



COUNCIL MEETING – TUESDAY, AUGUST 17th, 2021 – 6:30 PM
RÉUNION DU CONSEIL – MARDI, LE 17 AOUT 2021 – 18H30

VIRTUAL ZOOM MEETING / RÉUNION VIRTUELLE PAR ZOOM

AGENDA / ORDRE DU JOUR

- A) **Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
- B) **Addendum and Agenda / Addenda et Ordre du jour**
- B-1 Approve the Addendum
- B-2 Adopt the Agenda
- C) **Delegations & Petitions / Délégations et pétitions**
- C-1 **Petition:** Road Rehabilitation (Eugene Rd, Comeau Rd, Arbour Rd, etc.)
- D) **Closed Meeting / Réunion à huis clos**
- Pursuant to Section 239 of the *Municipal Act* (2001)
- D-1 Proceed into closed meeting to discuss the following:
- a proposed or pending acquisition or disposition of land by the municipality or local board;
(i) Economic Development Proposal
- D-2 Resolution to adjourn the closed session

COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER

- E-1) **General Government / Gouvernement général**
- E-1(a) Discussion re: Efficiency Funds
- E-1(b) Discussion re: Marriage Licence Fees
- E-2) **Planning / Planification**NIL
- E-3) **Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique**NIL
- E-4) **Economic Development / Développement économique**
- E-4(a) Potential sale of 25 acres in Industrial Park
- E-5) **Social Services and Health / Services sociaux et santé** NIL

E-6) Community Services / Services communautaires

- E-6(a) Update re: COVID Pandemic *(verbal)*
- E-6(b) Update re: Downtown Water Fountain *(J. Savage)*

E-7) Public Works / Travaux publics

- E-7(a) Request for stop sign at intersection of King and Railway Streets (Tammy Minor)
- E-7(b) Requests for 'No Cut Policy' exemptions (3 properties on Lalande Rd.)

E-8) Sewer and Water / Les égouts et l'eau

- E-8(a) Update – Water Services to Verner *(J. Savage)*

E-9) Environmental / L'environnement

- E-9(a) Update re: Blue Box Transition

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

F) Planning / Planification

- F-1 By-Law **2021/56** to assume and dedicate lands for public highway purposes (Northshore Rd, Field)
- F-2 By-Law **2021/57** to amend the Zoning By-Law at 15 Landfill Rd (from M1 to M2)

G) Correspondence and Accounts / Courier et comptes

- G-1 June 15th, 2021 Council minutes
- G-2 June 22nd, 2021 Special Council minutes
- G-3 July 13th, 2021 Council minutes
- G-4 Adopt the minutes of the Planning Advisory Committee meeting of April 12, 2021 and June 14, 2021
- G-5 Receive the following minutes from various Boards / Committees :
 - (i) Committee of Adjustment meeting held May 10, 2021;
 - (ii) WN Police Services Board meeting held April 7, 2021;
 - (iii) WN Library Board meetings held May 13, 2021;
 - (iv) DNSSAB Board meeting held May 26, 2021;
- G-6 Receive the **APRIL** and **MAY** 2021 Disbursement Reports.
- G-7 Correspondence: Municipality of Temagami re: Au Château Management Board

H) Unfinished business / Affaires en marche

I) Notice of Motion / Avis de motion

J) New Business / Affaires nouvelles

- J-1 Receive the 1st Quarter Financial Report
- J-2 By-Law **2021/58** for Naming for Municipal Assets
- J-3 Award of quotation for the Verner Garage Project *(documents to follow)*
- J-4 Award of RFP for Playground Structure
- J-5 By-Law Amendments re: enforcement provisions :
 - (i) By-Law **2021/59** to amend Use of Off-Road Vehicle By-Law #2011/64
 - (ii) By-Law **2021/60** to amend Motorized Snow Vehicles By-Law #2011/65

- J-6 Authorization for temporary full-closures of Hwys. 539 and 805 (2022-2023 construction season)
- J-7 Request for exemption of Noise By-Law (L. Bigras + R. Rochon – 306 Marleau Rd.)
- J-8 Authorization to renew agreement with Nipissing-Parry Sound Student Transportation Services
- J-9 Support for Motion M-84 Anti-Hate Crimes and Incidents and Bill-C 313 – *Banning Symbols of Hate Act*.

K) Addendum / Addenda

L) Information, Questions & Mayors' Report / Information, questions et rapport du Maire

- L-1 Mayor's Report

M) Closed Meeting / Réunion à huis clos

Pursuant to Section 239 of the *Municipal Act* (2001)

- M-1 Proceed into closed meeting to discuss the following:
 - personal matters about an identifiable individual, including municipal or local board employees;
 - (i) Human Resources Investigation – CAO Complaint – Unresolved
- M-2 Approval of previous CLOSED minutes:
 - 👉 Apr-20-2021 • May-12-2021 • Jun-1-2021 • Jun-22-2021
- M-3 Resolution to adjourn the closed session

N) Adjournment / Ajournement

- N-1 Resolution to adopt By-law **2021/61** confirming proceedings of meeting
- N-2 Resolution to adjourn the meeting

Janice Dupuis

Subject: FW: Eugene Rd, Comeau Rd, Arbour Rd and Gerard Rd

From: Chantal Fyfe

Sent: August 2, 2021 2:35 PM

To: Chris Fisher <cfisher@municipality.westnipissing.on.ca>; Dan Roveda <droveda@municipality.westnipissing.on.ca>; Denis Senecal <dsenecal@municipality.westnipissing.on.ca>; Joanne Savage <jsavage@municipality.westnipissing.on.ca>; Leo Malette <lmalette@municipality.westnipissing.on.ca>; Lise Senecal <lsenecal@municipality.westnipissing.on.ca>; Roland Larabie <rlarabie@municipality.westnipissing.on.ca>; West Nipissing Support - Service Requests <support@municipality.westnipissing.on.ca>; Yvon Duhaime <yduhaime@municipality.westnipissing.on.ca>

Subject: Eugene Rd, Comeau Rd, Arbour Rd and Gerard Rd

To the Mayor and all Council Members.

The residents of Eugene Rd, Comeau Rd, Gerard Rd, Arbour Rd and area have sent emails and phone calls to the appropriate areas of the Municipality Office numerous times. We have signed a **Petition** that is attached to this email. On behalf of all residents in this area I Chantal Fyfe Morin who lives at 17 Comeau Rd, I am requesting to speak at the September Council meeting.

Agenda- to replace asphalt on Eugene Rd (not patch work).

- to have proper speed signs on Comeau Rd and Arbour Rd

- to have ditching done at the end of Eugene and Comeau Rd,

There is stagnant water in these ditches we now have an infestation of mosquitoes all day long to the point no one can enjoy their summer, the odour of this stagnant water is terrible.

Thank you

Chantal Fyfe-Morin

17 Comeau Rd

Lavigne,ON

May 10 2021-Petition for.....Eugene Rd and Stagnant Water

This petition is in regards to re-paving Eugene Rd and Stagnant Water in our ditches. Eugene Rd is slotted for repairs in 2022/2023. Unfortunately our cars are getting damaged and swerving to avoid pot holes is no longer an option (there is no where to swerve) therefore more damage to our vehicles. The stagnant water is a breeding ground for Mosquitoes, also there is a fowl smell that is not pleasant when sitting outside. Please sign this petition to be able to get this work done immediately.

**Thank you
Chantal Fyfe
17 Comeau Rd, Lavigne
705-967-1112**

May 10 2021 Petition forEugene Rd and Stagnant Water

Address.

Name.

Signature.

17 Comeau	Chantal Fyfe-Morin	Cyfe-Morin
16 Comeau	Marcel Delorme	Marcel Delorme
24 Comeau	GARY ROBINS	
34 Comeau	Steve Somers	
34 Comeau Rd.	Jessica Somers	
38 COMEAU RD.	FERN LAFRENIERE	Fern Lafreniere
46 Comeau	Juliette Perron	Juliette Perron
46 Comeau	Rita Brazeau	Rita Brazeau
56 Comeau	Noel & Rosa Killest	
64 COMEAU RD.	Caroline St Jean	Caroline St Jean
44 Comeau Rd.	Rob Gauthier	Rob Gauthier
55 Comeau Rd.	Paul & Lauren	
70A Comeau Rd	Martin Larcher	
70A Comeau Rd	Meagan Kvaltin	
84 Comeau Rd	Melanie Beeneffe	Phil Dault
4 COMEAU RD.	PAULETTE PERRON	Pa Perron
1465 Eugene Rd	Lacodgac	
20 COMEAU Rd	Melanie Bonduc	H Bonduc
16 Comeau Rd.	LORANNE DELORME	Lor Delorme
85 Arbour Rd	Roanne Dutrisac	R Dutrisac
85 Arbour Rd	Robert Dutrisac	
91 COMEAU Rd	Giles Ranciville	

May 10 2021 Petition forEugene Rd and Stagnant Water

Address.

Name.

Signature.

58 Comeau Rd	Richard Comeau	Richard Comeau
1 Arbour Rd	Ken Bank	Ken Bank
63 Brouillette Rd	Maude Schweitzer	Maude Schweitzer
6 Comeau Rd	David Virebas	David Virebas
24 Alouette Rd	Bob Arbour	Robert Arbour
52 Comeau Rd	Steve	Nella Bire
276 Savignac R	Jay Mann	Guy Madore
6 Gerard Rd	Mikim	Mikim
4 Gerard Rd.	Reynolds	Yvonne Reynolds
31 ARBOUR RD.	TREVOR CALDWELL	TREVOR CALDWELL
10 Brouillette RD	Yoon Patwin	Yoon Patwin
68 Arbour Rd.	Lise Cushing	Lise Cushing
28 Beauvoir Rd	Lynn Binette	Lynn Binette
462 Eugene rd.	Benedicta Bolech	Benedicta Bolech
64 Comeau Rd.	Dominique Philp of the St-Jean family	Dominique Philp of the St-Jean family
42 COMEAU R	ALEXANDRE DUBOIS	ALEXANDRE DUBOIS
88 Comeau Rd.	Daniel Lechance	Daniel Lechance
92 Comeau Rd	Florence Comeau	Florence Comeau
93 "	"	Gregory Comeau
95 "	"	Louise Poir

MEMORANDUM

TO: Mayor and Council

FROM: Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

DATE: August 13, 2021

RE: **MUNICIPAL EFFICIENCY AND SERVICE DELIVERY**

In 2019, the Provincial Government provided \$725,000 under the Municipal Efficiency and Service Delivery fund. The intention of the funding was to provide municipalities flexibility in funding projects that would create more efficient governments, reduce future government costs, or provide improved service delivery. To date, the Municipality has committed funds to funding the Community Strategic Plan and a contract position of Special Project coordinator.

Other studies that fit the criteria and should be considered are

- Fire Master Plan – station location, emergency response, community safety, technological innovation
- Asset Mapping – GPS locating and identifying (type, structure, age, etc.) all of our street lights, hydrants, curb stops, culverts, signs
- Water rate study – analysis of current forecasts, current volumes, and customer profiles to provide updated base rate charges and customer rates
- Waste transfer station study – feasibility, environmental impact, collection process, impact on post-closure costs
- Housing development strategy – from priority project list
- Weyerhaeuser land use feasibility – from priority project list

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MEMORANDUM

TO: Mayor and Council
FROM: Clerk's Department
DATE: AUGUST 12, 2021
RE: MARRIAGE LICENCE FEES

The Municipality purchases its marriage licences from the Office of Registrar General at a cost of \$48.00 per licence and we currently charges \$100.00 for the issuance of marriage licences. The fee has not changed since 2001. Recently, there has been a significant increase by non-local individuals seeking to purchase their marriage licences in West Nipissing due to significantly lower cost than where they reside. A breakdown of the administrative and hard costs are as follows:

	COST	STAFF
Purchase License from Registrar General	\$48.00	
Receive/Review/Prepare/Co-ordinate appointment @ 2 hours	\$67.00	Receptionist
Attestation @ 30 mins.	\$36.00	Clerk staff
TOTAL :	\$151.00	

In order to continue to provide this service on a cost recovery basis and also to be comparably priced with our neighbouring communities; staff is recommending that the marriage licence fee be increased to \$150.00.

The following comparative information is provided for reference purposes:

NEIGHBOURING COMMUNITY	MARRIAGE LICENCE FEE
North Bay	\$155.00
Sudbury	\$160.00
Espanola	\$160.00
Temiskaming Shores	\$150.00
Timmins	\$165.00
Huntsville	\$155.00

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SCHEDULE "B" OF BY-LAW 2019/24

 AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		August 17, 2021	
Name of Requestor:		Mayor Joanne Savage	Date submitted: Aug 11, 2021
Address:		Full mailing address:	
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Fountain downtown Sturgeon Falls	
Additional details / background information: <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Update regarding fountain rehabilitation Matter discussed at prior meeting , deliberation by Sturgeon Beautification Committee and budget Council agreed to maintain fountain operational and update to follow providing assessment and expenditures needed			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date: August 11/2021	
e-mail			
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	August 12/2021	Received from:	Mayor J. Savage
Meeting Date Requested:	August 17/2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	August 17/2021		<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Janice Dupuis

Subject: FW: Request for Stop Sign at King & Railway St

From: Tammie Minor [REDACTED]
Sent: June 29, 2021 6:05 AM
To: info <info@municipality.westnipissing.on.ca>
Subject:

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi just a concerned person for king st going to twigs, their are always very near accidents and speeders at the T ..you should put a stop sign on railway stopping at king ...there are always people fighting there because no one knows their right of way ...I live on king and I watch this every day. Plz consider putting a stop sign their ...in the operating cars defense I would say it's a town issue in case of a accident...for poor road signs not put in place where it matters...I would hope this matter is looked into in a proper manner...thank you

MR PIERRE DAUPHINAIS
865 lalande rd
Sturgeon falls ont, P2b-2v4
C:705-492-5692
E: Anthony_brazeau@hotmail.com

08/02/2021

RE : Request for a 1 time exemption on the 5 year no cut asphalt policy

Implemented In NipissingWest RE : LALANDE RD

RE: NATURAL GAS SERVICE

To Mr Leo Malette , West Nipissing council ,and whom this may concern ,

We are (3) residents on lalande rd in the same neighborhood all desperately in need of natural gas 804 lalande rd (Mr jason brazeau) 865 lalande rd (Mr Pierre Dauphinais) and 871 lalande rd (Mrs Melissa Carmicheal) We looked at many other options as one was to torpedo drill under the asphalt , In this case Kim Vester from union gas/Embridge has stated that do to the gas main being 18 inches to the left just under the asphalt , that we would have to cut approximately 6 inches in to the road to access the main which would be minor repairs. As union gas would then be able to go a different route and torpedo underneath the asphalt This being said we ask for a 1 time exemption to the no cut policy so we can complete our projects as well as the completion of the new homes for our clients which will allow us to fulfill our commitments to them.

Sincerely yours,

Mr . Jason brazeau x. 

Mr. Pierre Dauphinais x. 

Mrs. Melissa Carmicheal x. 

LALANDE RD RESIDENTS

SCHEDULE "B" OF BY-LAW 2019/24

AGENDA ITEM REQUEST FORM			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:		Aug 10/2021	
Name of Requestor:	Joanne Savage		Date submitted: Aug 4/2021
Address:	Full mailing address:		
Phone:	Home:	Business / Cell: 705 498 0819	Fax:
E-Mail:			
Requested Agenda Item/Subject:		Water services -Verner	
Additional details / background information: <div style="display: inline-block; vertical-align: top; margin-left: 10px;"> <input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately </div>			
<i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i>			
Update regarding project - water services to Verner Consultation completed Next steps - Calendar of activities			
ADMINISTRATIVE APPROVAL			
STEP 1 → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		Date: August 4/2021 <i>e-mail</i>	
MUNICIPAL OFFICE USE			
STEP 2 → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	August 4/2021	Received from:	Mayor J. Savage
Meeting Date Requested:	August 17/2021	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	August 17/ 2021		<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			

Subject: FW: Agenda form

-----Original Message-----

From: Peter Ming

Sent: August 5, 2021 12:21 PM

To: Jay Barbeau <jbarbeau@municipality.westnipissing.on.ca>; Melanie Ducharme
<mducharme@municipality.westnipissing.on.ca>

Subject: RE: Agenda form

The 45 day notice for public input was circulated in April, 2021. Subsequently, there were responses from two interested groups received in May, 2021. Nipissing First Nation asked for participating in an archeological assessment; and Dokis First Nation asked to control the spread of phragmites, and for an inventory prior to and post construction.

AECOM replied to both parties and finalized supporting documentation including formal responses in writing on July 12, 2021, in favour of their requests. The week of August 9th will be the end date for any response, which will complete the EA process.

AECOM will then meet with Alan Korell and me, to plan the scope of conceptual designs. Site survey and geological investigation will be required, and conceptual designs made. Once this information is available, negotiations with C.P. Rail will need to take place to secure an agreement for future construction. A reasonable time frame for this would be November 2021, provided that there are no unforeseen delays when engaging with the MECP and C.P. Rail. An allowance for this was approved for the 2021 capital budget.

Regards,

Peter Ming, P. Eng.

Municipality of West Nipissing

Manager of Water and Wastewater Operations

Phone: +1-705-753-6954 Fax: +1-705-753-4981

MEMORANDUM

TO: Mayor and Council

FROM: Jason Sullivan, Manager, Environmental Services

DATE: August 17, 2021

RE: Update on Blue Box Transition to Full Producer Responsibility

Purpose

The purpose of this report is to explain recent developments of the provincial Blue Box program.

Background

Ontario is in the midst of a fundamental transition of its waste diversion programs. The existing framework, which provides industry funding to reimburse a portion of municipalities' Blue Box costs, will move to a full producer responsibility model where industry will be responsible for the cost and operations of designated diversion programs.

This change affects existing programs that deal with Blue Box materials, tires, electronics and hazardous waste. These programs are, already, in varying stages of transition. Most recently, the Province has announced transition plans for the Blue Box program.

Responsibility for the Blue Box program will shift from municipalities to producers

Under the existing Blue Box Program Plan, municipalities with a population over 5,000 are required to provide Blue Box services and producers of printed paper and packaging are obligated to co-fund up to 50 per cent of the program. They are obligated to register with, and are represented through, an organization called Stewardship Ontario. Under this system, municipalities have the autonomy to decide how their individual programs operate.

After the program transitions, producers will determine how the Blue Box program operates in Ontario and be responsible for the cost to the extent that the regulation(s) require.

Transition is planned to occur between 2023 and 2025

Within this time period, the transfer of responsibility is expected to happen in phases, with approximately one-third of total Blue Box tonnage being transitioned each transition year (i.e., 2023 to 2025 inclusive). The Municipality of West Nipissing has been assigned 2025. Residents will not see any disruption in their blue box services, communities already participating in curbside blue box collection will continue to receive the service as they transition to the new producer-run model.

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This change in responsibility is expected to increase diversion

Over the last two decades, the mix of printed paper and packaging that goes into the Blue Box has evolved. The economics of Blue Box recycling are more challenging than ever before, and as a result, Ontario's recycling rates have stalled while costs continue to escalate. Producer responsibility is based on the idea that the companies that design, create and market products and packaging are in the best position to reduce waste or increase resources that can be recovered from their products.



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2021/56**, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

PART OF LOT 2, CON 3,
PART 2, PLAN 36R-14584,
GEOGRAPHIC TOWNSHIP OF FIELD,
MUNICIPALITY OF WESTNIPISSING,
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Northshore Road, Field, Ontario.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2021/56

**BEING A BY-LAW TO ACCEPT, ASSUME AND DEDICATE LANDS
FOR PUBLIC HIGHWAY PURPOSES**

WHEREAS Section 31 (2) of the *Municipal Act 2001, S.O. 2001, c.25*, as amended, requires a municipality by by-law to establish a highway for public use.

AND WHEREAS Section 44 does not apply to the highways until the municipality has passed the by-law;

AND WHEREAS it is deemed prudent to accept and assume the lands described herewith and to dedicate the same for highway purposes;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. That part of the lands described in Transfers of Land to the Corporation of the Municipality of West Nipissing as listed below, be accepted and the said lands be assumed and dedicated as part(s) of the public highway(s).

PART OF LOT 2, CON 3,
PART 2, PLAN 36R-14584,
GEOGRAPHIC TOWNSHIP OF FIELD,
MUNICIPALITY OF WESTNIPISSING,
DISTRICT OF NIPISSING.

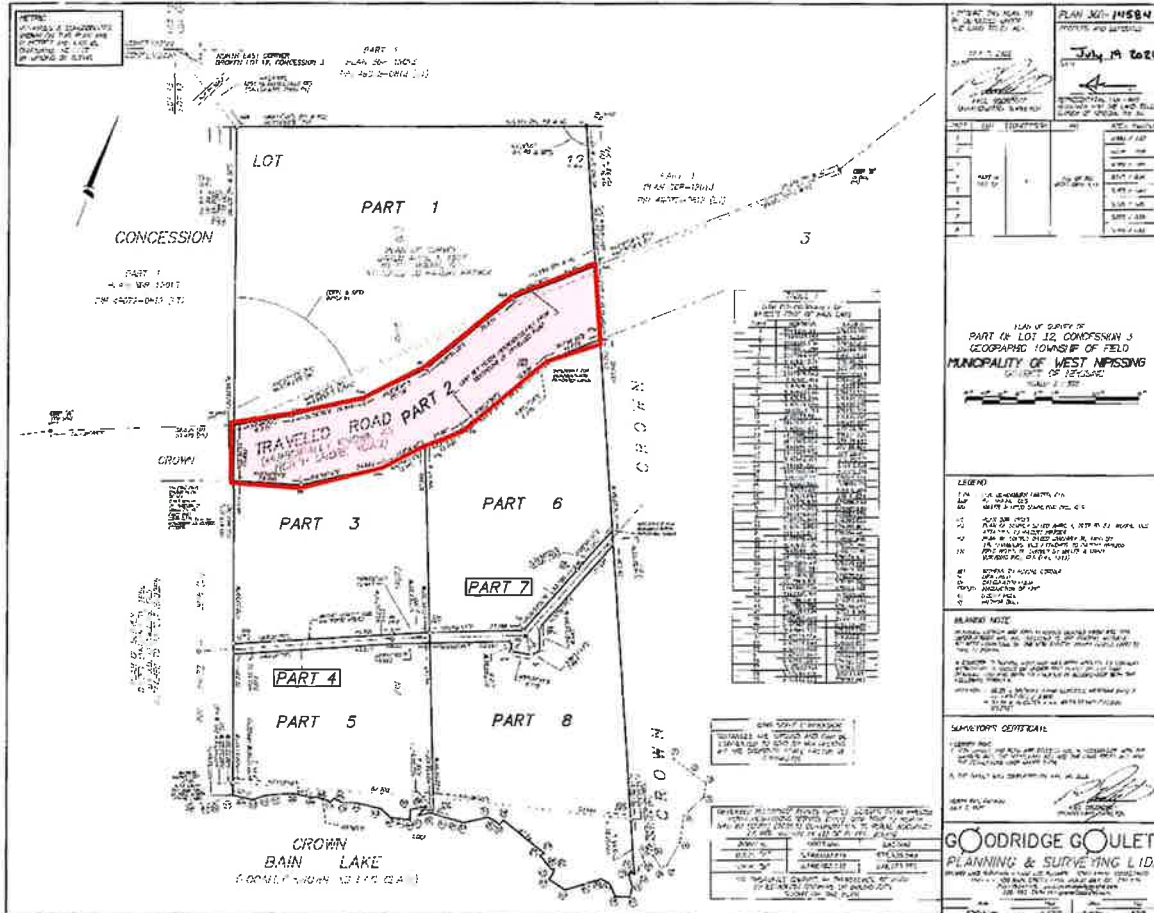
Being parts of the travelled road known as chemin Northshore Road, Field, Ontario.

ENACTED AND PASSED THIS 17TH DAY OF AUGUST, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE,
MAYOR

MELANIE DUCHARME,
CLERK

SKETCH FOR BY-LAW 2021/56





The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2021/57**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on 12471 Highway 17 East and 15 Landfill Site Road, in Sturgeon Falls from Light Industry (M1) to Heavy Industry (M2); shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2021/57

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2014/45 TO REZONE
CERTAIN LANDS ON 12471 HIGHWAY 17 EAST AND 15 LANDFILL SITE ROAD,
MUNICIPALITY OF WEST NIPISSING FROM LIGHT INDUSTRY (M1) TO HEAVY INDUSTRY (M2).
(ZONING AMENDMENT FILE NO. ZBLA2021-08)**

WHEREAS the owners of the subject property have initiated an amendment to Zoning By-Law 2014/45, for the properties located at 12471 Highway 17 East and 15 Landfill Site Road, West Nipissing, being Part of Lot 9, Concession 1, designated as Part 1, 36R-11543 and Part of Lot 9, Con. 1, except Parts 1 – 4, 36R-12791, (PIN No(s). 49089-0114 and 0115), Twp. of Pedley, Municipality of West Nipissing;

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing has ensured that adequate information has been made available to the public, and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-Law;

AND WHEREAS it is deemed desirable to amend the zoning designation shown on Schedule 'G6' of By-Law No. 2014/45 pursuant to Section 34 of the *Planning Act* R.S.O. 1990, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. Schedule 'G6' of By-Law No. 2014/45 is amended by changing the zoning designation of the property shown on Schedule 'A' attached hereto, which property is more particularly described as 12471 Highway 17 East and Landfill Site Road, West Nipissing, being Part of Lot 9, Concession 1, and designated as Part 1, 36R-11543 and Part of Lot 9, Con. 1, except Parts 1-4, 36R-12791, Twp. Pedley, Municipality of West Nipissing, shown on Schedule 'A' attached hereto from Light Industry (M1) to Heavy Industry (M2).
2. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

ENACTED AND PASSED THIS 17TH DAY OF AUGUST, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

MAYOR

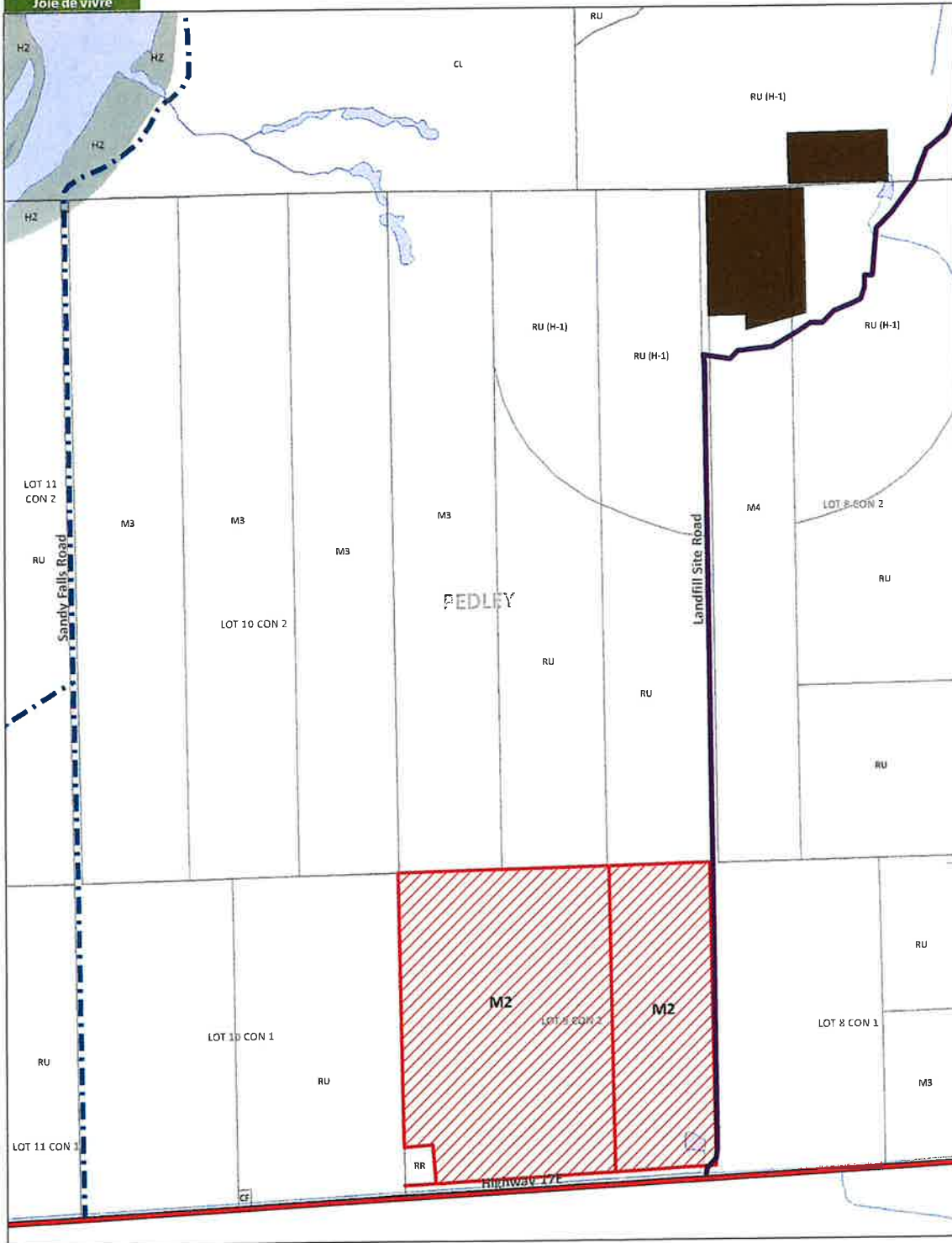
CLERK




West Nipissing Oust

SCHEDULE 'A' TO BY-LAW 2021/ 57

Jole de vivre



 LANDS TO BE REZONED FROM LIGHT INDUSTRIAL (M1) TO HEAVY INDUSTRIAL (M2)

MUNICIPALITY OF WEST NIPISSING OUST
TOWNSHIP OF PEDLEY - SCHEDULE G6

15 LANDFILL SITE RD & 12471 HIGHWAY 17
PART OF LOT 9, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF PEDLEY
MUNICIPALITY OF WEST NIPISSING OUST



100 50 0 100 200 300
Metres

THIS IS SCHEDULE 'A' TO
BY-LAW NO. 2021- 57 PASSED THIS
17th DAY OF AUGUST 2021.

JOANNE SAVAGE, MAYOR



L.A.I. SCAPE
BUILDING COMMUNITY THROUGH PLANNING

THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY
FOR EXACT BOUNDARY INTERPRETATIONS,
PLEASE CONTACT THE MUNICIPALITY OF WEST NIPISSING OUST

MELANIE DUCHARME, CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, JUNE 15th, 2021 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
WARD 7 (vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

Councillor Larabie called a point of order regarding Items on the Agenda to which he indicated that members may have conflict(s) of interest. The individuals stated that it is their own prerogative as to whether they declare a conflict and no conflicts were declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 Approve the Addendum..... **NIL**

B-2 Adopt the Agenda

The Mayor noted Item E-12 is removed as a result of information received by the Clerk. The matter will be considered at the next meeting of Council.

No. 2021/213 Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Roveda

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 15, 2021 be adopted as
☐ presented / ☒ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 Annual Integrity Commissioner Report (Presenters: Patrice Cormier, BA, LLB)

Prior to making his presentation, Mr. Patrice Cormier provided reminders of the statutory authority of his office and the roles and responsibilities of an Integrity Commissioner. Mr. Cormier noted that while it would be normal that the number of complaints would reduce following the initial year, in the case of West Nipissing, the numbers of complaints has increased. The IC then enumerated the 2020 complaints in general terms and the overall cost to the municipality as a result of these complaints. The Mayor opened the floor to comments. The report will be shared to the Clerk of the Municipality who will then pass it on to members of Council. The Mayor queried as to how questions can be sent on to the IC who indicated that a single email be sent to the IC. A discussion ensued regarding future delivery of reports.

D) ENVIRONMENTAL / L'ENVIRONNEMENT

D-1 Environmental Services Budget

The CAO followed up on information in the Agenda and the options presented in the budget document.

Members discussed the matter of recycling bins to be provided in the communities of Cache Bay and Lavigne. Several members indicated that they could not support bins in Cache Bay. There was no clear consensus on the numbers of bins to be placed in Lavigne and the matter of how many bins be left to the Manager.

(i) Approve expenditures for the 2021 Solid Waste Management

No. 2021/214 Moved by: Councillor D. Roveda
 Seconded by: Councillor L. Malette

WHEREAS at the SPECIAL BUDGET meeting held on April 26th and June 15th, 2021 deliberations were held to discuss expenditure estimates for the Management of Solid Waste for the year 2021;

AND WHEREAS Council approved the expenditure estimates for the Management of Solid Waste for the year 2021;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the expenditure estimates for the Management of Solid Waste, in the amount of **\$1,865,082.00**, for the year 2021; which represents a levy increase of 1.28%.

CARRIED

(ii) By-Law 2021/44 to Set Solid Waste Management Rates for 2021

No. 2021/215 Moved by: Councillor D. Sénécal
 Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT By-law **2021/44** being a by-law to set the Solid Waste Management Rates in the Municipality of West Nipissing for the year 2021, shall come into force and take effect on the date it is passed.

CARRIED

E) NEW BUSINESS / AFFAIRES NOUVELLES

E-1 Award of Tender – Purchase of Sidewalk machine

No. 2021/216 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Sénécal

WHEREAS tenders for the purchase of a new Sidewalk Machine were requested by the Public Works Department;

AND WHEREAS two (2) tenders were received and opened publicly on May 27, 2021 by the Manager of Public Works and the Director of Corporate Services;

AND WHEREAS the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the required specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the of a new Sidewalk Machine for the Public Works Department be awarded to **WORK EQUIPMENT LTD.**, having submitted a quotation of \$148,995.00 meeting all the required specifications.

CARRIED

MOTION FOR RECESS: **No. 2021/217** Moved by: Councillor L. Sénécal
 Seconded by: Councillor Y. Duhaime

At approx. 8:00 PM, a motion was tabled for a brief 15-minute recess; following which the meeting will continue.

CARRIED

E-2 Award of Tender – Belanger Street

No. 2021/218 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS requests for tenders for the Reconstruction of Belanger Street in the Municipality of West Nipissing were opened publicly on May 20, 2021 by the Manager of Public Works and the Director of Corporate Services;

AND WHEREAS 2 quotations were received;

AND WHEREAS the tenders have been reviewed by Tulloch Consulting Group and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the Reconstruction of Belanger Street Project in the Municipality of West Nipissing be awarded to **LABELLE BROS. CONSTRUCTION**, having submitted the lowest quotation of \$630,068.00, meeting all the specifications.

CARRIED

E-3 Declare various PW equipment as surplus for disposition purposes

No. 2021/219 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT certain Public Works equipment described herein be declared as surplus for the Municipality of West Nipissing; and

BE IT FURTHER RESOLVED THAT Council hereby authorizes the disposal of the following surplus equipment:

PUBLIC WORKS DEPARTMENT:

	YEAR	MAKE & MODEL	VIN
(1)	1997	Ford Plow Truck (PW 201)	1FDZS96K1VVA33688
(2)	2000	Sterling Water Truck (PW 44)	2FZNEECB8YAG82973

CARRIED

E-4 Request for Exemption from Noise By-Law (B. Aubin)

No. 2021/220 Moved by: Councillor C. Fisher
Seconded by: Councillor L. Malette

WHEREAS a request was received from Bradley Aubin seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Wedding Celebration";

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a "Wedding Celebration", as requested by Bradley Aubin, which will take place at 306 Marleau Road in Sturgeon Falls, on Saturday, July 17, 2021 from 12:00 PM until 1:00 AM.

CARRIED

E-5 Authorize to sign MTO Agreement re: Connecting Links Prg. (Intake 6) for Champlain Bridge

No. 2021/221 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign a Connecting Links Program Contribution Agreement (Connecting Links Program Intake 6 - 2021/22) with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, for the Champlain Bridge Rehabilitation/Replacement Design project;

CARRIED

E-6 By-Law 2021/47 to assume part of Dubuc Rd., Crystal Falls

No. 2021/222 Moved by: Councillor C. Fisher
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT By-law 2021/47, being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

PART OF S ½ LOT 8, CON 2,
PART 1, PLAN 36R-14528
GEOGRAPHIC TOWNSHIP OF GRANT
MUNICIPALITY OF WESTNIPISSING,
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Dubuc Road, Crystal Falls, Ontario.

CARRIED

E-7 Bylaw 2021/48 to assume and close part of chemin Rivière Veuve

No. 2021/223 Moved by: Councillor C. Fisher
Seconded by: Councillor R. Larabie

BE IT RESOLVED THAT By-law 2021/48, being a by-law to accept, assume and dedicate lands for public highway purposes and a by-law to close portions of certain highways, shall come into force and take effect on the date it is passed.

Assume: Part Lot 4, Con A
Parts 4, 5, 6 and 7, Plan 36R-14568

Close: Part Lot 4, Con. A,
Part 2, 36R-14568

GEOGRAPHIC TOWNSHIP OF CALDWELL
MUNICIPALITY OF WESTNIPISSING,
DISTRICT OF NIPISSING.

Being parts of the travelled road known as chemin Rivière Veuve, Verner, Ontario.

CARRIED

E-8 National Indigenous Day

Council discussed a request to have Council recognize National Indigenous Day and the installation of flags. Council requested staff provide a report in consultation with the First Nation neighbours to determine the best means of carrying out the request.

E-9 Proclamation to designate June 20th as Water Power Day

No. 2021/224 Moved by: Councillor L. Malette
Seconded by: Councillor Y. Duhaime

WHEREAS at the meeting held on May 4th, 2021, Council received a presentation from the Ontario Waterpower Association;

BE IT RESOLVED THAT the Mayor be authorized to sign the Ontario Waterpower Champions Charter on behalf of the Municipality of West Nipissing;

BE IT FURTHER RESOLVED THAT the Mayor be authorized to proclaim June 20th, 2021 as « **WATERPOWER DAY** » in the Municipality of West Nipissing.

CARRIED

E-10 Request for Letter of Concurrence – XplorNet Tower 12193 Hwy 17E

🔗 Item removed from the agenda – carried to next meeting.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

F-1) Community Services / Services communautaires

F-1(a) Discussion re: Sturgeon Falls Beaches

- (i) Vandalism and safety concerns at storage shed at SF beach
- (ii) Minimize disturbances (noise) at beach
- (iii) 2020 funds spent on the Sturgeon Falls Beach

The Director of Community Services expanded on the information provided in a memorandum included in the Agenda. Vandalism is ongoing and is of concern to neighbours. The Director recommended demolition of the shed and it be replaced with a stand-alone electrical panel as well as installation of lights and security cameras, if feasible and cost effective. It was also suggested that a by-law be brought forward regulating beaches.

F-1(b) Beautification Report

The Director of Community Services provided information on the history of the volunteer beautification committees in the various communities. The groups have changed and evolved over time and the allocation of funds has historically been based on the individual approaches of each community. There is no current policy or procedure in place for this allocation and the director recommended that a policy be implemented which would require the groups to submit proposal on an

annual basis to be reviewed by Council during its budget discussions to determine the allocation of funds. Council agreed with the recommendation.

F-1(c) Update re: Commemorative plaque for West Nipissing Police Service

The Director of Community Services provided Council with a memo outlining the current status of the commemorative plaque for the West Nipissing Police Service. Crimson Pepper was secured to design the plaque; however, it was not manufactured but has subsequently been finalized and it will be installed at the Town Hall. Communication will be sent out to inform the public of the installation. It was also agreed that the plaque be installed on the outside of the municipal building at the main entrance.

F-1(d) Discussion re: Museum

The Director of Community Services provided information concerning the museum operations as requested by Council during 2021 budget deliberations. Since the Covid restrictions continue to prohibit opening, no staff have been hired and events and weddings have been largely cancelled. The director recommended that the museum remain closed until at last September 1st. Council discuss the matter and generally agreed that the director's recommendation be followed.

F-1(e) Canada Day Celebrations

The Director of Community Services recommended cancellation of Canada Day celebrations as to not encourage gatherings.

(vacant),
Acting Chair

Stephan Poulin,
Director of Economic Development and
Community Services

MOTION TO EXTEND CURFEW:

No. 2021/225

Moved by:

Councillor C. Fisher

Seconded by:

Councillor D. Roveda

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda.

DEFEATED

F-2) PUBLIC WORKS / TRAVAUX PUBLICS

F-2(a) Continuation – Discussion re : Dovercourt land acquisition

☞ Due to time constraints this item will be carried to next meeting of Council.

F-3) PLANNING / PLANIFICATION

F-3(a) Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.

☞ Due to time constraints this item will be carried to next meeting of Council.

F-3(b) Offer to purchase – Unopened allowance of Lorne St.

☞ Due to time constraints this item will be carried to next meeting of Council.

F-3(c) Offer to purchase – Vacant land adjacent on Morin St. Field

☞ Due to time constraints this item will be carried to next meeting of Council.

F-3(d) Offer to purchase – Vacant landlocked property in Cache Bay

☞ Due to time constraints this item will be carried to next meeting of Council.

F-4) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

F-4(a) Discussion re: Fireworks By-Law (J. Savage)

↳ Due to time constraints this item will be carried to next meeting of Council.

F-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU

F-5(a) Discussion re: Usage of water filling stations at public sites

↳ Due to time constraints this item will be carried to next meeting of Council.

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

G-1 Authorize payment of Council members' legal fees

↳ Due to time constraints this item will be carried to next meeting of Council.

G-2 Appointment to WN Library Board

↳ Due to time constraints this item will be carried to next meeting of Council.

G-3 Approve Council Summer Meeting Dates for July and August

↳ Due to time constraints this item will be carried to next meeting of Council.

H) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

H-1 Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

H-2 Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

H-3 Adopt the minutes of a Council meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

H-4 Receive the minutes of the following boards/committees:

↳ Due to time constraints this item will be carried to next meeting of Council.

H-5 Receive the MARCH Disbursement Report

↳ Due to time constraints this item will be carried to next meeting of Council.

H-6 Correspondence – Integrity Commissioner findings re: Investigation #25.

↳ Due to time constraints this item will be carried to next meeting of Council.

H-7 Correspondence – Integrity Commissioner findings re: Investigation #29.

↳ Due to time constraints this item will be carried to next meeting of Council.

I) NOTICE OF MOTION / AVIS DE MOTIONS

J) ADDENDUM / ADDENDA

K) INFORMATION, QUESTIONS & MAYOR'S REPORT / INFORMATION, QUESTIONS ET RAPPORT DU MAIRE

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

L-1 Proceed into closed meeting.

↳ Due to time constraints this item will be carried to next meeting of Council.

M) ADJOURNMENT / AJOURNEMENT

M-1 Confirm the proceedings of Council.

No. 2021/226 Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Roveda

BE IT RESOLVED THAT By-law No. **2021/49** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 15th day of JUNE 2021, shall come into force and take effect on the date it is passed.

CARRIED

M-2 Adjourn the meeting of Council.

No. 2021/227 Moved by: Councillor Y. Duhaime

Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the meeting of Council held on JUNE 15th, 2021 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE SPECIAL COUNCIL MEETING

VIRTUAL ZOOM MEETING

ON TUESDAY, JUNE 22nd, 2021 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
WARD 7 (vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

Councillor Roveda raised a point of order concerning the prior declaration of conflict of interest declared by the Mayor and Councillor L. SÉNÉCAL. The Mayor over ruled the point of order and reiterated that it is the responsibility of every member of council to determine whether he or she is in a conflict of interest. Councillor L. SÉNÉCAL also stated that she does not believe she is in a conflict of interest, but will speak to the matter further later in the meeting.

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 Adopt the Agenda.

No. 2021/228 Moved by: Councillor D. SÉNÉCAL

Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT the Agenda for the meeting of Council held on June 22, 2021 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS NIL

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-1(a) Continuation of discussion re: Museum – NOHFC Funding

The Director of Corporate services provided information regarding the long-standing loan owed by the Museum to NOHFC. Following discussion, Council directed staff to commence settlement discussions with NOHFC in the range of 5 – 6% of the outstanding loan balance.

(vacant)
Acting Chair

Stephan Poulin,
Director of Economic Development and
Community Services

D-2) PUBLIC WORKS / TRAVAUX PUBLICS

D-2(a) Continuation – Discussion re: Dovercourt land acquisition

The Manager of Public Works continued the discussion regarding the proposed acquisition by the municipality of lands at the north end of Dovercourt which would permit looping of the water and to address the situation at the north end of Dovercourt regarding the through-traffic concerns. The owner is willing to sell the lands at the same amount as he acquired it in the range of \$50K – \$55K. Council was in favour of commencing discussions with the landowner with a view of alleviating the traffic issues on Dovercourt.

Yvon Duhaime,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

D-3) PLANNING / PLANIFICATION

D-3(a) Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council agreed with staff recommendation and staff was directed to proceed with the disposition of the lands in accordance with the municipality's land disposition policy.

D-3(b) Offer to purchase – Unopened allowance of Lorne St.

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council agreed with the proposed closure and conveyance of ½ of the unopened road allowance provided that abutting owners are given notification of the proposed disposition and opportunity to raise concerns and/or acquire the remaining part.

D-3(c) Offer to purchase – Vacant land adjacent on Morin St, Field

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council had no concerns with the proposed disposition provided that the lands are added to the holdings of the individual and are not proposed to be sold as individual lots.

D-3(d) Offer to purchase – Vacant landlocked property in Cache Bay

The Planner presented Council with information pertaining to an offer of purchase for the above noted municipal lands. Council concurred with staff recommendation that the lands be disposed of by public tender with a reserve bid based on an appraisal.

Denis Sénécal,
Chair

**Melanie Ducharme,
Municipal Planner**

MOTION FOR RECESS: No. 2021/229 Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

At approx. 7:47 PM, a motion was tabled for a brief 15-minute recess; following which the meeting will continue.

CARRIED

D-4) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-4(a) Discussion re: Fireworks By-Law (J. Savage)

The Mayor raised concerns about fireworks being discharged in urban areas. The Mayor indicated that other communities have enacted by-laws which prohibit certain types of fireworks which travel in excess of 10m. The Mayor sought direction from Council to permit the Fire Chief to look into amendments to the by-law and also the use of fireworks during a legislated fire ban.

Christopher Fisher,
Chair

Melanie Ducharme,
Clerk

D-5) SEWER AND WATER / LES ÉGOUTS ET L'EAU

D-5(a) Discussion re: Usage of water filling stations at public sites

The CAO advised Council of concerns raised by residents over the mis-use of the municipal filling station. Residents are concerned because the Verner water supply is already sensitive and that the amounts of water being taken are in excess of what the intent of the filling station is meant for. Residents also indicate that they are paying for the water and people who are not contributing to the system are using it without contribution. The CAO recommended turning that filling station off. The problem also exists in Sturgeon, however to a lesser extent. Council was in general support of temporarily closing the Verner water filling station until an investigation into whether there is a means of monitoring or metering can be implemented.

Dan Roveda,
Chair

Jean-Pierre (Jay) Barbeau,
Chief Administrative Officer

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) UNFINISHED BUSINESS / AFFAIRES EN MARCHÉ

E-1 Authorize payment of Council members' legal fees

No. 2021/230 Moved by: Councillor Y. Duhaime
Seconded by: Councillor R. Larabie

BE IT RESOLVED THAT Council hereby authorizes the Head of Council to authorize and approve the following invoices, payable to **CAZA SAIKALEY SRL/LLP**.

INVOICE NUMBER	FILE NUMBER	INVOICE DATED	AMOUNT
# 10765	1803	Dec-17-2020	\$ 7,020.36
# 10765	1804	Dec-17-2020	\$ 7,020.36

A recorded vote was requested:

	YEAS	NAYS
DUHAIME, Yvon	✓	
FISHER, Christopher		✓
LARABIE, Roland		✓
MALETTE, Léo		✓
ROVEDA, Dan		✓
Ward 7 (vacant)		
SÉNÉCAL, Denis	✓	
SÉNÉCAL, Lise	✓	
SAVAGE, Joanne (MAYOR)	✓	

DEFEATED

E-2 Appointment to WN Library Board

Motion tabled: Moved by: Mayor Joanne Savage

Seconded by: Councillor L. Sénécal

Requesting that the resolution to fill the WN Public Library Board vacancy be deferred to the July Council meeting; in order to provide the Mayor with the opportunity to have a discussion with Councillor Fisher.

DEFERRAL DEFEATED

No. 2021/231 Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

WHEREAS the resignation of Councillor Jeremy Seguin created a Council appointed vacancy on the West Nipissing Public Library Board;

AND WHEREAS at the meeting held on May 4th, 2021, the Mayor invited members of Council to submit their interest for appointment to the West Nipissing Public Library Board;

BE IT THEREFORE RESOLVED THAT having received expressions of interest, that Councillor **CHRIS FISHER** be appointed to the West Nipissing Public Library Board, for the remainder of the 2018 – 2022 term.

CARRIED

E-3 Approve Council Summer Meeting Dates for July and August

No. 2021/232 Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

WHEREAS during the meeting held on June 1st, 2021; Council considered the proposed dates for the summer Council meetings for July and August 2021; .

BE IT RESOLVED THAT the following dates be set for the meetings of Council to be held on:

- Tuesday, **JULY 13th, 2021** at 6:30 PM
- Tuesday, **AUGUST 17th, 2021** at 6:30 PM

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Adopt the minutes of a Council meeting.

No. 2021/233 Moved by: Councillor L. Malette

Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT the minutes of the meeting of Council held on May 4th, 2021 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-2 Adopt the minutes of a Council meeting.

Motion tabled: Moved by: Councillor Y. Duhaime

Seconded by: Councillor L. Sénécal

Requesting that declarations of pecuniary interest stated under Item 'A' of the May 12th minutes be removed.

DEFEATED

No. 2021/234 Moved by: Councillor D. Sénécal

Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT the minutes of the SPECIAL meeting of Council held on May 12th, 2021 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-3 Adopt the minutes of a Council meeting.

No. 2021/235 Moved by: Councillor L. Malette

Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the minutes of the meeting of Council held on June 1st, 2021 be adopted, as ☒ presented / ☐ amended.

CARRIED

F-4 Receive the minutes of the following boards/committees:

No. 2021/236 Moved by: Councillor D. Sénécal
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the minutes of the following Boards / Committees be received :

BOARD / COMMITTEE NAME	MEETING DATES
West Nipissing Committee of Adjustment	• April 12, 2021
Au Château Board of Management	• March 18, 2021
WN Public Library Board	• April 8, 2021
North Bay Parry-Sound District Health Unit (NBPSDHU)	• February 24, 2021
District of Nipissing Social Services Administration Board (DNSSAB)	• March 24, 2021 • April 28, 2021

CARRIED

F-5 Receive the MARCH Disbursement Report

No. 2021/237 Moved by: Councillor D. Roveda
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT the accounts payables disbursement sheets for **MARCH 2021** be received.

CARRIED

F-6 Correspondence – Integrity Commissioner findings re: Investigation #25.

Report from Integrity Commissioner (IC) pertaining to Investigation #25 including IC recommendation were shared with Council. Highlights were provided, discussion ensued with Councillor D. Sénécal making an altered recommendation from that of the IC.

No. 2021/238 Moved by: Councillor L. Sénécal
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT Council requests that Councillor C. Fisher be required to provide a public apology to Council and the WN Police Board by way of a ¼ page advertisement in the Tribune in response to Investigation #25

CARRIED

F-7 Correspondence – Integrity Commissioner findings re: Investigation #29.

Report from Integrity Commissioner (IC) pertaining to Investigation #25 including IC recommendation were shared with Council. Highlights were provided, discussion ensued.

No. 2021/239 Moved by: Councillor L. Sénécal
Seconded by: Councillor D. Sénécal

BE IT RESOLVED THAT Council supports the recommendation of the Integrity Commissioner regarding the outcome of Investigation #29.

CARRIED

G) NOTICE OF MOTION / AVIS DE MOTIONS

H) ADDENDUM / ADDENDA NIL

I) INFORMATION, QUESTIONS & MAYOR'S REPORT / INFORMATION, QUESTIONS ET RAPPORT DU MAIRE

I-1 The Mayor gave her report.

J) CLOSED MEETING / RÉUNION À HUIS CLOS

Pursuant to Section 239 of the *Municipal Act* (2001)

J-1 Proceed into closed meeting.

No. 2021/240 Moved by: Councillor L. Sénécal

Seconded by: Councillor L. Malette

BE IT RESOLVED THAT we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act* (2001), to discuss the following:

- personal matters about an identifiable individual, including municipal or local board employees;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (i) Human Resources Investigation – CAO Complaint - Unresolved
 - (ii) Procurement Process – Tender File

CARRIED

MOTION TO EXTEND CURFEW: **No. 2021/241** Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

DEFEATED

J-2 CLOSED minutes

↳ *Due to time constraints, matter deferred to next meeting.*

J-3 Adjourn the closed session.

No. 2021/242 Moved by: Councillor D. Sénécal

Seconded by: Councillor L. Sénécal

BE IT BE IT RESOLVED THAT the Closed meeting of Council held on June 22nd, 2021 be adjourned at 9:32 PM in order to proceed with the regular meeting

CARRIED

K) ADJOURNMENT / AJOURNEMENT

K-1 Confirm the proceedings of Council.

No. 2021/243 Moved by: Councillor D. Sénécal

Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT By-law No. **2021/50** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 22nd day of JUNE 2021, shall come into force and take effect on the date it is passed.

CARRIED

K-2 Adjourn the meeting of Council.

No. 2021/244 Moved by: Councillor D. Sénécal

Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT the meeting of Council held on JUNE 22nd, 2021 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, JULY 13, 2021 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
WARD 7 (vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 Approve the Addendum.

No. 2021/245 Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the Addendum for the meeting of Council held on July 13, 2021 be adopted as
☒ presented / ☐ amended.

CARRIED

B-2 Adopt the Agenda.

No. 2021/246 Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the Agenda for the meeting of Council held on JULY 13, 2021 be adopted as
☒ presented / ☐ amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 DM Wills Ass. Ltd. & LEA Consulting Ltd. (for MTO) (Presenters: Wes Kingdon and Cedar Leung)

Wes Kingdon, on behalf of the Consulting firm, DM Wills & Assoc., provided council with information concerning proposed highway rehabilitation (culvert replacements) scheduled for 2022 and 2023 which will necessitate four separate week-long closures in order to carry out the work. Council sought assurance that the proposed closures would be well advertised and that emergency services would be available for those beyond the closed portions. Council supported the proposed highway rehabilitation.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Discussion re: Annual Report from Integrity Commissioner

The Chair suggested that any questions pertaining to the Annual Report of the Integrity Commissioner be forwarded to the Municipal Clerk by July 20, 2021 for compilation and forwarding to the Integrity

Commissioner for response. The Mayor suggested that Council only be provided reports in the event of a finding of violation. Some members agreed with the suggestion while others stated that all complaints should be made public. It was suggested that the By-Law establishing the Office of the Integrity Commissioner be revisited at a future meeting, however the suggestion was not supported. The Chair asked for a show of hands of who wish to receive details of all complaints to which there was insufficient support.

D-1(b) Yard Maintenance By-Law (J. Savage)

The Mayor raised the issue of enacting a by-law to expedite the enforcement of property standards complaints relating to yard maintenance. Council was not in support of enacting a further by-law.

D-1(c) Proposed draft By-Law for Naming of Municipal Assets

Council discussed the proposed Municipal Asset Naming By-Law. Following discussion, Council agreed to remove the clauses relating to public consultation and that the by-law be brought back to the August meeting for adoption.

D-1(d) Hiring Personnel Policy

➤ *Refer to the addendum section for all details pertaining to this matter.*

Lise Sénécal,
Chair

Melanie Ducharme,
Clerk

D-2) PLANNING / PLANIFICATION

D-2(a) Vacant municipal land at end of Cholette St, Sturgeon Falls

Council discussed a request for right of way over the vacant municipal property at the end of Cholette Street. Following discussion, Council agreed to grant the right of way, subject to the entering into of an agreement with the individual setting out the terms and conditions of the right of way;

D-2(b) Request to purchase land on Villeneuve Court

➤ *Item removed from agenda – dealt with at Jan-5th mtg..*

D-2(c) Request to purchase Holditch St. property (boat launch) (B. Guenette)

➤ *Refer to the addendum section for all details pertaining to this matter.*

Denis Sénécal,
Chair

Melanie Ducharme,
Municipal Planner

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Discussion re: Animal Control Levels of Service

Council discussed a memo brought forward by the Director of Corporate Services concerning levels of service for animal control. The current contract with the North Bay District Humane Society is due to expire and the municipality will be seeking Requests for Proposal for animal control services. Council concurred with the proposed levels of service and gave direction for staff to move forward with issuance of an RFP. Discussion ensued as to whether the services could include vaccine clinics and it was asked that the RFP could potentially address such as an asset.

D-8) SEWER AND WATER / LES ÉGOUTS ET L'EAU NIL

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 Zoning By-Law 2021/51 to rezone certain lands on 174 West Bay Road (RU to RU-8)

No. 2021/248 Moved by: Councillor Y. Duhaime
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT By-law 2021/51, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on 174 West Bay Road, in Monetville from Rural (RU) to Rural Exception Zone 8 (RU-8); shall come into force and take effect on the date it is passed.

CARRIED

E-2 Zoning By-Law 2021/52 to rezone certain lands at 249 Quesnel Road [RU to RU-9(a) (b)]

No. 2021/249 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT By-law 2021/52, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on 249 Quesnel Road, in Sturgeon Falls, from Rural (RU) to Rural Exception Zone 9 (RU-9); shall come into force and take effect on the date it is passed.

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Minutes of JUNE 15, 2021 Council meeting.

↳ *Due to time constraints – this matter deferred to next meeting.*

F-2 Minutes of JUNE 22, 2021 Council meeting.

↳ *Due to time constraints – this matter deferred to next meeting.*

F-3 Minutes of the APRIL 12, 2021 Planning Advisory Committee.

↳ *Due to time constraints – this matter deferred to next meeting.*

F-4 Minutes of various boards/committees:

↳ *Due to time constraints – this matter deferred to next meeting.*

F-5 April and May 2021 disbursement sheets.

↳ *Due to time constraints – this matter deferred to next meeting.*

F-6 Correspondence: Municipality of Temagami re: Au Chateau Management Board

↳ *Due to time constraints – this matter deferred to next meeting.*

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Approve By-Law 2021/53 to appointment of By-Law Enforcement Officer (M. Thibeault)

No. 2021/250 Moved by: Councillor L. Malette
 Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT By-Law **2021/53**, being a By-Law to appoint **Mathieu Thibeault** as Municipal Law Enforcement Officer for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-2 By-Law 2021/54 to approve amendments to the Fireworks By-Law

No. 2021/251 Moved by: Councillor C. Fisher
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-Law **2021/54**, being a by-law to amend by-law 2011/47 to regulate the sale and use of fireworks in the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

CARRIED

I-3 Award for Lisgar Street sidewalk project

No. 2021/252 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS Requests for quotes for the construction of a sidewalk on Lisgar Street were opened publicly on June 30th, 2021 by the Manager of Public Works and the Director of Corporate Services;

AND WHEREAS two (2) quotations were received;

AND WHEREAS the quotations have been reviewed by Tulloch Engineering and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for for the construction of a sidewalk on Lisgar Street in the Municipality of West Nipissing be awarded to **ED SEGUIN & SONS TRUCKING & PAVING LTD.**, having submitted the lowest quotations of \$128,527.03 (plus HST), meeting all the specifications.

CARRIED

I-4 Award for Buildings Assessment Proposal

No. 2021/253 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS requests for proposal for Various Municipal Buildings Condition Assessments were opened on June 7th, 2021 by the Director of Economic Development and Community Services and Project Manager of Community Services;

AND WHEREAS nine (9) proposals was received;

AND WHEREAS the proposals have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT request for proposal for Various Municipal Buildings Condition Assessments be awarded to **STEPHENSON ENGINEERING LTD.**, having submitted a proposal of \$54,700.00; meeting all the specifications.

CARRIED

I-5 Receive the 1st Quarter Financial Report

👉 *Due to time constraints – this matter deferred to next meeting.*

I-6 Request for Noise By-Law Exemption (S. Taillefer – Wedding Celebration)

No. 2021/254 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS a request was received from Sophie Taillefer seeking Council's authorization for an exemption of the municipal Noise By-Law in order to host a "Wedding Celebration";

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law **1999/75**, for a “Wedding Celebration”, as requested by Sophie Taillefer, which will take place on Saturday, August 14th, 2021 from 4:00 PM until 1:00 AM at:

Option 1: Sturgeon Falls River House Museum; or

Option 2: 680 Delorme Road, Sturgeon Falls.

CARRIED

I-7 Request for No Cut Policy Exemption (Y. & D. Belanger, Verner)

No. 2021/255 Moved by: Councillor L. Malette
Seconded by: Councillor Y. Duhaime

WHEREAS at the meeting held on July 13, 2021, Council received a request from Yvette and Daniel Belanger seeking authorization for an exemption of the municipal No Cut Policy no. 2009/268 in order to proceed with the installation of natural gas services to his home located at 13 St-Jean Baptiste Street in Verner:

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing No Cut Policy no. 2009/268, in order to proceed with the installation of natural gas services at 13 St-Jean Baptiste Street in Verner, as requested by Yvette and Daniel Belanger.

CARRIED

I-8 Support for Motion M-84 Anti-Hate Crimes and Incidents and Bill-C 313 – *Banning Symbols of Hate Act*.

➡ Due to time constraints – this matter deferred to next meeting.

MOTION TO EXTEND CURFEW: No. 2021/256 Moved by: Councillor R. Larabie
Seconded by: Councillor C. Fisher

At approx. 9:40 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

CARRIED

J) ADDENDUM / ADDENDA

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(d) Hiring Personnel Policy

Council discussed a request to amend the hiring policy which would provide council with additional information regarding departures and retirements. Following discussion, the proposed amendment was not supported.

D-2) PLANNING / PLANIFICATION

D-2(c) Request to purchase Holditch St. property (boat launch)

Council discussed a request from a resident to purchase a portion of the Holditch Street boat launch property. The CAO indicated that the individual is already occupying the property having constructed a gazebo on the property. Following discussion, Council was in agreement to declare it surplus and convey the property, as requested.

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-6(b) Cache Bay Trailer Park - Update

Council discussed an email received from campers at the Cache Bay Trailer Park. It is an ongoing file dealing with concerns regarding the park operation. The Director reminded council of the roles of the municipality and its operator with the municipality having no role in the day to day operations. The matter of certain facilities in the park which are the property of the municipality, more particularly, provided information concerning the swimming pool which will require significant and costly repairs. Due to the timeline involved in making the repairs, the Director

recommended closing the pool for the 2021 season until the matter can be more closely examined. There are issues with the showers which were not operational last year and the showering facilities should be repaired and operational shortly. The recreational facility within the park is the responsibility of the operator and the municipality should not be requiring the operator to provide any services. The Director also stated that all of the park's infrastructure be reviewed with a view of providing council with a report in order to make decisions

D-6(c) Demande de collaboration artistique pour #Couleurs du Nord (J. Savage)

Council considered a request for a mural project (on municipally owned properties) by Mique Michel on behalf of #Couleurs du Nord, in conjunction with TFO. Council agreed with the project request and recommended that the proponent communicates directly with the Director of Community Services to determine an appropriate location for the mural project.

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

Pursuant to Section 239 of the Municipal Act (2001)

L-1 Proceed into closed meeting.

↳ Due to time constraints – this matter deferred to next meeting.

M) ADJOURNMENT / AJOURNEMENT

M-1 Confirm the proceedings of Council.

No. 2021/257 Moved by: Councillor D. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT By-law No. **2021/55** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 13th day of JULY 2021, shall come into force and take effect on the date it is passed.

CARRIED

M-2 Adjourn the meeting of Council.

No. 2021/258 Moved by: Councillor D. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the meeting of Council held on JULY 13, 2021 be adjourned.

CARRIED

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK



WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2021 /020

JUNE 14, 2021

Moved by / *Proposé par* :

"Christopher Fisher"

Seconded by / *Appuyé par* :

"Yvon Duhaime"

BE IT RESOLVED that the Minutes of meeting held on April 12, 2021, be adopted, as presented.

"Denis Sénécal"

CHAIR

"Melanie Ducharme"

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		



MINUTES

**Municipality of West Nipissing
Meeting for the Planning Advisory Committee
On April 12, 2021 at 06:00 PM
Chair: Denis Sénécal**

PRESENT: Yvon Duhaime
Christopher Fisher
Fernand Pellerin
Normand Roberge
Dan Roveda
Joanne Savage
Denis Sénécal

ABSENT:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. APPROVAL OF AGENDA

RESOLUTION #2021/012

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

That the Agenda for the meeting of April 12, 2021, be approved as presented.

CARRIED

4. MINUTES

RESOLUTION #2021/013

Moved by: Yvon Duhaime

Seconded by: Dan Roveda

That the Minutes of meeting held on March 8, 2021 be adopted, as presented.

CARRIED

5. ZONING AMENDMENT APPLICATION NO. ZBLA2021/01 Igor Bifir

RESOLUTION #2021/014

Moved by: Joanne Savage

Seconded by: Christopher Fisher

WHEREAS a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located on at 161 rue Main Street, Sturgeon Falls, being Part of Lot 19, W/S Main Street, Plan 11, Sturgeon Falls.

AND WHEREAS THE PURPOSE AND EFFECT of the proposed amendment is as to amend the zoning designation of the said property from C1-1 (General Commercial Exception Zone 1) to R-4 (Residential, Four, Exception Zone 3), as shown on the attached Schedule "A";

AND WHEREAS written concerns and objections were received:

☒ YES or ☐ NO

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS or ☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located on 161 rue Main Street, Sturgeon Falls as follows:

1. Schedule **SF5** of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on sketch attached hereto, which properties are more particularly described as rue 161 Main Street, Sturgeon Falls, being Part of Lot 19 W/S Main Street, Plan 11, Sturgeon Falls.

EXCEPTION	BY-LAW	LOCATION	SCHEDULE	SPECIAL PROVISIONS
R4-3	2020/___	Part Lot 19, WS Main Street, Plan 11, Sturgeon Falls	SF5	See Schedule "A" Attached.

CARRIED

6. ZONING AMENDMENT APPLICATION NO. ZBLA2021/05 Roger Poitras

RESOLUTION #2021/015

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

WHEREAS a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 10537 Highway 17, Verner, Ontario;

AND WHEREAS written concerns and objections were received:

☐ YES or ☒ NO

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS or ☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 10537 Highway 17, as follows:

Schedule **F3-1** of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part Lot 8, Con. 4, Parts 1 – 12, NR2164, Township of Caldwell, Municipality of West Nipissing.

1. Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from RU (Rural) to RU-3 (Rural exception zone 3) to permit an accessory dwelling unit.

2. The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/____	Part Lot 8, Con. 4, Parts 1 – 12, NR2164, Township of Caldwell, Municipality of West Nipissing	F3-1	<ul style="list-style-type: none">Permitted Accessory uses shall include a dwelling unit.

CARRIED

7. SUBDIVISION APPLICATION NO. SUBD2021/02 1369965 Ontario Limited and Rheal and Christine Marleau

RESOLUTION #2021/016

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

WHEREAS a Public meeting was held on April 12, 2021 for draft plan approval of a plan of subdivision on property located on Roy Street, Sturgeon Falls, Municipality of West Nipissing and more particularly described as Part of the North Half of Lot 5, Concession A, Township of Springer, owned by 1369965 Ontario Limited, Rheal and Christine Marleau;

AND WHEREAS written concerns have been received and considered

☐ Yes or ☒ No

AND WHEREAS Oral submissions were made at the said Public Meeting

☒ Yes or ☐ No

BE IT RESOLVED that the Planning Advisory Committee of West Nipissing

☒ **RECOMMENDS** or ☐ **DOES NOT RECOMMEND**

draft approval of the Application for Subdivision Approval made by **1369965 ONTARIO LIMITED and Rheal and Christine Marleau** for plan of subdivision located on Roy Street, Sturgeon Falls, Municipality of West Nipissing and more particularly described as Part of the North Half of Lot 5, Concession A, Township of Springer, *which draft plan shall be amended to include Parts 13 and 14, Plan 36R-8394 (amendment);*

CARRIED

7. DEEMING BY-LAW NO. D2021/01 Michel Holdings Ltd.

RESOLUTION #2021/017

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

WHEREAS the Owner of Lots 7, 8 and 9 Registered Plan 36M-598, (the “Lands”) has applied to the Municipality to have the Lands deemed not to be lots on a Registered Plan of Subdivision pursuant to Section 50(4) of the *Planning Act*, R.S.O., c. P. 13.

THEREFORE BE IT RESOLVED that the West Nipissing Planning Advisory Committee recommends that Council for the Municipality of West Nipissing pass a By-law deeming lots 7, 8 and 9, Plan 36M-598 not to be a lot on a plan of Subdivision.

CARRIED

8. AMENDMENT – CAMPING TRAILER BY-LAW

The Committee resumed discussions regarding the ongoing matter of implementation of a by-law to regulate camper/trailers in the Municipality of West Nipissing. Notwithstanding recommendations made by staff with regard to proposed consultation given the COVID restrictions, most members of the Committee indicated an unwillingness to carry out a virtual public consultation stating concerns about lack of access/ability to navigate electronic methods. Following discussion, it was generally agreed that the matter should be held in abeyance until such time as in-person consultation can be undertaken.

9. ADJOURNMENT

RESOLUTION #2021/018

Moved by: Normand Roberge

Seconded by: Christopher Fisher

BE IT RESOLVED that the West Nipissing Planning Advisory Committee meeting of April 12, 2021 be adjourned to May 10, 2021.

CARRIED



WEST NIPISSING PLANNING ADVISORY COMMITTEE

Resolution No.

2021 /025

JULY 12, 2021

Moved by / *Proposé par* :

"Christopher Fisher"

Seconded by / *Appuyé par* :

"Dan Roveda"

BE IT RESOLVED that the Minutes of the West Nipissing Planning Advisory Committee meeting held on June 14, 2021, be adopted, as presented.

"Denis Sénécal"

CHAIR

"Melanie Ducharme"

SECRETARY

	Yeas	Nays
Duhaime, Yvon		
Fisher, Christopher		
Pellerin, Fernand		
Roberge, Normand		
Savage, Joanne		
Sénécal, Denis		
Roveda, Dan		



MINUTES

**Municipality of West Nipissing
Meeting for the Planning Advisory Committee
On June 14, 2021 at 06:00 PM
Chair: Denis Sénécal**

PRESENT: Yvon Duhaime
Christopher Fisher
Fernand Pellerin
Normand Roberge
Dan Roveda
Denis Sénécal

ABSENT: Joanne Savage

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. APPROVAL OF AGENDA

RESOLUTION #2021/019

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

That the Agenda for the meeting of June 14, 2021, be approved as presented.

CARRIED

4. MINUTES

RESOLUTION #2021/020

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

That the Minutes of meeting held on April 12, 2021 be adopted, as presented.

CARRIED

5. ZONING AMENDMENT APPLICATION NO. ZBLA2021/06 Michelle Abbott

RESOLUTION #2021/021

Moved by: Normand Roberge

Seconded by: Christopher Fisher

WHEREAS a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 174 West Bay Road, Monetville, Ontario;

AND WHEREAS written concerns and objections were received:

☐ YES or ☒ NO

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS

or

☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 174 West Bay Road, as follows:

Schedule J2 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as PCL 20173, NIP, Broken Lot B, Concession 5, Loudon Township, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from RU (Rural) to RU-8 (Rural exception zone 8) to permit a second dwelling.

The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/____	PCL 20173, NIP, Broken Lot B, Concession 5, Loudon Township, Municipality of West Nipissing	J2	<ul style="list-style-type: none">Permitted principal uses shall include a second accessory dwelling.

CARRIED

6. ZONING AMENDMENT APPLICATION NO. ZBLA2021/07 Denis and Anne Bonin

RESOLUTION #2021/022

Moved by: Christopher Fisher

Seconded by: Yvon Duhaime

WHEREAS a public meeting was held for the purpose of amending Zoning By-Law 2014-45 for the property located at 249 Quesnel Road, Sturgeon Falls, Ontario;

AND WHEREAS written concerns and objections were received:

☐ YES or ☒ NO

BE IT RESOLVED THE WEST NIPISSING PLANNING ADVISORY COMMITTEE

☒ RECOMMENDS

or

☐ DOES NOT RECOMMEND

that the Council for the West Nipissing Municipality adopts the proposed zoning by-law to rezone the property located at 249 Quesnel Road, as follows:

Schedule SF9 of By-Law No. 2014/45 shall be amended by changing the zoning designation of the properties shown on Schedule 'A' attached hereto, which properties are more particularly described as Part Lot 2, Concession A, 36R10598 Part 4, Springer Township, Municipality of West Nipissing, shown as hatched on Schedule 'A', attached hereto from RU (Rural) to RR-9 (a) and (b) (Rural exception zone 9 (a) and (b)) as follows:

The provisions shall be as follows:

By-law	Location	Schedule	Special Provisions
2021/____	Part Lot 2, Concession A, 36R10598 Part 4, Springer Township, Municipality of West Nipissing	SF9	9(a): - Permitted principle uses shall include a duplex - Front yard set-back shall be 45m 9 (b): - Front yard set-back shall be 45m

CARRIED

9. ADJOURNMENT

RESOLUTION #2021/018

Moved by: Dan Roveda

Seconded by: Christopher Fisher

BE IT RESOLVED that the West Nipissing Planning Advisory Committee meeting of June 14, 2021 be adjourned to July 12, 2021.

CARRIED

WEST NIPISSING COMMITTEE OF ADJUSTMENT

Resolution No.

2021 / 049

JUNE 14, 2021

Moved by / *Proposé par* :

Roger Gagnon

Seconded by / *Appuyé par* :

Fernand Pellerin

BE IT RESOLVED that the Minutes of the Committee of Adjustment meeting held on MAY 10, 2021, be adopted, as presented.

"Normand Roberge"

CHAIR

"Melanie Ducharme"

SECRETARY

NAMES	YEAS	NAYS
Fisher, Christopher		
Gagnon, Roger		
Pellerin, Fernand		
Roberge, Normand		
Sénécal, Denis		

MINUTES

Municipality of West Nipissing
Meeting of the Committee of Adjustment
Held on May 10, 2021 at 6:00 PM
Chair: Denis Sénécal



PRESENT: Fernand Pellerin
Normand Roberge
Roger Gagnon
Denis Sénécal
Christopher Fisher

ABSENT:

CALL TO ORDER

RESOLUTION #2021/038

Moved by: Christopher Fisher

Seconded by: Roger Gagnon

That the Agenda for the Committee of Adjustment meeting of May 10th, 2021 be adopted, as presented.

CARRIED

MINUTES

RESOLUTION #2021/039

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

That the Minutes of the Committee of Adjustment meeting held on April 12th, 2021, be adopted, as presented.

CARRIED

APPLICATIONS FOR MINOR VARIANCE AND CONSENT

C07/2021 - Application for Consent by Robert Larabie (Owner)

Robert Larabie to create a new lot at 620 Sandhill Road, Sturgeon Falls. Part of Lot 6, Concession 1, Springer Township, Municipality of West Nipissing, District of Nipissing.

RESOLUTION #2021/040

Moved by: Christopher Fisher

Seconded by: Denis Sénécal

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all property taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary-Treasurer for the issuance of a Certificate of Consent.

5.	That a PIN Consolidation be filed in the Land Registry Office in order to consolidate the lot addition lands with the lands to which it is being added.
6.	That the owner provides a written acknowledgement pursuant to S. 4.23.3 that the subject lands are partially fronting on lands which have not been assumed by the Municipality as a highway within the definition of the <i>Municipal Act</i> , 2001.
7.	The owners shall, pursuant to Section 65(2) of the Drainage Act, R.S.O., 1990 (the "Act"), enter into an Agreement with regard to their respective share(s) of the drainage assessment for the severed and retained lands and shall file such agreement with the Clerk of the Municipality of West Nipissing, for the approval by the Council for the Municipality of West Nipissing. In the event that the Agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 65(1) of the Act shall apply. - Cedar Grove Drain

CARRIED

C28/2021 - Application for Consent by Jean-Guy Gingras (Owner)

A consent application made by Jean-Guy Gingras to create a new lot at Highway 64, Sturgeon Falls, Ontario. Part of Lot 5, Concession 3, Part 1, 36R10350, Springer Township, Municipality of West Nipissing, District of Nipissing.

- Lorraine Ricard-Dupuis requested information about the severance and a second entrance to her property.

RESOLUTION #2021/041

Moved by: **Denis Sénécal**

Seconded by: **Roger Gagnon**

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That written confirmation be obtained from the Ministry of Transportation that an entrance permit can be issued for the subject property.

CARRIED

C29/2021 - Application for Consent by Richard and Danielle Lemieux (Owner)

A consent application made by Richard and Danielle Lemieux to create a new lot at 343 Duck Creek Road, Monetville, Ontario. Part of Lot 5, Concession 5, Part 2, 36R14362, Loudon Township, Municipality of West Nipissing, District of Nipissing.

RESOLUTION #2021/042

Moved by: **Denis Sénécal**

Seconded by: **Fernand Pellerin**

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.

CARRIED

C30/2021 - Application for Consent by Mihaela Bojanska (Owner)

A consent application made by Mihaela Bojanska to create two (2) new lots at 889 Piquette Road, Verner, Ontario. E ½ of E ½ Lot 7, Con 3, Kirkpatrick Township, Municipality of West Nipissing, District of Nipissing.

- Frank Pacheco requested information about the part of the property which will be naturally severed by the road.

RESOLUTION #2021/043

Moved by: **Roger Gagnon**

Seconded by: **Christopher Fisher**

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.
6.	Pursuant to Section 76(1) of the Drainage Act, R.S.O., 1990 (the "Act"), the municipality shall appoint the Engineer to prepare a report to re-apportion the assessment for maintenance of the Krause-Piquette and Turcotte-Piquette Drains, for which the Applicant/Owner shall be responsible for all costs associated therewith, in the absolute discretion of the Drainage Engineer who may vary such assessments as he or she deems appropriate.

CARRIED

C31/2021 - Application for Consent by Daniel and Linda Leduc (Owners)

A consent application made by Daniel and Linda Leduc to create a new lot at 185 Leduc Road, Field, Ontario. N ½ Lot 7, Concession 6, Badgerow Township, Municipality of West Nipissing, District of Nipissing.

- Member Fisher noted that he owns abutting land but has no conflict of interest.

RESOLUTION #2021/044

Moved by: **Christopher Fisher**

Seconded by: **Fernand Pellerin**

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality.
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

C32/2021 - Application for Consent by David Nieuwenhuis (Owner)

A consent application made by David Nieuwenhuis to create three (3) new lots at Douglas Road, North Monetville, Ontario. N ½ Lot 12, Concession 6, Falconer Township, Municipality of West Nipissing, District of Nipissing.

RESOLUTION #2021/045

Moved by: **Christopher Fisher**

Seconded by: **Roger Gagnon**

CONDITIONS:

1.	That a Reference Plan be prepared and deposited in the Land Registry Office and a copy of the new survey be filed with the Municipality;
2.	Confirmation that all taxes are paid up to date.
3.	That all conditions be met on or before a date being one year from the date of giving of notice or the consent shall be deemed not to have been given as per Section 53(20) of the Planning Act, R.S.O., as amended.
4.	That a Transfer/Deed of Land be submitted to the Secretary Treasurer for the issuance of a Certificate of Consent.
5.	That any portion municipally maintained and travelled road located on the subject land be conveyed to the Municipality of West Nipissing.

CARRIED

MV2021-03 - Application for Minor Variance by Samuel Kolesnichenko (Owner)

A minor variance application made by Samuel Kolesnichenko to reduce minimum front yard set back from 18m to 8.59m for voluntary reconstruction of cottage at 551 Lemieux Road, Monetville. Summer Resort Location, Part Broken Lot 10, Concession 2, Loudon Township, Municipality of West Nipissing, District of Nipissing.

RESOLUTION #2021/046

Moved by: **Roger Gagnon**

Seconded by: **Christopher Fisher**

CARRIED

ADJOURNMENT

RESOLUTION #2021/047

Moved By: **Christopher Fisher**

Seconded by: **Roger Gagnon**

BE IT RESOLVED THAT the West Nipissing Committee of Adjustment meeting be adjourned to June 14, 2021.

CARRIED

REGULAR MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD VIRTUALLY
ON WEDNESDAY, APRIL 7, 2021, AT 6:00 P.M.

Members present:

Christopher Fisher (Chair)
Denis Sénécal (Vice Chair)
Roch St-Louis
Daniel Gagné
Rachelle Laflèche
Mélanie Hébert (Secretary)
Inspector Michael Maville

Regrets:

Meeting called to order at 17:58 HR

House Keeping:

1. Welcome new members
 - a) We have recently welcomed to provincial appointees, Rachelle Laflèche and Daniel Gagné, the West Nipissing Police Services Board is now complete.
 - b) Chair Chris Fisher explained that in regular time a municipal adviser would be present to welcome new members.
2. Election of chair and vice-chair

WHEREAS Section 36(1) and 36(2) of the *Police Service Act* (Ontario) provides that the members of the Police Board shall elect one of themselves as chair, and, when the chair is absent through illness or otherwise, the Committee may appoint another member to act as Vice Chair;

BE IT RESOLVED that Chris Fisher be appointed as Chair of the West Nipissing Police Services Board and that Denis Sénécal be appointed as Vice Chair.

Number 2021/01 **Moved by:** Rachelle Laflèche **Seconded by:** Daniel Gagné

3. Declaration of Pecuniary Interest

N/A

4. Adoption of the Consent Minutes

BE IT RESOLVED THAT the minutes of the meeting of the West Nipissing Police Services Board held on October 21, 2020, be adopted, as presented.

No. 2021/02 Moved by: Chris Fisher **Seconded by:** Roch St-Louis

5. Adoption of the Agenda

BE IT RESOLVED THAT the Agenda for the meeting of the West Nipissing Police Services Board held on April 7, 2021, be adopted, as presented.

No. 2021/03 Moved by: Denis Sénécal **Seconded by:** Roch St-Louis

6. Business Arising Out of the Minutes

a) Communication By-Law

- We currently don't have an existing communication by-law and there is no existing. We will simply add a communication section to our procedure by-law, this section will include the communication of minutes and stats to council, and media releases.
- Mélanie will make the necessary changes to the By-Law and it will be brought back to our next meeting for approval.

7. New members

a) Training

- New members will have to complete some training, they have received some information from Tom Gervais, regarding section 10 training.
- There is money in the budget if members would like to participate in any OAPSB conferences.

8. Renaming of the board

a) West Nipissing Police Board or West Nipissing Police Services Board

BE IT RESOLVED THAT the WEST NIPISSING OPP SERVICES BOARD shall be renamed to the **WEST NIPISSING POLICE SERVICES BOARD**.

No. 2021/04 Moved by: Roch St-Louis **Seconded by:** Daniel Gagné

9. Ministry board composition
 - a) The municipality received an email we should be fine to keep our board, and another board would be put together for Sudbury east, a further discussion will be held at our next meeting.
10. Half load
 - a) The municipality asked if it were possible for the OPP to patrol half load areas within the municipality, Maville responded to Alisa and she was happy with his response.
11. Station warming gift
 - a) Chair Chris Fisher proposed that we put together a station warming gift for our new detachment, with historical pictures from past municipal and provincial policing in our municipality, everyone agreed, Chris will go ahead with the project.
12. New station tour & Updated
 - a) Inspector Maville delivered an update, everything is on track and on budget, even with everything going on with COVID, he is very pleased with the contractor. Everything should be complete by the end of July and the building should be functional by September, there is no rush because we currently have a temporary detachment. Maville will get back to us with a date for a detachment tour.
13. Budget
 - a) During 2020, the board came in 12 000\$ under budget, due to COVID some cost has gone down, meeting cost, training, miscellaneous, etc. The honorarium has gone down since the transition from municipal to provincial because we can meet less often. We need to keep legal for another year because of the transition from section 31 to section 10.

BE IT RESOLVED THAT the budget for 2021 of the West Nipissing Police Services Board, be approved, as presented.

No. 2021/05 Moved by: Daniel Gagné **Seconded by:** Roch St-Louis

14. OAPSB
 - a) We have recently renewed our membership for another year, to keep training available to our members.
15. Thank you letter Devon Clunis

- a) Chris will prepare a thank you letter for Devon Clunis, and Mélanie will send it. We sent him a letter in late 2020 asking for two provincial appointees in order to complete our board, he said he would look into it for us, and we now have a complete board.
16. OPP Business / Report
- a) Chiefs Memo,
- 2020-20-0172 – Further Changes to Regulations under the Reopening Ontario Act
 - Inspector Maville and explained that, this doesn't give more power to police officers, he mentioned officers need to be careful, and the most we can do is educate people as much as possible, we've been in the pandemic since March 2020 so people should have a good understanding of the rules and regulations.
- b) Criminal record check
- The background checks currently can't be done at the detachment here is Sturgeon Falls, they can be done at the North Bay or Warren detachment by appointment, once the new detachment is ready background checks will be available in West Nipissing.
- c) Stats
- Inspector Maville's delivered his report from November 2020 to March 2021, the detachment is doing great as usual, patrol number are nice and high, some numbers have gone down but it's nothing to be concerned about.
 - Maville, also explained that some officers will be going for ATV certification in May, and a few members of the Nipissing Ouest detachment have changed department or detachment but all positions have been filled.
17. Board Summary
18. Adjournment

BE IT RESOLVED THAT the meeting of the West Nipissing Police Services Board held on April 7, 2021, be adjourned at 19h23.

No. 2021/06 Moved by: Daniel Gagné **Seconded by:** Roch St-Louis

Chris Fisher - Chair

Mélanie S Hébert

Mélanie Hébert - Secretary

Police Services Board Report for West Nipissing
2020/Nov to 2021/Mar

Public Complaints

Policy	0
Service	0
Conduct	4

Date information collected from Professional Standards Bureau Commander Reports: 2021-04-02

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

1 member in West Nipissing is seeking permission for secondary employment to operate an online fishing lure sales platform.

Daily Activity Reporting Patrol Hours

Total Hours	2020/Nov to 2021/Mar
Number of Cruiser Patrol Hours	3,429.00
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	6.50
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	2.25
Number of School Patrol Hours	15.50

Data source (Daily Activity Reporting System) date: 2021/03/27

Staffing Updates

Transfers:	Sgt. Nathalie Rifou transferred to Professional Standards Unit Sgt. Michel Primrose transferred to West Nipissing (from North Bay) P/Cst. John Schultz transferring to West Nipissing 03 May 21 (from Sioux Lookout) New recruit for West Nipissing to commence at the Ontario Police College in April P/Cst. Martin Vezina assigned to the Crime Unit in West Nipissing (effective 03 May)
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Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Area code(s): 4054 - Nipissing West

Report Generated by:

Maville, Michael John

Report Generated on:

2-Apr-21 8:44:12 AM

PP-CSC-Operational Planning-4300



ONTARIO PROVINCIAL POLICE PROFESSIONAL STANDARDS BUREAU

Incident Report



4N60 - NIPISSING WEST
From: 01 Nov 2020 To: 01 Apr 2021

Total Number of Files	4
Total Number of Allegations	5
Public - Police Officers	4

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0041	26 Jan 2021	Public - Police Officers	Ongoing
ALLEGATIONS	FINDINGS		

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0104	23 Feb 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS	FINDINGS		
Exercise of Authority - Improper / Excessive Use of Force	60(4) Frivolous		

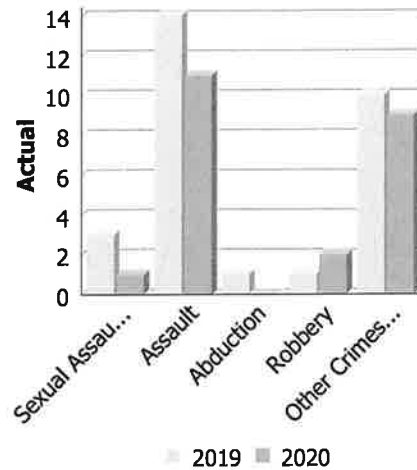
FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0105	23 Feb 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS	FINDINGS		
Exercise of Authority - Improper / Excessive Use of Force	60(4) Frivolous		

FILE NUMBER	CREATED DATE	INCIDENT TYPE	DISPOSITION
2531021-0138	09 Mar 2021	Public - Police Officers	Screened out by OIPRD
ALLEGATIONS	FINDINGS		
Exercise of Authority - Improper Use of Discretion	60(4) Frivolous		
Exercise of Authority - Improper Use of Discretion	60(4) Frivolous		
Exercise of Authority - Improper Use of Discretion	60(4) Frivolous		

Police Services Board Report for West Nipissing
Records Management System
November to December - 2020

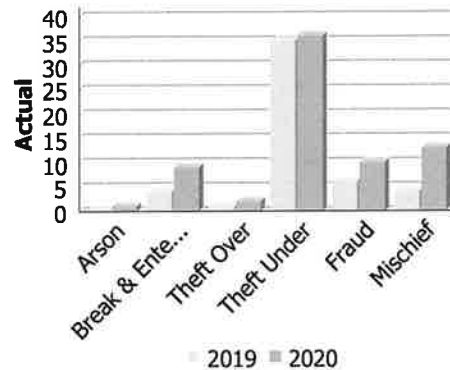
Violent Crime

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	1	0	-100.0%
Attempted Murder	0	0	--	0	0	--
Sexual Assault	3	1	-66.7%	11	23	109.1%
Assault	14	11	-21.4%	64	78	21.9%
Abduction	1	0	-100.0%	3	3	0.0%
Robbery	1	2	100.0%	1	3	200.0%
Other Crimes Against a Person	10	9	-10.0%	50	74	48.0%
Total	29	23	-20.7%	130	181	39.2%



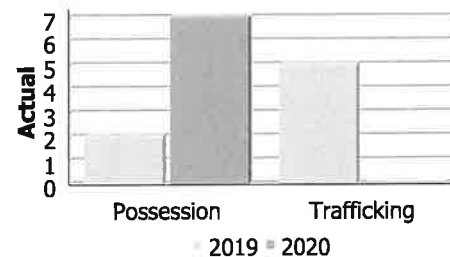
Property Crime

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Arson	0	1	--	1	1	0.0%
Break & Enter	4	9	125.0%	45	50	11.1%
Theft Over	1	2	100.0%	22	23	4.5%
Theft Under	35	36	2.9%	230	217	-5.7%
Have Stolen Goods	0	0	--	9	3	-66.7%
Fraud	6	10	66.7%	51	77	51.0%
Mischief	4	13	225.0%	43	82	90.7%
Total	50	71	42.0%	401	453	13.0%



Drug Crime

Actual	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Possession	2	7	250.0%	7	20	185.7%
Trafficking	5	0	-100.0%	11	21	90.9%
Importation and Production	0	0	--	0	0	--
Total	7	7	0.0%	18	41	127.8%



Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Area code(s): 4054 - Nipissing West

Data source date:

2021/03/27

Report Generated by:

Maville, Michael John

Report Generated on:

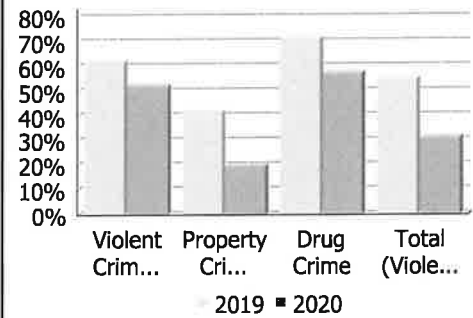
2-Apr-21 8:54:28 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Records Management System
November to December - 2020

Clearance Rate

Clearance Rate	November to December			Year to Date - December		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	62.1%	52.2%	-9.9%	70.0%	65.2%	-4.8%
Property Crime	42.0%	19.7%	-22.3%	25.4%	19.2%	-6.2%
Drug Crime	71.4%	57.1%	-14.3%	83.3%	73.2%	-10.2%
Total (Violent, Property & Drug)	54.8%	31.1%	-23.8%	39.4%	35.5%	-4.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Area code(s): 4054 - Nipissing West

Data source date:

2021/03/27

Report Generated by:

Maville, Michael John

Report Generated on:

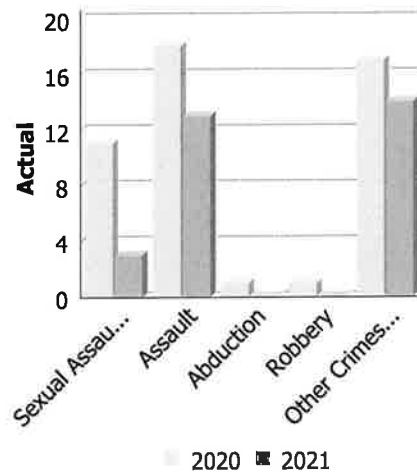
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PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Records Management System
January to March - 2021

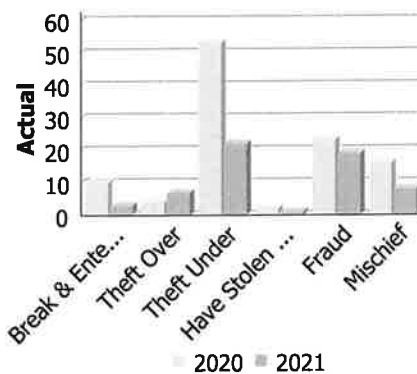
Violent Crime

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	11	3	-72.7%	11	3	-72.7%
Assault	18	13	-27.8%	18	13	-27.8%
Abduction	1	0	-100.0%	1	0	-100.0%
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	17	14	-17.6%	17	14	-17.6%
Total	48	30	-37.5%	48	30	-37.5%



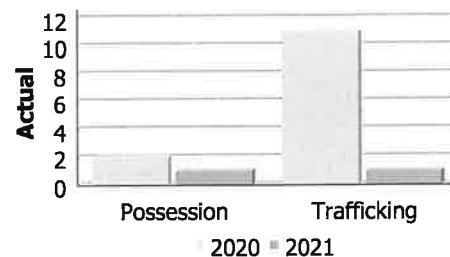
Property Crime

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Arson	0	0	--	0	0	--
Break & Enter	10	3	-70.0%	10	3	-70.0%
Theft Over	4	7	75.0%	4	7	75.0%
Theft Under	53	22	-58.5%	53	22	-58.5%
Have Stolen Goods	2	1	-50.0%	2	1	-50.0%
Fraud	23	19	-17.4%	23	19	-17.4%
Mischief	16	8	-50.0%	16	8	-50.0%
Total	108	60	-44.4%	108	60	-44.4%



Drug Crime

Actual	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Possession	2	1	-50.0%	2	1	-50.0%
Trafficking	11	1	-90.9%	11	1	-90.9%
Importation and Production	0	0	--	0	0	--
Total	13	2	-84.6%	13	2	-84.6%



Detachment: 4N - SUDBURY
Location code(s): 4N60 - NIPISSING WEST
Area code(s): 4054 - Nipissing West
Data source date: 2021/03/27

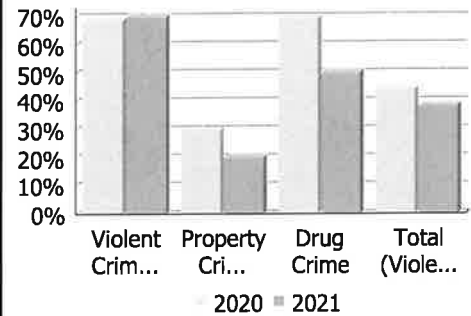
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Maville, Michael John

Report Generated on:
2-Apr-21 8:56:38 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Records Management System
January to March - 2021

Clearance Rate

Clearance Rate	January to March			Year to Date - March		
	2020	2021	Difference	2020	2021	Difference
Violent Crime	68.8%	70.0%	1.2%	68.8%	70.0%	1.2%
Property Crime	29.6%	20.0%	-9.6%	29.6%	20.0%	-9.6%
Drug Crime	69.2%	50.0%	-19.2%	69.2%	50.0%	-19.2%
Total (Violent, Property & Drug)	44.1%	38.3%	-5.8%	44.1%	38.3%	-5.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Area code(s): 4054 - Nipissing West

Data source date:

2021/03/27

Report Generated by:

Maville, Michael John

Report Generated on:

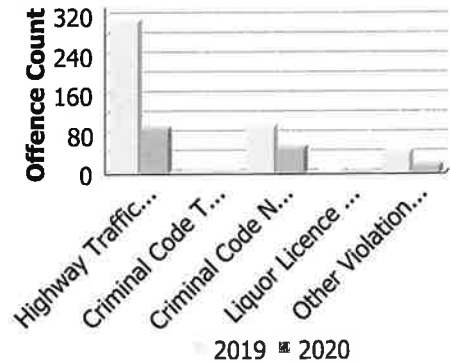
2-Apr-21 8:56:38 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Integrated Court Offence Network
November to December - 2020

Criminal Code and Provincial Statute Charges Laid

Offence Count	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Highway Traffic Act	309	91	-70.6%	683	1,068	56.4%
Criminal Code Traffic	0	0	--	0	0	--
Criminal Code Non-Traffic	94	51	-45.7%	436	624	43.1%
Liquor Licence Act	3	2	-33.3%	11	16	45.5%
Other Violations	43	16	-62.8%	119	317	166.4%
All Violations	449	160	-64.4%	1,249	2,025	62.1%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Data source date:
11-Mar-21 4:38:33 PM

Report Generated by:
Maville, Michael John

Report Generated on:

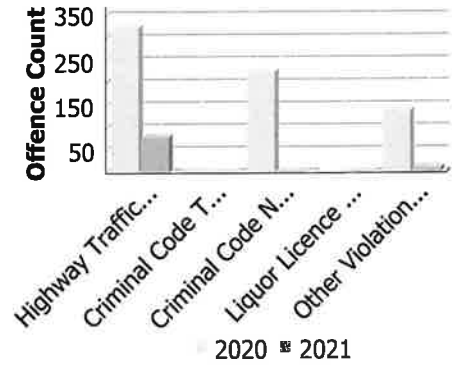
2-Apr-21 8:58:14 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Integrated Court Offence Network
January to March - 2021

Criminal Code and Provincial Statute Charges Laid

Offence Count	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Highway Traffic Act	323	80	-75.2%	323	80	-75.2%
Criminal Code Traffic	0	0	--	0	0	--
Criminal Code Non-Traffic	226	2	-99.1%	226	2	-99.1%
Liquor Licence Act	1	1	0.0%	1	1	0.0%
Other Violations	137	11	-92.0%	137	11	-92.0%
All Violations	687	94	-86.3%	687	94	-86.3%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60 - NIPISSING WEST

Data source date:
11-Mar-21 4:38:33 PM

Report Generated by:
Maville, Michael John

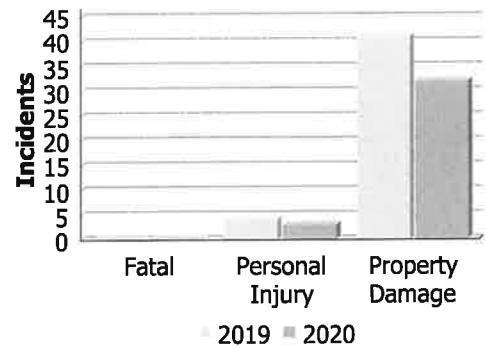
Report Generated on:
2-Apr-21 9:00:22 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Collision Reporting System
November to December - 2020

Motor Vehicle Collisions by Type

Incidents	November to December			Year to Date - December		
	2019	2020	% Change	2019	2020	% Change
Fatal	0	0	--	0	1	--
Personal Injury	4	3	-25.0%	29	19	-34.5%
Property Damage	41	32	-22.0%	118	188	59.3%
Total	45	35	-22.2%	147	208	41.5%



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60-NIPISSING WEST

Data source date:
2021/04/01

Report Generated by:
Maville, Michael John

Report Generated on:

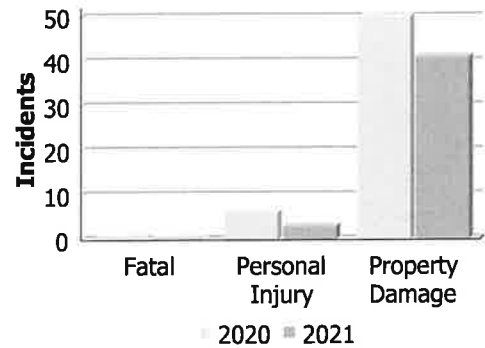
2-Apr-21 9:02:54 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for West Nipissing
Collision Reporting System
January to March - 2021

Motor Vehicle Collisions by Type

Incidents	January to March			Year to Date - March		
	2020	2021	% Change	2020	2021	% Change
Fatal	0	0	--	0	0	--
Personal Injury	6	3	-50.0%	6	3	-50.0%
Property Damage	50	41	-18.0%	50	41	-18.0%
Total	56	44	-21.4%	56	44	-21.4%



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 4N - SUDBURY

Location code(s): 4N60-NIPISSING WEST

Data source date:
2021/04/01

Report Generated by:
Maville, Michael John

Report Generated on:

2-Apr-21 9:05:20 AM

PP-CSC-Operational Planning-4300

The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest

Regular Board Meeting Minutes
Thursday, May 13, 2021 at 4 p.m. via ZOOM

Present: S. Friedrich, S. Pilon, A. Langevin, D. Venne, S. Michaud

Staff: É. Keenan

Regrets: D. Venne

Guest: J. Dion (Bakertilly)

1. Call to order

Meeting called to order by chair at 4:00 p.m.

2. Approval of the agenda for regular Board Meeting of May

MOTION #21-34

MOVED BY S. Michaud

SECONDED BY S. Pilon that the agenda be approved as presented

CARRIED

3. Presentation of Financial Statements

J. Dion presented the financial statements of the 2020 fiscal year.

MOTION #21-35

MOVED BY S. Pilon

SECONDED BY S. Michaud that the financial statements as of December 31, 2020 prepared by Bakertilly be received and approved.

CARRIED

MOTION #21-36

MOVED BY S. Friedrich

SECONDED BY S. Michaud that the deficit for the 2020 fiscal year be transferred to reserves following payment of all outstanding accounts.

CARRIED

4. Declaration of any conflicts of interest

None

5. Approval of the minutes of the previous meeting:

MOTION #21-37

MOVED BY S. Michaud

SECONDED BY S. Pilon that the minutes of the regular board meeting of April 8, 2021, be approved as presented

CARRIED

6. Business arising from the minutes

None

7. Correspondence

None

8. Treasurer's Report

a) Approval of disbursements for the month of April 2021

MOTION #21-38

MOVED BY S. Pilon

SECONDED BY S. Friedrich that the expenditures for the month of April 2021 in the amount of \$5,021.39 for cheques #6532 to #6540 inclusive be approved and that fees and fines in the amount of \$430.75 be acknowledged

CARRIED

b) Budget

The CEO presented the adjustments made to the budget as discussed the previous meeting. The Vice-chair emphasized that the Library budget was not cut. Adjustments were only made to ensure the budget was balanced after spreadsheet formatting errors were found.

MOTION #21-39

MOVED BY S. Pilon

SECONDED BY S. Michaud that the adjustments made to the 2021 budget be approved as presented

CARRIED

9. Report of Board Members' Advocacy Activities

None

10. Branch Reports

a) River Valley: Agreement (*differed, awaiting info*)

11. Report of the CEO:

a) Monthly update
See attached.

b) COVID-19

All COVID-19 restrictions remain the same for the time being. The Vice-chair brought forward a concern, as she saw people entering the Library. As outlined on the Ontario website, patrons may enter the Library for some services, however may not touch material or enter the stacks. A discussion was held in regards to how certain members speak to Library employees.

MOTION #21-40

MOVED BY: S. Michaud

SECONDED BY S. Friedrich that the CEO's report be approved as presented

CARRIED

12. Report of the Standing Committees

None

13. Policy Review & Updates

a) HR 12 – Attendance Management Policy

The Board will look at the policies and compared to new draft documents containing all the individual policies, to their original format and discuss at the next meeting.

b) V 1 – Volunteer Policy (*differed, awaiting info*)

14. Review of Plans (i.e. Action Plan, Strategic Plan, etc)

None

15. New Business

None

16. Date & Time of Next Meeting

Thursday, June 10, 2021 at 4:00 p.m. via ZOOM

17. Adjournment

MOTION # 21-41

MOVED BY S. Michaud that the meeting be adjourned at 5:17 p.m.


Chair


Secretary


Date


Date

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – MAY 26, 2021

Directly following the Community Services Committee

MEMBERS PRESENT:

Councillor Terry Kelly (East Ferris)
Councillor Mark King - Chair (North Bay)
Councillor Dave Mendicino (North Bay)
Mayor Dan O'Mara (Temagami)
Councillor Dan Roveda Vice Chair (West Nipissing)
Councillor Scott Robertson (North Bay)
Councillor Bill Vrebosch (North Bay)
Mayor Dean Backer (East Nipissing)
Representative Amanda Smith (Unincorporated)
Councillor Mac Bain – (North Bay)
Councillor Chris Mayne (North Bay)

REGRETS:

Mayor Jane Dumas (South Algonquin)

STAFF ATTENDANCE:

Catherine Matheson, CAO
Marianne Zadra, Executive Coordinator and Communications
Melanie Shaye, Director of Corporate Services
David Plumstead – Manager Planning, Outcomes & Analytics
Justin Avery, Manager of Finance
Stacey Cyopeck, Director, Housing Programs
Tracy Bethune, Acting Director, Housing Operations
Lynn Demore-Pitre, Director, Children's Services
Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

1.1 CALL TO ORDER

Resolution No. 2021-46

Moved by: Mac Bain

Seconded by: Dan Roveda

Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of May 26, 2021 at 3:07 PM.

The regular Board Meeting was called to order at 3:07 PM by Chair Mark King.

Carried.

1.2 DECLARATION OF CONFLICTS OF INTEREST

None were declared.

2.0 CHAIR'S REMARKS

The Chair welcomed everyone. He spoke about the low level of reserves the DNSSAB has in light of the recommendation that reserves should cover three month's cash flow, and that a higher level provides adequate liquidity, reduces risk to the organization, and enables a quicker response to opportunities that might arise, such as capital contributions required for some projects. He also spoke about the need to focus on core services while continuing to be a good community partner. The Chair gave examples that align with core services, such as emergency childcare for essential workers and EMS assistance with administering COVID vaccines.

The Chair also acknowledged the exceptional work of Nipissing Paramedics as it is Paramedics Week, and he noted the great collaborative effort in moving staff from the Main Street offices to City Hall and acknowledged the planning and coordination needed to accomplish this huge endeavour.

The Chair informed the Board he has allowed his name to stand for the NOSDA (Northern Ontario Service Deliverers Association) executive, and will keep the board up to date on what transpires.

3.0 ADOPTION OF THE AGENDA

Resolution No. 2021-47

Moved by: Terry Kelly

Seconded by: Scott Robertson

**Resolved THAT the Board accepts the agenda as presented.
*Carried.***

4.0 APPROVAL OF MINUTES

4.1 Resolution No. 2021-48-A

Moved by: Dave Mendicino

Seconded by: Chris Mayne

**Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of April 28, 2021.
*Carried.***

4.2 Resolution No. 2021-48-B

Moved by: Dan O'Mara

Seconded by: Dan Roveda

**Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of April 28, 2021.
*Carried.***

5.0 DELEGATIONS

5.1 Roadmap of Journey Serving Vulnerable Populations- Stacey Cyopeck, Director of Housing Programs.

Housing Programs Director Stacey Cyopeck presented a visual of a 'roadmap' that outlines a chronology of DNSSAB initiatives since February 2020 to May 2021 that have been instituted to meet the needs of people experiencing homelessness.

In response to a question about whether the Nurse Practitioner Pilot will include visits to encampments, the CAO replied that they will go if necessary, but the pilot is designed to primarily service the Low Barrier Shelter and Gateway House.

6.0 CAO VERBAL UPDATE

Resolution No. 2021-49

Moved by: Dan Roveda

Seconded by: Bill Vrebosch

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for May 26, 2021.

CAO Catherine Matheson provided updates on the following:

Collaboration between EMS in northern districts to assist the Cochrane District which is currently a COVID hotspot. Neighbouring EMS, including Nipissing District, are happy to support Cochrane and together will provide nine staff to attend clinics that will be set up for COVID immunization. There will be no cost to the DNSSAB.

DNSSAB, engaged by the City of North Bay to create its Community Service and Well-Being Plan, will present the final plan to council in June. Much information has been gathered through surveys and focus groups (3,000 respondents to survey of people who live and/or work in North Bay), and some of this information will also help to inform DNSSAB with service planning.

A new funding approach to social assistance transformation in Ontario will not be implemented in 2022, as previously announced, and the timelines for the transformation roll-out is still unknown. There continues to be a lot of co-design happening across the province with many voices being heard.

In the area of Community Development, there are two projects;

DNSSAB is very proud that the Community Paramedicine program will start in June for those waiting for long term care or who chose to remain at home rather than go into long term care. Also, the Nurse Practitioner pilot is ready to begin in June thanks to the hard work of community partners to meet the health needs of vulnerable people without health care providers.

Two working groups have been established with Ontario Health and for transitional housing involving indigenous community partner organizations who are also building transitional housing.

Carried.

7.0 CONSENT AGENDA

RESOLUTION: #2021-50

Moved by: Dave Mendicino

Seconded by: Chris Mayne

THAT the Board receives for information purposes Consent Agenda items 7.1 and 7.2.

7.1 Endorsement of Motion from Nipissing District Homelessness and Housing Partnership in Support of the Canadian Alliance to End Homelessness Recovery for All Campaign

That the Board endorse the motion from the Nipissing District Homelessness and Housing Partnership (NDHHP) supporting the Canadian Alliance to End Homelessness (CAEH) Recovery for All Campaign; and,

That the Board's support of this motion be shared through letters to the MPs representing the District of Nipissing, the NDHHP, and CAEH.

7.2 FA2021-06 Audited Financial Statements for the year ending December 31, 2020

That the District of Nipissing Social Services Administration Board (DNSSAB) approves the Audited Financial Statements for the year ending December 31, 2020 as approved through Finance and Administration Committee Resolution FA2021-06.

Carried.

8.0 MANAGER'S REPORTS

8.1 HS26-21 Emergency Procurement

RESOLUTION: #2021-51

Moved by: Dan Roveda

Seconded by: Terry Kelly

THAT the District of Nipissing Social Services Administration Board approves the use of direct negotiation in the expenditure of Social Services Relief Funds (SSRF) as outlined in HS26-21, in accordance with the Board's Purchasing Policy #CORP-01, under the authority of the DNSSAB General Business By-law #1.

This report alerts members to a policy change that allows access to SSRF 3 funding. This follows the same process as was used for SSRF 1 funding. 11 applications have been received, the evaluation process is underway, and the successful applicants will be notified.

Carried.

8.2 In Camera

RESOLUTION: #2021-52

Moved by: Amanda Smith

Seconded by: Scott Robertson

THAT the District of Nipissing Social Services Administration Board (DNSSAB) move in-camera at 3:36 PM to discuss a matter of negotiation.

Carried

8.3 Adjourn In Camera

RESOLUTION: #2021-53

Moved by: Bill Vrebosch

Seconded by: Scott Robertson

THAT the District of Nipissing Social Services Administration Board (DNSSAB) adjourns in-camera at 3:47 PM.

Carried

8.4 Approve In Camera

RESOLUTION: #2021-54

Moved by: Dan O'Mara

Seconded by: Chris Mayne

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the direction/action agreed to in the in-camera session.

Carried

9. NEW BUSINESS

There was no new business brought forward.

10. NEXT MEETING DATE

Wednesday, June 23, 2021

11. ADJOURNMENT

Resolution No. 2021-55

Moved by: Chris Mayne

Seconded by: Scott Robertson

Resolved THAT the Board meeting be adjourned at 3:48 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

JULY 13, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for **APRIL** and **MAY 2021** be received.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)	X	X
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the accounts payables disbursement sheets for **APRIL** and **MAY 2021** be received.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI
P.O. BOX 220
TEMAGAMI, ONTARIO P0H 2H0
(705) 569-3421
FAX: (705) 569-2834
E-MAIL: communicate@temagami.ca
WEBSITE: www.temagami.ca



June 28, 2021

Sent by Electronic Mail

Au Château Home for the Aged of West Nipissing
100, rue Michaud Street
Sturgeon Falls, P2B 2Z4

Attention: Board of Management of Au Château

Re: Au Château Home for the Aged of West Nipissing ("Au Château") and the Municipality of Temagami ("Temagami")

Dear Board of Management of Au Château,

We refer to the letter from Au Château dated November 26, 2020 (the "**Funding Letter**") and the letter dated February 22, 2021 (the "**Apportionment Letter**") appended hereto as Schedule "A" and "B" respectively.

Financial Support for Au Château

As set out in the Funding Letter, we understand that due to the expiry of the "102 Special Funding" agreement after 35 years with the Federal Government, the Provincial Government and the West Nipissing Non-Profit Housing Corporation, there is an annual reduction of operational funding in the amount of \$658,000.00 per year to Au Château. The Board of Management of Au Château has proposed to increase the amount payable by each supporting municipality, being the municipalities of West Nipissing and Temagami, to cover this funding gap. Based upon the current apportionment calculation this would result in a 16 % annual increase in operating costs to Temagami which means the proposed total 2021 levy is now \$401,986.00.

This proposed increase has caused Council to revisit its past and ongoing financial support of Au Chateau particularly since no Temagami resident has occupied a bed at Au Chateau for over 16 years. Temagami Council has concluded that the continued allocation of its scarce tax revenues to Au Chateau is no longer an appropriate use of Temagami's residents' tax dollars. Temagami Council's goal is to terminate its financial support of Au Chateau and consistent with our taxing authority, reallocate the \$400,000 to support services that are delivered to the Temagami residents. In our view, Au Chateau's operations should be supported from taxes raised from the municipalities whose residents occupy Au Chateau's beds.

Resignation from Au Château

It is Council's view that *Long-Term Care Homes Act* and the General Regulation never intended that a Municipality be required to fund the operations of a home that their residents will never occupy. Temagami

Council, through its one representative on Au Chateau's Board of Management, has repeatedly tried to address the above issues at the Board level and provincially but has been unsuccessful. Unfortunately, the facts are clear, West Nipissing Council, through its nominated directors, controls Au Chateau's Board and has no incentive or desire to address the above inequities as it would mean a corresponding increase of its funding obligations.

Temagami Council is left with no alternative but to provide notice that as of December 31, 2021 we are: terminating our financial support of Au Chateau, resigning our corporate membership in the Au Chateau corporation and Dan O'Mara shall be resigning as Temagami's designated director on the Board of Management.

In the interim period, the Temagami Council looks forward to negotiating the terms of Temagami's withdrawal with the Au Chateau Management Board and West Nipissing City Council. These negotiations will include a request that the accumulated surplus from preceding years be used to offset the proposed 16% increase in the 2021 levy.

We look forward to your response.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Dan O'Mara', with a stylized, flowing script.

Dan O'Mara
Mayor of the Municipality of Temagami
DO/cd

Cc: Council of the Municipality of Temagami
Council of the Municipality of West Nipissing
Minister of Municipal Affairs
Minister of Long-Term Care



AU CHÂTEAU

Une résidence de choix • A residence of choice

November 26, 2020

**FOYER POUR
PERSONNES ÂGÉES**

**HOME FOR
THE AGED**

APPARTEMENTS

APARTMENTS

- Villa du Loisir
- Villa des Pignons
- Domaine Leclair
- Villa Joie de Vivre

**LOGEMENT
À PERPÉTUITÉ**

LEASE FOR LIFE

- Terrasse d'Or

Mayor Dan O'Mara and Council Members
Municipality of Temagami
7 Lakeshore Drive, P.O. Box 220
Temagami ON
P0H 2H0

Mayor O'Mara and Council Members:

Re: End of year agreement

Presently, there is some confusion with respect to the fact that Au Château is losing special funding and the Ministry of Health concerning other sources of revenues. Perhaps the confusion is why do the Municipalities have to be responsible for loss of funding when government is providing additional ones. I will attempt to clarify by addressing the Special Funding and the current programs introduced by the Provincial Government.

Thirty-five (35) years ago, Au Château entered into an agreement (102 Special Funding) with the Federal Government (CMHC), Provincial Government and West Nipissing Non-Profit Housing Corporation (WNNPHC). As it relates to Au Château, it meant that 102 residents were housed in a new facility built and paid for by WNNPHC. Not only was Au Château not responsible for the asset, it was also provided operational funds to support these 102 residents. As a result of this agreement ending December 31, 2020, with no possible substitute funding, the Home will lose \$658,000 per year. We emphasize after discussions and negotiations this type of funding does not fall within any funding envelope of the Federal nor Provincial funding. Basically since 1994 when the Ministry of Health started to fund all long-term care facilities through a per diem, the 102 Special funding was treated at 100% additional source of revenue, in essence reducing the amount that Municipalities would have to pay towards the operation of the Home.

On November 5th, the Provincial Government released its budget with the following affecting Long-Term Care Sector:

Funding:

- Emergency Prevention and Containment Funding to help Homes continue preventive and containment of COVID-19 including entrance screening, staffing, supports and purchasing of PPE's.
- Infection Prevention and Control (IPAC) resources to allow Homes to hire more IPAC staff and train new and existing staff.
- 1.5% increase for annual operations.

Staffing

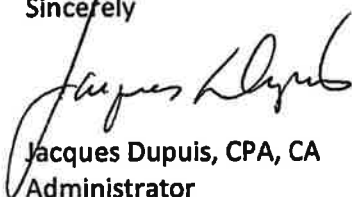
- The government reiterated its commitment to increasing the average daily direct care per resident to 4 hours per day over a four-year period. Currently Homes offer 2.7 hours per resident per day which is in line with provincial average.
- Commitment to provide funding over 3 years to support PSW's credentialing, recruitment and retention.

It must be noted that the Provincial additional funding is subject to or directly attached to specific expenditures that Homes must incur over and above current operating levels. These funds cannot be used to subsidize existing operations.

Mayor Dan O'Mara and Council Members
Municipality of Temagami
November 26, 2020
Page 3

COVID-19 has certainly highlighted the chronic under funding in our industry and finally the Government is responding accordingly; this will help tremendously not only in the delivery of care but more importantly the quality of care. Unfortunately, it does not provide relief as it relates to the loss of Special Funding. This will be addressed as part of the 2021 budget exercise, but it goes without saying that Municipalities will be responsible for a significant part of this loss as the Home cannot afford to cut services to seniors. The Home will take every effort to minimize the impact of this loss to Municipalities.

Sincerely

A handwritten signature in black ink, appearing to read 'Jacques Dupuis', is written over the printed name.

Jacques Dupuis, CPA, CA
Administrator

jd:nj



AU CHÂTEAU

Une résidence de choix • A residence of choice

February 22, 2021

**FOYER POUR
PERSONNES ÂGÉES**

**HOME FOR
THE AGED**

APPARTEMENTS

APARTMENTS

- Villa du Loisir
- Villa des Pignons
- Domaine Leclair
- Villa Joie de Vivre

**LOGEMENT
À PERPÉTUITÉ**

LEASE FOR LIFE

- Terrasse d'Or

Mr. Craig Davidson
Treasurer/Administrator
Municipality of Temagami
Lakeshore Drive, Welcome Centre
Temagami ON P0H 2H0

Dear Mr. Davidson:

Please consider this as your official notification for the 2021 municipal levy.

Enclosed is a schedule detailing the apportionment of 2021 costs for the Home for the Aged of West Nipissing with comparatives from 2020. This apportionment is based on the 2019 weighted assessment as per Ontario Regulation 403/04.

Any adjustments to this year levy will be made on the next quarterly billing.

If you have any questions, please do not hesitate to contact our office.

Yours truly,

AU CHATEAU HOME FOR THE AGED

Corinne Restoule, CPA, CGA
Chief Financial Officer

**APPORTIONMENT OF 2021 COSTS FOR
HOME FOR THE AGED OF WEST NIPISSING
BASED ON 2019 WEIGHTED ASSESSMENT**

<u>MUNICIPALITY</u>	<u>LOCAL WEIGHTED ASSESSMENT</u>	<u>APPORTIONMENT PERCENTAGE</u>	<u>2020 LEVY</u>	<u>2021 LEVY</u>	<u>2021 OPERATIONS</u>	<u>RETURN OF 2020 SURPLUS</u>	<u>2021 NET LEVY</u>
WEST NIPISSING	\$ 1,617,526,280	77.157%	1,186,428	1,029,429	636,992	(308,628)	1,357,793
TEMAGAMI	478,885,741	22.843%	347,772	304,771	188,587	(91,372)	401,986
TOTAL	\$ 2,096,412,021	100.000%	\$ 1,534,200	\$ 1,334,200	\$ 825,579	\$ (400,000)	\$ 1,759,779

	<u>OPERATIONS</u>	<u>CAPITAL</u>	<u>TOTAL</u>
WEST NIPISSING	1,183,743	(154,314)	1,029,429
TEMAGAMI	350,457	(45,686)	304,771
TOTAL	\$ 1,534,200	\$ (200,000)	\$ 1,334,200

Note:

Weighted assessment values calculated as per O. Reg. 403/04, made under the *Municipal Act, 2001*, using the 2019 FIR.

The capital is related to the repayment of the Dining Room loan made in 2007, which was repaid at the end of 2020. Therefore, the opening levy was reduced by the \$200,000.



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the 2021 – 1st Quarter Variance Financial Report (January 1st to March 31st, 2021) for the Municipality of West Nipissing be received.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

2021 — First Quarter Variance Report

July 9, 2021

By Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer

This report provides a variance analysis of the Municipality's first quarter results (January 1 to March 31, 2021). The March variance report reflects expenditures and revenues for the first three months of 2021.

The following explanations relate to areas where a potential variance may occur or areas that the Treasurer is monitoring closely with Departments.

General Government

Taxation revenue included in the first quarter statements represents the interim billing. It is expected that the overall results of a first quarter variance analysis will represent a significant surplus due to recognizing the full amount of the interim billing in the first quarter.

Due to timing of budget approval, transfers to reserve and some interdepartmental transfers had not been recorded at the end of the first quarter and will be reflected in the second quarter.

Building and Planning

The Building and Planning department has had a very strong start to 2021. First quarter revenues are significantly ahead of prior years. Given the seasonal trends that the Building and Planning department usually experiences, these early results suggest a very positive budget performance for the year.



Capital Projects

Very little capital activity occurred during the first quarter of 2021. This reflects departments waiting on approved budgets and the general seasonality that accompanies many of the capital projects. The capital grants and transfers from reserve are recognized at the time that the expenditures are made.

COVID 19 Impact

COVID costs represent the continued operation of an assessment centre and other expenditures directly related to managing the Municipality's COVID response. Revenues are an allocation of the COVID funding received to date.

Though less volatile than in 2020, the impact of COVID on municipal operations is a constantly evolving situation. The areas of concern remain within the Community Services department and General Government. Community Services was projected for very little revenue in the first quarter of 2021. The revenue it has received meets early budget assumptions. The projected expenses for Community Services were also anticipated to be lower for the first quarter of 2021 and this is reflected in the variance analysis.



Summary of All Categories

As of March 31, 2021

	Actual	Budget	Variance
Revenues			
Property Taxation	10,421,351	18,192,119	(7,770,768)
Payments in lieu	-	553,235	(553,235)
OMPF	1,652,225	6,608,900	(4,956,675)
Other Revenues	466,984	3,860,719	(3,393,735)
Total Revenues	12,540,560	29,214,973	(16,674,413)
Expenditures			
HR Costs	1,609,522	8,156,643	6,547,121
Operating Expenses	1,668,794	7,606,960	5,938,166
Policing	745,391	4,478,337	3,732,946
Social Programs	1,202,919	5,092,577	3,889,658
Total Expenditures	5,226,626	25,334,517	20,107,891
Local Boards			
Police	1,245	15,662	14,417
Library	104,249	416,995	312,746
Cemetery	(974)	44,840	45,814
Total Board Expenditures	104,520	477,497	372,977
Total Expenditures incl. Boards	5,331,146	25,812,014	20,480,868



Surplus (Deficit)-Operating	7,209,414	3,402,959	3,806,455
Donations	-	-	-
Funding	-	(2,864,080)	(2,864,080)
Total Revenues-Capital Fund	-	(2,864,080)	(2,864,080)
Transfer to Reserve	-	2,105,000	2,105,000
Contribution from Reserve	(86,236)	(3,351,849)	(3,265,613)
Total Change in Reserves	(86,236)	(1,246,849)	(1,160,613)
Long Term Debt Financing	-	-	-
Payments on Loans	57,464	322,959	265,495
Total Change in Financing	57,464	322,959	265,495
Capital Assets			
Capital expenditures-Infrastructure	4,060	4,489,080	4,485,020
Capital expenditures	138,928	2,701,849	2,562,921
Total Capital Assets	142,988	7,190,929	7,047,941
	114,216	3,402,959	(3,288,743)
Surplus (Deficit)	7,095,198	-	7,095,198



Summary of Revenues and Expenses

	Actual	Budget	Variance
Taxation			
Revenues	10,421,351	18,192,119	(7,770,768)
Payments in lieu	-	553,235	(553,235)
Provincial Grants-OMPF	1,652,225	6,608,900	(4,956,675)
General Government			
Revenues	249,644	2,289,214	(2,039,570)
Expenses	901,323	3,797,910	2,896,587
Surplus (Deficit)	(651,679)	(1,508,696)	857,017
Mayor & Council			
Expenses	40,398	218,629	178,231
Public Works			
Revenues	-	80,000	(80,000)
Expenses	1,074,925	6,628,378	5,553,453
Surplus (Deficit)	(1,074,925)	(6,548,378)	5,473,453
Community Services			
Revenues	96,365	901,700	(805,335)
Expenses	827,228	4,813,413	3,986,185
Surplus (Deficit)	(730,863)	(3,911,713)	3,180,850



Fire Department

Revenues	9,220	18,000	(8,780)
Expenses	382,702	2,433,651	2,050,949
Surplus (Deficit)	(373,482)	(2,415,651)	2,042,169

Economic Development

Revenues	-	100,000	(100,000)
Expenses	-	362,718	362,718
Surplus (Deficit)	-	(262,718)	262,718

COVID

Revenues	38,834	252,805	(213,971)
Expenses	38,834	252,805	213,971
Surplus (Deficit)	38,834	252,805	(213,971)

Planning & Development

Revenues	72,921	219,000	(146,079)
Expenses	102,404	470,946	368,542
Surplus (Deficit)	(29,483)	(251,946)	222,463

Emergency Management

Expenses	-	3,500	3,500
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Heritage Committee

Expenses	-	2,500	2,500
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Policing

Revenues	11,945	495,767	(483,822)
Expenses	757,336	4,974,104	4,216,768
Surplus (Deficit)	(745,391)	(4,478,337)	3,732,946



Police Board			
Expenses	1,245	15,662	14,417
Libraries			
Expenses	104,249	416,995	312,746
Cemetery			
Expenses	(974)	44,840	45,814
Municipal Drains			
Expenses	995	87,500	86,505
Animal Control			
Expenses	23,723	94,612	70,889
Health Services			
Expenses	104,481	417,926	313,445
DNSSAB			
Expenses	801,831	3,207,723	2,405,892
Home for the Aged-Au Chateau			
Expenses	296,607	1,466,928	1,170,321
Grand Total			
Revenues	12,552,505	29,710,740	(17,158,235)
Expenses	5,457,307	29,710,740	24,253,433
Net Surplus (Deficit)	7,095,198	-	7,095,198



MEMORANDUM

TO: Mayor and Council

FROM: Janice Dupuis, Deputy Clerk

DATE: July 16, 2021

RE: REQUESTED CHANGES TO NAMING OF MUNICIPAL ASSETS BY-LAW

Following direction provided at the July 13th Council meeting, the recommended changes were made to the proposed Municipal Asset Naming By-Law:

- ~~4.4 — Provided that the application meets the criteria for commemorative naming as herein set out, the Clerk's office will circulate the proposed commemorative naming:~~
- ~~(a) to, the CAO, directors and department managers;~~
 - ~~(b) to first responders and/or emergency services;~~
- ~~4.5 — Following circulation, the application and comments will be provided to Council for direction to proceed to public consultation.~~
- ~~4.6 — If directed by Council, public notice of the proposed naming or renaming of the Municipal Asset shall be advertised on the municipal website and in a newspaper having local circulation. Notice shall include the proposed name, a brief summary of the significance and the location of the Municipal Asset to which the commemorative name is to be applied. Comments will be received for 30 days from the date of publication of notice.~~
- 4.4 Council shall ~~consider comments received and~~ make a final recommendation following which Council will adopt a resolution to name or rename the Municipal Asset.

The attached by-law has been updated and numbered to reflect the above changes (deletions) and is being brought forward for Council approval.

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-law **2021/58**, being a by-law to establish a process for the Commemorative Naming of Municipal Assets within the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

BY-LAW 2021/58

BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING TO ESTABLISH A PROCESS FOR THE COMMEMORATIVE NAMING OF MUNICIPAL ASSETS WITHIN THE MUNICIPALITY OF WEST NIPISSING

WHEREAS the Municipal Act, S.O. 2001, C25, Section 8 provides the authority for Municipalities to govern its affairs as it considers appropriate;

AND WHEREAS Council for the Municipality of West Nipissing is desirous of appointing establishing a by-law respecting the naming of certain municipal assets including commemorative naming or renaming.

1. PURPOSE

- 1.1 The purpose of this by-law is to provide the Municipality of West Nipissing with a fair, consistent and efficient process for the commemorative naming and/or renaming of any municipal buildings, facilities, open space, properties or parks (herein called "the Municipal Asset").
- 1.2 This by-law will ensure that all stakeholders are provide opportunity to comment and/or provide input on the proposed naming/re-naming however, the final decision for naming Municipal Assets will rest with Municipal Council.
- 1.3 In order to ensure a clear and efficient commemorative naming process; the provisions of this by-law will be applied in order to determine the validity of a proposed commemorative name.

2 COMMEMORATIVE NAMING PRINCIPLES

2.1 Proposed names of Municipal Assets shall:

- a) portray a strong positive image of the Municipality of West Nipissing, have geographic, historical, cultural, aboriginal or social significance to the location of the property.
 - b) provide permanent recognition of the individual or organization for which it is named.
- 2.1.1 The Municipality should be under no obligation to accept a proposed name.
 - 2.1.2 Municipal Assets of broad community importance such as town halls should not ordinarily be renamed.
 - 2.1.3 Names may recognize the contributions of organizations such as a partnership with or without financial contributions.
 - 2.1.4 Names may, on an exceptional basis, honour the significant contributions of an individual or family.

2.2 Names of municipal assets shall not:

- 2.2.1 Impair the ability of First Responders to respond to emergencies or impair the Municipality's ability to deliver services.
- 2.2.2 Duplicate or closely resemble an existing asset name within the Municipality.
- 2.2.3 Result in, or be perceived to confer any competitive advantage, benefit or preferential treatment or advertisement to the named party.
- 2.2.4 Be or be perceived to be discriminatory or derogatory.

3 CRITERIA FOR COMMEMORATIVE NAMING

3.1 The individual or group for whom the commemorative naming is proposed shall:

- 3.1.1 shall have demonstrated excellence, courage, exceptional service to the West Nipissing community, the province of Ontario, or Canada.
- 3.1.2 shall have an extraordinary community service record.

- 3.1.3 shall have worked to foster equality and reduced discrimination.
- 3.1.4 shall have a direct relationship with the place or community efforts after which they are being named.
- 3.2 Written consent shall be obtained from the individual, if living, or from his/her executor or personal representatives, if posthumously nominated;
- 3.3 The naming of a Municipal Asset asset for a currently elected official, appointed public official or current employee may be permitted.
- 3.4 The naming of an asset for a former elected official, appointed public official or former employee shall not be required to be posthumous;

4 APPLICATION PROCESS

- 4.1 Completed submissions form, **Schedule "A"** may be submitted at any time by any member of Administration, Council or the public who wishes to recommend the commemorative naming of any Municipal Asset;
- 4.2 To be considered, submissions relating to individuals or family names will require the consent of the family member or estate; and a written history outlining the contribution made or the historical significance of the individual/name.
- 4.3 Completed submissions for naming Municipal Assets will be received by the Clerk's Office.
- 4.4 Council shall make a final recommendation following which Council will adopt a resolution to name or rename the Municipal Asset.
- 4.5 Applications will be retained on file until a naming or renaming opportunity arises.
- 4.6 From time to time, Council may also solicit names when the Municipality determines it is necessary to name all or part of a new Municipal Asset or rename an existing Municipal Asset.
- 4.7 Council has the final authority for naming and renaming of Municipal Assets.

ENACTED AND PASSED THIS 17th DAY OF AUGUST 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

CREATED: AUG-17-2021



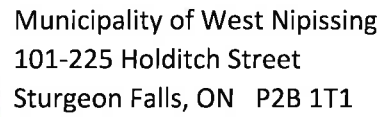
West Nipissing Ouest

Municipality of West Nipissing
NAMING OF MUNICIPAL ASSETS BY-LAW
SCHEDULE "A" TO BY-LAW 2021/58

SUBMISSION FORM / DEMANDE DE SOUMISSION

RECOGNITION/COMMEMORATIVE NAMING / RECONNAISSANCE/DÉNOMINATION COMMÉMORATIVE

Individual/Organization Submitting Name: / Personne/Organisation faisant demande :	
Mailing Address : / Adresse postale :	
Telephone/Cell : / Téléphone/cellulaire :	
E-mail : / Courriel :	
Location of Building, Facility, Property, Open Space, Park : / Emplacement de l'immeuble, de l'installation, de la propriété, de l'espace ouvert, du parc :	
Suggested Name : Nom suggéré :	
Rationale for Suggested Name : (if required, attach additional page) / Justification du nom suggéré : (si nécessaire, joindre une page supplémentaire)	
<p>When submitting a name of an Outstanding Resident or Canadian (individual or family name, living or deceased) please attach: <i>Si vous soumettez le nom d'un résident exceptionnel ou d'un Canadien (nom de personne ou de famille, vivant ou décédé), veuillez joindre :</i></p> <p><input type="checkbox"/> (1) Written documentation confirming the consent of a family member or estate if the individual is deceased. <i>Documents écrits confirmant le consentement d'un membre de la famille ou d'une succession si la personne est décédée.</i></p> <p><input type="checkbox"/> (2) Written history of the contribution made or the historical significance of the name. <i>Historique écrit de la contribution apportée ou de la signification historique du nom.</i></p>	
<p>When the suggested name is not an individual or family name, please attach a written rationale for the suggested name : / <i>Lorsque le nom suggéré n'est pas le nom d'une personne ou de famille, veuillez joindre une justification écrite pour le nom suggéré :</i></p> <p><input type="checkbox"/> (1) Location / <i>Emplacement.</i></p> <p><input type="checkbox"/> (2) Historical significance / <i>Importance historique</i></p> <p><input type="checkbox"/> (3) Geographical or natural/environmental feature / <i>Situation géographique ou caractéristique naturelle / environnementale</i></p>	
<p><input type="checkbox"/> Applications from an Organization must include an official letter of support from that Organization. / <i>Les demandes d'une organisation doivent inclure une lettre d'appui officielle de cette organisation.</i></p>	
Please return completed application to: / <i>Veuillez soumettre formulaire complété à :</i>	
<p>NAMING MUNICIPAL ASSETS Municipality of West Nipissing Attn: Clerk / <i>Greffier(ière)</i> Dept. 101-225 rue Holditch Street • Sturgeon Falls, ON • P2B 1T1 Fax/Téléc. : 705-753-3950 / E-mail/courriel : info@westnipissing.ca</p>	

[illegible]



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS requests for proposal for the construction of new municipal playground and remedial work were opened on July 27th, 2021 by the Project Manager of Community Services and the Director of Community Services;

AND WHEREAS one (1) quotation was received;

AND WHEREAS the quotation has been reviewed by the Project Manager of Community Services and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for the construction of new municipal playground and remedial work in the Municipality of West Nipissing be awarded to **CRCS RECREATION**, having submitted the lowest quotations of \$243,311.00 (plus HST), meeting all the specifications.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

MEMORANDUM

TO: Mayor and Council
FROM: Clerk's Department
DATE: AUGUST 11, 2021
RE: ENFORCEMENT FOR VARIOUS MUNICIPAL BY-LAWS

The following municipal by-laws are being brought forward in order to amend and update the 'Definitions' and 'Enforcement' provisions of each by-law.

BY-LAW	TITLE
2021/59	To Regulate the Use of Off-Road Vehicles - By-Law 2011/64
2021/60	To Regulate the Operation of Motorized Snow Vehicles - By-Law 2011/65

Joie de vivre



West Nipissing Ouest

Joie de vivre

www.westnipissingouest.ca



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-Law **2021/60**, being a by-law to amend by-law 2011/65 to regulate the operation of motorized snow vehicles within the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2021/60

**BEING A BY-LAW TO AMEND BY-LAW 2011/65,
TO REGULATE THE OPERATION OF MOTORIZED SNOW VEHICLES
WITHIN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS R.S.O. 1990, Chapter M.44 section 7, subsection (2), of the *Motorized Snow Vehicles Act*, as amended, permits a municipality to pass by-laws regulating, governing or prohibiting the operation of motorized snow vehicles within the municipality including any highways therein or any part or parts thereof.

AND WHEREAS the Council deems it desirable to amend the Operation of Motorized Snow Vehicles by-law in order to update the enforcement provisions of the by-law to include the Ontario Provincial Police;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. **THAT** certain Definition be replaced with the following:

1.3 **"MUNICIPAL LAW ENFORCEMENT OFFICER"** means a member of the **Ontario Provincial Police** or any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws, including this by-law.

1.5 **"POLICE SERVICES"** means the **Ontario Provincial Police**.

2. **THAT** Part 4 – Enforcement be replaced with the following:

4. ENFORCEMENT

The provisions of this by-law shall be enforced by the **Ontario Provincial Police** or by any Municipal Law Enforcement Officer or person appointed by Council.

3. **THAT** this By-Law shall come into force and take effect on the date it is passed.

ENACTED AND PASSED THIS 17th DAY OF AUGUST, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW NO. 2011/65

**BEING A BY-LAW
TO REGULATE THE OPERATION OF MOTORIZED
SNOW VEHICLES WITHIN THE MUNICIPALITY OF WEST NIPISSING**

WHEREAS R.S.O. 1990, Chapter M.44 section 7, subsection (2), of the Motorized Snow Vehicles Act, as amended, permits a municipality to regulate, govern or prohibit the operation of motorized snow vehicles within the municipality, including any highways therein or any part thereof;

AND WHEREAS the Municipal Council of the Corporation of the Municipality of West Nipissing deems it desirable to regulate the operation of motorized snow vehicles within the Municipality of West Nipissing;

NOW THEREFORE the Council of the Municipality of West Nipissing enacts as follows:

I. DEFINITIONS

In this by-law,

- 1.1 **"HIGHWAY"** means a highway as defined in the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended. Highway includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles. (Sec. 2 (c) of this by-law)
- 1.2 **"MOTORIZED SNOW VEHICLE"** means a vehicle as defined by the Motorized Snow Vehicle Act, R.S.O. 1990, Chapter M.44, as amended, being a self-propelled vehicle designed to be driven primarily on snow.
- 1.3 **"MUNICIPAL LAW ENFORCEMENT OFFICER"** means a member of the West Nipissing Police Service, or any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws, including this by-law.
- 1.4 **"MUNICIPALITY"** means the Corporation of the Municipality of West Nipissing.
- 1.5 **"POLICE SERVICES"** means the West Nipissing Police Service.
- 1.6 **"PRIVATE PROPERTY"** includes developed municipally-owned property, Church property and School Board property, Hospital and Home for Aged property or Cemetery Board property. (Sec. 2 (b) of this by-law)
- 1.7 **"PUBLICLY OWNED PROPERTY"** includes land or premises under the control and management of the Municipality of West Nipissing. (Sec. 2 (d) of this by-law)
- 1.8 **"ROADWAY"** means a roadway as defined in the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended. (Sec. 2 (c) of this by-law)
- 1.9 **"SERVICED ROADWAY"** means the part of highway that is improved, designed or ordinarily used for vehicular traffic, and includes the ploughed portion of the shoulder, and where a highway includes two or more separate serviced roadways, the term "serviced roadway" refers to any one serviced roadway separately and not to all of the serviced roadways collectively. (Sec. 2 (f) of this by-law)

1.10 **"SIDEWALK"** means a path or strip of land paved or otherwise on or alongside a highway and designed and intended for use by the general public for pedestrian travel. In addition, sidewalk includes any property that is or hereafter may be physically set apart or made available and intended for pedestrian use. (Sec. 1 (a) of this by-law)

1.11 **"TRAIL"** means the whole of any trail established and maintained by a recreational organization for the use of motorized snow vehicles. (Sec. 2 (g) of this by-law)

2. GENERAL

- (a) No person or persons shall operate a motorized snow vehicle upon any sidewalk within the boundaries of the Municipality of West Nipissing.
- (b) No person or persons shall operate a motorized snow vehicle on private property within the boundaries of the Municipality of West Nipissing except when authorized to do so by the owner or occupier of the private property concerned.
- (c) No person or persons shall operate a motorized snow vehicle upon roadways or highways within the boundaries of the former Town of Sturgeon Falls, except solely for the purpose of gaining access to or from the bush, tree line or open area, the proof of which shall be the onus of the driver of the said motorized snow vehicle.
- (d) No person or persons shall operate a motorized snow vehicle in or on any publicly owned property within the boundaries of the Municipality of West Nipissing unless authorized by the Municipality of West Nipissing Council.
- (e) No person or persons shall operate a motorized snow vehicle at any time within the commercial core of the former Town of Sturgeon Falls, which includes Main Street, King Street and Holditch Street from John Street to Front Street.
- (f) No person or persons shall operate a motorized snow vehicle across roadways except at an angle of approximately 90° to the direction of the serviced roadway.
- (g) No person shall drive a motorized snow vehicle upon a prescribed trail except under the authority of, and in accordance with, a trail permit for the motorized snow vehicle issued under subsection (2) or except on lands occupied by the owner of the motorized snow vehicle.
- (h) No person shall drive a motorized snow vehicle at a greater rate of speed than the maximum rates of speed established in the Municipality of West Nipissing Traffic and Parking By-law, and/or greater than the speed limit established pursuant to the *Highway Traffic Act*.

3. QUIET ZONE

No person or persons shall operate a motorized snow vehicle on Michaud Street from Ethel Street to John Street in the former Town of Sturgeon Falls.

4. ENFORCEMENT

The provisions of this by-law shall be enforced by the West Nipissing Police Service or by any Municipal Law Enforcement Officer or person appointed by Council.

5. **PENALTIES**

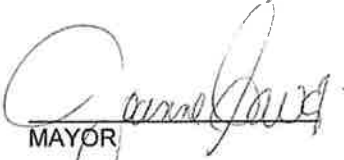
Any person who contravenes any provision of this by-law is guilty of an offence and on conviction, is liable to a fine as provided for in the Provincial Offences Act, as per Schedule 'A' attached hereto and forming part of this by-law.


6. **REPEAL**

By-law 2000-05 is hereby repealed.

7. This By-law shall take effect the date it is passed.

**ENACTED AND PASSED THIS DAY OF 2011 AS WITNESSED BY THE
SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER
OFFICERS.**


MAYOR


CLERK

SET FINE SCHEDULE**SCHEDULE 'A'****THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING****PART 1 PROVINCIAL OFFENCES ACT**

By-law 2011/65 Regulate the operation of motorized snow vehicle

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 SET FINE
1	Operate snow vehicle upon sidewalks.	Section 2 (a)	\$ 105.00
2	Operate snow vehicle on private property without authorization of owner or occupier	Section 2 (b)	\$ 105.00
3	Operate snow vehicle upon roadways/ highways.	Section 2 (c)	\$ 105.00
4	Operate snow vehicle in or on publicly owned property without authorization.	Section 2 (d)	\$ 105.00
5	Operate snow vehicle within commercial core.	Section 2 (e)	\$ 105.00
6	Snow Vehicle crossing roadway at improper angle	Section 2 (f)	\$ 105.00
7	Operate snow vehicle on trail without permit	Section 2 (g)	\$ 105.00
8	Operate snow vehicle over speed limit	Section 2 (h)	\$ 105.00
9	Operate snow vehicle in Quiet Zone	Section 3	\$ 105.00

NOTE: The Penalty provision for the offences indicated above is Section 61 of the Provincial Offences Act, R.S.O. 1990 C.P. 33



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT By-Law **2021/59**, being a by-law to amend by-law 2011/64 to regulate the use of off-road vehicles (ORV & ATV & UTV) within the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



BY-LAW 2021/59

**BEING A BY-LAW TO AMEND BY-LAW 2011/64, BEING A BY-LAW
TO REGULATE THE USE OF OFF-ROAD VEHICLES (ORV & ATV & UTV)**

WHEREAS the *Highway Traffic Act*, R.S.O. 1990, Section 191.8, Subsection (3), Chapter H.8, as amended, provides that the Council of a municipality may pass by-laws permitting the operation of off-road vehicles (ATV and ORV and UTV).

AND WHEREAS the Council deems it necessary to amend the Use of Off-Road Vehicles by-law in order to update the enforcement provisions of the by-law to include the Ontario Provincial Police;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

1. **THAT** certain Definitions be replaced with the following:
 - 1.3 **"MUNICIPAL LAW ENFORCEMENT OFFICER"** means a member of the **Ontario Provincial Police** or any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws, including this by-law.
 - 1.6 **"POLICE SERVICES"** means the **Ontario Provincial Police**.
2. **THAT** Section 2.3(d) be replaced with the following:
 - 2.3(d) Subsection (a) and (b) does not apply to members of the **Ontario Provincial Police** or to anyone with specific authorization from Council for a specific event.
3. **THAT** Part 4 – Enforcement be replaced with the following:

PART 4 – ENFORCEMENT

The provisions of this by-law shall be enforced by the **Ontario Provincial Police** or by any Municipal Law Enforcement Officer or person appointed by Council.
4. **THAT** this By-Law shall come into force and take effect on the date it is passed.

ENACTED AND PASSED THIS 17th DAY OF AUGUST, 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK

THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW NO. 2011/64

**BEING A BYLAW TO REGULATE THE USE OF
OFF ROAD VEHICLES**

WHEREAS the Highway Traffic Act, R.S.O. 1990, Section 191.8, subsection (3), Chapter H.8, as amended, provides that the Council of a municipality may pass by-laws permitting the operation of off-road vehicles:

AND WHEREAS the Council of the Corporation of the Municipality of West Nipissing deems it in the best public interest to regulate, govern or prohibit the operation of off road vehicles within the Municipality.

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:

PART 1- DEFINITIONS

- 1.1 **"ALL TERRAIN VEHICLE"** means an off road vehicle that:
 - (i) has four wheels, the tires of all of which are in contact with the ground
 - (ii) has steering handlebars,
 - (iii) has a seat that is designed to be straddled by the driver, and
 - (iv) is designed to carry a driver only and no passengers;
- 1.2 **"HIGHWAY"** means a highway as defined in the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended. Highway includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles.
- 1.3 **"MUNICIPAL LAW ENFORCEMENT OFFICER"** means a member of the West Nipissing Police Service, or any other person appointed by the Council for the Municipality of West Nipissing, for the enforcement of municipal by-laws, including this by-law.
- 1.4 **"MUNICIPALITY"** means the Corporation of the Municipality of West Nipissing.
- 1.5 **"OFF ROAD VEHICLE"** has the same meaning as in the "Off Road Vehicles Act".
- 1.6 **"POLICE SERVICES"** means the West Nipissing Police Service.
- 1.7 **"PRIVATE PROPERTY"** includes developed Municipally-owned property, Church property and School Board property, Hospital and Home for Aged property or Cemetery Board property.
- 1.8 **"PUBLICLY OWNED PROPERTY"** includes land or premises under the control and management of the Corporation of the Municipality of West Nipissing.
- 1.9 **"SIDEWALK"** means a path or strip of land paved or otherwise in, on or alongside a highway and designed and intended for use by the general public for pedestrian travel. In addition, sidewalk includes any property that is or hereafter may be physically set apart or made available and intended for pedestrian use.

PART 2- GENERAL OPERATION

- 2.1 All terrain vehicles may be driven on all highways within the Municipality of West Nipissing save and except those specified in section 3 herein; only if, in addition to meeting the requirements of this by-law and Part III of Ontario Regulation 316-03, there is only one driver and no passenger on the all-terrain vehicle at the time.
- 2.2 Off road vehicles shall be prohibited from traveling in, over or upon the following streets within the Town of Sturgeon Falls in the Municipality of West Nipissing:
 - a) Main Street, commencing at Front Street to John Street
 - b) King Street, commencing at Front Street to John Street
 - c) Queen Street commencing at Levesque Street to Holditch Street
 - d) William Street commencing at Levesque Street to Holditch Street
- 2.3 No person shall operate an Off Road Vehicle over or upon the following areas,
 - a) On any municipal property, i.e. Arena, Complex, Parks, Playgrounds,
 - b) on any sidewalk within the Municipality of West Nipissing.

- c) on any centre meridian of a boulevard within the Municipality of West Nipissing,
 - d) Subsection (a) and (b) does not apply to members of the West Nipissing Police Service or to anyone with specific authorization from Council for a specific event.
- 2.4 No person shall operate an off road vehicle in or on any publicly owned property within the boundaries of the Municipality of West Nipissing unless:
- a) authorized by the West Nipissing Municipal Council
 - b) on authorized posted trails.
- 2.5 No person shall operate an off road vehicle within 100 metres of any school property, on the Municipality of West Nipissing, except if their permanent residence is situated within that area.
- 2.6 The operator of an off road vehicle shall ensure:
- a) that when towing a trailing device, that the said trailing device shall be equipped with a rigid hitch and shall be fastened securely to the off road vehicle.
 - b) that all trailing devices shall meet all requirements in accordance with the Highway Traffic Act and the Off Road Vehicle Act.

PART 3 - OFFENCES

Any person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine of not less than ninety dollars (\$90.00) and not more than two thousand (\$2,000.00) exclusive of costs, for each offence.

PART 4 - ENFORCEMENT

The provisions of this by-law shall be enforced by the West Nipissing Police Service or by any Municipal Law Enforcement Officer or person appointed by Council.

PART 5 - REPEAL

By-law 2004/25 is hereby repealed.

PART 7 - EFFECTIVE DATE

*This by-law shall come into force and take effect immediately upon the passing thereof.

ENACTED AND PASSED THIS 20th DAY OF SEPTEMBER, 2011 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.


MAYOR


CLERK



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS at the meeting of Council held on July 13, 2021, the Ministry of Transportation, through its consultants, DM Wills Engineering Ltd. and LEA Consulting Ltd., presented a detailed design study outlining certain upgrades to be carried out on Highways 539 and 805, in 2022 and 2023;

AND WHEREAS the proposed upgrades to the highways include the replacement and/or rehabilitation of multiple culverts along Highways 539 and 805;

AND WHEREAS it is anticipated that temporary traffic delays and single lane closures will occur at most of the locations; however temporary full closures of Highways 539 and 805 are necessary in order to complete multiple rapid culvert replacements between River Valley and Warren as follows:

- Hwy 539 – 3 weeks full closure (Monday-Friday), re-open on weekends, Summer 2022
- Hwy 805 – 1 week full closure (Monday-Friday), re-open on weekend, Spring 2023

AND WHEREAS the Consultant and/or Contractor will ensure that all local residents will be notified and that Emergency Services will be consulted and notified prior to the highway closures so as to ensure the safety and security of residents is maintained at all times during the temporary full highway closures;

AND WHEREAS the temporary full closures of Highways 539 and 805 will be scheduled during the 2022 or 2023 construction seasons with detours to be clearly identified;

AND WHEREAS the consultants are seeking concurrence from the Municipality of West Nipissing to the proposed temporary full closures of Highways 539 and 805, over multiple weeks (excluding weekends), in order to complete multiple rapid culvert replacements;

BE IT RESOLVED THAT the Municipality of West Nipissing is agreeable to the temporary full closure of Highways 539 and 805, over multiple weeks (excluding weekends), for the rapid culvert replacements conditional that residents are notified and that coordination with emergency services be undertaken by the Consultant/Contractor to ensure the safety and security of residents is maintained at all time during the closure and that appropriate detour signage will be in place.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

July 23, 2021

Dear counselors and Mayor Mrs. Savage,

I am writing this letter to ask permission to have a noise exemption for this Saturday, August 21st, 2021, till 1am.

My name is Line and my fiancé's name is Roch, we have had to postpone our wedding to this year due to Covid regulations. Unfortunately, we had reserved the River House Museum, but we were told that due to Covid, we were not allowed more than 65 guests even if it were an outdoor tent event. Luckily, a family friend was kind enough to offer us her yard so we can have our 85 guests.

Roch and I have lost a lot this year. The sudden passing of his father then 4 days later our house caught on fire, and we lost everything. (Fire took place in Cache Bay back in April) We would be so happy if we could proceed with this wedding and have you grant this noise exemption till 1am. This would mean so much to us, as we could use some positive in our lives and to be able to get married with the people we love the most.

Names/Contact Info:

Line Bigras & Roch Rochon
(705)845-8739 or (705)822-1938

Address of event:

306 Marleau Road, Sturgeon Falls, ON

Noise Exemption time:

Till 1am

We thank you for your time and hope this letter is granted.

Future Mrs. Line & Mr. Roch Rochon

Janice Dupuis

Subject: FW: Transfer Site Agreement Update

From: Chuck Seguin <seguinc@npssts.ca>

Sent: July 26, 2021 12:58 PM

To: Janice Dupuis <jdupuis@municipality.westnipissing.on.ca>

Subject: RE: Transfer Site Agreement Update

Merci Janice,

For your report to Council, I would point out the following changes from the last Agreement at Articles 2 and 4:

1. The additional request for a transfer site at the North Monetville Community Centre (one 72 passenger bus and a 29 passenger bus); and
2. The increase in liability insurance to \$5,000,000 from the previous \$2,000,000.

Please feel free to contact me if there are any questions.

Yours truly,

Chuck Seguin

Executive Director – Directeur exécutif
Nipissing-Parry Sound Student Transportation Services /
Services de transport scolaire Nipissing-Parry Sound
201-685 Bloem Street
North Bay, Ontario P1B 4Z5
Tel: (705) 472-8840 (206) Fax: (705) 472-3170
Mobile: (705) 498-2534
seguinc@npssts.ca



Nipissing - Parry Sound

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The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

AUGUST 17, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

BE IT RESOLVED THAT the Mayor and Director of Corporate Services be authorized to sign a School Bus Transfer Sites Agreement with Nipissing-Parry Sound Student Transportation Services.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
Ward 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

THIS AGREEMENT MADE AS OF THE 1ST DAY OF SEPTEMBER, 2021,

BETWEEN

**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
(Hereafter referred to as the "Municipality")**

-and-

**NIPISSING-PARRY SOUND STUDENT TRANSPORTATION SERVICES
(Hereinafter referred to as the "Consortium")**

WHEREAS the Consortium has a need for school bus transfer sites;

AND WHEREAS the parties wish to enter into an agreement for the provision of a school bus transfer site;

NOW THEREFORE in consideration of the foregoing background, the covenants of this Agreement and other good and valuable consideration (the receipt and adequacy of which we hereby acknowledge), the parties agree as follows:

1.0 The Service

- 1.1. This agreement will be for a three (3) year term commencing September 1, 2021 to August 31, 2024, inclusive.

2.0 School Bus Transfer Locations

- 2.1. In providing school bus services, the Consortium has a need for transfer sites in order to allow students to transfer to different school buses. The Municipality agrees to allow the Consortium to use of the Sturgeon Falls Recreation Centre, Verner Arena and Monetville Community Centre parking lots for such purposes.
- 2.2. Transfers will normally take place twice a day on all school days at approximately 8:00 am and 3:30 pm; and take about 10 to 15 minutes to complete.

3.0 Insurance Indemnity

- 3.1. The Consortium shall indemnify and save harmless the Municipality from any claim or demand arising from the use of the parking lot by the Consortium and against all losses, damages, costs, charges, and expenses the Municipality may incur the permission in Paragraph 2.
- 3.2. The Consortium agrees to provide and maintain third party comprehensive liability insurance in the amount of not less than five million dollars (\$5,000,000) per occurrence, to include;
- i) The Corporation of the Municipality of West Nipissing as an additional insured;
 - ii) Cross liability clause; and
 - iii) Thirty (30) day written notice of cancelation, termination, or material change.

The Consortium will provide the Municipality with a valid Certificate of Insurance that confirms the above requirements and a copy of any replacement certificates as may be necessary.

4.0 Dispute Resolution

- 4.1. Any dispute where an agreement cannot be reached, this Agreement shall be settled in arbitration according to the Arbitration Act.

5.0 Termination

- 5.1. Any party may terminate this Agreement upon giving the other party three (3) months written notice of intention to terminate.

6.0 General Provisions

6.1. Entire Agreement

This Agreement constitutes the entire Agreement and understanding of the parties relating to the subject matter of this Agreement and supersedes all prior understandings, discussions, negotiations, commitments, warranties and agreements, written or oral, express or implied between them.

6.2. Notices, etc.

- i) Any demand, notice, direction or other communications to be made or given hereunder (in each case, "Communication") shall be in writing and may be made or given by personal delivery, by courier, by transmittal, by telecopy or other similar means of electronic communications, or sent by registered mail, charges prepaid, addressed to the respective parties as follows:

THE CORPORATION OF THE
MUNICIPALITY OF WEST NIPISSING

225 Holditch Street
Sturgeon Falls, ON P2B 1T1

Attention: Janice Dupuis
Deputy Clerk

(705) 753-2250

CONSORTIUM:

685 Bloem Street, Suite #201
North Bay, Ontario P1B 4Z5

Attention: Chuck Seguin,
Executive Director

(705) 472-8840, extension #206

or such other address or telecopy number any party may from time to time notify the other in accordance with this section.

- ii) Any Communication made by personal delivery or by courier shall be conclusively deemed to have been given and received on the day of actual delivery thereof, or, if made or given by telecopy or other electronic means of communication, on the first Business Day following the transmittal thereof. Any Communication that is mailed shall be conclusively deemed to have been given and received on the fifth Business Day following the date of mailing but if, at the time of mailing or within five Business Days thereafter, there is or occurs a labour dispute or other event that might reasonably be expected to disrupt delivery of documents by mail, then any Communication shall be delivered or transmitted by means of courier or recorded electronic communication as provided for in this section and as the circumstance may dictate.

- iii) "Business Day" means any day other than Saturday, Sunday or a Statutory civil, observed holiday in the province of Ontario.

6.3. Serviceability

If any term or other provision of this Agreement is invalid, illegal or incapable of being enforced by any applicable law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby are not affected in any manner materially adverse to any party,

6.4. Governing Law

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the Province of Ontario and the federal laws of Canada applicable therein. Each party hereby irrevocable and unconditionally submits to the nonexclusive jurisdiction of the courts of such province and all courts competent to hear appeals therefrom.

6.5. Further Assurances

Each party shall at all times and from time to time, upon each request by the other party, execute and deliver such further documents and do such further acts and things as the other party may reasonable request to evidence, carry out and give full effect to the terms , conditions, intent and meaning of this Agreement.

6.6. Non-Assignability

A party may not assign or transfer this Agreement, or any right under this Agreement, either in whole or in part without the prior written consent all other parties, which consent may be unreasonable and arbitrarily withheld. Subject to this restriction, this Agreement shall ensure to the benefit of, and bind, the parties and their respective successors and assigns.

6.7. Headings

The headings are for convenience of reference only and do not form part of the Agreement and are not intended, define or limit the scope, extent or intent of this Agreement or any previsions thereof.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their corporate

**NIPISSING-PARRY SOUND STUDENT
TRANSPORTATION SERVICES**

Chuck Seguin
Executive Director

*I have authority to bind the Corporation, Vendor, or
Partnership.*

Signature of Witness

Name of Witness

- *A witness signature is required only when the Vendor
is not a Corporation.*

**THE CORPORATION OF THE MUNICIPALITY
OF WEST NIPISSING**

Joanne Savage
Mayor

Alisa Craddock
Director of Corporate Services and Treasurer

*I have authority to bind the Corporation, Vendor, or
Partnership.*

Signature of Witness

Name of Witness

- *A witness signature is required only when the Vendor
is not a Corporation.*



The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 /

JULY 13, 2021

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

On behalf of the over 14,000 residents in our municipality, the Mayor and Council of the Municipality of West Nipissing endorse MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.

Au nom d'au-delà des 14,000 résidents dans notre municipalité, la mairesse et le conseil de la Municipalité de Nipissing Ouest appuient la motion d'initiative parlementaire du député Peter Julian, la motion M-84 contre les crimes et incidents haineux et son projet de loi d'initiative parlementaire Bill-C 313 Loi interdisant les symboles de haine.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

Subject: FW: ON2 - Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act I Nous sollicitons votre appui pour la motion M-84 contre les crimes et incidents haineux et le projet de loi d...

Begin forwarded message:

From: "Mah, Doris (Julian, Peter - MP)" <doris.mah.819@parl.gc.ca>
Date: June 17, 2021 at 15:58:05 EDT
To: "Mah, Doris (Julian, Peter - MP)" <doris.mah.819@parl.gc.ca>
Subject: ON2 - Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act I Nous sollicitons votre appui pour la motion M-84 contre les crimes et incidents haineux et le projet de loi d'initiat

June 17th, 2021

Seeking your endorsement for [Motion M-84 Anti-Hate Crimes and Incidents](#) & [Private Member's Bill C-313 Banning Symbols of Hate Act](#)

Dear Mayor and Council,

I am writing to you today seeking your endorsement of my House of Commons [Motion M-84 Anti-Hate Crimes and Incidents](#) and my private member's legislation on [Banning Symbols of Hate Act - Bill C-313](#). We are living in an unprecedented time. The killing of George Floyd in the U.S., and the deaths of Regis Korchinski-Paquet, a 29-year-old Indigenous-Ukrainian-Black Canadian woman, occurred in Toronto, and Chantel Moore, an Indigenous Canadian woman, was shot and killed by Edmundston police, New Brunswick police, who were called to perform a wellness check - were results of systemic racism.

Since the start of the pandemic, there has been an alarming increase of anti-Asian racism and hate crimes in Canada and across North America. A new [Angus Reid public opinion](#) poll shows that nearly 50% of young Asian Canadians have experienced and been affected by anti-Asian racism and bigotry in the last year. [Statistics Canada](#) reported that in the context of the COVID-19 pandemic, fear and misinformation about the virus may disproportionately impact the sense of personal and community safety of many people in Canada.

The recent murder of the Muslim family in London, Ontario, was yet another reminder that hate and Islamophobia exist in Canada. We must take a strong stance against all forms of hate and racism against Black, Indigenous, People of Colour and Racialized communities.

My Bill C-313 would prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. Julian says banning symbols of hatred like swastikas or Klu Klux Klan insignia is important for all Canadians to feel safe.

I hope I can count on your endorsement to urge the federal government to immediately stop all forms of hate and all forms of discrimination, hate crimes and incidents as well as ending all display and sale in Canada of symbols of hate. Please consider using the following endorsement paragraph as a reply as soon as possible:

On behalf of _____ (Number of residents in your city), the Mayor and Council of _____ (city name) endorse MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.

Thank you very much for your consideration. Please feel free to contact my Chief of Staff, Doris Mah, at 604-353-3107 if you require any further information.

We look forward to hearing from you soon.

Sincerely,

Peter Julian, MP
New Westminster - Burnaby

17 juin 2021

Nous sollicitons votre appui pour la motion [M-84 contre les crimes et incidents haineux](#) et le projet de loi d'initiative parlementaire [C-313 Loi interdisant les symboles de haine](#)

Bonjour,

Je vous écris aujourd'hui pour vous demander d'appuyer la [motion M-84 de la Chambre des communes contre les crimes et incidents haineux](#) et mon projet de loi d'initiative parlementaire sur l'interdiction des symboles de haine, le [projet de loi C-313](#). Nous vivons une époque sans précédent. L'assassinat de George Floyd aux États-Unis et les décès de Regis Korchinski-Paquet, une Canadienne autochtone, ukrainienne et noire de 29 ans, survenus à Toronto, et de Chantel Moore, une Canadienne autochtone, abattue par la police d'Edmundston, au Nouveau-Brunswick, qui avait été appelée pour effectuer un contrôle de santé, sont le résultat d'un racisme systémique.

Depuis le début de la pandémie, on constate une augmentation alarmante du racisme et des crimes haineux anti-asiatiques au Canada et dans toute l'Amérique du Nord. [Un nouveau sondage d'opinion Angus Reid](#) révèle que près de 50 % des jeunes Canadiens d'origine asiatique ont été victimes de racisme et de sectarisme antiasiatiques au cours de la dernière année. Selon [Statistique Canada](#), dans le contexte de la pandémie de COVID-19, la peur et la désinformation au sujet du virus peuvent avoir un impact disproportionné sur le sentiment de sécurité personnelle et communautaire de certains groupes ethnoculturels.

Le récent meurtre de la famille musulmane de London, en Ontario, est un autre rappel que la haine et l'islamophobie existent au Canada ; nous devons donc adopter une position ferme contre toutes les formes de haine et de racisme à l'égard des Noirs, des Autochtones, des personnes de couleur et des communautés racialisées.

Mon projet de loi C-313 empêcherait quiconque de vendre et d'afficher des symboles qui encouragent la haine et la violence contre des groupes identifiables. Il est important d'interdire les symboles de haine comme les croix gammées ou les insignes du Klu Klux Klan pour que tous les Canadiens se sentent en sécurité.

J'espère pouvoir compter sur votre appui pour inciter le gouvernement fédéral à mettre immédiatement un terme à toutes les formes de haine et de discrimination, aux crimes et incidents haineux, ainsi qu'à toutes les marchandises vendues au Canada qui contiennent des symboles de haine. Veuillez envisager d'utiliser le paragraphe de soutien suivant comme réponse dès que possible :

Au nom de _____ (Nombre de résidents dans votre ville), le maire et le conseil de _____ (nom de la ville) appuient la motion d'initiative parlementaire du député Peter Julian, la motion M-84 contre les crimes et incidents haineux et son projet de loi d'initiative parlementaire Bill-C 313 Loi interdisant les symboles de haine.

Merci beaucoup pour votre considération. N'hésitez pas à contacter ma cheffe de cabinet, Doris Mah, au 604-353-3107 si vous avez besoin de plus amples informations.

Sincèrement,

Peter Julian, député

New Westminster - Burnaby

Doris Mah 馬朱慧琪
(she/her)

Chief of Staff / cheffe de cabinet

Peter Julian, MP (New Westminster - Burnaby) | Député Peter Julian (New Westminster-Burnaby)

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UFCW | TUAC

New Westminster is located on the unceded and traditional territory of the Halq'eméylem speaking Coast Salish peoples. This includes the nations of the Qayqayt, q'wá:ńł'əń (Kwantlen), Katzie, k'wík'əłwəm (Kwikwetlem), x'wəθk'əyəm (Musqueam), Stó:lō, scəwəθn məsteyəx'w (Tsawwassen), and Tsleil-Waututh.

Burnaby is located on the ancestral and unceded homelands of the həńqəmińəń and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2021/61

BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING HELD ON THE 17th DAY OF AUGUST 2021

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 17th day of AUGUST 2021, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

ENACTED AND PASSED THIS 17th DAY OF AUGUST 2021 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

JOANNE SAVAGE
MAYOR

MELANIE DUCHARME
CLERK