



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE COUNCIL MEETING
VIRTUAL ZOOM MEETING
ON TUESDAY, JULY 13, 2021 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE
COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL
WARD 7 (vacant)

ABSENT:

VIRTUAL MEETING / RÉUNION VIRTUELLE

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA

B-1 Approve the Addendum.

No. 2021/245 Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the Addendum for the meeting of Council held on July 13, 2021 be adopted as
 presented / amended.

CARRIED

B-2 Adopt the Agenda.

No. 2021/246 Moved by: Councillor L. Sénécal
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the Agenda for the meeting of Council held on JULY 13, 2021 be adopted as
 presented / amended.

CARRIED

C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS

C-1 DM Wills Ass. Ltd. & LEA Consulting Ltd. (for MTO) (*Presenters: Wes Kingdon and Cedar Leung*)

Wes Kingdon, on behalf of the Consulting firm, DM Wills & Assoc., provided council with information concerning proposed highway rehabilitation (culvert replacements) scheduled for 2022 and 2023 which will necessitate four separate week-long closures in order to carry out the work. Council sought assurance that the proposed closures would be well advertised and that emergency services would be available for those beyond the closed portions. Council supported the proposed highway rehabilitation.

COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(a) Discussion re: Annual Report from Integrity Commissioner

The Chair suggested that any questions pertaining to the Annual Report of the Integrity Commissioner be forwarded to the Municipal Clerk by July 20, 2021 for compilation and forwarding to the Integrity

Commissioner for response. The Mayor suggested that Council only be provided reports in the event of a finding of violation. Some members agreed with the suggestion while others stated that all complaints should be made public. It was suggested that the By-Law establishing the Office of the Integrity Commissioner be revisited at a future meeting, however the suggestion was not supported. The Chair asked for a show of hands of who wish to receive details of all complaints to which there was insufficient support.

D-1(b) Yard Maintenance By-Law (J. Savage)

The Mayor raised the issue of enacting a by-law to expedite the enforcement of property standards complaints relating to yard maintenance. Council was not in support of enacting a further by-law.

D-1(c) Proposed draft By-Law for Naming of Municipal Assets

Council discussed the proposed Municipal Asset Naming By-Law. Following discussion, Council agreed to remove the clauses relating to public consultation and that the by-law be brought back to the August meeting for adoption.

D-1(d) Hiring Personnel Policy

↳ Refer to the addendum section for all details pertaining to this matter.

« Lise Sénécal »

Lise Sénécal,
Chair

« Melanie Ducharme »

Melanie Ducharme,
Clerk

D-2) PLANNING / PLANIFICATION

D-2(a) Vacant municipal land at end of Cholette St, Sturgeon Falls

Council discussed a request for right of way over the vacant municipal property at the end of Cholette Street. Following discussion, Council agreed to grant the right of way, subject to the entering into of an agreement with the individual setting out the terms and conditions of the right of way;

D-2(b) ~~Request to purchase land on Villeneuve Court~~

↳ Item removed from agenda – dealt with at Jan-5th mtg..

D-2(c) Request to purchase Holditch St. property (boat launch) (B. Guenette)

↳ Refer to the addendum section for all details pertaining to this matter.

« Denis Sénécal »

Denis Sénécal,
Chair

« Melanie Ducharme »

Melanie Ducharme,
Municipal Planner

D-3) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE

D-3(a) Discussion re: Animal Control Levels of Service

Council discussed a memo brought forward by the Director of Corporate Services concerning levels of service for animal control. The current contract with the North Bay District Humane Society is due to expire and the municipality will be seeking Requests for Proposal for animal control services. Council concurred with the proposed levels of service and gave direction for staff to move forward with issuance of an RFP. Discussion ensued as to whether the services could include vaccine clinics and it was asked that the RFP could potentially address such as an asset.

D-3(b) Resident request re: Safety concerns on Quesnel Road

D-9) ENVIRONMENTAL / L'ENVIRONNEMENT NIL

REGULAR COUNCIL / SÉANCE RÉGULIÈRE

E) PLANNING / PLANIFICATION

E-1 Zoning By-Law 2021/51 to rezone certain lands on 174 West Bay Road (RU to RU-8)

No. 2021/248 Moved by: Councillor Y. Duhaime
Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT By-law **2021/51**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on 174 West Bay Road, in Monetville from Rural (RU) to Rural Exception Zone 8 (RU-8); shall come into force and take effect on the date it is passed.

CARRIED

E-2 Zoning By-Law 2021/52 to rezone certain lands at 249 Quesnel Road [RU to RU-9(a) (b)]

No. 2021/249 Moved by: Councillor Y. Duhaime
Seconded by: Councillor L. Malette

BE IT RESOLVED THAT By-law **2021/52**, being a by-law to amend Zoning By-law 2014/45, to rezone certain lands located on 249 Quesnel Road, in Sturgeon Falls, from Rural (RU) to Rural Exception Zone 9 (RU-9); shall come into force and take effect on the date it is passed.

CARRIED

F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER

F-1 Minutes of JUNE 15, 2021 Council meeting.

↳ Due to time constraints – this matter deferred to next meeting.

F-2 Minutes of JUNE 22, 2021 Council meeting.

↳ Due to time constraints – this matter deferred to next meeting.

F-3 Minutes of the APRIL 12, 2021 Planning Advisory Committee.

↳ Due to time constraints – this matter deferred to next meeting.

F-4 Minutes of various boards/committees:

↳ Due to time constraints – this matter deferred to next meeting.

F-5 April and May 2021 disbursement sheets.

↳ Due to time constraints – this matter deferred to next meeting.

F-6 Correspondence: Municipality of Temagami re: Au Chateau Management Board

↳ Due to time constraints – this matter deferred to next meeting.

G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE

H) NOTICE OF MOTION / AVIS DE MOTIONS

I) NEW BUSINESS / AFFAIRES NOUVELLES

I-1 Approve By-Law 2021/53 to appointment of By-Law Enforcement Officer (M. Thibeault)

No. 2021/250 Moved by: Councillor L. Malette
 Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT By-Law **2021/53**, being a By-Law to appoint **Matthieu Thibeault** as Municipal Law Enforcement Officer for the Municipality of West Nipissing, shall come into force and take effect on the date it is passed.

CARRIED

I-2 By-Law 2021/54 to approve amendments to the Fireworks By-Law

No. 2021/251 Moved by: Councillor C. Fisher
 Seconded by: Councillor L. Sénécal

BE IT RESOLVED THAT By-Law **2021/54**, being a by-law to amend by-law 2011/47 to regulate the sale and use of fireworks in the Municipality of West Nipissing; shall come into force and take effect on the date it is passed.

CARRIED

I-3 Award for Lisgar Street sidewalk project

No. 2021/252 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS Requests for quotes for the construction of a sidewalk on Lisgar Street were opened publicly on June 30th, 2021 by the Manager of Public Works and the Director of Corporate Services;

AND WHEREAS two (2) quotations were received;

AND WHEREAS the quotations have been reviewed by Tulloch Engineering and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for for the construction of a sidewalk on Lisgar Street in the Municipality of West Nipissing be awarded to **ED SEGUIN & SONS TRUCKING & PAVING LTD.**, having submitted the lowest quotations of \$128,527.03 (plus HST), meeting all the specifications.

CARRIED

I-4 Award for Buildings Assessment Proposal

No. 2021/253 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS requests for proposal for Various Municipal Buildings Condition Assessments were opened on June 7th, 2021 by the Director of Economic Development and Community Services and Project Manager of Community Services;

AND WHEREAS nine (9) proposals was received;

AND WHEREAS the proposals have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT request for proposal for Various Municipal Buildings Condition Assessments be awarded to **STEPHENSON ENGINEERING LTD.**, having submitted a proposal of \$54,700.00; meeting all the specifications.

CARRIED

I-5 Receive the 1st Quarter Financial Report

↳ Due to time constraints – this matter deferred to next meeting.

I-6 Request for Noise By-Law Exemption (S. Taillefer – Wedding Celebration)

No. 2021/254 Moved by: Councillor Y. Duhaime
 Seconded by: Councillor L. Malette

WHEREAS a request was received from Sophie Taillefer seeking Council’s authorization for an exemption of the municipal Noise By-Law in order to host a “Wedding Celebration”;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing Noise By-Law 1999/75, for a “Wedding Celebration”, as requested by Sophie Taillefer, which will take place on Saturday, August 14th, 2021 from 4:00 PM until 1:00 AM at:

Option 1: Sturgeon Falls River House Museum; or

Option 2: 680 Delorme Road, Sturgeon Falls.

CARRIED

I-7 Request for No Cut Policy Exemption (Y. & D. Belanger, Verner)

No. 2021/255 Moved by: Councillor L. Malette
Seconded by: Councillor Y. Duhaime

WHEREAS at the meeting held on July 13, 2021, Council received a request from Yvette and Daniel Belanger seeking authorization for an exemption of the municipal No Cut Policy no. 2009/268 in order to proceed with the installation of natural gas services to his home located at 13 St-Jean Baptiste Street in Verner;

BE IT RESOLVED THAT Council authorizes an exemption of the Municipality of West Nipissing No Cut Policy no. 2009/268, in order to proceed with the installation of natural gas services at 13 St-Jean Baptiste Street in Verner, as requested by Yvette and Daniel Belanger.

CARRIED

I-8 Support for Motion M-84 Anti-Hate Crimes and Incidents and Bill-C 313 – *Banning Symbols of Hate Act.*

Due to time constraints – this matter deferred to next meeting.

MOTION TO EXTEND CURFEW: **No. 2021/256** Moved by: Councillor R. Larabie
Seconded by: Councillor C. Fisher

At approx. 9:40 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

CARRIED

J) ADDENDUM / ADDENDA

D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL

D-1(d) Hiring Personnel Policy

Council discussed a request to amend the hiring policy which would provide council with additional information regarding departures and retirements. Following discussion, the proposed amendment was not supported.

D-2) PLANNING / PLANIFICATION

D-2(c) Request to purchase Holditch St. property (boat launch)

Council discussed a request from a resident to purchase a portion of the Holditch Street boat launch property. The CAO indicated that the individual is already occupying the property having constructed a gazebo on the property. Following discussion, Council was in agreement to declare it surplus and convey the property, as requested.

D-6) COMMUNITY SERVICES / SERVICES COMMUNAUTAIRES

D-6(b) Cache Bay Trailer Park - Update

Council discussed an email received from campers at the Cache Bay Trailer Park. It is an ongoing file dealing with concerns regarding the park operation. The Director reminded council of the roles of the municipality and its operator with the municipality having no role in the day to day operations. The matter of certain facilities in the park which are the property of the municipality, more particularly, provided information concerning the swimming pool which will require significant and costly repairs. Due to the timeline involved in making the repairs, the Director recommended closing the pool for the 2021 season until the matter can be more closely examined. There are issues with the showers which were not operational last year and the

showering facilities should be repaired and operational shortly. The recreational facility within the park is the responsibility of the operator and the municipality should not be requiring the operator to provide any services. The Director also stated that all of the park's infrastructure be reviewed with a view of providing council with a report in order to make decisions

D-6(c) Demande de collaboration artistique pour #Couleurs du Nord (J. Savage)

Council considered a request for a mural project (on municipally owned properties) by Mique Michel on behalf of #Couleurs du Nord, in conjunction with TFO. Council agreed with the project request and recommended that the proponent communicates directly with the Director of Community Services to determine an appropriate location for the mural project.

K) INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS

K-1 The Mayor gave her report.

L) CLOSED MEETING / RÉUNION À HUIS CLOS

Pursuant to Section 239 of the *Municipal Act (2001)*

L-1 Proceed into closed meeting.

↳ *Due to time constraints – this matter deferred to next meeting.*

M) ADJOURNMENT / AJOURNEMENT

M-1 Confirm the proceedings of Council.

No. 2021/257 Moved by: Councillor D. Sénécal

Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT By-law No. **2021/55** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 13th day of JULY 2021, shall come into force and take effect on the date it is passed.

CARRIED

M-2 Adjourn the meeting of Council.

No. 2021/258 Moved by: Councillor D. Sénécal

Seconded by: Councillor C. Fisher

BE IT RESOLVED THAT the meeting of Council held on JULY 13, 2021 be adjourned.

CARRIED

« Mayor Joanne Savage »

JOANNE SAVAGE
MAYOR

« Melanie Ducharme »

MELANIE DUCHARME
CLERK