



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING /  
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

**MINUTES OF THE COUNCIL MEETING**  
**VIRTUAL ZOOM MEETING**  
**ON TUESDAY, JUNE 1<sup>st</sup>, 2021 AT 6:30 PM**

**PRESENT:** MAYOR JOANNE SAVAGE  
COUNCILLOR YVON DUHAIME  
COUNCILLOR CHRISTOPHER FISHER  
COUNCILLOR ROLAND LARABIE  
COUNCILLOR LÉO MALETTE  
COUNCILLOR DAN ROVEDA  
COUNCILLOR DENIS SÉNÉCAL  
COUNCILLOR LISE SÉNÉCAL  
**WARD 7 (vacant)**

**ABSENT:**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES**

There were no pecuniary interests declared.

**B) AGENDA and ADDENDUM / ORDRE DU JOUR et ADDENDA**

**B-1** Approve the Addendum.

**No. 2021/192** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the Addendum for the meeting of Council held on June 1, 2021 be adopted as  
☒ presented / ☐ amended.

**CARRIED**

**B-2** Adopt the Agenda.

**No. 2021/193** Moved by: Councillor L. Malette  
Seconded by: Councillor C. Fisher

**BE IT RESOLVED THAT** the Agenda for the meeting of Council held on June 1, 2021 be adopted as  
☐ presented / ☒ amended.

**CARRIED**

**C) DELEGATIONS & PETITIONS / DÉLÉGATIONS ET PÉTITIONS**

**C-1** West Nipissing Pride (*Presenters: Lynne Gervais and Michel Gervais*)

Lynne and Michel Gervais made a presentation to provide Council with information on the West Nipissing Pride group's activities over the past year and upcoming events. A short overview of the organization's structure was also provided. A request was made to declare the month of June "Gay Pride Month" in the Municipality of West Nipissing and also to raise the flag at Minnehaha Bay, with assistance from the municipality, and to install banners downtown during the month of June.

**No. 2021/194** Moved by: Councillor L. Sénécal  
Seconded by: Councillor Y. Duhaime

**BE IT RESOLVED THAT** the Mayor be authorized to proclaim the month of June 2021 as « **GAY PRIDE MONTH / MOIS DE LA FIÉTÉ GAIE** » in the Municipality of West Nipissing.

**CARRIED**

## COMMITTEE OF THE WHOLE MEETING / COMITÉ PLÉNIER

**D-1) GENERAL GOVERNMENT / GOUVERNEMENT GÉNÉRAL**

**D-1(a)** Presentation of WN 2020 Municipal Financial Statements *(Presenter: Dan Longlade, Baker Tilly)*

**(i) Approve the 2020 Municipal Financial Statements**

**No. 2021/195**      Moved by:      Councillor Y. Duhaime  
                          Seconded by:      Councillor L. Malette

**WHEREAS** at the meeting of Council held on June 1<sup>st</sup>, 2021, Baker Tilly SNT LLP made a presentation to Council regarding the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal Year ending on December 31, 2020;

**BE IT RESOLVED THAT** the Audited Financial Statements for the Municipality of West Nipissing for the Fiscal year 2020 be approved;

**BE IT FURTHER RESOLVED** that the Mayor and the Chair of General Government be authorized to sign the 2020 Audited Financial Report on behalf of the Municipality of West Nipissing.

**CARRIED**

« *Lise Sénécal* »

Lise Sénécal,  
Chair

« *Melanie Ducharme* »

Melanie Ducharme,  
Clerk

**D-2) CLOSED MEETING (1) / RÉUNION À HUIS CLOS (1)**

**Pursuant to Section 239 of the *Municipal Act* (2001)**

**D-2(a)** Proceed into closed meeting.

**No. 2021/196**      Moved by:      Councillor C. Fisher  
Seconded by:      Councillor Y. Duhaime

**BE IT RESOLVED THAT** we proceed into closed meeting as authorized in Section 239 (2) of the *Municipal Act (2001)*, to discuss the following:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**(i) Local Planning Appeals Tribunal (LPAT) re: Villeneuve Court**

**CARRIED**

**D-2(b)** Adjourn the closed session.

**No. 2021/197**      Moved by:      Councillor C. Fisher  
                                  Seconded by:      Councillor L. Malette

**BE IT BE IT RESOLVED THAT** the Closed meeting of Council held on June 1, 2021 be adjourned at **8:10** PM in order to proceed with the regular meeting

**CARRIED**

**MOTION FOR RECESS:**      No. 2021/198      Moved by:      Councillor C. Fisher  
Seconded by:      Councillor L. Malette

At approx. 8:12 PM, a motion was tabled for a brief 10-minute recess; following which the meeting will continue.

**CARRIED**

## D-3) GENERAL GOVERNMENT (continuation) / GOUVERNEMENT GÉNÉRAL (suite)

**D-3(a)** Discussion re: Summer Council Meetings (July & August)

Council agreed with the proposed dates for summer meetings. A resolution will be brought to the next meeting of Council for adoption.

**D-3(b)** MMAH Conference – Request for Delegation (submission deadline is June 4<sup>th</sup>)

Council discussed proposed delegations for the upcoming AMO conference. It was suggested that a delegation be requested from the Ministry responsible for the funding. Following discussion, the Mayor agreed to look into the matter and to provide information to the Clerk as soon as possible in order to submit the delegation request.

**D-3(c)** Request for exemption from No-Cut Policy (383 Nipissing St.)

Council discussed a request for an exemption to the No-Cut Policy for the installation of water and sanitary services. Following discussion, Council agreed to the exemption, at 383 Nipissing Street, subject to the imposition of the security requirements outlined in the policy.

**D-3(d)** Discussion re: Dovercourt land acquisition

The Manager of Public Works provided information regarding a proposed looping of the road on Dovercourt; however, the discussion exceeded curfew and was not completed.

« Lise Sénécal »  
Lise Sénécal,  
Chair

« Melanie Ducharme »  
Melanie Ducharme,  
Clerk

➤➤➤ **IN AN EFFORT TO ADVANCE MATTERS ESSENTIAL TO MUNICIPAL OPERATIONS, CERTAIN TIME-SENSITIVE RESOLUTIONS WERE ADOPTED PRIOR TO CONTINUING WITH COMMITTEE OF THE WHOLE DISCUSSIONS.**

**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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**I-1** Award for Surface Treatment for 2021

**No. 2021/199**    Moved by:    Councillor Y. Duhaime  
                         Seconded by:    Councillor C. Fisher

**WHEREAS** requests for quotations for Single Surface Treatment Projects in the Municipality of West Nipissing were opened publicly on May 6, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** two (2) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for Single Surface Treatment Projects in the Municipality of West Nipissing be awarded to **MILLER PAVING**, having submitted the lowest quotation of \$89,300.25 meeting all the specifications.

**CARRIED**

**I-2** Award for Brushing and Ditching Services on Pine Poultry Road

**No. 2021/200**    Moved by:    Councillor R. Larabie  
                         Seconded by:    Councillor C. Fisher

**WHEREAS** requests for quotes for Brushing and Ditching services in the Municipality of West Nipissing were opened publicly on May 6, 2021 by the Manager of Public Works and the Director of Corporate Services;

**AND WHEREAS** six (6) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for Brushing and Ditching services on Pine Poultry Road in the Municipality of West Nipissing be awarded to **DEEP CONSTRUCTION**, having submitted the lowest quotation of \$88,120.00, meeting all the specifications.

**CARRIED**

**I-3**     Award for Supply of Winter Sand (2021-2022)

**No. 2021/201**     Moved by:     Councillor L. Malette  
                         Seconded by:     Councillor Y. Duhaime

**WHEREAS** Requests for quotes to Supply Winter Sand to the Municipality of West Nipissing were opened publicly on May 13, 2021 by the Manager of Public Works and the Clerk;

**AND WHEREAS** three (3) quotations were received;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for supply of Winter Sand to the Municipality of West Nipissing be awarded to **A. MIRON TOPSOIL LTD.**, having submitted the lowest quotations of \$9.54 per tonne for the Verner Yard and \$11.44 per tonne for the Sturgeon Falls Yard, meeting all the specifications.

**CARRIED**

**I-6**     Authorize donation of \$50,000 to the West Nipissing General Hospital re: Operation of CT scanner

**No. 2021/202**     Moved by:     Councillor L. Malette  
                         Seconded by:     Councillor Y. Duhaime

**WHEREAS** at the November 3<sup>rd</sup>, 2020 meeting, the CEO and President of the West Nipissing General Hospital made a presentation to Council seeking financial support for the operation of the CT scanner;

**AND WHEREAS** Council discussed the request at the meeting held on April 20<sup>th</sup>, at which time it was recommended and agreed that the Municipality provide a one-time \$50,000 financial contribution to the West Nipissing General Hospital for the operation of the CT scanner;

**BE IT THEREFORE RESOLVED THAT** Council authorizes the Municipality to make a one-time financial contribution of \$50,000 to the West Nipissing General Hospital for the operation of the CT scanner;

**BE IT FURTHER RESOLVED THAT** Council directs staff to write to the MOHLTC regarding the funding for the operation of the CT scanner.

**CARRIED**

**I-8**     Authorize Engineering Fee Proposal for Nature's Trail Bridge Replacement

**No. 2021/203**     Moved by:     Councillor D. Sénécal  
                         Seconded by:     Councillor Y. Duhaime

**WHEREAS** Council of the Municipality of West Nipissing has authorized the replacement of the Nature's Trail Bridge during its 2021 Budget deliberations;

**AND WHEREAS** an Engineering Fee Proposal for the design, necessary approvals and construction administration of the replacement of Nature's Trail Bridge project has been received from EXP;

**AND WHEREAS** the proposal has been reviewed by the Manager of Public Works;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the Engineering Fee Proposal for the Replacement of Nature's Trail Bridge, which scope of work includes detailed design, securing environmental clearances and construction administration services, be awarded to **EXP** having submitted a proposal of \$73,880.00.

**CARRIED**

**I-9**     By-Law 2021/41 to set the Tax Ratio for 2021

**No. 2021/204**     Moved by:     Councillor L. Malette  
                         Seconded by:     Councillor C. Fisher

**BE IT RESOLVED THAT** By-law **2021/41** to set tax ratios for the Municipality of West Nipissing for the year 2021; shall come into force and take effect on the date it is passed.

**CARRIED**

**I-10**     By-Law 2021/42 to Set Tax Rates and Penalty Dates for 2021

**No. 2021/205**     Moved by:     Councillor D. Roveda  
                         Seconded by:     Councillor C. Fisher

**BE IT RESOLVED THAT** By-law **2021/42**, being a By-law to adopt the 2021 Tax Rates to be levied, and to further provide for penalty and interest in default of payment thereof; shall come into force and take effect on the date it is passed.

**CARRIED**

**I-11     By-Law 2021/43 to Provide Tax Assistance for Elderly and Disabled Property Owners**

**No. 2021/206**     Moved by:     Councillor Y. Duhaime  
                         Seconded by:     Councillor L. Malette

**BE IT RESOLVED THAT** By-Law **2021/43**, being a by-law to provide tax assistance to certain elderly and disabled residents who are owners of real property, shall come into force and take effect on the date it is passed.

**CARRIED**

**I-16     Authorize Franco-Cité’s drive-thru graduation ceremony – restriction of vehicular traffic**

**No. 2021/207**     Moved by:     Councillor Y. Duhaime  
                         Seconded by:     Councillor C. Fisher

**WHEREAS** a request was received from École secondaire catholique Franco-Cité seeking to hold a “**Drive-Thru Graduation Ceremony**” on June 28<sup>th</sup> and 29<sup>th</sup>, 2021 from 9:00 AM to 5:00 PM; which event requires Council’s authorization to ~~limit~~ **restrict** traffic on Main Street, between Market and Ethel Streets, to ~~northbound vehicular circulation~~ **local traffic** only;

**BE IT RESOLVED THAT** permission be granted to École secondaire catholique Franco-Cité to hold a “**Drive-Thru Graduation Ceremony**” on June 28<sup>th</sup> and 29<sup>th</sup>, 2021, from 9:00 AM to 5:00 PM; ~~which also includes permitting only northbound~~ **and restrict** vehicular traffic on Main Street, between Market and Ethel Streets, **except to local traffic**.

**CARRIED**

**I-17     Award for Purchase of new truck for Community Services Dept.**

**No. 2021/208**     Moved by:     Councillor D. Roveda  
                         Seconded by:     Councillor L. Sénécal

**WHEREAS** quotations for the purchase of a new ¾ ton pick up truck were requested by the Community Services Department;

**AND WHEREAS** two (2) quotations were received with only one (1) quotation meeting all the specifications;

**AND WHEREAS** the quotations have been reviewed and the award being recommended herein consists of the best price meeting all of the required specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the quotation for the of a new ¾ ton pick up truck for the Community Services Department be awarded to **TREMBLAY CHEVROLET BUICK GMC INC.**, having submitted a quotation of \$59,749.00 meeting all the required specifications.

**CARRIED**

**I-18     Local Planning Appeals Tribunal (LPAT)**

**No. 2021/209**     Moved by:     Councillor Y. Duhaime  
                         Seconded by:     Councillor C. Fisher

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing wishes to defend the Local Planning Appeals Tribunal (LPAT) appeal made by Ed Séguin & Sons Trucking & Paving Ltd. regarding the decision of Council to refuse By-Law Amendment No. 2021/17.

	YEAS	NAYS
DUHAIME, Yvon		✓
FISHER, Christopher	✓	
LARABIE, Roland	✓	
MALETTE, Léo	✓	
ROVEDA, Dan	✓	
WARD 7 (vacant)		
SÉNÉCAL, Denis		✓
SÉNÉCAL, Lise		✓
SAVAGE, Joanne (MAYOR)		✓

**DEFEATED**

**MOTION TO EXTEND CURFEW:**

**No. 2021/210**

Moved by:

Councillor C. Fisher

Seconded by:

Councillor R. Larabie

At approx. 9:30 PM, a motion was tabled to extend the meeting beyond the regular curfew in order to proceed with the agenda

# DEFEATED

#### D-4) ENVIRONMENTAL / L'ENVIRONNEMENT

#### D-4(a) Environmental Services Budget

➡ Due to time constraints this matter will be carried to next meeting.

## D-5) PLANNING / PLANIFICATION

**D-5(a)** Offer to purchase – Unopened allowance of Northcote Ave. and Unopened Argyle Ave.

*Due to time constraints this matter will be carried to the next meeting.*

**D-5(b)** Offer to purchase – Unopened allowance of Lorne St.

*Due to time constraints this matter will be carried to the next meeting.*

**D-5(c) Offer to purchase – Vacant land adjacent on Morin St, Field**

*Due to time constraints this matter will be carried to the next meeting.*

**D-5(d) Offer to purchase – Vacant landlocked property in Cache Bay**

➡ Due to time constraints this matter will be carried to the next meeting.

**D-6) EMERGENCY MEASURES AND PUBLIC SAFETY / MESURES D'URGENCE ET SÉCURITÉ PUBLIQUE**

**D-6(a)** Update re: COVID Pandemic

*Due to time constraints this matter will be carried to the next meeting.*

**D-6(b)** Discussion re: Fireworks By-Law *(J. Savage)*

*Due to time constraints this matter will be carried to the next meeting.*

**D-7) ECONOMIC DEVELOPMENT / DÉVELOPPEMENT ÉCONOMIQUE .....NIL**

**D-8) SOCIAL SERVICES AND HEALTH / SERVICES SOCIAUX ET SANTÉ .....NIL**

**D-9) SEWER AND WATER / LES ÉGOUTS ET L'EAU .....NIL**

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

E) **PLANNING / PLANIFICATION** ..... *NIL*

**F) CORRESPONDENCE AND ACCOUNTS / COMPTES ET COURRIER**

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- F-1** Adopt the minutes of a Council meeting.  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-2** Adopt the minutes of a Council meeting.  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-3** Receive the minutes of the following boards/committees:  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- F-4** Correspondence – Integrity Commissioner findings re: Investigation #25.  
↳ *Shared with Council.*
- F-5** Correspondence – Integrity Commissioner findings re: Investigation #29.  
↳ *Shared with Council.*

**G) UNFINISHED BUSINESS / AFFAIRES EN MARCHE**

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**H) NOTICE OF MOTION / AVIS DE MOTIONS**

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**I) NEW BUSINESS / AFFAIRES NOUVELLES**

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- I-1** Award for Surface Treatment for 2021  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-2** Award for Brushing and Ditching Services on Pine Poultry Road  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-3** Award for Supply of Winter Sand (2021-2022)  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-4** Appointment to WN Library Board  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-5** Declare various PW equipment as surplus for disposition purposes  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-6** Authorize donation of \$50,000 to the West Nipissing General Hospital re: Operation of CT scanner  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-7** Authorize payment of Council members' legal fees  
↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-8** Authorize Engineering Fee Proposal for Nature's Trail Bridge Replacement  
↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*

- I-9     By-Law 2021/41 to set the Tax Ratio for 2021  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-10    By-Law 2021/42 to Set Tax Rates and Penalty Dates for 2021  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-11    By-Law 2021/43 to Provide Tax Assistance for Elderly and Disabled Property Owners  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-12    Approve expenditures for the 2021 Solid Waste Management  
    ↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-13    By-Law 2021/44 to Set Solid Waste Management Rates for 2021  
    ↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-14    Proclamation to designate June 20th as Water Power Day  
    ↳ *Due to time constraints this matter will be carried to the next meeting.*
- I-15    Proclamation to designate the month of June 2021 as Gay Pride Month  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*
- I-16    Authorize Franco-Cité’s drive-thru graduation ceremony – restriction of vehicular traffic  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*

J)     **ADDENDUM / ADDENDA**

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- I)     **NEW BUSINESS / AFFAIRES NOUVELLES**
- I-17    Award for Purchase of new truck for Community Services Dept.  
    ↳ *TIME-SENSITIVE - Resolution passed immediately following General Government discussions*

K)     **INFORMATION & QUESTIONS / INFORMATION ET QUESTIONS**

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- K-1    The Mayor gave her report.

L)     **CLOSED MEETING (2) / RÉUNION À HUIS CLOS (2)**

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- ↳ *Due to time constraints this matter will be carried to the next meeting.*

M)     **ADJOURNMENT / AJOURNEMENT**

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- M-1    Confirm the proceedings of Council.
- No. 2021/211**     Moved by:     Councillor L. Malette  
                              Seconded by:   Councillor D. Sénécal
- BE IT RESOLVED THAT** By-law No. **2021/45** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its meeting held on the 1<sup>st</sup> day of JUNE 2021, shall come into force and take effect on the date it is passed.

**CARRIED**



**M-2** Adjourn the meeting of Council.

**No. 2021/212**    Moved by:    Councillor L. Malette  
                         Seconded by: Councillor D. Sénécal

**BE IT RESOLVED THAT** the meeting of Council held on JUNE 1<sup>st</sup>, 2021 be adjourned.

**CARRIED**

« Mayor Joanne Savage »  
JOANNE SAVAGE  
MAYOR

« Melanie Ducharme »  
MELANIE DUCHARME  
CLERK