

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING / LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

MINUTES OF THE COUNCIL MEETING

VIRTUAL ZOOM MEETING

ON WEDNESDAY, MARCH 2nd, 2022 AT 6:30 PM

PRESENT: MAYOR JOANNE SAVAGE

ABSENT:

COUNCILLOR YVON DUHAIME
COUNCILLOR CHRISTOPHER FISHER
COUNCILLOR ROLAND LARABIE
COUNCILLOR LÉO MALETTE
COUNCILLOR DAN ROVEDA
COUNCILLOR DENIS SÉNÉCAL
COUNCILLOR LISE SÉNÉCAL

WARD 7 (vacant)

BUDGET MEETING

A) DECLARATION OF PECUNIARY INTEREST / DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES

There were no pecuniary interests declared.

B) AGENDA / ORDRE DU JOUR

B-1 A resolution was passed to adopt the Agenda.

No. 2022/97 Moved by: Councillor C. Fisher

Seconded by: Councillor Y. Duhaime

BE IT RESOLVED THAT the Agenda for the BUDGET meeting of Council held on March 2, 2021 be adopted as \blacksquare presented / \square amended.

CARRIED

C) 2022 BUDGET PRESENTATIONS / PRÉSENTATION BUDGÉTAIRES POUR L'ANNÉE 2022

INTRODUCTION AND OVERVIEW

- The Mayor turned the Chair over to Councillor Lise Senecal, Chair of General Government.
- The Chair sought direction from the CAO as to how the meeting will proceed;
- The CAO provided an overview of the proposed 2022 budget process indicating that the objective is to move to an achievable budget as quickly as possible;
- Intention is to move through key changes and then proceed to capital following the break;
- The Chair conducted a round-table concerning the CAO's proposed process to which Council generally agreed;

HIGHLIGHTS FROM 2021

- CAO commended by commending all staff and managers for continued cooperation in budget process;
- COVID:
 - The CAO presented the 2021 highlights beginning with COVID stating that the ongoing pandemic affected budget and operations throughout 2021;
 - Short discussion concerning the effect of COVID on training;
- Corporate Services:
 - The CAO summarized the key changes in Corporate Services including revenue from supplementals, interest and penalties
 - o Difficulties in POA revenue due to COVID
 - o Insurance and legal costs higher than anticipated explanation by CAO as to how deductibles work;
 - o HR timing of hiring impacted wages and benefits;
 - $\circ \quad \text{Short discussion concerning revenues from recent tax sales;} \\$

• Public Works:

- Vacancies and timing of hiring impacted budget;
- Winter maintenance materials lower than budget- seasonal variation;

• Community Services:

- o CAO highlighted broad services provided by Community Services Department;
- Had benefit of COVID funding relief to off-set lost revenue;
- Significant savings in utilities due to shut-downs and able to do maintenance during shut-downs;
- Savings also due to community events which didn't proceed

• Fire Department:

- Savings in volunteer wages budget for averages, not outcomes;
- o Training -reduction due to closure of fire college;
- Underspent in facility maintenance largely due to difficulty in obtaining qualified contractors;

• Building and Planning:

- o Exceeded revenues in every area;
- Will be speaking to increased resource requirements later in the meeting;

• <u>Economic Development</u>:

- Personnel hiring impacted wages;
- RFP's for studies closed 2022 projects moved to 2022

• Police:

- Facility completed and staff moved;
- Construction costs to be turned into Term Loan in 2022;
- Short discussion regarding maintenance contract;

• Boards and Committees:

o All substantially as budgeted

The CAO addressed the 2021 surplus and reserves:

- CAO confirmed that the 2021 surplus has already been factored into the proposed starting point for 2022:
- o The Director of Corporate Services addressed queries about proposed reserve end-point for 2022;

2022 KEY CHANGES

• Building & Planning

- $\circ \quad \text{recommend additional support staff to address increased volume} \\$
- No additional cost based on additional revenues;

Community Services

- o Recommending additional support do not currently have dedicated support staff;
- Recommending additional maintenance person to meet increased demands cost to be off-set by lease revenue:

MOTION FOR RECESS:

No. 2022/98

Moved by: Councillor C. Fisher

<u>Seconded by:</u> Councillor R. Larabie

At approx. <u>7:58</u> PM, a motion was tabled for a 15-minute recess; following which the meeting will continue.

CARRIED

Following recess, the CAO requested the Manager of Public Works to advise how quickly he needs to get Tender documents ready for capital project;

The CAO asked the Chair if it would be satisfactory to move directly to capital;

Council was agreeable to moving forward with Public Works Capital budget;

• Public Works Capital

- The Director of Corporate Services provided a preamble and introduction;
- The Manager of Public Works led council through the 2022 Capital Budget for roads, bridges and sidewalks, taking questions throughout;

 Following presentation, council agreed with the proposed Public Works capital budget for 2022 in order to allow the Manager to move forward with tenders;

It was agreed that the Budget meeting will reconvene on March 8, 2022.

D) ADJOURNMENT / AJOURNEMENT

D-1 Confirm the proceedings of Council.

No. 2022/99 Moved by: Councillor D. Roveda

Seconded by: Councillor L. Malette

BE IT RESOLVED THAT By-Law No. **2022/31** being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its BUDGET meeting held on the 2nd day of March 2022, shall come into force and take effect on the date it is passed.

CARRIED

D-2 Adjourn the meeting of Council.

No. 2022/100 Moved by: Councillor D. Roveda

Seconded by: Councillor L. Malette

BE IT RESOLVED THAT the BUDGET meeting of Council held on March 2nd, 2022 be adjourned.

CARRIED

JOANNÉ SAVAGE

MAYOR

MELANIE DUCHARME

CLERK