West Nipissing Ouest

West Nipissing Parade of Lights | Municipality of West Nipissing
705-753-0160 | recreation@westnipissing.ca

Registration Form

West Nipissing Parade of Lights 2026

Event Date: Friday, December 4, 2026
Start Time: 6:30 p.m. sharp
(all participants must be ready by 6:15 p.m.)

Location: West Nipissing Community & Recreation Centre
(219 O'Hara Street, Sturgeon Falls)
Information:
recreation@westnipissing.ca
705-753-0160

Participant Information

Organization / Business Name	Contact Person	Telephone

Email	Address:

Type of Entry	Length of Entry (ft) including vehicle and float:	Number of Participants
☐ Float ☐ Walking ☐ Vehicle ☐ Other: _____		

Brief Description of Entry

Will your entry include music?	Will your entry include animals?	If yes, please list animal type and number per type. (Ex. 4 dogs)
☐ YES ☐ NO	☐ YES ☐ NO	

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Insurance Requirements and Safety Regulations

Insurance Requirements

- All participants must carry a minimum of $2,000,000 in general liability insurance, naming The Corporation of the Municipality of West Nipissing as additional insured.
- All drivers must be in possession of appropriate valid driver's license and insurance.
- All entries must provide proof of liability and vehicle insurance with their registration no later than 10 days prior to the parade. Failure to provide the required documentation will lead to removal from the parade.
- Any entry involving animals or live performances must receive prior written approval from the Municipality of West Nipissing.

Participant Rules & Safety Regulations

The following regulations are in place for participant and public safety. Failure to comply may result in removal from the parade or denial of future participation.

1. Arrival: All floats must arrive via Clark Street (rear arena entrance).
2. Theme & Decoration: All entries must be decorated in a festive theme.
3. Parade entries must not include a Santa Claus. There will only be one Santa in the parade and his participation is already arranged.
4. Float Height: Must not exceed 13 feet.
5. Adult Supervision: All children must be accompanied by adults at an appropriate supervision ratio (recommended 1:5).
6. Spacing: Maintain a safe distance of 10–30 feet between floats.
7. Float Attendants: A minimum of two walkers, one per side is required for every float. **All float attendants must be illuminated or wear reflective clothing.**
8. Generators: Any fuel-fired generator must have an ABC-rated fire extinguisher (minimum 5 lb.) in an accessible location.
9. Handouts: No distribution of candy, flyers, or promotional items is permitted along the route.
10. Prohibited Activities: No smoking, vaping, alcohol, open flames, or fireworks.

11. Animals: Must be leashed, well-behaved, and under adult control at all times. Owners are responsible for cleanup.
12. Mascots: Walking mascots must have a handler to ensure safety and visibility.
13. Standing on Floats: No standing on moving floats or vehicles unless equipped with proper safety rails or harnesses.
14. Obey Marshals: Participants must follow directions from parade marshals or municipal staff at all times.
15. Right to Refuse or Limit Entries: The Municipality reserves the right to refuse, limit, or remove any entry at any time—before or during the event—if, in the Municipality's sole discretion, the entry is deemed unsafe, inappropriate, non-compliant with these rules, or inconsistent with the parade's theme or image.
16. Photography: The Municipality reserves the right to photograph any entry or participant and to use such images for promotional or archival purposes without limitation or compensation.

Please submit your completed Registration form, Certificate of Insurance, and vehicle insurance to recreation@westnipissing.ca or in person at the Community and Recreation Centre by **Friday, November 27, 2026.** Late entries will not be accepted.

Participants who arrive on the night of the parade without prior registration will not be permitted to take part in the event.

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Waiver, Release & Indemnification

In consideration of being permitted to participate in the West Nipissing Parade of Lights (the "Event"), the undersigned acknowledges and agrees as follows:

Assumption of Risk
I/we understand and acknowledge that participation involves inherent risks including, but not limited to, injury, property damage, or interaction with vehicles, floats, animals, or members of the public. I/we voluntarily assume all such risks.

Release of Liability
I/we hereby release and forever discharge The Corporation of the Municipality of West Nipissing, its elected and appointed officials, employees, volunteers, agents, and contractors from any and all claims, damages, losses, or causes of action, including those arising from negligence, resulting from or in any way connected with participation in the Event.

Indemnification
I/we agree to defend, indemnify, and hold harmless the Municipality, its officials, employees, volunteers, agents, and contractors from all claims, damages, actions, or expenses (including legal fees) related to our participation in the Event, including actions or omissions by our employees, agents, or volunteers.

Animals
If animals are included in our entry, I/we certify that:
- All are healthy, properly trained, and accustomed to noise and crowds.
- Handlers are competent and capable of maintaining control at all times.
- Liability insurance specifically covers participation with animals.
- The Corporation of the Municipality of West Nipissing is named as additional insured on the insurance certificate.

Acknowledgement
I/we certify that we have read, understand, and agree to abide by all Rules, Regulations, and the Waiver above, and will ensure that all participants in our entry are informed of these requirements.

Organization/Group:	Authorized Representative (Print Name)	
Title/Role	**Signature**	**Date**

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Parade Route 2026

