

Water and Sewer Service Connection Request

Applicant Information

Property Owner			
Address requiring service			
Intended use for property	<input type="checkbox"/> Residential, single dwelling	<input type="checkbox"/> Multi-residential	<input type="checkbox"/> Commercial
Mailing address <i>(if different from service address)</i>			
Phone number(s)		Email	

Contract

Terms and Conditions as per Policy # 2010-203

1. The Property Owner (Owner) shall submit a Water and Sewer Service Connection Request to the Municipality.
2. A \$75.00 non-refundable administration fee is payable by the Owner for the provision of site information for quoting purposes.
3. Upon payment/execution of an agreement with the Owner, the Municipality will deploy operators, when possible, to conduct a survey to obtain necessary site information (i.e. main locations, depth, main size, etc.).
4. The Municipality will not be held responsible in any way should the information provided not match field actuals. The Municipality is not liable for unknowns including, but not limited to bedrock, underground utility conflicts, ground water, and soil conditions.
5. The site survey information shall be shared with the Owner. The Owner shall obtain quotes from the list of municipally approved Contractors.
6. Once a Contractor is selected, the Owner shall provide the Municipality with the chosen Contractor's written quotation for approval and acceptance.
7. The Owner and the Contractor shall be entered into a contract for the completion the work.
8. Prior to commencement of work, the following fees are payable to the Municipality by the Owner: non-refundable \$150 per water connection; non-refundable \$150 per sanitary sewer connection; non-refundable \$75 per storm sewer connection (if applicable); and a refundable deposit of the estimated cost of restoration to municipal standards, or a minimum of \$1,000.00 (whichever is greater).
9. Additional costs may be incurred should further inspections and/or supervision be required: \$40.00/hour during daytime, \$60.00/hour after-hours.
10. The Contractor shall complete the connections and necessary road/sidewalk/curb restoration in accordance with municipal standards. The Contractor/Owner shall supply all materials. Cleanout and curb stop must be installed as close as possible to the property line.
11. The Owner is responsible for a 2 year warranty on restoration. Upon satisfactory inspection of the completed work, the deposit funds or balance remaining shall be returned to the Owner.
12. Should the work be unsatisfactory and the Contractor be unable/unwilling to remediate the deficiencies, the Municipality will restore/repair such deficiencies and the cost thereof deducted from the deposit funds. Should such cost of repair/remediation exceed the deposit funds, such additional amount shall be invoiced to the Owner.

Agreement	<input type="checkbox"/> I, Property Owner, have read and agree to the terms and conditions.
Applicant Signature	<i>For electronic submissions, Applicants may type their name in the signature field</i>
Date	