

The Corporation of the Municipality of West Nipissing

JOB DESCRIPTION

DATE NOVEMBER 21, 2025

POSITION	WasteWater Plant Operator (Full Time)
REPORTING TO	Wastewater Plant Chief Operator
HOURS OF WORK	36 hours per week
SALARY	\$34.90/hour, as per collective agreement

GENERAL DUTIES

- Review plant performance to determine compliance status for all regulatory requirements.
- Report all non-compliances forthwith to the proper authorities.
- Collect, store and ship samples for regulatory monitoring.
- Mitigate and report unsafe conditions.
- Tour and inspect equipment at local and remote locations.
- Collect data related to plant operations.
- Perform preventative maintenance, repairs and installations that require pipefitting, millwright, and minor electrical duties.
- Troubleshoot plant operations.
- Empty, clean and inspect tanks and equipment.
- Perform in-house laboratory testing.
- Receive, report and respond to customer complaints.
- Custodial work including snow removal, lawn cutting, office and washroom cleaning, etc.
- Required to be on call for after-hour and weekend services for at least one week at a time, on a rotating basis.
- Check sewage pumping stations, troubleshoot problems and perform preventive maintenance.
- Provide support when needed in the Distribution and Collection systems.
- Flush distribution water mains when required.
- Inspect and winterize hydrants when required.
- Additional duties as assigned.

QUALIFICATIONS AND REQUIREMENTS

- Competent with applicable regulations that govern the operation of the wastewater treatment and collection systems.
 - Operator-in-training (OIT) license for Wastewater Treatment and Wastewater Collection upon hire and eligible for a Class 1 license by the anniversary date of the OIT.
 - Minimum requirement – valid Class “G” Driver’s License.
 - Good communication skills, and able to work independently or as part of a team.
 - Able to exercise sound judgment, tact and diplomacy.
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Applications for this position will be accepted, in confidence, until **December 5, 2025 at 4:00 p.m.**

Applications should be addressed to: Human Resources
225 Holditch Street, Suite 101, Sturgeon Falls, ON P2B 1T1
E-mail: HR@westnipissing.ca

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

The Municipality of West Nipissing welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.