



The Corporation of the Municipality of West Nipissing

## JOB DESCRIPTION

DATE September 26, 2024

<b>POSITION</b>	<b>RINK ATTENDANT</b>
<b>REPORTING TO</b>	Facilities Manager, Community Services
<b>HOURS OF WORK</b>	0-24 hours per week, as assigned
<b>SALARY</b>	\$16.55 / hour

Reporting to the Facilities Manager, the Rink Attendant will be responsible for assisting with ice maintenance, cleaning and facility maintenance at various recreation facilities within the Municipality of West Nipissing. The candidate will also be responsible for patrolling public skating to ensure the safety of patrons.

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### ROLES AND RESPONSIBILITIES

- Responsible for enforcement of rink rules and regulations.
- Assist maintenance with janitorial and ice maintenance duties.
- Patrol municipal rinks to ensure safety of community members.

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### REQUIREMENTS

- Ability to skate.
- Advanced interpersonal and communication skills with a customer service orientation.
- Able to work shifts, including evenings, weekends, and statutory holidays.
- 14 years old or older.
- Proficiency in both official languages (written and oral) an asset.
- Valid First Aid, CPR and AED certificates are considered an asset.

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Applications for this position will be accepted, in confidence, until **October 7, 2024** before 4:30 pm.

**Please send a detailed resume to :** Sonal Brahmhatt CHRP, HR/Payroll Coordinator  
225 Holditch Street, Suite 101, Sturgeon Falls, ON P2B 1T1  
E-mail: [hr@westnipissing.ca](mailto:hr@westnipissing.ca)