

SUMMER EMPLOYMENT

POSITION:	Grounds Maintenance Worker
DEPARTMENT:	Community Services
REPORTING TO:	Maintenance Foreman
HOURS OF WORK:	35 hours per week (may vary, shift work)

The Grounds Maintenance Worker is responsible for performing general maintenance duties, assisting with construction and landscaping projects, as well as ensuring the cleanliness and good functioning of municipal park grounds and buildings.

GENERAL DUTIES:

- Perform general maintenance, cleanup, and safety checks associated with various municipal property and facilities.
- Operate small engines, push mowers, small grass cutting/hedge trimming machinery and other specialized seasonal maintenance equipment.
- Provide general information to the public and assisting with inquiries.
- Assist with minor construction and landscaping projects.
- Move supplies, picnic tables and park equipment as directed.
- Clean washrooms, showers and other public areas.
- Collect and dispose of garbage and litter.
- Assist with setup, teardown and operations of special events and functions.
- Prepare seasonal operations as directed (i.e. clearing trails, cleaning equipment, posting trail and park signage, and setting up sports fields).
- Perform other related duties as assigned.

REQUIREMENTS:

- Ability to work both independently and as a member of a team.
- Excellent interpersonal and communication skills
- Ability to adapt to the daily challenges associated with a busy work environment and a variety of weather conditions.

- Availability to work evenings, weekends and statutory holidays, as assigned.
- Ability to lift park equipment, picnic tables and a variety of heavy objects.
- Previous experience in construction, landscaping, janitorial or maintenance is an asset.
- Interest in parks maintenance and sports field management is an asset.
- Bilingualism (English and French) is as an asset.

EMPLOYMENT ELIGIBILITY:

To be qualified for this position, applicants must meet all eligibility criteria.

Age requirement – Must be between 15 and 30 years of age at the beginning of the employment period.

Eligibility to work in Canada – Must be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.

Must have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

APPLICATION INSTRUCTIONS:

Applicants must complete the [Summer Employment Application Form](#) and **attach a detailed resume.**