supporting the Canadian Alliance to End Homelessness (CAEH) Recovery for All Campaign; and,**

**That the Board's support of this motion be shared through letters to the MPs representing the District of Nipissing, the NDHHP, and CAEH.**

**7.2 FA2021-06 Audited Financial Statements for the year ending December 31, 2020**

**That the District of Nipissing Social Services Administration Board (DNSSAB) approves the Audited Financial Statements for the year ending December 31, 2020 as approved through Finance and Administration Committee Resolution FA2021-06.**

*Carried.*

**8.0 MANAGER'S REPORTS**

**8.1 HS26-21 Emergency Procurement**

**RESOLUTION: #2021-51**

**Moved by:** Dan Roveda

**Seconded by:** Terry Kelly

**THAT the District of Nipissing Social Services Administration Board approves the use of direct negotiation in the expenditure of Social Services Relief Funds (SSRF) as outlined in HS26-21, in accordance with the Board's Purchasing Policy #CORP-01, under the authority of the DNSSAB General Business By-law #1.**

This report alerts members to a policy change that allows access to SSRF 3 funding. This follows the same process as was used for SSRF 1 funding. 11 applications have been received, the evaluation process is underway, and the successful applicants will be notified.

*Carried.*

**8.2 In Camera**

**RESOLUTION: #2021-52**

**Moved by:** Amanda Smith

**Seconded by:** Scott Robertson

---

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) move in-camera at 3:36 PM to discuss a matter of negotiation.**

***Carried***

**8.3 Adjourn In Camera**

**RESOLUTION: #2021-53**

**Moved by:** Bill Vrebosch

**Seconded by:** Scott Robertson

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) adjourns in-camera at 3:47 PM.**

***Carried***

**8.4 Approve In Camera**

**RESOLUTION: #2021-54**

**Moved by:** Dan O'Mara

**Seconded by:** Chris Mayne

**THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the direction/action agreed to in the in-camera session.**

***Carried***

**9. NEW BUSINESS**

There was no new business brought forward.

**10. NEXT MEETING DATE**

Wednesday, June 23, 2021

**11. ADJOURNMENT**

**Resolution No. 2021-55**

**Moved by:** Chris Mayne

**Seconded by:** Scott Robertson

**Resolved THAT the Board meeting be adjourned at 3:48 PM.**

***Carried.***

---

MARK KING  
CHAIR OF THE BOARD

---

CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the accounts payables disbursement sheets for **APRIL** and **MAY 2021** be received.

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>Ward 7 (vacant)</b>		
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_

THE CORPORATION OF THE  
MUNICIPALITY OF TEMAGAMI  
P.O. BOX 220  
TEMAGAMI, ONTARIO P0H 2H0  
(705) 569-3421  
FAX: (705) 569-2834  
E-MAIL: [communicate@temagami.ca](mailto:communicate@temagami.ca)  
WEBSITE: [www.temagami.ca](http://www.temagami.ca)



June 28, 2021

**Sent by Electronic Mail**

Au Château Home for the Aged of West Nipissing  
100, rue Michaud Street  
Sturgeon Falls, P2B 2Z4

Attention: Board of Management of Au Château

**Re: Au Château Home for the Aged of West Nipissing (“Au Château”) and the Municipality of Temagami (“Temagami”)**

Dear Board of Management of Au Château,

We refer to the letter from Au Château dated November 26, 2020 (the “**Funding Letter**”) and the letter dated February 22, 2021 (the “**Apportionment Letter**”) appended hereto as Schedule “A” and “B” respectively.

*Financial Support for Au Château*

As set out in the Funding Letter, we understand that due to the expiry of the “102 Special Funding” agreement after 35 years with the Federal Government, the Provincial Government and the West Nipissing Non-Profit Housing Corporation, there is an annual reduction of operational funding in the amount of \$658,000.00 per year to Au Château. The Board of Management of Au Château has proposed to increase the amount payable by each supporting municipality, being the municipalities of West Nipissing and Temagami, to cover this funding gap. Based upon the current apportionment calculation this would result in a 16 % annual increase in operating costs to Temagami which means the proposed total 2021 levy is now \$401,986.00.

This proposed increase has caused Council to revisit its past and ongoing financial support of Au Chateau particularly since no Temagami resident has occupied a bed at Au Chateau for over 16 years. Temagami Council has concluded that the continued allocation of its scarce tax revenues to Au Chateau is no longer an appropriate use of Temagami’s residents’ tax dollars. Temagami Council’s goal is to terminate its financial support of Au Chateau and consistent with our taxing authority, reallocate the \$400,000 to support services that are delivered to the Temagami residents. In our view, Au Chateau’s operations should be supported from taxes raised from the municipalities whose residents occupy Au Chateau’s beds.

*Resignation from Au Château*

It is Council’s view that *Long-Term Care Homes Act* and the General Regulation never intended that a Municipality be required to fund the operations of a home that their residents will never occupy. Temagami



Council, through its one representative on Au Chateau's Board of Management, has repeatedly tried to address the above issues at the Board level and provincially but has been unsuccessful. Unfortunately, the facts are clear, West Nipissing Council, through its nominated directors, controls Au Chateau's Board and has no incentive or desire to address the above inequities as it would mean a corresponding increase of its funding obligations.

Temagami Council is left with no alternative but to provide notice that as of December 31, 2021 we are: terminating our financial support of Au Chateau, resigning our corporate membership in the Au Chateau corporation and Dan O'Mara shall be resigning as Temagami's designated director on the Board of Management.

In the interim period, the Temagami Council looks forward to negotiating the terms of Temagami's withdrawal with the Au Chateau Management Board and West Nipissing City Council. These negotiations will include a request that the accumulated surplus from preceding years be used to offset the proposed 16% increase in the 2021 levy.

We look forward to your response.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Dan O'Mara', written in a cursive style.

Dan O'Mara  
Mayor of the Municipality of Temagami  
DO/cd

Cc: Council of the Municipality of Temagami  
Council of the Municipality of West Nipissing  
Minister of Municipal Affairs  
Minister of Long-Term Care



# AU CHÂTEAU

*Une résidence de choix • A residence of choice*

November 26, 2020

**FOYER POUR  
PERSONNES ÂGÉES**

**HOME FOR  
THE AGED**

**APPARTEMENTS**

**APARTMENTS**

- Villa du Loisir
- Villa des Pignons
- Domaine Leclair
- Villa Joie de Vivre

**LOGEMENT  
À PERPÉTUITÉ**

**LEASE FOR LIFE**

- Terrasse d'Or

Mayor Dan O'Mara and Council Members  
Municipality of Temagami  
7 Lakeshore Drive, P.O. Box 220  
Temagami ON  
POH 2H0

Mayor O'Mara and Council Members:

**Re: End of year agreement**

Presently, there is some confusion with respect to the fact that Au Château is losing special funding and the Ministry of Health concerning other sources of revenues. Perhaps the confusion is why do the Municipalities have to be responsible for loss of funding when government is providing additional ones. I will attempt to clarify by addressing the Special Funding and the current programs introduced by the Provincial Government.

Thirty-five (35) years ago, Au Château entered into an agreement (102 Special Funding) with the Federal Government (CMHC), Provincial Government and West Nipissing Non-Profit Housing Corporation (WNNPHC). As it relates to Au Château, it meant that 102 residents were housed in a new facility built and paid for by WNNPHC. Not only was Au Château not responsible for the asset, it was also provided operational funds to support these 102 residents. As a result of this agreement ending December 31, 2020, with no possible substitute funding, the Home will lose \$658,000 per year. We emphasize after discussions and negotiations this type of funding does not fall within any funding envelope of the Federal nor Provincial funding. Basically since 1994 when the Ministry of Health started to fund all long-term care facilities through a per diem, the 102 Special funding was treated at 100% additional source of revenue, in essence reducing the amount that Municipalities would have to pay towards the operation of the Home.

On November 5<sup>th</sup>, the Provincial Government released its budget with the following affecting Long-Term Care Sector:

**Funding:**

- Emergency Prevention and Containment Funding to help Homes continue preventive and containment of COVID-19 including entrance screening, staffing, supports and purchasing of PPE's.
- Infection Prevention and Control (IPAC) resources to allow Homes to hire more IPAC staff and train new and existing staff.
- 1.5% increase for annual operations.

**Staffing**

- The government reiterated its commitment to increasing the average daily direct care per resident to 4 hours per day over a four-year period. Currently Homes offer 2.7 hours per resident per day which is in line with provincial average.
- Commitment to provide funding over 3 years to support PSW's credentialing, recruitment and retention.

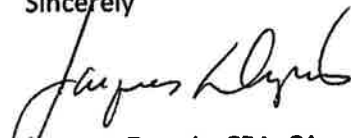
It must be noted that the Provincial additional funding is subject to or directly attached to specific expenditures that Homes must incur over and above current operating levels. These funds cannot be used to subsidize existing operations.

Mayor Dan O'Mara and Council Members  
Municipality of Temagami  
November 26, 2020  
Page 3

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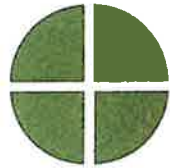
COVID-19 has certainly highlighted the chronic under funding in our industry and finally the Government is responding accordingly; this will help tremendously not only in the delivery of care but more importantly the quality of care. Unfortunately, it does not provide relief as it relates to the loss of Special Funding. This will be addressed as part of the 2021 budget exercise, but it goes without saying that Municipalities will be responsible for a significant part of this loss as the Home cannot afford to cut services to seniors. The Home will take every effort to minimize the impact of this loss to Municipalities.

Sincerely



Jacques Dupuis, CPA, CA  
Administrator

jd:nj



# AU CHÂTEAU

*Une résidence de choix • A residence of choice*

February 22, 2021

**FOYER POUR  
PERSONNES ÂGÉES**

**HOME FOR  
THE AGED**

**APPARTEMENTS**

**APARTMENTS**

- Villa du Loisir
- Villa des Pignons
- Domaine Leclair
- Villa Joie de Vivre

**LOGEMENT  
À PERPÉTUITÉ**

**LEASE FOR LIFE**

- Terrasse d'Or

Mr. Craig Davidson  
Treasurer/Administrator  
Municipality of Temagami  
Lakeshore Drive, Welcome Centre  
Temagami ON P0H 2H0

Dear Mr. Davidson:

Please consider this as your official notification for the 2021 municipal levy.

Enclosed is a schedule detailing the apportionment of 2021 costs for the Home for the Aged of West Nipissing with comparatives from 2020. This apportionment is based on the 2019 weighted assessment as per Ontario Regulation 403/04.

Any adjustments to this year levy will be made on the next quarterly billing.

If you have any questions, please do not hesitate to contact our office.

Yours truly,

AU CHATEAU HOME FOR THE AGED

Corinne Restoule, CPA, CGA  
Chief Financial Officer

**APPORTIONMENT OF 2021 COSTS FOR  
HOME FOR THE AGED OF WEST NIPISSING  
BASED ON 2019 WEIGHTED ASSESSMENT**

<b>MUNICIPALITY</b>	<b>LOCAL WEIGHTED ASSESSMENT</b>	<b>APPORTIONMENT PERCENTAGE</b>	<b>2020 LEVY</b>	<b>2021 LEVY</b>	<b>2021 OPERATIONS</b>	<b>RETURN OF 2020 SURPLUS</b>	<b>2021 NET LEVY</b>
WEST NIPISSING	\$ 1,617,526,280	77.157%	1,186,428	1,029,429	636,992	(308,628)	1,357,793
TEMAGAMI	478,885,741	22.843%	347,772	304,771	188,587	(91,372)	401,986
<b>TOTAL</b>	<b>\$ 2,096,412,021</b>	<b>100.000%</b>	<b>\$ 1,534,200</b>	<b>\$ 1,334,200</b>	<b>\$ 825,579</b>	<b>\$ (400,000)</b>	<b>\$ 1,759,779</b>

	<b>OPERATIONS</b>	<b>CAPITAL</b>	<b>TOTAL</b>
WEST NIPISSING	1,183,743	(154,314)	1,029,429
TEMAGAMI	350,457	(45,686)	304,771
<b>TOTAL</b>	<b>\$ 1,534,200</b>	<b>\$ (200,000)</b>	<b>\$ 1,334,200</b>

**Note:**

Weighted assessment values calculated as per O. Reg. 403/04, made under the *Municipal Act, 2001*, using the 2019 FIR.

The capital is related to the repayment of the Dining Room loan made in 2007, which was repaid at the end of 2020. Therefore, the opening levy was reduced by the \$200,000.



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-Law **2021/53**, being a By-Law to appoint **Mathieu Thibeault** as Municipal Law Enforcement Officer for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

## **BY-LAW 2021/53**

### **BEING A BY-LAW TO APPOINT A MUNICIPAL LAW ENFORCEMENT OFFICER FOR THE MUNICIPALITY OF WEST NIPISSING**

---

**WHEREAS** Section 11(1) of the *Municipal Act*, R.S.O. 2001, c. 25, as amended, provides any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** Section 15(1) and (2) of the *Police Services Act*, R.S.O. 1990, c.P. 15, authorizes the Council of any municipality to appoint persons to enforce the by-laws of the municipality, who shall be peace officers for the purpose of enforcing municipal by-laws;

**AND WHEREAS** the Council for the Municipality of West Nipissing deems it expedient to appoint a Part-Time Municipal Law Enforcement Officer to assist in the carrying out of enforcement of the municipal by-laws, statutes and regulations;

**NOW THEREFORE** the Council of The Corporation of the Municipality of West Nipissing hereby enacts as follows:

1. That **MATTHIEU THIBEAULT** is hereby appointed as Municipal Law Enforcement Officer for the Corporation of the Municipality of West Nipissing.
2. That by-law 2019/65, and any amendments thereof, are hereby repealed.

**ENACTED AND PASSED THIS 13<sup>th</sup> DAY OF JULY 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
CLERK





The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** By-Law **2021/54**, being a by-law to amend by-law 2011/47 to regulate the sale and use of fireworks in the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>WARD 7 (vacant)</b>		
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_

## BY-LAW 2021/54

### BEING A BY-LAW AMEND BY-LAW 2011/47 TO REGULATE THE SALE AND USE OF FIREWORKS IN THE MUNICIPALITY OF WEST NIPISSING

**WHEREAS** Council enacted By-Law 2011/47 to regulate the sale and use of fireworks in the Municipality of West Nipissing;

**AND WHEREAS** Council deems it desirable to amend the Fireworks By-Law in order to ensure the safety and security of persons and property as may be required;

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS THAT BY-LAW 2011/47, BE AMENDED AS FOLLOWS:**

1. **THAT** the following new **Item 5.4** be added :

**ITEM 5.4** No person shall discharge any family fireworks or permit any other person to discharge family fireworks during a Restricted Fire Zone declared under the *Forest Fires Prevention Act*, RSO 1990, c. F.24, as amended, and/or during a declared Municipal Fire Ban.

2. **THAT** **Item 10 (b)** be replaced with the following :

**ITEM 10 (b)** Every display permit shall be automatically revoked without further action by the Fire Chief in the event that a restricted fire zone is declared under the *Forest Fires Prevention Act*, R.S.O. 1990, c. F.24, as amended, and/or a Municipal Fire Ban is declared; which affects the Municipality or the part of the Municipality in which the display authorized by the display permit was to take place.

3. **THAT** the Set Fine Schedule - Schedule "B" be amended to include the following :

ITEM	SHORT FORM WORDING	PROVISION CREATING OR DEFINING OFFENCE	SET FINE
32	Discharge/permit discharge of fireworks during a Restricted Fire Zone and/or declared Municipal Fire Ban.	Sec. 5.4	\$200.00

4. **THAT** this by-law shall take effect on the date it is enacted.

**ENACTED AND PASSED THIS 13<sup>th</sup> DAY OF JULY 2021, AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE  
MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
MUNICIPAL CLERK

July 7, 2021

PN 211201

Via E-Mail Only (sremillard@municipality.westnipissing.on.ca)

**Municipality of West Nipissing**

225 Holditch Street, Unit 101

Sturgeon Falls, ON

P2B 1T1

**Attention: Mr. Shawn Remillard, C.Tech – Manager of Public Works**

**Subject: Tender Review for Contract No. 2021-018**

**Lisgar Street Sidewalk**

Two tenders were received in hard copy at the Municipal offices for the Lisgar Street Sidewalk Tender 2021-018 prior to the prescribed time of 9:30am and opened immediately thereafter Wednesday June 30, 2021 by Municipal staff and reported publicly on the Municipal Website as follows:

The tender amounts recorded were as follows:

1. Ed Seguin & Sons Trucking & Paving Ltd. (ESS) of Sturgeon Falls, ON at \$145,235.13 Inclusive of Tax
2. Interpaving Limited (IPL) of Sudbury, ON at \$264,866.39 inclusive of Tax

Tender amounts were recorded by the Municipality. Other tender article items were reviewed for securities publicly and recorded by the Municipality.

Following the tender opening, the tenders from each tenderer was reviewed by the Municipality and copies were scanned and forwarded to Tulloch Engineering for further evaluation. Tulloch Engineering's review of the two bids received is as follows:

**Form of Tender**

The Schedule of Prices from each tender was reviewed by Tulloch for completeness and correct addition of prices. Several line addition errors were made by Ed Seguin & Sons Trucking & Paving Ltd. (shown in red on the "Schedule of Tender Prices Received" table attached) that made a minor revision to their total bid from \$145,235.13 to \$145,235.54 Incl. Tax. When the addition error was corrected the relative order of the bidders did not change. This corrected amount is carried in the review and analysis from this point forward.

Following are the corrected tender prices submitted (**H.S.T. excluded**) for the two qualified tenders along with the Engineer's Pre-Tender Estimate:

<b>Tenderer's Name</b>	<b>Part 1 Lump Sum Items</b>	<b>Part 2 Construction Items</b>	<b>Contingency Allowance (In Part 1)</b>	<b>Total Tender Price (Excl. HST)</b>
1. Ed Seguin & Sons Trucking & Paving Ltd.	\$7,954.23	\$105,572.80	\$15,000	<b>\$128,527.03</b>
2. Interpaving Limited	\$29,744.00	\$189,651.04	\$15,000	<b>\$234,395.04</b>
Engineer's Estimate	\$41,500.00	\$77,171.50	\$15,000	<b>\$133,671.50</b>

It is noted that all of the above-noted prices include a Contingency Allowance shown in Part 1 of the Tender Schedule. The contingency has been shown separately above.

The original copies of the tenders were kept by the Township in a digital file as received. Digital copies of the tenders received were then forwarded by email to Tulloch Engineering. The two tenders received were noted to be properly signed and witnessed by each company.

#### **Informal or Unbalanced Tenders**

We did not find informalities, conditions or additions in either of the two (2) tenders received.

#### **Tender Deposit and Agreement to Bond**

Both received bids provided the required tender deposit in the amount of \$15,000 as required by the tender documents in the form of a bid bond. An Agreement to Bond was also provided by the two bidders as required in the tender documents.

## **Addenda**

Both tenders included acknowledgement that no addenda were issued for this tender.

## **Exceptions or Exclusions**

Neither of the two tenderers reviewed made any exceptions or exclusions to their tender.

## **Tenderers Similar Experience, Sub-Contractors / Suppliers and Staff / Equipment**

Both tenderers reviewed indicated appropriate similar project experience, sub-contractors, staff allocation and equipment. While, Interpaving had the greater amount of experience listed.

## **TENDER COMPARISON**

A comparison of the low tender price relative to the others: The tender price submitted by ESS is 82% (\$105,868) less than the tender price submitted by IPL and within 4% (\$5,144) of the Engineer's Estimate (including contingency).

Consequently, the unit rates submitted by ESS appear to be reasonable and we believe the tender price submitted by ESS is reasonably competitive. Tulloch has previously worked with ESS on private construction projects, and we believe ESS meet the basic requirements to complete this project.

## **CONCLUSIONS:**

As a result of our review, we report that the two compliant bids reviewed, in order of low to high, are from Ed Seguin & Sons Trucking & Paving Ltd and Interpaving Limited. Tulloch's opinion is that of the two bids received, the Ed Seguin & Sons Trucking & Paving Ltd Tender is the most competitive and lowest bid price meeting all requirements. It therefore is recommended by Tulloch that the tender received from Ed Seguin & Sons Trucking & Paving Ltd as the lowest compliant bid be considered for acceptance.

We trust you will find the above review completed by Tulloch satisfactory at this time. Should you have any questions or comments, please contact the undersigned.

Sincerely,  
**Tulloch Engineering Inc.**



Ted Maurer, C.E.T.  
Project Manager  
[ted.maurer@tulloch.ca](mailto:ted.maurer@tulloch.ca)

Attachments:            Schedule of Tenders Received



**Schedule of Tenders Received**  
**21-1201 - Lisgar Street Sidewalk, West Nipissing**  
**July 7, 2021**

21-1201 - Lisgar Street Sidewalk, West Nipissing				Engineer's Estimate		Interpaving Limited		Ed Seguin & Sons Trucking	
July 7, 2021									
Item No.	Description	Unit	Qty.	Unit Price	Total	Unit Price	Total	Unit Price	Total
1. GENERAL									
1	Bonding and Insurance	L.S.	1.00	15,000.00	15,000.00	1,744.00	1,744.00	1,631.85	1,631.85
2	Mobilization / Demobilization	L.S.	1.00	20,000.00	20,000.00	6,000.00	6,000.00	3,098.00	3,098.00
3	Traffic Control, Detour Signage and Project Signage	L.S.	1.00	5,000.00	5,000.00	17,000.00	17,000.00	1,823.00	1,823.00
4	Environmental Protection / Sedimentation and Erosion Control	L.S.	1.00	1,500.00	1,500.00	5,000.00	5,000.00	1,401.38	1,401.38
5	Contingency Allowance	L.S.	1.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Sub-Total					\$56,500		\$44,744.00		\$22,954.23
2. SIDEWALK CONSTRUCTION									
1	Earth Excavation	m³	250	\$18.00	\$4,500.00	\$38.00	\$9,500.00	\$26.38	\$6,595.00
2	Relocated Stop Signs	Each	3	\$180.00	\$540.00	\$300.00	\$900.00	\$148.90	\$446.70
3	Relocate Group Mail Box	Each	1	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$372.25	\$372.25
4	Remove Existing Asphalt	m²	75	\$12.00	\$900.00	\$55.00	\$4,125.00	\$6.84	\$513.00
5	Remove Existing Sidewalk	m²	5	\$50.00	\$250.00	\$19.00	\$95.00	\$51.28	\$256.40
6	Granular "B" Type-II (150 mm Depth)	Tonnes	230	\$27.00	\$6,210.00	\$35.00	\$8,050.00	\$59.74	\$13,740.20
7	Granular "A" (150 mm Depth)	Tonnes	260	\$29.00	\$7,540.00	\$38.00	\$9,880.00	\$35.84	\$9,318.40
8	Asphalt-Superpave 12.5 (50mm)	Tonnes	32	\$225.00	\$7,200.00	\$400.00	\$12,800.00	\$420.00	\$13,440.00
9	Asphalt Gutter	m	92	\$50.00	\$4,600.00	\$266.00	\$24,472.00	\$71.18	\$6,548.56
10	1.5m Wide Concrete Sidewalk	m²	340	\$90.00	\$30,600.00	\$230.00	\$78,200.00	\$98.38	\$33,449.20
11	Asphalt Rumble Strip	m	164	\$25.00	\$4,100.00	\$45.36	\$7,439.04	\$49.57	\$8,129.48
12	Saw Cut Asphalt	m	265	\$8.00	\$2,120.00	\$17.00	\$4,505.00	\$3.83	\$1,014.95
13	Painted White Cross Walk Lines	m	78	\$8.50	\$663.00	\$108.00	\$8,424.00	\$19.80	\$1,544.40
14	Painted White Line (Road)	m	165	\$6.50	\$1,072.50	\$5.00	\$825.00	\$6.60	\$1,089.00
15	Painted White Stop Blocks	m	7	\$18.00	\$126.00	\$108.00	\$756.00	\$26.40	\$184.80
16	Concrete Sidewalk Ramps Tactile Plates	Each	5	\$250.00	\$1,250.00	\$560.00	\$2,800.00	\$550.00	\$2,750.00
17	Topsoil (75mm)	m³	30	\$35.00	\$1,050.00	\$49.50	\$1,485.00	\$84.99	\$2,549.70
18	Sod	m²	370	\$9.00	\$3,330.00	\$38.50	\$14,245.00	\$9.41	\$3,481.70
19	Remove and Reinstate Private Brick Paver Walkway	m²	1.5	\$80.00	\$120.00	\$600.00	\$900.00	\$99.37	\$149.06
Sub-Total					\$77,171.50		\$189,651.04		\$105,572.80
Sub-Total (Section 1 & 2)					\$133,671.50		\$234,395.04		\$128,527.03
H.S.T. (13%)					\$17,377.30		\$30,471.36		\$16,708.51
TOTAL COST					\$151,048.80		\$264,866.40		\$145,235.54



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

JULY 13, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** Requests for quotes for the construction of a sidewalk on Lisgar Street were opened publicly on June 30<sup>th</sup>, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** two (2) quotations were received;

**AND WHEREAS** the quotations have been reviewed by Tulloch Engineering and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for for the construction of a sidewalk on Lisgar Street in the Municipality of West Nipissing be awarded to **ED SEGUIN & SONS TRUCKING & PAVING LTD.**, having submitted the lowest quotations of \$128,527.03 (plus HST), meeting all the specifications.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the 2021 – 1st Quarter Variance Financial Report (January 1<sup>st</sup> to March 31<sup>st</sup>, 2021) for the Municipality of West Nipissing be received.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



# 2021 — First Quarter Variance Report

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**July 9, 2021**

**By Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer**

This report provides a variance analysis of the Municipality's first quarter results (January 1 to March 31, 2021). The March variance report reflects expenditures and revenues for the first three months of 2021.

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The following explanations relate to areas where a potential variance may occur or areas that the Treasurer is monitoring closely with Departments.

## General Government

Taxation revenue included in the first quarter statements represents the interim billing. It is expected that the overall results of a first quarter variance analysis will represent a significant surplus due to recognizing the full amount of the interim billing in the first quarter.

Due to timing of budget approval, transfers to reserve and some interdepartmental transfers had not been recorded at the end of the first quarter and will be reflected in the second quarter.

## Building and Planning

The Building and Planning department has had a very strong start to 2021. First quarter revenues are significantly ahead of prior years. Given the seasonal trends that the Building and Planning department usually experiences, these early results suggest a very positive budget performance for the year.



## Capital Projects

Very little capital activity occurred during the first quarter of 2021. This reflects departments waiting on approved budgets and the general seasonality that accompanies many of the capital projects. The capital grants and transfers from reserve are recognized at the time that the expenditures are made.

## COVID 19 Impact

COVID costs represent the continued operation of an assessment centre and other expenditures directly related to managing the Municipality's COVID response. Revenues are an allocation of the COVID funding received to date.

Though less volatile than in 2020, the impact of COVID on municipal operations is a constantly evolving situation. The areas of concern remain within the Community Services department and General Government. Community Services was projected for very little revenue in the first quarter of 2021. The revenue it has received meets early budget assumptions. The projected expenses for Community Services were also anticipated to be lower for the first quarter of 2021 and this is reflected in the variance analysis.



# Summary of All Categories

As of March 31, 2021

	Actual	Budget	Variance
Revenues			
Property Taxation	10,421,351	18,192,119	(7,770,768)
Payments in lieu	-	553,235	(553,235)
OMPF	1,652,225	6,608,900	(4,956,675)
Other Revenues	466,984	3,860,719	(3,393,735)
Total Revenues	12,540,560	29,214,973	(16,674,413)
Expenditures			
HR Costs	1,609,522	8,156,643	6,547,121
Operating Expenses	1,668,794	7,606,960	5,938,166
Policing	745,391	4,478,337	3,732,946
Social Programs	1,202,919	5,092,577	3,889,658
Total Expenditures	5,226,626	25,334,517	20,107,891
Local Boards			
Police	1,245	15,662	14,417
Library	104,249	416,995	312,746
Cemetery	(974)	44,840	45,814
Total Board Expenditures	104,520	477,497	372,977
<b>Total Expenditures incl. Boards</b>	<b>5,331,146</b>	<b>25,812,014</b>	<b>20,480,868</b>



<b>Surplus (Deficit)-Operating</b>	<b>7,209,414</b>	<b>3,402,959</b>	<b>3,806,455</b>
Donations	-	-	-
Funding	-	(2,864,080)	(2,864,080)
<b>Total Revenues-Capital Fund</b>	<b>-</b>	<b>(2,864,080)</b>	<b>(2,864,080)</b>
Transfer to Reserve	-	2,105,000	2,105,000
Contribution from Reserve	(86,236)	(3,351,849)	(3,265,613)
<b>Total Change in Reserves</b>	<b>(86,236)</b>	<b>(1,246,849)</b>	<b>(1,160,613)</b>
Long Term Debt Financing	-	-	-
Payments on Loans	57,464	322,959	265,495
<b>Total Change in Financing</b>	<b>57,464</b>	<b>322,959</b>	<b>265,495</b>
<b>Capital Assets</b>			
Capital expenditures-Infrastructure	4,060	4,489,080	4,485,020
Capital expenditures	138,928	2,701,849	2,562,921
<b>Total Capital Assets</b>	<b>142,988</b>	<b>7,190,929</b>	<b>7,047,941</b>
	114,216	3,402,959	(3,288,743)
<b>Surplus (Deficit)</b>	<b>7,095,198</b>	<b>-</b>	<b>7,095,198</b>



# Summary of Revenues and Expenses

	Actual	Budget	Variance
<b>Taxation</b>			
Revenues	10,421,351	18,192,119	(7,770,768)
<b>Payments in lieu</b>	-	553,235	(553,235)
<b>Provincial Grants-OMPF</b>	1,652,225	6,608,900	(4,956,675)
<b>General Government</b>			
Revenues	249,644	2,289,214	(2,039,570)
Expenses	901,323	3,797,910	2,896,587
<b>Surplus (Deficit)</b>	(651,679)	(1,508,696)	857,017
<b>Mayor &amp; Council</b>			
Expenses	40,398	218,629	178,231
<b>Public Works</b>			
Revenues	-	80,000	(80,000)
Expenses	1,074,925	6,628,378	5,553,453
<b>Surplus (Deficit)</b>	(1,074,925)	(6,548,378)	5,473,453
<b>Community Services</b>			
Revenues	96,365	901,700	(805,335)
Expenses	827,228	4,813,413	3,986,185
<b>Surplus (Deficit)</b>	(730,863)	(3,911,713)	3,180,850



**Fire Department**

Revenues	9,220	18,000	(8,780)
Expenses	382,702	2,433,651	2,050,949
<b>Surplus (Deficit)</b>	<b>(373,482)</b>	<b>(2,415,651)</b>	<b>2,042,169</b>

**Economic Development**

Revenues	-	100,000	(100,000)
Expenses	-	362,718	362,718
<b>Surplus (Deficit)</b>	<b>-</b>	<b>(262,718)</b>	<b>262,718</b>

**COVID**

Revenues	38,834	252,805	(213,971)
Expenses	38,834	252,805	213,971
<b>Surplus (Deficit)</b>	<b>38,834</b>	<b>252,805</b>	<b>(213,971)</b>

**Planning & Development**

Revenues	72,921	219,000	(146,079)
Expenses	102,404	470,946	368,542
<b>Surplus (Deficit)</b>	<b>(29,483)</b>	<b>(251,946)</b>	<b>222,463</b>

**Emergency Management**

Expenses	-	3,500	3,500
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**Heritage Committee**

Expenses	-	2,500	2,500
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**Policing**

Revenues	11,945	495,767	(483,822)
Expenses	757,336	4,974,104	4,216,768
<b>Surplus (Deficit)</b>	<b>(745,391)</b>	<b>(4,478,337)</b>	<b>3,732,946</b>



<b>Police Board</b>			
Expenses	1,245	15,662	14,417
<b>Libraries</b>			
Expenses	104,249	416,995	312,746
<b>Cemetery</b>			
Expenses	(974)	44,840	45,814
<b>Municipal Drains</b>			
Expenses	995	87,500	86,505
<b>Animal Control</b>			
Expenses	23,723	94,612	70,889
<b>Health Services</b>			
Expenses	104,481	417,926	313,445
<b>DNSSAB</b>			
Expenses	801,831	3,207,723	2,405,892
<b>Home for the Aged-Au Chateau</b>			
Expenses	296,607	1,466,928	1,170,321
<b>Grand Total</b>			
Revenues	12,552,505	29,710,740	(17,158,235)
Expenses	5,457,307	29,710,740	24,253,433
<b>Net Surplus (Deficit)</b>	7,095,198	-	7,095,198



June 22nd 2021

To Whom It May Concern,

I am writing this letter in hopes of seeking approval of exemption from the Municipal Noise By-Law 1999/75 for our wedding reception on August 14th 2021. We would like to be permitted to have outdoor live music until 1am at one of the following addresses (depending on COVID regulations at the time of the event).

Option 1: Musee River House Museum (250 Fort Road, Sturgeon Falls ON)

Option 2: 680 Delorme Rd Sturgeon Falls ON

We have every intention of following the provincial government's COVID regulations.

Thank you in advance for your consideration. Should you require any further information, please do not hesitate to contact me.

Sincerely,

Sophie Taillefer

613-363-5148

[sophie.taillefer.rm@gmail.com](mailto:sophie.taillefer.rm@gmail.com)





The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** a request was received from Sophie Taillefer seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Wedding Celebration";

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for a "Wedding Celebration", as requested by Sophie Taillefer, which will take place on Saturday, August 14<sup>th</sup>, 2021 from 4:00 PM until 1:00 AM at:

Option 1: Sturgeon Falls River House Museum; or

Option 2: 680 Delorme Road, Sturgeon Falls.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_

**Janice Dupuis**

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**Subject:** FW: No cut pavement policy

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**From:** Daniel Belanger [REDACTED]  
**Sent:** July 7, 2021 1:16 PM  
**To:** Jay Barbeau <[jbarbeau@municipality.westnipissing.on.ca](mailto:jbarbeau@municipality.westnipissing.on.ca)>  
**Subject:** No cut pavement policy

Mr Barbeau

Good day,

My wife and I retired, bought a house and moved to Verner, from Smooth Rock Falls, in January of 2021, to be closer to our two daughters and their families that live in Cache Bay and all work in the area. After buying the house we looked for contractors to convert the house from Hydro to Gas to try to alleviate the cost of heating and hot water since we are on pension and limited income. We decided to go with AC plumbing from Verner.

The agreement was half of the cost for the job up front to order materials. The contractor applied with Enbridge for gas connection.

In June the contractor came in to install a new gas furnace and duct work, convert the wood fireplace to gas, a new gas hot water tank and an air conditioning system. When the installation was complete, and after spending close to \$20,000, I received a call from Enbridge telling me they cannot connect the gas to our home because of a pavement no cut policy on St Jean Baptiste Street in Verner.

Unfortunately, I was not aware of this policy, otherwise I would not have spent that amount of money to have new equipment sit idle in my home.

With all due respect, I understand the no cut policy, but I am requesting an exemption in this case to get natural gas to our house to help save us undue hardships next winter by adding extra cost to our heating bill which could easily be averted by connecting to gas, with all the equipment being already installed.

According to Enbridge gas, the area of pavement they would have to cut and patch would be approximately two and a half feet by four feet.

The no cut policy on St Jean Baptiste is slated to end in 2022, so if we look a fall hook up with Enbridge, there would only be a difference of a couple of months before the policy expires.

In this situation we ask for your understanding and leniency towards our problem.

Thank you for your time and devotion to our cause and our community.

Yvette and Daniel Belanger

[REDACTED]  
Verner On.  
[REDACTED]



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Resolution No.

2021 /

JULY 13, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** at the meeting held on July 13, 2021, Council received a request from Yvette and Daniel Belanger seeking authorization for an exemption of the municipal No Cut Policy no. 2009/268 in order to proceed with the installation of natural gas services to his home located at 13 St-Jean Baptiste Street in Verner;

**BE IT RESOLVED THAT** Council authorizes an exemption of the Municipality of West Nipissing No Cut Policy no. 2009/268, in order to proceed with the installation of natural gas services at 13 St-Jean Baptiste Street in Verner, as requested by Yvette and Daniel Belanger.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

**Subject:** FW: ON2 - Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act I Nous sollicitons votre appui pour la motion M-84 contre les crimes et incidents haineux et le projet de loi d...

Begin forwarded message:

**From:** "Mah, Doris (Julian, Peter - MP)" <[doris.mah.819@parl.gc.ca](mailto:doris.mah.819@parl.gc.ca)>  
**Date:** June 17, 2021 at 15:58:05 EDT  
**To:** "Mah, Doris (Julian, Peter - MP)" <[doris.mah.819@parl.gc.ca](mailto:doris.mah.819@parl.gc.ca)>  
**Subject:** ON2 - Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act I Nous sollicitons votre appui pour la motion M-84 contre les crimes et incidents haineux et le projet de loi d'initiat

June 17th, 2021

**Seeking your endorsement for [Motion M-84 Anti-Hate Crimes and Incidents](#) & [Private Member's Bill C-313 Banning Symbols of Hate Act](#)**

Dear Mayor and Council,

I am writing to you today seeking your endorsement of my House of Commons [Motion M-84 Anti-Hate Crimes and Incidents](#) and my private member's legislation on [Banning Symbols of Hate Act - Bill C-313](#). We are living in an unprecedented time. The killing of George Floyd in the U.S., and the deaths of Regis Korchinski-Paquet, a 29-year-old Indigenous-Ukrainian-Black Canadian woman, occurred in Toronto, and Chantel Moore, an Indigenous Canadian woman, was shot and killed by Edmundston police, New Brunswick police, who were called to perform a wellness check - were results of systemic racism.

Since the start of the pandemic, there has been an alarming increase of anti-Asian racism and hate crimes in Canada and across North America. A new [Angus Reid public opinion](#) poll shows that nearly 50% of young Asian Canadians have experienced and been affected by anti-Asian racism and bigotry in the last year. [Statistics Canada](#) reported that in the context of the COVID-19 pandemic, fear and misinformation about the virus may disproportionately impact the sense of personal and community safety of many people in Canada.

The recent murder of the Muslim family in London, Ontario, was yet another reminder that hate and Islamophobia exist in Canada. We must take a strong stance against all forms of hate and racism against Black, Indigenous, People of Colour and Racialized communities.

My Bill C-313 would prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. Julian says banning symbols of hatred like swastikas or Klu Klux Klan insignia is important for all Canadians to feel safe.

**I hope I can count on your endorsement to urge the federal government to immediately stop all forms of hate and all forms of discrimination, hate crimes and incidents as well as ending all display and sale in Canada of symbols of hate.** Please consider using the following endorsement paragraph as a reply as soon as possible:

On behalf of \_\_\_\_\_ (Number of residents in your city), the Mayor and Council of \_\_\_\_\_ (city name) endorse MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.

Thank you very much for your consideration. Please feel free to contact my Chief of Staff, Doris Mah, at 604-353-3107 if you require any further information.

We look forward to hearing from you soon.

Sincerely,

Peter Julian, MP  
New Westminster - Burnaby

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17 juin 2021

**Nous sollicitons votre appui pour la motion [M-84 contre les crimes et incidents haineux](#) et le projet de loi d'initiative parlementaire [C-313 Loi interdisant les symboles de haine](#)**

Bonjour,

Je vous écris aujourd'hui pour vous demander d'appuyer la [motion M-84 de la Chambre des communes contre les crimes et incidents haineux](#) et mon projet de loi d'initiative parlementaire sur l'interdiction des symboles de haine, le [projet de loi C-313](#). Nous vivons une époque sans précédent. L'assassinat de George Floyd aux États-Unis et les décès de Regis Korchinski-Paquet, une Canadienne autochtone, ukrainienne et noire de 29 ans, survenus à Toronto, et de Chantel Moore, une Canadienne autochtone, abattue par la police d'Edmundston, au Nouveau-Brunswick, qui avait été appelée pour effectuer un contrôle de santé, sont le résultat d'un racisme systémique.

Depuis le début de la pandémie, on constate une augmentation alarmante du racisme et des crimes haineux anti-asiatiques au Canada et dans toute l'Amérique du Nord. [Un nouveau sondage d'opinion Angus Reid](#) révèle que près de 50 % des jeunes Canadiens d'origine asiatique ont été victimes de racisme et de sectarisme antiasiatiques au cours de la dernière année. Selon [Statistique Canada](#), dans le contexte de la pandémie de COVID-19, la peur et la désinformation au sujet du virus peuvent avoir un impact disproportionné sur le sentiment de sécurité personnelle et communautaire de certains groupes ethnoculturels.

Le récent meurtre de la famille musulmane de London, en Ontario, est un autre rappel que la haine et l'islamophobie existent au Canada ; nous devons donc adopter une position ferme contre toutes les formes de haine et de racisme à l'égard des Noirs, des Autochtones, des personnes de couleur et des communautés racialisées.

Mon projet de loi C-313 empêcherait quiconque de vendre et d'afficher des symboles qui encouragent la haine et la violence contre des groupes identifiables. Il est important d'interdire les symboles de haine comme les croix gammées ou les insignes du Klu Klux Klan pour que tous les Canadiens se sentent en sécurité.

**J'espère pouvoir compter sur votre appui pour inciter le gouvernement fédéral à mettre immédiatement un terme à toutes les formes de haine et de discrimination, aux crimes et incidents haineux, ainsi qu'à toutes les marchandises vendues au Canada qui contiennent des symboles de haine.** Veuillez envisager d'utiliser le paragraphe de soutien suivant comme réponse dès que possible :

Au nom de \_\_\_\_\_ (Nombre de résidents dans votre ville), le maire et le conseil de \_\_\_\_\_ (nom de la ville) appuient la motion d'initiative parlementaire du député Peter Julian, la motion M-84 contre les crimes et incidents haineux et son projet de loi d'initiative parlementaire Bill-C 313 Loi interdisant les symboles de haine.

Merci beaucoup pour votre considération. N'hésitez pas à contacter ma cheffe de cabinet, Doris Mah, au 604-353-3107 si vous avez besoin de plus amples informations.

Sincèrement,

Peter Julian, député

New Westminster - Burnaby

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**Doris Mah 馬朱慧琪**  
**(she/her)**

Chief of Staff | cheffe de cabinet

Peter Julian, MP (New Westminster - Burnaby) | Député Peter Julian (New Westminster-Burnaby)

110-888 Carnarvon Street, New Westminster  
(TEL) [604-775-5707](tel:604-775-5707) | (FAX) [604-775-5743](tel:604-775-5743)

[Website](#) | [Facebook](#) | [Instagram](#) | [Twitter](#) | [YouTube](#)

UFCW | TUAC

*New Westminster is located on the unceded and traditional territory of the Halq'eméylem speaking Coast Salish peoples. This includes the nations of the Qayqayt, q'w'a:ńł'ən (Kwantlen), Katzie, k'wík'əłwəm (Kwikwetlem), x'wəməθk'əyəm (Musqueam), Stó:lō, scəwaθn məsteyəx'w (Tsawwassen), and Tsleil-Waututh.*

*Burnaby is located on the ancestral and unceded homelands of the hənqəmiṇən and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.*



The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

**2021 /**

**JULY 13, 2021**

Moved by / Proposé par :

Seconded by / Appuyé par :

*On behalf of the over 14,000 residents in our municipality, the Mayor and Council of the Municipality of West Nipissing endorse MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.*

*Au nom d'au-delà des 14,000 résidents dans notre municipalité, la mairesse et le conseil de la Municipalité de Nipissing Ouest appuient la motion d'initiative parlementaire du député Peter Julian, la motion M-84 contre les crimes et incidents haineux et son projet de loi d'initiative parlementaire Bill-C 313 Loi interdisant les symboles de haine.*

	YEAS	NAYS
<b>DUHAIME, Yvon</b>		
<b>FISHER, Christopher</b>		
<b>LARABIE, Roland</b>		
<b>MALETTE, Léo</b>		
<b>ROVEDA, Dan</b>		
<b>WARD 7 (vacant)</b>		
<b>SÉNÉCAL, Denis</b>		
<b>SÉNÉCAL, Lise</b>		
<b>SAVAGE, Joanne (MAYOR)</b>		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_